



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	May 19, 2026	Page
<i>Afternoon Session 1:00 PM</i>		
1.	Call To Order	5
2.	Adoption Of Agenda	6
3.	Citizen’s Comment Period	7
4.	VDOT Update	8
5.	Planning Department Update	9
6.	Approval of Minutes:	10
	– April 21, 2026 Regular Meeting	11
7.	Consent Agenda:	74
	– Resolution Recognizing the 2026 Clarke County High School Team as Winners of the Widget Cup Competition (2026-11R)	75
	– Resolution of Support for SMART Scale Application for Route 7/Route 601 Intersection Improvements (2026-12R)	76
	– Application for Easement Donation – Giroux & Keebler	80
	– Conservation Easement Authority Deed Template Changes	82
8.	Personnel Committee Items from May 11, 2026:	91
	A. Expiration of Term for appointments expiring through July 2026 Action: The Personnel Committee recommends the following:	92
	– Reappoint Bette Brondstater to the Library Advisory Council for a four-year term that will expire April 15, 2030.	...
	– Reappoint Maral Kalbian to the Library Advisory Council for a four-year term that will expire April 15, 2030.	...
	– Reappoint Deborah Liggins to the Historic Preservation Commission for a four-year term that will expire May 31, 2030.	...
	– Appoint Ashleigh Marsten to fill the remainder of Jerry Stollings’ term on the Community Policy & Management Team, which will expire December 31, 2028.	...
	B. Constitutional Officers Agreement Action: The Personnel Committee recommends approval of the “Agreement Between the Clarke County Clerk of the Circuit Court, Clarke County Commissioner of Revenue, Clarke County Commonwealth’s Attorney, Clarke County Sheriff, Clarke County Treasurer, General Registrar, and the Clarke County Board of Supervisors” as presented.	102
9.	Board of Supervisors Work Session Items from May 11, 2026:	104
	A. Health and Human Services Building Discussion Action: By consensus, the Board indicated they prefer the Westwood Road location for a new Health and Human	114



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	Services building and instructed staff to continue discussion on the matter with the School Board.	
10.	Finance Committee Items from May 11, 2026:	145
	A. Clarke County Supplemental Appropriation Requests	
	1. Virginia Tourism Corporation Grant of \$20,000 Action: The Finance Committee recommends, "Be it resolved that the FY27 Economic Development Operating Fund budgeted expenditure and appropriation be increased \$20,000 and that budgeted revenue be increased by the same amount, for the purpose of receiving state funds to be used for digital marketing and social media campaigns."	147
	2. DUR Easement Purchase of \$42,000 for Jerry and Jane Boyles Action: The Finance Committee recommends, "Be it resolved that the FY27 CEA Fund budgeted expenditure and appropriation be increased \$42,000, that CEA Fund Balance be decreased by \$21,000 and budgeted revenue be increased by \$21,000, for the purpose of receiving state funds and using CEA fund balance for a DUR purchase for Jerry and Jane Boyles."	148
	B. Clarke County Public Schools Supplemental Appropriation Requests	
	1. Boyce Playground Sun Shades of \$15,833.06 Action: The Finance Committee recommends, "Be it resolved that the FY26 School Capital Fund budgeted expenditure and appropriation be increased \$15,833.06, and that budgeted revenue be increased by the same amount, for the purpose of receiving donated funds to be used for sun shades at the Boyce Elementary School playground."	...
	2. Transfer \$250 from School Operating Fund to School Debt Fund Action: The Finance Committee recommends, "Be it resolved that the FY26 School Operating Fund budgeted expenditure and appropriation be decreased \$250 and that the FY26 School Debt Fund budgeted revenue and appropriation be increased by the same amount, for the purpose of covering administrative fee increases in the School Debt Fund."	...
	C. Bills and Claims Action: The Finance Committee recommends approval of the April 2026 Invoice History Report.	150
	D. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	161
11.	Joint Administrative Services Board Update	184
12.	Government Projects Update	185
13.	Miscellaneous Items	186
14.	Summary Of Required Action	187



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15.	Board Member Committee Status Reports	188
16.	Closed Session pursuant to Code of Virginia §2.2-3711(A)(7)	189
<i>Evening Session 6:30 PM</i>		
17.	Citizen's Comment Period	190
18.	Public Hearing: Ordinance Approving Employee Salary Bonus (PH2026-04: 2026-02ORD) Action (deferred from April 21): The Finance Committee recommends, "Be it resolved that FY26 General Operating Fund budgeted expenditure and appropriation be increased \$175,294 and budgeted revenue and appropriation be increased \$57,282 for the purpose of receiving revenue from the Commonwealth of Virginia to provide bonus payments to employees."	192
19.	Public Hearing: VDOT Secondary Six-Year Plan (PH2026-05) and Proposed Resolution Approving VDOT Secondary Six Year Plan 2027-2032 (2026-13R)	196
20.	Adjournment	210
21.	Reports in Packet:	211
	– VATI Project	212
	– Building Department	215
	– Commissioner of the Revenue	277
	– 2025 Planning Department Annual Report	235