



Clarke County Litter Committee

MEETING AGENDA

Tuesday, May 12, 2026 – 5:30PM

Berryville/Clarke County Government Center – A/B Meeting Room

For more information on this public meeting, please contact the Clarke County Department of Planning at (540) 955-5132 or visit the Clarke County website at www.clarkecounty.gov.

1	Call to Order	--
2	Approval of Agenda (<u>Action Item</u>)	p. 1
3	Approval of Minutes – April 14, 2026 meeting (<u>Action Item</u>)	pp. 2-7
4	Public Comments	--
5	Events	p. 8-11
A	Event Recap	
	(1) April 18 Litter pick-up	--
	(2) April 25 Earth Day	pp. 8-10
	(3) April 29 Living Labs	--
	--Recap	
B	Event Planning	
	May 30 – Litter Pick-up River Road & Locke’s Landing	p. 11
	--2026 Pickup dates and Events Schedule (Updated)	
6	Discussion Topics	pp. 12-21
A	Litter Committee Scholarship	pp. 12-13
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B	EPS Program - Update	--
C	Clarke County Farmers Market	pp. 14-16
	--Farmers Market Schedule	
D	Adopt-A-Highway – Discuss locations (<u>Action Item</u>)	--
	--Adopt-A-Highway map	
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	--Budget sheets	--
F	Glass Program Expansion to 522 Convenience Center	--
7	Other Business	
8	Adjourn	--

NEXT MEETING: Tuesday, June 9 at 5:30PM (Government Center A/B Meeting Room)



Clarke County Litter Committee

MEETING MINUTES

Tuesday, April 14, 2026 – 5:30PM

Berryville/Clarke County Government Center – A/B Conference Room

ATTENDANCE			
Christi McMullen (Chair)	✓	Mary Martin	✓
Jennifer Summers (Vice-Chair)	✓	Tom Bauhan	✓ ^L
John Keim	✓	Larry Summers	✓
Sarah Lobo	✓	Doug Shaffer (Board of Supervisors)	X

^L – Denotes arrived late

STAFF PRESENT: Brandon Stidham (Director of Planning)

1. **CALL TO ORDER:** By Chair McMullen at 5:29PM.
2. **APPROVAL OF AGENDA:**

The Committee voted 6-0-1 to approve the April 14, 2026 meeting agenda as presented.

Motion to approve the meeting agenda as presented:			
McMullen	AYE	Martin	AYE (moved)
J. Summers	AYE	Bauhan	ABSENT
Keim	AYE (seconded)	L. Summers	AYE
Lobo	AYE		

3. **APPROVAL OF MINUTES – March 10, 2026 Meeting:**

The Committee voted 6-0-1 to approve the March 10, 2026 meeting minutes as presented.

Motion to approve the March 10, 2026 meeting minutes as presented:			
McMullen	AYE	Martin	AYE
J. Summers	AYE (seconded)	Bauhan	ABSENT
Keim	AYE (moved)	L. Summers	AYE
Lobo	AYE		

4. **PUBLIC COMMENTS:** None.

5. **EVENTS**

A. Event Recap

Chair McMullen briefly reviewed the March 21 litter pickup on Salem Church Road. She noted that an additional pickup was done on Senseny Road in response to comments from a concerned citizen about litter in a specific location. Mr. Keim said that he picked up litter along Summit Point Road as well and noted that it has gotten bad. He added that the roads in that area are not

really safe for a group pickup. Vice-Chair Summers asked if the Virginia Department of Transportation (VDOT) or the County picks up trash on these roads. Chair McMullen replied that VDOT does the State roads but not usually the back roads. Mr. Keim said this is where the Committee can help out. Chair McMullen noted that the Committee purchased a longer pole for picking up trash at the river that can also be helpful for picking up along the bridges. Mr. Stidham asked if we ever reached out to VDOT to see if their local crews would pick up the trash bags for us after the litter pickups. Chair McMullen said that we can contact them for this and Mr. Keim added that they have always been willing to do this. Mr. Summers added that it has not been a problem for the Committee to haul out the trash and Mr. Stidham noted that VDOT's help might be needed for pickups on long stretches of roads. Mr. Keim said that he hauls off trash when he does pickups because he does not want people to think that someone just left bags of trash there. Mr. Keim added that there was a lot more trash along Opequon Road than in the past.

B. Event Planning

Chair McMullen said that the next pickup is scheduled for this Friday, April 18 and added that she will be picking up the supplies from the shed. She added that the meetup location will be at Castleman's Ferry and depending on how many people can attend, we may try to pick up at Locke's Landing. Vice-Chair Summers, Ms. Lobo, and Mr. Keim said that they will not be able to participate.

Mr. Bauhan entered the meeting at 5:34PM.

Chair McMullen moved to a discussion of Earth Day planning. She said she does not expect everyone to be there all day but would appreciate help at any times. She also said that she will try to be at the Fairgrounds before 4:00PM on Friday to set up. Vice-Chair Summers and Ms. Martin said they can be there on Friday to help. Mr. Keim said that he will be there Saturday morning for as long as he can like he did last year. Chair McMullen asked Mr. Keim if he can take people around the Fairgrounds for the litter pickup and he replied yes. Mr. Summers and Chair McMullen briefly discussed transporting the glass grinder and event supplies to the Fairgrounds. Chair McMullen asked Mr. Bauhan if he would be able to lead a pickup group on Saturday morning and he replied yes. Mr. Stidham said that either he or Ms. Harrison will come out to the Fairgrounds Friday afternoon to set up the screen and projector. Ms. Lobo said that she can help on Saturday from 12:45-1:15, from 2:00-3:00, and anything in between.

Chair McMullen reviewed the items for the silent auction. She said that her friend made a wine basket and asked Mr. Stidham if this would be okay for the auction. Mr. Stidham said that he has some concerns and will check with County Administrator Chris Boies. Chair McMullen also said that they have a "lottery tree" with scratch-off tickets for the auction and asked if there is any problem with this. Mr. Stidham replied that he will ask Mr. Boies about this one as well.

Chair McMullen asked if any of the members wanted to welcome the attendees at the opening. Vice-Chair Summers said that if she can have something written out, she would be happy to read it. Chair McMullen said that she can do a short introduction.

Vice-Chair Summers asked if we have filled in all the slots on the sign-up sheet, in particular the 9:00-10:00 litter pickup. Chair McMullen replied that we are good there with Mr. Keim and Mr. Bauhan agreeing to do that. She added that we might need more help if we get a lot of people. Vice-Chair Summers asked for confirmation on the welcome remarks at 10:00AM. Chair McMullen said there might be students from the National Honor Society coming to hand out booklets.

Mr. Keim asked whether the banners are available to put up now. Chair McMullen replied that the banners came in on Thursday and she needs to add the dates to the banners. She added that she asked the Bank of Clarke County about putting a banner on their property by Martins and is waiting to hear back from them. She asked where to place the other banner. Ms. Lobo suggested on the back side of the Fairgrounds where the banner can be visible from Route 7. Mr. Keim and Ms. Martin also noted the front of the Fairgrounds along West Main Street. Mr. Stidham showed the members the banners and there was a short discussion about adding grommets to them. Mr. Stidham noted that we can purchase a grommet kit and charge it to the grant. Ms. Lobo and Mr. Keim said we definitely need to have a banner along West Main Street, adding that it will be visible to people leaving the park.

Vice-Chair Summers asked for confirmation that we will be handing out booklets at 10:00AM as people are walking in and Chair McMullen replied yes. Vice-Chair Summers said she would be happy to do this and Chair McMullen said she will do the short welcome remarks. Chair McMullen added that she expects us to have a couple of members from the Board of Supervisors in attendance to speak. She said that the speakers and events are broken up throughout the day differently from last year and briefly reviewed the agenda. Vice-Chair Summers asked when the food trucks will be there and Chair McMullen replied that she told them to arrive as early as possible. Ms. Lobo asked which food trucks will be there and Chair McMullen replied Taste of the Philippines and Paco's Tacos.

Mr. Stidham said that he received a response back from Mr. Boies and noted that we cannot do the wine basket or lottery tree.

Vice-Chair Summers asked if the restroom facilities will be available and Chair McMullen replied yes. Ms. Martin asked if the Ruritans food stand will be open and Chair McMullen replied no because they will be operating that evening for a tractor pull.

Chair McMullen asked for any final changes to the booklet since we need to put in the printing order soon. Mr. Keim asked if the vendors submitted what they wanted us to put in the booklet. Chair McMullen replied that some did and others just said to use their website. Mr. Keim said that he emailed Mickey Powell to suggest that he contact Chair McMullen and she replied that she emailed him as well. Mr. Stidham asked Chair McMullen if Ms. Harrison has all of the print specifications for the booklet. She replied that she will make sure that she does.

Mr. Bauhan asked if Cindy Ingram needs any additional help. Chair McMullen replied that Mr. Stidham and Ms. Harrison will be setting up the projector and screen and that Ms. Ingram has not indicated that she needs anything else.

Chair McMullen briefly described the layout for the presentations and asked the members for any comments or suggestions.

6. DISCUSSION TOPICS

A. Budget and Inventory

Chair McMullen said that we still have \$6,955.55 to spend by June after our recent purchases. She said that the EPS is a different pool of funding and the printing for the booklets will be an unexpected expenditure. She asked if members had any problems with spending money on the booklets and no concerns were raised. She also noted that we will be spending some funds on the Living Labs program. Ms. Lobo asked when all of the funds have to be spent and Chair McMullen replied by June 30.

Chair McMullen asked about a tablecloth for the Litter Committee and noted that we are currently using the Experience Clarke County tablecloth. Members had no concerns with purchasing a tablecloth. Ms. Martin asked about printing on the shopping bags and Chair McMullen replied that we still have a lot of them and will not need to buy any this year. Chair McMullen noted the accounting spreadsheet in the packet.

B. Earth Day – No additional discussion

C. EPS Program

Chair McMullen noted the final EPS letter to restaurants and businesses in the packet. Mr. Stidham noted that there was a printing error with the packet and the letter will go out on letterhead. Vice-Chair Summers asked if the letter has already gone out and Mr. Bauhan replied no. Chair McMullen said that whenever possible, they try to get matters in front of the Committee before action. She said once this letter is approved, Ms. Harrison can send it out in a mass mailing list that she assembled.

Chair McMullen asked for a motion to approve the EPS letter. The Committee voted unanimously to approve the letter as presented.

Motion to approve the EPS letter as presented:			
McMullen	AYE	Martin	AYE
J. Summers	AYE	Bauhan	AYE (moved)
Keim	AYE	L. Summers	AYE (seconded)
Lobo	AYE		

Mr. Bauhan asked if this is going out to both Town and County businesses and Chair McMullen replied yes and that it will be going to any business that it licensed to sell food. Mr. Stidham asked if the convenience stores are on the list and Chair McMullen replied that they should be but if not, she can send the old list to Ms. Harrison. Ms. Lobo said the Runyon Farm Market may be one we would want to notify as they are in the process of opening and are in transition.

Mr. Stidham replied that we will add them to the list. Ms. Lobo said it might be a good idea to include information about the EPS law when County licenses are applied for by food service businesses. Chair McMullen said that we may get EPS program funding next year and can do more outreach. She noted that businesses that received sample products in previous years are not eligible to receive products from this year's funding. She also noted that there are a few new businesses on the list including food trucks and home bakeries. Mr. Stidham said that businesses that have received products from us before should know about the law by now. Ms. Lobo added that she does not know how restaurant businesses are informed about this law when they are starting out. Mr. Stidham added that the food service providers do not go through the Virginia Department of Environmental Quality (DEQ) for any licensing.

Mr. Bauhan asked if the Town of Berryville is aware of the EPS law and on board with our efforts. Mr. Stidham replied that he has not talked to the Town at all but believes that we are free to contact Town businesses.

D. Adopt-a-Highway Renewal

Chair McMullen said that VDOT has notified us that our Adopt-a-Highway program participation now has to be renewed and asked the members if they want to remain in the current location or select a different road that might be more pedestrian-friendly. Mr. Bauhan said it might be better for public visibility to be in another part of the County. Mr. Stidham said that this would not preclude the Committee from scheduling a pickup on other County roads. Chair McMullen noted the list of adoptable roads in the meeting packet. Ms. Lobo noted that East Main Street is pretty visible. Mr. Keim said that Opequon Road is bad and he is worried that it may become really bad if the Committee is not doing pickups there. Chair McMullen said there is nothing to stop us from doing pickups there throughout the year. Ms. Lobo added that this is the official route that the Committee has adopted and will have the Committee's sign posted. She said visibility is a valid point. Vice-Chair Summers asked if we can bring this up at Earth Day and Chair McMullen said that we can bring the large adopt-a-highway map. Mr. Keim added that we can take the map to the Farmers Market as well. He also said we could make a push to get people to adopt some of these side roads.

Mr. Stidham noted that the list of adoptable roads does not indicate if it is the Berryville or Boyce East Main Street. Chair McMullen suggested checking with VDOT and also said we should discuss this again at next month's meeting. She also asked the members to bring three suggested roads for the Committee to vote on. Ms. Lobo said that Quarry Road would be a good one because the convenience center is located there. Vice-Chair Summers said that River Road is another good one because there is often a lot of trash along the river. She also noted that it does not receive as much traffic as other routes. Mr. Summers suggested the intersection of Route 7 and Triple J Road. Mr. Stidham reminded the Committee that Bev McKay received a request for a pickup on US 522 in Double Tollgate and was supposed to get more information on the exact location. Chair McMullen asked if it is safe to pick up there and Mr. Stidham replied that there are wide shoulders there. Chair McMullen noted that Salem Church Road has a limited area for volunteers to park. Mr. Stidham suggested having two Committee members team up to look at these routes and report back to the Committee. Ms. Lobo asked if there is

anything preventing us from adopting two routes. Mr. Keim replied that we might need more volunteers to help. Chair McMullen said that we are required to do two pickups per year for the program. Vice-Chair Summers asked if we use Facebook to get volunteers to participate in pickups. Mr. Keim replied that we have done a lot including running articles in the Clarke Monthly. Mr. Stidham added that we post notices to the County Facebook page. Mr. Keim said he has reached out to Cathy Hottle to see how many bags of trash we have picked up.

7. OTHER BUSINESS

Chair McMullen noted that the next meeting is May 12 and added that she will not be able to attend the July 11 pickup.

8. ADJOURN

The Committee adjourned the meeting at 6:20PM.

Motion to adjourn the meeting:			
McMullen	AYE	Martin	AYE
J. Summers	AYE	Bauhan	AYE (seconded)
Keim	AYE	L. Summers	AYE (moved)
Lobo	AYE		

Christi McMullen, Chair

Brandon Stidham, Interim Clerk

Earth Day 2026 Recap

Litter Committee Members in Attendance: Christi McMullen, Jennifer Summers, Larry Summers, Tom Bauhan, John Keim, Mary Martin, Sarah Lobo and Mel Harrison

Location: Clarke County Ruritan Fairgrounds, Ruritan Bldg.

Demographics: 2026 Non Profit – 14 Vendors - 8 Approx Visitors – 80-100
 2025 Non Profit – 12 Vendors – 5 Approximate Visitors 100-125

Weather: Cloudy and cool with rain showers in afternoon.

Friday: 4/25 Event set up by committee members: 2:00pm -5:30pm.

Thank you to Larry/Jen for transporting Glass Crusher and sponsoring shirts. Mary for cooler, Tom/Sonia for Coffee, Sarah for Silent Auction Basket, John for running litter pick up, and everyone for helping set up/clean up. Also special thanks to Mel for setting up projector, helping clean up, and transporting auction items to office for pick up. You all are so amazing!

Saturday 4/26 Event (Doors open to clean up) 7:30am-4:00 pm.

7:30 Arrival to fairgrounds

8:00 Vendor Set up

9:00 Litter Pick up (2 volunteers – Boies Family)

10:00 Doors open to public

10:05 Chair Introductions– ended 1010

10:15 Mr. Ed Carter, VDOT (adopt a highway) Highlighted need to report pick ups

10:45 Master Gardeners Rain Barrel Demo, Ann Levi and Heather Enloe

11:15 American Chestnut, Cindy Ingram Highlighted extinction of American Chestnut

12:00 Lunch – Paco Taco, Luke and Son, Liberty Farm

12:30 Raffle – Town and Country - Raised 400.00

12:45 Sunflower Planting Demo – 20 kids attended

1:15 Glass Recycling Demo – 8 attended

1:45 Silent Auction – 12 items (1 not picked up, 1 not bid on – higher price item)

 Money raised from baskets - \$355

 Money raised from LC Coffee Cart -

\$105 Total Raised for LC Scholarship- \$505

Notes/Feedback:

Arrival – This year was so great thanks to all of you. The support and help was amazing! Feedback from folks said they liked hearing about our mission, meeting committee members and the layout of the venue. Maybe one of the speakers next year should be our very own Tom Bauhan? =)

The support from the BOS, 3 of 5 members in attendance, (David Weiss, Teri Catlett, Doug Shaffer, County Administrator, and the Speakers were well received and appreciated – however we **need to purchase a microphone**. Still hard to hear everyone but Christi, lol.

Vendors appreciated the opportunity to participate in a free event. Also, early access to the building to set up was appreciated. There was some disappointment due to cancellation of truck pull, but not within our control.

Need map of tables for Friday Set up. Christi will better coordinate with groups on how many tables they can have and have a table map ready. Feedback on table placement very positive!

Speakers - despite limited range of hearing, speaker corner worked well. Would like to request screen and projector for future events. Speakers/Slide show was well received. People enjoyed Ed and Cindy. A few people came to view the map and get more information on Adopt a highway sign ups. Good edition to event.

C2Face painting was a big hit. They will return next year and appreciated the corner/additional table

Master Gardeners – will happily return next year. Workshop well received/praise given for helping neighbors conserve water. More diverter kits would be nice if we could find a way to fund.

Lunch – Paco Taco and Luke & Son served a very good lunch. Taste of the Philippines no showed.

Feedback good but was told that **hotdogs and hamburgers were missed** as well as **music**. 2nd group booked had an unexpected funeral on Friday out of town. 1st group booked cancelled Saturday am by email.

Coffee was a big hit, no need for water/other drinks as outdoor vendors selling. Lots left, will bring to fair in August.

TCGC Raffle – Was glad we limited to 3 items. People seemed to enjoy it. Town and Country did very well raising \$400 for raffle

Feedback Continued:

Sunflower Demo – 20 kids participated, we should ask if they will workshop again next year. Very well received. Tables were kind of a mess, should have dedicated space next year and limit allocation of tables. It all worked out, but was messy

Glass Recycling – Larry and Jen did **all** the heavy lifting here (literally) – About 8-10 participated. Will continue as long as you guys think it is valuable. Was approached regarding recycling at 522 Convenience Center and whether committee could help expand glass recycling services there. This is the 3rd citizen request I've received, I think the issue is space but would like to gauge committee interest before moving forward.

Other feedback:

More plants wanted – Dems and TCGC brought plants but more would be welcome

Some vendors did well. One sold more than at the craft fair/market from previous week

Clarke Lions made \$138.00 for yearly service programs.

Town and Country made \$900 toward CCHS Agriculture Scholarship (\$400 raffle/\$500 sale)

Clarke Women Club made \$200.00 for CCHS Medical Scholarship.

Litter Committee – \$460.00 (Silent Auction \$355, Coffee \$105)

The money made for our scholarship is great and will fulfill most of our obligations for the year, but we should be really proud that we helped others raise this amount. This money will really help the kids of CCHS reach their goals.

Recycling cans were good, but not really used correctly. I was able to recycle some of what was in there.

Speakers – I was told that spacing was good instead of having all at once

Booklets – I didn't do a good job at passing out, maybe we only print 40-50 next time.

Printing – We ended up using Winchester Printers. We should use them next year or anyone other than Staples (cheaper is not better)

Banners – Banner at Martins was good. Xavier Corbett can be emailed for permission next year. xcorbett@bankofclarke.com Maybe instead of fence near park, we can do on Fair fence direct on Rt. 7?

Would it be possible to take out ads in Newspapers? Other media?

Again, Thank you all so much! You all are truly the best people around! -Christi

**CLARKE COUNTY LITTER COMMITTEE
2026 PICKUP DATES AND EVENTS
(updated May 4, 2026)**

The Committee conducts various litter pickups, outreach efforts, and other service activities throughout the year at which a quorum of the members may be present to participate. No formal Committee action is taken at these events and service activities.

Litter Pickups

Litter Pickup Date/Time	Lead	Location and Notes
(Sa) May 30, 9:00AM-10:30AM	J. Keim	<u>Boat Ramps</u> -- Rt. 7/River Road. Also Locke's Landing and Berrys Ferry Landing if enough volunteers.
(Sa) June 20	M. Martin	<u>Salem Church Road</u> -- Senseny Road to Opequon Road (Adopt a Highway); meet at Salem Regular Baptist Church
(Sa) July 11	L. Summers	<u>Boat Ramps</u> -- Rt. 7/River Road. Also Locke's Landing and Berrys Ferry Landing if enough volunteers.

Events

Date/Time	Event	Notes
August	Clarke County Fair	Date to be determined
(Sa) September 12	Farmer's Market	
October	School Campaign	Date/location to be determined
November	Parking Meter Contest	Last weekend in November
December	Holiday Parade	First Saturday in December

Re: Litter Committee Scholarship

From : Christi McMullen <glassrecyclingclarke@gmail.com>

Tue, Apr 21, 2026 05:50 PM

Subject : Re: Litter Committee Scholarship

To : Beth Williams <director@ccefinc.org>, Mel Harrison <mharrison@clarkecounty.gov>, Brandon Stidham <bstidham@clarkecounty.gov>

External images are not displayed. [Display images below](#)

Sounds good, I can ask to put it on the agenda for May.

Thank you for letting us know

Christi

Sent from my iPhone

On Apr 21, 2026, at 1:20 PM, Beth Williams <director@ccefinc.org> wrote:

Hey Christi-

Some bummer news to report- we did not have any students apply for the litter committee scholarship this year.

I just chatted with Bonni- and we both feel that the requirements may just be too much. We can leave it as is and try to attract some students for next year, or alter the requirements for next year. Why don't you talk it over with your committee and let me know what you think. Either way- CCEF will continue to hold the funding in your account in our books and it will just roll over if it's not used!

Thanks so much,
Beth

On Tue, Sep 2, 2025 at 9:52 AM Beth Williams <director@ccefinc.org> wrote:

Bonni and I just had a chat! She said CCHS has an environmental club that's meeting regularly and she could spread the word now so students had all year to get their projects done. She thought the requirements were totally fine and we would get some applicants! I'll move forward with drafting an agreement for you and we can get it set up!

Thank you all!!!
Beth

On Tue, Sep 2, 2025 at 9:34 AM Beth Williams <director@ccefinc.org> wrote:

Hi Christi!

Thank you! We're excited!

I've copied Bonni Broy to get her thoughts on your application requirements. I'm a little nervous that a \$500 scholarship might not attract much interest or many applicants if it requires a minimum of 10 hours and a presentation.

Bonni, what do you think?

Thanks,
Beth

On Sun, Aug 31, 2025 at 4:58 PM Christi McMullen <glassrecyclingclarke@gmail.com> wrote:
Hi Beth,

The litter committee has decided to try to start a purpose restricted fund with a gift of \$500.00 to start. The committee will try to raise more through the year, but know we can meet that amount. If we can raise more, we will, but being the 1st year we don't want to over extend.

The committee would like to request the fund's purpose is to fund a scholarship for someone who is pursuing a program in Environmental Science or related fields.

LC would also like the applicant(s) to organize a litter clean-up, volunteer 10 or more hours toward their project or with our committee, and to give a presentation regarding how their clean-up went/how they got students/community involved. We are happy to help them to a certain extent if that is allowed/requested.

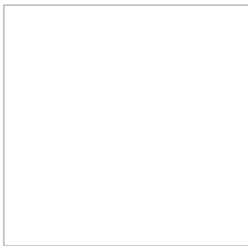
We give CCEF permission to use Clarke County Litter Committee as donor name for this fund.

Please let me know if this is ok and if there is anything else you need from us to get started. We really appreciate your help and are so excited to be a partner with CCEF!

Sincerely,

Christi McMullen
Clarke Litter Committee
781-698-9798

--
Kind Regards,



Beth Williams, M.Ed.
Executive Director
Clarke County Education Foundation
Mobile: +1 (540) 692-9687
Office: +1 (540) 955-6103
www.ccefinc.org
PO Box 1252, Berryville, VA 22611



PS- Check out our hard work from the past year by viewing our [Annual Report here!](#)

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Kind Regards,

From: "Clarke County Farmers Market Association via Manage My Market"
<market@managemymarket.com>
To: "Brandon Stidham" <bstidham@clarkecounty.gov>
Sent: Sunday, April 26, 2026 3:47:06 PM
Subject: CLARKE COUNTY FARMERS MARKET 2026 INFO

This email was sent via ManageMyMarket on behalf
of manager@clarkecountyfarmersmarket.com

If you need to reply, please email the market manager
at manager@clarkecountyfarmersmarket.com

Dear Clarke County Litter Committee,

We are thrilled to have you join us for the Clarke County Farmers Market's 32nd season!!
With the start of the market just around the corner I wanted to touch base with a few
reminders and some information for the weeks ahead. I understand not all vendors will be
starting with us this coming Saturday, May 2nd, but if you have any questions or concerns
in the meantime, feel free to reach out.

Reminders

1. Please be sure to pay any outstanding vendor fees ASAP. If your vendor fee is not paid prior to opening day, you will not be permitted to attend your scheduled date.
2. Please be sure to upload your LIABILITY INSURANCE FORM, listing The Clarke County Farmers Market Association as an additional insured. If you have previously uploaded your insurance form to the "manage my market" platform, be sure to check that it is not expired.
3. Please review the amended Vendor's Manual attached below. The most notable changes are as follows, more details can be found within the manual.
 - Missed Market Fee has increased from \$20 to \$50
 - Vendor fees are due within 15 days of approval

- Schedule changes must be requested & approved by the CCFM Board

Weekly Schedule

- Monday - A check in/informational email will be sent to all vendors on the schedule for the upcoming Saturday.
- Tues/Thursday - Vendor Highlights posted on social media
- Friday Morning - newsletter is sent out to 850+ customers
- Friday Morning - stall map is sent to vendors with final reminders for Saturday

Vendors who will be joining us this coming Saturday will receive a check-in email tomorrow including details on the market set-up procedures & timeline, as well as social media highlights & newsletter updates. Once again, if you have any questions or concerns, please feel free to reach out. Enjoy the rest of your weekend!

Sincerely,

Sara Beth Hayes

540-683-0967

CCFM Manager/Secretary

Attachments

[APRIL 2026 CCFMA Vendors Manual.docx.pdf](#)

[CCFM MAY EVENTS.pdf](#)

[CM2026MAYAD.jpg](#)

Clarke County Farmers Market

2026 Market Calendar

Please Check the Saturdays that you will be participating in the market, given your best estimate at this time.

May 2		August 1	
May 9		August 8	
May 16		August 15	
May 23		August 22	
May 30		August 29	
June 6		September 5	
June 13		September 12	Litter Committee
June 20		September 19	
June 27		September 26	
July 4		October 3	
July 11		October 10	
July 18		October 17	
July 25		October 24	
		October 31	

Litter Committee Purchases

FY26

POST DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
08/14/2025	39.66	Republic Services	Waste Removal Services-Gov't D
09/09/2025	39.66	Republic Services	Waste Removal Services-Gov't D
10/30/2025	39.66	Republic Services	Waste Removal Services-Gov't D
11/05/2025	59.49	Republic Services	Waste Removal Services-Gov't D
12/08/2025	39.66	Republic Services	Waste Removal Services-Gov't D
01/07/2026	39.66	Republic Services	Waste Removal Services-Gov't D
02/02/2026	39.66	Republic Services	Waste Removal Services-Gov't D
02/17/2026	500.00	Clarke County Education Foundation	Litter Scholarship Program FY2
02/18/2026	400.00	Clarke County Education Foundation	Litter Comm STEM Storywalk Spo
03/03/2026	115.76	Christina McMullen	Reimb for comp cups, Litter Co
03/03/2026	39.66	Republic Services	Waste Removal Services-Gov't D
03/11/2026	25.00	Turner Kobayashi/Farmers Market	Litter Comm Farmers Mkt reserv
04/07/2026	271.23	Amazon Account	Supplies for Litter Committee
04/09/2026	39.66	Republic Services	Waste Removal Services-Gov't D
04/14/2026	80.01	Staples Technology Solutions	Supplies for Litter Committee
04/28/2026	2,221.66	Amazon Account	Supplies for Litter Committee

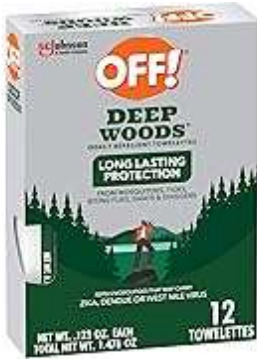
Shopping Cart

[Deselect all items](#)

[Delete](#)

[Save for later](#)

Price



OFF! Deep Woods Mosquito and Insect Repellent Wipes, Long lasting, 12

\$5⁹⁹

(\$0.60 / count)

[In Stock](#)

FREE delivery **Mon, May 11** available at checkout

[FREE Returns](#)

1

Need more than

[Delete](#)

[Save for later](#)

[Share](#)



Sunscreen Lotion, SPF30 Protection and PABA Free, Individual Sunscreen

\$31³⁰

(\$2.53 / fluid ounce)

List Price: ~~\$32.95~~

[In Stock](#)

FREE delivery **Mon, May 11** available at checkout

[FREE Returns](#)

Savings:

\$1.65 (5%)

[Business Price](#)

Size: Pack of 100

Buy 10, save 6%

1

Need more than

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[Save for later](#)

[Share](#)



Sterilite 8-Pack 27 Gallon Industrial Storage Tote, Heavy-Duty Plastic Bins,

\$159⁹⁸

(\$20.00 / count)

[In Stock](#)

Shipped from: [Spreetail](#)

FREE delivery **Tomorrow, May 5**

[FREE Returns](#)

Size: 27 Gallon - Black/Yellow

Number of Items: 8

1

Need more than

[Delete](#)

[Save for later](#)

[Share](#)



US Weight 40 Pound Canopy Weight Set of 4 and Carry Strap with No-Pinch

\$36⁵⁹

In Stock

FREE delivery **Mon, May 11** available at checkout

[FREE Returns](#)

Style: 40LB

1

Need more than

Delete

Save for later

Share



NIUBIER Storage Bin Labels, 36 Pack 5x7 Index Card Holder, Clear Adhesive

\$13⁹⁹

(\$0.39 / count)

FREE delivery **May 11 - 12** available at checkout

[FREE Returns](#)

Size: 5x7 inch

1

Buying in bulk?

Delete

Save for later

Share



40" W Heavy Duty Garage Shelving Unit, 2200LBS Reinforced Metal Storage

\$89⁹⁰

Business Price

In Stock

Shipped from: [REIBII-Direct](#)

\$9.99 delivery **May 8 - 11**

Recycled materials

Item Package Quantity: 1

Size: 40"W x 19.7"D x 59.9"H

Buy 2, save 3%

NEEDS TO BE APPROVED

Up to 11% off if you qualify [Shop items](#)

1

Need more than

Delete

Save for later

Share

Subtotal (6 items): **\$337.75**

The price and availability of items at Amazon.com are subject to change. The Cart is a temporary place to store a list of your items and reflects each item's most recent price. [Learn more](#)

Litter Committee FY 2026 Budget

updated 5/4/26

SUPPLIES	Indiv. Cost	QTY	ACTUAL COST	ORDER STATUS	LINK	Notes
Long Grabbers (2 pack)	\$ 35.99	0	\$ -		Long Grabbers	
Short Grabber (2 pack)	\$ 35.99	0	\$ -		Short Grabbers	
Vests (10 pack)	\$ 35.00	1	\$ 35.00	PAID 3/20/26	Green Vests	
Gloves (large), 12 pairs in 1 box	\$ 42.99	15	\$ 644.85	PAID 3/20/26	Large Gloves	
Gloves Med, 12 pairs in 1 box	\$ 42.05	15	\$ 630.75	PAID 3/20/26	Medium Gloves	
Gloves Sm, 12 pairs in 1 box	\$ 41.90	6	\$ 251.40	PAID 3/20/26	Small Gloves	
Trash Bags, Contractor (50 bags)	\$ 28.78	0	\$ -		Contractor Trash Bags	
Trash Bags (Orange)	\$ 24.13	0	\$ -		Orange Trash bags	
Posts + hardware	\$ 16.88	0	\$ -		LOWES Posts	
Safety Road Cones (8 cones)	\$ 102.60	1	\$ 102.60	PAID 3/20/26	https://a.co/d/fnDvrGz	
Litter Crew Ahead Signs	\$ 126.70	2	\$ 253.40		Litter Crew Ahead Sign	In Shed
Litter Crew Ahead Base	\$ 117.05	2	\$ 234.10		Litter Crew Sign Stands	In Shed
Replacement Signs	\$ 110.00	0	\$ -			
Shipping cost replacement signs	\$ -	0	\$ -			
Wooden Certificate Plaque x2	\$ 37.99	2	\$ 75.98	PAID 3/20/26	STAPLES Certificate Plaques	
First Aid Kit	\$ 20.89	1	\$ 20.89	PAID 3/20/26	First Aid Kit	
Small Cargo nets	\$ 7.99	15	\$ 119.85	PAID 3/20/26	HARBOR FREIGHT small cargo nets	
Large Cargo nets	\$ 14.99	15	\$ 224.85	PAID 3/20/26	HARBOR FREIGHT large cargo nets	
Delivery Fee	\$ 8.99	1	\$ 8.99	PAID 3/20/26		
Sand bag Tie-down (Tent 4 pcs)	\$ 13.90	2	\$ 27.80	PAID 3/20/26	Canopy Sand Bags	
Commercial Broom and Dustpan	\$ 29.17	6	\$ 175.02	PAID 3/20/26	Broom and Dustpan Set	
90" Grabber for water cleanup	\$ 35.59	1	\$ 35.59	PAID 3/20/26	90" Snake Grabber Tool	
Wagon - heavy duty	\$ 116.99	1	\$ 116.99	PAID 3/20/26	Heavy Duty Steel Cart	
Heavy duty black/yellow storage tote (4 p	\$ 69.99	1	\$ 69.99	PAID 3/20/26	Heavy Duty Storage Bins with Lid	
	\$ 1,116.55		\$ 3,028.05			
PUBLIC OUTREACH						
Cloth Shopping Bags	\$ 2.05	0	\$ -	2 boxes in basement	Cloth Shopping Bags	
Litter Committee Table Cloth	\$ 174.00	0	\$ -		4imprint Table Throw	
Fees - Parking meter registration	\$ 20.00	1	\$ 20.00	PAID 11/19/2025		G:\Committee\Budget\FY26\Receipts
Fees - Holiday Parade	\$ 20.00	1	\$ 20.00	PAID 11/26/2025		
Fees - Farmers Market	\$ 25.00	1	\$ 25.00	PAID 3/10/26		
			\$ -			
	\$ 241.05		\$ 65.00			
YOUTH EDUCATION						
Coloring Books (500)	\$ 336.00	0	\$ -	2 boxes in basement	4imprint Coloring Books	
Crayons (500)	\$ 323.00	0	\$ -	2 boxes in basement	Crayons	
Drawstring backpacks	\$ 725.00	0	\$ -		4imprint Drawstring-Sportpack	
Storywalk	\$ 400.00	1	\$ 400.00	PAID 2/17/26		

Litter Committee FY 2026 Budget

updated 5/4/26

Living Labs (if grant allows)	\$ 1,000.00	0	\$ -			"mini Starter-Pack" Zip bag, Gloves, etc."
	\$ 2,784.00		\$ 400.00			
EARTH DAY PURCHASES						
Easel - amazon	\$ 11.24	1	\$ 11.24	PAID 3/20/26	Basics Easel Display Stand	
A-Frame Stand 24x36	\$ 37.99	1	\$ 37.99	PAID 3/20/26	A Frame Sign	
Blue Recycle Can	\$ 31.47	2	\$ 62.94	PAID 3/20/26	BRUTE Heavy-Duty TrashCan	
26x36 Printed poster for A-frame (staples)	\$ 35.15	2	\$ 70.30	PAID 3/20/26	REFUNDED - 5/4/2026	Waiting for itemized receipt
Banner 3x6 (staples)	\$ 85.05	2	\$ 170.10	PAID 3/20/26		Waiting for itemized receipt
toner	\$ 110.00	0	\$ -			
33x24 Posters (Winchester)	\$ 50.64	2	\$ 101.28	PAID 4/24/26		next time order corefoam posters
Earth Day booklets	\$ 3.17	150	\$ 475.50	PAID 4/24/26		
Sales Tax	\$ 30.57	1	\$ 30.57	PAID 4/24/26		
	\$ 395.28		\$ 959.92			
RECYCLING						
Paper Recycling (County)	\$ 19.83	26	\$ 515.58	Every other Thursday		10 months @ \$39.66 + 2 months @ \$59.49
	\$ 19.83		\$ 515.58			
ADVERTISING						
Clarke Monthly	\$ 1,000.00	0	\$ -			
	\$ 1,000.00	1	\$ -			
EPS CAMPAIGN						
Clarke County Highschool - Choir	\$ 271.23	1	\$ 271.23	PAID 2/26/2026		
Shenendoah MG Seed Exchange	\$ 115.76	1	\$ 115.76	PAID 1/21/2026		
Drinking Cups	\$ 89.29	1	\$ 89.29	PAID 2/26/2026		
Biodegradable Plates	\$ 59.99	1	\$ 59.99	PAID 2/26/2026		
Coffee Cups	\$ 19.98	1	\$ 19.98	PAID 2/26/2026		
Snack Plates	\$ 33.99	1	\$ 33.99	PAID 2/26/2026		
Stamps	\$ 0.74	52	\$ 38.48		Waiting for Invoice	Letters sent on 4/22/26
	\$ 590.98	0	\$ 628.72			
Total Estimated Cost (Individual items)	\$ 5,763.65	1	\$ 4,968.55	<-- Actual based on projected values		

Total Grant Money		Total Spent		Left to spend	
EPS	\$ 2,561.07	EPS	\$ 628.72	\$	1,932.35
Non-Competitive Grant	\$ 9,953.46	NCG	\$ 4,968.55	\$	4,984.91
<i>Total Grant</i>	\$ 12,514.53	Total	\$ 5,597.27	\$	6,917.26