

CLARKE COUNTY PURCHASING
129 RAMSBURG LANE
BERRYVILLE VA 22611
Phone: 540-955-5148
E-mail: purchasing@clarkecounty.gov

**Clarke County
Joint Administrative Services**

To: All firms interested in submitting proposals in response to RFP #25-0812 Roofing Consultant
From: Mike Legge, Purchasing Manager

Fax: _____ **Date:** August 1, 2025

Phone: _____ **Pages:** 1 total

Re: Addendum #002 for RFP #25-0812 **CC:** _____

Addendum # 002 for RFP #25-0812

In order to answer a question that the County has received, the County is posting this Addendum #002 for RFP #25-0812 Roofing Consultant.

Q1: Based on some of the language within the terms and conditions in the RFP and the Addendum 001, the language sounds more aligned with a contractor agreement rather than a professional services agreement. Could you confirm if you are looking for a design/professional services firm or a roofing contractor under this contract?

A2. The County is interested in hiring a vendor that can inspect and evaluate roofs for the Clarke County Government, Clarke County Public Schools, and Clarke County Sanitary Authority. Although rare, there may be times that the roofing consultant will need someone on staff or a subcontractor to have the necessary engineering qualifications to evaluate the structural foundation underneath the roof.

After inspecting and evaluating the roof(s) and sometimes the structural foundation(s) of the roof (if needed), the selected vendor will be requested to prepare bid-ready construction documents and drawings for the County to use for bidding purposes. The County will use these documents and drawings to hire a third-party vendor to do the actual roof work (i.e. repairing a roof, installing a new shingles, repairing/replacing structural foundations of the roof).

The selected roof consultant will likely be asked to manage roofing projects for the County to ensure that the third-party roofing vendor conducts the work per the bid specifications (that were prepared by the roofing consultant).

Please complete the bottom portion of this and include a signed copy with your proposal.

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PRINT, PLEASE:

Yes, I acknowledge receipt of this addendum #002 for the RFP #25-0812.

Name _____ Signature: _____

Name of Company _____