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**Clarke County
Joint Administrative Services**

To: All firms interested in submitting proposals in response to RFP #25-0812 Roofing Consultant
From: Mike Legge, Purchasing Manager

Fax:
Date: July 23, 2025

Phone:
Pages: 2 total

Re: Addendum #001 for RFP #25-0812
CC:

Addendum # 001 for RFP #25-0812

In order to answer some questions that the County has received and to modify the RFP, the County is posting this Addendum #001 for RFP #25-0812 Roofing Consultant.

As the RFP states, the County would like to hire a vendor that can inspect and evaluate existing roofs and structural foundations. It is likely that the first project, under this contract, will be for the selected vendor to inspect and evaluate the roof and structural foundation of the roof at the Boyce Wastewater Treatment Plant. The selected vendor will likely be asked to prepare bid specifications and drawings needed for the repair and/or replacement of the roof and the structural foundation supporting the roof.

Because this scope of work includes a thorough review of the structural foundation of the roof, engineering services will likely be needed. Therefore, the County is requiring that interested vendors either have an engineer on staff or have the ability to subcontract with a vendor that has an engineer available to provide engineering services, when needed. The person(s) or vendor providing those engineering services should have professional engineering insurance of at least \$2,000,000 per claim and \$4,000,000 annual aggregate. Please provide information in your proposal packets about the person(s) on staff that is qualified and certified to provide engineering services needed to provide bid specifications for the repair/replacement of the structural foundations of roofs or provide the name of the subcontractor that you will use when engineering services are needed. Please provide your pricing fee structure in your proposal.

Question #1: Can the Professional Engineer insurance requirement be changed to \$2,000,000 per claim and \$4,000,000 annual aggregate?

Answer #1: Yes, the vendor providing the professional engineering services will be required to have professional engineering insurance of at least \$2,000,000 per claim and a \$4,000,000 annual aggregate.

Question #2: Can the Hold Harmless language be modified to apply to the Vendor's negligence only?

Answer #2: At the advice of our insurance company, we are not able to change the hold harmless language in the RFP.

Question #3: Can professional standard of care language be added?

Answer #3: At the advice of our insurance company, we are not able to add this language.

Question #4: Please clarify the foundation repair listed in the RFP.

Answer #4: The RFP states that the first project will likely be inspecting and evaluating the structural foundation of the roof at the Boyce Wastewater Treatment Plant. In Appendix A, the survey field report shows rusting of some of the structural foundation. The selected vendor will likely be asked to prepare bid-ready drawings and specifications to address the repairs/replacements needed for the structural foundation along with the roof itself.

For other projects, there may be instances, when the selected vendor will need to inspect/evaluate areas under the roof/shingles to determine what work is needed for when the County goes out to bid.

Please complete the bottom portion of this and include a signed copy with your proposal.

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PRINT, PLEASE:

Yes, I acknowledge receipt of this addendum #001 for the RFP #25-0812.

Name _____

Name of Company _____

Signature: _____