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**Clarke County  
Joint Administrative Services**

**To:** All firms interested in RFP #25-0225

**From:** Mike Legge

**Date:** February 11, 2025

**Phone:**

**Pages:** 1 total

**Re:** Addendum #001 for RFP #25-0225

**CC:**

### **ADDENDUM # 001 for RFP #25-0225**

In order to answer some questions that we have received, the Clarke County Purchasing Office is posting this Addendum #001.

**Q1: The prior RFP was for FY21 plus five option years. Why is the County choosing not to use their last option year?**

A1: Our current vendor requested a price increase, so the County is issuing a new RFP with the hopes to encourage competition to ensure that the County is getting a good value.

**Q2: What were the audit fees by component for the FY24 audit?**

A2: The audit fees for FY24 were:

SAF - \$6,300

Cost Allocation Plan - \$4,200

Industrial Dev. Authority - \$2,100

County/School Division (including Sanitary Authority) - \$42,900

**Q3: Where there audit adjustments for FY24? If so, what did they consist of?**

A3: Please see the file labeled "FY24 Adjusting Audit Entries." This file can be seen on the County website ([www.clarkecounty.gov](http://www.clarkecounty.gov), under business and procurement notifications) and on eVA. Note that some of them were provided by Clarke to the auditors and some were sent to Clarke from the auditors.

**Q4: Are you anticipating any major changes in your software?**

A4: The County is not anticipating any major changes to its current software systems.

**Q5: Regarding the fraud detection item noted at II.B.6. of the RFP, can you provide further information or what the County currently receives as a deliverable from the auditor?**

A5: Interested vendors should explain in their respective proposal how they would help the County detect any potential fraudulent practices. One example would be issuing a questionnaire/survey to employees to determine how the County operates and determine if there are any procedures that can be modified to help prevent fraud. Vendor should use their own experience to create a program to help detect and/or reduce the potential opportunities for fraudulent practices.

Please be sure to complete the bottom portion of this and include a signed copy with your proposal form.

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PRINT, PLEASE:

Yes, I acknowledge receipt of this addendum #001 for the RFP #25-0225.

Name \_\_\_\_\_ Name of Company \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

E-Mail \_\_\_\_\_