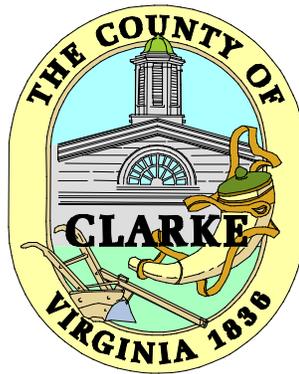


Clarke County Board of Supervisors



Regular Meeting Packet September 15, 2020



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	September 15, 2020	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		4
2. Adoption Of Agenda		5
3. Citizen's Comment Period		6
4. VDOT Update		7
5. BoS Minutes: August 18, 2020, Regular Meeting		8
6. Consent Agenda		38
– 2020-16R - Resolution of Recognition & Appreciation of Lora Walburn		39
– Letter to Anthem and Valley Health concerning employee health insurance		40
– Support letter for fire companies-COVID-19 funding		41
7. Statue Update		43
8. Closed Session Pursuant to §2.2-3711-A8 Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel		44
9. Board of Supervisors Personnel Committee for September 8, 2020		45
A. Expiration of Term for appointments expiring through November 2020. Action: The Personnel Committee recommends the following:		46
– Appoint Robin York to the Board of Social Services to fill the unexpired term of Alan Melusen, expiring July 15, 2022.		
– Appoint Matt Peterson to People, Inc. as the Citizen representative, to fill the unexpired term of Coleen Hillerson, expiring July 31, 2022.		
– Reappoint Rodney Pierce to the Industrial Development Authority, to a four-year term expiring October 30, 2024.		
10. Board of Supervisors Work Session Items for September 8, 2020		56
A. Update from Barbara Bosserman on the November election. Action: Information Only.		56
B. Discussion and planning for the fall legislative priorities meeting. Action: Information Only.		56
C. Discussion on a proposed use for the Kohn property. Action: Information Only.		57
D. Census update. Action: Information Only.		57
E. Fire companies-COVID-19 funding discussion. Action: Consent Agenda.		57
11. Board of Supervisors Finance Committee Items for September 8, 2020		66

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 1 of 2

9/9/2020 6:19 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	September 15, 2020	Packet Page
A. CARES ACT Funding Update Action: The Finance Committee recommends the following for FY2020 Covid-19 Expenses to Date: "Be it resolved that FY20 budgeted expenditure and appropriation be increased \$26,710, and revenue in the amount of \$26,710 from the Federal CARES Act fund be recognized, all for the purpose of reimbursement of qualifying FY20 Covid-19 related expenditures."		68
The Finance Committee recommends the following FY2021 Covid-19 Expenses to date: "Be it resolved that FY21 budgeted expenditure and appropriation be increased \$38,651 and revenue in the amount of \$38,651 from the Federal CARES Act fund be recognized, all for the purpose of reimbursement of qualifying FY21 Covid-19 related expenditures."		
B. Assistance to Firefighters Grant-COVID-19 Supplemental (AFG-S). Action: "Be it resolved that the FY 21 budgeted revenue, expenditure, and appropriation of the Fire and EMS department be increased \$13,714.29 for the purpose of receiving and spending the Assistance to Firefighters Grant."		92
C. Revenue Review, Action: Information Only.		96
D. Bills and Claims. Action: The Finance Committee recommends approval of the August 2020 Invoice History Report.		98
E. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		101
12. Joint Administrative Services Board Update		104
13. Government Projects Update		107
14. Miscellaneous Items		108
15. Summary Of Required Action		109
16. Board Member Committee Status Reports		110
17. Adjournment		111
<hr/>		
Reports in September Packet:		112
– Building Department		113
– Commissioner of the Revenue		126
– Fire & EMS		133

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 2 of 2

9/9/2020 6:19 PM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT Update

2) Adoption of Agenda

- Add miscellaneous item Discussion on Supporting Parents & Students for Upcoming School Year.
- Add Closed Session §2.2-3711-A1 Specific Employees or appointees of the Board
- Add Closed Session §2.2-3711-A5 Discussion of unannounced business location

Vice-Chair McKay moved to adopt the agenda as amended. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

Jacob White, Bluemont: appeared to address the Board on the Fire & Rescue staffing. He put forth the following points:

- Board of Supervisors, today, you will be voting on one of several options to address my letter from July 29, requesting immediate 24-hour staffing for Blue Ridge Volunteer Fire Company.
- None of the options address the request for 24-hour staffing.
- There are options for 12-hours a day; this is a step in the right direction but does not fully address the request for the problem.
- Blue Ridge Volunteer Fire Company membership is unique; most of our operational members' work in other jurisdictions as professional firefighters; because of this, those members are away from the area for an extended amount of time.
- Director Brian Lichty has decided several reasons on why not to include a 24-hour staffing option.
- Would like to let you know that Blue Ridge Volunteer Fire Company is committed to ratifying these issues as soon as possible.
- This should not be looked at as a temporary measure but as a standard moving forward.

- Taxpayers demand better service, volunteering is on the decline, the firehouse is no longer the center of the community, cost of apparatus has risen, training requirements have increased, and the availability of the average volunteer with a family has gone down.
- Members are not giving up; they are still here and want to do what they love; just need some help.
- Directed Supervisor Catlett stating that her district contains some of the most difficult areas to access during an emergency. Due to road design and distance, response times to these areas are increased.
- Placing staff at Blue Ridge Volunteer Fire Company would reduce current response times and provide fast service to the citizens and visitors of Clarke County.
- Outcomes of critically ill or injured will be directly affected by the placing of staff.

Jason Burns, Bluemont: appeared to address the Board on the lack of response to 911 call. He put forth the following points:

- Speaking as a citizen.
- On April 16, 2019, the Board approved the County budget that included the staffing of the Blue Ridge Fire Department.
- This was again confirmed at the following Commission meeting by Sheriff Roper. Quoting those minutes, “Mr. Roper verified that the position was funded in the new budget as of July 1, 2019, in a waiting response from the SAFER Grant for filling the position. Mr. Lichty confirmed that due to this, there is no need to vote on the topic anymore.” Which they were approving every month for the staffing.
- The County did not want to hire a full-time staff until results were in for the SAFER Grant, which was smart, to make sure they did not spend money and then have to hire additional people on top of that.
- Clarke County was awarded the SAFER Grant to staff the outline stations to provide better service.
- He then read the following narrative from the SAFER Grant that the County sent in when applying for the grant:
 - To further evaluate the system, a temporary position was established at the volunteer station, staffing prior had only one station with career assistance.

- This evaluation has shown a decline in 15% response times over the last six months.
- In addition, we have seen the volunteers in the system increase their time at the station when a career person is present.
- The staffing will include four persons; two career and two volunteer; at our busiest station, and two personnel; one career and one volunteer; at the other two stations.
- By adding these SAFER Grant positions, we will be able to respond and arrive on the scene within 10-12 minutes, 90% of the time.
- These critical SAFER Grant positions, in addition to volunteers, would bring the average daily staffing to eight, two firefighters at one station, and four at the other stations.
- Additionally, one of the SAFER Grant positions will be able to assist and reduce overtime costs.
- However, the personnel responding is often delayed waiting on a driver, with the request of the SAFER Grant, a driver will always be at the station; therefore, further helping units meet the goal of six personnel arriving on the scene within 14 minutes.
- The estimated breakdown, if awarded the SAFER Grant, would be four personnel from one station and two personnel from the other two stations, for a total of eight.
- From the current location of each station, the distance traveled; with these critical SAFER Grant positions, we would be able to meet the goals. Currently, with only one station with staffing, it leaves big gaps in providing adequate fire protection and coverage.
- In a cardiac arrest a life can be saved if critical elements are received early, such as defibrillation, high-quality CPR, medical administration, and ventilation.
- The reason I am here today, is because that staffing request was for Blue Ridge, the body at the top of the County agreed to remove the staffing from Blue Ridge Fire Company.
- Last Friday, a family member had a heart attack in Pine Grove and no one from Blue Ridge Fire Company showed up; Enders was the only one to respond with their career staff. With a major heart attack seconds go by and the heart muscle dies, 100% blockage widows heart attack and the staffing was not in the Blue Ridge Fire Company station.

- My question is why, why was there no staffing in that firehouse; because the Board decided that data ruled and pulled that staffing out of the station.
- Believe that you need to take a strong look at the staffing and what the Board is responsible for in the County. There is no need for people to sit and wait ten minutes for medical attention.
- Yesterday, people waited approximately 17 minutes to get to the Frogtown area.
- The volunteers built the station because there was no service there; they put in the hours and the training; they have tried their best; and all they did was ask for staffing to assist to make sure that citizens receive care.
- Most times, Counties have to force career staff into the station, but we ask for help.
- The reason I volunteer is because I have family and friends that I care about, and I happen to have the certifications, so I provide the time to help.
- My family member sat there in excruciating pain with a fire station less than a mile away, and it is because you pulled the staffing out of the station.

Scott and Lisa Seeberger, Bluemont: appeared to address the Board on a fence issue. He put forth the following points:

- Lived here for five years, moved from the city to get away from hustle and to avoid instances such as this.
- Our neighbor constructed this fence last month; we contacted the Clarke County Planning & Zoning to see if the fence was authorized.
- We were told by Ryan Fincham that as long as the fence did not exceed seven feet, then it is perfectly legal to construct.
- We live within the Bears Den Historic District; we were shocked to see this fence erected within a historic district.
- There is a rock wall that this fence is adjacent to that we were told was built over two hundred years ago.
- We have asked questions regarding restrictions within the historical district; apparently, there is none.
- Started a petition with neighbors and so far have over seventy signatures; they are also shocked that it could be built.
- It disrupts the scenic view and the landscape.
- Our intent is to approach the Board down the road and hopefully work with the Clarke County Historical Preservation Society and craft legislation to

protect the landscape on the mountain from fences and other things that disrupt the natural landscape of the mountain.

4) VDOT

The following update was provided to the Board of Supervisors by Matt Smith, Assistant Residency Engineer.

Maintenance:

- Completed mowing on primaries and began mowing on secondaries.
- We will continue mowing on secondaries this month.
- Performed patching operations in preparation for 2021 surfacing schedule and will continue this month.
- Removed hazard trees on Rt. 340 and Rt. 632.
- Graded various non-hard surfaced roads and will continue this month.
- Cleaned up storm debris and performed pothole patching and will continue this month as the need arises.
- Painted over derogatory lettering on Crums Church Rd.

Board Issues:

- Rode Pyletown Rd. with Roadside Maintenance Manager to review complaints about over-spraying along the right of way. Did not see the damage initially described off of the right of way. It is possible that summer growth has repaired some of the damage.
- The spraying contractor is directed to not spray above 15' in height or beyond the right of way line.
- The Roadside Manager is coming back to look at tree replacement on VA Rt. 7 at the bridge for Chairman Weiss.
- Signs on order for Pedestrian Crossing signs for Lockes Mill Road, Watermelon Park.
- Plan to start Janeville Road next week.

Fatality at Tripps on US Route 340

- VDOT took all of the steps.
- Changed message board to state that DMV is closed until further notice.

Supervisor Lawrence asked if there was any way to change the speed through that area to 35MPH during this time. Matt Smith stated that we would have to bring traffic engineering to do an official study, adding that changing the signs may not change people's actions on the speeds. Supervisor Lawrence stated that this would be temporary, so instead of doing the traffic study, if a majority of the Board thinks it is a good idea to do during the time, if we could ask you all to do it. Matt Smith stated that VDOT could look at it.

Chair Weiss clarified that Supervisor Lawrence questions are not to do a speed study because the Board knows that a speed study would say that 35 MPH is not sufficient for that area. What he is asking is if it is possible because of the intensified use of Trips, when it does reopen, that a 35 MPH could be looked at for a fixed period of time; that the Board could work out with DMV and VDOT.

Chair Weiss opined that the Board would like Trips to reopen, it is a service that is necessary for our citizens and other localities citizens, and it is a good business for the Hardesty family and the personnel who work there. If VDOT can partner with the Board to make that a safe area, that is what we are asking.

Supervisor Catlett

- Reminder that a constituent on Janeville Road would like to harvest a tree when it gets cut down during the project.

Vice-Chair McKay

- On Pyletown road they sprayed and killed everything when it was first done.
- Within the last two weeks, VDOT sprayed trees that are above the bridge in Millwood; now, there are dead trees, and also, whatever was sprayed most likely ended up in the creek.

5) Approval of Minutes

July 14, 2020, Joint Meeting with Berryville Town Council and July 21, 2020, Regular Meeting

Vice-Chair McKay moved to approve the July 14, 2020, Joint Meeting with Berryville Town Council and July 21, 2020, Regular Meeting minutes as presented. The motion carried by the following vote:

Board of Supervisors Meeting Minutes For August 18, 2020 – Regular Meeting

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

6) Consent Agenda

2020-15R Resolution Recognizing the 100th Anniversary of Women’s Right to Vote

**Resolution Recognizing the 100th Anniversary of Women’s Right to Vote
2020-15R**

Whereas, an organized movement to enfranchise women began in July 1848, at a convention in Seneca Falls, New York;

Whereas, through the efforts of brave and courageous women referred to as suffragists who sacrificed family, their personal life and their financial resources for over seventy years to gain equal rights for women, especially the right to vote;

Whereas, women and men, black and white, supported the woman's suffrage movement for women to gain the constitutional right of having a voice in making the laws that govern them;

Whereas, the woman's suffrage movement led to the passage of the 19th Amendment to the Constitution of the United States in 1919, with ratification of the last state necessary on August 26, 1920;

Whereas, women today constitute a majority of voters in the nation and are running for office in higher numbers and more active in the election process than ever before in history;

Now, Therefore Be It Resolved, that the 100th anniversary of women gaining the right to vote in the United States is recognized by the Clarke County Board of Supervisors for the impact these historic accomplishments have on citizen engagement and the civic life of the community, the state, and the nation.

Be It Further Resolved, that August 2020 be declared Women’s Suffrage Month in Clarke County, Virginia.

Adopted this 18th day of August, 2020, by the Board of Supervisors, County of Clarke, Virginia.

David S. Weiss, Chair

Supervisor Catlett made the comment that this time last year there were three women on the Board. One has retired after many years of service, and one became a Judge; therefore, making me the only woman left on the Board. Thinking one hundred years, means that my grandmother could not vote. Started in 1848, on August 18, Tennessee was the 36th state to ratify the amendment. This almost did not pass, at the last minute the youngest member changed his vote. Took 72 years, and 28 times it was voted down by Congress.

Vice-Chair McKay expressed that he remembers his grandmother telling him how she was excited to be able to register to vote, adding that she went on to serve on the School Board for many years.

Supervisor Catlett stated that more women have voted in the Presidential election since 1980 than men.

Supervisor Catlett moved to adopt the items on the Consent Agenda as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through October 2020.

2020-08-10 Summary: Following review, the Personnel Committee had no recommendation at this time.

2020-08-18 Action: Information Only.

B. Overtime Contingency for Fire & EMS.

2020-08-10 Summary: Following review, the Personnel Committee recommends the following:

- Hiring an additional full-time Firefighter/ EMT position to cover the duties of an employee on long term medical leave.

2020-08-18 Action: Chris Boies reviewed the Personnel Committee recommendation. Adding that there should be no financial impact, short-term believe we can cover some cost by the CARES Act funding, and long-term, we will have a few vacancies that this hire will transition and fill in.

Supervisor Catlett moved to hire an additional full-time Firefighter/EMT position. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

C. LEOS Study Update.

2020-08-10 Summary: The Personnel Committee heard an update on the LEOS study:

- Director Brian Lichty has worked with the Virginia Retirement System (VRS) to provide all of the data needed for the study; the consultants will now perform their work and provide the information back to the County via VRS.

2020-08-18 Action: Information Only.

8) Board of Supervisors Work Session Items

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

August 10, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence, Beverly B. McKay (via phone), David S. Weiss

Officers / Staff Present: Chris Boies, Cathy Kuehner, Brian Lichty, Brandon Stidham

Others Present: None

Press Present: Mickey Powell

08-10-2020 Summary: At 10:00 am, Chairman Weiss called the meeting to order.

A. Capital Improvements Plan

The Board discussed potential CIP items, including a new health and human services building. Input will now be sought from County department heads and Constitutional Officers. A draft plan will be submitted to the Planning Commission who will make a recommendation to the full Board.

B. Discussion on proposed short-term residential rentals regulations

The Board discussed the different aspects of the proposed program. After some discussion, there was consensus that a special use permit was excessive for this type of use, and proactive enforcement would be difficult given current staffing levels. The board also asked the Economic Development Director, Felicia Hart, to obtain input from existing bed and breakfasts and other permitted lodging establishments as well as obtaining input from existing short term rental operators.

C. Fire & EMS Staffing

The Board heard from Director Brian Lichty on a request by the Blue Ridge Volunteer Fire & Rescue Company for the County to provide 24/7 staffing at the station. Blue Ridge has experienced a recent decline in volunteers running calls due to Covid-19. Director Brian Lichty presented the Board three options for 12-hour coverage, five to seven days a week. The first option involved hiring part-time seasonal staff, the second option included four full-time staff, and the third option proposed the use of hiring a private company to provide Fire, EMS, or both services. The proposal will be reviewed by the Fire & EMS

Commission on Thursday. There was consensus by the Board to use CARES funding to provide coverage until December.

At 11:05 am, Chairman Weiss adjourned the meeting

2020-08-18 Action: Chris Boies reviewed the work session summary and recommendations.

Director Brian Lichty stated that Fire & EMS uses a 6:1 ratio for part-time to full time; therefore, it takes a lot to fill a request. Currently working with other departments to be able to advertise effectively, there is concern about reaching qualified candidates. Spoke with employees and all agree that when there are two part-time employees available, then we will start that staffing, hopefully grows to a 12:7 ratio before the end of the year.

Vice-Chair McKay asked if there was a group that could look at operations of different fire companies and independently, without bias, decide what the fire company could do to help itself. Afraid that if we fund this with 100% taxpayer money, is this the best place for it, or would putting a company in Frogtown be better. Director Brian Lichty stated that we could look into that, but most of that has been looked at and volunteering is declining. Adding that the company is asking for assistance and that is what we are requesting to help them, it would be great to get 24/7 staffing at Blue Ridge, but we are not a large organization therefore; that would be hard to fulfill for the fact that we currently use part-time staff to cover our annual and sick leave.

Supervisor Lawrence stated that having a paid driver at each location may increase the volunteering of the younger generation stating that as a kid when the station had a paid driver more volunteers would stick around that fire station because there was a chance to be able to go to an emergency.

Supervisor Lawrence expressed that recently at Company 1, John H. Enders Fire Company, there has been many volunteers, some who are capable of driving. When that happens, could we send one paid staff to Blue Ridge? There is a ton of resources at John H. Enders currently, so it may be good to look into utilizing the resources to help out.

Supervisor Catlett asked, and Director Brian Lichty confirmed that to cover 24/7 with two full-time employees using the current staffing model, we would have to hire six to seven people.

Supervisor Bass asked how well the 12-hour coverage would help assist citizens. Director Brian Lichty stated that some staffing is better than no staffing; realistically, 24/7 staffing is currently not possible because we do not have enough people. Starting with the 12-hour shifts will be a buildup approach, and hopefully, we will be able to move forward in the future to address all of the concerns.

Chris Boies, for public awareness, stated that the County is dispatching John H. Enders immediately on calls adding that no one is waiting around. It is just the distance to arrive in those locations that slows down the time.

Chair Weiss expressed that the Fire & EMS Commission discussed this concern and offered many of the same ideas. Believe that Director Brian Lichty is willing to work with the staffing we have and try different things to better staff for each station. The Fire & EMS Commission is also aware that currently at John H. Enders, there seems to be extra personnel, due to the full staffing and the volunteers. The Commissions idea was to send some volunteers to Blue Ridge, but it was decided that it would be difficult to get volunteers to go to Blue Ridge since there are not many calls. In response to Vice-Chair McKay's statement, after discussing everything with Chief White, this is a difficult decision for Blue Ridge. They are not taking anything lightly; they are working hard to get more involvement, factors are effecting all of the stations, but with Blue Ridge being a smaller station, it makes it more difficult. As a whole system, Chair Weiss believes it is important to look at more ways to help, not calling out Blue Ridge; they brought it to us in a timely fashion to address it. We are taking this seriously and will address it as quickly and as thoroughly as we can. Financially it may never end up at the 24/7 staffing level, but we will keep working to help as much as possible. The Fire & EMS Commission consensus was to do it as quickly as possible and to make sure that it was adjustable, adding that the Board is willing to step and make decisions quickly.

Chris Boies expressed that the letter was received on July 29, 2020, and put on the August 10, 2020, Finance Committee agenda to be presented here today; staff worked hard to get this item presented at the first available meeting. Chair Weiss added that the Fire & EMS Commission discussed this item last week, so this has been addressed as quickly at meeting schedules allow.

Chair Weiss expressed that currently, we have the CARES Act funding to supplement the staffing, opining that he is not opposed to supplementing from the General Fund once the Cares Act funding ends at the end of the year.

Supervisor Lawrence opined that he would like to see the Fire & EMS Commission look at ways to better recruitment and retention. Opined that the answer to all of this, is a strong volunteer system. We need to figure out ways to get more volunteers explaining that it is a great occupation. Adding that each station is working hard, but as a County is would be good too.

Supervisor Bass stated that it is a shame that the social functions and fundraising cannot occur currently due to Covid-19, adding that it is hard on all of the stations.

Vice-Chair McKay moved to authorize the use of the CARES Act funding to provide temporary staffing at Blue Ridge Volunteer Fire & Rescue Company due to the drop in active volunteers because of Covid-19, with flexibility within the implementation of staffing for the Director of Fire & EMS to use the parameters of the workforce, with the goal of as close to 24/7 staffing in the future. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

9) Finance Board of Supervisors Finance Committee Items

A. CARES Act funding:

2020-08-10 Summary: Chris Boies reviewed the following: On July 28, 2020, Clarke County was given notice that we will be receiving a second and final allocation of federal relief money through the CARES Act, in the amount of \$1,275,451, for COVID-19 related expenses. A signed certification form and survey regarding the first half allocation was required and due by August 10, 2020, in order to receive these funds.

– **Childcare Program:**

- We previously set aside \$100,000 for a childcare program; at the time we weren't sure what the school schedule was going to look like, but we knew some childcare needs would exist. Clarke County Public Schools has now approved a hybrid learning model for schools, which start in September. A registration survey, which included a question about childcare needs, was sent to parents the last week of July. The results of the survey were not available

at the time of this report but Parks & Recreation is ready to quickly develop a childcare program using CARES funds for before-school, during-school, and afterschool care. The survey results will help us determine the parameters of the program, if any are needed, and what funding will be needed to implement the program.

– **Broadband Study Update:**

○ The broadband consultant said an update to the plan was not necessary at this time. He is reviewing ways CARES funding could be used to help expand broadband in the County.

– **Fire-EMS Items Update:**

○ Items approved at the last meeting are being purchased with the assistance of Mike Legge.

The committee recommends to the Board allocating \$300,000 for a childcare program to be developed between Parks & Recreation and the school system. Other updates to the CARES funding were provided by staff.

2020-08-18 Action: After review, the Finance Committees recommends:

Supervisor Bass asked specifically with the younger children what do we know about the use of the childcare program and who will be available to teach the program. Chris Boies stated that parents of approximately 200 children stated that they would need childcare. Currently, Dr. Bishop is working on staffing plans and is trying to assist the County with any teacher aides that are available.

Vice-Chair McKay asked about the building and how to keep the children in school. Chris Boies responded that school building could not be utilized because even virtual teachers will teach from their classrooms.

Supervisor Catlett asked if the school buildings in use includes Upper Cooley; Chris Boies stated that Upper Cooley will house the childcare program, adding that just by using the classrooms we will be able to accommodate 200 children. Conveying that the biggest problem presented is staffing.

Chair Weiss stated that this program was done in consultation with the School and County.

Chair Weiss questioned if the \$300,000 is sufficient. Chris Boies stated that the \$300,000 has to be used by December 30, 2020, adding that we ask for some

flexibility and that he will keep the Finance Committee informed while we figure out more details. Without knowing the exact number of students who will use the childcare program, it is difficult to project staffing needs and whom we would share those instruction aide cost.

Supervisor Lawrence asked if parents will have a per day or per week charge, in addition to the funding that the Board is providing. Chris Boies stated that the program that was discussed with Dr. Bishop is that teachers and county staff children would be free, free and reduced lunch children would be free, and the rest would be subsidized. Indicating that the difficulty becomes that as of January 1, 2021, the CARES Act funding will no longer be available, so we are trying to figure out how to fund items that also allows flexibility after the first of the year.

Chair Weiss indicated that the school would re-evaluate the way school will function at the end of the first quarter.

Supervisor Lawrence voiced that there is also a Social Service program that helps families that are on reduced lunch, adding that the program may be able to assist in this program. Chris Boies asserted that the one problem with that might be that the ratio for our licensing for the program and the ratio for the Social Services program may be different; adding that in many cases it requires the County to have even more staffing meaning more cost; therefore, using CARES Act funding is less expensive to cover students. Confirming that after January 1, 2021, the County needs to examine those ratio requirements for the subsidy program.

Supervisor Bass moved to allocate \$300,000 of CARES Act funding for a childcare program to be developed by Parks & Recreation and the school system. The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

B. Small Business Assistance Program (CARES funding)

2020-08-10 Summary: Following review, the Finance Committee recommends the following:

The committee discussed the recommendation of the Personnel Committee and also recommends approval.

2020-08-18 Action: Chris Boies reviewed that after review, the Finance Committee recommended approval of the Small Business Assistance Program. Adding that since the Finance Committee meeting, staff is recommending two changes; the first is the IRS issued guidelines that payments to the business will be taxable; therefore, Director Felicia Hart has updated the application so businesses understand prior to applying. This concept also requires the County to issue 1099 forms at the end of the year. This forced the change of running the payments and process to go through the Munis system. Explaining that previously, staff recommended that the Board of Supervisors shift the money to the Industrial Development Authority to have the authority issue the checks. Staff found out that the Industrial Development Authority could write the checks quickly, but they do not have the ability to produce 1099 forms; therefore, if it is all ran through the finance department, we have the capability to create 1099 forms at the end of the year. Working with Joint Administrative Services staff, they believe that it will be doable to run everything through the Munis system. The second change, the Finance Committee increased the original number of employees from 50 to 100 to be of greater service, but when that was done, the gross income in receipts was not increased; therefore, staff recommends that the amount be increased to \$10 million.

Chris Boies confirmed that in order to qualify for the program you have to be a business located within the limits of Clarke County, demonstrate at least a 25% loss in revenue because of the pandemic, employee between one and one hundred employees, for-profit independently owned company, and annual gross receipts of less than \$10 million. In addition to that, the County will require a six (6) to twelve (12) month cash flow, with a valid business license, show payment of local taxes, and open and operational since January 1, 2020.

Vice-Chair McKay, with curiosity, questioned the decision to go from \$2.5 million to \$10 million in gross revenue receipts. Chris Boies stated that it was a judgement call, without access to gross revenue receipts, the overall reason is that staff was trying not to be too restrictive because we believe that we have

adequate funds to provide to business, and we did not want to create barriers to businesses. Opining that this is not a calculated amount.

Supervisor Catlett was interested if staff knew why and how the City of Winchester listed non-profit organizations. Director Felicia Hart believed that that decision was the elected officials decision, opining that the City of Winchester does have a greater population of need in that area, so the elected officials understand the taxpayers' need is greater. Supervisor Catlett asked if that is something the Board should consider. Chris Boies stated that the guidelines from the Federal Government state that you can only give non-profit funds if they are performing work to help citizens because of the pandemic. Chris Boies added that staff has reached out to FISH to see if they had any needs to receive funds for the work they are completing because of the pandemic.

Chris Boies confirmed that, unfortunately, general help to non-profit organizations is not allowed in the regulations.

Chair Weiss asked, and Director Felicia Hart confirmed that one employee means yourself or sole proprietorship.

Supervisor Bass questioned the awarded amount of \$10,000 if that would be enough for these businesses. Chris Boies explained that some businesses did receive federal funding, adding that once we receive and review applications, if we see a need for more funding we will come back to the Board before December 30, 2020, to ask for a second round of funding.

Hebie Anderson, the Custodian of the building, entered the room and the Board thanked her for her hard work in keeping the building clean.

Supervisor Catlett moved to approve the Small Business Assistance Program. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

C. Overtime Contingency for Fire & EMS

2020-08-10 Summary: Following review, the Finance Committee recommends the following:

The committee discussed the recommendation of the Personnel Committee and also recommends approval.

2020-08-18 Action: Item was discussed and action was made under Personnel Committee recommendation.

D. Refund of Personal Property tax overpayment

2020-08-10 Summary: Following review, the Finance Committee recommends the following:

“Be it resolved that the Board of Supervisors of Clarke County Virginia authorize the Treasurer of Clarke County Virginia to refund the excess tax amount of \$108,994.84 to the taxpayer.”

2020-08-18 Action: Following review, **Supervisor Lawrence moved “Be it resolved that the Board of Supervisors of Clarke County Virginia authorize the Treasurer of Clarke County Virginia to refund the excess tax amount of \$108,994.84 to the taxpayer.”. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

E. Bills and Claims.

2020-08-10 Summary: The Finance Committee recommends acceptance.

2020-08-18 Action: Following review, **Supervisor Catlett moved to accept the July 2020 Invoice History Report. The motion carried by the following vote:**

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

F. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, General Government Capital Projects, Expenditure Summary

2020-08-18 Action: Information only.

10) Government Projects Update

Chris Boies provided the monthly project update:

- Bids were received for the courthouse HVAC project; the low bid was \$109,000. We expect the contract to be awarded this week and the work to be completed in late October, early November. This project will not only replace an aging system but will also relocate this unit to prevent the access and condensation issues we have had that have created ceiling damage in the courthouse.
- The group working on options for the Kohn property will meet this week; I expect we are very close to having a recommendation for the Board on a potential use for that property, which is consistent with the donor's request and our own long term objectives. Alison Teetor has led the charge on this effort.
- I want to thank Brian Lichty for his efforts in securing another grant; this particular grant was an Assistance to Firefighters Grant for infection control kits and PPE in the amount of \$13,714.
- As you probably noticed today, most of the county office windows are now open. The Planning & Zoning window came in scratched, so we are waiting on a replacement piece before that window is able to be opened. Things seem to be running smoothly.
- I would like to recognize Brianna Taylor, Deputy Clerk, for receiving a scholarship to attend the VMCA Municipal Clerk's Institute this October and Brandon Stidham, Director of Planning & Zoning, who also received a scholarship to attend a professional development program through NACO called High-Performance Leadership. Together these programs are providing over \$2,500 in free development for our employees.

- As some of you are aware, the online FOIA training touted by the State as a way to meet the new training requirements is still not working. Brianna Taylor will let you know when it is back up and running properly.
- Would like to thank Felicia Hart, Director of Economic Development & Tourism for her work on the Small Business Assistance Program.
- Thank Lisa Cooke, Director of Parks & Recreation, and all the Parks & Recreation staff for their hard work on the childcare program.

Supervisor Lawrence questioned the Building Department's new single-family dwelling report, specifically for July in Berryville, asking if the number indicates houses that have applications or are those completed. Chris Boies and Brianna Taylor clarified that the total number indicates that the building permit was received. Chris Boies added that James Royston, Building Official, has completed preliminary work to allow the contractor to have master plans for the many houses that will be built, so they can submit and receive permits faster.

Chair Weiss expressed that there is a tree branch down on the fence at the Convenience Center.

11) Miscellaneous Items

Discussion on Supporting Parents & Students for Upcoming School Year.

Chair Weiss stated that the School Board made the decision for this school year, and no matter how or why they did it, it will have an impact on the entire community. This is not the Board of Supervisors' job, and I have not reached out to the School Board, but I believed it would be good to have a conversation of what the Board's concerns are for the community.

Chair Weiss expressed that this is a traumatic subject for many parents; there is the internet issues, there is at-risk children that need to be addressed, and many other problems that need to be looked at.

Vice-Chair McKay communicated that there are many parents that are concerned because they have multiple children and the internet that they have will not accommodate the amount of data.

Chair Weiss opined that the final decision was made because the schools did not have enough staff to manage the middle and high school students.

Supervisor Catlett conveyed that one of the School Board members stated that they needed to be creative and figure out ideas to partner with churches and other entities to provide internet access to families. Adding that if the Board could communicate and give options to broadcast internet options. Supervisor Bass communicated that he has seen posts that indicate and suggest options for both childcare and internet access, adding that as a Board, we may not have the resources but that having the community involvement via Facebook is great. Adding that he wished there was a way to centralize that to broadcast and advertise those options. Chris Boies voiced that we need to communicate with the school staff and the School Board to make sure we are not overstepping and attempting to do something that they have planned to already accomplish.

Chris Boies asserted that staff reached out to the broadband consultant who completed the study; the consultant told staff to reach out to Shentel to see if there were any temporary fixes that they could provide during this time. Yesterday, staff had a conversation with Shentel and discovered they cannot do anything quickly, but they do plan on doing long term plans for broadband. Staff is working on setting up a call with another vendor to see if they have any temporary fix. Adding that once again this would be CARES Act funding that would end at the end of the year.

Chris Boies disclosed that from the school survey, the County realized that many of the families who stated that they did not have internet were in the Town of Berryville where internet is available. We need to look to see if the CARES Act funding could assist in providing internet service until the end of the year for those families. Adding that this still needs to be looked at so we can figure out the details and provide what we can to those students, opining that once again, this would be with the CARES Act funding, so at the end of the year, funding could stop abruptly.

Chris Boies explained that Lisa Cooke, Director of Parks & Recreation is working on after school programs for children to give them more options of activities. Also considering keeping the pool open longer since we opened it later this year.

Supervisor Catlett highlighted that Dr. Bishop mentioned setting up hot spot around the County to help with internet access for students. Chris Boies explained that that is still being discussed and examined.

Chair Weiss stated that teachers are required to come into class to teach from the classroom; therefore, students will most likely need to be connected for hours during the day to attend the classes.

Supervisor Lawrence expressed that some localities are setting up school buses as hot spot locations. Explaining that one locality allowed the students to get into the bus to access the school work, which makes no sense why allow students to sit on a school bus together but not come into a classroom.

Chair Weiss asked Sheriff Roper about what is the plan with children at risk and school resources officers. Sheriff Roper explained that at this time, there are no answers but many questions. Currently, questioning the State funding, we need to understand how long we will be functioning in his manner. Adding, we do not want to take the School Resource Officers out of the middle and high school in case the schools reopen to student's sooner; will work with Dr. Bishop and get a plan set.

Sheriff Roper opined that at a time where personnel fell reluctant to come to aide, the County firefighters and deputy sheriffs have been working hard this whole pandemic. Expressing that in the future, it would be nice to look at financial assistance to recognize all of these employees.

Chair Weiss requested that Sheriff Roper thank and continue to thank all of his staff for the hard work, emphasizing that the Board does appreciate everything that they have done and continue to do.

Chair Weiss suggested that it may be a good idea to set up a meeting with myself, the School Board Chair, the Superintendent, and the County Administrator.

Vice-Chair McKay stated that he does not want to be blamed for the decision that the School Board made. Adding that we need to ensure that our citizens are educated.

Supervisor Catlett opined that there is no real solution to this; it is a moving target. Gave the option to have Chris Boies, County Administrator express the Boards concerns, letting them know we are here to assist, encouraging them to help the community.

Vice-Chair McKay explained that the big issue is internet access, we need to find out how the school will assist those students who just are in those locations that cannot get access.

Supervisor Lawrence opined that the best option to assist currently it to look at the internet access survey and help with the ones that are in the Town of Berryville

to get those children connected. Comcast is available and currently, they are offering internet for \$10 a month, if we could examine those and help them get connected it would lessen the overall number of students without internet availability. Adding that an idea of an open forum will be discussed at the Broadband Implementation Committee, tomorrow. The idea behind possibly having an open forum is to allow the community to learn more about broadband and to connect. Further explaining that broadband is an issue across the State.

Supervisor Bass agreed that an open forum is a good idea stating that citizens in the community are already reaching out to see what can be done and how to help - adding that Government can assist by having a central location to receive resources for the community.

Supervisor Catlett stated that the school may be able to give options on how to better assist the students and families - Opining that Dr. Bishop may already be working on alternatives.

By Consensus, the Board agreed to have Chris Boies set up a meeting with the Superintendent and School Board Chair, to discuss that the Board would like to help.

Chair Weiss stated that in some fashion, the Board needs to show the community that the Board and School Board are working together to solve a very serious problem.

Chris Boies stated that he would reach out to the School Board Chair, the Superintendent, and County Staff to meet as early as Thursday of this week.

12) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes for July 14, 2020, Joint Meeting with Town Council, and July 21, 2020, Regular Meeting Minutes.	Brianna R. Taylor
2.	Execute Resolution 2020-15R	David S. Weiss
3.	Process Resolution 2020-15R	Brianna R. Taylor
4.	Hire full-time Firefighter/EMT position	Brian Lichty
5.	Start process for Blue Ridge staffing	Brian Lichty

Board of Supervisors Meeting Minutes For August 18, 2020 – Regular Meeting

- | | | |
|----|--|-------------------------------|
| 6. | Finalize Childcare program | Chris Boies |
| 7. | Process and Execute the Small Business Assistance Program | Felicia Hart and Tiffany Kemp |
| 8. | Inform Treasurer to Refund Personal Property Tax Overpayment | Chris Boies |
| 9. | Set up meeting with School Board Chair to discuss supporting parents and students for upcoming school year | Chris Boies |

Chair Weiss stated that Chris Boies is preparing a letter for DMV concerning Trips to encourage them to reopen as quickly and safely as possible.

13) Board Member Committee Status Reports

Supervisor Matthew E. Bass

Board of Septic and Well Appeals

- Public hearing for septic system for Lockes Mill, plan to have a restroom.
- Working on having more uses for the Mill, for example field trips for the school.
- Approved variance for practical conditions, with the septic will be located below the Mill.

Library Advisory Council

- No meeting, planning to meet as soon as possible.

Planning Commission

- Did not meet in August
- Goal is to take the Boards points and concerns with respect to short-term rentals.

Sheriff Office

- Big issue is dealing with mental health issues; dealing with those issues takes a tremendous amount of time and resources. Looking into what can be done to help in that area.
- Staffing is an issue, trying to figure out what will happen with the School Resource Officers as the schools are not physically in all of the buildings.

- Another topic was pay raises, especially during this time, while staff has been out every day keeping the community safe. Chair Weiss stated that raises were in the budget and still are in the contingency list to be reviewed when there is a better understanding of financial impacts from the pandemic.
- Last topic discussed was the idea of having a human resources department.

Josephine School Community Museum Board

- No meeting, planning to meet as soon as possible.

Northwestern Regional Juvenile Detention Center Commission

- From May minutes stated that there were no Clarke County residents.
- Discussion about contracting with ICE for undocumented juveniles to bring in approximately \$300,000 per year if the contract is entered.

Legislative Updates – High Growth Coalition

- Decisions are being made today.

Northwest Regional Adult Drug Treatment Court Advisory Committee

- Met in July and planned to have a program evaluation done on August 4, waiting on the results from that. Will bring that evaluation report results to the Board as soon as they are available.

Supervisor Terri T. Catlett

Career and Technical Education Advisory

- Has not met.

Community Policy and Management Team

- Missed the meeting.

Clarke County Humane Foundation

- met via ZOOM.
- Changed fees.
- Rosehill agreed to participate in the Rabies Clinic.

Conservation Easement Authority

- Meeting scheduled for Thursday.

Parks & Recreation Advisory Board

- Did not have a quorum.

Clarke County Historic Preservation Commission

- Met but quorum left so meeting was cut short.

School Board

- Met at least two extra times trying to handle school this year.
- There is no good solution, hope they do their best to get the kids back in school.

VACo

- General Meeting has been cancelled.
- Board meeting via ZOOM scheduled for Friday.
- November conference will be virtual.

Town of Millwood

- Identifying projects for Millwood.
- Carter Hall did not sell.

Supervisor Doug M. Lawrence

Board of Social Services

- We are a non-deviating County so we have to follow State programs.
- Believe the County can use resources to help that department.

Berryville/Clarke County Joint Committee on Economic Development and Tourism

- Director Felicia Hart is going to have a meeting for hospitality.

Broadband Implementation Committee

- Will discuss Clarke Connect.
- Amazing what other Counties have done.
- Will keep making strides and working on Broadband.

Northwestern Regional Jail Authority

- The news article did not convey that the Jail has been doing a tremendous job of keeping Covid-19 out of the jail.

Vice Chair Bev B. McKay

Broadband Implementation Committee

- o Supervisor Lawrence was elected Chair.
- o Discussing the Open Forum.

Northern Shenandoah Valley Regional Commission

- o Meeting via ZOOM tomorrow.

Clarke County Sanitary Authority

- o Discussed delinquent bills and how to collect those.
- o Looking at meters, authorizing a Request for Proposal.
- o Had a presentation on mapping the lines.
- o Voted to use the same company to look for leaks starting at the end of September or beginning of October.

Chairman David S. Weiss

Fire & EMS Commission

- o Had a good meeting.

14) Closed Session

At 3:21 pm, Vice Chair McKay **moved to enter closed session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board and §2.2-3711-A5 Discussion of unannounced business location. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 4:21 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Vice Chair McKay moved to; reconvene in open session. The motion carried as follows:**

Board of Supervisors Meeting Minutes For August 18, 2020 – Regular Meeting

Matthew E. Bass - Aye
Terri T. Catlett Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

Supervisor Bass further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Matthew E. Bass - Aye
Terri T. Catlett Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

No action was taken following Closed Session.

15) Adjournment

At 4:23 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, September 15, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: August 18, 2020

David S. Weiss, Chair

Chris Boies, County Administrator

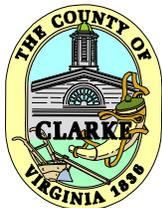
Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

- 2020-16R Resolution of Recognition & Appreciation of Lora Walburn.
- Letter to Anthem and Valley Health concerning employee health insurance.
- Support letter for fire companies – Covid-19 funding.

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Resolution of Recognition and Appreciation of **Lora B. Walburn** 2020-16R

WHEREAS, Lora B. Walburn assumed the duties and responsibilities of Deputy Clerk to the Board of Supervisors on October 30, 2002;

WHEREAS, during her tenure, she served as the Executive Assistant in County Administration, Records Manager, Freedom of Information Officer, Conflict of Interest Officer, Clerk to the Industrial Development Authority (2002-2010; 2016-2020), Clerk to the Economic Development Advisory Committee (2002-2010; 2016-2020), Clerk to the Joint Building Committee (2009-2020), recording secretary to the Joint Administrative Services Board (2002-2017), Virginia Municipal Clerks Association Treasurer (2009-2012);



WHEREAS, Ms. Walburn self-published and maintained the Code of Clarke County, and numerous policies and procedures for the Berryville Clarke County Government Center. She guided the County Administration Office and Board of Supervisors in digitizing records. Organized the Employee Appreciation & Service Awards Luncheon beginning in 2004, and,

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that **Lora B. Walburn** be recognized and congratulated for her service and that her dedication to the Board of Supervisors, Clarke's employees, and all citizens of Clarke County be hereby memorialized as a token of the respect and high esteem in which she is held.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled on the 15th day of September, 2020.

ATTEST 2020-16R

David S. Weiss, Chair

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

September 15, 2020

Anthem of Virginia
2015 Staples Mill Road
Richmond, VA 23230

Valley Health
220 Campus Blvd.
Winchester, VA 22601

Re: Pending Agreement Deadline

Dear Leadership of Anthem of Virginia and Valley Health,

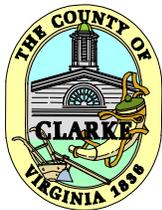
The Clarke County Board of Supervisors was recently made aware of a pending year-end deadline for your two companies to renew its contract with one another. The Board strongly encourages both parties to work together to develop and sign a fair contract before the end of the year. Almost three hundred county employees (teachers, firefighters, Sheriff deputies, and others) participate in our health insurance program through Anthem. The majority of these employees use Valley Health services located throughout our region.

The Board is very concerned about the additional out-of-pocket costs our hard working employees could face if an agreement is not reached by year end. The COVID-19 health pandemic has already created stress and anxiety for our employees, and any uncertainty related to their health insurance or health care options would be detrimental at this time. We appreciate your attention to this matter.

Sincerely,

David S. Weiss, Chairman
Clarke County Board of Supervisors

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

September 15, 2020

Legislative Delegation
Insert Address

Re: COVID-19 Impact on Volunteer Fire Companies

Dear Delegate/Senator,

I write to address rapidly building concern over the ability of our local Fire/EMS companies to survive the economic strain brought on by the Covid-19 pandemic. Clarke County is home to three volunteer Fire/EMS companies – John H. Enders, Boyce, and Blue Ridge. The county employs 12 full-time and 9 part-time firefighters and EMTs; volunteers constitute 82% of our Fire/EMS force. Clarke County is not unique in this capacity. Many small communities across the Commonwealth and country are similarly situated.

For many years, these companies have supported themselves financially by holding fundraisers in the form of community meals, bingo nights, cash parties, and the like. However, with restrictions on such activities in place since March, these traditional fundraising events have been all but eliminated.¹ Consequently, each company finds itself spiraling further into economic hardship, placing even more stress on our first responders, who *must* answer every call and quite literally put their lives on the line, pandemic or not.

Our understanding of the various financial relief provided on both state and federal levels is that it may not be used to replace lost revenue. In the case of our Fire/EMS companies, revenue loss began as a burden, but it is now turning into a financially devastating and unsustainable circumstance. It quite literally threatens their ability to keep the lights on which, in turn, puts our community at even greater risk.

While we recognize that we are in the midst of an unprecedented crisis, we strongly feel that small, volunteer Fire/EMS companies, such as those that serve Clarke County, should be a primary focus of the next economic stimulus package whenever, and in whatever form, it may come. The brave and dedicated

¹ More specifically, bingo and cash parties are not feasible at all in their typical format under current restrictions governing social gatherings. And while community meals can be prepared and served in a drive-through fashion, that does not generate nearly the attendance and correspondent revenue that it would under normal circumstances. Additionally, private donations to these companies are in flux as certain generous citizens who regularly donate cash have seen their own personal finances become less predictable under the strain of the pandemic.

men and women who serve communities like Clarke County deserve at least that much from their elected representatives on the state and national level.

Sincerely,

David S. Weiss, Chairman
Clarke County Board of Supervisors

Clarke County Board of Supervisors

Statue Update

Clarke County Board of Supervisors

Closed Session

Pursuant to §2.2-3711-A8 Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, September 8, 2020 9:30 am

<i>Item No.</i>	<i>Description</i>
A.	<p>Expiration of Term for appointments expiring through November 2020.</p> <p>2020-09-08 Summary: Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none">– Appoint Robin York to the Board of Social Services to fill the unexpired term of Alan Melusen, expiring July 15, 2022.– Appoint Matt Peterson to People, Inc. as the Citizen representative, to fill the unexpired term of Coleen Hillerson, expiring July 31, 2022.– Reappoint Rodney Pierce to the Industrial Development Authority, to a four-year term expiring October 30, 2024.

Appointments by Expiration Through November 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					
<i>July 2020</i>					
Board of Social Services			4 Yr		
Melusen	Alan	Russell District	7/17/2018	7/17/2020	12/17/2002
Served two-term limit - eligible for reappointment 2 years after 12/15/2010; Pierce replaced 2010; Appointed 09-2017, Resigned 07/2020					
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					
People Inc. of Virginia			3 Yr		
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020	8/17/2010
Board added 8/2010, Resign 07/31/2020					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					
<i>August 2020</i>					
Parks & Recreation Advisory Board			4 Yr		
Hillerson	Jay	Russell District; At Large	6/18/2019	8/25/2020	6/18/2019
There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.					
<i>October 2020</i>					
Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020	10/22/1999
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.					

Clarke County Public Body Listing

			Appt Date	Exp Date
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Taylor	Brianna R.	Clerk	12/2/2019	
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	4/21/2020	3/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Lawrence	Doug	BoS - Appointed Member	2/18/2020	12/31/2020
Rodriguez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Equalization</i>				
Blatz	Joseph	White Post District	1/1/2020	12/31/2020
Cammack	Thomas	Millwood District	1/1/2020	12/31/2020
Hope	Lindsay	Russell District	1/1/2020	12/31/2020

Monday, August 31, 2020

Page 1 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
MacKay-Smith	Justin	White Post District	1/1/2020	12/31/2020
McFillen	Thomas	Berryville District	1/1/2020	12/31/2020
<i>Board of Septic & Well Appeals</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024
Buckley	Randy	White Post District; 2019,2020 Planning Commission Vice Chair - Alternate	1/10/2020	12/31/2020
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2020	12/31/2020
<i>Board of Social Services</i>				<i>4 Yr</i>
Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Melusen	Alan	Russell District	7/17/2018	7/17/2020
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				
Bass	Matthew	Berryville District	5/11/2020	11/3/2020
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District, Vice Chair	1/1/2020	12/31/2023
Taylor	Brianna R.	Deputy Clerk	12/2/2019	
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Bass	Matthew	BOS - Alternate	5/19/2020	12/31/2020
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Catlett	Terri T.	BOS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

Monday, August 31, 2020

Page 2 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	6/8/2020	
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
Lawrence	Doug	Russell District	6/8/2020	12/31/2020
McKay	Beverly B.	White Post District	1/21/2020	12/31/2020
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Kruhm	Doug	Planning Commission Representative	2/18/2020	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024

Monday, August 31, 2020

Page 3 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbiam	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				<i>1 Yr.</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Buckley	Randy	White Post District; 2020 Vice Chair	4/17/2018	4/30/2022
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Hunt	Pearce	Russell District	5/19/2020	4/30/2021
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/21/2020	12/31/2020
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District; 2020 Chair	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024
Welliver	Ralph	Berryville District	5/19/2020	6/30/2024
<i>Community Policy and Management Team</i>				<i>3 Yr</i>
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Austin	Michael	Alternate- Department of Social Services	3/17/2020	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Heine	Brittany	Director Clarke County DSS	12/17/2019	12/31/2022
Legrys	Mark	Court Services Unit Supervisor	12/17/2019	12/31/2022
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Opoku-Achampon	Kista	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
Shirley	Leea	Alternate- VDH Representative	3/17/2020	12/31/2021
<i>Conservation Easement Authority</i>				<i>3 Yr</i>

Monday, August 31, 2020

Page 4 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
Bacon	Rives	2020 Chair; White Post District	12/17/2019	12/31/2022
Buckley	Randy	White Post District; 2020 Vice Chair	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Engel	Peter	White Post District; 2020 Secretary / Treasurer	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022
Ohrstrom, II	George	Russell District; Planning Commission Representative; 2020 Chair	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				<i>4 Yr</i>
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wilkerson	April	Clerk of the Circuit Court	4/1/2020	11/3/2020
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				<i>Open-End</i>
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	EDAC Clerk		
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
Mackintosh	Lori	Russell District, Agriculture	2/18/2020	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
Sheaffer	Lee	Russell District, tourism	3/19/2019	12/31/2022
<i>Family Assessment and Planning Team</i>				<i>3 Yr</i>
Austin	Michael	DSS - Foster Care Worker	10/15/2019	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	12/17/2019	12/31/2022
Lovasz	Christina	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Marsten	Ashleigh	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020

Monday, August 31, 2020

Page 5 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
Short	Kris	Northwestern Community Svcs Board Rep	4/21/2020	12/31/2021
Smith	Tracy	Parent Representative	4/21/2020	4/21/2023
Thompson	Christine	CCPS - Social Worker	12/17/2019	12/31/2022
Walker	Samantha	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
<i>Fire & EMS Commission</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	7/21/2020	8/31/2021
Lichty	Brian	Staff Representative	11/14/2016	
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Veler	Keith	John H. Enders VFRC Rep	7/21/2020	8/31/2021
Weiss	David S.	BoS - Representative	1/21/2020	12/31/2020
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				<i>4 Yr</i>
Cochran	Ben	Buckmarsh District; Vice Chair 2020	11/19/2019	10/30/2021
Ferrell	Brian	Buckmarsh District; Chair 2019-2020	10/15/2019	10/30/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	IDA Clerk		
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019-2020	10/31/2017	10/30/2021
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				<i>Open End</i>
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

Monday, August 31, 2020

Page 6 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Josephine School Community Museum Board</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Lord Fairfax Community College Board</i>				4 Yr
Tabatabai	Maryam	Russell District	7/21/2020	6/30/2024
<i>Lord Fairfax Emergency Medical Services Council</i>				1 Yr
Conrad	Bryan H.	Volunteer Representative; White Post District	6/16/2020	3/15/2021
Trent	Carolyn	Medical Professional	6/16/2020	3/15/2021
Wilson	Wade	Career Representative	6/16/2020	3/15/2021
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1Yr
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Northwestern Community Services Board</i>				3 Yr
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	12/17/2019	12/31/2020
Lawrence	Doug	BoS - Liaison - Alternate	1/21/2020	12/31/2020
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wyatt	Jimmy	Millwood District	12/17/2019	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr

Monday, August 31, 2020

Page 7 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Heflin	Dennis	White Post District	12/17/2019	12/31/2023
Hillerson	Jay	Russell District; At Large	6/18/2019	8/25/2020
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	7/23/2019	12/31/2022
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Towns and Villages: Berryville</i>				1 Yr
Bass	Matthew	BoS - Liaison - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Boyce</i>				1 Yr

Monday, August 31, 2020

Page 8 of 9

			<i>Appt Date</i>	<i>Exp Date</i>
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 8, 2020, 10:00 AM, Meeting Room AB

Board Members Present: Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence,
Beverly B. McKay

Board Members Absent: David S. Weiss

Officers / Staff Present: Chris Boies, Barbara Bosserman, Cathy Kuehner, Brian
Lichty, Sheriff Anthony "Tony" Roper, Alison Teetor

Others Present: None

Press Present: Mickey Powell

- | <i>Item No.</i> | <i>Description</i> |
|-----------------|---|
| | 09-08-2020 Summary: At 10:00 am, Vice-Chair McKay called the meeting to order. |
| A. | <p>Update from Barbara Bosserman on the November election</p> <p>The Board heard an update from Registrar Barbara Bosserman on the upcoming November election. Barbara explained how the early voting and mail-in voting would work. Early voting will take place at the Berryville-Clarke County Joint Government Center and a drop box will be placed in the parking lot for voters to drop off their mail-in ballots. Barbara explained how she intended to manage the traffic flow through the building during the early voting period. There were also discussions about how to clean common spaces in the building because of the increased traffic and COVID concerns.</p> |
| B. | <p>Discussion and planning for the fall legislative priorities meeting</p> <p>The Board discussed the fall legislative priorities meeting. It was decided due to social distancing requirements to hold the meeting in the Board meeting room this year. The County Administrator was asked to survey the legislators to see if they preferred to meet before or after the November election. Staff was also asked to update the previous legislative priority list to reflect changes made in the last legislative session for review at the October Work Session.</p> |
| C. | <p>Discussion on a proposed use for the Kohn property</p> |

A discussion was held on potentially leasing the Kohn property to the Potomac Appalachian Trail Club as a cabin rental and for outdoor recreation. Staff recommended several changes to the proposed lease including changing the ten-year lease to two five-year terms, adding a cancellation clause, and including language that Parks and Recreation could use the property for 15 days a year for outdoor recreation activities. It was explained that the installation of a well and improvements to the septic system would be the responsibility of the County (the Easement Authority plans to use stewardship funds to pay for these improvements) and the cabin repairs would be the responsibility of the trail club.

Supervisor Lawrence mentioned it would be nice if local groups like the 4-H club could be given the right to use the property and that it would be nice if some of the fields could be planted in wildflowers instead of the current mowing practices. Supervisor Bass said he would like the County to have the right to inspect the property at any time when the cabin was not occupied. There was also a discussion on the prohibition of hunting and discharging a firearm in accordance with the easement and gift restrictions. There was general support of the concept moving forward for legal review for the Board to potentially take action on this fall on a final agreement/lease.

D. Census Update

The Board heard an update from staff on the 2020 Census. The Clarke County response rate is 70.6% compared to the statewide response rate of 69.8%. The response rate in 2010 was 64.8% for Clarke County. The Census schedule was altered due to COVID-19. The self-response phase was scheduled to end on July 31st but has been extended to September 30th. The County will work to get the word out to citizens of this upcoming deadline. The nonresponse follow-up conducted by Census workers was also scheduled to end on July 31st but was extended to September 30th. Board members noted how important it was for Clarke County residents to be counted and asked the press to help get the word out.

E. Fire companies Covid-19 funding discussion

The Board also added an item to the agenda, a discussion on a letter drafted by Supervisor Bass concerning a potential second round of CARES funding. The letter lobbied that if a second CARES funding package gets approved that the County requested volunteer fire companies be eligible for funding based on revenues lost due to COVID-19 social distancing restrictions. The Board asked that the letter be placed on the full Board agenda (September 15, 2020).

At 11:00 am, Vice-Chair McKay adjourned the meeting



2020 Legislative Priorities and Positions for Clarke County

10/15/2019

Top Priorities for 2020

1. Transient
Occupancy Tax
Increase

Pursuant to Code of Virginia Title 58.1. Taxation, Chapter 38. Miscellaneous Taxes, Article 6. Transient Occupancy Tax § 58.1-3819. Transient occupancy tax, Clarke requests it be added to the list of counties that are currently authorized to impose the transient occupancy tax at a maximum rate of five [5] percent.

Revenues from the portion of tax in excess of two percent are required to be used solely for tourism or marketing of tourism. Under current law, any county may impose a transient occupancy tax at a maximum rate of two [2] percent upon the adoption of an ordinance, on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms. Clarke adopted two [2] percent on April 16, 1996.

Clarke understands that the revenues for the portion of the tax over two [2] percent must be designated and spent solely for tourism, marketing of tourism, or initiatives that attract travelers to the locality and generate tourism revenues in the locality.

2. Issue: Land
Conversion for
Nutrient Credit
Program

Clarke prefers that credits be available only from within the HUC unit that credits are needed and not from adjacent HUC units.

Clarke believes that additional research is necessary to determine the unintended consequence of permanent removal of agricultural production on areas identified as important farmland soils by the Natural Resource Conservation Service (NRCS).

The Department of Environmental Quality adopted a post-construction water quality and quantity program requiring everything built after July 1, 2014, be nutrient neutral. Nutrient / phosphorous credits can be purchased and point sources and municipal systems can "true up" on an annual basis and buy term credits. However, to make the "math work" on new development, only permanent credits can be purchased, which cannot be renewed year after year. Rules require that the credits must be purchased within the eight-digit hydrologic unit or an adjacent eight-digit hydrologic unit hub. Clarke is adjacent to five out of seven of the Potomac River hubs; so, developments in those areas can buy nutrient credits in Clarke. The program specifically seeks agricultural property to remove from production and, typically, trees are planted and maintained in perpetuity.

Top four priorities listed in order of priority.

2020 Legislative Priorities and Positions for Clarke County

3. Issue: Broadband Clarke urges the Commonwealth and Federal Government to assist communities in their efforts to deploy universal, affordable access to broadband for all areas, particularly in under-served and rural areas.

Clarke opposes mandates that limit or restrict local use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

Clarke supports economic development policies and programs that bolster local and regional development efforts by maintaining state funding and granting additional funding and authority to promote local and regional initiatives.

4. Issue: Education Clarke supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should fund its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

In addition to meeting its obligations to fund fully instructional staff, Clarke County believes the Commonwealth should meet its obligation to fund fully the support side of K-12. Full restoration should be made of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.

Other Issues of Importance

- ▲ Issue: Availability / Quantity and Quality of Water Resources Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

2020 Legislative Priorities and Positions for Clarke County

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

▲ Issue: Composite Index

Appeal Process: Clarke supports legislation that would establish an appeals process for local governments to challenge computation of the Local Composite Index.

Use Value:

Education: Clarke supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, instead of the true value, in localities that have adopted use value taxation.

Other Programs: In application of the index to fund all other programs, Clarke supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.

▲ Issue: Ethics Rules

Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions.

On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.

▲ Issue: Funding for State Mandated Positions and Jails

Clarke urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions.

In addition, Clarke requests that the state budget be amended to fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

▲ Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

▲ Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds

Clarke calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies.

Tax reform is required to help buttress the Commonwealth's General Fund that finances most core government functions and must be stabilized to meet current

and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services, and the court system for example with Medicaid costs under consideration).

This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions for local tax, a sunset clause be included in the agreement.

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Address fairness in taxing structures and "level the playing field" to eliminate unequal treatment; for example, ensuring the collection of sales tax from internet sales thereby promoting uniformity and fairness in the tax treatment of businesses selling goods in the Commonwealth.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Ensure equal taxing authority to towns, cities and counties. Clarke County's support for equal taxing authority is broad and includes requesting and supporting action by the General Assembly for partial measures such as authorizing the imposition of meals tax and cigarette and tobacco tax without need for referendum.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

LEASE

THIS LEASE made this _____ day of December, 2020, by and between Clarke County, Virginia, hereinafter called "Landlord" and POTOMAC APPALACHIAN TRAIL CLUB, INC. (PATC), hereinafter called "Tenant",

WITNESSETH:

That the parties hereto have mutually covenanted and agreed, and by these Presents, do covenant and agree as follows:

1. PREMISES LEASED. Landlord, in consideration of the rents hereinafter reserved to be paid by Tenant, and the covenants and agreements herein expressed on the part of the Tenant to be kept and performed does hereby lease and demise to Tenant the property known as 4822 Ebenezer Road, consisting of 50 acres located in Clarke County, Virginia.
2. TERM OF LEASE: The term of this Lease shall be for ten (10) years and shall commence on the first day of January, 2021, and shall end on the 31st day of December, 2030.
3. RENTAL: In consideration thereof, Tenant covenants and agrees to pay rent for the property unto the Landlord \$1.00 per year, payable on January 1st of each year.
4. USE OF PREMISES: Tenant shall use the premises (1) for the conduct of operation of a cabin for up to six people in accordance with Tenant's regular rental procedures, and (2) for maintaining the property as more specifically defined below. All the property shall be available for hiking and outdoor recreational uses.
5. CONDITION AT END OF TERM: Tenant shall surrender the premises at the expiration of the term, or any renewal thereof, in as good order as they are now, reasonable wear and tear and accidents by fire and other casualty beyond the control of Tenant alone expected.
6. DEFAULT: This Lease is made upon the condition that if default shall be made in the payment of rent, or if Tenant fails or neglects to perform any of Tenant's obligations hereunder, or if Tenant shall abandon or vacate said premises, or if Tenant shall be adjudicated bankrupt or insolvent according to law, or any assignment of the property shall be made for the benefit of creditors, then, in any of the events, Landlord or the legal representatives of Landlord, without notice or demand, may lawfully declare said Lease ended, and re-enter the premises or any part thereof either with or without process of law, and expel, remove and put out Tenant or any person or persons occupying the premises and may remove all personal property thereof, using such force as may be necessary to again possess and enjoy the premises as before the demise without prejudice to any

remedies which might otherwise be used for arrears of rent or preceding breach of covenant or condition and without liability to any person for damages sustained by reason of removal.

7. DEFAULTS AND REMEDIES: If default is made in the payment of rent as herein provided or in the performance of any of the covenants by Tenant, then Landlord shall have the option of terminating the Lease by giving written notice to Tenant that the Lease is terminated or by entering upon the said property and repossessing the same, and if Landlord does give such written notice of termination or does enter said property and repossess the same, this Lease and everything herein contained on the part of Landlord to be done and performed shall cease, without prejudice, however, to the right of Landlord to recover from Tenant all rent due (and costs or suit, including reasonable attorneys' fees) and damages for any and all breaches hereunder. If this Lease shall be terminated before its expiration by reason of Tenant's default as herein provided, or if Tenant shall abandon or vacate said property before the termination of this Lease, the property may be re-let by Landlord for such rent upon such terms as Landlord may see fit, if the full rental hereinbefore provided for shall not be realized by Landlord. Tenant shall be liable to Landlord to pay the deficiency together with any reasonable expenses incurred in such re-letting. The provisions contained in this paragraph shall be in addition to, and shall not prevent the enforcement of, any claim Landlord may have against Tenant for any other breach or damagers under this Lease.
8. REMEDIES CUMULATIVE: The various rights, powers, privileges, elections and remedies of Landlord and the various rights, powers, and privileges of Tenant provided by the terms of this Lease, shall be construed as cumulative and no one of them is exclusive of the other or exclusive of any right of priorities allowed by law not consistent herewith and shall be continuing rights, none of which shall be exhausted by being exercised on one or more occasions. In the event of any default by the Tenant of any terms of this Lease, landlord shall have the right to evict the Tenant through Unlawful Detainer proceedings in the Clarke County, Virginia, General District Court. Tenant shall be responsible for all out-of-pocket Court expenses and reasonable attorney fees incurred by the Landlord.
9. MISCELLANEOUS PROVISIONS:
 - A. Tenant will assign a property manager from its organization to manage the property.
 - B. Hunting will not be permitted on the property.
 - C. Under this Lease, Tenant is granted exclusive use of the Kohn Cabin (except as otherwise stipulated in the Lease), the shed behind the cabin for storage, and the acreage that surrounds the cabin. Tenant is responsible for the maintenance and upkeep of these

structures and grounds. Any major alterations to the structures, land, or vegetation will be referred to the Landlord for approval. (See paragraph I. below)

- D. Tenant is responsible for cutting the grass within and alongside the road leading from the main gate to the cabin. Tenant will pay someone twice a year in the growing season to bush-hog the large field downslope of the cabin. Tenant will be responsible for maintaining any roads or trails blazed for cabin-renter hiking, any trail to the pond or other points of interest, and a perimeter trail generally following the boundary of the field.
- E. Tenant may construct a vermin resistant storage cage within the storage shed and may place its own lock on the shed to control access.
- F. Tenant may clear and maintain an area inside the main gate along the road to the cabin, for parking by cabin renters. Tenant may construct a gate across the road between the parking area and the cabin to limit vehicle traffic beyond the designated parking area.
- G. Tenant acknowledges the life rights of Melvin Kohn which permit the individual to walk on the property and use the cabin up to two (2) weekends per year.
- H. Tenant agrees to add the Kohn cabin to its cabins insurance policy. Landlord is responsible for paying any and all real property taxes.
- I. Tenant will contribute up to a total of \$1,000/year for capital improvements to each major system (e.g. plumbing, electrical, roof, etc.), which after the first year of the lease, will be adjusted each year based on the annual Social Security Administration index. If the index goes down a percentage from the first year's index, or any subsequent year's index, Tenant's annual total contribution for the following year will be adjusted downward by that percentage. If the index goes up a percentage from the first year's index, or any subsequent year's index, Tenant's annual total contribution for the following year will be adjusted upward by that percentage. Tenant will inform the Landlord if any major system requires capital improvement and repair to the structures, and be responsible for effecting the improvement, repair or replacement.

10. RENEWAL AND LIABILITY FOR VOLUNTARY TERMINATION.

- A. Landlord shall have the right to terminate this lease, after the initial ten-year period, every two years after the original term of the lease on the anniversary date of the lease by giving notice of the Tenant in writing no less than one year before the end of every two-year increment. In that event Landlord shall have no further obligation to Tenant.

- B. Tenant shall have the right to terminate this lease, after the initial ten-year period, every two years after the original term of the lease on the anniversary date of the lease by giving notice to the Landlord in writing no less than six months before the end of each two-year increment. In that event Tenant shall be responsible only for paying expenses of the cabin, including utilities, through to the end of that two-year period in which Tenant gives notice of termination.

11. ENTIRE AGREEMENT.

This Lease contains the entire agreement between all parties hereto and shall not be changed or modified in any manner except by an instrument in writing executed by the parties hereto.

WITNESS our hands and seals:

CLARKE COUNTY, VIRGINIA

By: _____
LANDLORD

Date: _____

POTOMAC APPALACHIAN TRAIL CLUB, INC.

By: _____
President TENANT

Date: _____



Finance Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, September 8, 2020 immediately following work session

<i>Item No.</i>	<i>Description</i>
A.	<p>CARES Act Funding Update</p> <p>2020-09-08 Summary: The Finance Committee reviewed the CARES funding update from the US Treasury.</p> <p>The Finance Committee recommends to the full Board approval of reimbursement for the following expenditures using CARES funding:</p> <ul style="list-style-type: none">Invoice history report (pages 37-38) in the amount of \$48,491Central store purchases (pages 39-42) in the amount of \$8,327Part-time Animal Shelter salary (page 43) in the amount of \$2,435Town of Berryville expenses (page 44) in the amount of \$6,108 <p>The Finance Committee recommends to the full Board approval of new CARES funding as follows:</p> <ul style="list-style-type: none">Tourism \$58,150 (\$50k marketing, \$4k Economic Response Team, \$4,150 Go Virginia)Drop Boxes at Government Center \$15,000Blank Slate Online Training for Sheriff's Office \$3,000Message Board Trailer \$20,000Camera for Social Services Entrance Door \$250
B.	<p>Assistance to Firefighter Grant – Covid-19 Supplemental (AFG-S)</p> <p>2020-09-08 Summary: The Finance Committee recommended to the full Board, "Be it resolved that the FY 21 budgeted revenue, expenditure, and appropriation of the Fire and EMS department be increased \$13,714.29 for the purpose of receiving and spending the Assistance to Firefighters Grant.</p>
C.	<p>Revenue Review</p>

Item No.

Description

2020-09-08 Summary: The Finance Committee reviewed an updated revenue spreadsheet for FY 20 which was provided at the meeting. Staff discussed the reasons certain revenues were up and down from projections. It was noted that the delay in the real estate and personal property tax due dates had impacted collections of those two revenue sources. Overall revenues were short by 2% of projections. It was noted that the numbers would not be finalized until the auditors had reviewed all accounts.

D. Bills and Claims

2020-09-08 Summary: Following review, the Finance Committee recommends approval of the August 2020 Invoice History Report.

E. Standing Reports:

- Reconciliation of Appropriations
- General Fund Balance
- Capital Projects Report

2020-09-08 Summary: FYI

A. CARES ACT Funding Update:

On August 10, 2020, the US Treasury provided an update to the Frequently Asked Questions supplement regarding Guidance on eligible uses of Fund disbursements by governments. The update is attached.

Items presented for CARES Act reimbursement:

A summary sheet showing expenses presented to the Finance Committee for reimbursement from the CARES Act fund is attached. The Finance Committee should consider approval of these expenses for the purpose of reimbursement from the Clarke County CARES Act funds. The summary includes expenses from the following sources:

1. Invoice history report from MUNIS accounts payable (attached).
2. Central store supplies purchased by department/location (attached).
3. Part-time salary amounts for the Animal Shelter (attached).
4. Town of Berryville Covid-19 expenses incurred (attached).

Proposed items for CARES Act funding:

The following items are included for review and discussion:

1. Tourism request (memo attached).
2. Concrete retaining wall and slab (quote attached).
3. Blank Slate – online training software for Sheriff's Office staff.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of August 10, 2020¹**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).² Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

A. Eligible Expenditures

1. *Are governments required to submit proposed expenditures to Treasury for approval?*

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

2. *The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?*

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

3. *The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?*

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

¹ On August 10, 2020, these Frequently Asked Questions were revised to add Questions 49–52. The previous revision was made on July 8.

² The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

4. *May a State receiving a payment transfer funds to a local government?*

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

5. *May a unit of local government receiving a Fund payment transfer funds to another unit of government?*

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

6. *Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?*

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

7. *Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?*

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

8. *Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?*

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

9. *Are States permitted to use Fund payments to support state unemployment insurance funds generally?*

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

10. *Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?*

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

11. *The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?*

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

12. *In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?*

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

13. *If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?*

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

14. *May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?*

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

15. *May Fund payments be used for COVID-19 public health emergency recovery planning?*

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

16. *Are expenses associated with contact tracing eligible?*

Yes, expenses associated with contact tracing are eligible.

17. *To what extent may a government use Fund payments to support the operations of private hospitals?*

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

18. *May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?*

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

19. *May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?*

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

20. *Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?*

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

21. *May recipients create a “payroll support program” for public employees?*

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

22. *May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?*

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

23. *May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?*

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

24. *The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?*

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

25. *The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?*

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

26. *May Fund payments be used to assist impacted property owners with the payment of their property taxes?*

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

27. *May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?*

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

28. *Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?*

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

29. *The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?*

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

30. *The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?*

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

31. *May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?*

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

32. *Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?*

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

33. *Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?*

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

34. *May a State impose restrictions on transfers of funds to local governments?*

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

35. *If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?*

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

36. *May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?*

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

37. *Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?*

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

38. *May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?*

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

39. *May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?*

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

40. *May recipients use Fund payments to provide loans?*

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

41. *May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?*

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

42. *May funds be used to satisfy non-federal matching requirements under the Stafford Act?*

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

43. *Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?*

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

44. *May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?*

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

45. *May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?*

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

46. *May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?*

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

47. *The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?*

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

48. *May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?*

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

49. Are States permitted to use Coronavirus Relief Fund payments to satisfy non-federal matching requirements under the Stafford Act, including “lost wages assistance” authorized by the Presidential Memorandum on Authorizing the Other Needs Assistance Program for Major Disaster Declarations Related to Coronavirus Disease 2019 (August 8, 2020)?

Yes. As previous guidance has stated, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund’s eligibility criteria and the Stafford Act. States are fully permitted to use payments from the Fund to satisfy 100% of their cost share for lost wages assistance recently made available under the Stafford Act.

50. At what point would costs be considered to be incurred in the case of a grant made by a State, local, or tribal government to cover interest and principal amounts of a loan, such as might be provided as part of a small business assistance program in which the loan is made by a private institution?

A grant made to cover interest and principal costs of a loan, including interest and principal due after the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”), will be considered to be incurred during the covered period if (i) the full amount of the loan is advanced to the borrower within the covered period and (ii) the proceeds of the loan are used by the borrower to cover expenses incurred during the covered period. In addition, if these conditions are met, the amount of the grant will be considered to have been used during the covered period for purposes of the requirement that expenses be incurred within the covered period. Such a grant would be analogous to a loan provided by the Fund recipient itself that incorporates similar loan forgiveness provisions. As with any other assistance provided by a Fund recipient, such a grant would need to be determined by the recipient to be necessary due to the public health emergency.

51. If governments use Fund payments as described in the Guidance to establish a grant program to support businesses, would those funds be considered gross income taxable to a business receiving the grant under the Internal Revenue Code (Code)?

Please see the answer provided by the Internal Revenue Service (IRS) available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

52. If governments use Fund payments as described in the Guidance to establish a loan program to support businesses, would those funds be considered gross income taxable to a business receiving the loan under the Code?

Please see the answer provided by the IRS available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

B. Questions Related to Administration of Fund Payments

1. Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

2. *What records must be kept by governments receiving payment?*

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

3. *May recipients deposit Fund payments into interest bearing accounts?*

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

4. *May governments retain assets purchased with payments from the Fund?*

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

5. *What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?*

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

6. *Are Fund payments to State, territorial, local, and tribal governments considered grants?*

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

7. *Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?*

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

8. *Are Fund payments subject to other requirements of the Uniform Guidance?*

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

9. *Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?*

Yes. The CFDA number assigned to the Fund is 21.019.

10. *If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?*

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

11. *Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?*

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

12. *If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?*

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

8/31/2020

September 8, 2020 Finance Committee

Proposed expenses for reimbursement from Clarke County CARES Act fund

SUMMARY OF EXPENSES

		FY20	FY21
Invoice History Report	48,491	23,750	24,740
Central Store purchases	8,327	1,413	6,915
Part-time salary & benefits for the Animal Shelter	2,435	1,547	888
Town of Berryville Covid-19 expenses	6,108		6,108
TOTAL	65,361	26,710	38,651

Invoice history by Project and GL account
 Paid Cov-19 invoices 07/01-08/31
 9/1/2020

VENDOR NAME	INVOICE	INVOICE DATE	CHECK #	WARRANT	PROJECT	ACCOUNT	YEAR	AMOUNT	FULL DESC
BB&T	5859-7/9/2020-3	06/11/2020	55190	EJ073120	COV19	100-000-000-000-1-13-131-13100-6000 -COV19	2020	68.00	CV-Cardboard Boxes-Registrar
						Electoral Board and Officials Total		68.00	
Clarke County Sherif	202020630	06/30/2020	55068	EJ071520	COV19	100-000-000-000-3-31-312-31200-6000 -COV19	2020	127.72	Sheriff's Office Petty Cash 4/9 - 6/30/2020
Evident Inc	156528A	07/29/2020	20241	EJ081420	COV19	100-000-000-000-3-31-312-31200-6000 -COV19	2021	320.90	Gloves
						Sheriff's Total		448.62	
John H Enders Fire	COVID-19 FY20 Exp	07/29/2020	55353	EJ081420	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2020	952.33	For COVID Expenses in FY20
Sovereign Medical In	57756	07/24/2020	55396	EJ081420	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	807.00	COVID-19 Fire & EMS PPE supplies
Mallory Safety	4884145	07/23/2020	55473	DC083120	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	1,545.00	Fire-EMS COVID 19 PPE order
Municipal Emergency	IN465065	06/04/2020	55236	EJ073120	COV19	100-000-000-000-3-32-323-32310-6011 -COV19	2020	12.19	Shipping for Gowns
Station Automation	2286	08/07/2020	55516	DC083120	COV19	100-000-000-000-3-32-323-32310-6040 -COV19	2021	10,700.00	Fire-EMS PStrax software 1 yr-COVID 19
						Fire and Rescue Total		14,016.52	
BB&T	6723-06/09/20	06/09/2020	54885	EJ063020	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2020	156.76	supplies - COV19
BB&T	07292020-6723	07/29/2020	55425	DC083120	COV19	100-000-000-000-7-71-711-71100-6000 -COV19	2021	249.95	supplies
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2020	46.44	CV:Thermometers
Amazon Acct	584377634855	06/08/2020	55420	DC083120	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2021	531.98	AUTOTOUCHLESS ORDRD FY20 RECVD IN FY21 COV19
Amazon Acct	859745469397	08/04/2020	55420	DC083120	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2021	296.40	AMMEX BLACK NITRILE COV19
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71320-6000 -COV19	2020	46.44	CV:Thermometers
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2020	139.32	CV:Thermometers
Lowes	34214	08/05/2020	55358	EJ081420	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	512.00	covid supplies
						Parks Rec Center Total		1,979.29	
BMS Direct	145394	08/19/2020	20280	DC082420	COV19	100-000-000-000-8-81-815-81510-5210 -COV19	2021	430.50	Covid-19 Postage SM business Asst. Prog.
						Economic Development Total		430.50	
Berryville True Valu	93331	05/04/2020	20031	EJ061520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2020	44.95	rm BH Boyce Flp Connector
BSN Sports Inc	909366017	07/02/2020	55193	EJ073120	COV19	205-000-203-001-6-61-614-61410-6000 -COV19	2021	630.00	Teacher & Staff face mask with paw print
BSN Sports Inc	909363619	07/02/2020	55193	EJ073120	COV19	205-000-900-000-6-63-631-63100-6000 -COV19	2020	682.50	CV: Face Guard
Buckeye Cleaning	90244454	07/22/2020	55327	EJ081420	COV19	205-000-900-000-6-63-634-63400-6000 -COV19	2021	1,738.80	CV SUPPLIES
Winchester Equipment	B39544	08/04/2020	20327	DC083120	COV19	205-000-900-000-6-64-642-64200-3000 -COV19	2021	132.33	rm W Equipment School Maint Covid-19 roller rental
Berryville True Valu	093583	06/29/2020	20130	EJ071520	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2020	48.99	rm BH School Maint step drill for water fountains
Berryville True Valu	093767	07/17/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	36.52	rm BH JWMS Ccvid 19 plumbing supplies for water
Berryville True Valu	093777	07/17/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	6.99	rm BH JWMSCovid 19 drain p trap
Berryville True Valu	093794	07/20/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	24.08	rm BJ JWMS Covid19 cable work box
Berryville True Valu	093799	07/20/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	21.03	rm BH JWMS Cov plumbing supplies for water coolers
Berryville True Valu	093812	07/21/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	7.49	rm BH JWMS Covid-19 coupling for water fountain
Berryville True Valu	093819	07/22/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	14.54	rm BH JWMS Covid 19 plumbing supplies
Berryville True Valu	093827	07/23/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	11.98	rm BH JWMS Covid-19 drain trap
Solenberger	249866	07/21/2020	55291	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	47.88	rm Solenberger JWMS Covid 19 union for water fount
Solenberger	250012	07/22/2020	55291	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	36.96	rm Solenberger JWMS Covid 19 plumbing supplies
Stuart M Perry Inc	00123327	07/31/2020	55517	DC083120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	1,613.45	rm Stuart Perry School Covid-19 gravel for path
Berryville True Valu	093673	07/07/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	3.99	rm BH Boyce union for water fountains
Berryville True Valu	093689	07/09/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	29.33	rm BH Boyce connecotors for water fountains
Berryville True Valu	093692	07/09/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	10.28	rm BH Boyce drain p trap adapters
Berryville True Valu	093709	07/13/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	45.80	rm BH Boyce plumbing parts for fountains
Berryville True Valu	093712	07/13/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	16.98	rm BH Boyce qwik cap valve
Berryville True Valu	093726	07/14/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	26.98	rm BH Boyce plastic anchors drain trap
BB&T	7938-08102020	08/10/2020	55425	DC083120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	228.03	rm BB&T Credit Card Charges 7/23/20-8/04/2020
Grainger Inc	9598539535	07/23/2020	55343	EJ081420	COV19	205-000-904-000-6-64-642-64200-6000 -COV19	2021	17.24	rm Grainger JWMS Covid-19 extensio cord fountains
Berryville True Valu	093944	08/05/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	14.43	rm BH CCHS Covid 19 plumbing supplies water founta
Berryville True Valu	093947	08/05/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	11.77	rm BH CCHS Covid19 Plumbing for water fountains
Berryville True Valu	093955	08/06/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	8.56	rm BH CCHS Covid-19 connectors bushing for water

Invoice history by Project and GL account
 Paid Cov-19 invoices 07/01-08/31
 9/1/2020

VENDOR NAME	INVOICE	INVOICE DATE	CHECK #	WARRANT	PROJECT	ACCOUNT	YEAR	AMOUNT	FULL DESC
Solenberger	252255	08/21/2020	55515	DC083120	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	10.99	rm Solenberger Covid 19 ext cord for water fountai
BB&T	5859-7/9/2020	07/09/2020	55190	EJ073120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2020	6,864.00	CV: Sneeze Guards for Various
BB&T	5859-8/10/20-8	07/30/2020	55425	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	3,316.92	CV: Sneeze Guards for Various
Mallory Safety	4898578	08/20/2020	55473	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	905.00	CV: N95 Masks
IOT LLC	0000368	08/26/2020	55461	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	250.00	CV: Children Masks
Berryville True Valu	093587	06/29/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2020	10.48	rm BH CLC plumbing items for water fountains
Berryville True Valu	093628	07/02/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	13.98	rm BH CLC pwr strip and pigtail adapter
Berryville True Valu	093635	07/02/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	10.98	rm BH CLC dish tail piece drain bend
BB&T	7938-07/09/20-2021	07/09/2020	55190	EJ073120	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	59.83	rm BB&T CLC Covid 19 plumbing supplies
Berryville True Valu	094086	08/19/2020	20285	DC083120	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	43.54	rm BH CLC Covid19 plumbing parts
Clarke County Public Schools Total								16,997.60	
CDW Government	ZGK2539	06/26/2020	20235	EJ081420	COV19	302-000-900-000-6-68-688-68100-6050 -COV19	2020	14,550.00	CV-Kajeet SmartSpots
NonCapital Hardware Total								14,550.00	
Grand Total								48,490.53	
<u>By Fiscal Year and Fund</u>									
Fund 100								1,549.20	
Fund 205								7,650.92	
Fund 302								14,550.00	
FY20 Total								23,750.12	
Fund 100								15,393.73	
Fund 205								9,346.68	
FY21 Total								24,740.41	

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
Transportation					
Masks, Disposable	597	\$ 0.4946	\$ 295.2762		
Masks, Disposable	1403	\$ 0.3588	\$ 503.3964		
			\$ 798.6726	205-000-900-000-6-63-631-63100-6000-COV19	FY20
Johnson-Williams Middle School					
Sanitizer, Purell, 1L	20	\$ 13.1600	\$ 263.2000		
Paper Towels	20	\$ 0.9866	\$ 19.7320		
Masks, Disposable	100	\$ 0.4946	\$ 49.4600		
			\$ 332.3920	205-000-906-000-6-62-622-62220-6000-COV19	FY20
Parks and Recreation					
Masks, Disposable	5	\$ 0.4946	\$ 2.4730		
Masks, Cloth, Cotton	23	\$ 4.9000	\$ 112.7000		
Sanitizer, Amazon, 2L	2	\$ 10.6500	\$ 21.3000		
Masks, Disposable	100	\$ 0.4946	\$ 49.4600		
			\$ 185.9330	100-000-000-000-7-71-711-71100-6000-COV19	FY20
Cooperative Extension					
Sanitizer, Purell, 12oz.	10	\$ 4.4283	\$ 44.2830		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Sanitizer, Purell, 4oz.	20	\$ 1.6704	\$ 33.4080		
			\$ 95.6310	100-000-000-000-8-83-831-83100-6000-COV19	FY20
Animal Control					
Spray, Purell	4	\$ 4.5650	\$ 18.2600		
Mask, Cloth, White	2	\$ 4.9000	\$ 9.8000		
Wipes, Purell, 20	6	\$ 1.9800	\$ 11.8800		
Wipes, Clorox, 75	5	\$ 4.9466	\$ 24.7330		
			\$ 64.6730	100-000-000-000-3-35-351-35100-6000-COV19	FY21
Building Department					
Masks, Cloth, Black	3	\$ 1.0000	\$ 3.0000		
Wipes, Clorox, 75	2	\$ 4.9466	\$ 9.8932		
			\$ 12.8932	100-000-000-000-3-34-341-34100-6000-COV19	FY21
Circuit Court					
Masks, Disposable	200	\$ 0.3588	\$ 71.7600		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Sanitizer, Purell, 1L	2	\$ 13.1600	\$ 26.3200		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
			\$ 127.8664	100-000-000-000-2-21-211-21100-6000-COV19	FY21
Commissioner of the Revenue					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Masks, Cloth, White	10	\$ 1.0000	\$ 10.0000		
Wipes, Clorox	2	\$ 4.9466	\$ 9.8932		
			\$ 37.8332	100-000-000-000-1-12-123-12310-6000-COV19	FY21
Commonwealth Attorney					
Spray, Purell	2	\$ 4.5650	\$ 9.1300		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox, 75	2	\$ 4.9466	\$ 9.8932		
			\$ 36.9632	100-000-000-000-2-22-221-22100-6000-COV19	FY21
Victim Witness					
Masks, Cloth, White	6	\$ 1.0000	\$ 6.0000		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
			\$ 33.3900	100-127-000-000-2-21-219-21910-6000-COV19	FY21
County Administration					

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

Item	Quantity	Unit Price	Total Price	Account Code	
Sanitizer, Purell, 12oz.	3	\$ 2.7933	\$ 8.3799		
Wipes, PDI, 100	2	\$ 7.4150	\$ 14.8300		
Wipes, Clorox, 75	3	\$ 4.9466	\$ 14.8398		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
			<u>\$ 65.44</u>	100-000-000-000-1-12-121-12110-6000-COV19	FY21
EMS/Fire&Rescue					
Masks, Disposable	1000	\$ 0.3588	\$ 358.8000		
Masks, N95 (Box of 20)	5	\$ 47.0000	\$ 235.0000		
Masks, N95 (Box of 40)	5	\$ 87.0000	\$ 435.0000		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
			<u>\$ 1,058.4796</u>	100-000-000-000-3-32-323-32310-6000-COV19	FY21
General District Court					
Wipes, Clorox, 75	1	\$ 4.9466	\$ 4.9466		
			<u>\$ 4.9466</u>	100-000-000-000-2-21-212-21200-6000-COV19	FY21
Parks-Admin					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
			<u>\$ 87.2992</u>	100-000-000-000-7-71-711-71100-6000-COV19	FY21
Parks-Pool					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400	100-000-000-000-7-71-713-71320-6000-COV19	FY21
Planning					
Wipes, Purell, 270	1	\$ 9.3883	\$ 9.3883		
Masks, Disposable	25	\$ 0.3588	\$ 8.9700		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox	3	\$ 4.9466	\$ 14.8398		
			<u>\$ 51.1381</u>	100-000-000-000-8-818-11-81110-6000-COV19	FY21
Registrar					
Wipes, Clorox, 75	3	\$ 4.9466	\$ 14.8398		
Labels, ML1400	2	\$ 12.9400	\$ 25.8800		
			<u>\$ 40.7198</u>	100-000-000-000-1-13-131-13100-6000-COV19	FY21
Sheriff					
Wipes, Clorox	5	\$ 4.9466	\$ 24.7330	100-000-000-000-3-31-312-31200-6000-COV19	FY21
Treasurer					
Masks, Cloth, White	10	\$ 1.0000	\$ 10.0000		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
			<u>\$ 44.3514</u>	100-000-000-000-1-12-124-12410-6000-COV19	FY21
JAS					
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
Sanizier, Catocin, 25	1	\$ 24.9900	\$ 24.9900		
Sanitizer, Purell, 8oz	5	\$ 2.5133	\$ 12.5665		
Sanitizer, Catocin, 60	1	\$ 31.0000	\$ 31.0000		
			<u>\$ 103.3429</u>	107-000-000-000-1-12-124-12430-6000-COV19	FY21
Purchasing					

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
Mask, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
			<u>\$ 5.0000</u>	107-000-000-000-1-12-124-12430-6000-COV19	FY21
Social Services					
Wipes, Purell, 1200	1	\$ 70.0000	\$ 70.0000		
Paper Towels	6	\$ 0.9866	\$ 5.9196		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Wipes, PDI, 100	1	\$ 7.4150	\$ 7.4150		
Wipes, Clorox, 75	10	\$ 4.9466	\$ 49.4660		
Sanitizer, Catoctin, 60	2	\$ 31.0000	\$ 62.0000		
Masks, Cloth, Black	50	\$ 1.0000	\$ 50.0000		
			<u>\$ 272.7406</u>	201-000-000-000-5-53-531-53100-6000-COV19	FY21
Clarke County High School					
Masks, Disposable	1000	\$ 0.3588	\$ 358.8000		
Sanitizer, Purell, 4oz.	12	\$ 1.6704	\$ 20.0448		
Sanitizer, Purell, Bowl, 1oz.	1	\$ 24.5900	\$ 24.5900		
Sanitizer, Purell, 8oz.	12	\$ 2.5133	\$ 30.1596		
Sanitizer, Purell, 12oz.	15	\$ 4.4283	\$ 66.4245		
Sanitizer, Purell, 1L	9	\$ 13.1600	\$ 118.4400		
Sanitizer, Purell, 1L	1	\$ 11.8900	\$ 11.8900		
Wipes, Purell, 20	5	\$ 1.9800	\$ 9.9000		
Wipes, PDI, 100	5	\$ 7.4150	\$ 37.0750		
Wipes, Purell, 300	2	\$ 15.4700	\$ 30.9400		
Wipes, Purell, 1200	1	\$ 69.9950	\$ 69.9950		
Paper Towels	17	\$ 1.0000	\$ 17.0000		
Paper Towels, Brawny	3	\$ 1.8481	\$ 5.5443		
Spray, Purell, 32	14	\$ 4.5650	\$ 63.9100		
			<u>\$ 864.7132</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
Cooley Elementary					
Sanitizer, Purell, 12oz.	3	\$ 2.7933	\$ 8.3799		
Sanitizer, Purell, 12oz.	22	\$ 4.4283	\$ 97.4226		
Wipes, PDI, 100	10	\$ 7.4150	\$ 74.1500		
Masks, Disposable	500	\$ 0.3588	\$ 179.4000		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
Spray, Clorox	2	\$ 10.7700	\$ 21.5400		
			<u>\$ 408.2825</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
School Administration					
Masks, N95 (Box of 20)	5	\$ 47.0000	\$ 235.0000		
Masks, N95 (Box of 40)	5	\$ 87.0000	\$ 435.0000		
Wipes, Purell, 1200	12	\$ 69.9500	\$ 839.4000		
Masks, N95 (Box of 20)	10	\$ 51.5000	\$ 515.0000		
Masks, N95 (Box of 40)	10	\$ 91.5000	\$ 915.0000		
Sanitizer, Purell, 20oz.	5	\$ 9.4083	\$ 47.0415		
Sanitizer, Catoctin, 60	1	\$ 31.0000	\$ 31.0000		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
Wipes, Clorox	5	\$ 4.9466	\$ 24.7330		
Sanitizer, Amazon, 2L	3	\$ 10.6500	\$ 31.9500		
Sanitizer, Purell, 1L	18	\$ 11.8900	\$ 214.0200		
			<u>\$ 3,292.7095</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
School IT					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
Wipes, Purell, 300	1	\$ 15.4700	\$ 15.4700		

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
			\$ 37.9750	205-000-908-000-6-68-683-68300-6000-COV19	FY21
Wipes, Purell,40	18	\$ 3.1433	\$ 56.5794		
Wipes, Purell, 40	12	\$ 3.2083	\$ 38.4996		
Wipes, Purell, 270	12	\$ 9.0116	\$ 108.1392		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
			<u>\$ 221.1582</u>	205-000-900-000-6-63-631-63100-6000-COV19	FY21
FY20 TOTAL (6/25-6/30)			\$ 1,412.63		
FY21 TOTAL			\$ 6,914.59		
GRAND TOTAL (6/25/20-8/15/20)			\$ 8,327.22		

By Year and Fund

Fund 100 FY20		\$ 281.56	
Fund 205 FY20		\$ 1,131.06	
	FY20	<u>\$ 1,412.63</u>	
Fund 100 FY21		\$ 1,708.67	
Fund 107 FY21		\$ 108.34	
Fund 201 FY21		\$ 272.74	
Fund 205 FY21		\$ 4,824.84	
	FY21	<u>\$ 6,914.59</u>	

8/31/2020

Part time salary & benefits for Animal Shelter

	Gross	FICA	Total
April 2020	525.00	40.16	565.16
May 2020	411.25	31.46	442.71
June 2020	500.94	38.32	539.26
FY20	1,437.19		1,547.14
July 2020	404.69	30.96	435.65
August 2020	420.00	32.13	452.13
FY21	824.69		887.78
Grand Total			2,434.91

Town of Berryville, Virginia
COVID-19 Related Expenses 5/16/20 through 8/18/20

Date	Justification / Discription	Total Cost	Admin. Offices	Public Util. (Wtr & Waste Wtr Treatmnt) Public Works (Wtr dist. & Streets)	Police Dept.	
5/16/2020	Berryville True Value - S Hooks Safety Glass Town Office	6.43	6.43			
6/4/2020	Select Specialtiy Products - Hand Sanitizer for Public Works	150.46		150.46		
6/4/2020	Amazon - Disposable Mask 300	180.46		180.46		
6/23/2020	Select Specialty Products - Hand Sanitizer	150.46		150.46		
6/29/2020	Galls - Hand Sanitizer	94.16			94.16	
6/29/2020	Evident - N95 Respirators, Disposable Face Masks, Tyvek Coveralls, Antimicrobial Surface Wipes	2,168.75			2,168.75	
7/1/2020	Amazon - N95 Masks 200	299.80		299.80		
7/1/2020	Amazon - Hand Sanitizer, Dispenser 2	474.70	474.70			
7/6/2020	Amazon - Disposable Mask 600	290.00		290.00		
7/15/2020	Lowes - Plexiglass Town Business Office Window	94.16	94.16			
7/20/2020	Staples - Clorox Wipes	13.09	13.09			
7/21/2020	Amazon - Forehead Thermometer 4	239.96		179.97	59.99	
7/21/2020	Amazon - Forehead Thermometer 2	99.98	99.98			
7/27/2020	Amazon - Plexiglass Hooks for Ceiling	13.95	13.95			
7/28/2020	Amazon - Thermometer 5/10 pack	429.95	85.99	257.97	85.99	
7/29/2020	Amazon - Antifog Shields	199.95	199.95			
7/29/2020	Lowes - Plexiglass	184.90		184.90		
7/30/2020	Amazon - Disposable Mask 500	154.50		154.50		
7/30/2020	Staples - Clorox Wipes	52.36	52.36			
7/30/2020	Amazon - Antifog Wipes	47.85	47.85			
8/2/2020	Lowes - Plexiglass & Hooks	197.30		197.30		
7/28/2020	Amazon - N95 Masks	259.96		259.96		
8/5/2020	All-Spec - Alcohol	119.74	59.87		59.87	
8/4/2020	Select Specialty Products - Hand Sanitizer	109.28		109.28		
8/18/2020	Amazon - Spray bottles for Covid Cleaning Agents	75.95		75.95		
		<u>6,108.10</u>	<u>1,148.33</u>	<u>2,491.01</u>	<u>2,468.76</u>	6108.10

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Finance Committee

From: Chris Boies

Re: CARES Funding Request: Tourism

Date: August 31, 2020

According to the July 28, 2020 memorandum from Virginia Secretary of Finance, Aubrey Layne, Jr., CARES funding can be used for "expenses associated with the provision of economic support in connection with the COVID-19 public health emergency...". The Board of Supervisors has previously approved a small business assistance program. We are now requesting additional funds to help our local businesses as allowed on Page 8 in the frequently asked questions appendix of the above referenced memorandum. We respectfully request CARES funding for the following items:

\$20,000 Marketing/Social Media Campaign to focus on getting customers back into Clarke County businesses. This would include radio advertisements, targeted social media messaging, an improved web/social media presence, banners, video production, brochures, signage for vacant buildings, and a possible visitor's guide.

\$4,000 Northern Shenandoah Valley COVID-19 Economic Response Team- consisting of Clarke County ED and Tourism, Frederick County EDA, City of Winchester EDA, Lord Fairfax Small Business Development Center, Winchester/Frederick County Tourism, and the Top of Virginia Chamber. These funds will be used for regional business recovery efforts.

\$9,000 Back to Workforce GOVirginia Proposal-this regional effort in partnership with Lord Fairfax Community College Workforce Development will focus on providing training to out of work individuals in order to provide them the skills that match industry's needs.

QUOTE

IMPERIAL CONCRETE, INC.
220 GRANNIES LANE
WINCHESTER, VA 22603
SUPERIOR CONCRETE FINISHING
e-mail: imperialconcreteinc@gmail.com
PH: 540-877-2463

Date:	May 5, 2020
-------	-------------

RE:	Footer,RETAINING WALL AND SLAB
-----	--------------------------------

Customer & Address:	ATTN: joey
Clarke Co.	

Details:		
Excavate footers and slab Mini-x backhoe, dump truck, skidloader and labor.		\$2,050.00
Pour 29 L FT. of footer with #4 rebar in footer and L bars Pour 27 L.FT. of retaining wall. 5' x 8" thick Pour and finish 15' x 5 pad. With rebar and #57 stone All concrete will be 3500 psi		\$6,135.00

TOTAL:	\$ 8,185.00
--------	-------------

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Brian Lichty
CLARKE, COUNTY OF
101 CHALMERS COURT
BERRYVILLE, VA 22611



EMW-2020-FG-02162

Dear Brian Lichty,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of \$13,714.29 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$685.71 for a total approved budget of \$14,400.00. Please see the FY 2020 AFG-S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2020 AFG-S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan".

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental

Recipient: CLARKE, COUNTY OF

DUNS number: 070351523

Award number: EMW-2020-FG-02162

Summary description of award

The purpose of the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S)'s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$14,400.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$13,714.29
Non-federal	\$685.71
Total	\$14,400.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the AFG-S NOFO.

Approved request details:

Personal Protective Equipment (PPE)

Isolation Gowns

DESCRIPTION

This item is for an infection control kit per volunteer and employee in the system. This kit includes isolation gown, protective glasses, surgical mask, gloves and hand sanitizer.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	120	\$65.00	\$7,800.00	Supplies

Respirators

DESCRIPTION

This will be used to provide an adapter to the current AV3000 mask and filters. These adapters work as a respirator to protect and allow the repeated use in place of an N95 mask or greater.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	120	\$55.00	\$6,600.00	Supplies

CHANGE FROM APPLICATION

Cost 1 **Budget class** from **Equipment** to **Supplies**

JUSTIFICATION

The award reflects a change in the Budget Class from Equipment to Supplies.

FY20 Revenues
updated as of 9/8/20

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM</u>	<u>ACTUAL YTD</u>	<u>REMAINING</u>
		<u>REV</u>	<u>REVENUE</u>	<u>REVENUE</u>
100-000-710-000-0-00-000-00000-110101-	Real Property Tax Current	14,712,603.00	14,451,766.79	260,836.21
100-000-710-000-0-00-000-00000-110102-	Real Property Tax Delinquent	94,028.00	117,612.87	(23,584.87)
100-000-710-000-0-00-000-00000-110105-	Proceeds from Delinq Land Sale	-	3,407.01	(3,407.01)
100-000-710-000-0-00-000-00000-110201-	Public Svc Corp Real Prop Tax	492,984.00	482,461.05	10,522.95
100-000-710-000-0-00-000-00000-110301-	Personal Property Tax Current	5,189,685.00	4,637,978.77	551,706.23
100-000-710-000-0-00-000-00000-110302-	Personal Property Tax Delinq	50,000.00	68,115.85	(18,115.85)
100-000-710-000-0-00-000-00000-110303-	Mobile Home Tax - Curr & Delin	1,172.00	868.89	303.11
100-000-710-000-0-00-000-00000-110401-	Mach & Tools Tax	185,912.00	170,796.47	15,115.53
100-000-710-000-0-00-000-00000-110601-	Penalties - All Property Taxes	141,324.00	183,555.69	(42,231.69)
100-000-710-000-0-00-000-00000-110602-	Interest - All Property Taxes	133,859.00	122,547.47	11,311.53
100-000-710-000-0-00-000-00000-110605-	Admin Costs Delinq Taxes	11,494.00	23,630.20	(12,136.20)
100-000-710-000-1-12-124-12410-110606-	DMV Stop Fees	8,129.00	5,375.16	2,753.84
100-000-710-000-1-12-124-12410-110607-	Credit Card Fees	18,000.00	15,249.98	2,750.02
100-000-710-000-0-00-000-00000-120101-	Local Sales & Use Tax	936,127.00	1,281,008.88	(344,881.88)
100-000-710-000-0-00-000-00000-120201-	Cons Utility Tax - Elect & Gas	346,094.00	351,749.12	(5,655.12)
100-000-710-000-0-00-000-00000-120203-	Consumption Tax	34,516.00	35,268.89	(752.89)
100-000-710-000-0-00-000-00000-120301-	Business License Tax	30,886.00	20,940.00	9,946.00
100-000-710-000-0-00-000-00000-120501-	Motor Vehicle Licenses	355,923.00	298,008.74	57,914.26
100-000-710-000-0-00-000-00000-120701-	Recordation Tax	291,749.00	298,681.80	(6,932.80)
100-000-710-000-0-00-000-00000-120702-	Tax on Wills	6,775.00	11,073.50	(4,298.50)
100-000-710-000-0-00-000-00000-121001-	Transient Occupancy Tax	23,564.00	25,609.70	(2,045.70)
100-000-710-000-3-35-351-35100-130101-	Animal Licenses	8,440.00	2,855.75	5,584.25
100-000-710-000-3-35-351-35100-130102-	Animal Shelter Fees	8,525.00	5,125.00	3,400.00
100-000-710-000-3-35-351-35100-130105-	Dangerous Dog Registration	200.00	(55.00)	255.00
100-000-710-000-8-81-811-81110-130303-	Land Use Application Penalty	5,450.00	8,900.00	(3,450.00)
100-000-710-000-8-81-811-81110-130304-	Land Use Application Fees	250.00	900.00	(650.00)
100-000-710-000-1-12-124-12410-130305-	Transfer Fees	485.00	537.30	(52.30)
100-000-710-000-8-81-811-81110-130307-	Zoning & Subdiv Permits & Fees	89,960.00	65,345.00	24,615.00
100-000-710-000-3-34-341-34100-130308-	Building Permits	196,245.00	229,443.30	(33,198.30)
100-000-710-000-8-81-811-81110-130319-	Sign Permits & Inspection Fees	1,807.00	300.00	1,507.00
100-000-710-000-3-31-312-31200-130328-	Weapons Permits	7,000.00	5,985.00	1,015.00
100-000-710-000-8-81-811-81110-130340-	New Dwelling Address Fee	3,575.00	5,590.00	(2,015.00)
100-000-710-000-0-00-000-00000-130399-	Other Permits, Fees & Licenses	938.00	-	938.00
100-000-710-000-3-31-312-31200-140101-	Court Fines & Forfeitures	356,594.00	224,432.96	132,161.04
100-000-710-000-3-31-312-31200-140102-	Parking Fines	660.00	9,395.00	(8,735.00)
100-000-710-000-3-31-312-31200-140103-	Courthouse Maintenance Fees	57,000.00	43,572.86	13,427.14
100-000-710-000-2-21-217-21700-140104-	Local Interest from Fines	-	2,418.93	(2,418.93)
100-000-710-000-3-31-312-31200-140109-	E-Tickets fee	30,000.00	15,275.02	14,724.98
100-000-710-000-0-00-000-00000-150101-	Interest on Bank Deposits	62,924.00	99,640.69	(36,716.69)
100-000-710-000-0-00-000-00000-150201-	Rental of General Property	61,000.00	66,522.98	(5,522.98)
100-000-710-000-3-31-312-31200-160103-	Sheriff's Fees	796.00	1,689.85	(893.85)
100-000-710-000-2-21-211-21100-160105-	DNA Fees - Blood Test	235.00	252.86	(17.86)
100-000-710-000-1-12-122-12210-160110-	Court Appointed Attorney	802.00	93.37	708.63
100-000-710-000-2-22-221-22100-160201-	Commonwealth's Attorney Fees	1,749.00	1,345.02	403.98
100-000-710-000-3-31-312-31200-160302-	Central Alarm - Beryville	5,000.00	5,000.00	-
100-000-710-000-3-31-312-31200-160304-	Wireless E-911	47,400.00	54,216.38	(6,816.38)
100-000-710-000-3-32-323-32310-160402-	Ambulance and Rescue Services	432,500.00	469,506.83	(37,006.83)
100-000-710-000-3-32-323-32310-160403-	EMS - Berryville	8,250.00	-	8,250.00
100-000-710-000-2-21-211-21100-160502-	Jail Processing Fee	1,342.00	1,206.27	135.73
100-000-710-000-3-35-351-35100-160608-	Humane Foundation Contribution	15,000.00	60,000.00	(45,000.00)
100-000-710-000-4-42-424-42400-160805-	Recycling Rebate	23,858.00	24,352.00	(494.00)
100-000-710-000-7-71-713-71310-161301-	Recreation Center Fees	37,000.00	36,883.73	116.27
100-000-710-000-7-71-713-71320-161302-	Swimming Pool Fees	72,280.00	47,177.32	25,102.68
100-000-710-000-7-71-713-71360-161303-	Concession Stand Revenues	14,500.00	13,070.55	1,429.45
100-000-710-000-7-71-713-71350-161306-	Parks Programs Fees	270,000.00	176,100.25	93,899.75
100-000-710-000-8-81-811-81110-161501-	Sale of Publications	40.00	-	40.00
100-000-710-000-8-81-811-81110-161502-	Mapping Fees	210.00	-	210.00
100-000-710-000-8-82-811-81110-161504-ptpln	Pass Through Engineer's Fee	10,000.00	6,600.00	3,400.00
100-000-710-000-8-82-826-82600-161601-	Biosolid Application Fees	1,168.00	-	1,168.00
100-000-710-000-0-00-000-00000-180101-	Payments in Lieu of Taxes	48,722.00	68,727.26	(20,005.26)
100-000-710-000-0-00-000-00000-180303-	Rebates & Refunds - Other Veh	5,000.00	8,894.55	(3,894.55)

FY20 Revenues
updated as of 9/8/20

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM</u>	<u>ACTUAL YTD</u>	<u>REMAINING</u>
		<u>REV</u>	<u>REVENUE</u>	<u>REVENUE</u>
100-000-710-000-0-00-000-00000-189900-	Misc Rev - General Fund	12,571.00	18,482.30	(5,911.30)
100-000-710-000-0-00-000-00000-189903-	Gifts & Donations - General Fd	7,500.00	835.00	6,665.00
100-480-710-000-8-81-818-81800-189903-	BHR Book Grant - Pvt Svcs	-	4,500.00	(4,500.00)
100-000-710-000-0-00-000-00000-189905-	Sale Salvage & Surplus Prop	-	-	-
100-000-710-000-0-00-000-00000-189908-	Vehicle Sale General Fund	-	8,328.04	(8,328.04)
100-000-710-000-0-00-000-00000-189909-	Sale of Other Equip General Fd	7,208.00	37.79	7,170.21
100-000-710-000-0-00-000-00000-189910-	General Ins Adjust	7,016.00	-	7,016.00
100-000-710-000-0-00-000-00000-189912-	Other Miscellaneous Revenue	-	(4,295.00)	4,295.00
100-000-710-000-0-00-000-00000-190210-	General Loan Repay	3,495.00	3,671.76	(176.76)
100-000-720-000-2-21-211-21100-189917-	Juror Reimbursement	-	7,890.00	(7,890.00)
100-000-720-000-0-00-000-00000-220103-	Motor Vehicle Carriers' Tax	25,000.00	45,038.35	(20,038.35)
100-000-720-000-0-00-000-00000-220105-	Tax on Deeds	66,820.00	63,145.54	3,674.46
100-000-720-000-0-00-000-00000-220109-	Personal Property Tax Reimburs	2,483,842.00	2,483,841.94	0.06
100-000-720-000-0-00-000-00000-220110-	Auto Rental Tax	1,129.00	536.23	592.77
100-000-720-000-0-00-000-00000-220130-	Communication Sales & Use Tax	411,650.00	355,940.45	55,709.55
100-000-720-000-2-22-221-22100-230101-	Commonwealth's Attorney CompBd	199,967.00	199,143.53	823.47
100-000-720-000-3-31-312-31200-230201-	Sheriff Comp Bd	806,538.00	805,115.57	1,422.43
100-000-720-000-1-12-123-12310-230301-	Commissioner of Revenue Comp B	81,236.00	80,937.85	298.15
100-000-720-000-1-12-124-12410-230401-	Treasurer - Comp Bd	99,608.00	98,510.73	1,097.27
100-000-720-000-1-13-132-13200-230601-	Registrar/Electoral Boards	39,433.00	40,780.00	(1,347.00)
100-000-720-000-2-21-217-21700-230701-	Clerk of the Circuit Ct Comp B	163,797.00	183,759.92	(19,962.92)
100-455-720-000-3-31-312-31200-240101-	SRO Revenue	30,293.00	33,306.49	(3,013.49)
100-000-720-000-3-35-351-35100-240104-	Spay & Neuter Fund Dist	-	114.00	(114.00)
100-000-720-000-3-32-322-32200-240201-	Fire Programs Funds	49,198.00	52,288.96	(3,090.96)
100-000-720-000-4-42-426-42600-240302-	Litter Control	6,207.00	4,007.00	2,200.00
100-410-720-000-3-31-312-31200-240401-icac	ICAC Task Force Grant	4,000.00	3,192.49	807.51
100-000-720-000-7-72-727-72700-240713-	VA Commission for the Arts	4,500.00	4,500.00	-
100-480-720-000-8-81-818-81800-240918-	DHR CLG Grant Rev	11,500.00	8,230.00	3,270.00
100-000-720-000-1-12-124-12410-241070-	Other Categorical Aid	973.00	13,309.58	(12,336.58)
100-000-730-000-0-00-000-00000-310101-	Payments in Lieu of Taxes	6,697.00	6,623.00	74.00
100-127-730-000-2-21-219-21910-316558-VWIT	Victim Witness Rev	72,191.00	70,128.91	2,062.09
100-402-730-000-3-31-312-31200-316607-DMVAL	VA Hwy Safety Sel Enf - Alcoho	9,625.00	3,903.56	5,721.44
100-403-730-000-3-31-312-31200-316607-DMVSP	VA Hwy Safety Sel Enf - Speed	5,000.00	2,738.67	2,261.33
100-605-730-000-3-31-312-31200-316738-BYRNE	DCJS Byrne Justice Assistance	-	944.00	(944.00)
100-126-730-000-2-22-221-22100-330106-VSTOP	V-Stop Federal Revenue	28,053.00	28,082.20	(29.20)
100-661-730-000-3-32-323-32310-330110-	EMS LEMPG Grant Rev	7,500.00	11,425.04	(3,925.04)
100-000-730-000-3-31-312-31200-330150-	SCAAP	-	4,405.16	(4,405.16)
100-602-730-000-3-31-312-31200-330299-60219	BJA Bulletproof Vest Grant	8,000.00	3,609.84	4,390.16
100-606-730-000-3-32-323-32310-337083-	SAFER Grant Revenue	126,111.00	67,114.39	58,996.61
100-000-730-000-0-00-000-00000-390600-	Misc Federal Revenue Gen Fd	1,150.00	24.69	1,125.31
100-000-740-000-3-31-312-31200-189916-CITAC	CITAC Reimbursement	5,000.00	4,662.00	338.00
100-000-740-000-0-00-000-00000-190205-	Cancelled Checks/NSF Fees	1,280.00	100.00	1,180.00
100-000-740-000-0-00-000-00000-410101-	Insurance Recovery Gen Fd	19,490.00	54,193.91	(34,703.91)
	Revenue Total	29,765,307.00	29,140,111.75	625,195.25

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Amazon Acct	Treasurer Mat & Sup	84.89	DC082420	Toner Cartridge	06/13/2020
Amazon Acct	Electoral Mat & Sup	34.69	DC082420	ITEM: Ratchet Tie Down Strap	06/11/2020
Amazon Acct	Clk of CC Mat & Sup	160.90	DC082420	MISC OFFICE SUPPLIES	06/24/2020
Amazon Acct	Clk of CC Mat & Sup	78.00	DC083120	BROTHER DR-350	07/14/2020
Amazon Acct	Clk of CC Mat & Sup	9.99	DC082420	ADDING MACHINE CALCULATOR ROLL	06/22/2020
Amazon Acct	Comm Atty Mat & Sup	308.67	DC083120	HP INK CARTRIDGES	07/20/2020
Amazon Acct	Sheriff PSU Mat & Sup	130.56	DC082420	Flashlight	06/16/2020
Amazon Acct	Sheriff PSU Mat & Sup	146.48	DC082420	Replacement Traffic Cones	07/09/2020
Amazon Acct	Sheriff Uniform Sworn Staff	29.40	DC083120	Rain Jacket for Simpson and Wy	08/07/2020
Amazon Acct	Vol Fire&Res Mat'l Suppls	699.98	DC083120	TWO CHROMEBOOKS	07/06/2020
Amazon Acct	EMS Mat & Sup	(56.99)	DC083120	AMAZON REFUND	07/23/2020
Amazon Acct	EMS Mat & Sup	11.99	DC083120	JETSIR M-23 LABEL MAKER REFILL	06/12/2020
Amazon Acct	EMS Mat & Sup	56.99	DC083120	TONER CARTRIDGE	07/03/2020
Amazon Acct	EMS Mat & Sup	53.99	DC083120	OFFICE TONER	07/23/2020
Amazon Acct	EMS Mat & Sup	26.51	DC083120	OFFICE SUPPLIES	07/20/2020
Amazon Acct	Rec Center COV19 Mat & Sup	531.98	DC083120	AUTOTOUCHLESS ORDRD FY20 RECVD IN FY21 COV19	06/08/2020
Amazon Acct	Rec Center COV19 Mat & Sup	296.40	DC083120	AMMEX BLACK NITRILE COV19	08/04/2020
Amazon Acct	Econ Dev Mat & Sup	395.00	DC082420	Varidesk	07/08/2020
Amazon Acct	VictimWit Mat & Sup	34.89	DC082420	HP INK CARTRIDGE	06/22/2020
Amazon Acct	VictimWit Mat & Sup	238.60	DC082420	MISC OFFICE SUPPLIES	06/19/2020
Amazon Acct	VictimWit Mat & Sup	95.99	DC082420	MISC OFFICE PRODUCTS	06/22/2020
Amazon Acct	VictimWit Mat & Sup	128.79	DC082420	HP HIGH YIELD CARTRIDGE	06/18/2020
Amazon Acct	VictimWit Mat & Sup	59.98	DC082420	USB HEADSET	06/23/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	40.60	DC082420	file jackts and DVD-R's	07/06/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	39.42	DC083120	file jackts and DVD-R's for ce	07/11/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	108.35	DC083120	Supplies for Central Store	07/11/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	129.40	DC083120	laser ink jet	07/22/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	47.48	DC083120	Supplies for Central Store	07/09/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC082420	HANES REUSABLE DAILY FACE COVER CV	06/26/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	419.97	DC083120	PURELL HAND SANT WIPES COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	338.70	DC083120	PURELL SANITIZER COV19	08/04/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	798.73	DC082420	TITAN PROJECT 3 LAYER MASKS CV	06/23/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	88.71	DC083120	PAPER TOWELS COV19	07/23/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	279.98	DC083120	PURELL HAND SANT WIPES COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	27.44	DC082420	PURELL HAND SANITIZER CV	06/25/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	112.20	DC083120	PURELL WIPES COV19	08/02/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	897.24	DC082420	TITAN PROTECT FACE MASKS CV	07/09/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	897.24	DC083120	TITAN PROTECT FACE MASK COV19	07/14/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC083120	HANES FACE COVERS COV19	07/27/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	112.91	DC082420	CV - Hand Sanitizing wipes	06/08/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	139.99	DC083120	PURELL HAND SANT WIPES COV19	07/22/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	216.28	DC082420	PURELL HAND SANITIZER CV	06/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	428.04	DC082420	PURELL HAND SANITIZER CV	06/25/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC082420	HANES REUSABLE DAILY FACE COVER CV	06/26/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	318.84	DC082420	PURELL HAND SANITIZER CV	06/29/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	1,994.48	DC083120	TITAN FACE MASKS COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	26.00	DC083120	PUMP DISPENSER COVID19	07/31/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	3,994.48	DC083120	FACE COVERINGS COV19	07/16/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	39.11	DC083120	PURELL SANITIZER COV19	08/05/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	217.00	DC083120	CENTRAL STORE COVID19	07/30/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	164.34	DC082420	PURELL SURFACE SANITIZER CV CENTRAL STORE	06/15/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	446.04	DC082420	PURELL HAND SANITIZER CV CENTRAL STORE	06/15/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	139.99	DC083120	PURELL HAND SANT WIPES COV19	07/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	56.33	DC082420	PURELL HAND SANITIZER CV	06/11/2020
Amazon Acct Total		17,576.97			
AM-LINER EAST INC	Personal Property Tax Current	107,893.88	DC083120	PP 2020 857753	06/30/2020
AM-LINER EAST INC Total		107,893.88			
At&t	County Adm Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	IT Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Registrar Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Comm Atty Telephone	167.74	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Sheriff Telephone	7.42	EJ081420	Wireless sheriffs office	07/18/2020
At&t	Sheriff Telephone	7.42	EJ081420	Cell Phone-Sheriff's Office	07/18/2020
At&t	Sheriff Telephone	1,775.49	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Bldg Insp Telephone	164.71	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	AnimalCtrl Telephone	13.88	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	SWC Telephone	42.08	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Maintenanc Telephone	58.25	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Econ Dev Telephone	41.79	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	VictimWit Telephone	41.79	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	EMS LEMPG Grant-Telephone	462.72	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t Total		2,923.81			
Attic Promotions	Programs Clothing	282.40	DC083120	play camp shirts	06/20/2020
Attic Promotions Total		282.40			
BB&T	Sheriff Travel - Communication	1,291.90	DC083120	Hotel-Pam Hess	07/19/2020
BB&T	Sheriff Travel - Sworn Staff	526.85	DC083120	Hotel-Putnam	07/27/2020
BB&T	Sheriff Travel - Sworn Staff	421.48	DC083120	Hotel-Putnam	07/30/2020

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
BB&T	Sheriff Travel - Sworn Staff	526.85	DC083120	Hotel-Putnam	07/17/2020
BB&T	Sheriff Travel - Sworn Staff	210.74	DC083120	Hotel-Putnam	07/30/2020
BB&T Total		2,977.82			
Berryville Auto Part	Sheriff Pur Svcs	61.00	EJ081420	Clarke County Sheriff's Office Vehicle Repair	07/27/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	16.56	EJ081420	Sheriff's Office Vehicle Repair	07/24/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	408.71	EJ081420	Clarke County Sheriff's Office Vehicle Repair	07/27/2020
Berryville Auto Part Total		486.27			
Berryville True Valu	Maintenanc Mat & Sup	4.49	EJ081420	rm BH Maint command hooks	07/30/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	33.98	EJ081420	rm BH 102 N. Church spring hinges	07/28/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	14.99	EJ081420	rm BH 102 N. Church St door sweep	07/29/2020
Berryville True Valu	104Church Maint Mat & Sup	2.00	EJ081420	rm BH 104 N. Church single key cut	07/29/2020
Berryville True Valu Total		55.46			
Blatz, Joseph	Equalize Bd Member Fees	125.00	DC083120	FY20 BOE chair	08/07/2020
Blatz, Joseph Total		125.00			
Cammack, Thomas	Equalize Bd Member Fees	100.00	DC083120	FY20 Meeting BOE 1	08/07/2020
Cammack, Thomas Total		100.00			
ComputerPlus	IT Maint Contracts	127.00	EJ081420	IBM Hardware Support September	08/01/2020
ComputerPlus Total		127.00			
County of Frederick	RefuseDisp Intergov Svc Agreem	11,610.63	EJ081420	June Refuse Big Shared Citizen sites	07/21/2020
County of Frederick Total		11,610.63			
Daly Computers	Sheriff ETK Mat & Sup	13,372.69	EJ081420	MDT's and Docking Stations	07/31/2020
Daly Computers Total		13,372.69			
DDL Business Sys	Clk of CC Maint Contracts	35.11	EJ081420	Copier Maint.-SN:7940-Circuit	07/25/2020
DDL Business Sys	Parks Adm Maint Contracts	44.65	EJ081420	Copier Maint.-SN:3807-CCPRD	07/25/2020
DDL Business Sys	JAS IT Maint Contracts	80.50	EJ081420	Copier Maint.-SN:9490-JAS	07/25/2020
DDL Business Sys Total		160.26			
Doing Better Busines	Com of Rev Maint Contracts	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines	Treasurer Maint Contracts	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines	EMS Mat & Sup	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines Total		37.50			
General Sales of Vir	Maintenanc Mat & Sup	72.60	EJ081420	rm General Sales Cleaning supplies foam soap	07/27/2020
General Sales of Vir Total		72.60			
Hope, Lindsay	Equalize Bd Member Fees	100.00	DC083120	BOE FY20 Meeting	08/07/2020
Hope, Lindsay Total		100.00			
J.D. Power	Com of Rev Data Processing	2,750.00	DC083120	NADA Values Online	08/01/2020
J.D. Power Total		2,750.00			
John H Enders Fire	EMS COV19 Mat & Sup	952.33	EJ081420	For COVID Expenses in FY20	07/29/2020
John H Enders Fire Total		952.33			
Mallory Safety	JAS COV19 Inv Mat & Sup	1,430.00	EJ081420	CV-N95 Masks	07/28/2020
Mallory Safety Total		1,430.00			
Mansfield Oil Co	Sheriff Vehicle Fuel	(1,810.71)	DC083120	Fule for 6/1 - 6/15/2020	08/19/2020
Mansfield Oil Co Total		(1,810.71)			
McFillen, Thomas W	Equalize Bd Member Fees	100.00	DC083120	BOE meeting FY20	08/07/2020
McFillen, Thomas W Total		100.00			
Norvac Lock Tech	311EMain Maint Mat & Sup	13.50	EJ081420	rm Norvac 311 E. Main St. keys for conf room	07/28/2020
Norvac Lock Tech Total		13.50			
Office Depot	County Adm Mat & Sup	71.68	EJ081420	Toner	07/25/2020
Office Depot	County Adm Mat & Sup	267.34	DC083120	Printer Cartridge 305A	08/03/2020
Office Depot	JAS Inventory -Mtls & Supplies	135.83	DC083120	Central Store Supplies	08/06/2020
Office Depot Total		474.85			
PowerPhone Inc	Sheriff Maint Contracts	5,302.00	DC083120	powerphone annual maintenance	07/31/2020
PowerPhone Inc	Sheriff Travel - Communication	1,068.00	EJ081420	Continuing Education	06/27/2020
PowerPhone Inc Total		6,370.00			
Republic Services	SWC Pur Svcs	4,758.83	EJ081420	Acct 3-0976-4820460 Schools Du	07/31/2020
Republic Services	LitterCtrl Pur Svcs	63.96	EJ081420	Gov't Dumpster Acct. 3-0976-00	07/31/2020
Republic Services	LitterCtrl Pur Svcs	110.00	EJ081420	Acct 3-0976-4784245 Litter Bin	07/31/2020
Republic Services	JGC Maint Contracts	64.83	EJ081420	Gov't Dumpster Acct. 3-0976-00	07/31/2020
Republic Services Total		4,997.62			
Ricoh Usa	District C Maint Contracts	214.34	EJ081420	SN 4206- Copier Maintenance-Ge	07/16/2020
Ricoh Usa	Bldg Insp Maint Contracts	196.71	DC083120	Copier Maint.-SN4662-Building	08/13/2020
Ricoh Usa	AnimalCtrl Maint Svc Contracts	8.81	EJ081420	Copier Maint.-SN6454-Animal Co	08/01/2020
Ricoh Usa	JAS IT Maint Contracts	192.51	DC083120	Copier Maint.-SN0729-Purchasin	08/12/2020
Ricoh Usa Total		612.37			
Riddleberger Bros	Maintenanc Maint Contracts	396.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	JGC Maintenanc Pur Svcs	921.06	EJ081420	rm RBI101 Chalmers Ct FCU-7 Controller offline	07/29/2020
Riddleberger Bros	JGC Maint Contracts	2,821.50	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	RT Maintenanc Maint Contracts	2,844.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	ChurchSt Maint Contracts	1,488.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	104Church Maint Contracts	1,920.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	225Rams Maint Contracts	2,580.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	AlRec Maint Contracts	1,524.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	106Church Maint Contracts	240.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	36EMain Maint Contracts	432.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	311EMain Maint Contracts	1,284.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	129Rams Maint Contracts	246.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros Total		16,696.56			
Shentel	IT Telecomm Online Tech	2,312.46	EJ081420	Government Shentel Dark Fiber	08/01/2020

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Shentel	IT Leases & Rentals	690.00	EJ081420	Government Shentel Dark Fiber	08/01/2020
Shentel Total		3,002.46			
SRFAX	IT Tech SW/OL	115.25	EJ081420	Fax charges	08/06/2020
SRFAX Total		115.25			
Staples Technology S	JAS COV19 Inv Mat & Sup	837.56	EJ081420	CV: Wipes	08/01/2020
Staples Technology S Total		837.56			
Supply Room, The	District C Mat & Sup	29.94	EJ081420	Pens	06/18/2020
Supply Room, The	JAS Inventory -Mtls & Supplies	89.28	DC083120	Post it Notes-Central Store	08/06/2020
Supply Room, The Total		119.22			
Town of Berryville	JGC Maintenanc Water & Sewer	114.70	EJ081420	rm TOB Water and Sewer 101 Chalmers Ct	07/27/2020
Town of Berryville	RT Maintenanc Water & Sewer	360.88	EJ081420	rm TOB Water and Sewer 100 N. Church	07/27/2020
Town of Berryville	104Church Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 104 N. Church	07/27/2020
Town of Berryville	AlRec Maint Water & Sewer	45.66	EJ081420	rm TOB Water and Sewer Rec Center	07/27/2020
Town of Berryville	AlOff Maint Water & Sewer	21.25	EJ081420	rm TOB Water and Sewer Park LL	07/27/2020
Town of Berryville	AlOff Maint Water & Sewer	267.18	EJ081420	rm TOB Water and Sewer Park House	07/27/2020
Town of Berryville	AlPool Maint Water & Sewer	3,149.24	EJ081420	rm TOB Water and Sewer Pool	07/27/2020
Town of Berryville	309WMain Maint Water & Sewer	25.00	EJ081420	rm TOB Water and Sewer 309 W. Main St	07/27/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 313 E. Main St	07/27/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 311 E. Main st	07/27/2020
Town of Berryville	129Rams Maint Water & Sewer	12.04	EJ081420	rm TOB Water and Sewer 129 Ramsburg Ln	07/27/2020
Town of Berryville Total		4,087.21			
TOYOTA LEASE TRUST	Personal Property Tax Current	295.18	EJ081420		08/07/2020
TOYOTA LEASE TRUST	Personal Property Tax Current	395.65	EJ081420		08/07/2020
TOYOTA LEASE TRUST Total		690.83			
Tyler Technologies	JAS IT Maint Contracts	119,535.00	EJ081420	Saas Fees-FY21	07/01/2020
Tyler Technologies Total		119,535.00			
US Postmaster	Comm Atty Postal Svcs	160.00	EJ081420	Stamp Purchase	07/29/2020
US Postmaster Total		160.00			
Vacorp	BoS Insurance	3,929.00	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp	Sheriff Insurance	10,416.00	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp	Maintenanc Insurance	42,144.40	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp Total		56,489.40			
Verizon	County Adm Telephone	12.00	DC083120	July Phone	07/25/2020
Verizon	Corn of Rev Telephone	8.00	DC083120	July Phone	07/25/2020
Verizon	Treasurer Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	IT Telephone	284.26	DC083120	July Phone	07/25/2020
Verizon	Registrar Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	District C Telephone	57.48	DC083120	July Phone	07/25/2020
Verizon	J&D Court Telephone	55.04	DC083120	July Phone	07/25/2020
Verizon	Clk of CC Telephone	83.39	DC083120	July Phone	07/25/2020
Verizon	Comm Atty Telephone	16.00	DC083120	July Phone	07/25/2020
Verizon	Sheriff Telephone	279.45	DC083120	July Phone	07/25/2020
Verizon	EMS Telephone	46.04	DC083120	July Phone	07/25/2020
Verizon	Probation Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	Bldg Insp Telephone	8.00	DC083120	July Phone	07/25/2020
Verizon	AnimalCtrl Telephone	43.04	DC083120	July Phone	07/25/2020
Verizon	Maintenanc Telephone	43.04	DC083120	July Phone	07/25/2020
Verizon	Parks Adm Telephone	68.18	DC083120	July Phone	07/25/2020
Verizon	Plan Adm Telephone	12.00	DC083120	July Phone	07/25/2020
Verizon	JAS Finance Telephone	118.08	DC083120	July Phone	07/25/2020
Verizon Total		1,146.00			
VITA	IT Telephone	139.28	EJ081420	July phone bill	07/31/2020
VITA	District C Telephone	111.23	EJ081420	July phone bill	07/31/2020
VITA	J&D Court Telephone	0.76	EJ081420	July phone bill	07/31/2020
VITA	Clk of CC Telephone	0.06	EJ081420	July phone bill	07/31/2020
VITA	Sheriff Telephone	1,130.30	EJ081420	July phone bill	07/31/2020
VITA	JAS Finance Telephone	0.68	EJ081420	July phone bill	07/31/2020
VITA Total		1,382.31			
Washington Gas	JGC Maintenanc Heating	126.68	DC083120	07/15-08/13 101 Chalmers	08/17/2020
Washington Gas	RT Maintenanc Heating	33.90	DC083120	07/15-08/13 100 North Church St	08/17/2020
Washington Gas	104Church Maint Heating	71.96	DC083120	06/13-07/15 627 Mosby Blvd.	07/17/2020
Washington Gas	AlRec Maint Heating	140.94	DC083120	07/16-08/14 225 Al Smith Cir	08/18/2020
Washington Gas Total		373.48			
Winchester Star	JAS Finance Advertising	61.20	EJ081420	Accounts Payable Ad	07/31/2020
Winchester Star Total		61.20			
Grand Total		378,488.73			

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	CARES Fund	TOTAL
04/ 16/ 19 Appropriations Resolution: Total	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		14,400													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		67,407													
7/16/2019 Barns of Rose Hill Matching Grant		5,000													
7/16/2019 Conservation Easement: Conrad												40,000			
8/20/2019 Conservation Easement: Coleman												40,000			
9/17/2019 Sheriff Liability Claims		6,725													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance		500													
10/15/2019 SAFER Grant for 5 EMTs		67,259													
12/17/2019 FY 19 Government Capital Carryover							877,227								
12/17/2019 FY 19 School Capital Carryover								1,126,387							
12/17/2019 FY 19 School Operating Carryover								480,884							
12/17/2019 Public Safety Holiday Pay - Sheriff		36,487													
12/17/2019 Public Safety Holiday Pay - Fire & EMS		17,131													
1/13/2020 Morgan's Mill Appalachen Trail							15,000								
4/14/2020 Circuit Court Murder Trial		10,530													
4/14/2020 Commonwealth's Atty Murder Trial		4,880													
4/14/2020 Sheriff Vehicle Damage		10,030													
4/14/2020 Real Estate Assessment System							100,000								
4/21/2020 Electoral Board Germ Shields		2,870													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
5/19/2020 Service Windows Barrier Protection		6,183													
7/13/2020 CARES Act Expenses		20,048	350		8,263					851				7,150	36,663
<i>9/8/2020 CARES Act Expenses</i>		<i>3,378</i>			<i>8,782</i>			<i>14,550</i>							26,710
Revised Appropriation	46,656,268	11,602,352	1,672,682	303,818	23,850,397	811,452	2,322,277	2,373,571	251,700	2,519,632	806,236	125,000	10,000	7,150	
Change to Appropriation	3,281,786	277,828	350	0	17,045	0	1,201,740	1,696,821	0	0	851	80,000	0	7,150	
Original Revenue Estimate	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		4,000													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		30,293													
7/16/2019 Conservation Easement: Conrad												20,000			
8/20/2019 Conservation Easement: Coleman												20,000			
9/17/2019 Sheriff Liability Claims		6,476													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance Donation		500													
10/15/2019 SAFER Grant for 5 EMTs		126,111													
12/17/2019 FY 19 Government Capital Carryover							530								
12/17/2019 FY 19 School Capital Carryover								149,000							
1/13/2020 Morgan's Mill Appalachen Trail: PATC							3,000								
1/13/2020 Morgan's Mill Appalachen Trail: ATC							4,000								
4/14/2020 Circuit Court Murder Trial		10,530													
4/14/2020 Sheriff Vehicle Damage		10,030													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
7/13/2020 CARES Act Revenue		20,048	350		8,263					851				7,150	36,663
<i>9/8/2020 CARES Act Revenue</i>		<i>3,378</i>			<i>8,782</i>			<i>14,550</i>							26,710
Revised Revenue Estimate	17,280,670	3,568,836	1,070,719	156,675	10,495,469	811,452	492,495	392,550	0	212,472	2,851	70,000	0	7,150	
Change to Revenue Estimate	737,356	216,366	350	0	17,045	0	217,043	238,550	0	0	851	40,000	0	7,150	
Original Local Tax Funding	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000	0	
Revised Local Tax Funding	29,375,598	8,033,516	601,963	147,143	13,354,928	0	1,829,782	1,981,021	251,700	2,307,160	803,385	55,000	10,000	0	
Change to Local Tax Funding	2,544,430	61,462	0	0	0	0	984,697	1,458,271	0	0	0	40,000	0	0	

Italics = Proposed actions

Title: General Fund Balance

09/02/20

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT</u> <u>NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(302,614)	(301,114) General Use (ex. CCSA) Source for AT access match (8K) & Svc Windows Protection (6,183)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(30,000)	(30,000) Was 130,000
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,874,211)	(7,872,711)
FY 20 YTD Expenditure Supplemental	(3,218,413)	(3,255,076)
FY 20 YTD Revenue Supplemental	673,983	709,146
Undesignated	449,827	449,827
<u>Changes to Designations</u>		
<i>Changes to Community Facilities (AT Access)</i>		8,000
<i>Changes to Leave Liability (Public Safety Holiday)</i>		53,618
<i>Changes to Real Estate Assessment Software</i>		100,000
<i>Changes to Community Facilities (Circuit Court Murder Trial)</i>		1,500
<i>Electoral Board Germ Shields</i>		2,870
<i>Changes to Community Facilities (Svc Windows Barrier Protection)</i>		6,183

09/01/2020 14:00
2600bbennett

Clarke County
YEAR-TO-DATE BUDGET REPORT

P 1
glytddbud

FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	.00	107,758.00	9.7%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	20,073.18	.00	4,926.82	80.3%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	2,759.22	.00	25,376.78	9.8%
94180 Courthouse Complex Repairs	0	27,681	27,681	9,031.25	.00	18,649.75	32.6%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	24,255.69	.00	5,990.31	80.2%
94331 Sheriff's Vehicles	159,000	3,485	162,485	154,995.25	.00	7,489.75	95.4%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	52,473.74	.00	-7,772.74	117.4%
94508 Josephine School Museum Roof	0	852	852	852.00	.00	.00	100.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	.00	15,000.00	.0%
94601 Technology Improvements	40,000	22,129	62,129	40,800.45	.00	21,328.55	65.7%
94603 Mobile Radio System	590,085	311,554	901,639	282,565.50	.00	619,073.50	31.3%
94604 911 Phone System	241,452	0	241,452	34,680.00	.00	206,772.00	14.4%
94606 Telecommunic & Broadband Stud	0	209,513	209,513	99,852.03	.00	109,660.97	47.7%
94702 Swimming Pool	0	55,200	55,200	10,754.00	.00	44,446.00	19.5%
94703 Park Fencing	0	79,007	79,007	6,030.00	.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	207,021	207,021	131,343.45	.00	75,677.55	63.4%
GRAND TOTAL	1,120,537	1,201,740	2,322,277	895,753.62	.00	1,426,523.38	38.6%

** END OF REPORT - Generated by Brenda Bennett **

Joint Administrative Services Board
August 24, 2020 Regular Meeting 10:00 am

At a regular meeting of the Joint Administrative Services Board held on Monday, August 24, 2020, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: Chuck Bishop, Chris Boies, Sharon Keeler

Members Absent: Chip Schutte, David Weiss

Staff Present: Brenda Bennett, Brianna Taylor

Others Present: None

1. Call to Order - Determination of Quorum

At 10:04 am, Sharon Keeler called the meeting to order.

2. Determination of Quorum

Sharon Keeler determined that a quorum was present.

3. Approval of Minutes

Chris Boies, seconded by Chuck Bishop, moved to approve the minutes for June 15, 2020, as presented. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Absent
David Weiss	- Absent

4. Tom Judge leave payout

Chuck Bishop, seconded by Chris Boies, moved to approve the payout as presented. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Absent
David Weiss	- Absent

5. Update on JAS staff

Brenda Bennett highlights include:

- Dayle Cooley began work on Monday, August 17, 2020, as the Accounts Payable Specialist.
- Carol Edwards, part-time payroll person, has been in all summer.
- Sharon Keeler asked whom her office should contact given that Brenda Bennett, Emily Johnson, and Dayle Cooley are all in new roles. Brenda Bennett replied that people should contact the position that handles the particular task in question, so accounts payable requests should now go to Dayle Cooley and not Emily Johnson. This will assist in the training process.

6. CARES Act Funding update

Brenda Bennett highlights include:

- Since June 30, 2020, actual expenditures by fund.

8/21/2020
Covid-19 Expenses from 6/30/2020 through 08/15/2020

Central Store

Fund 100	\$ 1,990
Fund 107	\$ 108
Fund 201	\$ 273
Fund 205	\$ 5,956
	<u>\$ 8,327</u>

Accounts Payable Expenses

Fund 100	\$ 3,032
Fund 205	\$ 10,452
Fund 302	\$ 14,550
	<u>\$ 28,035</u>

Town of Berryville

\$ 6,032 from 5/15/2020 through 8/04/2020

TOTAL \$ 42,394

TOTALS BY FUND

Fund 100	\$ 5,023
Fund 107	\$ 108
Fund 201	\$ 273
Fund 205	\$ 16,408
Fund 302	\$ 14,550
	<u>\$ 36,362</u>

- Will go to both the Finance Committee and Board of Supervisors for approval in the near future.
- Most of the expenditures are PPE.

7. Next Meeting

September 28, 2020

8. Adjournment

At 10:14 am, Sharon Keeler adjourned the meeting.

Minutes Recorded and Transcribed by Brianna R. Taylor

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
Provide Code of Clarke Notice of update	Brianna R. Taylor	Complete	8/21/2020
Provide Code of Clarke Notice of update	Brianna R. Taylor	Complete	8/21/2020
Process approved minutes for July 14, 2020, Joint Meeting with Town Council and July 21, 2020, Regular Meeting Minutes.	Brianna R. Taylor	Complete	8/18/2020
Execute Resolution 2020-15R	David S. Weiss	Complete	8/18/2020
Process Resolution 2020-15R	Brianna R. Taylor	Complete	8/18/2020
Start process for Blue Ridge Staffing	Brian Lichty	Complete	8/19/2020
Finalize Childcare program	Chris Boies	Complete	9/8/2020
Process and Execute the Small Business Assistance Program	Felicia Hart & Tiffany Kemp	Complete	8/19/2020
Inform Treasurer to Refund Personal Property Tax Overpayment	Chris Boies	Complete	8/19/2020
Set up meeting with School Board Chair to discuss supporting parents and students for upcoming school year	Chris Boies	Complete	8/19/2020

Upon completion, please provide status update to Brianna R. Taylor for database entry.
September 15, 2020, Clarke County Board of Supervisors Regular Meeting Packet

Clarke County Board of Supervisors

Board Member Committee Status Reports

Terri T. Catlett

- Board of Supervisors Finance Committee, BoS - Appointed Member
- Career and Technical Education Advisory Committee BoS - Appointed Member
- Clarke County Historic Preservation Commission BoS - Liaison
- Clarke County Humane Foundation BoS - Liaison
- Clarke County School Board BoS - Liaison
- Community Policy and Management Team BoS - Appointed Member
- Conservation Easement Authority BoS - Appointed Member
- Parks & Recreation Advisory Board BoS - Liaison
- Strategic Planning Committee BoS - Appointed Member
- Towns and Villages: Millwood BoS - Liaison
- Towns and Villages: Pine Grove BoS - Liaison

Matthew E. Bass

- Board of Septic & Well Appeals BoS - Appointed Member
- Clarke County Library Advisory Council BoS - Liaison
- Clarke County Planning Commission BoS - Appointed Member
- Clarke County Sheriff's Office BoS - Liaison
- Josephine School Community Museum Board BoS - Liaison
- Legislative Liaison and High Growth Coalition BoS - Liaison
- Northwestern Regional Juvenile Detention Center Commission BoS - Liaison
- Northwest Regional Adult Drug Treatment Court Advisory Committee BoS - Appointed Member

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member

- Clarke County Planning Commission BoS - Alternate
- Clarke County School Board BoS - Alternate
- Northwestern Regional Jail Authority BOS - Liaison

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee BoS - Appointed Member
- BCCGC Joint Building Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Building and Grounds BoS - Appointed Member
- Clarke County Sanitary Authority BoS - Liaison
- Economic Development Advisory Committee BoS - Appointed Member
- Housing and Community Services Board BoS - Appointed Member
- Joint Administrative Services Board BoS - Alternate
- Northern Shenandoah Valley Regional Commission BoS - Appointed Member
- Towns and Villages: Berryville BoS - Liaison
- Towns and Villages: Boyce BoS - Liaison
- Towns and Villages: White Post BoS - Liaison

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Supervisors Finance Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Emergency Services BoS - Chair
- Fire & EMS Commission BoS - Representative
- Industrial Development Authority of the Clarke County BoS - Liaison
- Joint Administrative Services Board BoS - Appointed Member
- Towns and Villages: Pine Grove BoS - Liaison

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Building Department
- Commissioner of the Revenue
- Fire & EMS

Building Department - Clarke County
New Single Family Dwellings 2020

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS			
January			2	2	1		5				
February	1		3	1			5				
March	1	1			1	4	7				
April					1		1				
May				2		1	3				
June				1			1				
July	1	6		1			8				
August		2				1	3				
September											
October											
November											
December											
TOTAL	3	9	5	7	3	6	33				

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 1
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	08/03/20	BT	P	NRSF	FRYL		70 SHEPHERD LN	LEBEAU RYAN	14023	A
Final Closing Plumbi	08/03/20	BT	P	PlumPer-R	BVL	BVL	124 NORTH CHURCH ST	CLATTERHAWKEN PROPERTIE	15158	A
Final Closing Electr	08/03/20	BT	P	ELEC RES	BVL	BVL	811 MCGUIRE CIR	PATRICK CHRISTOPHER A &	14735	A
Erosion & Sediment C	08/04/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	15206	A
Erosion & Sediment C	08/04/20	BT	P	NRSF	BLMT		2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	15203	A
Erosion & Sediment C	08/04/20	BT	P	NRSF	FRYL		70 SHEPHERD LN	LEBEAU RYAN	15205	A
Erosion & Sediment C	08/04/20	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	15204	A
Electric Service	08/04/20	BT	P	ELEC RES	BVL	LNGM	299 BEE LINE LN	GUNTER GREGORY	15199	A
Plumbing Groundworks	08/04/20	BT	P	NRSF	BLMT		2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	14652	A
Final Closing Electr	08/05/20	BT	P	Deck/Porch	BVL	BVL	405 WALNUT ST	COSGROVE DELORES	15184	A
Framing	08/05/20	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12746	A
Electrical Rough In	08/05/20	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12748	A
Final Closing Electr	08/05/20	BT	P	ELEC RES	BVL	LNGM	1752 SUMMIT POINT RD	JOHNSON KENNETH M & MAR	15178	A
Framing	08/05/20	BT	PRT	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	15185	A
Plumbing Rough In	08/05/20	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12752	A
Mechanical Rough In	08/05/20	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12754	A
Electrical Rough In	08/05/20	BT	PRT	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	15186	A
Plumbing Rough In	08/05/20	BT	PRT	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	15187	A
Final Closing Buildi	08/06/20	BT	P	Rmdl Res	BVL	LNGM	405 TRIPLE J RD	ZIERCHER JOHN R JR & K	13272	A
Fireplace Firebox	08/06/20	BT	P	NRSF	FRYL		70 SHEPHERD LN	LEBEAU RYAN	15216	A
Footings	08/06/20	BT	P	Deck/Porch	BYC	BYC	349 UPTON CT	MYERS SAMUEL CHRISTOPHE	15166	A
Final Closing Mechan	08/06/20	BT	P	MechPer-R	BLMT	CHPL	299 TADPOLE LN	WOLDORF CLARE T & PAUL	14786	A
Final Closing Electr	08/06/20	BT	P	Rmdl Res	BVL	LNGM	405 TRIPLE J RD	ZIERCHER JOHN R JR & K	15222	A
Final Closing Electr	08/06/20	BT	P	Add Res	BVL	BVL	320 SOUTH CHURCH ST	BROWN COLIN R & DEVENEY	15211	A
Final Closing Plumbi	08/06/20	BT	P	Add Res	BVL	BVL	320 SOUTH CHURCH ST	BROWN COLIN R & DEVENEY	15212	A
Final Closing Buildi	08/06/20	BT	P	Add Res	BVL	BVL	320 SOUTH CHURCH ST	BROWN COLIN R & DEVENEY	14154	A
Framing	08/06/20	BT	P	Deck/Porch	BVL	BVL	9 PAGE ST	CLYDE SHAYDON	15174	A
Footings	08/06/20	BT	P	Accessory	BYC	GNWY	2056 WILDCAT HOLLOW RD	CARROLL JODY LYNN	15153	A
Final Closing Buildi	08/07/20	BT	F	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	15247	A
Shower Pan	08/07/20	BT	P	NRSF	BVL		1105 MOOSE RD	SPADAFORA STACY ELIZABE	15188	A
Gas Line Pressure Te	08/07/20	BT	P	NRSF	BVL		1105 MOOSE RD	SPADAFORA STACY ELIZABE	15189	A
Insulation	08/07/20	BT	P	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14177	A
Water Line	08/07/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	15233	A
Ditch Electric	08/07/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	15234	A
Insulation	08/07/20	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12747	A
Final Closing Electr	08/07/20	BT	F	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	15244	A
Final Closing Plumbi	08/07/20	BT	F	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	15245	A
Final Closing Mechan	08/07/20	BT	F	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	15246	A
Erosion & Sediment C	08/11/20	BT	P	NRSF	BVL		1105 MOOSE RD	SPADAFORA STACY ELIZABE	15284	A
Sewer Line	08/11/20	BT	P	NRSF			13 EAST FAIRFAX ST	D R HORTON INC	15277	A
Water Line	08/11/20	BT	P	NRSF			13 EAST FAIRFAX ST	D R HORTON INC	15278	A
Plumbing Groundworks	08/11/20	BT	P	NRSF			13 EAST FAIRFAX ST	D R HORTON INC	15031	A
Erosion & Sediment C	08/11/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	15285	A
Final Closing Buildi	08/11/20	BT	P	NRSF	PRS		21818 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	15291	A
Sewer Line	08/11/20	BT	P	NRSF			9 EAST FAIRFAX ST	D R HORTON INC	15275	A
Water Line	08/11/20	BT	P	NRSF			9 EAST FAIRFAX ST	D R HORTON INC	15276	A
Plumbing Groundworks	08/11/20	BT	P	NRSF			9 EAST FAIRFAX ST	D R HORTON INC	15011	A
Plumbing Groundworks	08/11/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	15251	A
Sewer Line	08/11/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	15252	A
Water Line Ditch	08/11/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	15253	A
Water Line	08/11/20	BT	P	NRSF	PRS		21818 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	15262	A
Plumbing Groundworks	08/11/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15254	A

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 2
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Sewer Line	08/11/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15255	A
Water Line Ditch	08/11/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15256	A
Final Closing Buildi	08/11/20	BT	P	Deck/Porch	BLMT	BLTN	54 EVERGREEN LN	TINNEY JOHN T III	15263	A
Final Closing Buildi	08/11/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	15257	A
Final Closing Mechan	08/11/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	15258	A
Final Closing Electr	08/11/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	15259	A
Final Closing Plumbi	08/11/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	15261	A
Fireplace Hearth	08/12/20	BT	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	15274	A
Footings	08/12/20	BT	P	Accessory	BLMT	BLTN	196 PINE GROVE RD	HARDBOWER KENNETH A & P	15266	A
Electric Service	08/12/20	BT	P	ELEC RES	BVL	BVL	105 BATTLETOWN DR	CUNNINGHAM SHIRLEY S	15224	A
Final Closing Electr	08/12/20	BT	P	ELEC RES	BVL	BVL	105 BATTLETOWN DR	CUNNINGHAM SHIRLEY S	15225	A
Final Closing Gas	08/12/20	BT	P	Gas Per-R	BYC	GNWY	241 BURCH LN	MCLEAN LESLIE A	15221	A
Electrical Rough In	08/12/20	BT	PRT	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	15264	A
Plumbing Rough In	08/12/20	BT	PRT	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	15265	A
Framing	08/12/20	BT	PRT	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	14947	A
Sewer Line	08/13/20	BT	P	NRSF			25 EAST FAIRFAX ST	D R HORTON INC	15355	A
Plumbing Groundworks	08/13/20	BT	P	NRSF			25 EAST FAIRFAX ST	D R HORTON INC	15356	A
Water Line Ditch	08/13/20	BT	P	NRSF			25 EAST FAIRFAX ST	D R HORTON INC	15357	A
Gas Tank	08/13/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	15248	A
Meeting with Inspect	08/13/20	BT	p	NRSF	BLMT	BLTN	176 LOST BOYS LN	HARRIS KIMBERLY R & AND	15358	A
Gas Line Pressure Te	08/13/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	15249	A
Sewer Line	08/13/20	BT	P	NRSF			17 EAST FAIRFAX ST	D R HORTON INC	15306	A
Water Line	08/13/20	BT	P	NRSF			17 EAST FAIRFAX ST	D R HORTON INC	15307	A
Sewer Line	08/13/20	BT	P	NRSF			21 EAST FAIRFAX ST	D R HORTON INC	15308	A
Water Line	08/13/20	BT	P	NRSF			21 EAST FAIRFAX ST	D R HORTON INC	15309	A
Plumbing Groundworks	08/13/20	BT	P	NRSF			21 EAST FAIRFAX ST	D R HORTON INC	15043	A
Plumbing Groundworks	08/13/20	BT	P	NRSF			17 EAST FAIRFAX ST	D R HORTON INC	15079	A
Ditch Electric	08/14/20	BT	P	Solar	BLMT	BLTN	17697 RAVEN ROCKS RD	DAUGHERTY THOMAS W & NA	15354	A
Final Closing Mechan	08/14/20	BT	P	MechPer-R	BVL	BVL	120 TYSON DR	DONAHUE REBECCA & SEAN	14789	A
Framing Porch/Deck	08/14/20	BT	P	SPAG	BVL	LNGM	1674 SUMMIT POINT RD	JOHNSON TODD A & BARBAR	15359	A
Footings	08/14/20	BT	P	NRSF	BLMT	BLTN	176 LOST BOYS LN	HARRIS KIMBERLY R & AND	15349	A
Framing	08/14/20	BT	P	Deck/Porch	BYC	BYC	349 UPTON CT	MYERS SAMUEL CHRISTOPHE	15167	A
Final Closing Buildi	08/14/20	BT	P	Deck/Porch	BYC	BYC	349 UPTON CT	MYERS SAMUEL CHRISTOPHE	15168	A
Insulation	08/17/20	BT	P	Add Res	BVL	BVL	209 RICE ST	HAYDEN ANNA MAE TRSTEE	15378	A
Meeting with Inspect	08/17/20	BT	p	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	15377	A
Backfill	08/17/20	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	15365	A
Drain tile	08/17/20	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	15366	A
Plumbing Rough In	08/17/20	BT	P	Plum.Per-C	BVL	BVL	23 WEST MAIN ST	WILLIAMS KENNETH H & SA	15172	A
Final Closing Plumbi	08/17/20	BT	P	Plum.Per-C	BVL	BVL	23 WEST MAIN ST	WILLIAMS KENNETH H & SA	15173	A
Plumbing Groundworks	08/17/20	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	14827	A
Framing	08/17/20	BT	P	Add Res	BVL	BVL	209 RICE ST	HAYDEN ANNA MAE TRSTEE	14892	A
Electrical Rough In	08/17/20	BT	P	Add Res	BVL	BVL	209 RICE ST	HAYDEN ANNA MAE TRSTEE	15363	A
Mechanical Rough In	08/17/20	BT	P	Add Res	BVL	BVL	209 RICE ST	HAYDEN ANNA MAE TRSTEE	15364	A
Plumbing Rough In	08/25/20	BT	P	Rmdl Res	BVL	BLTN	170 SHEPHERDS MILL RD	BRAZIE MICHAEL LEON	15451	A
Electric Service	08/25/20	BT	P	Elec Per-C	CLK	CHPL	2454 BRIGGS RD	CASEY TREE FARM LLC	15282	A
Fireplace Throat	08/25/20	BT	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	15418	A
Framing	08/25/20	BT	P	Rmdl Res	BVL	BLTN	170 SHEPHERDS MILL RD	BRAZIE MICHAEL LEON	11167	A
Final Closing Buildi	08/25/20	BT	P	Accessory	BVL	CHPL	280 ANNFIELD RD	WILSON JACK C & PATRICI	14537	A
Final Closing Buildi	08/25/20	BT	P	SPAG	BVL	LNGM	1674 SUMMIT POINT RD	JOHNSON TODD A & BARBAR	14938	A
Meeting with Inspect	08/25/20	BT	P	Rmdl Res	BYC		131 CALMES NECK LN	MANGOLAS CHRISTOPHER MA	15374	A
Electrical Rough In	08/25/20	BT	P	Rmdl Res	BVL	BLTN	170 SHEPHERDS MILL RD	BRAZIE MICHAEL LEON	15426	A
Footings Porch/Deck	08/25/20	BT	P	Accessory	BVL	BVL	203 FIRST ST	TOWNSEND DONALD P II &	15427	A

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 3
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Meeting with Inspect Framing	08/25/20	BT	P	Rmdl Res	BLMT	BLTN	34 ASHLEY WOODS LN	EVANCHECK GEORGE E & NA	15401	A
Final Closing Electr	08/26/20	BT	P	Rmdl Res	BVL	LNGM	845 WADESVILLE RD	ERMINI LISA	15415	A
Final Closing Plumbi	08/26/20	BT	P	Rmdl Res	BVL	LNGM	845 WADESVILLE RD	ERMINI LISA	15416	A
Final Closing Buildi	08/26/20	BT	F	Rmdl Res	BVL	LNGM	845 WADESVILLE RD	ERMINI LISA	15417	A
Footings Garage/Carp	08/26/20	BT	F	Rmdl Res	BVL	LNGM	845 WADESVILLE RD	ERMINI LISA	13378	A
Framing	08/27/20	BT	P	Garage	BYC	GNWY	146 MORNING STAR LN	LIGHT RONALD N & ELIZAB	15450	A
Electrical Rough In	08/27/20	BT	F	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	14859	A
Electric Service	08/27/20	BT	F	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	14861	A
Plumbing Rough In	08/27/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	14862	A
Mechanical Rough In	08/27/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	14865	A
Framing	08/27/20	BT	F	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	14867	A
Gas Rough In	08/27/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	14871	A
Gas Rough In	08/27/20	BT	P	NRSF			1 EAST FAIRFAX ST	D R HORTON INC	15464	A
Electrical Rough In	08/27/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15465	A
Plumbing Rough In	08/27/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	14873	A
Mechanical Rough In	08/27/20	BT	P	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	14877	A
Final Closing Electr	08/27/20	BT	P	ELEC RES	BVL	BVL	116 HERMITAGE BLVD	D R HORTON INC	14879	A
Electric Service	08/27/20	BT	P	NRSF			5 EAST FAIRFAX ST	ROHRBACH SCOTT	15422	A
Final Closing Electr	08/27/20	BT	P	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	D R HORTON INC	15466	A
Final Closing Plumbi	08/27/20	BT	P	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	15452	A
Final Closing Buildi	08/27/20	BT	P	Rmdl Res	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	15453	A
Bonding Pool	08/27/20	BT	P	SPIG	BVL	LNGM	471 LONGMARSH RD	FARLEY CARTER & MICHELL	14949	A
Electrical Rough In	08/28/20	BT	P	Add Res	BLMT	BLTN	203 KELLY LN	GARNER JOYCE C & GORDON	15457	A
Mechanical Rough In	08/28/20	BT	P	Add Res	BLMT	BLTN	203 KELLY LN	LANDMESSER MICHAEL TODD	15448	A
Framing	08/28/20	BT	P	Add Res	BLMT	BLTN	203 KELLY LN	LANDMESSER MICHAEL TODD	15449	A
Electrical Rough In	08/31/20	BT	P	Garage	BVL	BVL	841 MCGUIRE CIR	LANDMESSER MICHAEL TODD	14396	A
Final Closing Electr	08/31/20	BT	P	ELEC RES	BYC	CHPL	678 BISHOP MEADE RD	STRATTON STEVEN J & KAT	15480	A
Ditch Electric	08/31/20	BT	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	STRANGE JAMES ESTATE	15495	A
Water Line	08/31/20	BT	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	15490	A
Framing	08/31/20	BT	F	NRSF			1 EAST FAIRFAX ST	MELIUS DONNA MARIE	15491	A
Framing	08/31/20	BT	F	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15488	A
Framing	08/31/20	BT	F	Garage	BVL	BVL	841 MCGUIRE CIR	D R HORTON INC	15499	A
Erosion & Sediment C	08/31/20	BT	P	Minor Land	CLK	GNWY	119 JOHN MOSBY HWY	STRATTON STEVEN J & KAT	15496	A
Electrical Rough In	08/31/20	BT	F	NRSF			1 EAST FAIRFAX ST	THOMAS PHILIP S LLC	15498	A
Insulation	08/31/20	BT	F	NRSF			5 EAST FAIRFAX ST	D R HORTON INC	15489	A
Electrical Rough In	08/31/20	BT	P	Rmdl Res	WHPT	GNWY	2101 GUN BARREL RD	D R HORTON INC	14872	A
Plumbing Rough In	08/31/20	BT	P	Rmdl Res	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	15444	A
Mechanical Rough In	08/31/20	BT	P	Rmdl Res	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	15445	A
Final Closing Electr	08/31/20	BT	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	BRERETON DANIEL VON	15446	A
Final Closing Gas	08/31/20	BT	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	15481	A
Final Closing Mechan	08/31/20	BT	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	15482	A
Final Closing Plumbi	08/31/20	BT	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	15483	A
Final Closing Buildi	08/31/20	BT	F	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	15484	A
Framing	08/31/20	BT	P	Rmdl Res	WHPT	GNWY	2101 GUN BARREL RD	TIMOTHY K. LINDSEY	5854	A
Framing	08/31/20	BT	P	Rmdl Res	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	11987	A
INSPECTOR TOTALS:		149	INSPECTIONS				FEEES: .00	PAID TO DATE: .00	UNPAID: .00	
Footings	08/05/20	JR	F	Garage	BLMT	CHPL	401 FELTNER RD	LEE JAKE & KATHY	15017	A
Final Closing Buildi	08/05/20	JR	F	Rmdl Res	BYC	GNWY	1326 SWIFT SHOALS RD	MCINTOSH WILLIAM & ANNE	14690	A
Final Closing Plumbi	08/05/20	JR	P	Rmdl Res	BYC	GNWY	1326 SWIFT SHOALS RD	MCINTOSH WILLIAM & ANNE	15200	A
Final Closing Mechan	08/05/20	JR	P	Rmdl Res	BYC	GNWY	1326 SWIFT SHOALS RD	MCINTOSH WILLIAM & ANNE	15201	A

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 4
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Gas	08/05/20	JR	P	Rmdl Res	BYC	GNWY	1326 SWIFT SHOALS RD	MCINTOSH WILLIAM & ANNE	15202	A
Final Closing Electr	08/05/20	JR	F	Rmdl Res	BYC	GNWY	1326 SWIFT SHOALS RD	MCINTOSH WILLIAM & ANNE	15198	A
Final Closing Buildi	08/06/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15581	A
Ditch Electric	08/06/20	JR	P	SPIG	BVL	LNGM	471 LONGMARSH RD	GARNER JOYCE C & GORDON	15215	A
Final Closing Plumbi	08/07/20	JR	P	Rmdl Res	PRS	CHPL	112 STONE RIDGE LN	DOHERTY OWEN	15231	A
Final Closing Buildi	08/07/20	JR	F	Rmdl Res	PRS	CHPL	112 STONE RIDGE LN	DOHERTY OWEN	15232	A
Final Closing Electr	08/07/20	JR	F	Rmdl Res	BVL	LNGM	1881 SWIMLEY RD	PLANK THOMAS A	15229	A
Fireplace Throat	08/10/20	JR	F	Add Res	BVL	BLTN	169 CLARKE LN	GARVIE JEFFREY L	15239	A
Final Closing Gas	08/10/20	JR	P	Gas Per-R	BYC	GNWY	165 BELLEVUE LN	DONOHU TERENCE M &	15151	A
Final Closing Mechan	08/11/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15582	A
Meeting with Inspect	08/12/20	JR	P	Add Res	BVL	BLTN	169 CLARKE LN	GARVIE JEFFREY L	15279	A
Electrical Rough In	08/12/20	JR	P	Add Comm	BYC	GNWY	8153 JOHN MOSBY HWY	SHENANDOAH HILLS PARTNE	15250	A
Final Closing Electr	08/13/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15584	A
Final Closing Mechan	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15586	A
Final Closing Plumbi	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15587	A
Final Closing Mechan	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15589	A
Final Closing Plumbi	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15590	A
Final Closing Electr	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15592	A
Mechanical Rough In	08/13/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15602	A
Mechanical Rough In	08/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15603	A
Final Closing Electr	08/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15598	A
Final Closing Plumbi	08/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15599	A
Final Closing Buildi	08/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15600	A
Final Closing Mechan	08/14/20	JR	P	Nw Commrc1	BVL	BVL	430 MOSBY BLVD	MDC BERRYVILLE LLC	9474	A
Plumbing Groundworks	08/18/20	JR	P	NRSF			400 WEEKS CT	D R HORTON INC	15067	A
Sewer Line	08/18/20	JR	P	NRSF			400 WEEKS CT	D R HORTON INC	15379	A
Water Line	08/18/20	JR	P	NRSF			400 WEEKS CT	D R HORTON INC	15380	A
Electrical Rough In	08/18/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15604	A
Framing	08/18/20	JR	F	NRSF	BLTN		774 BEECHWOOD LN	HACKBERRY 2020 LLC	13388	A
Electrical Rough In	08/18/20	JR	F	NRSF	BLTN		774 BEECHWOOD LN	HACKBERRY 2020 LLC	13390	A
Plumbing Rough In	08/18/20	JR	P	NRSF	BLTN		774 BEECHWOOD LN	HACKBERRY 2020 LLC	13394	A
Mechanical Rough In	08/18/20	JR	F	NRSF	BLTN		774 BEECHWOOD LN	HACKBERRY 2020 LLC	13396	A
Gas Tank	08/18/20	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	15381	A
Gas Line Pressure Te	08/18/20	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	15382	A
Footings	08/18/20	JR	P	Accessory	BYC	CHPL	2834 CALMES NECK LN	KIRBY VICTOR C	14641	A
Electrical Rough In	08/20/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15606	A
Final Closing Gas	08/20/20	JR	P	NRSF			51 ASPEN LN	RUMEL INC	15407	A
Final Closing Electr	08/20/20	JR	F	NRSF	BLTN		51 ASPEN LN	RUMEL INC	11137	A
Final Closing Plumbi	08/20/20	JR	P	NRSF	BLTN		51 ASPEN LN	RUMEL INC	11140	A
Final Closing Mechan	08/20/20	JR	P	NRSF	BLTN		51 ASPEN LN	RUMEL INC	11142	A
Final Closing Buildi	08/20/20	JR	F	NRSF	BLTN		51 ASPEN LN	RUMEL INC	11143	A
Steel/Rebar Pool	08/20/20	JR	P	SPIG	BVL	BLTN	5540 HARRY BYRD HWY	CAMACHO-PEREZ GUALBERTO	15190	A
Conduit	08/20/20	JR	P	SPIG	BVL	BLTN	5540 HARRY BYRD HWY	CAMACHO-PEREZ GUALBERTO	15411	A
Bonding Pool	08/20/20	JR	P	SPIG	BVL	BLTN	5540 HARRY BYRD HWY	CAMACHO-PEREZ GUALBERTO	15412	A
Electric Service	08/20/20	JR	P	ELEC RES	BYC	CHPL	10006 LORD FAIRFAX HWY	DARLINGTON MARLON CHRIS	15396	A
Final Closing Electr	08/20/20	JR	P	ELEC RES	BYC	CHPL	1713 OLD CHAPEL RD	VAUGHN HEIDI A	15362	A
Footings	08/20/20	JR	P	Deck/Porch	FRYL	GNWY	153 CHAPMAN LN	EBERSBERGER WENDY S	14343	A
Footings	08/20/20	JR	P	Accessory	BYC	GNWY	496 GORHAM LN	HARRISON RANDALL & DEBO	14746	A
Electrical Rough In	08/20/20	JR	P	Garage	BVL	LNGM	456 TRAPP HILL RD	TIPPETS JOSEPH & ELBA S	15402	A
Final Closing Electr	08/20/20	JR	P	Garage	BVL	LNGM	456 TRAPP HILL RD	TIPPETS JOSEPH & ELBA S	15403	A
Electric Service	08/20/20	JR	P	ELEC RES	BVL	LNGM	741 LEWISVILLE RD	JOHNSTON ROBERT E	15409	A
Final Closing Buildi	08/21/20	JR	PWC	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15608	A

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 5
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T	
Final Closing Electr	08/21/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15611	A	
Footings Porch/Deck	08/21/20	JR	P	Accessory	CLK	CHPL	382 TILTHAMMER MILL RD	CRIDER KEITH D & AARON	15413	A	
Final Closing Gas	08/21/20	JR	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	15414	A	
Final Closing Electr	08/21/20	JR	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12169	A	
Final Closing Plumbi	08/21/20	JR	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12172	A	
Final Closing Mechan	08/21/20	JR	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12174	A	
Final Closing Buildi	08/21/20	JR	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12175	A	
Final Closing Buildi	08/24/20	JR	PWC	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15609	A	
Electric Service	08/24/20	JR	P	Solar	BVL	BVL	7 BEL VOI DR	POLO LILIANA	15334	A	
Final Closing Electr	08/24/20	JR	P	Solar	BVL	BVL	7 BEL VOI DR	POLO LILIANA	15335	A	
Final Closing Buildi	08/24/20	JR	P	Solar	BVL	BVL	7 BEL VOI DR	POLO LILIANA	15336	A	
Slab Porch/Deck	08/24/20	JR	F	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	15419	A	
Electric Service	08/24/20	JR	P	Accessory	BVL	LNGM	2283 SWIMLEY RD	KELLY A MOBERG	15398	A	
Framing	08/25/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	15432	A	
Mechanical Rough In	08/25/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	15433	A	
Electrical Rough In	08/25/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	15434	A	
Footings Porch/Deck	08/25/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	15435	A	
Electrical Rough In	08/25/20	JR	P	Add Comm	BYC	GNWY	8153 JOHN MOSBY HWY	SHENANDOAH HILLS PARTNE	15423	A	
Electric Service	08/25/20	JR	P	Add Comm	BYC	GNWY	8153 JOHN MOSBY HWY	SHENANDOAH HILLS PARTNE	15424	A	
Framing	08/25/20	JR	P	Add Comm	BYC	GNWY	8153 JOHN MOSBY HWY	SHENANDOAH HILLS PARTNE	15425	A	
Final Closing Electr	08/26/20	JR	P	Rmdl Comm	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	15428	A	
Electrical Rough In	08/26/20	JR	P	Com Access	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	15429	A	
Final Closing Buildi	08/26/20	JR	P	Rmdl Comm	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	9987	A	
Framing	08/26/20	JR	P	Com Access	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	11288	A	
Slab Porch/Deck	08/26/20	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	15447	A	
Final Closing Buildi	08/28/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	15613	A	
INSPECTOR TOTALS:		82	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
Slab Garage/Carport	08/18/20	RE	P	NRSF			13 EAST FAIRFAX ST	D R HORTON INC	15612	A	
Slab Garage/Carport	08/18/20	RE	P	NRSF			17 EAST FAIRFAX ST	D R HORTON INC	15614	A	
Slab Garage/Carport	08/18/20	RE	P	NRSF			21 EAST FAIRFAX ST	D R HORTON INC	15615	A	
Slab Garage/Carport	08/18/20	RE	P	NRSF			25 EAST FAIRFAX ST	D R HORTON INC	15607	A	
Slab Garage/Carport	08/21/20	RE	P	NRSF			400 WEEKS CT	D R HORTON INC	15610	A	
INSPECTOR TOTALS:		5	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		236	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		236	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 6
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	149	FAIL	39
Bonding Pool	2	Jamie Royston	82	PARTIAL	6
Conduit	1	Ruckman Engineering PLC	5	PASS	189
Ditch Electric	4			PASS WITH CONDITIONS	2
Drain Tile	1				
Electric Service	10				
Electrical Rough In	19				
Erosion & Sediment Control	7				
Final Closing Building	23				
Final Closing Electric	25				
Final Closing Gas	6				
Final Closing Mechanical	12				
Final Closing Plumbing	15				
Fireplace Firebox	1				
Fireplace Hearth	1				
Fireplace Throat	2				
Footings	8				
Footings Garage/Carport	1				
Footings Porch/Deck	3				
Framing	19				
Framing Porch/Deck	1				
Gas Line Pressure Test	3				
Gas Rough In	2				
Gas Tank	2				
Insulation	5				
Mechanical Rough In	10				
Meeting with Inspector	5				
Plumbing Groundworks	10				
Plumbing Rough In	9				
Sewer Line	8				
Shower Pan	1				
Slab Garage/Carport	5				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	8				
Water Line Ditch	3				
TOTAL INSPECTIONS:	236				

09/04/2020 10:51
2600acather

Clarke County
INSPECTION REPORT

P 7
piinhrpt

ALL

INSPECTIONS PERFORMED: 08/01/20 to 08/31/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	149	FAIL	39
Bonding Pool	2	Jamie Royston	82	PARTIAL	6
Conduit	1	Ruckman Engineering PLC	5	PASS	189
Ditch Electric	4			PASS WITH CONDITIONS	2
Drain tile	1				
Electric Service	10				
Electrical Rough In	19				
Erosion & Sediment Control	7				
Final Closing Building	23				
Final Closing Electric	25				
Final Closing Gas	6				
Final Closing Mechanical	12				
Final Closing Plumbing	15				
Fireplace Firebox	1				
Fireplace Hearth	1				
Fireplace Throat	2				
Footings	8				
Footings Garage/Carport	1				
Footings Porch/Deck	3				
Framing	19				
Framing Porch/Deck	1				
Gas Line Pressure Test	3				
Gas Rough In	2				
Gas Tank	2				
Insulation	5				
Mechanical Rough In	10				
Meeting with Inspector	5				
Plumbing Groundworks	10				
Plumbing Rough In	9				
Sewer Line	8				
Shower Pan	1				
Slab Garage/Carport	5				
Slab Porch/Deck	2				
Steel/Rebar Pool	1				
Water Line	8				
Water Line Ditch	3				

TOTAL INSPECTIONS: 236

** END OF REPORT - Generated by Angela Cather **

Project Application Report - Building Dept

For Period: 8/1/2020 to 8/31/2020

Project Type	Project Number	Project Fees
Commercial Accessory	200370	61.20
Commercial Electric Permit	200343	66.30
	200345	255.00
	200357	153.00
Commercial Mechanical Permit	200337	
	200366	
	200375	132.60
Commercial Plumbing Permit	200328	61.20
Land Disturbance	200333	250.00
	200344	250.00
Minor Land Disturbance	200372	50.00
	200374	50.00
Residential Accessory	200340	324.36
	200341	307.83
Residential Electric Permit	200329	45.90
	200336	45.90
	200338	132.60
	200355	56.10
	200356	45.90
	200360	127.50
	200362	102.00
	200363	56.10
	200365	45.90
	200371	40.80
Residential Garage	200334	490.93
Residential Gas Permit	200330	45.90
	200335	40.80
	200364	40.80
	200376	45.90
	200377	40.80
Residential Mechanical Permit	200361	81.60
	200367	40.80
	200368	122.40

Project Application Report - Building Dept

For Period: 8/1/2020 to 8/31/2020

Project Type	Project Number	Project Fees
Residential Mechanical	200373	81.60
Residential New	200346	1274.71
	200347	1036.87
	200348	939.17
	200350	2262.18
	200359	2786.49
Residential Plumbing Permit	200358	40.80
Residential Remodel	200332	102.00
	200369	333.60
Solar Array System	200349	168.30
Swimming Pool In Ground	200331	378.50
	200339	228.50
Tents Over 900 sq ft	200351	40.80
	200352	40.80
	200353	40.80
	200354	40.80
Total		13406.04

Project Application Report - Building Dept

For Period: 8/1/2020 to 8/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Accessory	200370	400 MCCORMICK CT	D R HORTON INC	\$0	\$61.20	ISSUED W/O CONDITIONS
Commercial Electric Permit	200343	2454 BRIGGS RD	CASEY TREE FARM LLC	\$0	\$66.30	ISSUED W/O CONDITIONS
	200345	19506 BLUE RIDGE MTN RD	GUNNER HOLDINGS LLC	\$0	\$255.00	ISSUED W/O CONDITIONS
	200357	0 MOUNT CARMEL RD	THOMAS PHILLIP SWING TRUSTEE	\$0	\$153.00	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	200337	430 MOSBY BLVD	MDC BERRYVILLE LLC	\$0		CLOSED W/ FINAL
	200366	15 LIBERTY ST	TRUSTEES ST LUKES BAPTIST CHURCH	\$0		CLOSED W/ FINAL
	200375	1955 SHEPHERDS MILL RD	MARVIN CHAPEL METHODIST CHURCH	\$0	\$132.60	ISSUED W/O CONDITIONS
Commercial Plumbing Permit	200328	23 W MAIN ST	WILLIAMS KENNETH H & SANDRA K	\$0	\$61.20	ISSUED W/O CONDITIONS
Land Disturbance	200333	138 CEDAR LN	HALE CHAPIN L	\$0	\$250.00	ISSUED W/O CONDITIONS
	200344	19506 BLUE RIDGE MTN RD	FRIEDMAN ROGER & JESSICA	\$0	\$250.00	WITHDRAWN
Minor Land Disturbance	200372	1916 HARRY BYRD HWY	CLARK JACK & MELODY	\$0	\$50.00	ISSUED W/O CONDITIONS
	200374	119 JOHN MOSBY HWY	THOMAS PHILIP S LLC	\$0	\$50.00	ISSUED W/O CONDITIONS
Residential Accessory	200340	196 PINE GROVE RD	HARDBOWER KENNETH A & PATRICIA J	\$16,200	\$324.36	ISSUED W/O CONDITIONS
	200341	28 DAVIS LN	BRIDGEMAN RICHARD W	\$12,600	\$307.83	ISSUED W/O CONDITIONS
Residential Electric Permit	200329	299 BEE LINE LN	GUNTER GREGORY	\$0	\$45.90	ISSUED W/O CONDITIONS
	200336	105 BATTLETOWN DR	CUNNINGHAM SHIRLEY S	\$0	\$45.90	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 8/1/2020 to 8/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	200338	886 CAREFREE LN	CLAY FORREST PATRICK	\$0	\$132.60	ISSUED W/O CONDITIONS
	200355	1713 OLD CHAPEL RD	VAUGHN HEIDI A	\$0	\$56.10	CLOSED W/ FINAL
	200356	631 CEDAR LN	ATCHISON JOHN J & MARGARET HOVANEK	\$0	\$45.90	ISSUED W/O CONDITIONS
	200360	10006 LORD FAIRFAX HWY	DARLINGTON MARLON CHRISTOPHER	\$0	\$127.50	ISSUED W/O CONDITIONS
	200362	741 LEWISVILLE RD	JOHNSTON ROBERT E	\$0	\$102.00	ISSUED W/O CONDITIONS
	200363	116 HERMITAGE BLVD	ROHRBACH SCOTT	\$0	\$56.10	CLOSED W/ FINAL
	200365	235 WALNUT ST	JMMB PROPERTIES LLC	\$0	\$45.90	ISSUED W/O CONDITIONS
	200371	410 OLD WINCHESTER RD	MAGILL LAND TRUST	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Garage	200334	592 CARTERS LINE RD	ASHBY MEGAN & NORMAN JR	\$52,490	\$490.93	ISSUED W/O CONDITIONS
Residential Gas Permit	200330	280 GLEN OWEN LN	LOT 5 LLC	\$0	\$45.90	ISSUED W/O CONDITIONS
	200335	241 BURCH LN	MCLEAN LESLIE A	\$0	\$40.80	ISSUED W/O CONDITIONS
	200364	494 LLEWELLYN LN	REULING FRANK H JR	\$0	\$40.80	ISSUED W/O CONDITIONS
	200376	1691 MILLWOOD RD	HOLLIDA SALLY K	\$0	\$45.90	APP PENDING
	200377	4001 CALMES NECK LN	BAILES ALICE	\$0	\$40.80	APP PENDING
Residential Mechanical Permit	200361	687 NORTH HILL LN	CHAPMAN CHARLES E JR & CONSTANCE	\$0	\$81.60	ISSUED W/O CONDITIONS
	200367	38 FOX LN	THACKER WILBUR W & JANET B	\$0	\$40.80	ISSUED W/O CONDITIONS
	200368	222 STRINGTOWN RD	KING THOMAS C & LAUREN M	\$0	\$122.40	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 8/1/2020 to 8/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Mechanical P	200373	151 SLEEPY HOLLOW LN	GARVEY ROBERTA S	\$0	\$81.60	APP PENDING
Residential New	200346	443 POSSUM HOLLOW LN	MOUNT HEBRON LLC	\$98,456	\$1,274.71	ISSUED W/O CONDITIONS
	200347	408 WEEKS CT	D R HORTON INC	\$206,116	\$1,036.87	APP PENDING
	200348	31 E FAIRFAX ST	D R HORTON INC	\$184,830	\$939.17	APP PENDING
	200350	647 KIMBLE RD	ORNDORFF TRAVIS MATTHEW	\$302,479	\$2,262.18	ISSUED W/O CONDITIONS
	200359	19506 BLUE RIDGE MTN RD	FRIEDMAN ROGER & JESSICA	\$405,598	\$2,786.49	APP PENDING
Residential Plumbing Permit	200358	853 RUSSELL RD	PHILLIPS LEE B & IRINA J	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Remodel	200332	1932 MILLWOOD RD	MOHLER DAVID T & JEAN S	\$0	\$102.00	ISSUED W/O CONDITIONS
	200369	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	\$0	\$333.60	APP PENDING
Solar Array System	200349	7 BEL VOI DR	POLO LILIANA	\$0	\$168.30	CLOSED W/ FINAL
Swimming Pool In Ground	200331	5540 HARRY BYRD HWY	CAMACHO-PEREZ GUALBERTO C	\$0	\$378.50	ISSUED W/O CONDITIONS
	200339	160 RETREAT RD	MURDICK ROBERT A & CATHERINE A BEN	\$0	\$228.50	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	200351	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200352	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200353	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200354	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR AUGUST, 2020

DEED NUMBER	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
201741	STEADMAN, ROBERT M RECORDED TIME: 15:20 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, 2 LOTS DATE OF DEED : 07/25/20 BOOK: 660 NUMBER PAGES : 2	N HACKBERRY 2020 LLC 22738 COBB HOUSE ROAD MIDDLEBURG, VA. 20117 PAGE: 331 MAP: 17A1-9-15	N 30,000.00	DBS	100%
201742	BROWN, DAVID L RECORDED TIME: 15:30 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 2 DATE OF DEED : 07/30/20 BOOK: 660 NUMBER PAGES : 2	N WRIGHT, JOHN 440 HERMITAGE BLVD BERRYVILLE, VA. 22611 PAGE: 333 MAP: 14A9-1-2	N 420,000.00	DBS	100%
201749	KRUZA, VALENTIN RECORDED TIME: 12:50 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 07/30/20 BOOK: 660 NUMBER PAGES : 2	N PEREDO, RODRIGO 4754 SENSENY RD BERRYVILLE, VA. 22611 PAGE: 354 MAP: 12321	N 490,000.00	DBS	100%
201753	BARNETT, EDWARD RUSH RECORDED TIME: 15:10 DESCRIPTION 1: DATE OF DEED : 07/28/20 BOOK: 660 NUMBER PAGES : 2	N BARNETT, EDWARD RUSH N/A N/A, XX. 00000 0000 PAGE: 372 MAP: 17A1871	N 197,200.00	DBS	100%
201759	KNELLY, CAROLINE RECORDED TIME: 12:51 DESCRIPTION 1: DATE OF DEED : 07/28/20 BOOK: 660 NUMBER PAGES : 3	N FISCHER, DIANA 776 KENNEL RD BOYCE, VA. 22620 PAGE: 432 MAP: 30A53	N 845,000.00	DBS	100%
201762	HOFFNER, CHARLES D RECORDED TIME: 15:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 08/03/20 BOOK: 660 NUMBER PAGES : 3	N COMPHER, WAYNE D 401 CUSTER COURT BERRYVILLE, VA. 22611 PAGE: 460 MAP: 14A712115	N 450,000.00	DBS	100%
201771	KORJUS, KATHRYN D RECORDED TIME: 16:00 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 07/13/20 BOOK: 660 NUMBER PAGES : 5	N BILLOW, DAWN ELIZABETH 33375 SNICKERSVILLE TURNPIKE BLUEMONT, VA. 20135 PAGE: 502 MAP: 38A-3-1	N 231,000.00	DBS	100%
201772	RICHMOND AMERICAN HOMES OF VIR RECORDED TIME: 12:35 DESCRIPTION 1: TOWN OF BOYCE, LOT 24, BOYCE CROSSING DATE OF DEED : 08/04/20 BOOK: 660 NUMBER PAGES : 3	N DUARTE, DEREK N 314 LIMESTONE COURT BOYCE, VA. 22620 PAGE: 530 MAP: 21A3-1-24	N 356,891.00	DBS	100%

4K
VA

412K
w/impv

445,400
w/impv

198,300
w/impv

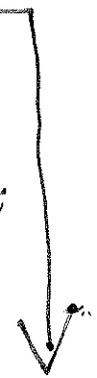
703,700
w/impv

409,700
w/impv

90K
New Const

lot 1 4K
2 188K
3 4K
4 10K

206K



CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/06/20	200004724	CORAPI, SANDRA JOAN	N/A N/A	.00	QUAL	00%
		RECORDED TIME: 14:38				
		DESCRIPTION 1: REAL ESTATE AFFDT/ DATE OF DEED : 08/06/20 BOOK: 105	QUAL ON ESTATE			
		NUMBER PAGES : 0	PAGE: MAP: PIN:			
08/06/20	201784	BLEVINS, BRENT	N BELLOWS, CHARLES 538 LAKEVIEW LANE BOYCE, VA. 22620	450,000.00	DBS	100%
		RECORDED TIME: 14:45				
		DESCRIPTION 1: CHAPEL				
		DATE OF DEED : 08/05/20 BOOK: 660	PAGE: 636 MAP: 386806			
		NUMBER PAGES : 3	PIN:			388,500
08/07/20	200004725	SMALLWOOD, PEGGY VIRGINIA	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 13:02				
		DESCRIPTION 1: BATTLETOWN DISTRICT, 2 PARCELS DB 123 PG 736 DB 148 PG 401				
		DATE OF DEED : 08/07/20 BOOK: 105	PAGE: 573 MAP: 26-A-80			
		NUMBER PAGES : 6	PIN:			
08/10/20	201803	COOPER, JENNIFER	N DALRINGTON, CHRISTOPHER 785 PYLETOWN RD BOYCE, VA. 22620	140,000.00	DBS	100%
		RECORDED TIME: 09:10				
		DESCRIPTION 1: 3 ACRES CHAPEL DISTRICT				
		DATE OF DEED : 08/07/20 BOOK: 660	PAGE: 731 MAP: 21S28			
		NUMBER PAGES : 2	PIN:			140K w/impv
08/10/20	201815	WESTFIELD FARM FAMILY PARTNERS	N WELCH FAMILY LIMITED PARTNERSH N 2611 SPENCER RD CHEVY CHASE, MD. 20815	1,403,000.00	DBS	100%
		RECORDED TIME: 15:10				
		DESCRIPTION 1: 167 ACRES WHITE POST				
		DATE OF DEED : 08/05/20 BOOK: 660	PAGE: 772 MAP: 28A25			
		NUMBER PAGES : 2	PIN:			1,458,200 w/impv
08/10/20	201815	WILSON III, ORME	N WELCH LIMITED PARTNERSHIP 2611 SPENCER RD CHEVY CHASE, MD. 20815	3,197,000.00	DBS	100%
		RECORDED TIME: 15:12				
		DESCRIPTION 1: 168 ACRES GREENWAY DISTRICT				
		DATE OF DEED : 08/05/20 BOOK: 660	PAGE: 775 MAP: 29A35			
		NUMBER PAGES : 2	PIN:			2,836,200 507K
08/11/20	2018418	WILLIAMS CONSTRUCTION INC	N HIFTER, OKBA 5505 SEMINARY RD, APT 2310N FALLS CHURCH, VA. 22041	700,000.00	DBS	100%
		RECORDED TIME: 11:00				
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 4, 77.2629 ACRES				
		DATE OF DEED : 08/06/20 BOOK: 660	PAGE: 793 MAP: 20-2-4			
		NUMBER PAGES : 3	PIN:			387,100 w/impv
08/11/20	201822	ELLMORE, TAMMY J	N ALVARADO-FLORES, GERMAN O; ET N 2393 OLD CHAPEL ROAD BOYCE, VA. 22620	330,000.00	DBS	100%
		RECORDED TIME: 14:24				
		DESCRIPTION 1: CHAPEL DISTRICT, 2.4659 ACRES				
		DATE OF DEED : 08/07/20 BOOK: 660	PAGE: 819 MAP: 22-A-60			
		NUMBER PAGES : 2	PIN:			275,200

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/11/20	201825	MCLAUGHLIN, TRACY	N SAME N/A N/A, XX. 00000 0000	N .00	PM	100%
		RECORDED TIME: 14:55				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 660	PAGE: 837 MAP:		PIN:	
		NUMBER PAGES : 2				
08/11/20	201826	ROBERT CLAYTOR SUBDIVISION	N SAME N/A	N .00	OPM	100%
		RECORDED TIME: 15:45				
		DESCRIPTION 1:				
		DATE OF DEED : 08/11/20 BOOK: 14	PAGE: 19 MAP:		PIN:	
		NUMBER PAGES : 2				
08/12/20	201835	BAOG, SUZANNE MARIE	N OLIVIAIRES, ORLANDO 204 HERMITAGE BLVD BERRYVILLE, VA. 22611	N 450,000.00	DBS	100%
		RECORDED TIME: 14:17				
		DESCRIPTION 1:				
		DATE OF DEED : 08/06/20 BOOK: 660	PAGE: 904 MAP: 14A883113		PIN:	
		NUMBER PAGES : 3				409,600
08/12/20	201841	VAN METER, GARY K	N ECHEVERRERA GOMEZ, EDUARDO EFRAIM 953 CRUMS CHURCH RD BERRYVILLE, VA. 22611	N 390,000.00	DBS	100%
		RECORDED TIME: 15:15				
		DESCRIPTION 1: LONGMARSH LANE				
		DATE OF DEED : 08/07/20 BOOK: 660	PAGE: 925 MAP: 775		PIN:	
		NUMBER PAGES : 2				329,800
08/14/20	201857	MAYHEW, OWEN	N CUMBERLAND PROPERTIES 3201 BARTON WAY HERNDON, VA. 20171	N 41,500.00	DBS	100%
		RECORDED TIME: 10:50				
		DESCRIPTION 1: LONGMARSH 12ACRES				
		DATE OF DEED : 08/13/20 BOOK: 661	PAGE: 19 MAP: 2A7		PIN:	
		NUMBER PAGES : 2				24,400 VAC
08/14/20	201863	ROSS, DOUGLAS	N BURKE, BRAIN EDWARD 307 FIRST ST BERRYVILLE, VA. 22611	N 350,000.00	DBS	100%
		RECORDED TIME: 15:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 08/13/20 BOOK: 661	PAGE: 56 MAP: 14A2A152		PIN:	
		NUMBER PAGES : 3				151,300
08/17/20	201881	MAPLES, CARL HE	N CARL AND PATRICIA LIVING TRUST 207 SWAN AVE BERRYVILLE, VA. 22611	N .00	DBS	100%
		RECORDED TIME: 14:20				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 661	PAGE: 174 MAP: 14A4A29		PIN:	
		NUMBER PAGES : 3				
08/17/20	201884	BRENNER, ANNIE	N FOSTER, CLINTON JED 15 N GREENWAY AVE BOYCE, VA. 22620	N 270,000.00	DBS	100%
		RECORDED TIME: 15:00				
		DESCRIPTION 1: TOWN OF BOYCE				
		DATE OF DEED : 08/14/20 BOOK: 661	PAGE: 201 MAP: 21A2A57A		PIN:	
		NUMBER PAGES : 3				251,800

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY

FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/17/20	201886	STICKLEY, DENISSE	N WALLACE, AUDRA JEAN 205 BATTLETOWN DRIVE BERRYVILLE, VA.	N 318,000.00 22611	DBS	100%
		RECORDED TIME: 15:05				
		DESCRIPTION 1:				
		DATE OF DEED : 08/12/20 BOOK: 661	PAGE: 215 MAP:			
		NUMBER PAGES : 3				PIN: 263,400
08/18/20	200004728	CARNES, CARL WESLEY	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 11:18				
		DESCRIPTION 1:				
		DATE OF DEED : 08/18/20 BOOK:	PAGE: MAP:			
		NUMBER PAGES : 9				
08/18/20	201888	PAGEBROOK LLC	N JAMES CALLAWAY LANGHORN N/A N/A, XX. 00000 0000	N .00	DG	100%
		RECORDED TIME: 13:12				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 661	PAGE: 230 MAP:			
		NUMBER PAGES : 3				
08/18/20	201892	SMYTH, KRISTEN ROOT	N DAVIS, KRISTEN ROOT N/A N/A, XX. 00000 0000	N .00	ONCD	100%
		RECORDED TIME: 14:11				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 661	PAGE: 265 MAP:			
		NUMBER PAGES : 1				
08/18/20	201896	OLMSTEAD, HANNAH KIMBERLY	N DRAKE, SUELLEN OLSEN TRUST 107 E MAIN ST BERRYVILLE, VA.	N 262,424.00 22611	DBS	100%
		RECORDED TIME: 14:45				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 08/17/20 BOOK: 661	PAGE: 284 MAP: 14A5A82			
		NUMBER PAGES : 4				PIN: 159,800
08/19/20	201897	LORBER, LINDA	N LINDA LORBER TRUST PO BOX 382 MILTON, DE. 19968	N .00	DG	100%
		RECORDED TIME: 10:05				
		DESCRIPTION 1: LONGMARSH DIST				
		DATE OF DEED : 07/30/20 BOOK: 661	PAGE: 288 MAP: 13A4A			
		NUMBER PAGES : 2				
08/19/20	201898	RESHETAR, JOSEPH M	N RAMSAY, SARA 309 DUNLAP DRIVE BERRYVILLE, VA.	N 600,000.00 22611	DBS	100%
		RECORDED TIME: 11:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 08/14/20 BOOK: 661	PAGE: 290 MAP: 14A8119			
		NUMBER PAGES : 3				
08/19/20	201900	TEAFORD, KRIS K	N TEAFORD, KRIS K N/A N/A, XX. 00000 0000	N .00	OPM	100%
		RECORDED TIME: 12:53				
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 2 & 3				
		DATE OF DEED : 00/00/00 BOOK: 14	PAGE: 22 MAP: 31-1-2			
		NUMBER PAGES : 1				

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/19/20 610 (2)	201901	PEOPLES, SUSAN L; ETVIR RECORDED TIME: 12:58 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 2 DATE OF DEED : 08/18/20 BOOK: 661 NUMBER PAGES : 2	N DICKERSON, JEB; ETUX 10843 HARRY BYRD HWY BERRYVILLE, VA. 22611 PAGE: 309 MAP: 7B-2-2	N 270,000.00 114,000.00 PIN:	DBS	100% 266,300
08/20/20 5445 (2)	201906	LANHAM, RACHEL RECORDED TIME: 14:00 DESCRIPTION 1: DATE OF DEED : 08/18/20 BOOK: 661 NUMBER PAGES : 2	N HOMES, JOHN 77 OAKLEAF LANE BLUEMONT, VA. 20135 PAGE: 347 MAP: 25B26	N 114,000.00 101,250 PIN:	DBS	100% 114K Var
08/20/20 206 (2)	201907	SHOUP, MARK RECORDED TIME: 14:40 DESCRIPTION 1: DATE OF DEED : 08/17/20 BOOK: 661 NUMBER PAGES : 3	N MAGAHA, MEGAN 167 LESLIE LANE BERRYVILLE, VA. 22611 PAGE: 349 MAP: 6234	N 429,000.00 PIN:	DBS	100% 305,900
08/21/20	200004729	CONRAD, TERRY RENEE RECORDED TIME: 10:16 DESCRIPTION 1: DATE OF DEED : 08/21/20 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00 PIN:	QUAL	00%
08/21/20 5323 (2)	201921	HOME SALE SOLUTIONS LLC RECORDED TIME: 12:45 DESCRIPTION 1: BATTLETOWN DISTRICT, 6.292 ACRES, LOT 18 DATE OF DEED : 08/20/20 BOOK: 661 NUMBER PAGES : 3	N LESCARBEAU, BEAU D; ETUX 210 KINSKY LANE BERRYVILLE, VA. 22611 PAGE: 469 MAP: 24-1-18	N 503,000.00 PIN:	DBS	100% 436,900
08/21/20	201925	COLVARD, ANITA RECORDED TIME: 15:41 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 661 NUMBER PAGES : 3	N ANITA COLVARD TRUST N/A N/A, XX. 00000 0000 PAGE: 524 MAP:	.00 PIN:	DBS	100%
08/21/20 (2) 2708	201929	BEASLEY, ALLEN T RECORDED TIME: 16:10 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 661 NUMBER PAGES : 3	N TURLEY, RONALD 82 HARMONY LANE BLUEMONT, VA. 20135 PAGE: 569 MAP:	N 610,000.00 PIN:	DBS	100% 449,900
08/24/20 (2) 2485	201936	COWSILL, DANIELLA RECORDED TIME: 14:20 DESCRIPTION 1: DATE OF DEED : 08/21/20 BOOK: 661 NUMBER PAGES : 2	N SULLIVAN, TIMOTHY 20477 ROLLING WATER TERRACE ASHBURN, VA. 20147 PAGE: 630 MAP: 15128	N 500,000.00 PIN:	DBS	100% 468,800

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/25/20	200004730	HEARD, ANN ROBERTSON RECORDED TIME: 09:24 DESCRIPTION 1: DATE OF DEED : 08/25/20 BOOK: NUMBER PAGES : 8	N/A N/A	.00	PROBATE	00%
08/25/20	201951	FOX, WAYNE FRANICS RECORDED TIME: 13:15 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 661 NUMBER PAGES : 3	N WAYNE FRANCIS FOX TRUST N/A N/A, XX. 00000 0000	.00	DG	100%
08/25/20	201959	PARRISH, SHARON RECORDED TIME: 14:28 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 661 NUMBER PAGES : 5	N ELROD, GREGORY 302 ASHBY COURT BERRYVILLE, VA. 22611	N ^{30K} 40,000.00	DBS	100% 40K VAC
08/26/20	201966	LACY-CROW, SYLVIA RECORDED TIME: 13:55 DESCRIPTION 1: GREENWAY DISTRICT, LOT 908 DATE OF DEED : 08/24/20 BOOK: 661 NUMBER PAGES : 4	N LACY-CROW FAMILY TRUST AGREEME 331 LAKEVIEW LANE BOYCE, VA. 22620	N .00	DG	100%
08/26/20	201972	GOODCHILD, CHRISTOPHER RECORDED TIME: 15:55 DESCRIPTION 1: DATE OF DEED : 08/20/20 BOOK: 661 NUMBER PAGES : 2	N SIEFERT, MIHCAEL 328 HOPKINS DRIVE BOYCE, VA. 22620 1	N 375,000.00	DBS	100% 351,700
08/26/20	201979	HIMELRIGHT JR, DON RECORDED TIME: 16:15 DESCRIPTION 1: DATE OF DEED : 08/25/20 BOOK: 661 NUMBER PAGES : 3	N REESE, BRENDA 2575 FROGTOWN RD BLUEMONT, VA. 20135	N 160,000.00	DBS	100% \$ 111K VAC
08/27/20	201981	LARGE, BARBARA ANN; ETVIR RECORDED TIME: 10:55 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 17 SOVEREIGN GLEN DATE OF DEED : 08/25/20 BOOK: 661 NUMBER PAGES : 4	N BEAL, SHAWN M; ETUX 8 TURNER COURT BERRYVILLE, VA. 22611	N 415,000.00	DBS	100% 394,500
08/27/20	201986	MERKLE, CAROLYN LEE RECORDED TIME: 13:30 DESCRIPTION 1: 40 ACRES LONGMARS DISTR DATE OF DEED : 08/24/20 BOOK: 661 NUMBER PAGES : 3	N STONE, TODD 297 EALER HILL RD KINTERSVILLE, PA. 18930	N 300,000.00	DBS	100% 269,800 VAC

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR AUGUST, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
08/27/20 4862 ①	201987	MILLER, SARA THACKSTON RECORDED TIME: 14:30 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 08/25/20 BOOK: 661 NUMBER PAGES : 2	N CAREY, FRANK 441 BISHOP MEADE RD MILLWOOD, VA. PAGE: 954 MAP: 21A2A46	N 194,500.00 175K 22646	DBS	100% 195,400
08/28/20 9005 ①	2019925	DAVIS, TERRELL RECORDED TIME: 14:22 DESCRIPTION 1: LOT 21 ROSEVILLE DOWNS DATE OF DEED : 00/00/00 BOOK: 661 NUMBER PAGES : 3	N ERPE, FRANCIS A 120 ROSEVILLE COURT BOYCE, VA. PAGE: 985 MAP: 21A4121	N 400,000.00 22620	DBS	100% 373K
08/31/20 2557 ②	201995	COMMUNITY OF CISTERCIANS OF TH RECORDED TIME: 13:30 DESCRIPTION 1: BATTLETOWN DISTRICT, 1.88 ACRES DATE OF DEED : 08/28/20 BOOK: 662 NUMBER PAGES : 2	N ENGLISH, PAUL A 109 EAST FOURTEENTH AVE RANSON, WV. PAGE: 13 MAP: 16-A-48	N 260,000.00 25438	DBS	100% 253,300
08/31/20 564 ②	202014	RAINES JR, RAY EDWARD RECORDED TIME: 15:05 DESCRIPTION 1: DATE OF DEED : 08/28/20 BOOK: 662 NUMBER PAGES : 3	N ARNOLD, RONALD WILLIS 710 RUSSELL RD BERRYVILLE, VA. PAGE: 74 MAP:	N 365,500.00 300K 22611	DBS	100% 365,500
08/31/20 ✓	202017	EVANS JR, JOHN RECORDED TIME: 15:25 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 662 NUMBER PAGES : 2	N EVANS, JULIE WILSON N/A N/A, XX. 00000 0000 PAGE: 94 MAP:	N .00 22611	DG	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 48
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 5

**Clarke County Fire & EMS
FY 20-21 Closing Balance Summary**

Description	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD Totals
Billable Calls							
Enders (Co 1)	69	78					147
Boyce (Co 4)	10	16					26
Blue Ridge (Co 8)	4	6					10
Total # of Billable Calls	83	100					183
ALS Trips Billed	43	48					91
BLS Trips Billed	37	47					84
TNT Trips Billed	3	5					8
Total	83	100					183
Calls Dispatched							
Co 1 Career	44	55					99
Co 1 Volunteer	7	8					15
Co 1 Split	48	52					100
Co 4 Career	8	2					10
Co 4 Volunteer	9	8					17
Co 4 Split	6	10					16
Co 8 Career	0	0					0
Co 8 Volunteer	9	9					18
Co 8 Split	1	2					3
Unknown	21	15					36
Total # of Calls Dispatched	153	161					314
Patient Payments	\$2,819.77	\$3,861.55					\$6,681.32
TNT Payments	\$50.00	\$150.00					\$200.00
Total Payments	\$40,489.83	\$30,259.54					\$70,749.37