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**Clarke County  
Joint Administrative Services**

**To:** All firms interested in RFP #20-0623

**From:** Mike Legge

**Date:** June 2, 2020

**Phone:**

**Pages:** 2 total

**Re:** Addendum #001 for RFP #20-0623

**CC:**

**ADDENDUM # 001 for RFP #20-0623 GENERATORS: PREVENTATIVE MAINTENANCE AND REPAIR SERVICES**

In order to make a change to the RFP and answer some questions that we have received, the Clarke County Purchasing Office is posting this Addendum #001.

**Change #1:** On page 15 of the RFP, please note that the generator labeled as CCSA-#7 is a generator for the Booster Pump Station located at 564 Old Waterloo Road in Boyce, VA, not for a lift station near McDonalds.

**Question #1:** Can I get the serial numbers for Johnson Williams Middle School and the Lift Station near McDonalds please? The number in the RFP I believe may be missing a number.

Answer #1. The serial number for the generator at Johnson Williams Middle School is 664573. Our water plant operator notified us that the serial number appears to be 2338123 for the generator at the Booster Pump Station. The engine has a number of PE6068L165600.

**Question #2:** Regarding the cooling system, the RFP says to replace the block heater hoses every 3 years. Can you tell me the last time they were replaced?

Answer #2: We have reached out to our current vendor to see if they can provide us with a record of the date of block heater replacements. If this information is provided to us, we will post it in an addendum. Our Maintenance Director indicated that they should all be in good to excellent condition. Interested vendors may schedule an inspection to inspect the generators.

**Question #3:** On page 6 of the bid under sub-section "D" a pre-bid meeting is mentioned, but I can't see any reference to a date for said meeting. Will there be a pre-bid meeting for this contract?

Answer #3: A pre-bid meeting is not scheduled for this procurement.

**Question #4:** on page 21, under sub-section "MATERIALS" it says, "All Materials not listed in the preventative maintenance plan shall be individually listed and billed as the Contractor's net cost plus \_\_\_\_\_% mark-up." A point of clarification: Is Clarke County asking the potential Contractor to have on hand or online a list of replacement parts (Which I have had bid proposals ask for), or is this simply asking us to itemize those replacement parts separately on the invoice?

Answer #4: We are asking interested vendors to notify us what their markup percentage on parts (not listed in the PM Plan) would be if they were awarded the contract. In other words, if a repair was needed, what markup percentage on parts would you charge? We would ask the selected vendor to itemize those replacement parts separately on any invoices. We are not asking for the potential vendor to provide a list of replacement parts on hand.

Please be sure to complete the bottom portion of this and include a signed copy with your proposal form.

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PRINT, PLEASE:

Yes, I acknowledge receipt of this addendum #001 for the RFP #20-0623

Name \_\_\_\_\_ Name of Company \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

E-Mail \_\_\_\_\_