



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	February 18, 2020	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		4
2. Adoption Of Agenda		5
3. Citizen's Comment Period		6
4. VDOT Update		7
5. Consent Agenda:		8
– 2020-03R Resolution Establishing Revised Easement Value Criteria to Include Criteria for Purchases from Non-profit Organizations		9
6. Board of Supervisors Personnel Committee		13
A. Expiration of Term for appointments expiring through April 2020. Action: The Personnel Committee recommends the following:		14
– Appoint Cathy Seal as alternate to the Shenandoah Valley Chief Local Elected officials Consortium to a term expiring December 31, 2023. Ms. Seal replaces David Ash.		
– Reappoint Doug Kruhm to the Historic Preservation Commission to a four-year term expiring December 31, 2023.		
– Reappoint Christy Dunkle, Town of Berryville representative, to the Economic Development Advisory Committee to a term expiring December 31, 2023		
– Appoint Lori Mackintosh to the Economic Development Advisory Committee to serve the remainder of the unexpired term of Jim Barb. Appointment expires December 31, 2021.		
– Reappoint Ronnie Huff, Town of Berryville representative, to the Parks and Recreation Advisory Board to a term expiring December 31, 2023.		
– Reappoint Joe Myer, Town of Boyce resident, to the Clarke County Sanitary Authority to a term expiring December 31, 2023.		
– Reappoint Joe Blatz Board to the Board Septic and Well Appeals to a term expiring February 15, 2024.		
– Recommend to the Clarke County Circuit Court reappointment of Anne Caldwell to the Board of Zoning Appeals to a five-year term expiring February 15, 2025.		
B. 2020 Conflict of Interest Filing Update. Action: Information only.		13
7. Board of Supervisors Work Session / FY2021 Budget Work Sessions Items for February 10		25
A. FY2021 Budget Discussion. Action: February 18 - Continued discussion / review.		39
B. Closed Session §2.2-3711-A1 Specific employees or appointees of the Board. Action: Information only.		27
8. Board of Supervisors Finance Committee Items for February 10		39



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A. Personal Property Tax Collection. Action: The Committee reviewed options (attached) and recommends the following: "Be it resolved that: a. The Information Technology Department purchase a customized Personal Property Tax Bill form; b. That a budget request for \$29,000 to fund part-time assistance for the Commissioner of Revenue be added to the FY 21 Budget discussion, and; c. That \$10,000 be transferred from the personnel contingency to the Commissioner of the Revenue department for funding of a part-time position for the remainder of FY 20."		40
B. FY2021 Real Estate Tax Calculation and Revenue Review. Action: Information only - the Committee reviewed and adjusted FY 21 revenue estimates.		43
A. Bills and Claims. Action: The Finance Committee recommends approval of the January 2020 Invoice History Report.		47
B. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		55
9. Joint Administrative Services Board Update		69
10. Government Projects Update		79
11. Miscellaneous		80
12. Summary Of Required Action		81
13. Board Member Committee Status Reports		82
14. Closed Session §2.2-3711-A1 Specific employees or appointees of the Board		83
15. Adjournment		84

No Evening Session

Reports in February Packet:	85
– Building Department: Monthly and 2019 Year End	86
– Commissioner of the Revenue	151
– Economic Development:	157
o EDAC Minutes January 29, 2020	167
o IDA Minutes January 23, 2020	177
– Fire & EMS December Closing Balance Summary	178
– Virginia Transit Year-end 2019	