

July 16, 2019

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 pm

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, July 16, 2019.

Board Members

Present Afternoon / Evening Session: Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent Afternoon / Evening Session: Barbara J. Byrd – Russell District

County Staff Present

David L. Ash, Ryan Fincham, Cathy Kuehner, Brian Lichty, James Royston, II, Brandon Stidham, Alison Teetor

Constitutional / State Offices / Other Agencies

Barbara Bosserman; Ed Carter, Corey Hayton; Jim Davis; Tom Judge, Brian Rosenberry

Press

Mickey Powell – The Winchester Star

Others Present

Jeff Hinson, Joan Hollen, Sharon Johnson, Maral Kalbian, Doug Lawrence, Mary Morris, Mary Beth Price, Nicholas Sabo, Nathan Stalvey, Devon and Paul Waldo, Michelle Worthing

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:04 pm.

2) Adoption of Agenda

- Move 9 Consent Agenda to 4a;
- Insert item 4b for short closed session re personnel;
- Conduct a second closed session at the end of the meeting.

Supervisor Daniel moved to adopt the agenda as modified. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Absent
David S. Weiss	-	Aye

3) Citizens Comment Period

Paul Waldo, Route 601 Blue Ridge Mountain Road, opined that the south part of the Route 601 did not get as much attention as the north side.

Chairman Weiss deferred comment to VDOT.

Bev McKay joined the meeting at 1:06 pm

4) VDOT

Ed Carter, Residency Administrator, with Corey Hayton, joined the supervisors to provide the monthly update.

Maintenance:

- Performed patching on Rt. 340 and 606.
- VDOT will continue patching on Rt. 606 and begin patching for our 2020 surfacing schedule this month.
- Completed first mowing cycle on secondary's.
- VDOT will begin second cycle on primaries this month.
- Conducted grading operations and dust control on various non-hard surfaced roads and will continue as need arises this month.

- Performed pothole patching and shoulder repairs on various routes throughout the County and will continue to address this month.
- Cleaned up trees and debris from multiple locations resulting from storm damage.
- This month VDOT will be bringing in pipe flusher to clean pipes at multiple locations.

Board Issues:

- Began tree trimming on Locks Mill Rural Rustic. We will continue with trimming, pipe replacement, and grading this month.
- Still waiting on Rt. 7 Safety Audit Report from Traffic Engineering.
- Appalachian Trail Head Rt. 605 - on hold at the request of the Park Service.
- Appalachian Trail Head/Pedestrian Safety Rt. 7 - Awaiting delivery of signs for installation.

Route 601 – Response to Citizen Comment

- Maintenance is determined annually based on wear and tear. Possibly the north side of Route 601 was in worse condition. Chairman Weiss asked VDOT to check Route 601.

Supervisor Daniel:

- Crums Church Road Washout Areas: VDOT has plans in place to repair.
- Pine Grove: Passed on thanks from business owners and residents for work on the trailhead at Route 7. Pleased with the safety improvements.

Supervisor Weiss:

- Route 608 north about two miles from Route 7: Spraying last night and would like to know who was spraying, what was sprayed, and whether truck drivers are aware of the right-of-ways distance. Ed Carter stated that he was not aware of any planned spraying and would follow up.

5) Winchester Regional Airport Authority Resolution Approving the Issuance of Debt

David Ash informed the Supervisors that he had received a call advising that the Airport Authority would be seeking Clarke's participation in a private activity bond that would allow the airport to purchase an existing hangar.

Nicholas Sabo, Executive Director Winchester Regional Airport Authority, with Paul Anderson, Vice Chair of the WRA Authority Board, briefed the Supervisors on the Winchester Regional

Airport Authority's request for approval of debt issuance. Highlights of overview and discussion include:

- Enabling legislation requires that all debt taken on over \$500,000 shall have the consent of all participating jurisdictions comprising the Authority: the Counties of Clarke, Frederick, Shenandoah, Warren, and the City of Winchester.
- Debt is for the acquisition of a hangar complex privately built in 2008.
- Hangar is the only facility capable of storing the largest business-class aircraft.
- Acquisition of this hangar fills many of the Authority's strategic goals to provide aviation services and infrastructure to meet region needs.
- The resolution authorizes debt not to exceed \$1.55 million.
- The agreed-upon purchase price from Wells Fargo is \$1.2 million.
- The remainder of the funds will be used to cover closing costs, and other costs associated with the acquisition.
- The resolution is consent only with no financial liability to the jurisdiction.

Supervisor Catlett asked Mr. Sabo to explain the plan to buy the building and lease the land.

Mr. Sabo provided the following for the Authority:

- Currently has a ground lease for the hangar.
- Owns all the airport property.
- Allows private entities to build facilities.
- Would like to buy the improvements back.
- Plans to lease, short- and/or long-term, the facilities after purchase.
 - Have a waiting list of persons looking for space.
 - Have interested aircraft operators looking for short-term space.
 - Will use as a focal point of marketing efforts to draw large aircraft operators or businesses.
- The ground and improvements currently belong to Wells Fargo on a 12-year lease with a 25-year extension.
- Buying the rights to the ground lease and the associated improvements.
- Controls the fueling operations.
- The FAA encourages self-sufficiency.

Supervisors Daniel clarified that the Authority would have a bond and hard assets and asked how it would affect current budget and financial existence.

Mr. Sabo opined that there were always risks associated with taking on debt; and, with principal and interest together will be over \$100,000 of additional expense annually but should be profitable within twelve to eighteen months.

Supervisor Daniel moved to approve the resolution approving the issuance of debt by the Winchester Regional Airport Authority 2019-09R.

Chairman Weiss opined that this was a worthwhile project and made sense.

The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Resolution of the Clarke County Board Of Supervisors Approving the Issuance of Debt by the Winchester Regional Airport Authority and Related Matters
2019-09R**

WHEREAS, the Board of Directors (the "Board") of the Winchester Regional Airport Authority (the "Authority") has authorized:

- (i) the submission of an application to the Virginia Resources Authority ("VRA"), as the Administrator of the Virginia Airports Revolving Fund to participate in the Virginia Airports Revolving Fund Financing Program through the proposed issuance of bonds by the Authority in an amount not to exceed \$1,550,000.00 (the "Bonds") for the financing necessary to include the refund of the interim financing necessary for the Authority to acquire that certain Lease and Option Agreement dated December 1, 2006 between the Authority and Wells Fargo, N.A., as successor in interest to Professional Jet Services, Inc., for the ground lease of a portion of the Airport Facility containing 54,000 square feet, located in Shawnee Magisterial District, Frederick County, Virginia, Parent Tax Map No. 64-A-40BI, which lease area is improved by those two certain hangars each containing 13,000 square feet, more or less, and office space containing 4,007 square feet, more or less, the purchase of equipment necessary for the operation of the hangars, and the relocation of access gate fencing and utility lines together with related expenses and fees (the "Project"); and
- (ii) the submission by the Authority of loan applications to one or more third party lenders in order to secure funding for the acquisition of the Ground Lease and completion of the Project;

WHEREAS, in no event shall the total amount borrowed by the Authority exceed the sum of \$1,550,000.00;

WHEREAS, in accordance with Section 7 .17b of the Winchester Regional Airport Authority Act 1987 Session, Virginia Acts of Assembly, Chapter 687 in accordance with Chapter 3, Title 5.1, et. seq., Code of Virginia of 1950 as amended (the "Act") the consent of each of the participating political subdivisions is required for any issuance of debt by the Authority if the total debt shall exceed

\$500,000.00, and the participating political subdivisions consist of the City of Winchester, and the Counties of Shenandoah, Frederick, Clarke and Warren (collectively, the "Member Jurisdictions"); such consent is being requested prior to issuance of the Bonds by the Authority; and,

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Supervisors of Clarke County hereby consents to the issuance of the Bonds by the Authority for the purpose of financing the Project and further consents to third party financing obtained from third party lenders in order to finance the Project.
2. Under no circumstances shall the payment of debt service on the Bonds constitute a general obligation indebtedness or a pledge of the full faith and credit or taxing power of any of the Member Jurisdictions.
3. This resolution shall take effect immediately.

ADOPTED this 16th day of July, 2019, by the Board of Supervisors, County of Clarke, Virginia.

David L. Ash, Clerk to the Board of Supervisors
County of Clarke, Virginia

6) Review Lanham Request to Waive Fees for Resistivity

David Ash, briefed the Supervisors on the County's fee policy and Doug Lanham's request to waive resistivity fees. Ryan Fincham, Senior Planning and Zoning Administrator, and Jim Davis, Virginia Health Department, were present to answer Board questions.

Board of Supervisors
County of Clarke Virginia
101 Chalmers court, suite B
Berryville, Virginia 22611

Dear Board of Supervisors,

I am requesting a waiver of fees for expenses incurred by the County in the processing of my application for a septic permit. The invoice in question is #280 dated 8/13/ 2018. I was sent this invoice because the county wants a review of an electrical resistivity report for tax map #12-A-37A that was done by a licensed engineer approved to do this test in Clarke county. First I was not advised by anyone that I would have to incur this cost. I feel that if the county wants to have a second engineer read the first engineer's report the the county should bare this cost. I paid \$1800 to have a licensed engineer do the test and make a report and put his license on the line that the report is correct. My second issue is that the state of Virginia Health Department who issued the permit does not require the second engineer to read the test so if the county wants that done then the county bares the cost.

Any question please contact
James Lanham

To: Board of Supervisors
From: David Ash, County Administrator
Subject: Fee Policy Statement
Date: August 23, 2019

Clarke County Fee Policy

Clarke County shall maintain a comprehensive fee, penalty, and interest schedule setting forth and identifying the nature and amount of each and every fee or charge imposed by any county agency operating under the authority of the Board of Supervisors and/or for each fee or charge for which the Board of Supervisors has statutory or other legal responsibility for establishing or setting.

The Schedule is to be maintained in the office of the County Administrator and is to be periodically presented to the Board of Supervisors for review and approval of any necessary or recommended changes. Said review should take place prior to each fiscal year and should, when possible, establish fees for the ensuing fiscal year.

The amount of any fee for services or products is to be based upon the total costs incurred by the County in providing the specific service or product to the specific individual. Penalties and interest rates are to be established within the limits established by law and shall be intended to provide a reasonable disincentive to the act upon which the penalty or interest is imposed. At any time a fee, penalty or interest is inadvertently established below or above a statutory limit, it shall be adjusted, upon discovery, to the minimum or maximum permitted rate without further action of the Board.

Unless otherwise permitted by statute or ordinance, waiver of required fees, penalties, or interest, may be authorized only by action of the Board of Supervisors upon the Board's finding that imposition of the fee, penalty, or interest will result in "extreme hardship" to the individual or organization upon which it is imposed. Request for refunds of fees, penalties and interest will be considered by the Board of Supervisors in cases where the applicant can demonstrate that the product or service for which the fee was charged was not provided in whole or in part; that the benefit of the service provided accrued, in whole or in part, to the County, or; that the proximate cause of imposing the fee, penalty, or interest, could not have been reasonably anticipated or prevented by the applicant. Costs incurred by the County in preparing, producing, reviewing, or otherwise considering or acting upon a request for service or product, subsequently withdrawn by the applicant, shall be deducted from any refund authorized.

June 13, 2019

James B. and Catherine R. Lanham


This correspondence comes in response to your request to waive fees charged by Clarke County Planning Department in the amount of \$270, originally \$240, plus \$30 administrative fee for late payment, to cover the cost of review of your application by Dan Rom, the County's Karst Consultant, with Piedmont Geotechnical, Inc., a cost that has now been paid by the County.

County's Planning Department Fee Schedule:

PROFESSIONAL REVIEW FEES

Applicants shall be responsible for the professional review of application materials by the County's technical review consultants - engineering consultant, Karst consultant (for applications requiring Karst Plan review or resistivity testing for private onsite sewage disposal system applications), and telecommunications consultant (for wireless communication facility applications). . .

The fixed fee schedule does not apply to the evaluation of Karst plans by the County's Karst engineer. Applicants requiring such review shall be required to reimburse the County at cost.

The County paid Piedmont Geotechnical, Inc., its \$240 fee for services rendered by Dan Rom, the County's Karst Consultant, at 1245 Moose Road, Berryville on July 31, 2018. Therefore, Invoice 280, dated August 13, 2018, in the amount of \$240 represents actual cost incurred by the County in processing your application and is due and payable plus \$30 administrative fee for late payment for a total amount due of \$270. Please make your check payable to the Treasurer of Clarke County in the amount of \$270.00 and return to the Clarke County Planning Department, 101 Chalmers Court, Suite B, Berryville, Virginia, 22611.

Clarke County's Fee Policy effective February 9, 1998

Clarke County shall maintain a comprehensive fee, penalty, and interest schedule setting forth and identifying the nature and amount of each and every fee or charge imposed by any county agency operating under the authority of the Board of Supervisors and for each fee or charge for which the Board of Supervisors has statutory or other legal responsibility for establishing or setting. . . .

The amount of any fee for services or products is to be based upon the total costs incurred by the County in providing the specific service or product to the specific individual. Penalties and

interest rates are to be established within the limits established by law and shall be intended to provide a reasonable disincentive to the act upon which the penalty or interest is imposed. At any time a fee, penalty or interest is inadvertently established below or above a statutory limit, it shall be adjusted, upon discovery, to the minimum or maximum permitted rate without further action of the Board.

Unless otherwise permitted by statute or ordinance, waiver of required fees, penalties, or interest, may be authorized only by action of the Board of Supervisors upon the Board's finding that imposition of the fee, penalty, or interest will result in "extreme hardship" to the individual or organization upon which it is imposed.

Request for refunds of fees, penalties and interest will be considered by the Board of Supervisors in cases where the applicant can demonstrate that the product or service for which the fee was charged was not provided in whole or in part; that the benefit of the service provided accrued, in whole or in part, to the County, or; that the proximate cause of imposing the fee, penalty, or interest, could not have been reasonably anticipated or prevented by the applicant.

Costs incurred by the County in preparing, producing, reviewing, or otherwise considering or acting upon a request for service or product, subsequently withdrawn by the applicant, shall be deducted from any refund authorized.

After reading the fee policy above, should you still wish to pursue your request for waiver of fees for expenses incurred by the County in the processing of your application, please provide notice of intent to:

Attention: Board of Supervisors
County of Clarke Virginia
101 Chalmers Court, Suite B
Berryville, Virginia 22611
info@clarkecounty.gov
540-955-5175

Regards,



David Ash
County Administrator

Enclosure: Second Notice May 29, 2019
Invoice 280 Clarke County
Invoice 2455VA Piedmont Geotechnical, Inc.

Highlights of discussion and review include:

- The July regular meeting packet included Mr. Lanham's request and the County's supporting evidence.
- Mr. Lanham puts forth two issues:
 - o First, he was not advised by anyone that he would have to incur this cost.

- Second issue is that the Virginia Department of Health, who issued the permit, does not require the second engineer to read the test so if the county wants that done then the county bares the cost.
 - Jim Davis, VDH, and Ryan Fincham, Planning and Zoning, can attest to the fact that to the best of their knowledge Mr. Lanham was aware.
- The bill in question is over a year old and there has been no contact by Mr. Lanham prior to this time for review.
- The request does not seem to rise to the level that the policy anticipates basing any kind of waiver.
- Applicant always absorbs the cost.
- The fee is not set at a rate to generate revenue but simply covers the actual cost.

Vice Chair McKay moved that the Board of Supervisors do not waive the fee and that a letter be sent to Mr. Lanham. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Zoning and Subdivision Ordinance Update Project, Revised Work Plan

Brandon Stidham provided the Supervisors an update on his department's zoning and subdivision ordinance project and the revised work plan. Highlights include:

- Entering home stretch of the project
- Recently updated the work plan, which does not require Supervisor action.
- Will need board review and direction for proposed meetings
- First draft of subdivision ordinance in for legal review.
- Step 5 will be presentation to the Planning Commission and Board of Supervisors at joint work sessions.
- Per the updated work plan, it is staff's goal to send out draft ordinances, detailed agendas, and other materials to prepare you for the workshop meetings by Friday, September 27.
- No issues with the meeting dates identified at the meeting.
- Plan to walk through updates in an organized fashion during the joint meetings.
- Distribution of ordinance by Friday September 27; three weeks before the first work session.

- First quarter 2020 will conduct public hearings; recommend both bodies to schedule two months in advance to allow sufficient time for public review.
- May come to the Supervisors in May or June 2020
- Review of policy and technical issues added four months to the process.
- Community involvement is planned.

Chairman Weiss complimented Mr. Stidham on the work he had done so far and asked him to convey this to the group.

8) Approval of Minutes

Supervisor Catlett moved to accept the minutes for June 18, 2019, as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

9) Consent Agenda

2019-08R Resolution of Appreciation for Mary Morris

**RESOLUTION OF APPRECIATION
MARY THOMASON MORRIS
July 2019**

WHEREAS, Clarke County Historical Association archivist Mary Thomason Morris has for 33 years quietly and methodically collected, researched, written, and archived the stories, images, and relics that tell the rich history of this special place; and

WHEREAS, Mary has graciously and tirelessly shared her knowledge about life in the county through the centuries with anyone who asked be they historians, archaeologists, genealogists, reporters, or individuals searching for ancestors; and

WHEREAS, people across the United States and around the world have received prompt and detailed replies from Mary in response to their inquires about Clarke County history; and

WHEREAS, Mary's career began later in life after her father gave her a list of family names, and her research revealed thousands of relatives and ignited her passion for uncovering and connecting the people who came before us; and

WHEREAS, she has passed her appreciation for genealogy on to others by explaining, "Trees reach for the sky, but they have to have roots to hold them up"; and

WHEREAS, historians, scholars, and individuals seeking information about the people, communities, and events that shaped Clarke County will benefit far into the future from Mary's meticulous work and dedication to historic preservation.

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this resolution of appreciation to Mary Thomason Morris upon the occasion of her well-deserved retirement.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this resolution on the 16th day of July 2019.

Attest: David Weiss, Chair 2019-08R

Supervisor Catlett moved to approve the item on the Consent Agenda. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Mary Morris, with family members, joined the Supervisors for the formal presentation by Chairman Weiss.

10) Board of Supervisors Personnel Item

A. Expiration of term for appointments expiring through August 2019

2019-07-08 Summary: The Personnel Committee recommends the following:

- Appoint Brittany Heine to Community Policy and Management Team, to fill the unexpired term of Angie Jones ending December 31, 2019

2019-07-16 Action: David Weiss summarized the Committee's recommendation.

Vice Chair McKay moved to approve the Personnel Committee recommendations. The motion carried by the following vote:

Barbara J. Byrd	- Absent
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

B. Fire and EMS Summer 2019 Hiring Update

2019-07-08 Summary: Director Brian Lichty updated the Committee on the results of the summer hiring process and expressed concern on the small number of applicants.

2019-07-16 Action: David Weiss summarized. No action taken.

C. Consideration of Assignment of Government Email Addresses to Appointees to Public Bodies.

2019-07-08 Summary: The Personnel Committee recommends that the Board of Supervisors provide email addresses to appointees of public bodies starting with those required to file conflict of interest and to strongly encourage use of the County addresses and discourage the use of private / personal email accounts to discuss public business.

2019-07-16 Action: Chairman David Weiss summarized. Highlights include:

- Email addresses for all appointees serving on public bodies allows appointees to conduct County business on County email.
- Cost for 100 mailboxes, one-time charge \$4,410; \$882 increase to annual support bill.
- Allows County to archive email records per retention and access for freedom of information response.
- Supervisor Daniel suggested making the County email program more user friendly.

Vice Chair McKay moved that the County provide email address for volunteers serving on public bodies of the County. The motion carried by the following vote:

Barbara J. Byrd	- Absent
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Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

D. Comp Time Payout Report by Brianna Taylor

2019-07-08 Summary: The Personnel Committee recommended payout of the identified compensatory time from departmental balances to the extent available.

2019-07-16 Action: David Ash summarized. David Weiss reminded that this is concurrent with personnel policy therefore no action required by board. Also a good housekeeping measure. David Ash payment of comp time is available only to government and is not optional under the fair labor standards act. Pay out one time for year.

11) Board of Supervisors Work Session Items

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

July 8, 2019, 10:00 AM, Meeting Room AB

Present: Barbara J. Byrd; Terri T. Catlett; Mary L.C. Daniel, Beverly B. McKay, David S. Weiss

A. Website Transition Update by Cathy Kuehner

2019-07-08 Summary: Cathy Kuehner updated the Board on the status of the website transition. The estimated transition date is now approximately October 1. The Board has requested additional updates on the structure authorities and visuals as they become available.

2019-07-16 Action: David Ash summarized. No action taken.

B. System Update by Brian Lichty

2019-07-08 Summary: Brian Lichty presented the information contained in the PowerPoint Presentation prepared for the Board.

2019-07-16 Action: David Ash summarized. No action taken.

Chairman Weiss expressed his appreciation for the presentations made July 8 and the hard work on both levels.

12) Board of Supervisors Finance Committee Items

A. FY2019 Supplemental Appropriations.

2019-07-08 Summary: The Finance Committee recommends approval of the following actions:

- a. Commonwealth's Attorney Training. "Be it resolved that FY2019 budgeted expenditure and appropriation for the Commonwealth Attorney be increased \$3,348, and Virginia Criminal Justice Foundation revenue recognized in the same amount, all for the purpose of providing training to Commonwealth's Attorney staff". Action: Information only.

2019-07-16 Action: Tom Judge summarized.

Supervisor Catlett moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- b. Body Armor Reversal of April Action. "Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be decreased \$14,400, and revenue from the Commonwealth be reduced in the amount of \$4,000, and that the designation for Government Savings be increased in the amount of \$10,400, all for the purpose of reversing the appropriation for protective vests for Sheriff's Deputies."

2019-07-16 Action: Tom Judge summarized.

Vice Chair McKay moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. FY2020 Supplemental Appropriations.

2019-07-08 summary: The Finance Committee recommends approval of actions a through e below:

- a. Body Armor. *"Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be increased \$14,400, and revenue from the Commonwealth be recognized in the amount of \$4, 000, and that the designation for Government Savings be decreased in the amount of \$10,400, all for the purpose of purchasing protective vests for Sheriff's Deputies."*

2019-07-16 Action: Tom Judge summarized the Committee's recommendation

Vice Chair McKay moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- b. Crisis Intervention Team staffing. *"Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$5,000, and that revenue from the Crisis Intervention Team Assessment Center (CITAC) be increased in the same amount, all for the purpose of providing law enforcement staff to serve part time hours at the Center."*

Supervisor Catlett moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- c. School Resource Officer Grant. *"Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$67,407, that revenue of \$30,293 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$37,114, all for the purpose of hiring an additional School Resource Officer to be assigned to Boyce Elementary School."*

2019-07-16 Action: Tom Judge summarized the Committee's recommendation.

Chairman Weiss opined that he appreciated the State's grants but would appreciate the State following localities budget cycle.

Supervisor Catlett moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- d. Barns of Rose Hill Endowment Matching Grant. *"Be it resolved that Barns of Berryville budgeted expenditure and appropriation be increased \$5,000, and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Berryville Endowment Fund to be matched by the Casey Foundation."*

2019-07-16 Action: Tom Judge summarized the Committee's recommendation.

Supervisor Catlett moved to adopt. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- e. Conservation Easement: Conrad. *"Be it resolved that FY2020 Conservation Easement Fund expenditures be increased \$40,000, that revenue from VDACS be recognized in the amount of \$20,000, and that the General Fund designation for Conservation Easement purchases be decreased in the amount of \$20,000."*

2019-07-16 Action: Tom Judge summarized the Committee's recommendation.

Supervisor Catlett moved to grant the easement. The motion carried by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- f. Sheriff Holiday Pay. Action: Deferred by the Finance Committee pending receipt of additional information

- g. Fire, EMS, and EM Training Grant. Action: The Finance Committee deferred action on this item pending receipt of information on alternative funding sources. *"Be it resolved that FY2020 Fire/EMS/EM budgeted expenditure and appropriation be increased \$11,975, and that the designation for Government Savings be decreased in the same amount, all for the purpose of providing ALS Training/or one Firefighter/EMT."*

- h. White Post Broadband Grant. Action: Information only. Receipt of funds is forthcoming.

- i. Special Welfare Fund. The Social Services department agreed to eliminate its separate checking account for the Special Welfare Fund, and to run its checks through the JAS Accounts Payable function. This was a recommendation of Mary Earhart to assist the bank reconciliation process. It was understood during the discussion that there might be a need for an emergency check under rare circumstances.

C. Bills and Claims

2019-07-08 Summary: The Finance Committee recommends approval of the June 2019 Invoice History Report.

2019-07-16 Action: **Supervisor Catlett moved to accept the June invoice history report as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Absent
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

D. Standing Reports

2019-07-08 Summary: Information only. Reconciliation of Appropriation, Fund Balance, Capital Budget, General Fund Expenditure

Tom Judge provide the Supervisors with a reminder and update of the end-of-year budget process

13) Government Projects Update

David Ash provided the monthly project update.

- Kohn Property:
 - Prospective tenant found other accommodations.
 - No formal solicitation; will need specific terms and conditions.
 - Is in a condition to rent within limitations:
 - Summer cabin; has fireplace and heat source
 - On a spring
 - In rough condition
 - If offer for occupancy, consider fixed fee or return for services rendered and what limits to place on expectation of renter for water and sewer.
 - Vice Chair McKay opined that the property should be rented to prevent vandalism.
 - Chairman Weiss asked staff to check the water heater for insulation.
 - Vice Chair McKay, County Administrator Ash, and Director of Maintenance Braithwaite will bring recommendation to the Supervisors in September / October.
- Recycling:
 - Problems still exist.
 - Market is withdrawing.
 - Accepting some recycled paper and cans.
 - Paper is \$80/ton processing fees without any rebate to localities.

- Cost of accepting recycling materials is rising and may soon disappear.
- Need to ensure what is collected is clean and well sorted.
- Supervisor Catlett suggested more research and urged individuals to shop differently.
- Supervisor Daniel urged finding other uses for recycled materials.
- Boundary Line Warren County
 - Correcting lines incorrectly drawn.
 - Following correction, county administrators and selected supervisors will meet and come to agreement.
 - Anticipate accomplishment by late fall.
 - Have received several inquiries from affected property owners on the process and intent but no objections thus far.

14) Miscellaneous Items

No items identified.

15) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process and archive 2019-09R.	Lora B. Walburn
2.	Draft letter to Lanham.	David L. Ash
3.	Process, archive, and post approved minutes.	Lora B. Walburn
4.	Process and archive 2019-08R.	Lora B. Walburn & Brianna R. Taylor
5.	Update appointments database, draft notice of appointment, and notify staff representatives.	Lora B. Walburn
6.	Execute letters of appointment.	David S. Weiss
7.	Execute agreement SVWDB.	David Ash
8.	Process and archive 2019-10R.	Lora B. Walburn
9.	Notify IT of Board decision to assign email addresses to all appointees to public bodies.	Lora B. Walburn
10.	Notify IT of Supervisor Daniel's suggestion to make County email more user friendly.	Lora B. Walburn

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
11.	Develop recommendations for Kohn property.	David Ash, Joe Braithwaite, Bev McKay
12.	Parks and Recreation soccer field preliminary suggestion of erecting a shelter. Follow up with Park Director on what information to provide to interested parties.	David Ash

16) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- No updates given – not in attendance at July 16 meeting.

Supervisor Terri T. Catlett

- Career and Technical Education Committee: Did not meet.
- School Board:
 - Person heavily involved with the exchange program suggested broadening to include persons living outside the county.
 - Suggested green building analysis for construction projects.
- Historic Preservation Commission: No update provided.
- Parks and Recreation Advisory Committee:
 - New member Jay Hillerson attended his first meeting.
 - New soccer fields are on one end of park without access to many facilities and a parent spoke about putting up a shelter.
 - Chairman Weiss cautioned that the structure must adhere to code and is subject to inspection. He instructed David Ash to follow up with Lisa Cooke on what information to provide to the interested parties.
- Village of Millwood: No update provided.

Supervisor Mary L.C. Daniel

- Broadband Implementation Committee: Did not meet.
- Clarke County Library: Did not meet.
- Josephine Community Museum: Doing well; need parking spaces.
- Legislative Liaison / Coalition for High Growth: Nothing moving at this time.

- Planning Commission:
 - Brandon Stidham provided update earlier in the Board's regular meeting on the planning and zoning ordinance update project, which is taking up a great deal of his time.
 - Only about halfway through priorities for 2019 primarily.
 - Airbnb:
 - Planning Commission discussed Airbnb at a work session.
 - Advised that the Supervisors were already active and had instructed the County Administrator to study.
 - Owners / operators of L'Auberge Provençale Bed and Breakfast and Historic Rosemont Manor attended the work session.
 - These are good for those tourists wishing to stay in the County.
 - Questions needing answers include: what can be done; what should be done; how does it fit in the long-term vision.
 - Currently, there are about fifty Airbnb's in the County; eight years ago there were none.
 - Wait until have subdivision and zoning ordinance update project finished before changing or adding ordinances. Committee's view is to make the ordinances cleaner without making large substantive changes.
 - Supervisors Daniel and McKay agreed that Planning staff can only handle so much.
 - Supervisor Daniel informed the Board that of concerns for health, fire, and safety noting that some properties are listed as being appropriate for 12 to 18 with a 2- to 3-bedroom perk.
 - Supervisor Catlett noted that the County had limited staff.
 - Chairman Weiss stated that the County must determine what it wants to do in regard to short-term rentals.
 - Reviewed Annfield subdivision.
 - Set for September public hearing for tower approval.
 - Local government can no longer request coverage data from applicants per state law.
 - Tower is not in a location suggested by consultant.
 - Tower is 185 feet, class 4.
- Sheriff's Department: Deputy Jewel and Berryville Chief of Police Neil White recognized for rescuing a child from a car.

Vice Chair Bev B. McKay

- JBC: July meeting cancelled
- Economic Development Advisory Committee: Unable to attend.
- Sanitary Authority:
 - o Resolving issues with Verizon.
 - o Working to identify several leaks.
 - o Need to replace a pump in the plant.
 - o Developing new standards for installation.
- Northern Shenandoah Valley Regional Commission: presentation on Go Virginia grant program from the state. Region 8 got a grant for training

Chairman David S. Weiss

- Fire & EMS Commission:
 - o Forwarded to Supervisors email received from Jason Burns.
 - o Response time is improving and within standards of other counties.
 - o Ten percent of the time units do not get out within eleven minutes.
 - o Need to stay focused on larger issues.
- Industrial Development Authority: Meets July 25.
- Joint Administrative Services Board: Meets July 22.

17) Closed Session

At 1:21 pm, **Supervisor McKay moved to enter closed session pursuant to §2.2-3711-A1 Specific employees or appointees of the Board. The motion carried by the following vote:**

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 2:15 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the**

public and/or the media desiring to attend, Vice Chair McKay moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

At 3:58 pm, Supervisor Catlett moved to enter closed session pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The motion carried by the following vote:

Barbara J. Byrd - Absent
Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

At 4:07 pm, The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd - Absent
Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd - Absent
Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

At 4:08 pm, Chairman Weiss recessed the meeting.

At 6:31 pm, Chairman Weiss reconvened the meeting.

18) Citizens Comment Period

No citizens appeared to address the Board.

19) PH 19-09: Consider the adoption of an ordinance approving, and authorizing the Chief Executive Officer to execute the Shenandoah Valley Workforce Investment Board Chief Elected Officials Consortium Agreement upon affirmative vote of a majority of the Supervisors present and voting

David Ash summarized the matter before the Supervisors for public hearing noting that this was an organization formed to assist industry and employers in finding and training workforce and providing jobs for that workforce.

Joan Hollen, Data and Communications Specialist, Shenandoah Valley Workforce Development Board, with Sharon Johnson, Chief Elected Official, Shenandoah Valley Workforce Development Board, provided an overview of the Workforce Board and the Consortium Agreement.

Statement of Joan Hollen, Shenandoah Valley Workforce Development Board Before the Clarke County Board of Supervisors July 16, 2019

The Shenandoah Valley Workforce Development Board is one of 15 workforce development boards in Virginia and one of nearly 600 in the U.S. that receive federal funding to provide workforce development services from the Workforce Innovation and Opportunity Act (WIOA). The Shenandoah Valley Workforce Development Board serves 16 local governments in northwestern Virginia.

The Board operates Virginia Career Works Centers in Winchester, Harrisonburg and Fishersville where partner agencies and organizations work together to provide employment, education and training services to job seekers. We have two business services teams, one in Winchester and one in Harrisonburg, that network with employers to learn about employment needs and provide services to support talent pipeline development. We also collaborate with local groups such as the Workforce Initiative in the northern valley, Shenandoah Valley Partnership in the central valley and Workforce+ Education Committee in the southern valley to engage in local workforce efforts.

We do not distribute funds to community colleges. WIOA funds are attached to the job seeker and the job seeker can choose their training provider from a list of qualified providers which includes but is not limited to community colleges.

The Workforce Board is a 501c3 non-profit organization and, in addition to WIOA funding, we have been awarded more than \$25 million dollars in discretionary grant funding to expand workforce services in the region. We currently have a \$4 million dollar American Apprenticeship Initiative grant that has placed 871 employees into registered apprenticeship and engaged 86 new employers as Registered Apprenticeship sponsors.

We are bonded in the amount \$4 million and carry \$2 million annual directors' and officers' liability coverage. This insurance coverage is greater than our annual WIOA allocation which is \$1.4 M in PY 2019, down from \$1.6 M PY 2018.

Our Board of Directors currently has 37 members and is made up of 51% private sector representatives appointed by member local governments, 20% representation comes from labor/Community Based Organizations/Apprenticeship and the balance represents economic development, education and partner agencies. Each locality can appoint up to 3 private sector members to the board.

WIOA requires a Chief Elected Officials Consortium to establish and oversee Local Workforce

Development Areas. The Consortium is comprised of the Mayor or Board Chair of each of the 16 local governments in the Shenandoah Valley Workforce Development Area. The Consortium's primary responsibilities are to:

- Designate a member jurisdiction to serve as the local grant recipient for WIOA funds*
- Receive nominations and make appointments to the SVWDB Board of Directors*
- Support the SVWDB in fiscal and program oversight*
- Act as a connection to local economic development to help align the public workforce system with the regional economy Chief Elected Officials are required to have an agreement in place that outlines the responsibilities of the Chief Elected Officials Consortium, which is before you tonight for consideration. I am glad to answer any questions.*

Clarke currently has no private sector members on the Board; but, the Supervisors have asked the Workforce Development Board to help identify potential appointees.

Workforce Development Board meetings:

- Meets quarterly in Harrisonburg.
- Meets in the Ice House owned by the City of Harrisonburg.

- Board has 37 members.
- Meetings are attended by thirty to forty members of the public.

Apprenticeships:

- All support manufacturing.
- Most occupations are apprenticeable.
- Employers sponsor apprenticeships, which can be selected from its existing employees that have proven their worthiness for the investment of time and funds.
- Employers wish to build their own talent pipeline.

Hershey Company in Stuarts Draft:

- Conducted a pilot boot camp.
- Attendees given preliminary training on work force skills.
- Attendees then go to the facility to train on the floor and are paid through a temporary agency.
- If attendees pass the test, they can get hired on.
- Hershey will put in apprenticeship program.
- Hershey model starts with 130 to 150 applications then screened down with 24 to 26 hired.
- Programs like these allow companies to assess before hire.

The Workforce Development Board also works with Wilson Workforce Rehabilitation Center.

Mrs. Hollen assured that small communities could help local businesses through its partnership with the Consortium.

Mrs. Hollen answered questions specific to programs and assistance provided to Berryville Graphics, which has recently experienced a personnel change in its Human Resource department.

At 6:47 pm, Chairman Weiss opened the floor for Board comments.

Chairman Weiss clarified that insurance would cover liability.

At 6:48 pm, Chairman Weiss opened the public hearing for public comment. Being no persons present desiring to speak, he closed the public comment portion of the public hearing.

Supervisor Daniel moved to adopt the ordinance to Provide for the Implementation of the Federal Workforce Innovation and Opportunity Act of 2014 and Authorizing the Participation of Clarke County, Virginia in the Shenandoah Valley Chief Elected Officials

Consortium Under The Auspices of the Shenandoah Valley Workforce Development Board, and for Other Related Purposes as shown in 2019-010R. The motion was approved by the following vote:

Barbara J. Byrd	-	Absent
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss thanked Mrs. Hollen and Mrs. Johnson for making the trip to Berryville and for keeping the Supervisors in the loop.

**An Ordinance to Provide for the Implementation of the Federal Workforce Innovation and Opportunity Act of 2014 and Authorizing the Participation of Clarke County, Virginia in the Shenandoah Valley Chief Elected Officials Consortium Under The Auspices of the Shenandoah Valley Workforce Development Board, and for Other Related Purposes
2019-10R**

WHEREAS the federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3101 et seq.) (the "Act"), provides federal funding to states for the delivery of workforce training and other services;

WHEREAS among other things the Act, together with implementing state law codified at Virginia Code § 2.2-2470 et seq., requires the Governor to designate local workforce development areas to deliver workforce development services within this Commonwealth;

WHEREAS the Governor has designated Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester, Virginia (the "Member Jurisdictions") as the Area IV Workforce Innovation and Opportunity Act Area;

WHEREAS the Member Jurisdictions most recently entered an agreement effective July 1, 2015, to administer jointly the Workforce Innovation and Opportunity Act programs and have operated such programs continuously;

WHEREAS such programs have been conducted under the auspices of the Shenandoah Valley Workforce Development Board, a Virginia non-stock corporation (the "Workforce Development Board"), which constitutes a "local workforce development board" under the provisions of Virginia Code § 2.2-2470 et seq;

WHEREAS the Act delegates certain functions in connection with the governance of the Workforce Development Board to the "chief elected officials" of the Member Jurisdictions, and requires the Member Jurisdictions to enter into an agreement regarding the joint exercise of the powers so delegated;

WHEREAS Virginia Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege, or authority which each is capable of exercising individually;

WHEREAS the Member Jurisdictions desire to continue to recognize a joint entity under the Act and, under Va. Code § 15.2-1300, jointly to exercise their powers through the Shenandoah Valley Chief Elected Officials Consortium (the "Consortium") under a new agreement among the Member Jurisdictions;

WHEREAS the Consortium will perform the duties incumbent on the Member Jurisdictions individually under the Act;

WHEREAS the continued existence and operation of a joint entity will permit the delivery and oversight of workforce services in a manner that will help ensure accountability to the governing bodies of the Member Jurisdictions and the efficient discharge of the responsibilities of the Member Jurisdictions under the Act;

WHEREAS these recitals are an integral part of this ordinance; and,

NOW, THEREFORE, BE IT ORDAINED BY the Board of Supervisors of Clarke County Virginia, to wit:

1. Authorization of Agreement. The Board of Supervisors hereby authorizes David L. Ash to enter into the "Shenandoah Valley Chief Elected Officials Consortium Agreement" (the "Agreement") in substantially the form presented at this meeting, and which is annexed and incorporated by reference as a part of this Ordinance.
2. Execution of Agreement. The County Administrator is hereby authorized and directed to execute and deliver the Agreement, and to take such other or further action as such official(s) determine is necessary or convenient to implement the Agreement.
3. Repeal of Prior Ordinances/Agreement. This Ordinance supersedes any prior ordinances or resolutions (if any) related to the July 1, 2015 agreement or creating a local joint entity for the purpose of operating federally funded workforce training programs. The provisions of the Agreement supersede the prior agreement regarding the consortium dated July 1, 2015.
4. Effective Date. This Ordinance shall take effect immediately.

Approved this 16th day of July, 2019, by the Board of Supervisors, County of Clarke, Virginia.

David S. Weiss, Chair

CERTIFICATE OF VOTES

Record of the roll-call vote by the Board of Supervisors of the County of Clarke, Virginia, on the Ordinance entitled **AN ORDINANCE TO PROVIDE FOR THE IMPLEMENTATION OF THE FEDERAL WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 AND AUTHORIZING THE PARTICIPATION OF [LOCALITY] IN THE SHENANDOAH VALLEY CHIEF ELECTED OFFICIALS CONSORTIUM UNDER THE AUSPICES OF THE SHENANDOAH VALLEY WORKFORCE DEVELOPMENT BOARD, AND FOR OTHER RELATED PURPOSES**, adopted by the Board of Supervisors of the County of Clarke, Virginia, by a roll-call vote at a regular meeting held on July 16, 2019, at which a quorum was present and acting [and after a public hearing thereof on the same date] [and after having been introduced and read for the first time on June 18, 2019.] The recorded roll-call vote of the Board of Supervisors was as follows:

	AYE	NAY	ABSTAIN	ABSENT
Barbara J. Byrd				X
Terri T. Catlett	X			
Mary L.C. Daniel	X			
Beverly B. McKay	X			
David S. Weiss	X			

[SEAL]

Dated: July 16, 2019

David L. Ash, Clerk to the Board of Supervisors
County Administrator, County of Clarke, Virginia

20) Adjournment

At 6:49 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, August 20, 2019, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

Approved August 20, 2019

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ATTEST: July 16, 2019

David S. Weiss, Chair

David L. Ash, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors