Clarke County Board of Supervisors
Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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Afternoon Session 1:00 PM

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8) Board of Supervisors Personnel Committee Items 56
   A. Expiration of Term for appointments expiring through July 2012. **Action: Approve Personnel Committee recommendations**: 57
      - Bill Daniel - appoint to a four-year term on the Lord Fairfax Community College Board beginning July 1, 2012 and expiring June 30, 2016.
      - David Ash - appoint the designee to the Shenandoah Valley Chief Local Elected Officials Consortium until such time as a replacement is named.
      - Paul Jones - re-appoint to the Clarke County Industrial Development Authority for a four-year term expiring October 30, 2015.
      - Betsy Fields - re-appoint to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2016.
      - Paige Carter - re-appoint to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2016.
      - Supervisors from the White Post, Buckmarsh and Berryville Districts recommend appointment of representatives from their respective districts to the Clarke County Planning Commission to serve four-year terms expiring on April 30, 2016.
   B. Personnel Policy Joint Administrative Services Board Recommendation. **Action:** 58

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Approve paragraph a. as presented.

9) Board of Supervisors Work Session Items 69

A. Energy Management Update – Planet Footprint. Action: Information Only 72

B. Update Spout Run TMDL: Action: At the 5/7/2012 Work Session, on a motion of Supervisor Staelin, the Board unanimously approved endorsement of the request for a Chesapeake Bay Small Watershed Grant. 80

C. Convenience Center Update. **Action: Continue discussion during evening session if the lease agreement is available – See Agenda Item 19.** 86

D. VPA Grant Letter. Action: At the 5/7/2012 Work Session, on a motion of Supervisor Staelin, the Board unanimously adopted the resolution as presented and further moved to transmit the resolution with cover letter to local state representatives 110

E. Closed Session. Action: At the 5/7/2012 Work Session, the Supervisors entered Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel and §2.2-3711-A3 Acquisition or disposition of publicly-held property. No action was taken on matters discussed in closed session. 70

10) Board of Supervisors Finance Committee Items 121

1. Supplemental Appropriations. **Action: The School Board has requested and the Finance Committee recommends the following:** 121

"Be it resolved that FY 12 School Operating expenditures be increased $60,097, and the same be appropriated, and that revenue from the Commonwealth be recognized in the same amount, all for the purposes of covering transportation fuel costs, as well as the School's share of a water well to water the athletic field."

"Be it resolved that FY 12 School Capital expenditures be increased $50,000, and the School's Operating Carryover fund balance designation decreased in the same amount, all for the purpose of resurfacing the track at the existing high school."

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Clarke County Board of Supervisors
Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

May 15, 2012

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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Call To Order

Adoption of Agenda

Clarke County Public Schools
School Board Update

VDOT

Citizen Comment Period

CLARKE COUNTY BOARD OF SUPERVISORS
April 11, 2012 Public Hearing 7:30 p.m.
Main Meeting Room

At a public hearing of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Wednesday, April 11, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Lora B. Walburn

Barbara Bosserman; Sharon Keeler; Donna Peake; Tony Roper; Don Chambers; Gary Lichliter; Mike McWilliams; Brian Rosenberry; Travis Sumption; Pam Hess; Becky White

Others Present

Jean Hess; Scott Krieder; Richard Thuss; Janet Alger; Beth Leffel; Chip Schutte; Mike Murphy; Rick Catlett; Lisa Floyd; Tony Parrott; George Archibald; Jeanne Abigail Custis Marcy; Val Van Meter; Ed Leonard

Call to Order

Chairman Hobert called the meeting to order at 7:30 p.m.

FY2013 Budget

Chairman Hobert explained that this was a public hearing to seek comments on the budget prepared from estimates provided by County departments and the Schools. He informed those present that the budget work session to consider action was scheduled for

Wednesday, April 18, 2012 at 6:30 pm in accordance with the law requiring that no action be taken for seven days following the public hearing.

Tom Judge, Director Joint Administrative Services, provided highlights of the proposed FY2013 Budget overview:

- FY2013 Budget: $38,009,502 Current, FY2012 Budget: $38,121,538
- Local revenue for the next fiscal year is expected to be flat.
- Virginia Retirement System [VRS] rates were increased by the state. The General Assembly acted to require government employees and teachers to contribute five percent of the cost of their VRS pension.
- VRS rate increase for all employee retirement groups will be a $758,000 increase
- The state has mandated localities to give employees a five percent pay raise to cover the mandated cost of the VRS funding.
- With the additional taxes from the mandated 5% pay raise, the change would actually result in a net decrease in take-home pay for employees that have not received a pay raise in four years. In part to cover the decrease, an additional 2% pay raise is included in the budget.
- Life insurance increased $139,000.
- Health insurance increased $153,000 – 5.4%.
- Also, to offset increased costs, the County has cut one position from each of the following departments:
    - Office of the Commissioner of the Revenue
    - Office of the Treasurer
    - Maintenance
    - Planning Administration
- The Commonwealth is devolving financing of services to the local level.
- A proposed 2-cent real estate tax would increase revenue by $429,000.
- The proposed budget uses $806,514 from fund balance.
- Schools:
    - School budget increase at approximately $1.5MM largely from increased benefits, as well as additional costs associated with opening of the new high school.
    - Federal stimulus funds have ended.
    - The Composite Index accrued to the County's benefit bringing $532,000 to offset lost federal stimulus funds.
    - Student membership increased by 48 students.

- About $1.5 million is set aside in the fund balance for school construction and / or debt for new Clarke County High School costs. The high school is set to open in the fall.
- Funds have been set aside for the renovation of the current high school and elementary school buildings.
- $150,000 is budgeted for new high school utility costs for the new high school.

- Capital requests for software upgrades, Sheriff's Department and school bus were removed.
- Regional jail increased $50,000 reflecting an increased population from Clarke County.
- Refuse disposal increased $18,000 to cover known costs for shared use of the Shenandoah Farms Convenience Center.
- Historic Preservation Commission decreased $30,000 reflecting the end of grant funding.
- The general fund balance is a "snapshot" of where the County stands financially on June 30 of the year.
- General fund balance is approximately $15 million.
- Approximately 12 percent of the general fund balance is set aside to cover payroll costs between tax collections.
- Approximately $200,000 has been set aside for planned expenditures for easement purchases [$150,000] and communications equipment for the Sheriff's Department [$50,000]. Conservation easement is funded from general government savings and grant funds.

Following the budget summary by Tom Judge, Chairman Hobert called for any questions, clarifications, and/or document definitions from the audience. There being no technical questions, at 7:54 pm, Chairman Hobert opened the public comment portion of the public hearing.

George Archibald, Berryville: spoke in opposition to the proposed budget and tax rate increase. He began by thanking the Supervisors for their dedicated service. He stated that he was strongly convicted and absolutely convinced from lengthy study of the budget that the requested tax increase was not appropriate, not necessary and irresponsible. He distributed a prepared statement and requested that it be included in its entirety for the record. The written statement is included in the meeting materials for the April 2012 Clarke County Board of Supervisors meeting material.

Tony Parrott, Boyce: spoke in support of the proposed budget and tax rate increase. He stated that the Supervisors had done a great job of trying to keep expenditures down. He said that he totally disagreed with most everything said by the previous speaker. He spoke in support of a salary increase for all county employees. He opined that it is

always a tough budget for there were always things that need to be purchased or replaced.

Richard Thuss, Wickliffe Road and Planning Commissioner: spoke in support of the proposed budget and tax rate increase. He asked about future VRS liability for the unfunded balance of the pension system.

Tom Judge responded that there were three groups of employees participating in VRS: two groups of just Clarke County employees in VRS are funded through local and employee contributions; and a third group, comprised of all teachers, in a separate VRS pool to which the state was required to contribute and but had consistently underfunded. Further, VRS investment earnings were not as high as projected.

Chairman Hobert added that the state has admitted that they used an unreasonable estimate and acknowledge that they cannot put aside the money necessary to fund the program. He said that the information for the future was very speculative and dependent upon what the General Assembly does in terms of addressing their overall needs.

Supervisor Staelin stated that the locality does not control its own pension system and almost every employee belongs to VRS. He reiterated that general government employees, not school employees, have been charged and have paid the full fare. He said that the state contributes towards teachers and state employees; but, as the state tried to save money and balance their budget, they did not pay the full amount over a period of years. He opined that the trouble with the state's attempt to solve their problem means increases in costs to localities and their employees.

Mr. Thuss expressed his support for a tax increase to hold money in advance to avert a larger tax increase later.

Superintendent Dr. Murphy put forth that VRS currently faces an estimated unfunded liability of $24 billion.

Ryan Keeler, Berryville: spoke in support of the proposed budget. He stated that he echoed the sentiments of the gentlemen from Boyce, Tony Parrott. He said that he applauded the idea of a cost of living increase for the hard working employees of the County noting that, after four years without a raise, it was time.

Andrew Kiser – President Clarke County Public Schools Teachers Association: spoke in support of the proposed budget. He acknowledged that times were tough and the Board of Supervisors was doing what it could to provide a cost of living increase for school employees. He stated that it would have been nice to receive a four percent increase, one percent for every year they have gone without, but they were realistic; and with that in mind, they were grateful for what the Board of Supervisors was able to

do while wishing it could be more. He said that the schools share the Supervisors frustration with Richmond and their continued underfunding of their obligations and foisting more cost onto the localities.

FY2013 Tax Rate

Chairman Hobert provided an overview of the proposed FY2013 Tax Rates. Highlights include:

- Decrease in tangible personal property except qualified machinery and tools rate from $4.690 to $4.496
- Decrease in in tangible personal property of qualified fire and rescue vehicles from $2.345 to $2.248
- Increase in real estate, including real estate of public service corporations from $0.62 to $0.64.

At pm 8:12, Chairman Hobert opened the public comment portion of the tax rate public hearing.

George Archibald, Berryville resident: requested that his earlier statement be entered as previously stated to register his opposition to the proposed tax increase.

Chairman Hobert commented that the Supervisors had made a commitment to the public with respect to tangible personal property in that they agreed to cap this varying amount received back from the Commonwealth and to annually adjust, as necessary, to maintain a fixed level of funding.

Supervisor Staelin put forth that every year citizens, not knowing the process, complain about fund balance. He explained that the money in the fund balance was budgeted for projects and other known expenditures. He said that these accounts were audited annually and comparisons made to jurisdictions similar in size; and while it might now look like Clarke's fund balance was higher than its peer group, this would change once elementary school renovation funds were spent. Supervisor Staelin opined that fund balance should be used for one-time expenditures.

Supervisor McKay opined that it was the ultra-fiscal conservative in him that made it difficult to support a tax increase in this economy marked by foreclosures and delinquent taxes.

There being no other persons desiring to address the Supervisors, Chairman Hobert closed the public hearings at 8:17 p.m.

Adjournment

There being no further business to be brought before the Board at 8:18 pm Chairman Hobert adjourned the meeting.

Next Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, April 17, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

The next budget work session of the Board of Supervisors is set for Wednesday, April 18, 2012 at 6:30 p.m. in Meeting Room AB, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: April 11, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed
by:
Lora B. Walburn, Deputy Clerk, Board of Supervisors

CLARKE COUNTY BOARD OF SUPERVISORS
April 17, 2012 **Regular Meeting** 1:00 p.m.
Main Meeting Room

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, April 17, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Brandon Stidham; Alison Teetor; Lora B. Walburn

Others Present

Beth Leffel; Mike Murphy; Val Van Meter; Ed Leonard; Mike Dowling; and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:01 p.m.

2) Adoption of Agenda

- Add to VDOT: Review of Draft Letter of the Board's Position on the Primary Highway 6-Year Plan
- Add to Miscellaneous:
  - Convenience Center Status Update from David Ash.
  - Budget Update from Tom Judge.

By consensus, the Board approved the agenda as modified.

3) Clarke County Public Schools Update

Mike Murphy, Superintendent Clarke County Public Schools, appeared before the Supervisors to provide the monthly School update.

- The choir has resolved their funding issues for the trip to New York City and is moving rapidly forward with plans to represent Clarke County.
- Regarding ADM: 2041 is still the estimate
  - Dr. Murphy and Tom Judge concurred ADM number is similar to last year.
  - ADM is at budgeted number.
  - Currently, 68 kindergartens registered with more anticipated by August.
  - For school year 2012/2013, expecting close to the same number of children as 2011/2012 school year.
  - Homeschool students that participate in public school classes can be counted in ADM.
  - Will provide Supervisor Byrd the number of homeschooled students in County, approximately 180 to 200, and number counted in ADM.
- Regarding Cooley Remodeling:
  - OWPR and PHR&A are doing pro-bono work on behalf of the School Board.
  - The school board has reached conceptual agreement and consensus on the importance of facilities that meet VDOE recommendations for class size square footage as well as validated our internal student class size guidelines. Gannet Fleming and Crabtree are also interested in assisting.
  - The School Board has chosen to meet once per month but the Superintendent will be asking to increase the meeting frequency. A meeting is scheduled for April 23 at 6 pm.
- Dr. Murphy will provide the Supervisors with the VDOE feasibility report on the appropriate use of the existing school facilities.
- Chairman Hobert requested that Mr. Brinkmeier attend the Supervisors' regular meetings, when possible, to provide construction updates.
- New HS dedication Saturday, 4/28/2012, at 11 am. Parking through Mosby at lower entrance. This student-lead presentation will include a parade and a ribbon-cutting ceremony followed by guided tours of the building.
- Regarding Round-About: Perry Engineering meeting last week and VDOT meeting today- looking good; challenge will be Verizon and Comcast
- Budget – would like a final budget. House and Senate committees have sent something but don't know what final will be.

- Potential $116K Conference Committee "Bump"
  1. Many options exist
     a. Postpone final FY13 budget adoption until the Commonwealth is finished deliberating and approving their expenditure FY2013 budget.
     b. Increase local transfer by the conference committee/Commonwealth final amount
        i. Restore school operating funds for mowing and projected new high school operating expenditures
        ii. Restore school capital funds, specifically funds for a new school bus as well as specific technology improvements (e.g., Boyce VOIP phone system)
        iii. Allocate funds for a significant capital improvement that benefits both schools and the community, specifically the resurfacing and refurbishing of the Johnson-Williams Middle School tennis courts and track, including related safety improvements
  2. Reduce local transfer by the appropriate amount

4) VDOT

Edwin Carter, VDOT Program Manager, and Cliff Balderson, VDOT Resident Engineer, appeared before the Supervisors to provide the monthly update.

Maintenance - April:

- Used Contractor to perform trash pickup on primaries;
- Graded non-hard surfaced roads;
- Conducted sweeping operations in the Town of Berryville, the Town of Boyce, bridges on Rt.7, and bridges on Rt. 50;
- Performed pipe flushing at various locations;
- Cut brush along Rt.604 Ebenezer Road for Rural Rustic project;
- Replaced pie on Rt. 649;
- Performed shoulder repair on Rt. 606;
- Assisted with bridge resurfacing on Rt. 621.

Maintenance – May:

- Use contractor to perform spot leveling at various locations;
- Conduct patching operations on various routes;
- Begin ditching and shoulder repair operations along Rt. 611;

- Prepare for mowing operations.

Projects

- Rt. 636, Mosby Road – Project was awarded to Perry Engineering of Winchester. Preconstruction meeting scheduled for April 17, 2012 with planned start date of May 2, 2012. Scheduled to start construction approximately May 2. Working to resolve questions with relocation of utilities. Overall completion is anticipated for spring 2013. High School access to be complete by 8/22/2012. Schedule is dependent upon construction constraints such as rock.
- Rt. 604, Ebenezer Road Rural Rustic – Brush clearing is underway with pipe replacement and grading to follow. Estimated completion mid-summer 2012.
- Rt. 1014, Page Street, Town of Berryville – Sidewalk construction project for east side of street is currently being designed with advertisement planned for later this summer.
- Rt. 7 crossover project – Awaiting contractor start.

Supervisor Comments:

- Supervisor Byrd:
  - Expressed appreciation for repairs to Route 611.
  - Deep ditches along Senseny Road toward the Opequon. Mr. Carter offered to check conditions.
  - Drop offs on shoulders on Sulfur Spring Road down to Opequon. Mr. Carter advised that road shoulders could be narrow because of right of way issues and continual maintenance was necessary to keep them in repair.
- Vice Chairman Weiss:
  - Drop off areas on Route 608 south down by the river.
- Supervisor Staelin: Asked that Frazer Watkins be allowed to address his VDOT issue.
  - Mr. Watkins stated that he lives on Janesville Road that has had a high number of road gradings that have produced a great deal of dust from low dust suppression. The dust is causing health issues for his family and pets. The dust has also prevented him from painting his home. He suggested the following solutions for consideration:
    - Tax rebate.
    - Creation of a no-dust zone.
    - Lower the speed limit.
    - Greater police presence and fines for speeders.
    - Less grading.

- Grade and suppress together.
- VDOT provide him dust suppression chemicals that he could apply as needed.

Cliff Balderson responded that VODT was grading roads now to correct issues and remove potholes. He noted that the dry spring had added to the problem. Dust suppression activity is performed by a contractor for the entire residency. Dust suppression begins May 1 and another application is possible in August depending on funding.

Mr. Watkins stated that his road was well maintained and asked if grading activity could be performed less frequently or ceased.

Mr. Carter stated that VDOT could not stop road grading. He asked Mr. Watkins if the road was only dusty after grading activity.

Mr. Watkins advised that dust suppression was so infrequent that his road was dusty all the time.

Chairman Hobert called for an end of discussion at the meeting and asked that VDOT and Mr. Watkins exchange contact information.

Primary Road Improvements

Chairman Hobert informed the Board that the proposed April 2012 draft letter regarding the Primary Road Improvement Plan was the same as letter submitted in October 2011.

Ed Carter stated that the Commonwealth Transportation Board hears public comment addressing the primary and interstate six-year plan in the spring and was scheduled for April 24, 2012 in Roanoke. He assured that the letter the Board submitted in October 2011 would not be discarded. He confirmed that James Davis was still the CTB representative for Clarke County.

By consensus, the Board agreed to send the proposed draft as written.

Programming Director
Virginia Department of Transportation
1401 East Broad Street
Richmond, VA 22207

The Clarke County Board of Supervisors has reviewed its priorities for primary road improvements in the County and requests the Commonwealth Transportation Board to allocate available funds accordingly. The following list of projects has been put before the CTB for many years. We realize that the Commonwealth's transportation improvements

are being made within severe financial limitations; nevertheless, we feel that these projects are of significant benefit to the Commonwealth as well as Clarke County.

Waterloo Intersection (Rts. 17/50 [John Mosby Highway] and Rt. 340 [Lord Fairfax Highway])

This project was first put on our priority list in 1992. Partial funding for engineering design has been approved and we ask for full funding to complete the design phase of this project.

The County's priorities for future projects are:

1. *Rt. 340 (Lord Fairfax Highway) and Rt. 657 (Senseny Road) intersection .5 miles south of Berryville*

   This project has been on our list of priorities since 1998. This continues to be a very unsafe intersection.

2. *Rt. 7 (Harry Byrd Highway) and Rt. 612 (Shepherds Mill Road) intersection 3 miles east of Berryville*

   This intersection is unsafe due to sight distance and increases volume of traffic

3. *Double Tollgate (Intersection of Rts. 277, 340, and 522)*

   This project has been a priority since 1997; traffic volumes on Rt. 522 increased 31% from 2001 to 2008.

4. *Rt. 7 Business on the west side of Berryville (approx. 1.2 miles of Primary Highway)*

   This project has been on our list of priorities since 1992.

5. *Rt. 340 Drainage in the Town of Boyce*

   This project has been on our list of priorities since 2003.

6. *Rt. 7 Business on east side of Berryville (approximately .94 miles of Primary Highway)*

   This project has been on our list of priorities since 1995.

7. *Park and Ride lot VA 7 (Harry Flood Byrd Hwy.) near intersection of Rts 7, Bypass and Business 1 mile west of Berryville.*

   Commuter traffic on Rt. 7 increased 53% from 2001 to 2008; alternatives to SOVs must be provided. Park & Ride lots should be located as near as possible to the point of origin of the commuter traffic.

Attached is the Transportation Component of the County Comprehensive Plan, containing a more detailed description of each project. Again, we appreciate any assistance you can provide.

Regards,
Michael Hobert, Chairman

Copy: Dr. James A. Davis, Virginia Commonwealth Transportation Board

Solicitation of Interest in Relocating and Assuming Ownership of Route 723 Opequon Creek Bridge In Frederick County, Virginia [VDOT Project #0723-034-708, P101, M501, M510, B625; iPM 86316 and VDHR File #2011-1392]

Mr. Carter informed the Board that it is a federal requirement to offer for salvage any bridge located in an historic district that is scheduled for replacement. He advised that the offer had been extended to three government entities in the district including Clarke County. Mr. Carter stated that as he understood it the bridge could not be purchased by a private individual.

In response to queries, Mr. Carter explained that federal bridge standards have a formula with a scale of sufficiency between 0 and 100; and when a bridge reaches into the neighborhood of 50 or lower on that scale, then VDOT has a long formula that indicates that it is more cost effective for the dollars spent to replace then it is to repair. This bridge ranked fairly low approximately 16 or 17 meaning that to repair it would essentially be demolished and rebuilt. He stated that consideration whether to fix or replace had already been made and it was found that it was more cost effective to replace. Mr. Carter advised that public hearing on the proposed bridge restructure was planned for 2013.

By consensus, the Board agreed to send letter declining an interest in purchasing the bridge.

5) Citizens Comment Period

With comments specific to VDOT, Frazer Watkins was invited to speak directly to VDOT representatives during that segment of the meeting.

Chairman Hobert welcomed Brandon Stidham, Director of Planning, to Clarke County and thanked him for attending the Board of Supervisors meeting.

6) Approval of Minutes

Supervisor Staelin moved to approve the minutes as follows:

- **March 15, 2012 Budget Work Session Meeting as amended.**
    - **Page 960 Second to last bullet change from application to completion.**

- **Page 961 – Correct to read "David Weiss commented that employees earning higher salaries work hard too; and if a raise is given, it should be given equally."**

– **March 20, 2012 Regular Meeting as amended.**

- **Page 968 second bullet under John Staelin add "or capital"**

– **March 20, 2012 Budget Work Session as presented.**

The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

7) Consent Agenda

A. 2012-03R Resolution in Appreciation of Sarah Burton, Founder Town and Country Garden Club 1951

Resolution in Appreciation of Sarah Burton, Founder
Town and Country Garden Club 1951

I wandered lonely as a cloud
That floats on high o'er vales and hills,
When all at once I saw a crowd,
A host, of golden daffodils;
Beside the lake, beneath the trees,
Fluttering and dancing in the breeze
Continuous as the stars that shine
And twinkle on the milky way,
They stretched in never-ending line
Along the margin of a bay:
Ten thousand saw I at a glance,
Tossing their heads in sprightly dance.
~William Wordsworth, "I Wandered Lonely as a Cloud," 1804

And that describes the magnificent show Lady Burton gives us each year and for which we owe her our deepest gratitude, for as the Koran says *"Bread may feed the body, but flowers feed the soul"*.

We join to honor Sarah Burton, a gardener and visionary extraordinaire. Through her love for nature and gardening she created an opportunity and for 60 years stimulated the love and

knowledge of gardens and gardening for seasoned and new gardeners alike. It is for such inspiration we celebrate this rare woman.

We bow to you, Sarah Burton, for all you are, for all that you have given each of us, enriching our lives with beauty and grace. You exemplify that "gardens truly are a form of autobiography," and yours is rich, indeed, and will continue long after we have all left this beautiful Earth. You have made this world a more beautiful place, a place that nourishes our souls, a place to feast our eyes, and a place worthy to be.

J. Michael Hobert, Chairman

B. Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012 at Watermelon Park – Medium Event Approval

C. Maral Kalbian Contract Addendum

ADDENDUM NO. 1

This Addendum, dated the day 17th day of April , 2012, is by and between the BOARD OF SUPERVISORS OF CLARKE COUNTY (hereinafter "Board"), and MARAL KALBIAN (hereinafter "Contractor").

WHEREAS, the Board and the Contractor entered into an agreement dated June 21, 2011 ("Agreement") for work to be done by Contractor for Clarke County ("County") which included an Architectural Survey for the proposed Chapel Rural Historic District National Register Nomination ("Architectural Survey"), as set forth in paragraph I.e. of the Agreement; and

WHEREAS, pursuant to paragraph 3 of the Agreement, Contractor was to be paid Thirty Five Thousand Dollars ($35,000.00) for Contractor's work on the Architectural Survey; and

WHEREAS, the Board had agreed to provide in-kind services to assist Contractor in the Architectural Survey, the in-kind services to be provided by a County employee; and

WHEREAS, the employment by the County of the employee who has been performing the in-kind services has been terminated; and

WHEREAS, Contractor may need to engage an individual, either as an employee or as an independent contractor, to perform services which would have been performed by the County employee; and

WHEREAS, the Board is willing to increase the payment to Contractor to assist Contractor in engaging an individual to assist Contractor in the Architectural Survey.

NOW, THEREFORE, the Board and the Contractor agree as follows:

1. The Board will no longer provide a County employee to perform in-kind services to Contractor in the Architectural Survey.

2. Paragraph 3 of the Agreement is hereby amended to increase the compensation of the Contractor for the Architectural Survey work from $35,000.00 to $38,427.00.

3. This Addendum shall not alter Contractor's obligation to perform the Architectural Survey work, and except as specifically amended herein, the Agreement shall remain in full force and effect.

Supervisor Byrd moved to approve the items on the Consent Agenda. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

8) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through June 2012.

04/09/2012 Summary: The Personnel Committee will also consider appointment of a BOS Liaison to the Clarke County Sanitary Authority. Currently, John Staelin appointed as the BOS Alternate to the CCSA.

04/09/2012 Action: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board to review the list of up-coming vacancies on various boards and commissions. The motion carried as follows:

J. Michael Hobert	-	Aye
Barbara J. Byrd	-	Aye

The members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Byrd moved to reconvene in open session. The motion carried as follows:

J. Michael Hobert	-	Aye
Barbara J. Byrd	-	Aye

and further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

J. Michael Hobert - Aye
Barbara J. Byrd - Aye

Following Closed Session, the Personnel Committee made the following recommendations:

- *Appointment of Joseph Blatz to the Board of Septic and Well Appeals for a four-year term expiring 2/15/2016.*
- *Appointment of Susan Wolk to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2016.*
- *Appointment of Nancy Foster to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2012.*

04/17/2012 Action: **Supervisor Byrd moved to confirm the recommendations of the Personnel Committee. The motion carried by the following vote:**

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

9) Board of Supervisors Work Session Items

A. Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012

04/09/2012 Summary: Mike Capanelli, Watermelon Park, originally applied and was approved on March 20, 2012 for a small special event [150 to 499 attendees]. "Due to the

outstanding support of our community and surrounding communities, Watermelon Park and Earth Korps requests that our previously approved small special event to be considered and approved to be increased to a medium special event."

04/09/2012 Action: The Board reviewed the application for the Shenandoah Riverside Festival and recommended the event be placed on the Consent Agenda for approval on April 17, 2012.

B. Special Event Permit: Pasture Palooza Music and Arts Festival July 13-15, 2012

04/09/2012 Summary: Trevor Creany is requesting for 2012 approval of medium special event permit [500 to 999 attendees] to conduct a three-day event at 339 Minniewood Lane, Berryville. The initial event conducted in 2010 did not rise to the permit level [150+ attendees]. For 2011, a small event permit [150 to 499 attendees] was applied for and approved July 14, 2011.

04/09/2012 Action: The Board discussed this proposal noting that it is the first medium-sized event to be proposed at this location by this promoter. The Board recommended this event be added on the April 17, 2012 agenda for the purpose of setting public hearing in May.

04/17/2012 Action: **Supervisor Byrd moved to set public hearing on the special event permit application on May 15, 2012 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

C. Shenandoah Farms Refuse Collection Site Agreement

04/09/2012 Summary: At the 3/12/2012 Work Session, the Supervisors requested that review of the revised agreement be added to the April 9, 2012 Work Session.

04/09/2012 Action: The proposed agreement is still under review by Warren County.

04/17/2012 Action: David Ash provided an overview of the use of the refuse collection site located in Warren County.

- After several years of shared use, Warren County requested a formal agreement with Clarke County.

- The agreement was reviewed by Blair Mitchell, Warren County, and Archana McLoughlin, Clarke County.
- The annual base rate is $1,498.69 approximately, $18,000 per year.
- Agreement begins when executed.
- Currently Clarke County owes Warren County for approximately 24 months use, that Clarke is expected to pay.
- Payment of this location is included in the line item budget for refuse collection.
- All county residents may use this collection center.

Supervisor McKay moved to adopt the agreement as presented and further moved to authorize the Board of Supervisors Chair to execute the agreement on behalf of Clarke County. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

AGREEMENT BETWEEN
THE COUNTY OF CLARKE, VIRGINIA AND
THE COUNTY OF WARREN, VIRGINIA
REGARDING THE SHENANDOAH FARMS REFUSE COLLECTION SITE

THIS AGREEMENT made this ___ day of ____ 2012, by and between the Board of Supervisors of Clarke County, Virginia (hereinafter "Clarke County") and the Board of Supervisors of Warren County, Virginia (hereinafter "Warren County"), establishes the method and billing of Clarke County's use of the Shenandoah Farms Refuse Collection Site owned and operated by Warren County.

RECITALS

Warren County owns and operates the Shenandoah Farms Refuse Collection Site. The location of the site is a convenient place for Clarke County residents to dispose of their household waste. Warren County will allow Clarke County residents to use the facility, and Clarke County will fund the share of the cost of operating the refuse collection site attributable to its use by Clarke County residents.

AGREEMENT

NOW, THEREFORE, tor and in consideration of the mutual covenants, conditions, and promises contained herein, and for good and valuable consideration, Clarke County and Warren County mutually covenant and agree as follows:

1. Use of Refuse Collection Site: Warren County will allow Clarke County residents to use the Shenandoah Farms Refuse Collection Site for the disposal of solid waste. Access to the site will be allowed pursuant to the resident displaying a valid Clarke County vehicle decal upon entrance to the site.

2. Base Rate: Clarke County will pay a Base Rate of $1498.69 per month for the ability to use the facility. This Base Rate has been calculated as the average monthly cost for the use of the facility to Clarke County from November 2004 through November 2009.

3. Invoicing Schedule: Warren County will provide quarterly invoices to Clarke County based on a July 1 to June 30 fiscal year.

4. Payment: Unless notice of a delay in payment is given or an objection to the amount is raised, Clarke County will pay Warren County within 30 days of receipt of each invoice.

5. Consumer Price Index (CPI) Adjustment: Warren County reserves the right to adjust the "Base Rate" as described in paragraph 2, above, each year to account for the previous year's CPI rates. In the event that Warren County exercises its right to adjust the Base Rate pursuant to this paragraph, it shall so notify Clarke County in writing not later than March 1 of each year. The adjustment shall be calculated in accordance with the Urban Consumer Price Index (CPI-U) as published by the United States Department of Labor most nearly to and following January 1 of the relevant year. Such adjusted base rate shall become effective on the July 1 following the written notice.

6. Use Surveys: Clarke County reserves the right to conduct surveys of its residents' use of the facility to determine the appropriateness of the "Base Rate." Clarke County will be responsible for the reasonable expenses of any such survey.

7. Term and Effective Period: This Agreement shall be in effect from the date of its execution and will remain in effect for a period of 5 fiscal years until June 30, 2017. This Agreement shall be automatically renewed and extended for additional 5-year terms unless it is terminated by written notice or agreement as described in Paragraph 8, below.

8. Termination of Agreement:
   a. This Agreement may be terminated at any time by agreement in writing by both parties.
   b. This Agreement may be terminated unilaterally at the end of a July 1 to June 30 fiscal year by a party upon written notice to the other by March 1 of that fiscal year.
9. Amendments: Amendments to this Agreement, excluding any adjustment to the "Base Rate" as described in paragraph 2, above, must be in writing and approved by both Clarke County and Warren County.

10. Assignability: Except as otherwise expressly provided for herein, neither party will assign any of its obligations or rights hereunder without written permission of the other.

11. Entire Agreement: This Agreement expresses the entire understanding and all agreements between the parties in regard to the use by Clarke County residents of the Shenandoah Farms Refuse Collection Site owned and operated by Warren County and supersedes any prior writing or oral agreements inconsistent herewith. Notwithstanding anything to the

contrary, it is the intent of both Clarke County and Warren County that this Agreement be construed liberally in order for the parties to realize the specified intent of this Agreement.

12. Notices: Any notices required to be given pursuant to this Agreement, and any invoices, payments, or communications associated with the performance of this Agreement will be deemed made, if mailed or hand-delivered to the parties hereto at the addresses of each, as follows:

    To Clarke County: Clarke County, Virginia
    Attention: David Ash, County Administrator
    101 Chalmers Court
    Berryville, Virginia 22611

    To Warren County: Warren County, Virginia
    Attention: Douglas Stanley, County Administrator
    Warren County Government Center
    220 North Commerce Avenue, Suite 100
    Front Royal, Virginia 22630

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed by their duly authorized representatives as to the date first written above.

Michael Hobert, Chairman
Board of Supervisors of Clarke County, Virginia

Archie Fox, Chairman
Board of Supervisors of Warren County, Virginia

D. Shenandoah Valley Workforce Consortium Agreement

04/09/2012Summary: At the February 13, 2012 Work Session, Sharon Johnson, Interim Director- Shenandoah Valley Workforce Investment Board, Inc., made a presentation in support of the County's participation in the Shenandoah Valley Workforce Consortium. The Workforce Investment Board was seeking to have all localities agreement to participate no later than their March meetings; however, the Board requested additional information from Ms. Johnson that was provided April 3. The Workforce Investment Board is requesting that the Board of Supervisors execute the agreement.
Additional Information Requested & Provided:

1) *Number of Clarke County residents receiving service,*
2) *Organization's bylaws,*
3) *Most recent audit,*
4) *Current and proposed budget, and*
5) *Any program plans and/or performance reviews.*

04/09/2012 Action: The Board recommended this agreement be placed on the April 17 agenda for consideration and adoption.

04/17/2012 Action: David Ash provided the following update on the proposed Consortium agreement:

- It is two-part agreement.
- All but five counties have signed the agreement.
- The chief local elected official either attends or appoints someone to attend the Work Force Investment Board.

Vice Chairman Weiss moved to approve both parts of the Consortium agreement and to authorize the Chair to act on behalf of the County. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

E. Review Regional Reassessment Request for Proposals

04/09/2012 Summary: Update on status participation in interview process.

04/09/2012 Action: The Board recommended this be placed on the April 17 agenda for further discussion and potential designation of a Board member to participate in the RFP process.

04/17/2012 Action: David Ash reviewed the regional reassessment progress. Following are highlights of the discussion:

- Board authorized participation.
- RFP's have been sent out.
- Interviews scheduled for May 10 with the three respondents.
- It was believed that the price and service would be better if combined.
- Shenandoah County is contemplating postponing reassessment.
- Estimated savings of $2 to $3 per parcel if participating with the group.
- There is a perceived improvement in product received with the combined effort.
- Localities are entitled to separate from the group.
- David Ash and Donna Peake are Clarke County's representatives.

- It has been suggested that a member of the Board of Supervisors from each county be included on the interview panel. The Board agreed on an informal approach allowing Board members to attend at will.
- The Board requested that they be provided notice of discussions on key issues.

Discussion of Reassessment Schedule Change

The Board discussed the possibility of changing the reassessment schedule. Highlights of the discussion include:

- Code of Virginia sets general reassessment every 4 years; however, for jurisdictions of 50,000 or less, the Board of Supervisors may elect to conduct at 5- or 6-year intervals.
- The Code also establishes a locality may revert to every four years.
- Adjusting the reassessment schedule would result in a $190,000 cost savings in FY2013.
- Further discussion was deferred to the FY2013 budget segment.

F. Maral Kalbian Contract Addendum

04/09/2012 Summary: Transfer the required in-kind contribution on the current year Chapel Historic District Grant to the contractor.

04/09/2012 Action: The Board recommended placement of this item on the April 17 Consent Agenda for approval.

G. Closed Session

§2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

04/09/2012 Action: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried as follows:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Absent
David S. Weiss - Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor McKay moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Absent
David S. Weiss - Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Absent
David S. Weiss - Aye

No action was taken on matters discussed in Closed Session.

H. Finance Committee Items

4/9/2012 Summary: NOTICE – Due to the cancelation of the Finance Committee meeting on April 5, the following Finance items were added to the Work Session agenda for Board review.

1. *Acceptance of March Bills and Claims*

04/09/2012 Action: The Board recommended that the acceptance of the March bills and claims be added to the April 17 agenda.

04/17/2012 Action: Supervisor Staelin moved to accept the March 2012 General Government Bills and Claims. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

2. *Standing Reports*

04/09/2012 Summary: The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

04/09/2012 Action: Information only - no action required.

I. Update from Sheriff

04/09/2012 Action: The Sheriff briefly appeared before the Board of Supervisors to provide an update on the General Assembly's efforts to divert fine money to state coffers.

10) Joint Administrative Services Update

Tom Judge, Director Joint Administrative Services, appeared before the Supervisors to update them on activities of the Joint Administrative Services Board.

– Both boards have approved the Memorandum of Agreement.

- At the next meeting, the JAS Board will be undertaking first-phase review of technology plans and future development.
- Looking at language for definition of VRS retiree.
- Developing notice to employees claiming dependents.

11) Government Projects Update

Highlights of the monthly project update provided by David Ash included:

- Berryville Clarke County Government Center:
  - Unspent RDA project funds will be applied to renovations at the Sheriff's Office.
  - Redesign of HVAC is still on track and should have by the first part of May.
- Senior Center / Active Living Center :
  - Second progress meeting conducted.
  - Walls are going up.
  - Plumbing in floors completed.
  - Much of brickwork to correct joint issues has been cut out and scheduled.
  - Approval on steel for roof trusses was not received.
  - Project is moving forward quickly.
- Convenience Center:
  - Have estimates on cost of operation.
  - Have gotten design drawings from Ed Strawsnyder, Regional Landfill Director.
  - Owner has a right of approval and waiting for his agreement.
  - Owner and Mr. Mitchell need to meet to discuss owner's issues.
  - Presentation is set for the May 15 regular meeting.
- Former Library Building:
  - Response to title search on the Library.
  - More detailed discussion must be held in closed session.
  - The trailer has been sold for the third time; and it is hoped that, this time, the purchaser will remove the trailer.

12) Miscellaneous Items

Convenience Center Status Update:

David Ash stated that he continues to work with Bob Mitchell; however, neither of them has been able to make contact with Mr. Perry. He advised that a public meeting would be necessary after the lease was executed.

FY2013 Budget Update by Tom Judge.

Highlights of the FY2013 Budget update and discussion include:

- Recommend postponing adoption of the budget until additional state information is known.
- Recommend that the Board meet and make decisions and give direction to staff to develop a budget that could be adopted at a later date.
- Board needs to decide if they want to implement the full 5% VRS contribution increase in the first year or 1% phase in over the next 5 years. VRS has sent a package that requests the Counties to declare which option.
- Contingencies for School and general government included increased tax rates have not been placed in individual department budgets.
- Additional Commonwealth funding for schools is an estimated $116,140.
- Need discussion on direction on tax rate 1 cent or advertised 2 cent.
- Need to provide direction to the Office of the Treasurer.
- Waiting on clarification from Bob Mitchell on whether the tax rate and the budget must be adopted at the same time.
- Salary increase budgeted at 2% to cover shortfall created by increase VRS payment.
- By consensus, the Board agreed to show in the proposed budget the full 5% VRS contribution for anything less would create an unfunded liability on the local level.
- By consensus, the Board agreed to show in the proposed budget a deferral of the reassessment for two years and to show the resulting cost reduction, lowering the tax increase proposed for consideration from 2 cents to 1 cent.
- In the event of the adoption of the budget as modified above, the Board would be required to address the matter of assessment deferral after further evaluation and by Resolution.
- By consensus, the Board agreed that local School funding would be offset by the same amount as the additional state funding of an estimated $116,000 and used to lower the budget deficit.
- Pay increases for constitutional offices shall be calculated the same as other employees.

- Constitutional officers and voter registration have no offsetting amount at this time, so those persons will receive a cut in pay. 2% pay increase will not be calculated on the constitutional officers
- Chairman Hobert reminded that the County has never subsidized the pay of constitutional officers.
- Discussion was continued until the April 18 Budget Work Session when direction shall be given to the Treasurer and instruction given to the School Board.
- A budget work session shall be scheduled for Monday, April 30, 2012 at 6:30 pm for adoption.

13) Summary of Required Action

Item	Description	Responsibility
1.	Request from Supervisor Byrd for the number of homeschooled students in County and number counted in ADM.	Dr. Murphy
2.	Request from Supervisors for the VDOE feasibility report on the appropriate use of the existing school facilities.	Dr. Murphy
3.	Execute and forward the Primary Highway Improvements statement.	David Ash
4.	Solicitation of Interest in Relocating and Assuming Ownership of Route 723 Opequon Creek Bridge In Frederick County, Virginia - Send a letter expressing no interest.	David Ash
5.	Amended and process approved minutes.	Lora B. Walburn
6.	Process Resolution 2012-03R	Lora B. Walburn
7.	Present Resolution 2012-03R.	Michael Hobert
8.	Provide notice of approval Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012 at Watermelon Park.	Lora B. Walburn
9.	Execute and forward Maral Kalbian Contract Addendum.	David Ash
10.	Process appointments and update database.	Lora B. Walburn
11.	Advertise special event for public hearing.	Lora B. Walburn
12.	Execute and forward Shenandoah Farms Refuse Collection Site Agreement.	David Ash
13.	Execute and forward Shenandoah Valley Workforce Consortium Agreement. Add item for appointment -- Chair	David Ash

Item	Description	Responsibility
14.	Convenience Center presentation at May 15 meeting.	David Ash
15.	Update FY2013 budget documents for 4/18 meeting.	Tom Judge
16.	Schedule budget work session for April 30.	Susanne Vaughan
17.	Provide resolution for acceptance of SSYP FY2013 through FY2018.	VDOT

14) Board Member Committee Status Reports

Supervisor Barbara Byrd

- Board of Social Services: have meeting tomorrow. New board members are very interested in the proceedings
- Humane Foundation: had meeting today. Daniel Judge presented his Eagle Scout project creating a dog park with a chain link fence that should be complete sometime in June.
- Library Advisory Committee: meets tomorrow.
- School Board: having two meeting per month – one is a work session. The Schools are working on renovation of the remaining schools. New board members anxious to get projects going
- Regional Juvenile Jail Board: meeting next week.
- Barns: meeting tomorrow
- Town and Village: meeting was only half an hour

Supervisor John Staelin

- Sanitary Authority: Water tower on hold for property negotiations.
- Double Tollgate Committee: Researching the issues. Health department came in to address what could be done.
- EDAC:
  - Meets tomorrow.
  - At last meeting, discussed equine industry; and following that discussion, changes were made to the website to include reference to trial riding.
  - A draft of the most recent revision of the tourism brochure was distributed.
  - Discussion of a pharmacy in Berryville is scheduled for the next meeting.

Vice Chair David Weiss

- Conservation Easement Authority: moves on as usual

- Building and Grounds: David Ash covered earlier in the meeting.

Supervisor McKay

- NSVRC: unable attend due to a scheduling conflict.
- Spout Run meeting – divided between agriculture and urban groups.
  - A lot that needs to be done there. Before clean up can begin, must identify where the pollution is coming from.
  - Don't know who is funding – believes it is DEQ.
  - Left with more questions than answers.
  - Highest forms are fecal chloroform and sediment.
  - Some changes already put in place have resulted in improvements.

Chairman J. Michael Hobert

- Joint Administrative Services Board continues to work on various projects including technology.

15) Closed Session

No closed session was conducted during the April 17, 2012 regular meeting.

Chairman Hobert recessed the meeting at 3:45 pm.

Chairman Hobert reconvened the meeting at 6:34 p.m.

16) Citizen Comment Period

No citizens addressed the Board.

17) PH 12-04 Public Hearing Six-Year Plan 2012 / 2013 – 2017/2018

Chairman Hobert read the public hearing notice for PH 12-04.

Mr. Balderson provided a PowerPoint presentation titled Clarke County Secondary System Improvement Plan 2012/13 - 2017/18. Highlights include:

- Route 636 – bid came in under estimate. The carry over funding can be moved to cover other County projects.

- Route 604 Ebenezer Road - both phases of this project are in progress.
- Planning estimates were compiled from 2011 data.
- Unprioritized / Unfunded: Supervisor Staelin requested consideration of the addition of the intersection near Doodle's store on Shepherds Mill Road. Vice Chairman Weiss agreed that it was a good idea to add this project, already on the primary highway list, to the secondary plan as well.
- Citizens attending the meeting put forth that heavy trucks, in excess of posted weight limits, were using the bridge on Old Charlestown Road. Supervisor Byrd noted the 1,200 cars per day traffic count on this road.

Major Projects

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	DESCRIPTION OF WORK	VICINITY	ESTIMATED COST	TENTATIVE AD/START DATE	COMMENTS
636	Westwood Rd./ Mosby Blvd.	0.16 miles S Rt. 7 Bus	0.39 miles N Rt. 7 Bus	560	Reconstruction	Town of Berryville	$3,481,132	1/2012	Advertised & Favorable Bids Received
604	Ebenezer Road	S Rt. 607	.4 miles S Rt. 607	100	Rural Rustic	Bluemont	$815,559	10/2010	Fully funded under rural rustic concept
761		At Frederick/Clarke Co line		1200	Replace bridge structure		$1,366,492	6/2017	Federal Funds
657	Senseny Road	Int. Rt. 340		8600	Improve Intersection	Town of Berryville	$450,000	2013	Partially Funded
	Page Street	T-1005	T-1026	N/A	Construct Sidewalks	Town of Berryville	$75,701	2012	Revenue Sharing
723	Old Winchester Road	.05 miles E County line	.05 miles W County line	880	Replace bridge structure		$1,258,038	10/2014	Federal Funds

Hard Surface Projects

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	DESCRIPTION OF WORK	VICINITY	ESTIMATED COST	TENTATIVE AD/START DATE	COMMENTS
636	Westwood Rd./ Mosby Blvd.	0.16 miles S Rt. 7 Bus	0.39 miles N Rt. 7 Bus	560	Reconstruction	Town of Berryville	$3,481,132	1/2012	Advertised & Favorable Bids Received
604	Ebenezer Road	S Rt. 607	.4 miles S Rt. 607	100	*Rural Rustic*	Bluemont	$815,559	10/2010	Fully funded under rural rustic concept
761		At Frederick/Clarke Co line		1200	Replace bridge structure		$1,366,492	6/2017	Federal Funds
657	Senseny Road	Int. Rt. 340		8600	Improve Intersection	Town of Berryville	$450,000	2013	Partially Funded
	Page Street	T-1005	T-1026	N/A	Construct Sidewalks	Town of Berryville	$75,701	2012	Revenue Sharing
723	Old Winchester Road	.05 miles E County line	.05 miles W County line	880	Replace bridge structure		$1,258,038	10/2014	Federal Funds

Un-prioritized / Unfunded Projects

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	LENGTH (miles)	REQUEST	COMMENTS
639	Allen Road	Rt. 611	0.9 mi W Rt. 611	170	0.9 Miles	Potential Rural Rustic	Est. Cost $180,000
639	Allen Road	0.90 mi W Rt. 611	Int. Rt. 632	170	1.67 Miles	Potential Rural Rustic	Est. Cost $334,000

At 6:47 pm Chairman Hobert opened the public comment portion of the public hearing.

James Thorne, Old Charlestown Road: spoke of issues on his road that runs beside the creek advising that when flooded there can be three to four feet of water on the road. He asked VDOT if they could find funds to address the flooding issues during the proposed Route 761 bridge replacement that is scheduled to be bid in 2015.

Cliff Balderson responded that VDOT is trying to push this repair ahead.

Mr. Thorne suggested consideration of a traffic count in the Snowden bridge area where there are plans for a 2,600-home development on the Frederick County side.

Bill Cumberland, Old Charlestown Road: advised that he had met with VDOT officials several times about securing more funding to speed up the Route 761 bridge project noting that the area was split between Frederick and Clarke. He concurred with Mr. Thorne on flooding issues.

Supervisor Staelin responded that there was no local funding for these projects all funding came from the state funded with some federal money. He continued that funding was allocated by formula with VDOT telling localities annually how much funding they would receive with localities prioritizing how funds are spent. Supervisor Staelin added that Clarke and Frederick do coordinate with Frederick County.

Cliff Balderson responded to Mr. Cumberland that the project was not fully funded at this time.

Supervisor Staelin recapped project funding as follows:

- Westwood/Mosby and Ebenezer Road are fully funded;
- Old Charlestown Road is partially funded with mostly federal funds;
- Senseny Road has some funding exact amount is unknown at this time;
- Page Street will be funded through the Town of Berryville.

Being no other citizens desiring to comment, at 6:57 pm, Chairman Hobert closed the public comment portion of the public hearing.

Vice Chairman Weiss asked Mr. Balderson if there were plans to address the flooding during replacement on Route 761.

Cliff Balderson opined that good points had been raised because the bridge would not do a great deal of good if the roadway leading to the bridge was not accessible during a flood.

Barbara Byrd recalled a previous study by VDOT, done in 2000, to address this problem that did not fix the existing road but created a new "super highway" that was astronomical in pricing. Mr. Thorne concurred with both noting that the plan just disappeared.

Vice Chairman Weiss restated his desire to add to Unprioritized / Unfunded Projects the intersection of Route 612 and Route 7.

Supervisor Byrd asked for available funding for the intersection of Senseny Road and Route 340 currently estimated at $450,000.

Mr. Balderson advised that funding left over, approximately $150,000 to $200,000, from the Westwood / Mosby project with funding left over from the Ebenezer Road project, approximately $100,000, there could be enough funding to begin the project next plan year.

Supervisor Staelin moved to approve the Secondary Six-Year Plan 2012 / 2013 – 2017/2018 as modified with the addition to Unprioritized / Unfunded the improvements to the intersection of Route 612 and Route 7. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Virginia Department of Transportation Secondary Six-Year Plan 2012 – 2018 and Construction Budget 2012-2013
Resolution 2012-04R

At a regular meeting of the Board of Supervisors of the County of Clarke, Virginia, held at the Main Meeting Room, Second Floor, of the Berryville / Clarke County Government Center, on Tuesday, April 17, 2012 at 6:30 p.m.

Present: Barbara Byrd; J. Michael Hobert; Beverly B. McKay; John Staelin; David Weiss

On motion by Supervisor John Staelin and carried unanimously:

WHEREAS, Section 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan;

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2012/13 through 2017/18), as well as the Construction Priority List (2012/13) on Tuesday, April 17, 2012 at 6:30 p.m. after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List;

WHEREAS, Mr. Ed Carter, Six-Year Plan Programs and Enhancement, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan

for Secondary Roads (2012/13 through 2017/18) and the Construction Priority List (2012/13) for Clarke County;

NOW, THEREFORE BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Clarke County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2012/13 through 2017/18) and Construction Priority List (2012/13) are hereby approved as presented at the public hearing.

ATTEST:

David L. Ash, Clerk
Clarke County Board of Supervisors

18) Adjournment

There being no further business to be brought before the Board at 7:03 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 15, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: April 17, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

CLARKE COUNTY BOARD OF SUPERVISORS

April 18, 2012 Budget Work Session 6:30 p.m.
Meeting Room AB

At a budget work session of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Wednesday, April 18, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Annette Gilley; Tom Judge; Lora B. Walburn

Sheriff Tony Roper; Barbara Bosserman; Sharon Keeler; Donna Peake

Others Present

Michael Murphy; Rick Catlett; Lisa Floyd; George Archibald; Jeanne Abigail Custis Marcy; Val Van Meter; Ed Leonard

Call to Order

Chairman Hobert called the meeting to order at 6:33 p.m.

Budget Discussion

Chairman Hobert announced that today the State Senate had approved the biennial budget.

Tom Judge led the discussion focusing on changes to the FY2013 budget. Highlights of the discussion include:

- General Fund Revenue: Reduce real estate tax increase from 2 cents to 1 cent.
- General Fund Revenue: Public service corporation taxes ($6,223) reflects 1 cent (previously missed)
- General Government Capital Projects: Eliminate reassessment ($190,000)
- School Operations: Commonwealth revenue increase offsets local transfer ($116, 140)
- Change to deficit net of pay-as-you-go($97,714)
- General Fund Balance used ($708,779)
- Planned expenditures for Conservation Easement [$150,000] and Sheriff's Department [$50,000]
- Other Decisions:
  - Do not phase-in VRS 5/5 salary increase.
  - Pay full actuarial rate for government group in 2013.
  - Legal counsel confirms that there is no underlying statutory requirement that budget and tax rate must be adopted together.
  - Postpone adoption of the FY2013 budget until April 30.
- Other Changes to be made April 30:
  - Compensation Board and Registrar funding changes
  - Spread benefit changes from VRS 5/5 to departments
  - Set actual Commonwealth Revenue for School Operations
  - Social Services funding changes
- Other points:
  - It is believed that Frederick County reduced 29 positions. Warren, Frederick and Shenandoah Counties have not approved pay increases for FY2013.
  - An increase in state income tax would have lessened the burden on localities.

Chairman Staelin put forth that procedurally taxes are related to the budget; and if the Board chose to postpone adopting the FY2013 budget, the Commissioner of the Revenue and the Treasurer needed direction from the Supervisors on the tax rate so that they could move forward to meet established deadlines. He called for vote of confidence from his fellows on the proposed expenditures to ensure that the tax rate matched.

Chairman Hobert called for comment.

Supervisor Staelin:

- Supports the proposed budget.

- Supports the proposed pay increase.
- Does not wish to see the proposed tax increase go below one cent.
- Current budget reflects that Clarke is about average for state local funding of school budget.
- County has shown tremendous support for education with the construction of the new high school and the pending renovations.
- County has paid millions of dollars over the years in debt services for the new high school.
- Additional state funding to the schools shall be offset from local budget.
- Over the past four budget years, School budgets were approved as proposed. This year, the Schools' budget request was cut $150,000 reducing the requested 10% increase to 9%. Now, with the reduction from local budget in the same amount of the additional state funding, the request is still an 8% increase.
- Commissioner of the Revenue and the Treasurer lost positions in their respective offices for FY2013.
- The Sheriff's Department was not fully funded.
- Over the past several years, real estate taxes were raised to cover school debt service; and last year, there was no real estate tax increase.

Supervisor McKay:

- Agreed with Supervisor Staelin's comments regarding school budget. He provided an example: "if schools ask for a $2 million increase over last year's budget and are given a $1.5 million increase, it cannot be called a budget cut."
- The record reflects his objections to raising taxes in this economy; but with the state mandating VRS contributions, not to raise taxes would be irresponsible.
- VRS should be fully funded now for to do less would be to make the same mistakes that have caused shortfalls on the federal and state level.
- Will support the proposed budget.

Vice Chairman Weiss:

- His objections to aspects of the proposed budget are on record and he still holds to those objections.
- The deficit is higher than he would like it. There is budget spending that he would do differently. But overall, it is a reasonable budget.
- It is important for the Board to work together and to move forward together.

- Will support the budget as proposed with reservations.

Supervisor Byrd:

- What has happened in Richmond is irresponsible.
- County is luck to have a fund balance to draw from and it should not be depleted.
- Tax payers expect the Board of Supervisors to be good money managers.
- Can accept the one-cent tax increase.
- While it is not ideal, the budget is the best it can be this year.

Chairman Hobert:

- Agrees with the comments made by Board members and also believes it is good to work together.
- Compromise is important.

By consensus, the Board approved the FY2013 budget in concept and pledged to support the budget ,as long as it is substantially similar, at the April 30 Budget Work Session.

Supervisor Staelin moved to approve the Tax Rate Resolution:

TAX RATE RESOLUTION
2012-05R

BE IT RESOLVED, by the Board of Supervisors of the County of Clarke, Virginia in meeting assembled this 18th day of April, 2012, a public hearing having been held on Aprill1, 2012, as required by statute, that the tax rates for calendar year 2012, to support the budget for Clarke County for the fiscal year July 1, 2012 through June 30, 2013, be and hereby are fixed at:

ALL TAX RATES ARE BASED ON EACH $100
OF ASSESSED VALUATION

		2012
1.	Real Estate, including the real estate of public service corporations**	$ 0.630
2.	Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles	$ 4.496
3.	Tangible Machinery and tools	$ 1.250
4.	Tangible personal property of qualified Fire & Rescue Vehicles	$ 2.248

** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

Adopted this 18th day of April 2012

Attest: _____

David L. Ash, County Administrator

The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Supervisor Staelin moved to endorse and refer to Tom Judge to amend the FY2013 budget based on State funding with final review and adoption of the budget resolution and appropriations at 6:30pm on Monday, April 30, 2012. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Recess

There being no further business to be brought before the Board at 7:00 pm Chairman Hobert recessed the meeting until Monday, April 30, 2012 at 6:30 pm.

Next Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 15, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: April 18, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Consent Agenda

A. Conservation Easement Authority Request for a Letter of Support of an Application for a Virginia Outdoors Foundation (VOF) Special Project Area

B. Lord Fairfax Emergency Medical Services Council Memorandum of Agreement Regarding Use of Medical Radios

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
SUBJECT: Special Project Area designation
DATE: May 8, 2012

At the March meeting the Conservation Easement Authority authorized staff to prepare an application for a Virginia Outdoors Foundation (VOF) Special Project Area to encompass the groundwater recharge area identified by the USGS during the 6 year groundwater study (map attached).

The Virginia Outdoors Foundation accepts nominations for Special Project Areas to be designated according to VOF Guidelines. Special Project Area designation will help make the case for high conservation value on proposed easement projects and will be an important factor for prioritizing lands for VOF easement program efforts.

The Authority chose the recharge area for consideration for several factors. First, the designation would focus VOF efforts in the County to those properties within the area. Reducing development potential in perpetuity will maintain the integrity of the recharge area maximizing the opportunity for water absorption for groundwater replenishment. The designation will provide the County with an opportunity to contact and educate landowners within the area as to the importance of groundwater recharge and protection. This designation will have no impact on property owners any opportunities for conservation is strictly voluntary.

In order to be designated the Authority must prepare an application package including the following:

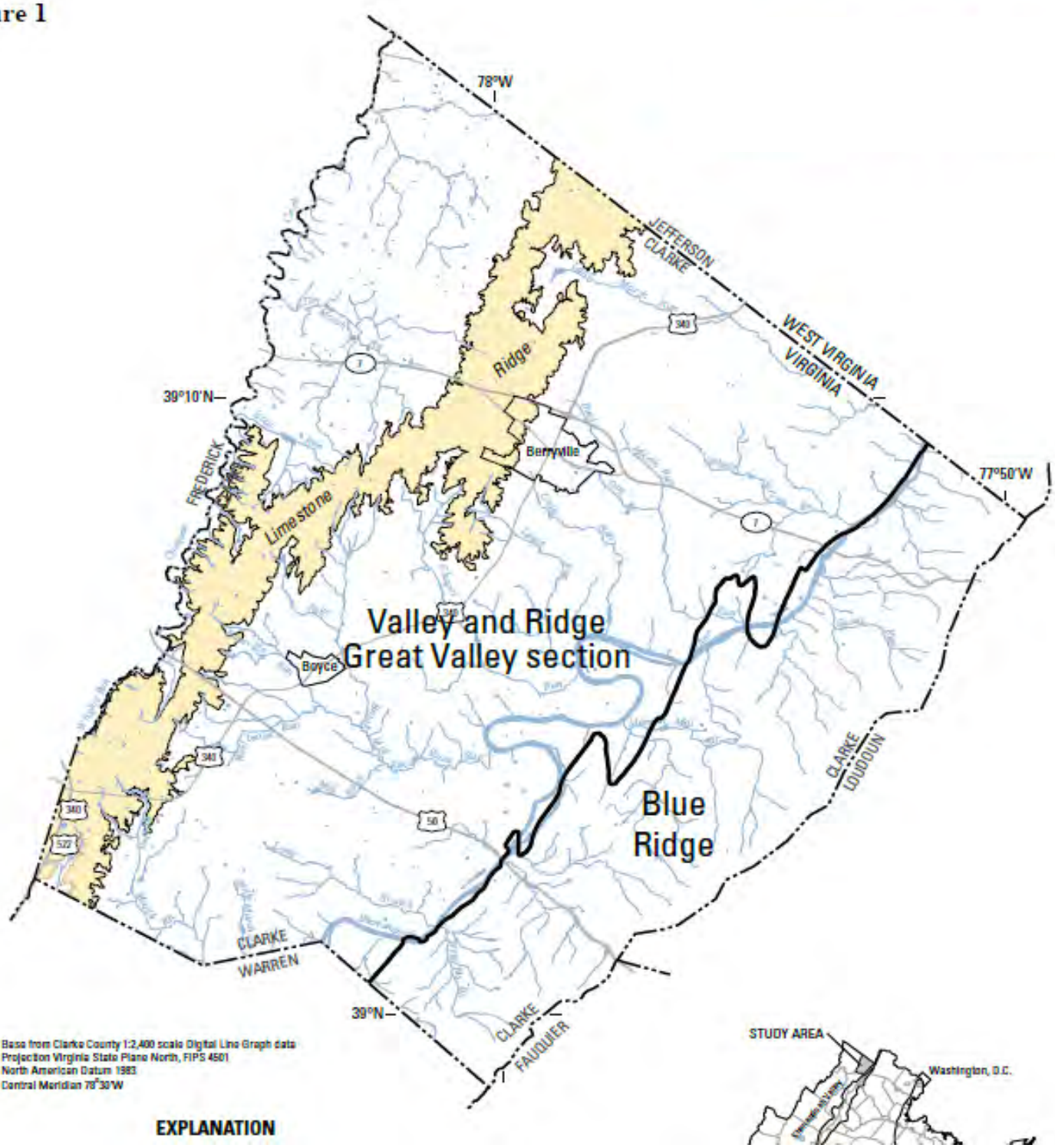
1. A letter requesting Special Project Area designation
2. A map of the area
3. Supporting materials including letters of support, photos, other documentation of conservation values
4. A draft resolution for consideration by the VOF Board which has been reviewed by VOF regional Easement Program staff.
5. Make a 5-10 minute presentation at a VOF Board meeting, making the case for Special Project Area designation.

The application package is being prepared for submission by May 30th. In addition to requesting a letter of support from the Board of Supervisors, staff will contact residents within the recharge area and other conservation agencies.

Request: Authorize the Chair to sign the attached letter of support for Special Project Area designation of the groundwater recharge area.

Groundwater Recharge Area – Clarke County

Figure 1



May 15, 2012

Charles H. Seilheimer, Jr.
Chairman, Board of Trustees
Virginia Outdoors Foundation
Capitol Place Building
1108 East Main Street, Suite 700
Richmond, VA 23219

Dear Mr. Seilheimer:

I am writing to express support, on behalf of the Board of Supervisors of Clarke County, for the Clarke County Conservation Easement Authority's application for Special Project Area designation for the County's Groundwater Recharge Area.

In 2002, as a result of a prolonged and serious drought, the County initiated a 6-year groundwater study with the United States Geological Survey (USGS). The primary objective of the study was to enhance the County's understanding of the quantity and sustainability of our groundwater resources. A report entitled "Hydrogeology and Groundwater Availability in Clarke County, Virginia" details the results of the 6-year study. The report describes the methodology used to describe the groundwater flow patterns that ultimately determine how groundwater is recharged.

One important finding of the study was the identification of the "Limestone Ridge", or "Groundwater Recharge Area", an area that encompasses the drainage divide between the Opequon and the Shenandoah basins occurs along an area above the 630' contour line. This area has been identified as being important for groundwater recharge. Preventing large amounts of impervious surface in this area will help to insure the maximum amount of recharge is available in any given year.

We believe that designation of the Groundwater Recharge Area in Clarke County as a VOF Special Project Area will play a critical role in helping to prevent excessive impervious surface is the placement of voluntary conservation easements that will protect this sensitive area in perpetuity. We fully support this proposal. Please feel free to contact our Natural Resource Planner, Alison Teetor, (540) 955-5134, should you have any questions regarding this application.

Sincerely,

J. Michael Hobert
Chair, Clarke County Board of Supervisors

Lord Fairfax
Emergency Medical Services
Council

RECEIVED MAY 9 2012

180-1 Prosperity Drive • Winchester, Virginia 22602
Phone: 540-665-0014
www.lfems.vaems.org
lfems@vaems.org

Memo

To: All Regional Fire & Rescue Departments, Hospitals, and/or Local Governing Bodies

From: Tracey McLaurin, Executive Director

Date: 5/7/2012

Re: Memorandum of Agreement regarding use of medical radios

The Lord Fairfax EMS Council has been working diligently to upgrade all radio equipment in order to comply with the FCC's upcoming 2013 narrowband requirements. As part of our upgrade we were able to secure Rescue Squad Assistance Funding thru the Virginia Office of EMS. One of the special conditions is to secure an MOA from all organizations that utilize the Council's licenses.

Enclosed you will find two copies of the Memorandum of Agreement. Please sign both copies & return one to the Council office in the envelope provided. Thanks for your assistance with this project! Please contact me if you have any questions.

MEMORANDUM OF AGREEMENT (MOA)

Between

Lord Fairfax Emergency Medical Services Council (LFEMS), Inc.
and
the County of Clarke
(on behalf of all Clarke County Fire & Rescue agencies)

I. PURPOSE & SCOPE

The purpose of this Memorandum of Agreement between EMS Agencies, hospitals, and/or local governing bodies (County Administrators/City Managers) is to establish an agreement regarding the use of medical (med) radios licensed to the Lord Fairfax Emergency Medical Services Council, Inc. (LFEMS) by the Federal Communication Commission (FCC). The med radio frequencies are used for radio communications transmitted from ambulance to ambulance and ambulance to hospital for the purpose of pre-hospital patient care.

II. BACKGROUND

The LFEMS is responsible for the maintenance, repair, replacement, and license of all med radio frequencies within the LFEMS region since granted licenses by the FCC. The call signs for each license are KA91372, KNCS606, KNCS607, WGN601, WGN602, WGN603, WGN604, WNUG786, and WPGU207.

The frequencies are licensed to the LFEMS for use by pre-hospital providers in Clarke County, Frederick County, Page County, Shenandoah County, Warren County, and the City of Winchester per the FCC regulations.

III. RESPONSIBILITIES UNDER THIS MOA

The LFEMS is responsible for maintenance, repair, replacement, and license for all fixed and mobile med radio communications equipment.

IV. RESPONSIBILITIES UNDER THIS MOA

The local EMS Agencies, hospitals, and/or local governing body's responsibility is to comply with the FCC regulations.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

The LFEMS grants permission for all pre-hospital providers to use the med radio frequencies to transmit patient care communication from ambulance to ambulance and ambulance to hospital for the purpose of pre-hospital patient care according to FCC regulations.

VI. FUNDING

The funding to maintain, repair, replace, and license for all fixed and mobile med radio communications equipment is paid for from the LFEMS's Communication Fund. The fund is supported by the local hospitals and LFEMS general fund.

VII. EFFECTIVE DATE AND SIGNATURE

This MOA shall be effective upon the signature of parties listed below. It shall be in force from the date of original signature of both parties and shall not expire unless there is a change or loss of frequencies granted by the FCC. Both parties indicate agreement with this MOA by their signatures.

Signatures and Dates:

Lord Fairfax EMS Council, Inc.	**County of Clarke**
5/7/12	
Date	**Date**

Personnel Committee Meeting

May 7, 2012, 9:30 AM

Second Floor, Conference Room C
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.	*Description*

A. Expiration of Term for appointments expiring through July 2012.

05/12/2012 Summary: Additional information for consideration:

1) LFCC Notice Re Barbara Pickeral Lee – ineligible for reappointment to Lord Fairfax Community College Board

2) Shenandoah Valley Chief Local Elected Officials Consortium – Identify representative for Chief Local Elected Official. *"The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or than official's duly appointed designee."*

05/07/2012 Action: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board to review the list of up-coming vacancies on various boards and commissions. The motion carried as follows:

J. Michael Hobert - Aye
Barbara J. Byrd - Aye

The members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Byrd moved to reconvene in open session. The motion carried as follows:**

J. Michael Hobert - Aye
Barbara J. Byrd - Aye

and further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

J. Michael Hobert	-	Aye
Barbara J. Byrd	-	Aye

Following Closed Session, the Personnel Committee made the following recommendations:

- Bill Daniel - appoint to a four-year term on the Lord Fairfax Community College Board beginning July 1, 2012 and expiring June 30, 2016.
- David Ash - appoint the designee to the Shenandoah Valley Chief Local Elected Officials Consortium until such time as a replacement is named.
- Paul Jones - re-appoint to the Clarke County Industrial Development Authority for a four-year term expiring October 30, 2015.
- Betsy Fields - re-appoint to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2016.
- Paige Carter - re-appoint to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2016.
- Supervisors from the White Post, Buckmarsh and Berryville Districts recommend appointment of representatives from their respective districts to the Clarke County Planning Commission to serve four-year terms expiring on April 30, 2016.

B. Personnel Policy Joint Administrative Services Board Recommendation

5/7/2012 Summary: At their April 23, 2012 meeting, The Joint Administrative Services Board reviewed and unanimously approved forwarding the following proposed changes to the Personnel Committees of respective governing bodies for consideration.

4. Health Insurance: Retiree Group membership.

a. Government Personnel Policy Definition of Eligibility: "A regular full-time employee

that has served Clarke County for a minimum of 10 years, and who is eligible to draw retirement payments from the Virginia Retirement System, may be a part of the health insurance retiree group, if the employee elects to join this group within thirty-one days subsequent to the termination date. The premium for the retiree group membership shall be borne by the member and, if membership is discontinued, there is no eligibility for reinstatement. Dependents covered on the termination date can continue to be covered, but dependents cannot be added subsequent to the termination date."

b. School Personnel Policy Definition of Eligibility: "A regular full-time employee, or Food Service worker eligible for health group membership, that has served Clarke County Public Schools for a minimum of 10 years, and who is eligible to draw retirement payments from the Virginia Retirement System, may be a part of the health insurance retiree group, if the employee elects to join this group within thirty-one days subsequent to the termination date. The premium for the retiree group membership shall be borne by the member and, if membership is discontinued, there is no eligibility for reinstatement. Dependents covered on the termination date can continue to be covered, but dependents cannot be added subsequent to the termination date."

05/07/2012 Action: Following review, the Board of Supervisors recommended approval of paragraph a. as presented.

Appointments by Expiration Through July 2012

				Appt Date	Exp Date	Orig Appt Date:
October 2011						
Clarke County Industrial Development Authority			4 Yr			
Jones	Paul	Russell District		9/18/2007	10/30/2011	3/20/2007

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500

January 2012

Shenandoah Area Agency on Aging, Inc.			4 Yr			
Roper	Anthony	Sheriff		9/18/2007	1/31/2012	9/18/2007

10/11/2011 Term extended from 9/30/2011 to 01/31/2012 by request of SAAA Board

BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit

April 2012

Clarke County Planning Commission			4 Yr			
Bouffault	Robina Rich	White Post		1/17/2012	4/30/2012	1/17/2012

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

Kreider	Scott	Buckmarsh / Battletown	3/15/2011	4/30/2012	3/15/2011

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

Steinmetz, II	William	Berryville / Berryville	4/30/2008	4/30/2012	3/18/2008

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

May 2012

				Appt Date	Exp Date	Orig Appt Date:
Clarke County Historic Preservation Commission			4 Yr			
Fields	Betsy	Berryville District		4/20/2010	5/31/2012	4/20/2010

4/20/2010 Fill Unexpired Term M. Franklin

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Carter	Paige	White Post	5/20/2008	5/31/2012	

Reappointed 3/16/04

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

June 2012

Clarke County Sanitary Authority			4 Yr			
Jones	Harry C.	Secretary/Treasurer		6/17/2008	6/30/2012	

Reappointed 3/16/04

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Lord Fairfax Community College Board						
Lee	Barbara	Millwood / Pine Grove		3/18/2008	6/30/2012	3/16/2004

Replaces Wade G. Johnson, Sr.; 9/17/02-6/30/04; Reappointed 1st Full 3/16/04

1 Clarke County Member; 2 Term Limit

Lord Fairfax Emergency Medical Services Council			3 Yr			
Burns	Jason	Career Representative		5/19/2009	6/30/2012	5/19/2009

3 Clarke County Members; 3-year term; 1consecutive term limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies

Regional Airport Authority			4 Yr			
Crawford	John			5/20/2008	6/30/2012	

Reappoint 3/04

1 Clarke County Member; Members appointed by additional participating political subdivisions or directors appointed by existing political subdivisions shall also be appointed for 4-year terms.

July 2012

			Appt Date	Exp Date	Orig Appt Date:
Board of Social Services		4 Yr			
Overbey	William		2/21/2012	7/15/2012	2/21/2012

Serve remainder of unexpired term of Richard Davis

Appointed by BOS; 2 Term Limit; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

LFCC

Lord Fairfax Community College

Office of the President

April 26, 2012

David L. Ash
Clarke County Administrator
101 Chalmers Court
Berryville, VA 22611

Dear Mr. Ash:

Ms. Barbara Pickeral Lee will complete her second four-year term on the Lord Fairfax Community College Board on June 30, 2012. Appointed in July 2002, Barbara has completed a two-year unexpired term and two four-year terms; she is ineligible for reappointment at this time.

Please take this information to the Clarke County Board of Supervisors with the request for appointment of a new College Board member to represent Clarke County on our College Board for a four-year term from July 1, 2012 through June 30, 2016. Board members may serve two successive four-year terms but are not eligible for another appointment until two years following the ending date of the second four-year term.

I have enclosed a copy of the *LFCC College Board Bylaws* and a current membership roster. Please contact me at cstacy@lfcc.edu or (540) 868-7101 if you should have any further questions or concerns.

Sincerely,

Cheryl Thompson-Stacy
President

Enclosures

Middletown Campus
173 Skirmisher Lane
Middletown, VA 22645-1745
540-868-7000
540-868-7100 Fax

Fauquier Campus
6480 College Street
Warrenton, VA 20187-8820
540-351-1505
540-351-1540 Fax

Luray-Page County Center
334 North Hawksbill Street
Luray, VA 22835-1130
540-843-0722
540-843-0322 Fax

800-906-LFCC ▪ TTY (711) Virginia Relay ▪ http://www.lfcc.edu

Clarke County Committee Listing

			Appt Date	Exp Date
Berryville Area Development Authority				3 Yr
Boyles	Jerry	White Post	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell	3/16/2010	3/31/2013
Smart	Kathy	White Post	3/20/2012	3/31/2014
Berryville Area Development Authority Comprehensive Plan Committee				Open-End
Hobert	J. Michael		1/7/2008	
McKay	Beverly		3/20/2012	
Board of Septic & Well Appeals				4 Yr
Blatz	Joseph	Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Planning Commission Vice Chair	1/1/2012	12/31/2012
Ohrstrom, II	George	Planning Commission Chair	1/1/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Teetor	Alison	Staff Rep		
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
Board of Social Services				4 Yr
Brown	Dwight	2010 Vice Chair	7/15/2009	7/15/2013
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012
Overbey	William		2/21/2012	7/15/2012
Pierce	Edwin Ralph		2/21/2012	12/15/2014
Willingham	J. Lyndon		5/18/2010	7/15/2014
Board of Supervisors				4 Yr
Byrd	Barbara J.	Russell	1/1/2012	12/31/2015
Hobert	J. Michael	Chair, Berryville District	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood/Pine Grove	1/1/2012	12/31/2015
Weiss	David	Vice Chair - Buckmarsh/Blue Ridge	1/1/2012	12/31/2015
Board of Supervisors Finance Committee				1 Yr
Byrd	Barbara J.	BOS - Alternate	1/17/2012	12/31/2012
Dunning, Jr.	A.R.	BOS - Alternate	1/18/2011	12/31/2011
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
Board of Supervisors Personnel Committee				1 Yr
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012

			Appt Date	Exp Date
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
Board of Zoning Appeals				5 Yr
Borel	Alain F.	White Post	1/20/2009	2/15/2014
Caldwell	Anne	Millwood	1/19/2010	2/15/2015
Kackley	Charles	Russell	2/12/2008	2/15/2013
Means	Howard	Millwood	12/14/2009	2/15/2016
Volk	Laurie	Russell	1/20/2009	2/15/2014
Clarke County Historic Preservation Commission				4 Yr
Baker	H.M.	Russell	5/19/2009	5/31/2013
Bieschke	John K.	White Post	4/21/2009	5/31/2013
Fields	Betsy	Berryville District	4/20/2010	5/31/2012
Gilpin	Thomas T.	White Post	5/18/2010	5/31/2014
Hiatt	Marty	Buckmarsh/Blue Ridge	6/19/2007	5/31/2015
Nelson	Clifford	Russell/Planning Commission Rep	2/21/2012	4/30/2013
Clarke County Industrial Development Authority				4 Yr
Armbrust	Wayne	Secretary/Treasurer	8/19/2008	10/30/2012
Cochran	Mark		10/18/2011	10/30/2013
Frederickson	Allan	White Post	12/15/2009	10/30/2013
Jones	Paul	Russell District	9/18/2007	10/30/2011
Juday	David	Vice Chair	12/21/2010	10/30/2014
Pierce	Rodney	Chair	8/19/2008	10/30/2012
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012
Clarke County Library Advisory Council				4 Yr
Al-Khalili	Adeela		4/19/2011	4/15/2015
Badanes	Joyce		4/20/2010	4/15/2014
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Curran	Christopher		5/16/2006	4/15/2013
Foster	Nancy		4/17/2012	4/15/2016
Hudson	Kathy		4/20/2010	4/15/2013
Kalbian	Maral		4/19/2011	4/15/2015
Meeks	Robert B.		4/19/2011	4/15/2015
Wolk	Susan		4/17/2012	4/15/2016
Zinman	Maxine		4/19/2011	4/15/2015
Clarke County Litter Committee				1 Yr
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012
Teetor	Alison	Staff Rep		

			Appt Date	Exp Date
Clarke County Planning Commission				4 Yr
Bouffault	Robina Rich	White Post	1/17/2012	4/30/2012
Brumback	Clay	White Post / Greenway	6/15/2010	4/30/2014
Caldwell	Anne	Millwood / Chapel; Vice Chair	4/21/2009	4/30/2013
Kreider	Scott	Buckmarsh / Battletown	3/15/2011	4/30/2012
McFillen	Thomas	Berryville / Berryville	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh	3/17/2009	4/30/2013
Ohrstrom, II	George	Russell / Longmarsh; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Steinmetz, II	William	Berryville / Berryville	4/30/2008	4/30/2012
Thuss	Richard	Buckmarsh / Battletown	4/20/2010	4/30/2014
Turkel	Jon	Millwood / Chapel	9/15/2011	4/30/2015
Clarke County Sanitary Authority				4 Yr
Dunning, Jr.	A.R.	White Post District Member	12/15/2009	1/5/2014
Jones	Harry C.	Secretary/Treasurer	6/17/2008	6/30/2012
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	Vice Chair	12/15/2009	1/5/2013
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Williams	Ian R.	Chair	11/18/2008	1/5/2013
Conservation Easement Authority				3 Yr
Buckley	Randy	White Post	1/1/2011	12/31/2013
Engel	Peter		12/15/2009	12/31/2012
Mackay-Smith	Wingate E.	Chair	1/1/2011	12/31/2013
Ohrstrom, II	George	Planning Commission Rep	4/20/2010	4/30/2013
Teetor	Alison	Clerk - Staff Representative		
Thomas	Walker	Fills unexpired term of Pat McKelvy	1/1/2011	12/31/2012
Wallace	Laure		10/18/2011	12/31/2013
Weiss	David	BOS - Appointed Member	1/17/2012	12/31/2012
Constitutional Officer				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
County Administrator				
Ash	David L.	County Administrator	3/19/1991	
Economic Development Advisory Committee				4 Yr

			Appt Date	Exp Date
Barb	Jim	Real Estate Rep, Business Owner	11/17/2009	12/31/2013
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Rep	2/21/2012	12/31/2015
Dunning, Jr.	A.R.	BOS Rep, SA Rep, Business Owner	1/18/2011	12/31/2011
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.		8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	8/17/2010	8/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Handley Regional Library Board				4 Yr
Myer	Tamara	Town of Boyce	9/15/2009	11/30/2013
Joint Administrative Services Board				Open-End
Ash	David L.	County Administrator		
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
Judge	Tom	Staff Representative		
Keeler	Sharon	Treasurer		
Murphy	Michael	School Superintendent		
Schutte	Charles	School Board Representative	1/8/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
Joint Building Committee of the Joint Government Center				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
Weiss	David	Board of Supervisors Representative	1/17/2012	12/31/2012
Legislative Liaison and High Growth Coalition				1 Yr
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
Lord Fairfax Community College Board				4 Yr
Lee	Barbara	Millwood / Pine Grove	3/18/2008	6/30/2012
Lord Fairfax Emergency Medical Services Council				3 Yr
Burns	Jason	Career Representative	5/19/2009	6/30/2012
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Wagaman	Julie	Medical Professional	6/30/2010	6/30/2013
Northern Shenandoah Valley Regional Commission				1 Yr
McKay	Beverly	BOS - Appointed Member	1/17/2012	12/31/2012
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Teetor	Alison	Citizen Representative	10/18/2011	1/23/2013

			Appt Date	Exp Date
Northwestern Community Services Board				3 Yr
Harris	Lucille		12/21/2010	12/31/2012
Stieg, Jr.	Robert		3/20/2012	12/31/2014
Northwestern Regional Jail Authority				1 Yr
Ash	David L.	BOS - Appointed Member	1/17/2012	12/31/2012
Byrd	Barbara J.	BOS - Liaison Alternate	1/17/2012	12/31/2012
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	James		1/17/2012	12/31/2015
Northwestern Regional Juvenile Detention Center Commission				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Wyatt	James		11/18/2008	12/20/2012
Old Dominion Alcohol Safety Action Policy Board & Division of Court Services				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
Old Dominion Community Criminal Justice Board				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
Our Health				3 Yr
Shipe	Diane		3/15/2010	3/15/2013
Parks & Recreation Advisory Board				4 Yr
Heflin	Dennis	White Post Rep	9/16/2008	12/31/2012
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
Huff	Ronnie	Town of Berryville Rep	1/1/2012	12/31/2015
Jones	Paul	At-Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell Rep	11/18/2008	12/31/2012
McCall	Michael A.	School Board Rep		12/31/2004
Rhodes	Emily	Buckmarsh	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville	5/18/2010	12/31/2013
Trenary	Randy	School Board Representative	1/5/2012	12/31/2012
Wisecarver	Steve	Appointed by Town of Boyce	2/2/2010	12/31/2013
People Inc. of Virginia				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/17/2010	7/31/2013
Regional Airport Authority				1 Yr
Ash	David L.	BOS - Alternate	1/17/2012	12/31/2012
Crawford	John		5/20/2008	6/30/2012
Weiss	David	BOS - Liaison	1/17/2012	12/31/2012
Shenandoah Area Agency on Aging, Inc.				4 Yr

			Appt Date	Exp Date
Hudson	John		8/17/2010	9/30/2014
Roper	Anthony	Sheriff	9/18/2007	1/31/2012
The 150th Committee				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Johnston	Charles	Staff Representative HPC	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert		1/18/2011	12/31/2015
Weiss	David	BOS - Appointed Member	2/15/2011	12/31/2015

Board of Supervisors Work Session

May 7, 2012 10:00 am

Second Floor, Conference Rooms C
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.	*Description*

A. **Energy Management Update – Planet Footprint**

05/07/2012 Summary: Alison Teetor will provide an update on the energy management program including next steps.

At the Work Session, Alison Teetor presented an initial report from the energy management tracking contractor providing samples of the charts, graphs, comparisons and reports available from the system. The report summarized energy usage from 57 electric meters, 4 natural gas meters, and 2 LP gas accounts. Water and sewer usage is not tracked at this time. Alison will be working with the contractor to correct reporting and identification errors, ensure that missed accounts are captured and requesting that historical data be entered in order to make trend analysis possible. No action by the Board required.

B. **Update Spout Run TMDL**

05/07/2012 Summary: Alison Teetor will provide an update on the Spout Run TMDL, along with a draft grant proposal and letter of support. There is no financial commitment beyond in-kind assistance for this project.

At the Work Session, Alison Teetor presented an update on the process for Spout Run TMDL providing the anticipated sources of bacteria and sediment, as well as potential mitigation activities such as stream fencing, stream bank restoration projects and failing septic system repair. She advised the Board that a coalition of local environmentally oriented groups are working together to implement a plan to clean up the Spout Run watershed and requested the Board support the coalition's efforts by endorsing a request for a Chesapeake Bay Small Watershed Grant.

Supervisor Staelin moved to endorse a request for a Chesapeake Bay Small Watershed Grant. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

C. **Convenience Center Update**

05/07/2012 Summary: David Ash will preview Clarke County Convenience Center site construction and

operation estimates.

At the Work Session, David Ash presented an overview of the location, construction estimates and operation costs of the proposed Convenience Center. Additional discussion was requested upon receipt of the lease agreement; and if available, discussion shall continue at the May 15 regular meeting.

D. **VPA Grant Letter**

05/07/2012 Summary: Request for Support of the Port Of Virginia Economic and infrastructure Development Zone Grant Program from Sean T. Connaughton, Secretary of Transportation.

At the Work Session, **Supervisor Staelin moved to adopt the resolution as presented and further moved to transmit the resolution with cover letter to local state representatives. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

E. **Closed Session**

- §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
- §2.2-3711-A3 Acquisition or disposition of publicly-held property.

At the Work Session: **Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel and §2.2-3711-A3 Acquisition or disposition of publicly-held property. The motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Byrd moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

and further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

No action was taken on matters discussed in Closed Session.

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: May 7, 2012
SUBJECT: Energy Management Update – Planet Footprint

Tracking energy usage through utility bills is critical to understanding opportunities for energy savings. Tracking involves data entry and energy use analysis. Between 2007 and 2010, energy tracking has been completed by staff using the EPA Energy Star Portfolio. In addition, Ruby Miller duplicates the data entry for cost analysis purposes.

In September 2011 the County contracted with an energy management firm, Planet Footprint (PF), to input and analyze the County's energy use. The purpose of hiring this outside firm was to reduce the amount of time spent by County staff entering energy bills while providing expertise in the analysis of the data. The contract for one year is $1,500.

Project Deliverables

- Monthly tracking of all Electric & Gas utility accounts.
- Complete account information starting FY 2010
- Data checked for completeness & unexpected changes (Anomalies)
- Accounts grouped by responsibility: ie. Administration, Maintenance, Social Service, Parks & Rec, etc.
    - track energy use at County and Department level
    - understand department and account level consumption and trends
    - view unexpected changes from previous quarters (Anomaly Reports)
- quarterly reports and performance review
- track progress toward Energy Management Plan goals
- **reduce costs through energy conservation**

Quarterly Reports

- Planet Footprint e-mails a *Service Scorecheck* to designated contacts in your organization. The Service Scorecheck is a simple report that includes:
    - A summary of organization-wide year to date performance across all key environmental issues.
    - Details of major performance anomalies that may require action (consumptions spikes, incorrect billing etc).
    - Outstanding data and information issues that need followup
    - General environmental news and information of any relevant developments or changes on the environmental 'landscape'

Promote Energy Management Efforts

- Planet Footprint can work with us to promote our sustainability activities to the wider community
    - Performance reports on our website
    - Media promotion – they will work with us to issue press releases promoting our transparent environmental performance monitoring and reporting

Current Report

The current report is an initial summary of data collected from July 2010 through December 2011. A total of 57 electric meters, 4 natural gas, and 2 LP accounts were analyzed. This includes all county accounts for electricity, natural gas, lp gas, and fuel oil. In addition electric use for all school sites was recorded. No water use was provided. The data is provided on a web page http://www.planetfootprint.us/Subscribers/orgs/ckc specific to Clarke County. All the data and analysis are provided on this site. Briefly the County spent $647,487.06 on energy, not including water or natural gas, lp gas, and fuel oil for the schools. One of the reports, detailing overall energy usage, is attached. There are similar reports for individual buildings, detailed spreadsheets with invoices attached for each billing cycle, and quarterly data summaries for each bill.

Next Steps

- Account collection tidy up – as this is the first cycle of data collection and reporting, a few errors and organization issues must be clarifies and corrected. This will be accomplished by:
  - Review all accounts for any collection issues and work to resolve any identified
  - Ensure all accounts are captured (eg. Animal Shelter, gas for schools)
  - Government Centre – copy of invoices, authorization from Town to collect data
  - Confirm property accounts to be linked
- Deliver a Quarterly Performance Review to Key Sustainability and Assets Managers/Staff
  - Review account anomalies
  - Review broad year to date performance across key properties
- Expanded use
  - Assign responsibilities and organization references for tailored reporting
  - Scope possibility of incorporating historical ESPM data and integrating ongoing PF collection with ESPM (possible additional fee)

Clarke County

Organization Footprint - ENERGY

(not including street lighting)

Quarter ending Dec 31, 2011

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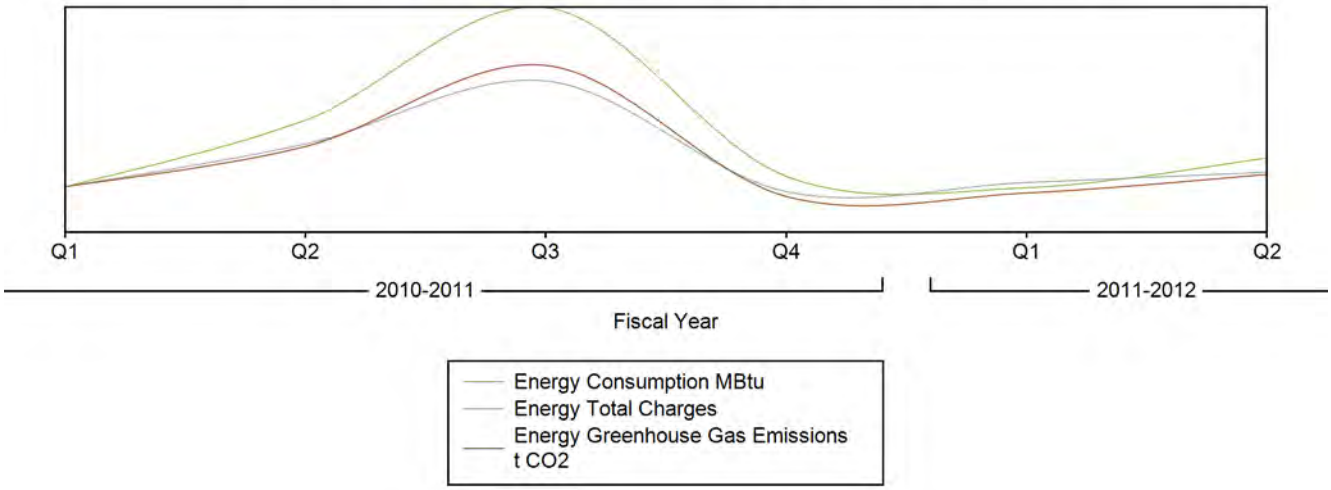
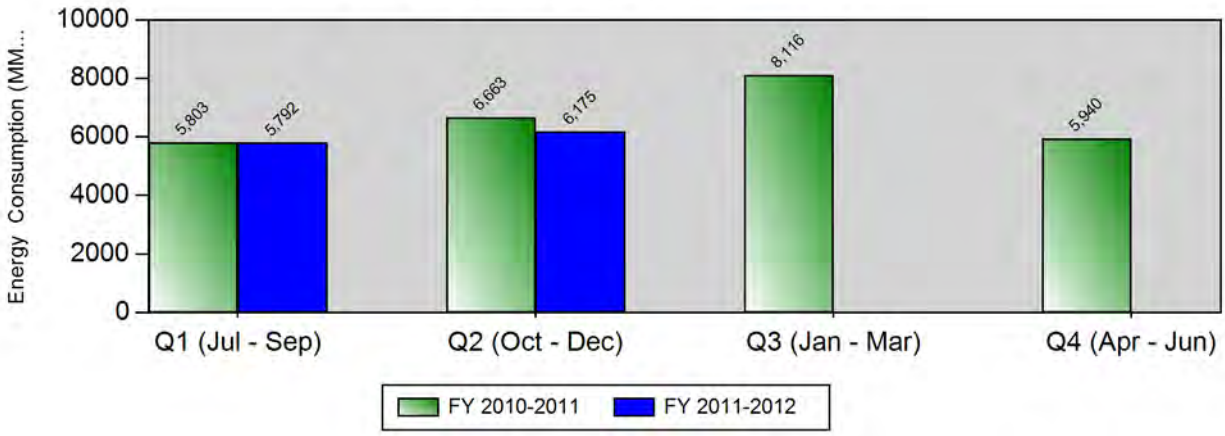
Part A: Stand-alone Performance Over Time

Overall Seasonal and Year-to-Year Trend

(For detail see following sections and Planet Footprint's detail reports and data.)

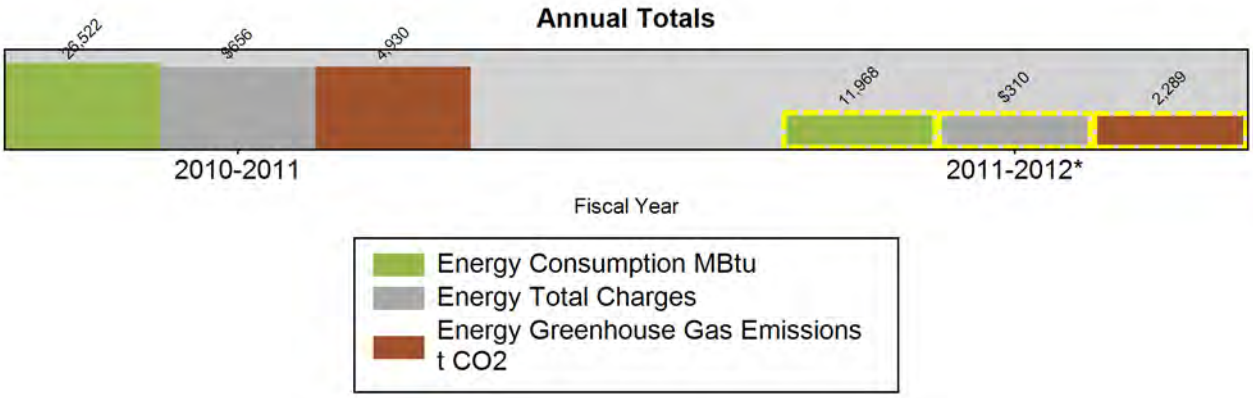


Quarterly Comparison to Previous Years



Totals on these graphs may not reconcile to totals in other report sections because time-based trend analysis intentionally excludes assets that have substantially incomplete data collection history.

Annual Totals



* Total for final year shows fiscal year-to-date only, up to and including quarter 2 of Fiscal Year 2011-2012.

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Part B: Annual Energy Mix (last 4 quarters)

	Mix	Consumption (MBtu)	Total Charges	GHG t CO2e	Unit cost per MBtu	GHG Coefficient (t CO2e / MBtu)
Electricity	86.68%	22,558	$589,998.42	4,635	$26.15	0.205
Natural Gas	5.76%	1,498	$15,152.83	80	$10.11	0.053
Bottled Gas	5.69%	1,480	$31,462.42	94	$21.26	0.063
Heating Oil	1.87%	488	$10,873.38	36	$22.30	0.074
All Energy		**26,023**	**$647,487.06**	**4,844**	**$24.88**	**0.186**

Part C: Comparisons with other Local Governments

Clarke County is a candidate for comparison with the following groups:

Comparison	Candidates
Local Governments in a climate of Less than 2,000 CDD and less than 4,000 HDD that don't operate water infrastructure.	6
Local Governments that don't operate water infrastructure.	18

About Corporate Comparisons

Your organization's performance is shown against the best, mean and median of several groupings:*

- Local governments located in a particular climate zone
- All local governments
Only local governments that subscribe to the Planet Footprint service are included in the comparisons.

Planet Footprint further improves the equity of comparisons by applying indicators that bring compared local governments to a 'level playing field' based on indicators, for example, 'Energy consumption per resident per day'. These indicators are divided into 'Primary Indicators' (the results for which are shown as graphs) and 'Secondary Indicators' (the results for which are shown in a table below the Primary Indicator graphs).

Each organization's data must meet a standard of completeness to qualify for comparison with other organizations.

For further information on how comparisons are carried out please contact Planet Footprint.

** Best is based on performance over the most recent four quarters.*

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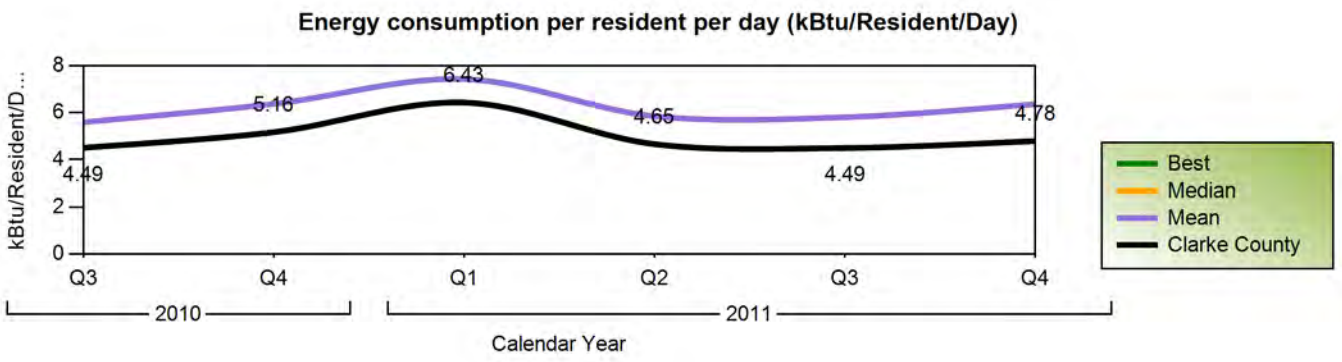
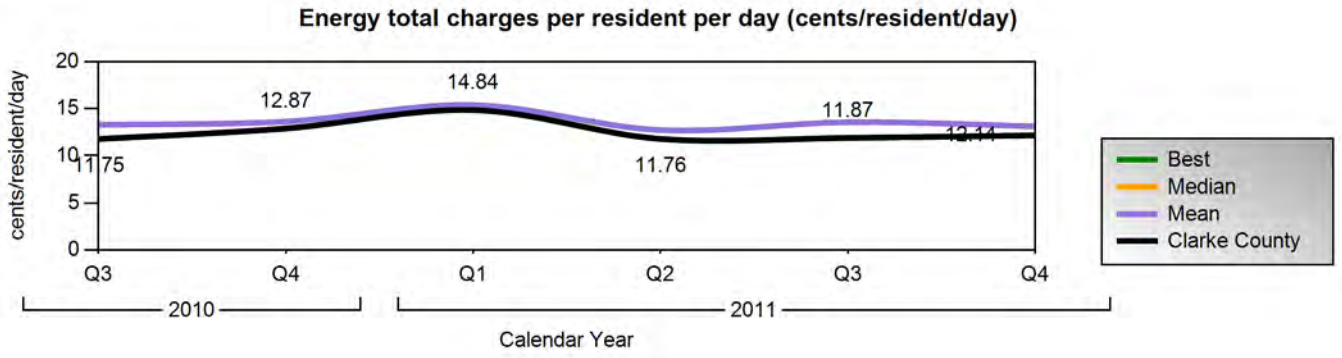
Clarke County

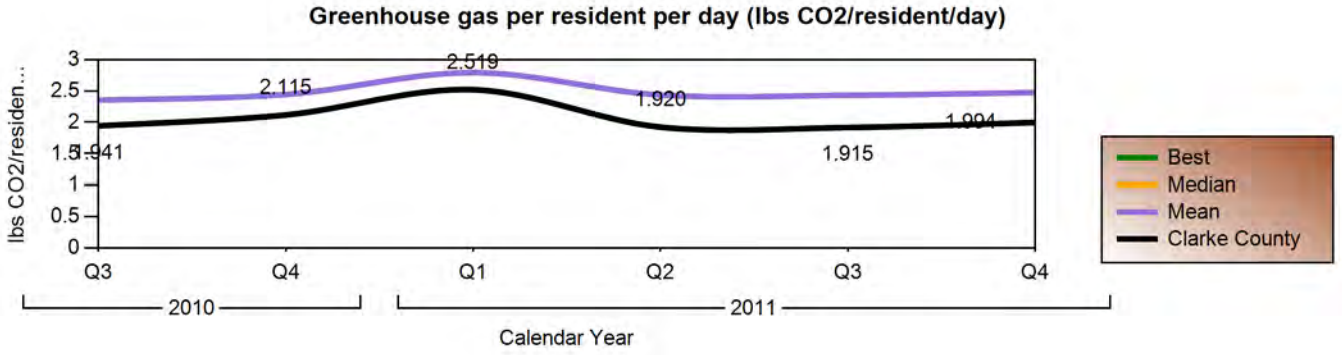
Comparison of:
within the following local government grouping:

Clarke County

Local Governments in a climate of Less than 2,000 CDD and less than 4,000 HDD that don't operate water infrastructure.







			Organizations	Oct - Dec 2011			
				Best	Median	Mean	Clarke County
	Energy consumption per resident per day	kBtu/Resident/Day	2	4.78	6.35	6.35	4.78
	Energy total charges per resident per day	cents/resident/day	2	12.14	13.10	13.10	12.14
	Greenhouse gas per resident per day	lbs CO2/resident/day	2	1.994	2.473	2.473	1.994

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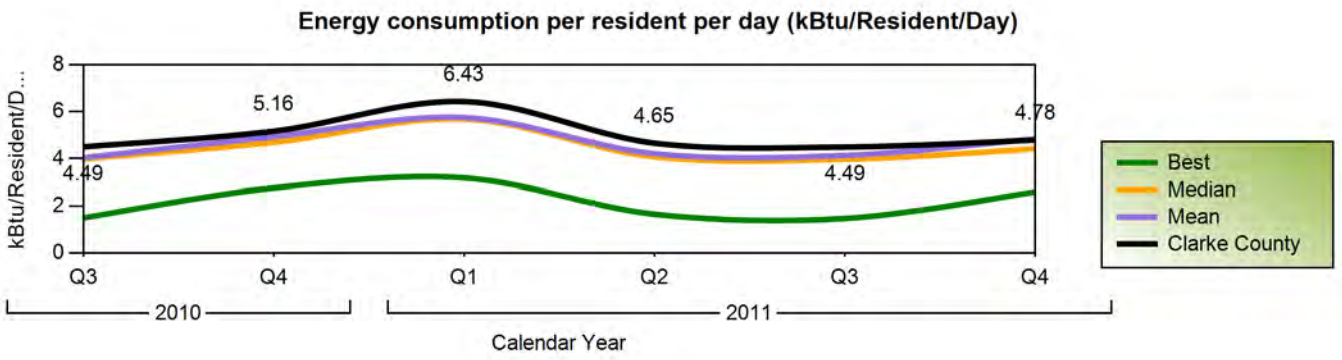
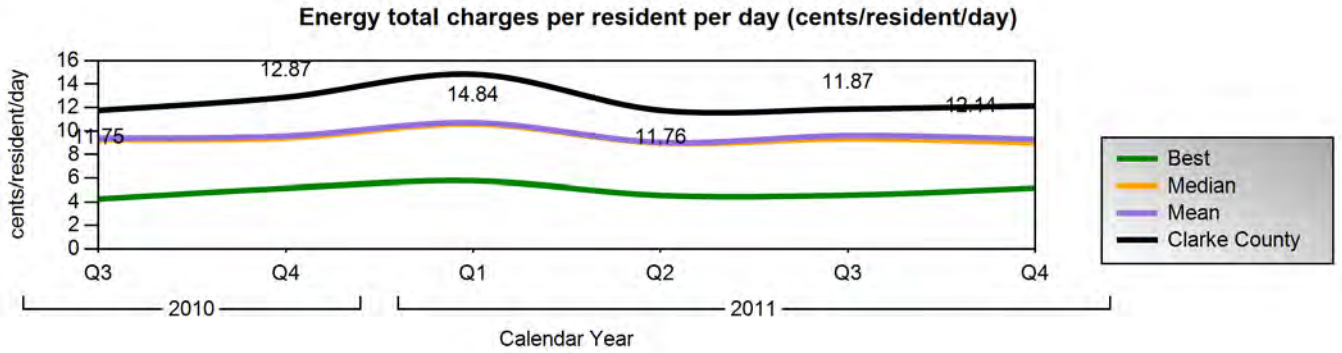
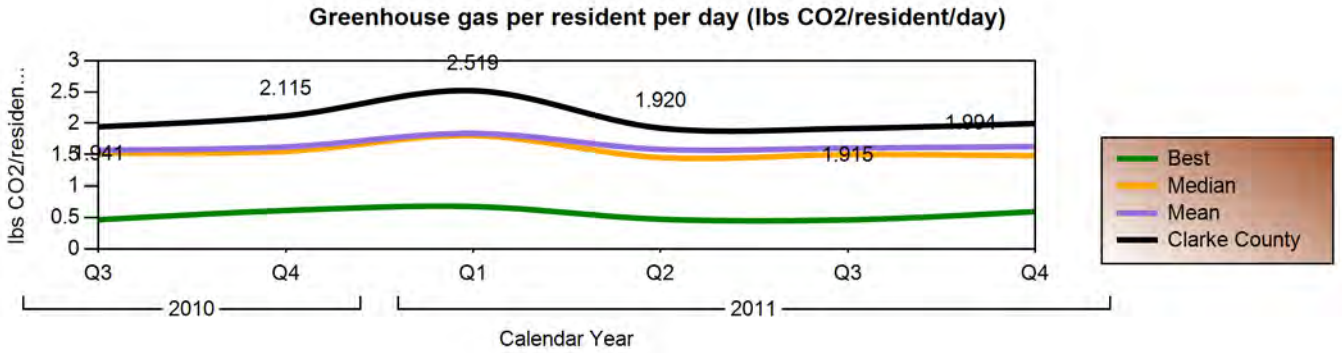
Comparison of: **Clarke County**

within the following local government grouping: **Local Governments that don't operate water infrastructure.**







			Organizations	Oct - Dec 2011			
				Best	Median	Mean	Clarke County
	Energy consumption per resident per day	kBtu/Resident/Day	4	2.58	4.41	4.83	4.78
	Energy total charges per resident per day	cents/resident/day	4	5.17	8.98	9.30	12.14
	Greenhouse gas per resident per day	lbs CO2/resident/day	4	0.594	1.479	1.626	1.994

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Part D: Service Summaries (Last Five Quarters)

Energy Sources			Fiscal Year 2010-2011			Fiscal Year 2011-2012	
			Q2	Q3	Q4	Q1	Q2
Electricity	Electricity Consumption	cons (kWh)	1,692,004	1,931,642	1,521,702	1,553,114	1,604,959
	Electricity Usage Charges	usage ($)	70,101	76,478	65,273	66,107	57,102
	Electricity Service Charges	service ($)	82,861	89,091	71,742	76,389	87,400
	Electricity Total Charges	total ($)	153,321	165,676	137,191	142,569	144,562
	Electricity Green Consumption	green cons (kWh)	0	0	0	0	0
	Electricity GHG Emissions	GHG (tons)	1,186	1,354	1,067	1,089	1,125
Natural Gas	Gas Consumption	cons (ccf)	4,856	8,831	3,105	216	2,422
	Gas Usage Charges	usage ($)	3,348	6,420	2,243	155	1,688
	Gas Service Charges	service ($)	1,548	2,501	999	283	864
	Gas Total Charges	total ($)	4,896	8,921	3,242	437	2,552
	Gas GHG Emissions	GHG (tons)	27	48	17	1.179	13
Bottled Gas	Bottled Gas Consumption	cons (gal)	3,428	5,205	3,264	3,712	4,079
	Bottled Gas Usage Charges	usage ($)	n/a	n/a	n/a	n/a	n/a
	Bottled Gas Service Charges	service ($)	n/a	n/a	n/a	n/a	n/a
	Bottled Gas Total Charges	total ($)	6,465	9,648	6,658	7,109	8,046
	Bottled Gas GHG Emissions	GHG (tons)	20	30	19	21	24
Heating Oil	Heating Oil Consumption	cons (gal)	571	1,036	951	962	571
	Heating Oil Usage Charges	usage ($)	n/a	n/a	n/a	n/a	n/a
	Heating Oil Service Charges	service ($)	n/a	n/a	n/a	n/a	n/a
	Heating Oil Total Charges	total ($)	1,524	3,185	3,065	3,099	1,524
	Heating Oil GHG Emissions	GHG (tons)	5.822	11	9.691	9.798	5.822

Other Indicators		Fiscal Year 2010-2011			Fiscal Year 2011-2012	
		Q2	Q3	Q4	Q1	Q2
Population	population	14,034	14,034	14,034	14,034	14,034

Notes:

1 kWh = 3,412 Btu, 1 metric ton = 2,205 lbs

For details by account see Planet Footprint Service Detail Data and Invoice Detail Data sets - available from our website.

Please contact Planet Footprint on 1-800-859-3803 or support@planetfootprint.us should you have any questions regarding this report.

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MEMORANDUM

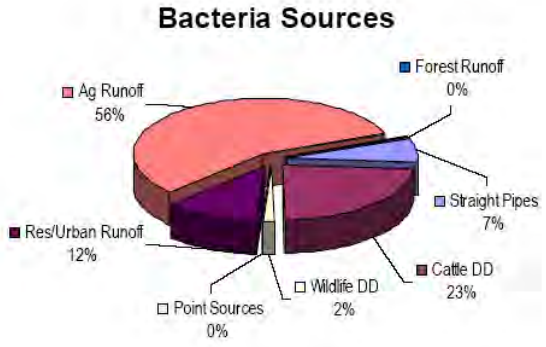
TO: Board of Supervisors, David Ash
FROM: Alison Teetor
SUBJECT: Update Spout Run TMDL
DATE: April 27, 2012

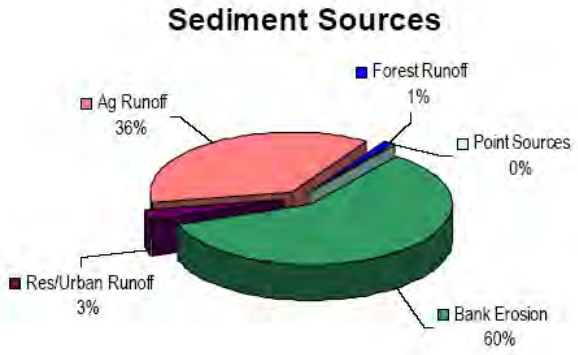
Spout Run has been designated an impaired waterway by the Department of Environmental Quality (DEQ) due to levels of bacteria and sediment that exceed water quality standards. Because of this designation a Total Maximum Daily Load (TMDL) study was completed in 2009 for Spout Run to identify sources of pollution and reductions needed to attain water quality standards. This is a similar process to that which has recently been completed for the Chesapeake Bay Watershed.

In order to develop the TMDL for Spout Run, DEQ conducted a series of meetings in the County to explain the TMDL process and requirements and get input from local stakeholders and citizens to make sure that the technical aspects of the study (including model inputs and assumptions) were accurate as well as acceptable to the community. In March 2010 the TMDL study was published.

A TMDL considers point sources such as residential, municipal, or industrial discharges and non-point sources such as residential, urban, or agricultural runoff. DEQ used a computer model to track bacteria from the source, to the land, to the stream, and then downstream to the Shenandoah River. To make sure that the predictions were accurate, the model was compared to bacteria samples collected from the stream from 1991 to 2008. The model was found to be accurate within about 5% of the measured data. For predicting sediment loads, DEQ used a computer model that considered the slope, soils, land cover, erodibility, and runoff to estimate the amount of soil eroded in the watershed and deposited in Spout Run. Similarly to the bacteria model, the sediment model was calibrated against real-world suspended sediment and flow measurements taken from the stream.

For Spout Run the following Pie Charts depict the sources for bacteria and sediment as identified through the study.





After figuring out where the bacteria and sediment in Spout Run are currently coming from, the computer models were used to figure out how much bacteria and sediment loads need to be reduced to clean up Spout Run and its tributaries. The following tables describe the reduction needs. More detailed results can be found in the report.

Source	Bacteria Reduction Needed (%)		
	Page Brook	Roseville Run	Spout Run
Straight Pipes	100%	100%	100%
Cattle DD	91%	83%	67%
Wildlife DD	0%	0%	0%
Permitted Point Sources	0%	0%	0%
Agricultural Runoff	50%	50%	67%
Residential/Urban Runoff	91%	83%	67%
Forest Runoff	0%	0%	0%

Source	Sediment Reduction Needed (%)
Res/Urban	30%
Crop	30%
Pasture	30%
Degraded Riparian Pasture	67%
Forest	0%
Transitional	30%
Point Sources	0%
Bank Erosion	67%

These are the basic results of the TMDL study. The current phase of the project is the development of the Implementation Plan, which was kicked off on April 3, 2012. This is the plan that lays out how the reduction goals will be reached. Typical ways that the reductions can be made include:

- Fencing out cattle from streams and provide alternative water sources
- Conducting stream bank restoration projects in areas where banks are actively eroding
- Leave a band of 35 – 100 ft along the stream natural so that it buffers or filters out bacteria and sediment from farm or residential land (a riparian buffer)
- Find and fix failing septic systems
- Pick up pet waste on residential and commercial land

These and other actions will be listed in the implementation plan with associated costs and how much of each action it will take to meet the goals. The clean-up plan will also identify potential sources of money to help in the clean-up efforts. Most of this money will probably be available in the form of cost-share programs, which share the cost of improvements with the landowner.
Here is the link to the report.
http://www.deq.virginia.gov/portals/0/DEQ/Water/TMDL/apptmdls/shenrvr/spout.pdf

A substantial grassroots effort has been initiated to bring funding in to help with development and implementation of the plan. The following partners have agreed to help with the effort to clean-up the Spout Run watershed.

- Trout Unlimited
- Clarke County Planning Department
- Lord Fairfax Soil and Water Conservation District
- The Downstream Project
- Piedmont Environmental Council
- Friends of the Shenandoah River
- Virginia Department of Conservation and Recreation
- Virginia Department of Environmental Quality
- Northern Shenandoah Valley Regional Commission

- Interstate Commission on the Potomac River Basin

Attached is a draft grant proposal and letter of support. There is no financial commitment beyond in-kind assistance for this project. To further the project I would request that the Board authorize the Chair to sign the attached letter.

C-SPOUT RUN:

Building a Model for Comprehensive Watershed Restoration and Community-Based Stewardship

Project Abstract

This project will build upon an existing community partnership, formed to restore water quality and aquatic habitat in the Spout Run watershed through private landowner stewardship and an innovative multimedia outreach campaign. This initiative with be furthered through two targeted streambank restoration projects designed to maximize reductions in nutrient and sediment loading from agricultural land, and restore riparian and aquatic habitat to support reintroduction of brook trout in Spout Run. Restoration projects will utilize natural stream channel design techniques, and will be implemented in concert with additional best management practices including livestock exclusion on agricultural properties. In addition, a "Beautiful Buffers" program will be developed to encourage residential landowners to plant streamside buffers in areas falling within the county's stream protection overlay district. A targeted neighborhood stewardship program will be implemented in a highly visible subdivision located directly on Roseville Run, a tributary of Spout Run. Homeowners will be encouraged to reduce their stormwater footprint by installing rain barrels and a series of rain gardens to treat rooftop runoff. The highlight of this neighborhood stewardship program will be a contiguous 1000 foot riparian buffer, which will serve as a demonstration of how residential buffers can be designed to serve as an attractive landscape feature. In order to address urban sources of nutrients and sediment in the watershed, a stormwater retrofit will be completed based upon the results of a county wide assessment of retrofit opportunities using a new and innovative tree planting BMP developed by the Center for Watershed Protection.

Project Partners

- Trout Unlimited
- Clarke County Planning Department
- Lord Fairfax Soil and Water Conservation District
- The Downstream Project
- Piedmont Environmental Council
- Friends of the Shenandoah River
- Virginia Department of Conservation and Recreation
- Virginia Department of Environmental Quality

May 7, 2012

Amanda Bassow
National Fish and Wildlife Foundation
1133 Fifteenth Street, N. W.
Washington, DC 20005

Re: Chesapeake Bay Small Watershed Grant: *C-Spout Run*

Dear Ms. Bassow,

I am writing to express support for Clarke County's Chesapeake Bay Small Watershed Grant to foster enhanced landowner stewardship and the restoration of riparian and aquatic habitat in the Spout Run watershed. There is a critical need for projects that target restoration activities to maximize pollutant reductions while restoring habitat of significant ecological value in the Chesapeake Bay watershed today. If we are to meet the aggressive nutrient and sediment reductions established through the Chesapeake Bay TMDL, local governments will not only need to encourage the targeted implementation of practices that address the greatest sources of nutrients and sediment, but also those that restore natural resources of local significance. In order to truly improve water quality in our local streams and the Chesapeake Bay, a comprehensive and inclusive approach that considers agricultural, residential and urban pollutant loads is necessary. The holistic nature of the C-Spout Run project and the partnership that is behind it make it an excellent opportunity to improve a unique and ecologically valuable local stream and the Chesapeake Bay.

Spout Run is one of several spring creeks in the Shenandoah Valley that shows great promise for the reintroduction of brook trout. The local watershed community is both aware of, and enthusiastic about the streams potential to support a coldwater fishery. However, Spout Run and its tributaries are currently listed on Virginia's 303(d) list for a biological impairment due to excess sediment, and an *E.coli* impairment. A TMDL was developed for Spout Run in 2010, and an implementation plan is currently under development. Consequently, the local community has been actively engaged in the process of identifying measures that can be taken to restore the stream. Based on the findings of the TMDL study, much of the sediment in Spout Run is coming from the streambanks (approximately 60% of the total load). This means that in order to address the biological impairment, considerable streambank stabilization will be needed. Based on local knowledge of the watershed and preliminary stream surveys, it is clear that there are several sections of streambank that are contributing a large portion of the overall sediment load. This project will strategically target these stream segments.

The C-Spout Run project has engaged a diverse group of local stakeholders including non profits, local government and state agencies. The partnership that is in place in the watershed today will facilitate a comprehensive approach to watershed restoration that effectively addresses residential, urban and agricultural sources of bacteria and sediment in Spout Run. This holistic approach to improving water quality is critical to fostering broad based community stewardship, which was called for in the President's Executive Order for the Chesapeake Bay and associated action plan. Engaging the local community to do their part to reduce runoff from their roofs, lawns, pastures and parking lots will play an important role in cleaning up the Chesapeake Bay as well as our local rivers and streams.

Clarke County will be responsible for coordinating and developing the private landowner stewardship in the residential and urban areas of the watershed. This will include:

- Coordinating with the Interstate Commission on the Potomac River Basin (ICPRB) to conduct rain barrel workshops.
- Developing "attractive" riparian buffer program to begin vegetating setbacks in residential areas
- Working with the Center for Watershed Protection to identify 1-2 high priority stormwater projects in the watershed for targeting reforestation

We believe that this project will place a critical role in improving water quality and the overall health of Spout Run. We fully support this proposal. Please feel free to contact our Natural Resource Planner, Alison Teetor, (540) 955-5134, should you have any questions about Clarke County's role in this project.

Sincerely,

J. Michael Hobert
Chair, Clarke County Board of Supervisors

Citizen Convenience Center
Perry Quarry

Clarke County Board of Supervisors
May 7, 2015
Work Session

By
David Ash

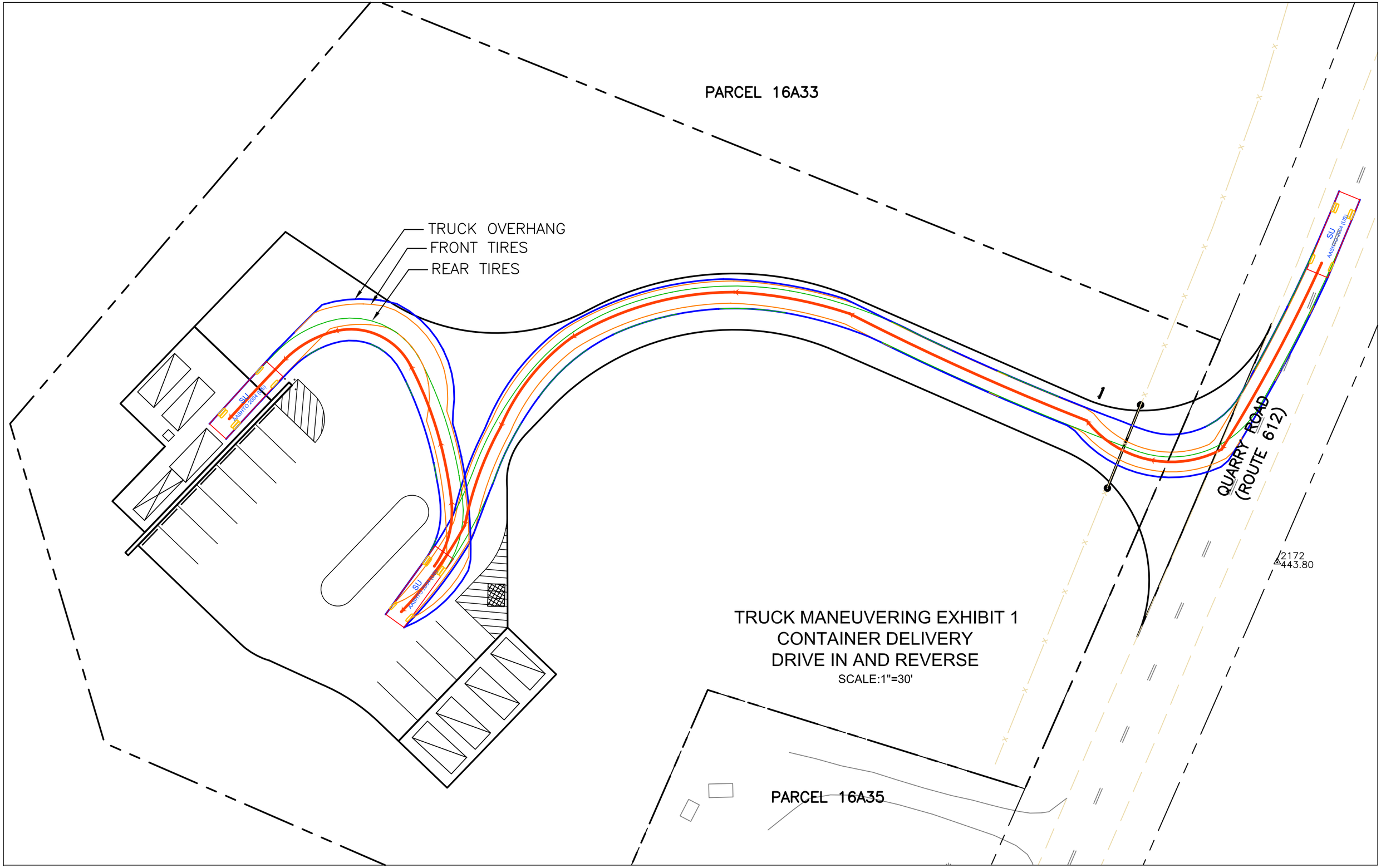
CLARKE COUNTY CITIZEN CONVENIENCE CENTER
OVERALL MAP

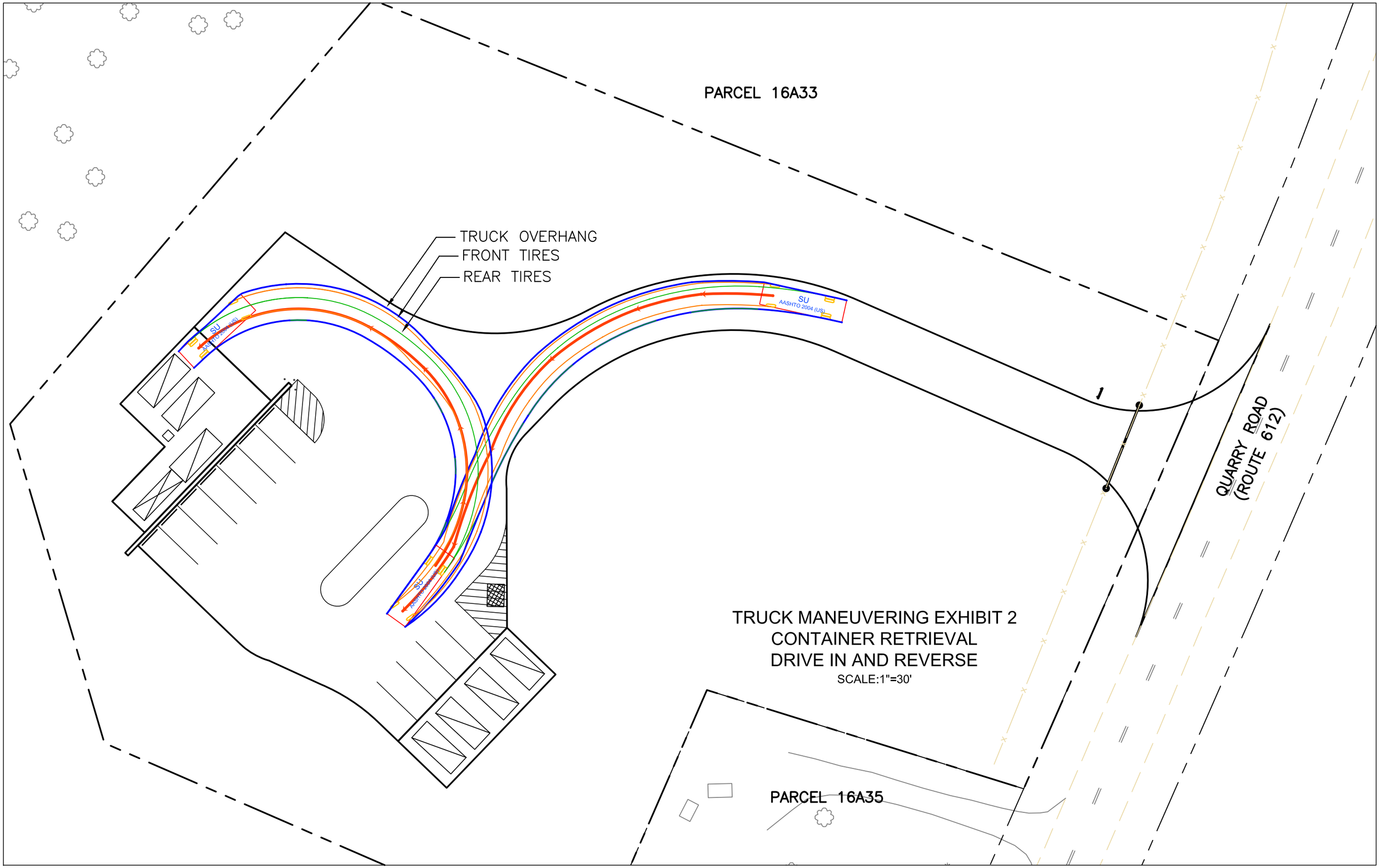
CHESTER ENGINEERS

THE COUNTY OF CLARKE VIRGINIA 1836

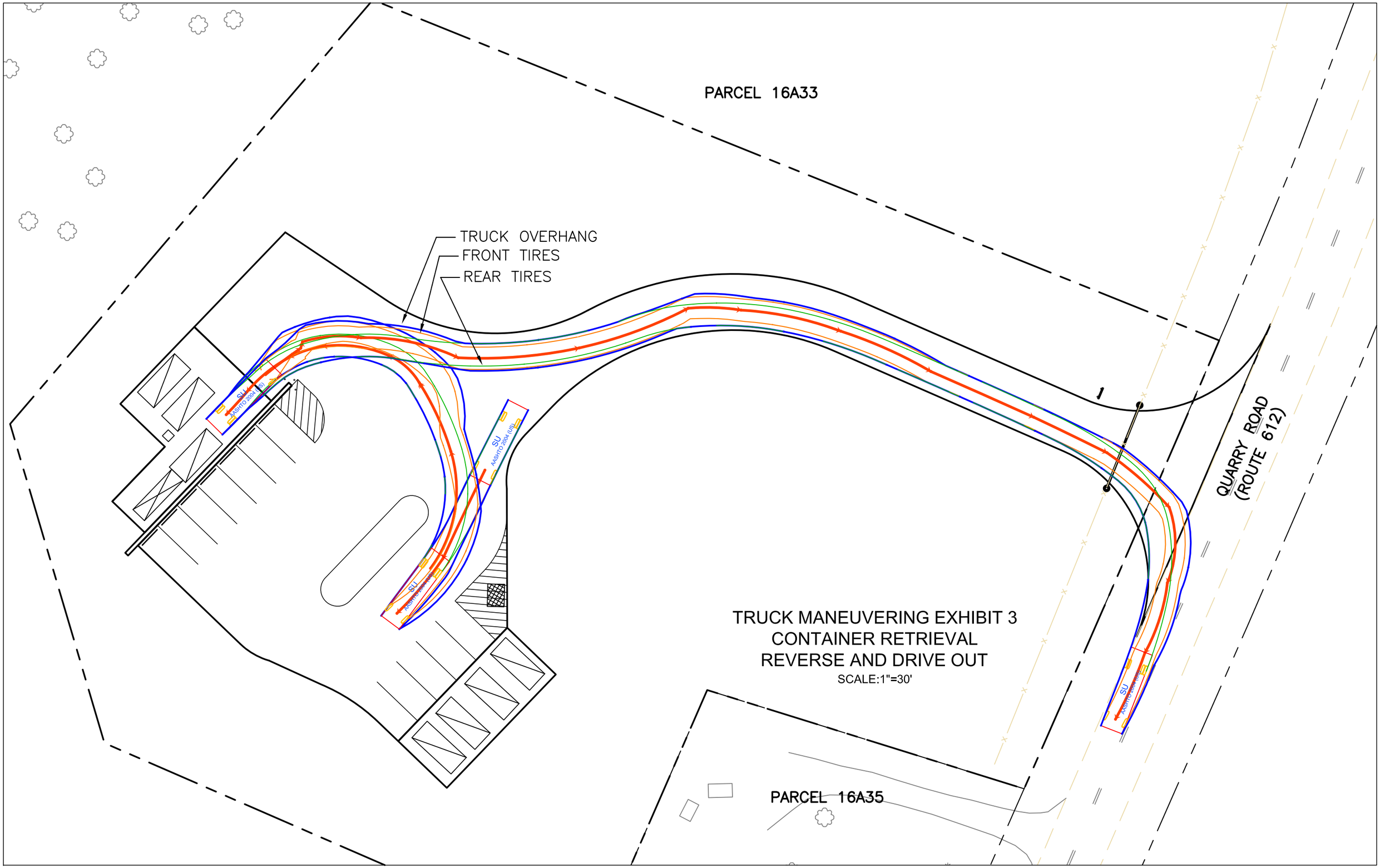
CHESTER ENGINEERS

CLARKE COUNTY CITIZEN CONVENIENCE CENTER
SITE PLAN

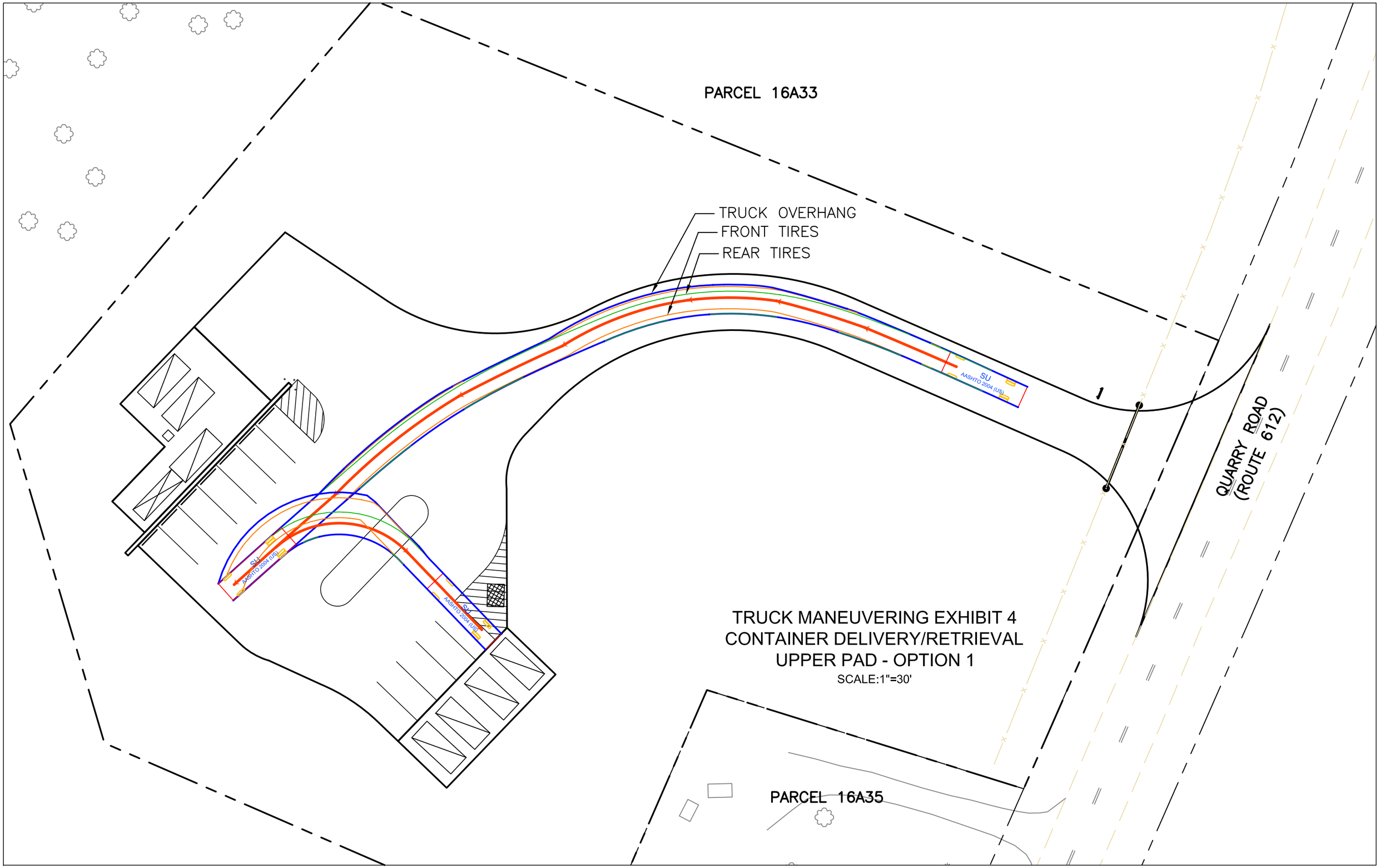

PARCEL 16A33
TRUCK OVERHANG
FRONT TIRES
REAR TIRES
SU
AASHTO 2004 (US)
SU
AASHTO 2004 (US)
SU
AASHTO 2004 (US)
1
QUARRY ROAD
(ROUTE 612)
2172
443.80
TRUCK MANEUVERING EXHIBIT 1
CONTAINER DELIVERY
DRIVE IN AND REVERSE
SCALE:1"=30'
PARCEL 16A35



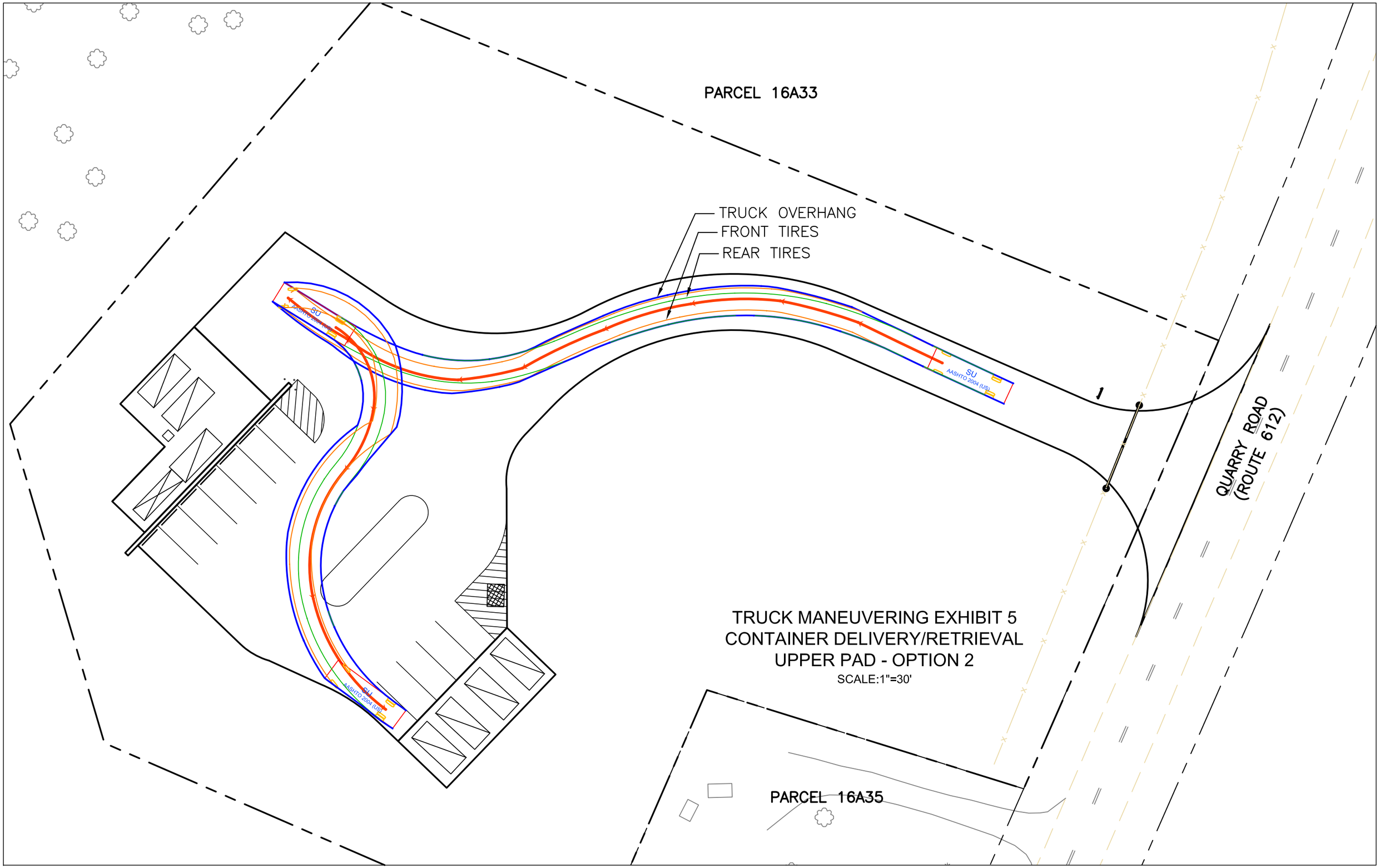
TRUCK MANEUVERING EXHIBIT 2
CONTAINER RETRIEVAL
DRIVE IN AND REVERSE
SCALE:1"=30'



TRUCK MANEUVERING EXHIBIT 3
CONTAINER RETRIEVAL
REVERSE AND DRIVE OUT
SCALE:1"=30'



TRUCK MANEUVERING EXHIBIT 4
CONTAINER DELIVERY/RETRIEVAL
UPPER PAD - OPTION 1
SCALE:1"=30'



TRUCK MANEUVERING EXHIBIT 5
CONTAINER DELIVERY/RETRIEVAL
UPPER PAD - OPTION 2
SCALE:1"=30'

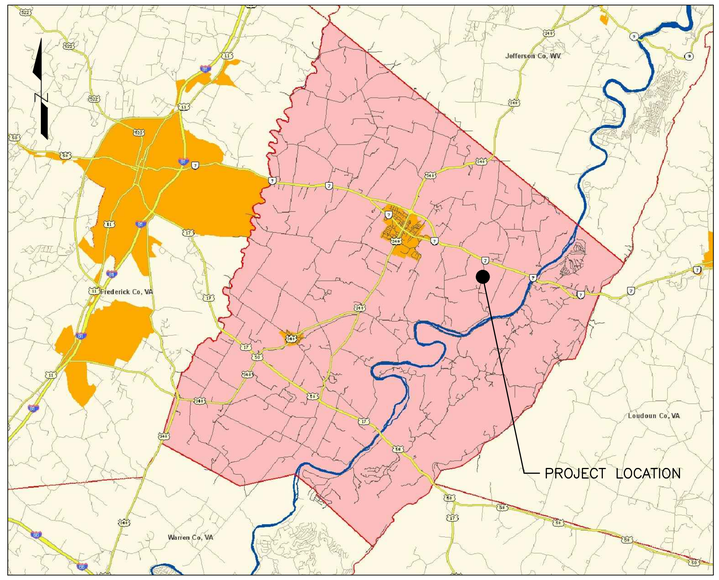
CLARKE COUNTY
CITIZEN CONVENIENCE CENTER

GENERAL NOTES

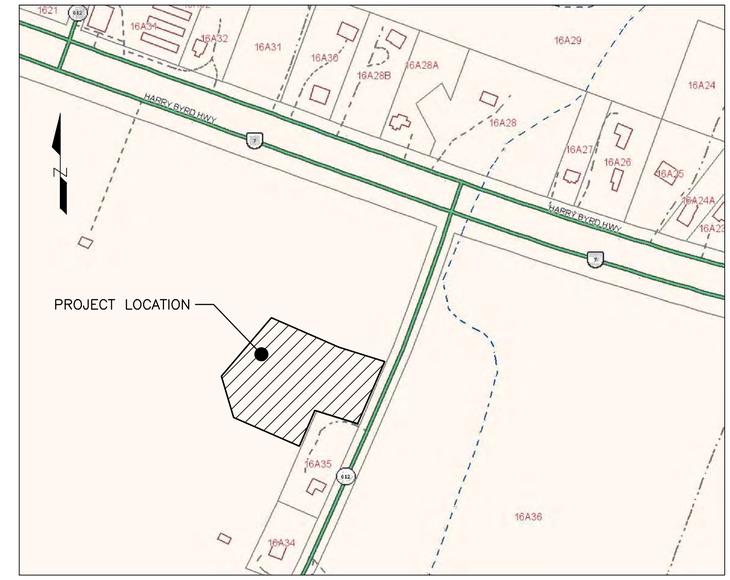
1. BOUNDARY INFORMATION BASED ON COUNTY TAX MAP.
2. AERIAL SURVEY WAS PERFORMED BY MACKENZIE SNYDER INC. IN MARCH 2010.
3. THE PROPERTY IS OWNED BY PERRY STUART M INC. THE "SITE" IS IDENTIFIED AS PARCEL A33, TAX MAP 16, DEED REFERENCE DB. 57, P. 515. TAX ACCOUNT NUMBER 2572.
4. ZONING: AGRICULTURAL/OPEN SPACE/CONSERVATION (AOC)
5. PER CLARKE COUNTY ZONING AND SUBDIVISION ORDINANCE, NO MINIMUM LOT AREA OR WIDTH SHALL BE REQUIRED OR A PARCEL OF LAND FOR PUBLIC UTILITY USES. SEE CLARKE COUNTY ZONING ORDINANCE CODE CHAPTER 188, SECTION 3, PAGE 54).
6. MINIMUM SETBACK REQUIREMENTS
   FROM CENTERLINE OF SECONDARY HIGHWAY = 50 FT.
   FROM ALL PROPERTY LINES = 25 FT.
7. BASED UPON FIRM MAP 510036A-06 FOR CLARKE CO. VIRGINIA, THE PROJECT SITE IS LOCATED ON AREA C, AREA OUTSIDE 500-YEAR FLOOD.
8. NO PARKING REQUIREMENT IS APPLICABLE IN THE ZONING & SUBDIVISION ORDINANCES FOR THIS USE. PARKING AREA IS SHOWN ON PLAN AND IS BASED ON CLIENT REQUIREMENT.
9. INFORMATION CONCERNING UNDERGROUND UTILITIES WAS OBTAINED FROM AVAILABLE RECORDS AND ARE APPROXIMATE. THE CONTRACTOR MUST DETERMINE EXACT LOCATION AND ELEVATION OF THE UTILITIES BY DIGGING TEST PITS AT ALL UTILITY CROSSINGS AND AT CONNECTIONS TO EXISTING UTILITIES, WELL IN ADVANCE OF TRENCHING. IF CLEARANCES ARE LESS THAN SHOWN ON PLAN OR TWELVE (12") INCHES, WHICHEVER IS LESS, CONTRACTOR SHALL CONTACT ENGINEER OR OWNER'S REPRESENTATIVE PRIOR TO CONSTRUCTION.
10. CONTRACTOR MUST PROTECT EXISTING UTILITIES, SURVEY CONTROL POINTS AND PRIVATE PROPERTY. DAMAGE TO UTILITIES OR PROPERTY AS A RESULT OF CONTRACTOR NEGLIGENCE OR METHOD OF OPERATION MUST BE REPAIRED IMMEDIATELY AT THE CONTRACTOR'S EXPENSE.
11. CONTRACTOR MUST TAKE ALL NECESSARY TREE PROTECTION MEASURES TO PREVENT ANY DAMAGE TO EXISTING TREES DESIGNATED TO REMAIN. ANY DAMAGE TO THE CROWN, TRUNK OR ROOT SYSTEM OF TREES TO REMAIN SHALL BE REPAIRED IMMEDIATELY BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE.
12. CALL "MISS UTILITY" AT 1-800-552-7001 48 HOURS PRIOR TO BEGINNING OF EXCAVATION TO DETERMINE THE LOCATION OF EXISTING UTILITIES

GENERAL SITE CONSTRUCTION NOTES

1. NO CONSTRUCTION SHALL OCCUR UNTIL THE PROPER PERMITS HAVE BEEN OBTAINED FROM THE APPROPRIATE AGENCIES AND THE LOCATION OF EXISTING UTILITIES HAS BEEN DETERMINED.
2. ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF THE STATE AND LOCAL STANDARDS AND SPECIFICATIONS INCLUDING: VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT)
3. CONTRACTOR SHALL INSTALL AND MAINTAIN ALL NECESSARY EROSION AND SEDIMENT CONTROL MEASURES IN ACCORDANCE WITH THE PLANS AND/OR STATE AND LOCAL EROSION AND SEDIMENT CONTROL REGULATIONS (LATEST EDITION) INCLUDING: VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK
4. CONTRACTOR SHALL EMPLOY ANY NECESSARY MAINTENANCE OF TRAFFIC CONTROL MEASURES AS PER APPLICABLE STATE AND LOCAL REGULATIONS AND MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
5. CONSTRUCTION SHALL BE SEQUENCED TO PROVIDE ACCESS TO RESIDENCES AND BUSINESSES ALONG WORK LIMITS AT ALL TIMES.
6. SITE GRADING AND PAVING WORK SHALL BE DONE IN SUCH A MANNER TO INSURE POSITIVE DRAINAGE TO ALL EXISTING STORM DRAIN INLETS, AND PREVENT PONDING ON FINISHED SURFACES AND CREATION OF LOW POINTS.
7. CONTRACTOR SHALL MATCH ALL EXISTING CONDITIONS IN LINES AND GRADES AND PROVIDE SMOOTH TRANSITION AT TIE-INS TO EXISTING FEATURES.
8. CONTRACTOR SHALL MAKE FIELD ADJUSTMENTS AS NECESSARY TO MEET EXISTING CONDITIONS WHEN AUTHORIZED BY THE OWNER OR OWNER'S REPRESENTATIVE.
9. CONTRACTOR SHALL MAINTAIN WORKING COPY OF REDLINED CONSTRUCTION DRAWINGS AND ACCURATELY RECORD ALL CONSTRUCTION MODIFICATIONS. THE RECORD "AS-BUILT" REDLINE SET OF DRAWINGS SHALL BE PROVIDED TO THE ENGINEER OR OWNER'S REPRESENTATIVE AT THE COMPLETION OF CONSTRUCTION.



VICINITY MAP
1"=15,000'



VICINITY MAP
1"=200'

SHEET INDEX

SHEET NO.	DRAWING NO.	DESCRIPTION
1	C-01	COVER SHEET
2	C-02	EXISTING CONDITIONS PLAN
3	C-03	SITE PLAN
4	C-04	ENTRANCE PLAN AND SIGHT DISTANCE PROFILE
5	C-05	DRIVEWAY PLAN AND PROFILE
6	C-06	STORMWATER MANAGEMENT PLAN
7	C-07	SWM DETAILS AND NOTES
8	C-08	EROSION AND SEDIMENT CONTROL PLAN PHASE I
9	C-09	EROSION AND SEDIMENT CONTROL PLAN PHASE II
10	C-10	ESC DETAILS AND NOTES
11	C-11	SITE DETAILS AND NOTES
12	C-12	LANDSCAPING PLAN FOR BUFFER AND BIORETENTION
13	C-13	LANDSCAPING DETAILS AND NOTES

APPROVED BY

CLARKE COUNTY PLANNING COMMISSION CHAIR — DATE

CLARKE COUNTY ZONING ADMINISTRATOR — DATE

CONTRACT OWNER
CLARKE COUNTY — DATE

ENGINEER
CHESTER ENGINEERS
704 QUINCE ORCHARD ROAD
SUITE 310
GAITHERSBURG, MD 20878
PHONE: (301) 840-1030
CONTACT: ELIZABETH ADAMOWICZ

OWNER/DEVELOPER
COUNTY OF CLARKE
101 CHALMERS COURT
BERRYVILLE, VA 22611
PHONE: (540) 599-5100
CONTACT: DAVID ASH

REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No. 30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER: ML
CHECKER: MEG
LEAD: EUA
MANAGER: RET
DATE: 12/2011
SCALE: AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

COVER SHEET

CHESTER ENGINEERS
704 Quince Orchard Rd., Suite 310
Gaithersburg, MD 20878
(301)840-1030 FAX(301)948-9258
www.chesterengineers.com

PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-01	1 of 13	A

CE-TB-22x34 | FILE: N:\CLARKE COUNTY VA\11-6262-GB-031 Conv Center Design\5 Design\5.7 Drawings\C-01.dwg | BAR=1" AT PLOT SCALE

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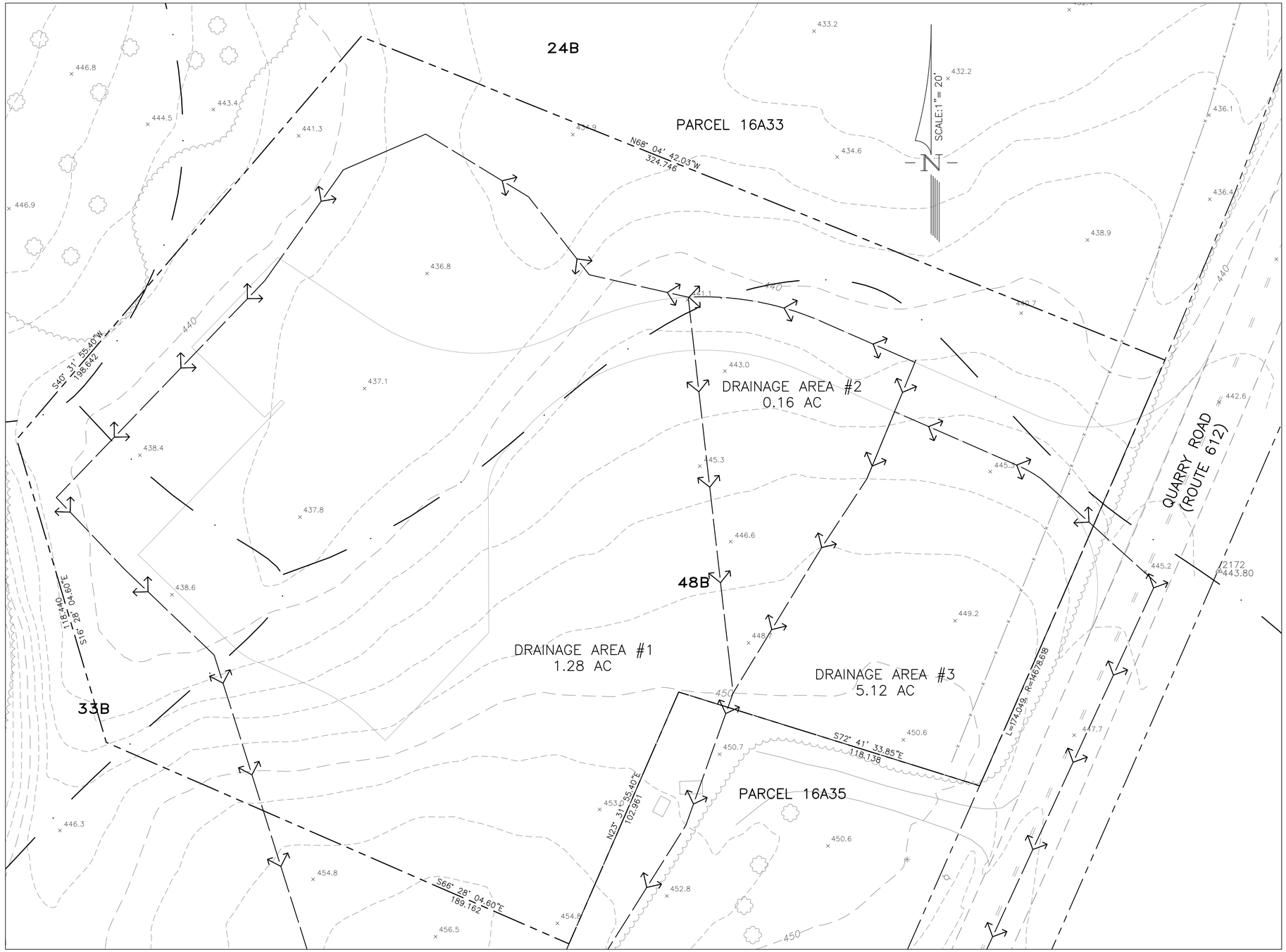
PLOT DATE: Thursday, January 19, 2012 2:03:23 PM



1 PLAN

Scale: 1"=20'

GENERAL NOTES

1. BASED UPON FIRM MAP 510036A-06 FOR CLARKE CO. VIRGINIA, THE PROJECT SITE IS LOCATED ON AREA C, AREA OUTSIDE 500-YEAR FLOOD.

2. ZONING: AGRICULTURAL/OPEN SPACE/CONSERVATION (AOC)

3. RECEIVING SURFACE WATERS = WHEAT SPRING BRANCH

4. SOIL TYPE

a. MCGARY SILTY LOAM (24B)
THE MCGARY SILTY CLAY LOAM IS DEEP, NEARLY LEVEL, AND SOMEWHAT POORLY DRAINED. SLOPES RANGE FROM 0 TO 3 PERCENT. THE SURFACE LAYER OF THIS SOIL IS GRAYISH BROWN SILTY CLAY LOAM. THE SUBSOIL IS MOTTLED LIGHT GRAY AND YELLOWISH BROWN CLAY LOAM. BELOW THE SUBSOIL IS MOSTLY GRAY CLAY LOAM AND LIGHT BROWNISH CLAY LOAM MOTTLED WITH YELLOWISH BROWN. THE SUBSTRATUM IS LIGHT BROWNISH GRAY CLAY LOAM MOTTLED WITH YELLOWISH BROWN. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "C".

b. PAGEBROOK SILTY CLAY (33B)
THE PAGEBROOK SILTY CLAY LOAM IS NEARLY LEVEL TO GENTLY SLOPING SOIL THAT IS DEEP AND MODERATELY WELL DRAINED. SLOPES RANGE FROM 0 TO 7 PERCENT. THE SURFACE LAYER OF THE PAGEBROOK SOIL IS DARK YELLOWISH BROWN SILTY CLAY LOAM. THE SUBSOIL IS MAINLY DARK CLAY IN THE UPPER PART AND YELLOWISH BROWN CLAY AND LIGHT OLIVE BROWN MOTTLES IN THE LOWER PART. THE SUBSTRATUM IS YELLOWISH BROWN CLAY WITH PALE BROWN, LIGHT GRAY, AND PALE YELLOW MOTTLES. THE CLAY IN THE SUBSOIL AND SUBSTRATUM IS FIRM, STICKY, AND PLASTIC. ALSO, THIS SOIL HAS A HARD LIMESTONE BEDROCK. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "D"

c. SWIMLEY OUTROCK COMPLEX (48B)
THE SWIMLEY OUTROCK COMPLEX CONSISTS OF DEEP AND WELL DRAINED SWIMLEY SOILS AND OUTCROPS OF LIMESTONE BEDROCK THAT ARE SO INTERMINGLED. THIS COMPLEX ABOUT 50 PERCENT SWIMLEY SOILS, 25 PERCENT LIMESTONE ROCK OUTCROP, AND 25 PERCENT OTHER SOILS. SLOPES ARE ROUGH AND COMPLEX WHICH RANGES FROM 3 TO 8 PERCENT. THE SURFACE LAYER OF THIS SOIL IS REDDISH BROWN SILT LOAM. THE SUBSOIL IS REDDISH BROWN SILTY CLAY LOAM IN THE UPPER PART AND RED CLAY THAT IS STICKY AND PLASTIC IN THE LOWER PART. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "C".

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101 CHALMERS COURT
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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER	ML
CHECKER	MEG
LEAD	EUA
MANAGER	RET
DATE	12/2011
SCALE	AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

EXISTING CONDITIONS PLAN

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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-02	2 of 13	A

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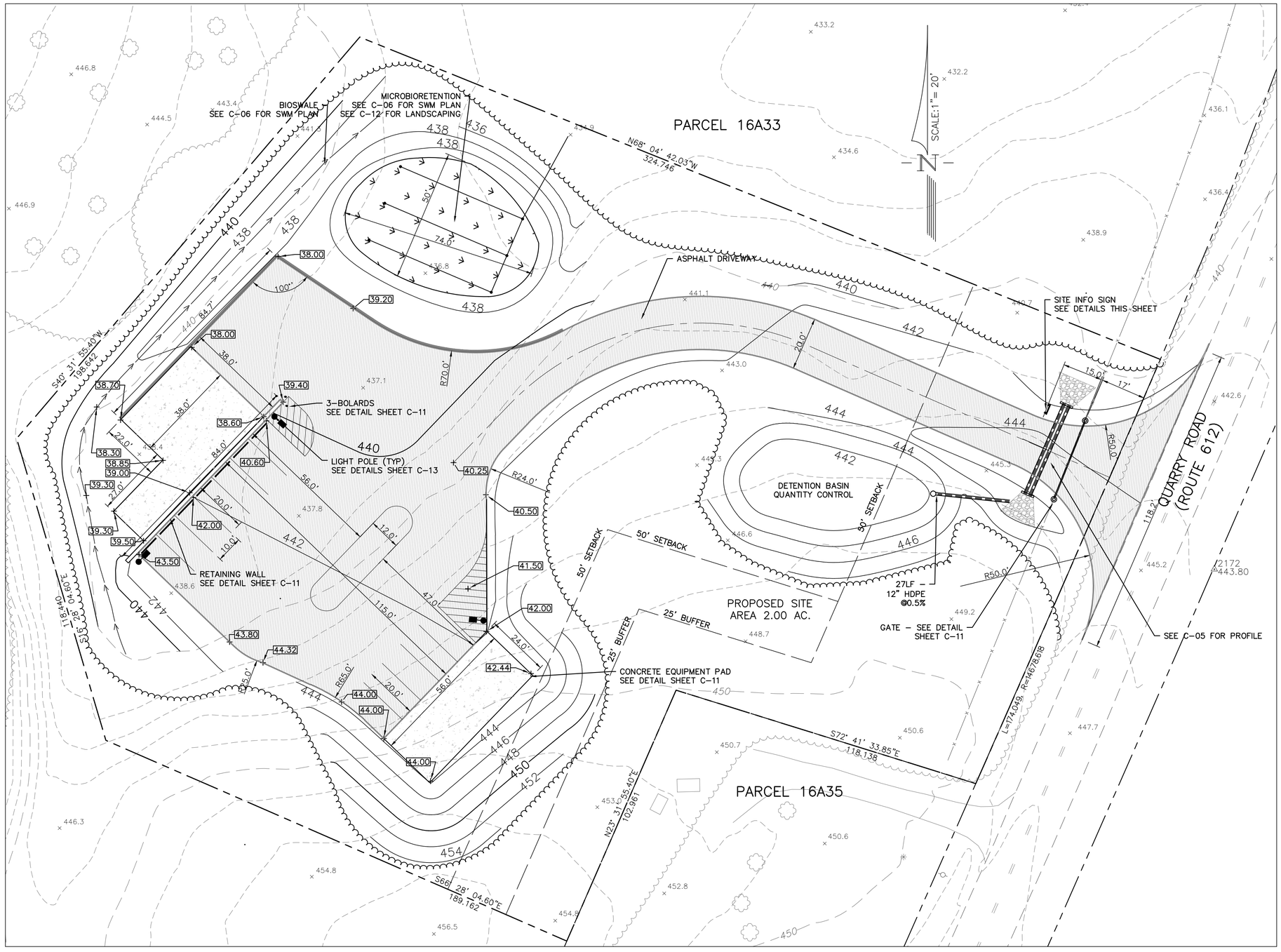
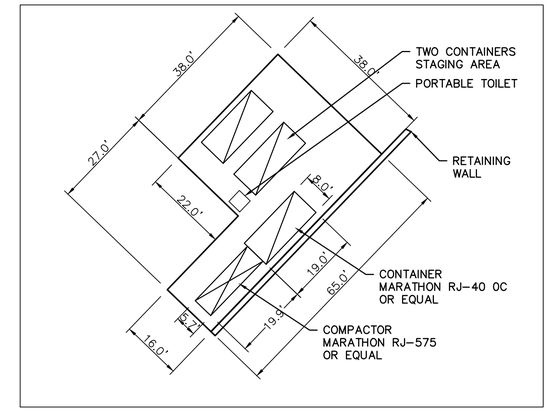
LAST UPDATE: Thursday, January 19, 2012 1:41:17 PM
PLOT DATE: Thursday, January 19, 2012 2:03:31 PM

GENERAL NOTES:

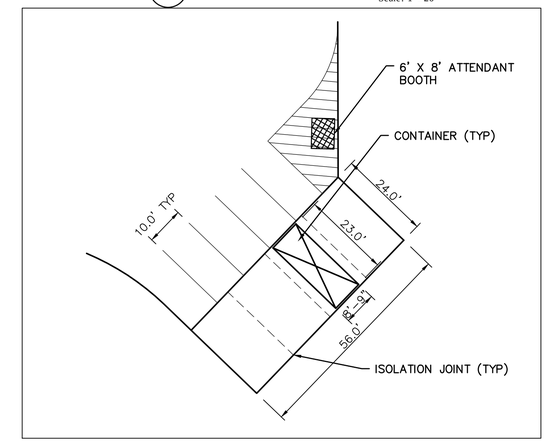
1. BASED UPON FIRM MAP 510036A-06 FOR CLARK COUNTY, VIRGINIA, THE PROJECT SITE IS LOCATED ON AREA C, AREA OUTSIDE THE 500-YEAR FLOOD.
2. SITE DESCRIPTION:
   TOTAL AREA: 2.00 AC
   IMPERVIOUS AREA: 0.53 AC
3. NO PRIVATE WATER OR SEWER ARE PROPOSED FOR THIS PROJECT.
4. PROPOSED LAND USE: INDUSTRIAL



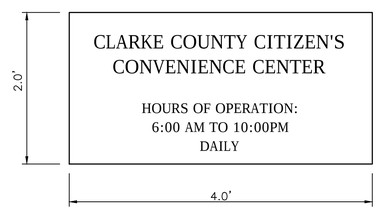
1 SITE PLAN
Scale: 1"=20'



2 EQUIPMENT PAD LAYOUT
Scale: 1"=20'



3 CONTAINER PAD LAYOUT
Scale: 1"=20'



4 SITE SIGN DETAIL
N.T.S.

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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No. 30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER	ML
CHECKER	MEG
LEAD	EUA
MANAGER	RET
DATE	12/2011
SCALE	AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

SITE PLAN

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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-03	3 of 13	A

CE-TB-22x34 | FILE: N:\CLARKE COUNTY VA\11-6262-GB-031 Conv Center Design\5 Design\5.7 Drawings\C-03.dwg | BAR=1" AT PLOT SCALE

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LAST UPDATE: Thursday, January 19, 2012 1:44:33 PM
PLOT DATE: Thursday, January 19, 2012 2:03:41 PM

VIRGINIA DEPARTMENT OF TRANSPORTATION NOTES

V1. ALL WORK ON THIS PROJECT SHALL CONFORM TO THE CURRENT EDITIONS OF AND LATEST REVISIONS TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) ROAD AND BRIDGE SPECIFICATIONS AND STANDARDS, THE VIRGINIA REGULATIONS. IN CASE OF A DISCREPANCY OR CONFLICT BETWEEN THE STANDARDS OR SPECIFICATIONS AND REGULATIONS, THE MOST STRINGENT SHALL GOVERN.

V2. ALL CONSTRUCTION SHALL COMPLY WITH THE LATEST U.S. DEPARTMENT OF LABOR, OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA), AND VIRGINIA OCCUPATIONAL SAFETY & HEALTH (VOSH) RULES AND REGULATIONS.

V3. WHEN WORKING WITHIN VDOT RIGHT-OF-WAY, ALL TRAFFIC CONTROL, WHETHER PERMANENT OR TEMPORARY, SHALL BE IN ACCORDANCE WITH THE CURRENT EDITION OF VDOT'S WORK AREA PROTECTION MANUAL FURTHERMORE, ALL TRAFFIC CONTROL FLAGGERS MUST BE CERTIFIED ACCORDANCE WITH SECTION 104.040 OF THE VDOT ROAD AND BRIDGE SPECIFICATIONS.

V4. THE DEVELOPER SHALL BE RESPONSIBLE FOR RELOCATING, AT HIS EXPENSE, ANY AND ALL UTILITIES, INCLUDING TRAFFIC SIGNAL POLES, JUNCTION BOXES, CONTROLLERS, ETC., OWNED BY VDOT OR PRIVATE/PUBLIC UTILITY COMPANIES. IT IS THE SOLE RESPONSIBILITY OF THE DEVELOPER TO LOCATE AND IDENTIFY UTILITY FACILITIES OR ITEMS THAT MAY BE IN CONFLICT WITH THE PROPOSED CONSTRUCTION ACTIVITY. VDOT APPROVAL OF THESE PLANS DOES NOT INDEMNIFY THE DEVELOPER FROM THIS RESPONSIBILITY.

V5. DESIGN FEATURES RELATING TO FIELD CONSTRUCTION, REGULATIONS, AND CONTROL OR SAFETY OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY VDOT. ANY ADDITIONAL EXPENSE INCURRED AS A RESULT O ANY FIELD REVISION SHALL BE THE RESPONSIBILITY OF THE DEVELOPER.

V6. PRIOR TO INITIATION OF WORK, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ACQUIRING ALL NECESSARY VDOT LAND USE PERMITS FOR ANY WORK WITHIN VDOT RIGHT-OF-WAY.

V7. IF REQUIRED BY THE LOCAL VDOT RESIDENCY OFFICE, A PRE-CONSTRUCTION CONFERENCE SHALL BE ARRANGED AND HELD BY THE ENGINEER AND/OR DEVELOPER WITH THE ATTENDANCE OF THE CONTRACTOR, VARIOUS COUNTY AGENCIES, ;UTILITY COMPANIES AND VDOT PRIOR TO INITIATION TO WORK.

V8. THE CONTRACTOR SHALL NOTIFY THE LOCAL VDOT RESIDENCY OFFICE WHEN WORK IS TO BEGIN OR CEASE FOR ANY UNDETERMINED LENGTH OF TIME. VDOT REQUIRES AND SHALL RECEIVE 48 HOURS ADVANCE NOTICE PRIOR TO ANY REQUIRED OR REQUESTED INSPECTION.

V9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ADEQUATE ACCESS TO THE PROJECT FROM THE ADJACENT PUBLIC ROADWAY VIA A CONSTRUCTION ENTRANCE THAT IS CONSTRUCTED AND MAINTAINED IN ACCORDANCE WITH SECTION 3.03 OF THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK. FURTHERMORE, ACCESS TO OTHER PROPERTIES AFFECTED BY THIS PROJECT, AN EMPLOYEE CERTIFIED BY THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION (VDCR) IN EROSION AND SEDIMENT CONTROL WHO SHALL INSPECT EROSION AND SILTATION CONTROL DEVICES AND MEASURES ON A CONTINUOUS BASIS FOR PROPER INSTALLATION AND OPERATION. DEFICIENCIES SHALL BE PROMPTLY RECTIFIED.

V10. CONTRACTOR SHALL ENSURE ADEQUATE DRAINAGE IS ACHIEVED AND MAINTAINED ON THE SITE DURING AND AT THE END OF CONSTRUCTION.

V11. ALL WATER AND SEWER LINES WITHIN EXISTING OR PROPOSED VDOT RIGHT-OF-WAY SHALL HAVE A MINIMUM THIRTY-SIX (36) INCHES COVER AND WHEN POSSIBLE SHALL BE INSTALLED UNDER ROADWAY DRAINAGE FACILITIES AT CONFLICT POINTS.

V12. ANY UNUSUAL SUBSURFACE CONDITIONS (E.G., UNSUITABLE SOILS, SPRINGS, SINKHOLES, VOIDS, CAVES, ETC.) ENCOUNTERED DURING THE COURSE OF CONSTRUCTION SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ENGINEER AND VDOT. WORK SHALL CEASE IN THAT VICINITY UNTIL AN ADEQUATE DESIGN CAN BE DETERMINED BY THE ENGINEER AND APPROVED BY VDOT.

V13. ALL FILL AREAS, BORROW MATERIAL AND UNDERCUT AREAS SHALL BE INSPECTED AND APPROVED BY A VDOT REPRESENTATIVE PRIOR TO PLACEMENT AND FILL WHERE CBR TESTING IS REQUIRED, A VDOT REPRESENTATIVE SHALL BE PRESENT TO INSURE THE SAMPLE OBTAINED IS REPRESENTATIVE OF THE LOCATION. WHEN SOIL SAMPLES ARE SUBMITTED TO PRIVATE LABORATORIES FOR TESTING, THE SAMPLES SHALL BE CLEARLY IDENTIFIED AND LABELED AS BELONGING TO A PROJECT TO BE ACCEPTED BY VDOT AND THAT TESTING SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE VDOT STANDARDS AND PROCEDURES.

V14. ALL ROADWAY FILL, BASE, SUBGRADE MATERIAL, AND BACKFILL IN UTILITY/STORM SEWER TRENCHES SHALL BE COMPACTED IN SIX (6) INCH LIFTS TO 95% OF THEORETICAL MAXIMUM DENSITY AS DETERMINED BY AASHTO T-99 METHOD A, WITHIN PLUS OR MINUS 2% OF OPTIMUM MOISTURE FOR THE FULL WIDTH OF ANY DEDICATED STREET RIGHT-OF-WAY . AT THE DIRECTION OF VDOT, DENSITY TESTS SHALL BE PERFORMED BY A QUALIFIED INDEPENDENT AGENCY IN ACCORDANCE WITH VDOT ROAD AND BRIDGE SPECIFICATIONS. CERTIFIED COPIES OF TEST REPORTS SHALL BE SUBMITTED TO VDOT DAILY, UNLESS SPECIFIED OTHERWISE.

V15. VDOT STANDARD CD AND UD UNDERDRAINS SHALL BE INSTALLED WHERE INDICATED ON THESE PLANS AND/OR AS SPECIFIED BY VDOT.

V16. THE INSTALLATION OF ANY ENTRANCES AND MAILBOXES WITHIN ANY DEDICATED STREET RIGHT-OF-WAY SHALL MEET VDOT MINIMUM DESIGN STANDARDS AND IS THE RESPONSIBILITY OF THE DEVELOPER.

V17. PRIOR TO VDOT ACCEPTANCE OF ANY STREETS, ALL REQUIRED STREET SIGNAGE AND/OR PAVEMENT MARKINGS SHALL BE INSTALLED BY THE DEVELOPER OR, AT VDOT'S DISCRETION, BY VDOT ON AN ACCOUNT RECEIVABLE BASIS FOLLOWING THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

V18. THE DEVELOPER SHALL PROVIDE THE VDOT RESIDENCY OFFICE WITH A LIST OF ALL MATERIAL SOURCES PRIOR TO THE START OF CONSTRUCTION. COPIES OF ALL INVOICES FOR MATERIALS UTILIZED WITHIN ANY DEDICATED STREET RIGHT-OF-WAY MUST BE PROVIDED TO THE LOCAL VDOT RESIDENCY OFFICE PRIOR TO ACCEPTANCE OF THE WORK. UNIT AND TOTAL PRICES MAY BE OBSCURED.

V19. AGGREGATE BASE AND SUBBASE MATERIALS SHALL BE PLACED ON SUBGRADE BY MEANS OF A MECHANICAL SPREADER DENSITY WILL BE DETERMINED USING THE DENSITY CONTROL STRIP IN ACCORDANCE WITH SECTION 304 OF THE VDOT ROAD AND BRIDGE SPECIFICATIONS AND VTM-10. A CERTIFIED COMPACTION TECHNICIAN SHALL PERFORM THESE TESTS. CERTIFIED COPIES OF TEST REPORTS SHALL BE SUBMITTED TO VDOT DAILY, UNLESS SPECIFIED OTHERWISE. IN ADDITION TO CHECKING THE STONE DEPTHS, A VDOT REPRESENTATIVE SHALL BE NOTIFIED AND GIVEN THE OPPORTUNITY TO BE PRESENT DURING THE CONSTRUCTION AND TESTING OF THE DENSITY CONTROL STRIP.

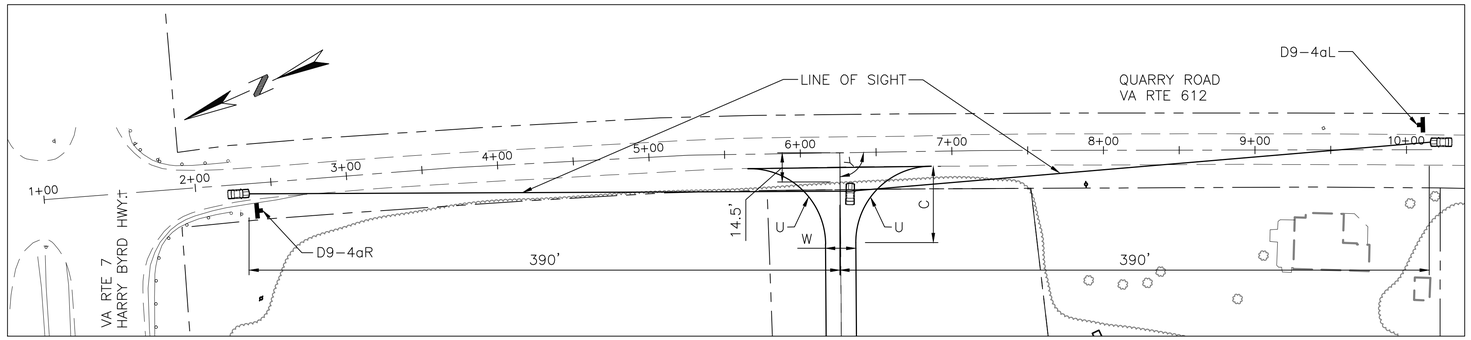
V20. ASPHALT CONCRETE PAVEMENTS SHALL BE PLACED IN ACCORDANCE WITH SECTION 315 OF THE VDOT ROAD AND BRIDGE SPECIFICATIONS. DENSITY SHALL BE DETERMINED USING THE DENSITY CONTROL STRIP AS SPECIFIED IN SECTION 315 AND VTM-76. A CERTIFIED COMPACTION TECHNICIAN SHALL PERFORM THESE TESTS. CERTIFIED COPIES OF TESTS REPORTS SHALL BE SUBMITTED TO VDOT DAILY, UNLESS SPECIFIED OTHERWISE. A VDOT REPRESENTATIVE SHALL BE NOTIFIED AND GIVEN THE OPPORTUNITY TO BE PRESENT DURING THE CONSTRUCTION AND TESTING OF THE CONTROL STRIP.

V21. IN ACCORDANCE WITH SECTION 302.03, THE FOUNDATIONS FOR PIPE CULVERTS THIRTY-SIX (36) INCHES AND LARGER SHALL BE EXPLORED BELOW THE BOTTOM OF THE EXCAVATION TO DETERMINE THE TYPE AND CONDITION OF THE FOUNDATION. THE CONTRACTOR SHALL REPORT FINDINGS OF FOUNDATION EXPLORATION TO THE ENGINEER AND VDOT FOR APPROVAL PRIOR TO PLACING PIPE. FOUNDATION DESIGNS SHALL COMPLY WITH VDOT ROAD AND BRIDGE STANDARD PB-1. WHERE SOFT, YIELDING, OR OTHERWISE UNSUITABLE FOUNDATION IS ENCOUNTERED, THE FOUNDATION DESIGN AND/OR NEED FOR FOUNDATION STABILIZATION SHALL BE DETERMINED BY THE ENGINEER AND APPROVED BY VDOT.

V22. APPROVAL OF THESE PLANS SHALL EXPIRE THREE (3) YEARS FROM THE DATE OF THE APPROVAL LETTER.

V23. VDOT STANDARD CG-12 CURB RAMPS SHALL BE INSTALLED WHERE INDICATED ON THESE PLANS AND/OR AS SPECIFIED BY VDOT.

V24. VDOT STANDARD GUARDRAIL SHALL BE INSTALLED WHERE WARRANTED AND/OR AS PROPOSED ON THESE PLANS IN ACCORDANCE WITH VDOT'S INSTALLATION CRITERIA. FINAL APPROVAL OF THE GUARDRAIL LAYOUT TO BE GIVEN BY VDOT AFTER GRADING IS MOSTLY COMPLETE.

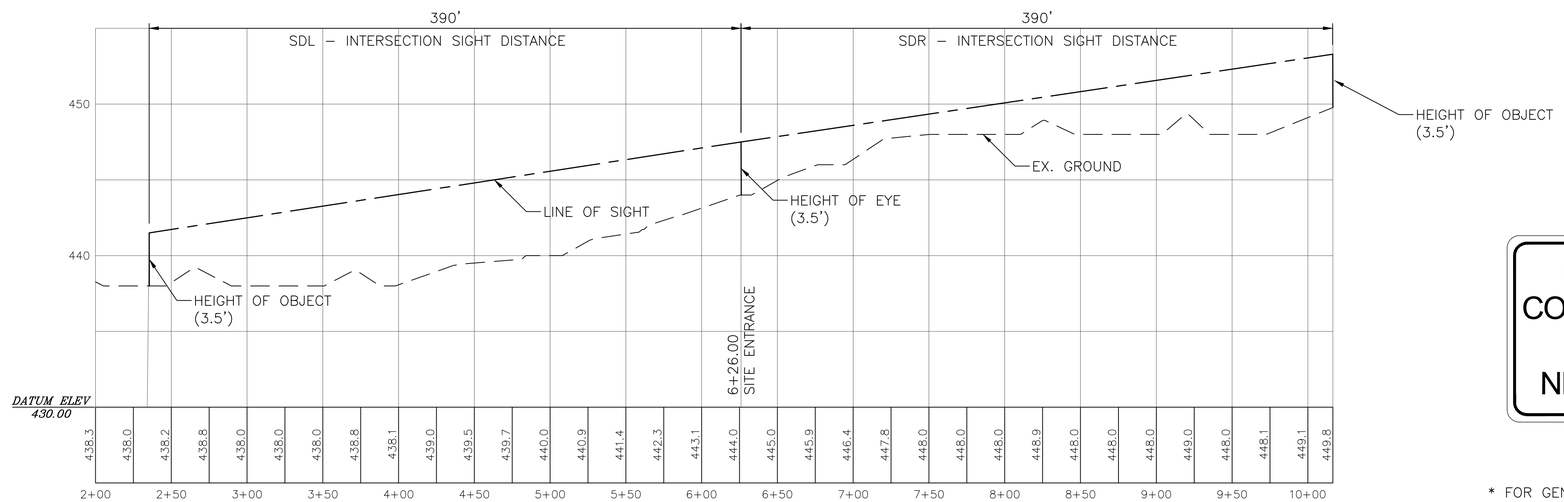


1 SIGHT DISTANCE EXHIBIT
SCALE: 1" = 50'

ENTRANCE GEOMETRY

	REQUIRED* (MINIMUM)	PROVIDED
C	25' MIN	50'
U	25'MIN C&G CURBING NOT REQUIRED	50'
W	18'MIN, 25' MAX	20'
Y	90° PREF, 60° MIN	89°

* FROM FIG 4-15 LOW VOLUME COMMERCIAL ENTRANCE DESIGNS ALONG HIGHWAYS WITH SHOULDER, VDOT ROAD DESIGN MANUAL APPENDIX G



2 SIGHT DISTANCE PROFILE
SCALE: 1" = 50'H/5'V

CITIZENS CONVENIENCE CENTER NEXT RIGHT

D9-4aR
24"x18"

* FOR GENERAL SERVICE SIGN D9-4aL CHANGE BOTTOM LINE TO "NEXT LEFT"

3 SIGN DETAIL
SCALE: NTS

ENTRANCE DESIGN DATA

RTE 612, SOUTH OF RTE 7 IS A SECONDARY 2 LANE ROAD
DESIGN SPEED = 35MPH
HEIGHT OF EYE = 3.5' , HEIGHT OF OBJECT = 3.5'
SDR: 390' REQUIRED, 390' PROVIDED
SDL: 335' REQUIRED, 390' PROVIDED
DISTANCE TO RTE 7 = 470'

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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No. 30527
PROFESSIONAL ENGINEER
4/19/12

DESIGNER: ML
CHECKER: MEG
LEAD: EUA
MANAGER: RET
DATE: 12/2011
SCALE: AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

ENTRANCE PLAN AND SIGHT DISTANCE PROFILE

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PROJECT NO: 11-6262-GB-31
DRAWING: C-04 | SHEET: 4 of 13 | REV: A

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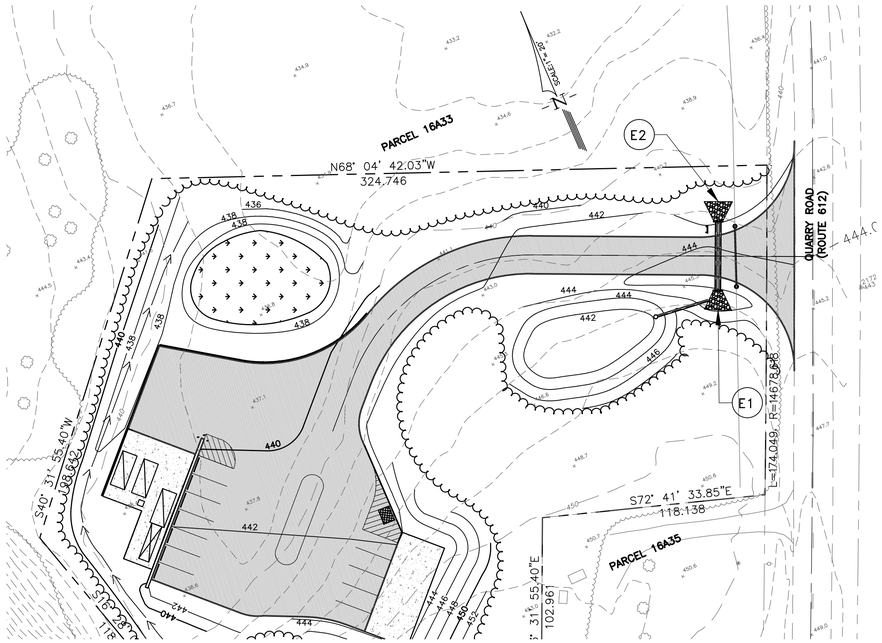
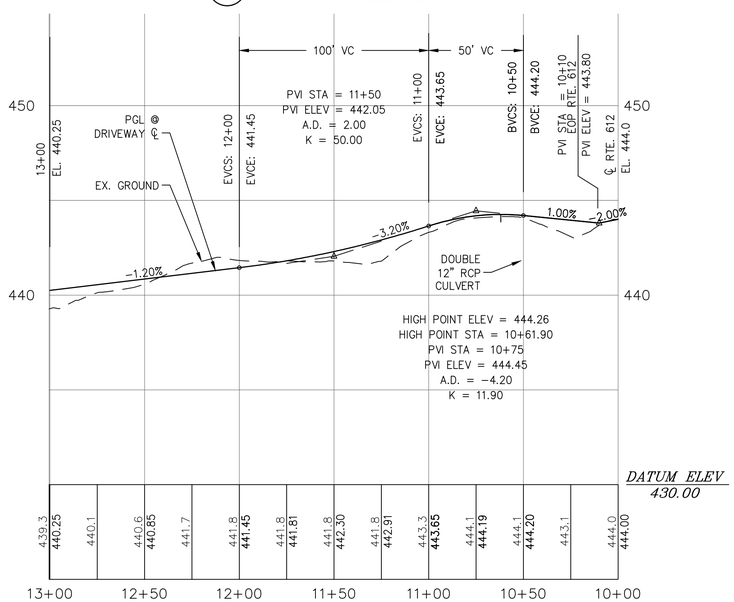


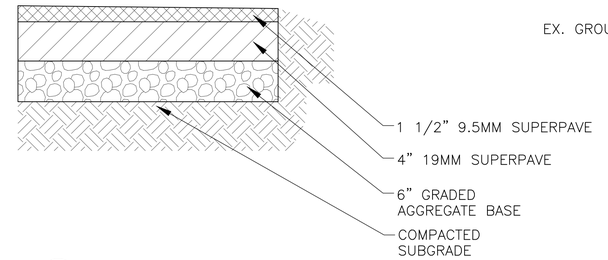
1 DRIVEWAY PLAN

Scale: 1"=40'



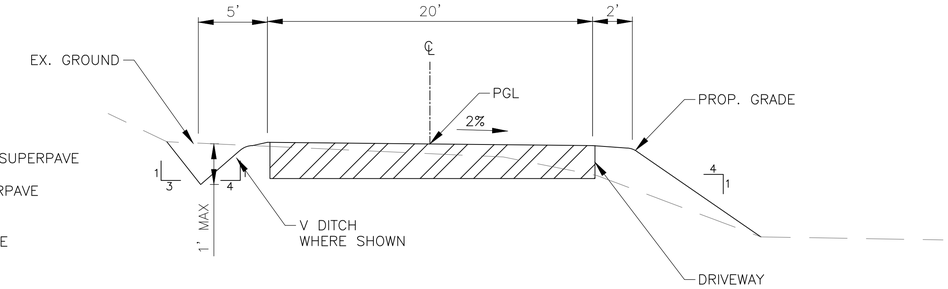
2 DRIVEWAY PROFILE

Scale: 1"=40'H/ 1"=4'V



3 PAVEMENT SECTION

N.T.S



4 TYPICAL DRIVEWAY SECTION

N.T.S

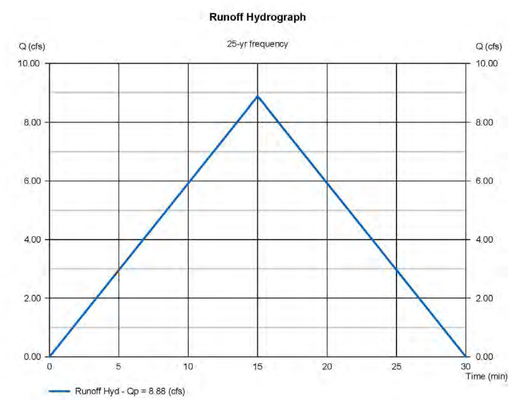
Hydrology Report

Hydraflow Express Extension for AutoCAD® Civil 3D® 2009 by Autodesk, Inc. — Wednesday, Dec 21 2011

CULVERT CALCULATIONS

Hydrograph type	= Rational	Peak discharge (cfs)	= 8.878
Storm frequency (yrs)	= 25	Time interval (min)	= 1
Drainage area (ac)	= 5.120	Runoff coeff. (C)	= 0.35
Rainfall Inten (in/hr)	= 4.954	Tc by TR55 (min)	= 15
IDF Curve	= IDF-Clarke Co, VA.IDF	Rec limb factor	= 1.00

Hydrograph Volume = 7,990 (cuft); 0.183 (acft)

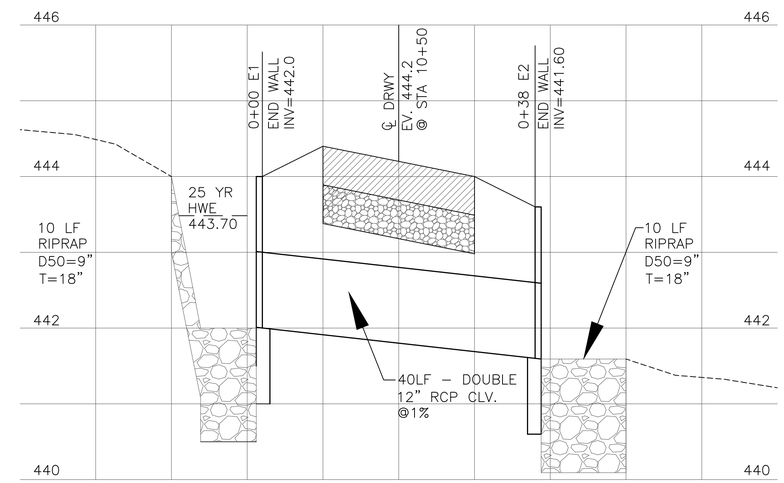


Culvert Report

Hydraflow Express Extension for AutoCAD® Civil 3D® 2009 by Autodesk, Inc. — Wednesday, Dec 21 2011

Cir Culvert

Invert Elev Dn (ft)	= 441.60	**Calculations**	
Pipe Length (ft)	= 40.00	Qmin (cfs)	= 8.88
Slope (%)	= 1.00	Qmax (cfs)	= 8.88
Invert Elev Up (ft)	= 442.00	Tailwater Elev (ft)	= (dc+D)/2
Rise (in)	= 12.0		
Shape	= Cir	**Highlighted**	
Span (in)	= 12.0	Qtotal (cfs)	= 8.88
No. Barrels	= 2	Qpipe (cfs)	= 8.88
n-Value	= 0.013	Qovertop (cfs)	= 0.00
Inlet Edge	= Projecting	Veloc Dn (ft/s)	= 5.79
Coeff. K,M,c,Y,k	= 0.0045, 2, 0.0317, 0.69, 0.5	Veloc Up (ft/s)	= 5.65
		HGL Dn (ft)	= 442.54
Embankment		HGL Up (ft)	= 443.15
Top Elevation (ft)	= 444.40	Hw Elev (ft)	= 443.70
Top Width (ft)	= 24.00	Hw/D (ft)	= 1.70
Crest Width (ft)	= 50.00	Flow Regime	= Inlet Control



5 CULVERT PROFILE

Scale: 1"=10'H/ 1"=1'V

STRUCTURE SCHEDULE						
ID	TYPE/VDOT STD.#	INV IN	INV OUT	WIDTH/ DIAM	TOP ELEV	REMARKS
E1	EW-6PO/101.12	442.00	N/A	2X12"	444.00	
E2	EW-6PO/101.12	N/A	441.60	2X12"	444.00	

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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA — RICHARD E. TRAVERS — No. 30527 — PROFESSIONAL ENGINEER — 1/19/12

DESIGNER	ML
CHECKER	MEG
LEAD	EUA
MANAGER	RET
DATE	12/2011
SCALE	1"=40'

CITIZEN CONVENIENCE CENTER

CLARKE COUNTY, VIRGINIA

DRIVEWAY PLAN AND PROFILE

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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-05	5 of 13	A

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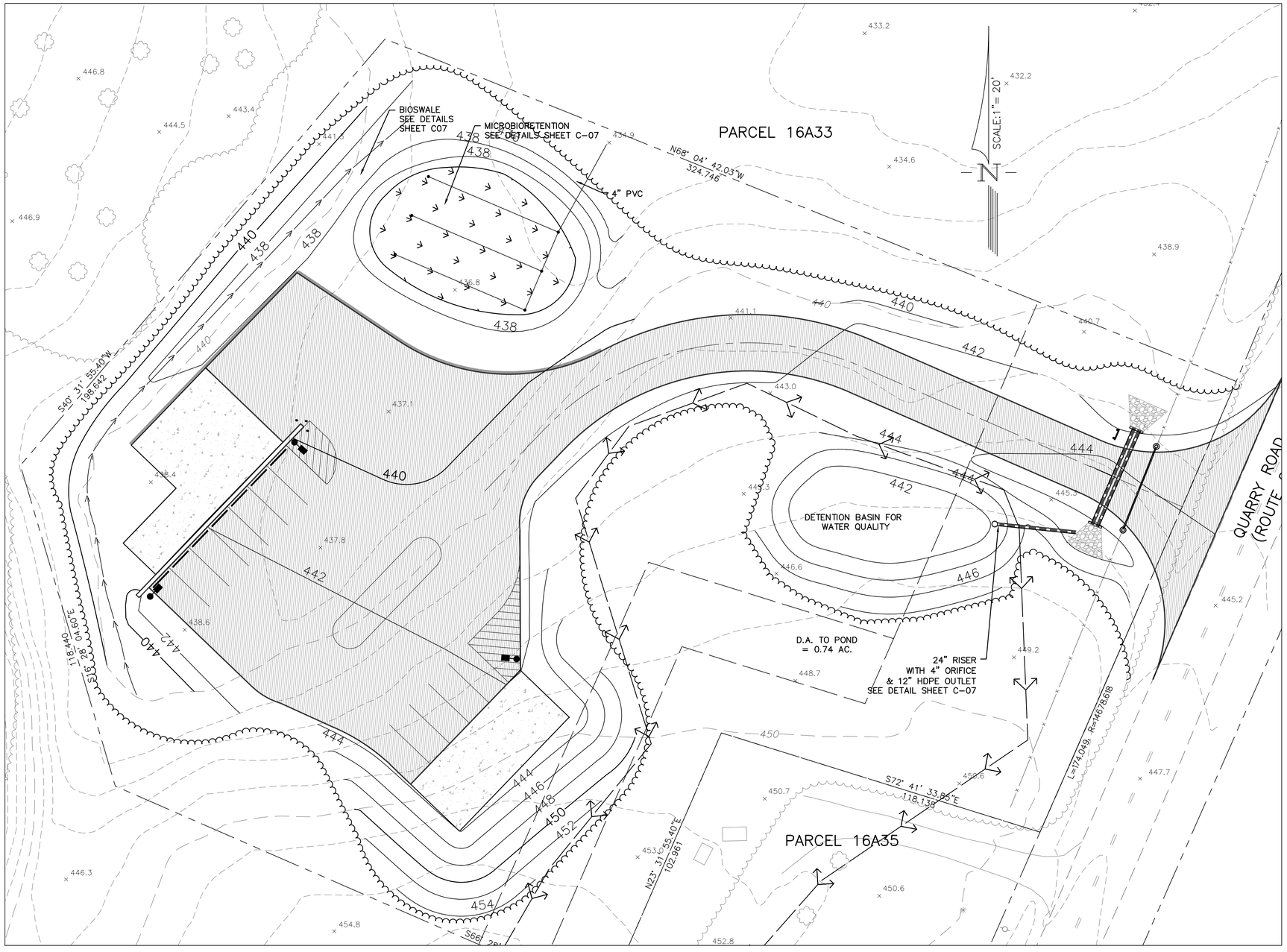

1 PLAN

Scale: 1"=20'

STORMWATER NARRATIVE

EXISTING CONDITIONS

THE SITE IS CURRENTLY COVERED WITH VEGETATION. THE SITE SLOPES IN A NORTHEAST DIRECTION TOWARD QUARRY ROAD (ROUTE 612) RIGHT-OF-WAY. THE TOTAL SITE AREA IS APPROXIMATELY 2.0 ACRES. THREE SOILS TYPE ARE FOUND ON-SITE: MCGARY SILTY CLAY LOAM, PAGEBROOK SILTY CLAY LOAM, AND SWIMLEY OUTCROP COMPLEX. THE MCGARY SILTY CLAY LOAM IS DEEP, NEARLY LEVEL, AND SOMEWHAT POORLY DRAINED. SLOPES RANGE FROM 0 TO 3 PERCENT. THE SURFACE LAYER OF THIS SOIL IS GRAYISH BROWN SILTY CLAY LOAM. THE SUBSOIL IS MOTTLED LIGHT GRAY AND YELLOWISH BROWN CLAY LOAM. BELOW THE SUBSOIL IS MOSTLY GRAY CLAY LOAM AND LIGHT BROWNISH CLAY LOAM MOTTLED WITH YELLOWISH BROWN. THE SUBSTRATUM IS LIGHT BROWNISH GRAY CLAY LOAM MOTTLED WITH YELLOWISH BROWN. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "C".

THE PAGEBROOK SILTY CLAY LOAM IS NEARLY LEVEL TO GENTLY SLOPING SOIL THAT IS DEEP AND MODERATELY WELL DRAINED. SLOPES RANGE FROM 0 TO 7 PERCENT. THE SURFACE LAYER OF THE PAGEBROOK SOIL IS DARK YELLOWISH BROWN SILTY CLAY LOAM. THE SUBSOIL IS MAINLY DARK CLAY IN THE UPPER PART AND YELLOWISH BROWN CLAY AND LIGHT OLIVE BROWN MOTTLES IN THE LOWER PART. THE SUBSTRATUM IS YELLOWISH BROWN CLAY WITH PALE BROWN, LIGHT GRAY, AND PALE YELLOW MOTTLES. THE CLAY IN THE SUBSOIL AND SUBSTRATUM IS FIRM, STICKY, AND PLASTIC. ALSO, THIS SOIL HAS A HARD LIMESTONE BEDROCK. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "D"

THE SWIMLEY OUTROCK COMPLEX CONSISTS OF DEEP AND WELL DRAINED SWIMLEY SOILS AND OUTCROPS OF LIMESTONE BEDROCK THAT ARE SO INTERMINGLED. THIS COMPLEX ABOUT 50 PERCENT SWIMLEY SOILS, 25 PERCENT LIMESTONE ROCK OUTCROP, AND 25 PERCENT OTHER SOILS. SLOPES ARE ROUGH AND COMPLEX WHICH RANGES FROM 3 TO 8 PERCENT. THE SURFACE LAYER OF THIS SOIL IS REDDISH BROWN SILT LOAM. THE SUBSOIL IS REDDISH BROWN SILTY CLAY LOAM IN THE UPPER PART AND RED CLAY THAT IS STICKY AND PLASTIC IN THE LOWER PART. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "C".

PROPOSED IMPROVEMENTS

THE PROPOSED DEVELOPMENT INCLUDES THE CONSTRUCTION OF NEW ROAD, PARKING AREA, RETAINING WALL, AND EQUIPMENT CONCRETE PAD. THE TOTAL NEW IMPERVIOUS AREA IS PROPOSED TO BE 23,270 SQUARE FEET OR 0.53 ACRE. THE RUNOFF FROM THE IMPERVIOUS AREAS WILL BE DISCHARGED OVERLAND AND SHEET FLOW TOWARD THE WATER QUALITY AND RUNOFF REDUCTION MEASURES.

WATER QUANTITY CONTROL

THE POST DEVELOPED DISCHARGES WILL BE REDUCED ACCORDING TO CLARKE COUNTY STORMWATER MANAGEMENT ORDINANCE SECTION 154-4-D.1 TO MAINTAIN THE PEAK FLOW AND RUNOFF VOLUME PRODUCT OF PRE-DEVELOPED FORESTED CONDITIONS,THE PROPOSED DRY DETENTION BASIN IS DESIGNED TO REDUCE THE 1-YEAR PEAK FLOW TO REQUIRED LEVELS.

WATER QUALITY CONTROL

WATER QUALITY IS PROVIDED IN ACCORDANCE WITH CLARKE COUNTY STORMWATER MANAGEMENT ORDINANCE SECTION 154-4-B AND 154-4-C. IN ORDER TO COMPLY WITH 154-4-C, RUNOFF REDUCTION METHOD WAS USED BY EMPLOYING BIOSWALE LEVEL 1 AND MICROBIORENTENTION LEVEL 1 METHODS. DOWNSTREAM OF THE MICROBIORETENTION, RUNOFF WILL DRAIN VIA SHEET FLOW TOWARDS THE FORESTED AREA.

STORMWATER MANAGEMENT DESIGN CRITERIA

CONTRIBUTING AREA TO THE BIORTENTION FILTER:	0.42 AC
TOTAL TREATMENT VOLUME:	2,253 CF
PHOSPHOROUS:	
TOTAL PHOSPHOROUS LOAD REDUCTION REQUIRED:	1.00 LB/YR
RUNOFF REDUCTION:	2,213 CF
PHOSPHOROUS LOAD REDUCTION ACHIEVED:	1.49 LB/YR
ADJUSTED POST-DEVELOPMENT PHOSPHOROUS LOAD:	-0.07 LB/YR
NITROGEN:	
RUNOFF REDUCTION:	2,213 CF
NITROGEN LOAD REDUCTION ACHIEVED:	10.95 LB/YR
ADJUSTED POST-DEVELOPMENT NITROGEN LOAD:	-0.82 LB/YR

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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
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COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER	ML
CHECKER	MEG
LEAD	EUA
MANAGER	RET
DATE	12/2011
SCALE	AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

STORMWATER MANAGEMENT PLAN

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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-06	6 of 13	A

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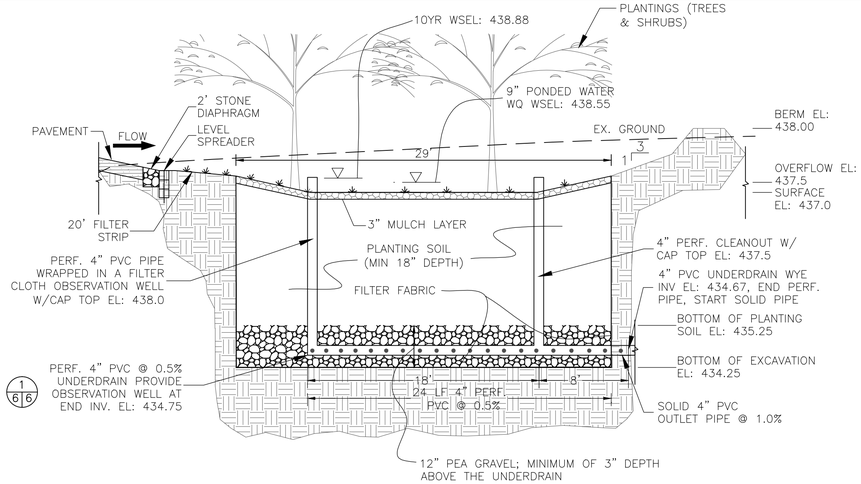
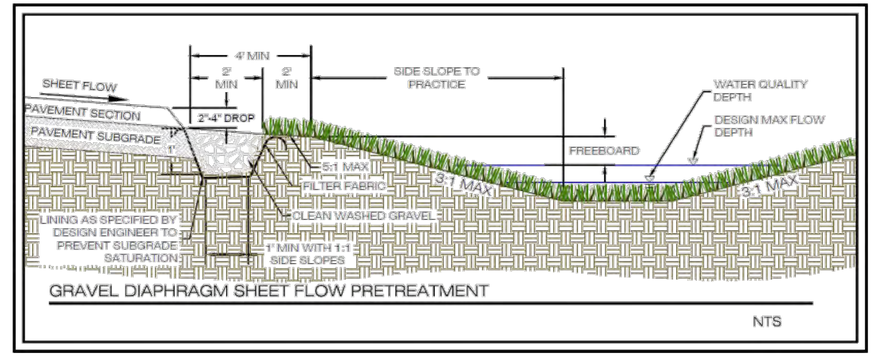


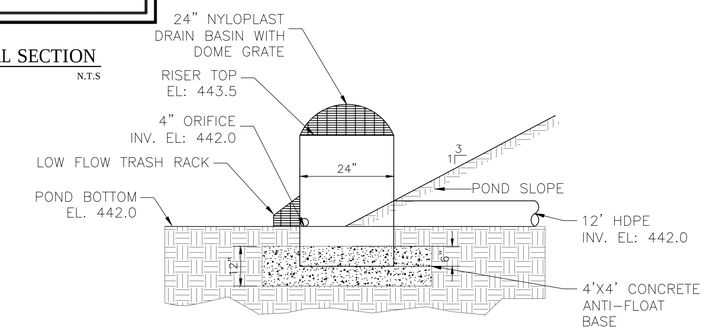
1 MICROBIORETENTION TYPICAL SECTION

N.T.S



2 PRETREATMENT - GRAVEL DIAPHRAGM FOR SHEET FLOW TYPICAL SECTION

N.T.S



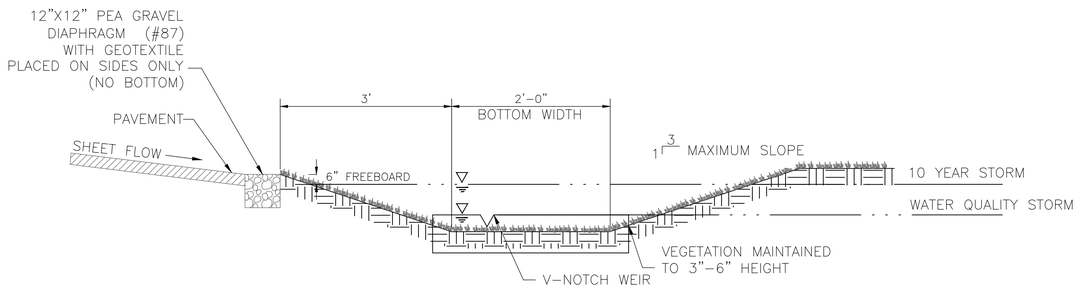
4 SCHEMATIC RISER DETAIL

N.T.S

BIORETENTION FACILITY MAINTENANCE NOTES

WEEDING, PRUNING, AND TRASH REMOVAL SHOULD BE DONE AS NEEDED TO MAINTAIN THE AESTHETICS NECESSARY FOR COMMUNITY ACCEPTANCE. DURING DROUGHT CONDITIONS, IT MAY BE NECESSARY TO WATER THE PLANTS, AS WOULD BE NECESSARY FOR ANY LANDSCAPED AREA.

TO ENSURE PROPER PERFORMANCE, INSPECTORS SHOULD CHECK THAT STORMWATER INFILTRATES PROPERLY INTO THE SOIL WITHIN 24 HOURS AFTER A STORM. IF EXCESSIVE SURFACE PONDING IS OBSERVED, CORRECTIVE MEASURES INCLUDE INSPECTION FOR SOIL COMPACTION AND UNDERDRAIN CLOGGING. CONSULT MAINTENANCE GUIDELINE OUTLINED IN THE MAIN PART OF VIRGINIA DCR STORMWATER DESIGN SPECIFICATION NO. 9.



3 BIOSWALE TYPICAL SECTION

N.T.S

SWALE MAINTENANCE NOTES

WET SWALE MAINTENANCE NEEDS ARE SIMILAR TO DRY SWALES ALTHOUGH WOODY WETLAND VEGETATION NEED TO BE REMOVED PERIODICALLY. LISTED BELOW ARE THE SUGGESTED SPRING MAINTENANCE INSPECTIONS/CLEANUPS FOR WET SWALES:

1. ADD REINFORCEMENT PLANTING TO MAINTAIN 95% TURF COVER AND VEGETATION DENSITY. RESEED ANY SALT KILLED VEGETATION.
2. REMOVE ANY ACCUMULATED SAND OR SEDIMENT DEPOSITS ON THE FILTER BED SURFACE.
3. INSPECT UPSTREAM AND DOWNSTREAM OF CHECK DAMS FOR EVIDENCE OF UNDERCUTTING, SIDE CUTTING, OR EROSION. REMOVE TRASH BLOCKAGES OR WEEP HOLES.
4. EXAMINE FILTER BED FOR EVIDENCE OF BRAIDING, EXCESSIVE PONDING, OR DEAD GRASS.
5. CHECK INFLOW POINTS FOR CLOGGING AND REMOVE ANY SEDIMENT.
6. INSPECT SIDE SLOPES AND GRASS FILTER STRIPS FOR EVIDENCE OF ANY RILL OR GULLY EROSION, AND REPAIR AS NEEDED.
7. LOOK FOR ANY BARE SOIL OR SEDIMENT SOURCES IN THE CONTRIBUTING DRAINAGE AREA AND STABILIZE IMMEDIATELY.

BIOSWALE MATERIAL SPECIFICATIONS

MATERIAL	SPECIFICATION
GRASS	A DENSE COVER OF WATER-TOLERANT, EROSION-RESISTANT GRASS. THE SELECTION OF AN APPROPRIATE SPECIES OR MIXTURE OF SPECIES IS BASED ON SEVERAL FACTORS INCLUDING CLIMATE, SOILS, TOPOGRAPHY, AND SUN OR SHADE TOLERANCE. GRASS SPECIES SHOULD HAVE THE FOLLOWING CHARACTERISTICS: A DEEP ROOT SYSTEM TO RESIST SCOURING; A HIGH STEM DENSITY WITH WELL-BRANCHED TOP GROWTH; WATER-TOLERANCE; RESISTANCE TO BEING FLATTENED BY RUNOFF; AND AN ABILITY TO RECOVER GROWTH FOLLOWING INUNDATION.
CHECK DAMS	CHECK DAMS SHOULD BE CONSTRUCTED OF A NON-EROSIVE MATERIAL SUCH AS WOOD, GABIONS, RIPRAP, OR CONCRETE. ALL CHECK DAMS SHOULD BE UNDERLAIN WITH FILTER FABRIC CONFORMING TO LOCAL DESIGN STANDARDS.
	WOOD SHOULD BE USED FOR CHECK DAMS SHOULD CONSIST OF PRESSURE TREATED LOGS OR TIMBERS, OR WATER-RESISTANT TREE SPECIES SUCH AS CEDAR, HEMLOCK, SWAMP OAK, OR LOCUST.
	COMPUTATION OF CHECK DAM MATERIAL IS NEEDED BASED ON SURFACE AREA AND DEPTH USED IN DESIGN COMPUTATIONS.
DIAPHRAGM	PEA GRAVEL USED TO CONSTRUCT PRETREATMENT DIAPHRAGMS SHOULD CONSIST OF WASHED, OPEN GRADED COURSE AGGREGATE BETWEEN 3 AND 10 MM IN DIAMETER AND MUST CONFORM TO LOCAL STANDARDS
EROSION CONTROL FABRIC	WHERE FLOW VELOCITIES DICTATE, BIODEGRADABLE EROSION CONTROL NETTING OR MATS CONFORMING TO STANDARD AND SPECIFICATION 3.36 OF VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK THAT ARE DURABLE ENOUGH TO LAST AT LEAST TWO GROWING SEASONS SHOULD BE USED.
FILTER FABRIC (CHECK DAMS)	NEEDLED, NON-WOVEN, POLYPROPYLENE GEOTEXTILE MEETING THE FOLLOWING SPECIFICATIONS SHOULD BE USED: GRAB TENSILE STRENGTH (ASTM D4632) 120 LBS (MIN); MULLEN BURST STRENGTH (ASTM D3786) 225 LB/SI (MIN); FLOW RATE (ASTM D4491) 125 GPM/SF (MIN); AND APPARENT OPENING SIZE (ASTM D4751) US #70 OR #80 SIEVE.

BIORETENTION FACILITIES MATERIAL SPECIFICATIONS

MATERIAL	SPECIFICATION	NOTES
FILTER MEDIA COMPOSITION	FILTER MEDIA TO CONTAIN: 85%-88% SAND 8%-12% SOIL FINES 3%-5% ORGANIC MATTER IN THE FORM OF LEAF COMPOST	THE VOLUME OF FILTER MEDIA BASED ON 110% OF THE PLAN VOLUME, TO ACCOUNT FOR SETTLING OR COMPACTION.
FILTER MEDIA TESTING	P-INDEX RANGE = 10-30, OR BETWEEN 7 AND 23 MG/KG OF P IN THE SOIL MEDIA. CECS GREATER THAN 10	THE MEDIA MUST BE PROCURED FROM APPROVED FILTER MEDIA VENDORS.
MULCH LAYER	USE AGED, SHREDDED HARDWOOD BARK MULCH	LAY A 2 TO 3 INCH LAYER ON THE SURFACE OF THE FILTER BED.
ALTERNATIVE SURFACE COVER	USE RIVER STONE OR PEA GRAVEL, COIR AND JUTE MATTING, OR TURF COVER.	LAY A 2 TO 3 INCH LAYER OF TO SUPPRESS WEED GROWTH.
TOP SOIL FOR TURF COVER	LOAMY SAND OR SANDY LOAM TEXTURE, WITH LESS THAN 5% CLAY CONTENT, PH CORRECTED TO BETWEEN 6 AND 7, AND AN ORGANIC MATTER CONTENT OF AT LEAST 2%.	3 INCH SURFACE DEPTH.
GEOTEXTILE LINER	GEOTEXTILE/LINER USE A NON-WOVEN GEOTEXTILE FABRIC WITH A FLOW RATE OF > 110 GAL./MIN./SQ. FT. (E.G., GEOTEX 351 OR EQUIVALENT)	APPLY ONLY TO THE SIDES AND ABOVE THE UNDERDRAIN. FOR HOTSPOTS AND CERTAIN KARST SITES ONLY, USE AN APPROPRIATE LINER ON BOTTOM.
CHOKING LAYER	LAY A 2 TO 4 INCH LAYER OF SAND OVER A 2 INCH LAYER OF CHOKER STONE (TYPICALLY #8 OR #89 WASHED GRAVEL), WHICH IS LAID OVER THE UNDERDRAIN STONE.	
STONE JACKET FOR UNDERDRAIN AND/OR STORAGE LAYER	1 INCH STONE SHOULD BE DOUBLE-WASHED AND CLEAN AND FREE OF ALL FINES (E.G., VDOT #57 STONE).	12 INCHES FOR THE UNDERDRAIN; 12 TO 18 INCHES FOR THE STONE STORAGE LAYER, IF NEEDED
UNDERDRAINS, CLEANOUTS, AND OBSERVATION WELLS	USE 6 INCH RIGID SCHEDULE 40 PVC PIPE (OR EQUIVALENT CORRUGATED HDPE FOR MICRO-BIORETENTION), WITH 3/8-INCH PERFORATIONS AT 6 INCHES ON CENTER; POSITION EACH UNDERDRAIN ON A 1% OR 2% SLOPE LOCATED NOR MORE THAN 20 FEET FROM THE NEXT PIPE.	LAY THE PERFORATED PIPE UNDER THE LENGTH OF THE BIORETENTION CELL, AND INSTALL NON-PERFORATED PIPE AS NEEDED TO CONNECT WITH THE STORM DRAIN SYSTEM. INSTALL T'S AND Y'S AS NEEDED, DEPENDING ON THE UNDERDRAIN CONFIGURATION. EXTEND CLEANOUT PIPES TO THE SURFACE WITH VENTED CAPS AT THE TS AND YS.
PLANT MATERIALS	PLANT ONE TREE PER 250 SQUARE FEET (15 FEET ON-CENTER, MINIMUM 1 INCH CALIPER). SHRUBS A MINIMUM OF 30 INCHES HIGH PLANTED A MINIMUM OF 10 FEET ON-CENTER. PLANT GROUND COVER PLUGS AT 12 TO 18 INCHES ON-CENTER; PLANT CONTAINER-GROWN PLANTS AT 18 TO 24 INCHES ON-CENTER, DEPENDING ON THE INITIAL PLANT SIZE AND HOW LARGE IT WILL GROW.	ESTABLISH PLANT MATERIALS AS SPECIFIED IN THE LANDSCAPING PLAN AND THE RECOMMENDED PLANT LIST. IN GENERAL, PLANT SPACING MUST BE SUFFICIENT TO ENSURE THE PLANT MATERIAL ACHIEVES 80% COVER IN THE PROPOSED PLANTING AREAS WITHIN A 3-YEAR PERIOD. IF SEED MIXES ARE USED, THEY SHOULD BE FROM A QUALIFIED SUPPLIER, SHOULD BE APPROPRIATE FOR STORMWATER BASIN APPLICATIONS, AND SHOULD CONSIST OF NATIVE SPECIES (UNLESS THE SEEDING IS TO ESTABLISH MAINTAINED TURF).

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REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER: ML
CHECKER: MEG
LEAD: EUA
MANAGER: RET
DATE: 12/2011
SCALE: AS SHOWN

CITIZEN CONVENIENCE CENTER

CLARKE COUNTY, VIRGINIA

SWM DETAILS AND NOTES

CHESTER ENGINEERS
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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-07	7 of 13	A

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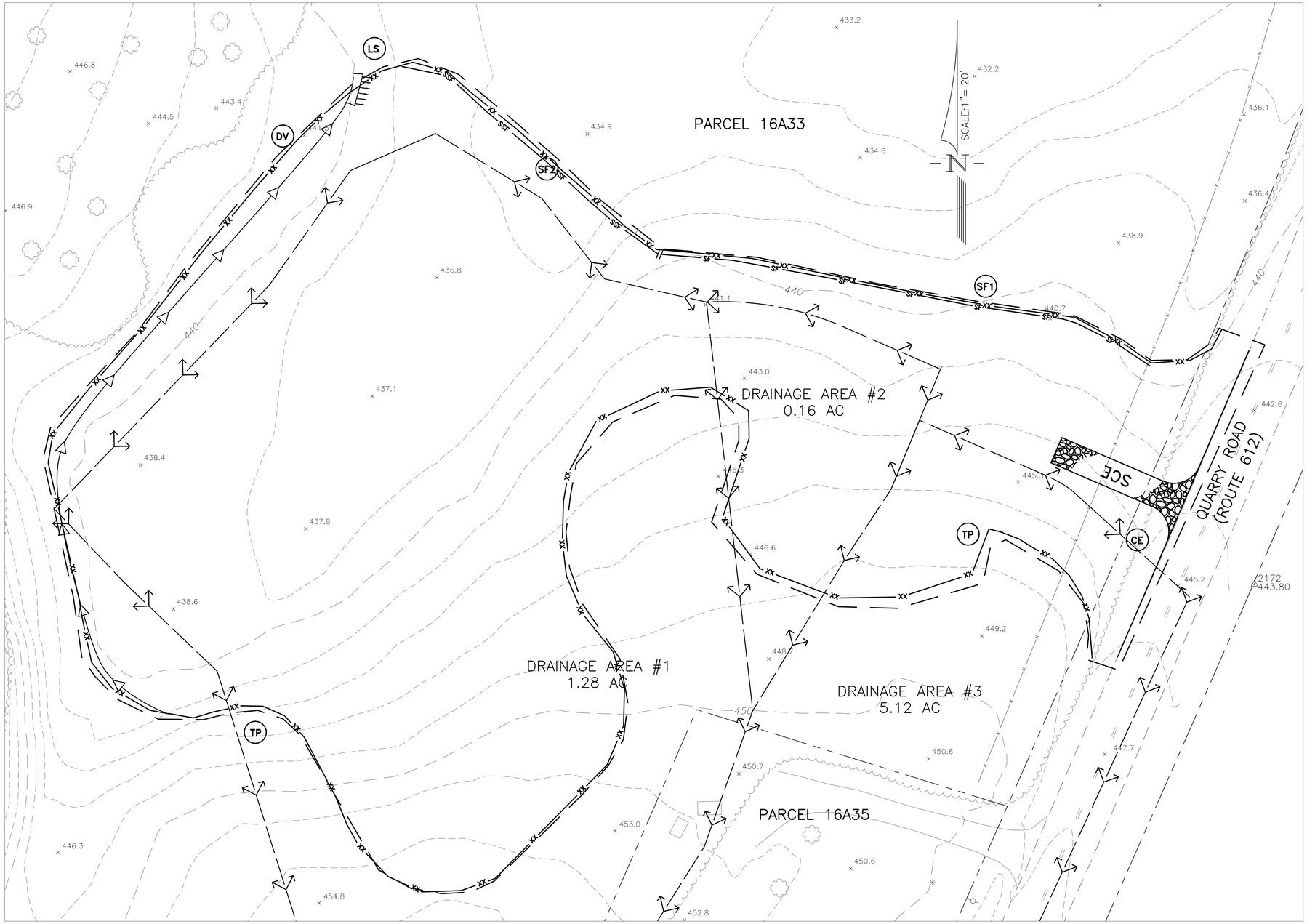

1 PLAN

Scale: 1"=20'

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CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

EROSION AND SEDIMENT CONTROL PLAN
PHASE I

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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-08	8 of 13	A

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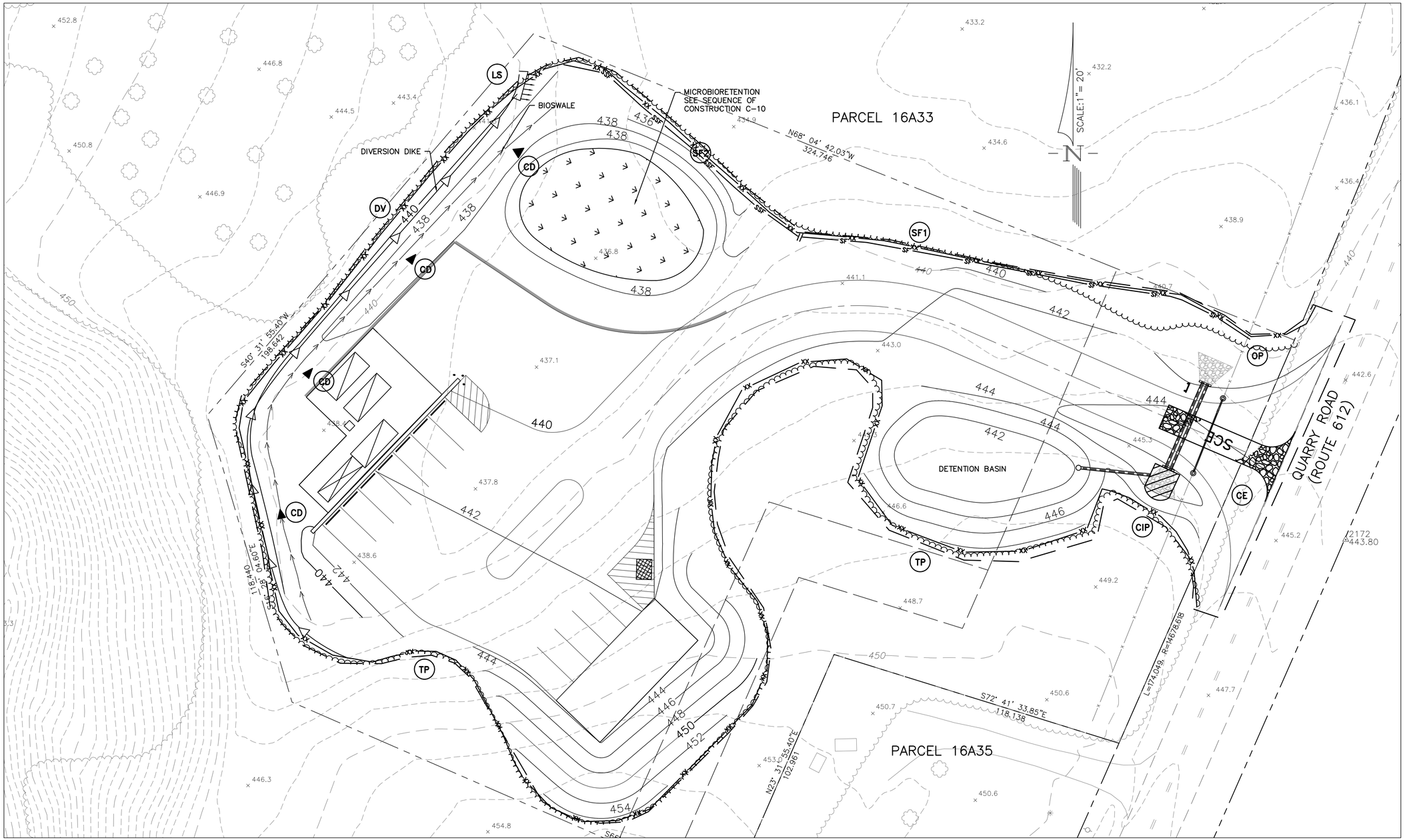

1 PLAN

Scale: 1"=20'

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1/19/12

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CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

EROSION AND SEDIMENT CONTROL PLAN
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PROJECT NO:	11-6262-GB-31	
DRAWING	SHEET	REV
C-09	9 of 13	A

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PLOT DATE: Thursday, January 19, 2012 2:04:55 PM

SOIL EROSION CONTROL NARRATIVE
CITIZEN CONVENIENCE CENTER
CLARKE COUNTY SANITARY AUTHORITY
CLARKE COUNTY, VIRGINIA

PROJECT DESCRIPTION: THE PROPOSED DEVELOPMENT INCLUDES THE CONSTRUCTION OF CONVENIENCE CENTER THAT WILL PROVIDE A SITE FOR THE RESIDENTS TO DISPOSE THEIR RECYCLABLES. UNDER THIS PROJECT, A NEW ROAD AND CONCRETE PAD FOR HEAVY DUTY DUMPSTERS WILL BE INSTALLED. IN ADDITION, SOIL AMENDMENTS FOR SWM/RUNOFF REDUCTION WILL BE EMPLOYED. THE AREA OF LAND DISTURBANCE MEASURES APPROXIMATELY 2.0 ACRES. THE EARTHWORK QUANTITIES ARE ESTIMATED TO BE XX C.Y. OF CUT AND XX C.Y. OF FILL.

EXISTING SITE CONDITIONS AND NEW CONSTRUCTION: PRESENTLY THE SITE IS COVERED WITH VEGETATION. NO ENVIRONMENTALLY SENSITIVE AREAS ARE LOCATED ON SITE.

ADJACENT AREAS: NO POTENTIAL DAMAGE TO ADJACENT AREAS IS PRESENT. NO ENVIRONMENTALLY SENSITIVE AREAS ARE PRESENT

A

OFF-SITE AREAS: IF NECESSARY FOR CONSTRUCTION OPERATIONS, CONTRACTOR SHALL IDENTIFY AN OFF-SITE STAGING AREA FOR HIS USE. APPROPRIATE SEDIMENT CONTROL MEASURES SHALL BE INSTALLED AS DIRECTED BY THE CLARKE COUNTY INSPECTOR. THERE IS NO NEED FOR OFF-SITE BORROW AREAS.

SOILS: SOILS ON-SITE ARE COMPOSED OF THREE TYPES: MCGARY SILTY CLAY LOAM, PAGEBROOK SILTY CLAY LOAM, AND SWIMLEY OUTROCK COMPLEX. THE MCGARY SILTY CLAY LOAM IS DEEP NEARLY LEVEL, AND SOMEWHAT POORLY DRAINED. SURFACE SOIL IS GRAYISH BROWN SILTY CLAY LOAM, SUBSOIL IS GRAY CLAY LOAM AND THE SUBSTRATUM IS BROWNISH CLAY LOAM. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE C. THE PAGEBROOK SILTY CLAY LOAM IS NEARLY LEVEL TO GENTLY SLOPING SOIL THAT IS DEEP AND MODERATELY WELL DRAINED. THE SURFACE LAYER IS DARK YELLOWISH BROWN SILTY CLAY LOAM, SUBSOIL IS DARK CLAY IN THE UPPER AND YELLOWISH CLAY IN THE BROWN CLAY IN THE LOWER PART, AND THE SUBSTRATUM IS YELLOWISH BROWN CLAY. BOTH THE SUBSOIL AND SUBSTRATUM IS FIRM, STICK, AND PLASTIC. THIS SOIL HAS A HARD LIMESTONE BEDROCK AND BELONGS TO HYDROLOGIC GROUP TYPE "D". THE SWIMLEY OUTROCK COMPLEX CONSISTS OF DEEP AND WELL DRAINED SWIMLEY SOILS AND OUTCROPS OF LIMESTONE BEDROCK THAT ARE SO INTERMINGLED. THIS COMPLEX IS ABOUT 50 PERCENT SWIMLEY SOILS, 25 PERCENT LIMESTONE ROCK OUTCROP, AND 25 PERCENT OTHER SOILS. THE SURFACE LAYER IS REDDISH BROWN SILT LOAM, SUBSOIL IS REDDISH BROWN SILTY CLAY IN THE UPPER AND RED CLAY IN THE LOWER. THIS SOIL BELONGS TO HYDROLOGIC GROUP TYPE "C".

CRITICAL EROSION AREAS: NO AREAS WITHIN THE LIMITS OF WORK ARE CONSIDERED TO BE CRITICAL EROSION AREAS.

DESIGN OF EROSION AND SEDIMENT CONTROLS AND SEQUENCE OF CONSTRUCTION: MEASURES ON THE DRAWINGS ARE TO BE INSTALLED IN ACCORDANCE WITH THE SPECIFICATIONS AND STANDARDS OF THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK, THIRD EDITION, 1992, AND VIRGINIA REGULATION VR 625-02-00 EROSION AND SEDIMENT CONTROL REGULATIONS. THE MEASURES NAMED BELOW SHOULD BE INSTALLED IN THE ORDER SHOWN:

PHASE I
- MARK LIMITS OF CLEARING AND GRADING BY STAKING AND FLAGGING.
- CONSTRUCT SILT FENCES, DIVERSION DIKE, TREE PROTECTION, STABILIZED CONSTRUCTION ENTRANCE, AND OTHER CONTROLS ALONG THE PERIMETER OF THE DISTURBED AREA.
- PROTECT EXISTING DRAINAGE WAYS AND DRAINAGE STRUCTURES, IF ANY.

B

PHASE II
- STRIP TOPSOIL, PROVIDE ROUGH GRADING, AND APPLY TEMPORARY SEEDING FOR SITE STABILIZATION
- CONSTRUCT NEW ROAD, NEW CONCRETE EQUIPMENT PAD, DRIVEWAY, PARKING AREA, RETAINING WALL, CULVERT, AND INSTALL CULVERT INLET AND OUTLET PROTECTION.
- PROVIDE FINE GRADING FOR THE DISTURBED AREAS AND TEMPORARY STABILIZATION.
- WHEN ALL CONTRIBUTING AREAS ARE STABILIZED, BEGIN COMPOST SOIL AMENDMENT AS SHOWN ON CONSTRUCTION SPECIFICATIONS.
- APPLY PERMANENT SEEDING TO THE DISTURBED AREAS.
- AFTER ALL DISTURBED AREA IS STABILIZED, CONSTRUCT MICROBIORETENTION AND BIOSWALE.
- REMOVE TEMPORARY SEDIMENT CONTROL STRUCTURES WHEN VEGETATION IS ESTABLISHED, AND ONLY WITH THE APPROVAL OF CLARKE COUNTY INSPECTOR.

STABILIZATION OF DENUDED AREAS: PERMANENT OR TEMPORARY SOIL STABILIZATION MUST BE APPLIED TO DENUDED AREAS WITHIN 7 DAYS AFTER LAND DISTURBANCE OF ANY PORTION OF THE SITE WHICH REMAINS DORMANT (UNDISTURBED) FOR LONGER THAN 30 DAYS.

TIMING AND STABILIZATION OF SEDIMENT TRAPPING MEASURES: SEDIMENT BARRIERS AND SEDIMENT TRAPS INTENDED TO TRAP SEDIMENT ON-SITE MUST BE CONSTRUCTED AS A FIRST STEP IN GRADING AND BE MADE FUNCTIONAL BEFORE UP-SLOPE LAND DISTURBANCE TAKES PLACE. BARRIERS CONSTRUCTED OF EARTHEN MATERIALS MUST BE SEEDED AND MULCHED WITHIN 7 DAYS IF INSTALLATION AS SPECIFIED IN TEMPORARY SEEDING.

DISPOSAL OF TEMPORARY MEASURES: ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE DISPOSED OF WITHIN 30 DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER THE TEMPORARY MEASURES ARE NO LONGER NEEDED, AS DETERMINED BY THE INSPECTOR.

MAINTENANCE: ALL TEMPORARY EROSION AND SEDIMENT CONTROL PRACTICES MUST BE MAINTAINED AND REPAIRED AS NECESSARY TO ASSURE CONTINUED PERFORMANCE OF THEIR INTENDED FUNCTION. TO THIS END, A WEEKLY INSPECTION AND AN INSPECTION AFTER EACH SIGNIFICANT RAINFALL SHALL BE PERFORMED. MONITORING REPORTS SHALL BE SUBMITTED TO INSPECTOR.

NO UNPROTECTED, DISTURBED AREA SHALL DRAIN TO THE WATER QUALITY SWALE UNTIL THESE AREAS ARE FULLY STABILIZED. THE TOWN OF BOYCE AND/OR CLARKE COUNTY HAS THE AUTHORITY TO ADD OR DELETE EROSION AND SEDIMENT CONTROLS AS NEEDED IN THE FIELD AS SITE CONDITIONS WARRANT IN ACCORDANCE WITH THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK. IN ADDITION, NO EROSION AND SEDIMENT CONTROLS MAY BE REMOVED OR ALTERED IN ANY WAY, TO ACCOMMODATE ANY OF THE PROPOSED FACILITIES WITHOUT THE PRIOR APPROVAL OF THE TOWN OF BOYCE AND OR THE CLARKE COUNTY INSPECTOR. SUCH CONTROL MEASURES SHALL NOT BE CONSIDERED FOR REMOVAL UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED AND/OR THE STORM SEWER SYSTEM WILL EFFECTIVELY HANDLE THE DRAINAGE WITHOUT CAUSING OFF-SITE EROSION AND ONLY AS AUTHORIZED BY THE TOWN OF BOYCE AND OR THE CLARKE COUNTY INSPECTOR.

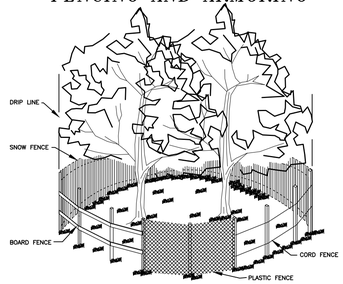
INSPECTION AUTHORITY FOR EROSION AND SEDIMENT CONTROLS LIES WITHIN CLARKE COUNTY.

EROSION AND SEDIMENT CONTROL MEASURES:

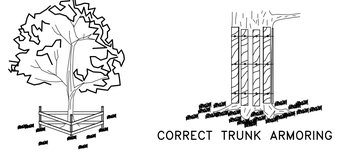
1. TEMPORARY GRAVEL CONSTRUCTION ENTRANCE (STD. & SPEC. 3.02) WILL BE EMPLOYED TO REDUCE THE AMOUNT OF MUD TRANSPORTED ONTO PUBLIC ROADS OR OTHER PARKING AREAS BY MOTOR VEHICLES OR RUNOFF.

2. SILT FENCE (STD. & SPEC. 3.05) WILL BE INSTALLED ON THE DOWNSTREAM PERIMETER OF ALL DISTURBED AREAS. IN ORDER TO TRAP SEDIMENT, PREVENTING SEDIMENT FROM LEAVING THE SITE AND REDUCING SHEET FLOW AND LOW LEVEL CHANNEL FLOW VELOCITIES.

FENCING AND ARMORING



CORRECT METHODS OF TREE FENCING



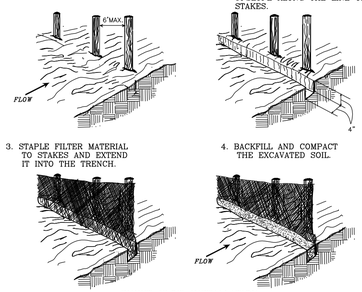
CORRECT TRUNK ARMORING

TRIANGULAR BOARD FENCE

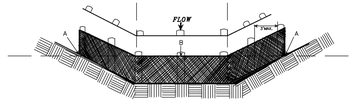
Plate 3.38-2

CONSTRUCTION OF A SILT FENCE (WITHOUT WIRE SUPPORT)

1. SET THE STAKES.
2. EXCAVATE A 4"X 4" TRENCH UPSLOPE ALONG THE LINE OF STAKES.
3. STAPLE FILTER MATERIAL TO STAKES AND EXTEND IT INTO THE TRENCH.
4. BACKFILL AND COMPACT THE EXCAVATED SOIL.



SHEET FLOW INSTALLATION (PERSPECTIVE VIEW)



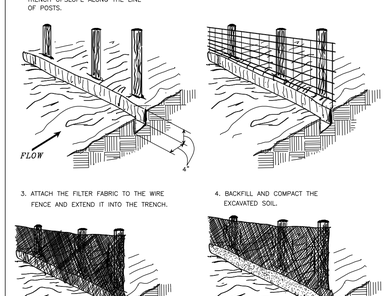
POINTS A SHOULD BE HIGHER THAN POINT B.

DRAINAGEWAY INSTALLATION (FRONT ELEVATION)

PLATE 3.05-2

CONSTRUCTION OF A SILT FENCE (WITH WIRE SUPPORT)

1. SET POSTS AND EXCAVATE A 4"X4" TRENCH UPSLOPE ALONG THE LINE OF POSTS.
2. STAPLE WIRE FENCING TO THE POSTS.
3. ATTACH THE FILTER FABRIC TO THE WIRE FENCE AND EXTEND IT INTO THE TRENCH.
4. BACKFILL AND COMPACT THE EXCAVATED SOIL.



EXTENSION OF FABRIC AND WIRE INTO THE TRENCH.

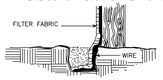
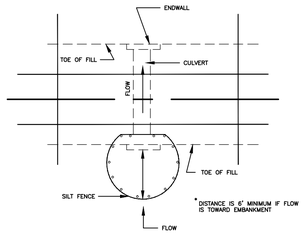
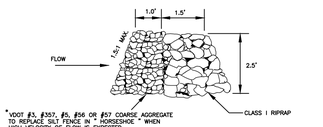


PLATE 3.05-1

SILT FENCE CULVERT INLET PROTECTION



* OPTIONAL STONE COMBINATION

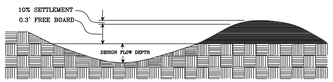


* VDOT #3, #357, #5, #56 OR #57 COARSE AGGREGATE TO REPLACE SILT FENCE IN " HORESHOE " WHEN HIGH VELOCITY OF FLOW IS EXPECTED

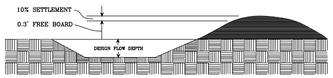
SOURCE: ADAPTED from VDOT Standard Sheets and Vo. DSWC

PLATE. 3.08-1

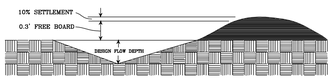
DIVERSIONS



TYPICAL PARABOLIC DIVERSION



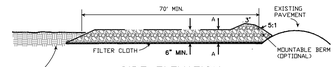
TYPICAL TRAPEZOIDAL DIVERSION



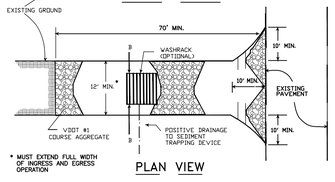
TYPICAL VEE-SHAPED DIVERSION

Plate 3.12-1

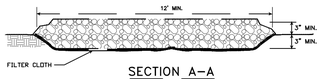
STONE CONSTRUCTION ENTRANCE



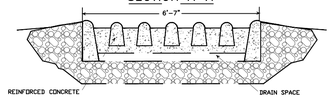
SIDE ELEVATION



PLAN VIEW



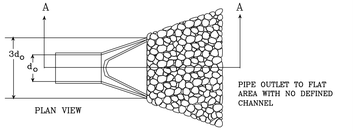
SECTION A-A



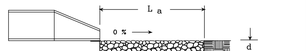
SECTION B-B

Plate 3.02-1

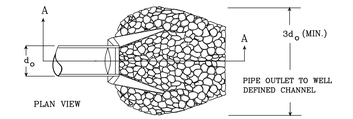
PIPE OUTLET CONDITIONS



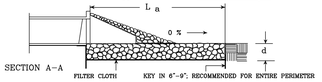
PLAN VIEW



SECTION A-A FILTER CLOTH KEY IN 6"-9". RECOMMENDED FOR ENTIRE PERIMETER



PLAN VIEW



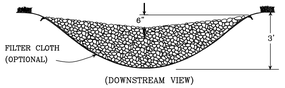
SECTION A-A FILTER CLOTH KEY IN 6"-9". RECOMMENDED FOR ENTIRE PERIMETER

NOTES: 1. APRON LINING MAY BE RIPRAP, GROUTED RIPRAP, GABION BASKET, OR CONCRETE.
2. La IS THE LENGTH OF THE RIPRAP APRON AS CALCULATED USING PLATES 3.18-3 AND 3.18-4.
3. d = 1.5 TIMES THE MAXIMUM STONE DIAMETER, BUT NOT LESS THAN 6 INCHES.

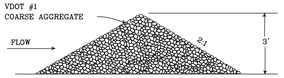
Plate 3.18-1

ROCK CHECK DAM

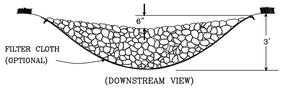
2 ACRES OR LESS OF DRAINAGE AREA:



(DOWNSTREAM VIEW)



2-10 ACRES OF DRAINAGE AREA:



(DOWNSTREAM VIEW)

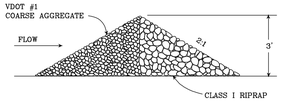
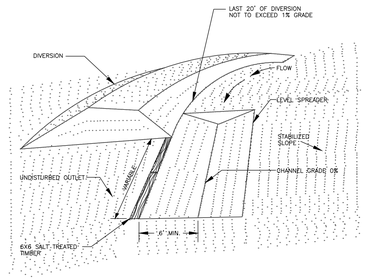


PLATE. 3.20-1

LEVEL SPREADER



PERSPECTIVE VIEW

NOTE: ALL TEMPORARY BERMS, SWALES AND LEVEL SPREADER DITCH MUST RECEIVE TEMPORARY SEEDING IMMEDIATELY AFTER INSTALLATION

PLATE: 3.21-1

GENERAL EROSION AND SEDIMENT CONTROL NOTES

ES-1. UNLESS OTHERWISE INDICATED, ALL VEGETATIVE AND STRUCTURAL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE CONSTRUCTED AND MAINTAINED ACCORDING TO MINIMUM STANDARDS AND SPECIFICATIONS OF THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK AND VIRGINIA REGULATIONS VR 625-02-00 EROSION AND SEDIMENT CONTROL REGULATIONS.

ES-2. THE PLAN APPROVING AUTHORITY MUST BE NOTIFIED ONE WEEK PRIOR TO THE PRECONSTRUCTION CONFERENCE, ONE WEEK PRIOR TO COMMENCEMENT OF LAND DISTURBING ACTIVITY, AND ONE WEEK PRIOR TO THE FINAL INSPECTION.

ES-3. ALL EROSION AND SEDIMENT CONTROL MEASURES TO BE PLACED PRIOR TO OR AS THE FIRST STEP IN CLEARING.

ES-4. A COPY OF THE APPROVED EROSION AND SEDIMENT CONTROL PLAN SHALL BE MAINTAINED ON THE SITE AT ALL TIMES.

ES-5. PRIOR TO COMMENCING LAND DISTURBING ACTIVITIES IN AREAS OTHER THAN INDICATED ON THESE PLANS (INCLUDING, BUT NOT LIMITED TO, OFF-SITE BORROW OR WASTE AREAS),THE CONTRACTOR SHALL SUBMIT A SUPPLEMENTARY EROSION CONTROL PLAN TO THE OWNER FOR REVIEW AND APPROVAL BY THE PLAN APPROVING AUTHORITY).

ES-6. THE CONTRACTOR IS RESPONSIBLE FOR INSTALLATION OF ANY ADDITIONAL EROSION CONTROL MEASURES NECESSARY TO PREVENT EROSION AND SEDIMENTATION AS DETERMINED BY THE PLAN APPROVING AUTHORITY.

ES-7. ALL DISTURBED AREAS ARE TO DRAIN TO APPROVED SEDIMENT CONTROL MEASURES AT ALL TIMES DURING LAND DISTURBING ACTIVITIES AND DURING SITE DEVELOPMENT UNTIL FINAL STABILIZATION IS ACHIEVED.

ES-8. DURING DEWATERING OPERATIONS, WATER WILL BE PUMPED INTO AN APPROVED FILTERING DEVICE.

ES-9. THE CONTRACTOR SHALL INSPECT ALL EROSION CONTROL MEASURES PERIODICALLY AND AFTER EACH RUNOFF-PRODUCING RAINFALL EVENT. ANY NECESSARY REPAIRS OR CLEANUP TO MAINTAIN THE EFFECTIVENESS OF THE EROSION CONTROL DEVICES SHALL BE MADE IMMEDIATELY.

SEEDING NOTES

1. TEMPORARY SEEDING: ALL AREAS WHICH WILL NOT BE BROUGHT TO FINAL GRADE WITHIN 30 DAYS SHALL BE TREATED WITH TEMPORARY SEEDING IN ACCORDANCE WITH STD. AND SPEC. 3.31 OF THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK. LIMING, FERTILIZATION, SURFACE ROUGHENING, AND SEED APPLICATION SHALL BE APPLIED IN ACCORD WITH THESE STANDARDS AND RECOMMENDATIONS BY SOIL CONSERVATION DISTRICT OFFICIALS.

2. PERMANENT SEEDING: THOSE AREAS OF THE SITE NOTED FOR PERMANENT SEEDING WHICH CAN BE SEEDED WITHOUT GRADING DISRUPTION DURING THE CONSTRUCTION ACTIVITIES SHALL BE SEEDED DURING EROSION AND SEDIMENT CONTROL PLAN SITE ACTIVITIES. SEE STD. AND SPEC. 3.32. SEEDING MUST BE DONE WITHIN 7 DAYS OF FINAL GRADING.

SEEDING RECOMMENDATIONS:

PERMANENT SEEDING:
100-120 LBS./AC. TALL FESCUE
12 LBS. ANNUAL RYEGRASS
1,200 LBS./AC. 10-10-10 FERTILIZER
2 TONS/AC. AGRICULTURE LIMESTONE ON SANDY SOILS
3 TONS/AC. AGRICULTURE LIMESTONE ON CLAYEY SOILS
1,500 TO 2,000 LBS./AC. STRAW MULCH

TEMPORARY SEEDING:
60 LBS./AC. GERMAN MILLET (SUMMER MONTHS)
60 LBS./AC. ANNUAL RYEGRASS OR (LATE FALL OR EARLY WINTER)

100 LBS./AC. CEREAL RYE
450 LBS./AC. 10-20-20 FERTILIZER
2 TONS/AC. AGRICULTURE LIMESTONE
1,500 TO 2,000 LBS./AC. STRAW MULCH

NOTE: FOR LAWN TYPE COVER (HIGH USE AREAS), INCREASE THE TALL FESCUE RATE TO 200-250 LBS./AC. OR 5-6 LBS./1,000 SQ. FT.

NOTE: IF 3 TONS OF LIME IS USED, BE SURE IT IS WORKED INTO THE TOP 6 INCHES OF THE GROUND SURFACE.

NOTE: MINIMIZE COMPACTION OF LANDSCAPE. IN AREAS WHERE SOILS WILL BECOME COMPACTED DUE TO CONSTRUCTION EQUIPMENT, SPECIFY THAT THE SOILS WILL BE "DISKED" PRIOR TO SEEDING, AND AMEND WITH LOAM OR SAND TO INCREASE ABSORPTION CAPACITY.

LEGEND

SF2 — SSF	SUPER SILT FENCE - 3.05-1
SF1 — SF	SILT FENCE - 3.05-2
DV	DIVERSION - 3.12
TP — XX	TREE PROTECTION - 3.38
LS	LEVEL SPREADER - 3.21
CD	ROCK CHECK DAMS - 3.20
CIP	CULVERT INLET PROTECTION - 3.08
OP	OUTLET PROTECTION - 3.18-1
TO	TOPSOILING - 3.30
PS	PERMANENT SEEDING - 3.32
TS	TEMPORARY SEEDING- 3.31
SCE	STABILIZED CONSTRUCTION ENTRANCE - 3.02
	LIMITS OF DISTURBANCE

ENGINEER
CHESTER ENGINEERS
704 QUINCE ORCHARD ROAD
SUITE 310
GAITHERSBURG, MD 20878
PHONE: (301) 840-1030
CONTACT: ELIZABETH ADAMOWICZ

OWNER/DEVELOPER
COUNTY OF CLARKE
101 CHALMERS COURT
BERRYVILLE, VA 22611
PHONE: (540) 599-5100
CONTACT: DAVID ASH

REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER: ML
CHECKER: MEG
LEAD: EUA
MANAGER: RET
DATE: 12/2011
SCALE: AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

ESC DETAILS AND NOTES

CHESTER ENGINEERS
704 Quince Orchard Rd., Suite 310
Gaithersburg, MD 20878
(301)840-1030 FAX(301)948-9258
www.chesterengineers.com

PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-10	10 of 13	A

CE-TB-22x34 | FILE: N:\CLARKE COUNTY VA\11-6262-GB-031 Conv Center Design\5 Design\5.7 Drawings\C-10.dwg | BAR=1" AT PLOT SCALE

PATH/FILENAME: N:\CLARKE COUNTY VA\11-6262-GB-031 CONV CENTER DESIGN\5 DESIGN\5.7 DRAWINGS\C-10.DWG
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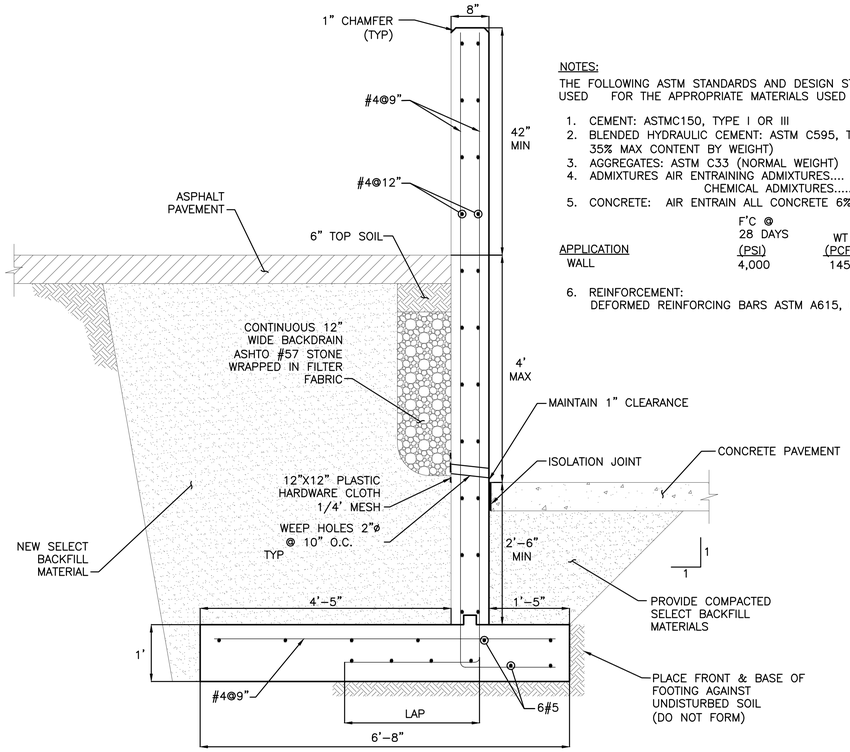


1 RETAINING WALL SECTION

Scale: NTS

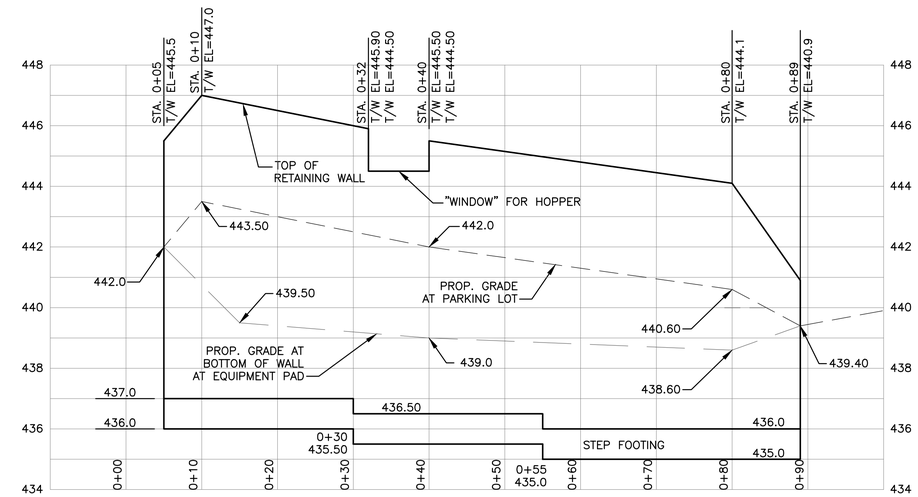
NOTES:

THE FOLLOWING ASTM STANDARDS AND DESIGN STRESSES SHALL BE USED FOR THE APPROPRIATE MATERIALS USED IN THE CONSTRUCTION

1. CEMENT: ASTMC150, TYPE I OR III
2. BLENDED HYDRAULIC CEMENT: ASTM C595, TYPE 1S (LIMIT SLAG TO 35% MAX CONTENT BY WEIGHT)
3. AGGREGATES: ASTM C33 (NORMAL WEIGHT)
4. ADMIXTURES AIR ENTRAINING ADMIXTURES.... ASTM C260
   CHEMICAL ADMIXTURES....ASTM C494
5. CONCRETE: AIR ENTRAIN ALL CONCRETE 6% ± 1 1/2% BY VOLUME.

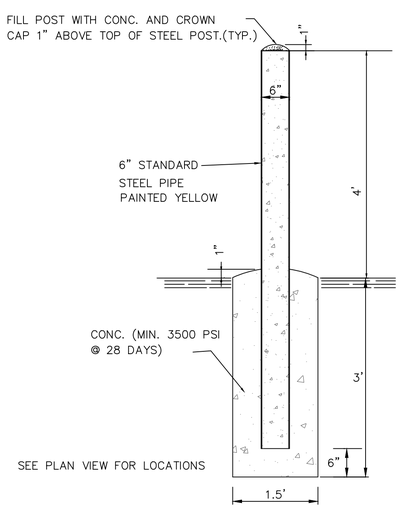
APPLICATION	F'C @ 28 DAYS (PSI)	WT (PCF)	W/C (MAX)
WALL	4,000	145	0.45

6. REINFORCEMENT:
   DEFORMED REINFORCING BARS ASTM A615, GRADE 60



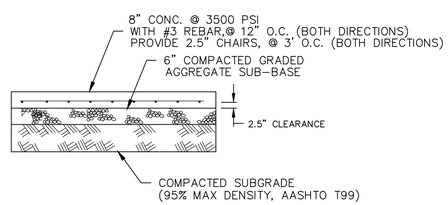
2 RETAINING WALL PROFILE

SCALE: 1" = 10H/2.5V



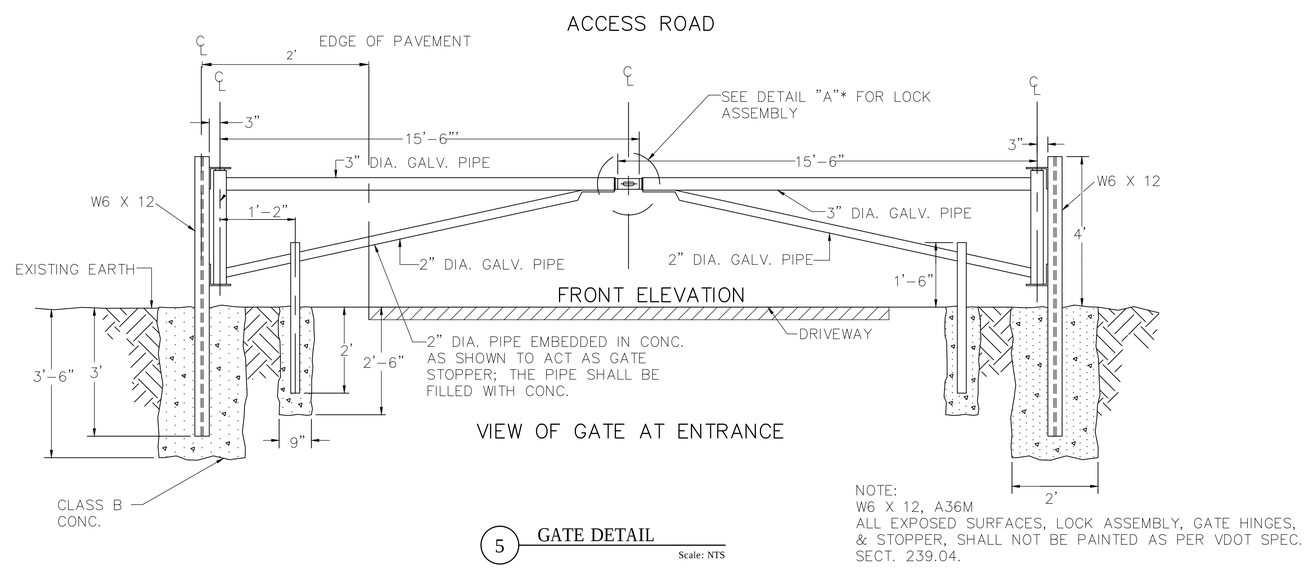
3 BOLLARD DETAIL

Scale: NTS



4 TYPICAL 8" CONCRETE SECTION

Scale: NTS



NOTE:
W6 X 12, A36M
ALL EXPOSED SURFACES, LOCK ASSEMBLY, GATE HINGES, & STOPPER, SHALL NOT BE PAINTED AS PER VDOT SPEC. SECT. 239.04.

5 GATE DETAIL

Scale: NTS

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CONTACT: DAVID ASH

REVISION	DESCRIPTION	DATE	DESIGNER	APPROVED
A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER: ML
CHECKER: MEG
LEAD: EUA
MANAGER: RET
DATE: 12/2011
SCALE: AS SHOWN

CITIZEN CONVENIENCE CENTER

CLARKE COUNTY, VIRGINIA

SITE DETAILS AND NOTES

CHESTER ENGINEERS
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PROJECT NO: 11-6262-GB-31

DRAWING	SHEET	REV
C-11	11 of 13	A

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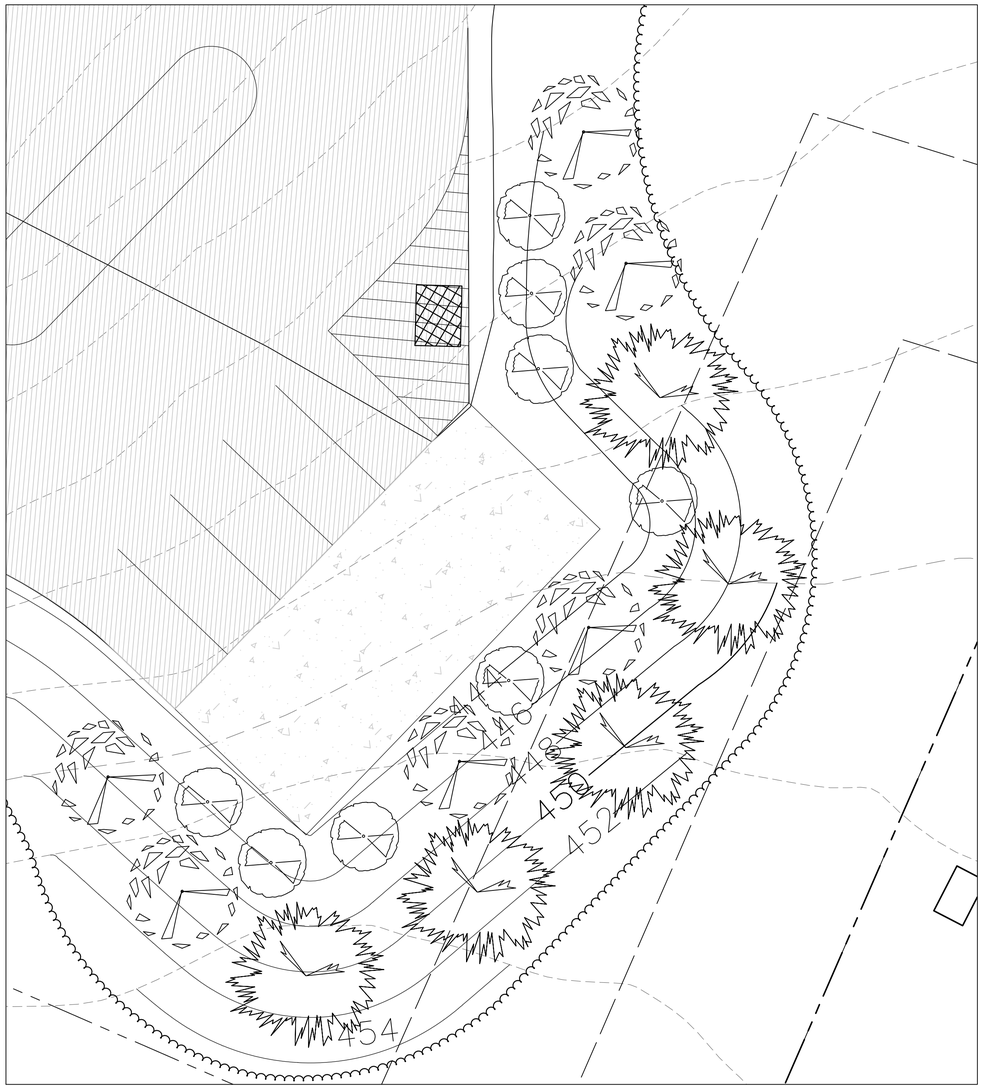
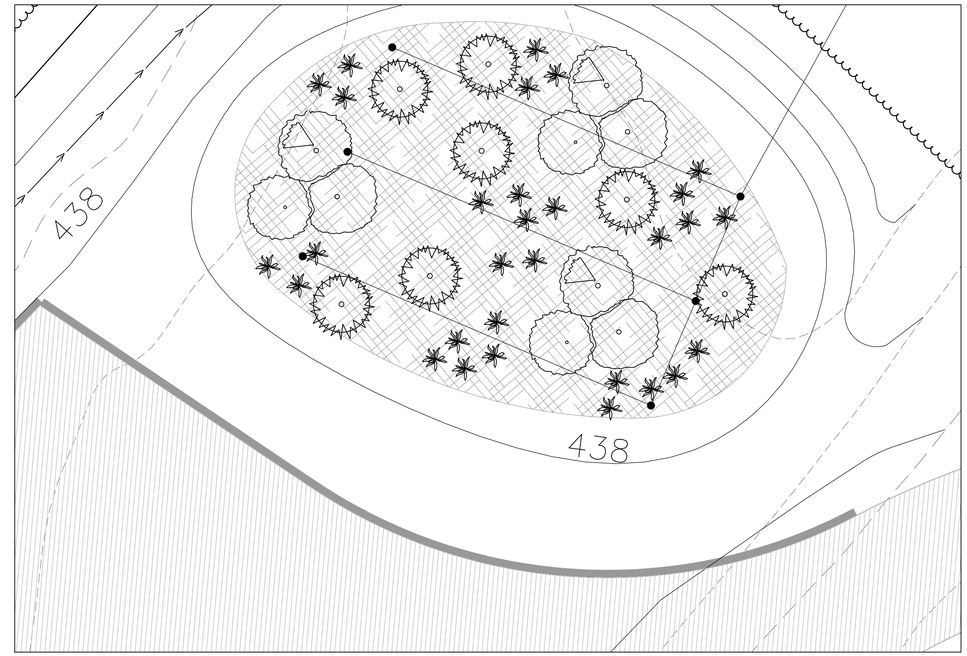
PLOT DATE: Thursday, January 19, 2012 2:05:18 PM



1 BUFFER LANDSCAPING PLAN

Scale: 1"=10'



2 BIORETENTION LANDSCAPING PLAN

Scale: 1"=10'

BUFFER PLANT SCHEDULE

Key	Symbol	Scientific/Common Name	Qty.	Root	Size	Spacing	Remarks
TC		Tsuga canadensis eastern hemlock	5	B&B	2–2 1/2" cal.	AS SHOWN	
IO		Ilex opaca American Holly	6	B&B	1 1/2" cal.	AS SHOWN	
CL		Cupressocyparis leylandii Leyland Cypress	8	CONT.	5 GAL	8'	

BIORETENTION PLANT SCHEDULE

Key	Symbol	Scientific/Common Name	Qty.	Root	Size	Spacing	Remarks
RB		Betula nigra River Birch	3	B&B	1 1/2" cal.	AS SHOWN	CLUMP OF 3
IB		Ilex glabra Inkberry	7	cont.	5 gal.	AS SHOWN	
TG		Miscanthus sinensis "Silberfelder" Tall grasses	30	cont.	2 gal.	AS SHOWN	
CG		Eriophorum angustifolium Cotton grass	90	cont.	6"	2' OC	

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A	SITE PLAN SUBMISSION TO CLARKE COUNTY	01/19/12	MEG	RET

COMMONWEALTH OF VIRGINIA
RICHARD E. TRAVERS
No.30527
PROFESSIONAL ENGINEER
1/19/12

DESIGNER ML
CHECKER MEG
LEAD EUA
MANAGER RET
DATE 12/2011
SCALE AS SHOWN

CITIZEN CONVENIENCE CENTER
CLARKE COUNTY, VIRGINIA

LANDSCAPING PLAN
FOR BUFFER AND BIORETENTION

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PROJECT NO: 11-6262-GB-31
DRAWING C-12 | SHEET 12 of 13 | REV A

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LAST UPDATE: Thursday, January 19, 2012 2:02:34 PM
PLOT DATE: Thursday, January 19, 2012 2:05:21 PM

LANDSCAPING NOTES & SPECIFICATIONS

GENERAL: ALL CONDITIONS OF THE AMERICAN ASSOCIATION OF NURSERYMEN AND LANDSCAPE SPECIFICATION GUIDELINES FOR BALTIMORE WASHINGTON METROPOLITAN AREAS, CURRENT EDITION, LANDSCAPE CONTRACTORS ASSOCIATION SHALL BE FOLLOWED EXCEPT WHERE THE FOLLOWING SPECIFICATIONS SHALL SUPERSEDE:

PROVIDE INSTALLED UNIT PRICES FOR ALL PLANT MATERIAL, PRICE OF SOIL IMPROVEMENTS, COMPOST, CLEARING AND ANY REQUIRED TAXES SHOULD BE NOTED AS LINE ITEMS. THE TOTAL SUM SHOULD REFLECT THE TOTAL UNIT PRICES. CONTRACTOR SHALL PROVIDE GENERAL LABOR RATES TO BE APPLIED TO ADDITIONAL WORK BEYOND CONTRACT. CONTRACTOR SHOULD ASSUME THAT THE GENERAL CONTRACTOR WILL BRING GRADES TO WITHIN 6" OF FINISHED GRADE. CONTRACTOR SHOULD PROVIDE A PRICE FOR IRRIGATION SYSTEM TO INCLUDE SPRAY HEADS/ROTORS FOR ALL LAWN AREAS, SPRAY/MIST HEADS FOR ALL SHRUB/GROUNDCOVER AND PERENNIAL AREAS AND BUBBLERS FOR EACH OF THE NEW TREES. THE AWARDED CONTRACTOR SHALL PROVIDE AN IRRIGATION PLAN PRIOR TO COMMENCING WORK. THIS PLAN MUST BE REVIEWED BY THE LANDSCAPE ARCHITECT AND COORDINATED WITH THE GENERAL CONTRACTOR FOR WATER SERVICE. THE PLAN SHALL SHOW ALL HEAD LOCATIONS AND PIPING ROUTE DIAGRAMS. AVOID TRENCHING AROUND ROOT ZONES OF LARGE ESTABLISHED TREES, REVIEW WITH LANDSCAPE ARCHITECT PRIOR TO DIGGING.

THE BASE CONTRACT SHOULD PROVIDE A QUOTE FOR ALL WORK PERTAINING TO PLANTING, PLANT BED PREPARATION AND IRRIGATION SYSTEM.

LIST SHALL DICTATE PLANT QUANTITIES.

1. QUALITY ASSURANCE

A. ALL PLANT MATERIAL SUPPLIED BY A CONTRACTOR SHALL BE TRUE TO FORM, SIZE, AND SHAPE, AND SHALL VERIFY ITS BOTANICAL NOMENCLATURE, AS PER "HORTUS THIRD," DICTIONARY OF PLANTS CULTIVATED IN THE UNITED STATES AND CANADA, AS COMPILED BY THE BAILEY HORTORIUM, CORNELL UNIVERSITY, MACMILLAN PUBLISHING CO., 1976 EDITION.
B. ALL PLANT MATERIAL SUPPLIED SHALL BE HEALTHY AND IN VIGOROUS GROWING CONDITION, FREE FROM ALL ASPECTS, PESTS AND DISEASES.
C. CONTRACTOR SHALL NOT SUBSTITUTE PLANT SPECIES OR VARIETIES WITHOUT THE OWNERS PRIOR KNOWLEDGE AND PERMISSION. ALL PLANT MATERIAL SHALL BE APPROVED BY THE OWNERS PRIOR TO PLANTING.
D. THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO SELECT TREES AND SHRUBS AT PLACE OF GROWTH. PHOTOGRAPHS MAY BE REQUESTED.

2. SITE CONDITIONS

A. CONTRACTOR SHALL BE RESPONSIBLE FOR MAKING THEMSELVES FAMILIAR WITH ALL UNDERGROUND UTILITIES, PIPES AND STRUCTURES, BY CONTACTING "MISS UTILITY" 72 HOURS PRIOR TO DIGGING. CONTRACTOR SHALL TAKE SOLE RESPONSIBILITY FOR ANY COST INCURRED DUE TO DAMAGE TO SAID UTILITIES.
B. DO NOT WILLFULLY PROCEED WITH PLANTING AS DESIGNED WHEN IT IS OBVIOUS THAT CONDITIONS AND/OR OBSTRUCTIONS EXIST DUE TO CHANGES IN SITE CONDITIONS. SUCH CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE OWNERS. THE CONTRACTOR MAY BE HELD RESPONSIBLE FOR ALL NECESSARY REVISIONS DUE TO FAILURE TO GIVE SUCH NOTIFICATION TO THE OWNER SO THAT MATERIAL CAN BE RELOCATED OR CONDITIONS CORRECTED PRIOR TO PLANTING.
C. BEFORE PLANTING, DETERMINE THAT AREAS TO RECEIVE PLANT MATERIAL HAVE ADEQUATE SUB-DRAINAGE.

3. MATERIALS FOR PLANTING

A. MULCH SHALL BE DOUBLE SHREDDED HARDWOOD BARK. SUBMIT SAMPLES FOR APPROVAL. MATERIAL SHALL BE MULCHING GRADE, UNIFORM IN SIZE AND FREE FROM FOREIGN MATTER.
B. FERTILIZERS SHALL BE COMMERCIAL FERTILIZER FOR ORNAMENTAL TREES, SHRUBS AND GROUND COVER WITH AN ANALYSIS OF 10% NITROGEN, 6% PHOSPHORUS AND 4% POTASSIUM SHALL BE USED. THIS FERTILIZER SHALL BE GRANULAR WITH A MINIMUM OF 50% OF THE TOTAL NITROGEN IN ORGANIC FORM.
C. TOPSOIL SHALL BE A FERTILE, FRIABLE NATURAL LOAM, UNIFORM IN COMPOSITION, FREE OF STONES LUMPS, PLANTS AND THEIR ROOTS, DEBRIS AND OTHER EXTRANEOUS MATTER OVER 1" IN DIAMETER, CAPABLE OF SUSTAINING VIGOROUS PLANT GROWTH. TOPSOIL SHALL HAVE A PH RANGE OF 6.0 TO 6.5.
D. ORGANIC MATTER TO BE FULLY COMPOSTED PINE BARK FINES HAVING NO PARTICLE WITH A DIMENSION GREATER THAN 1", OR FULLY COMPOSTED LEAF MOLD. THE PH SHOULD BE ADJUSTED TO 6.5 TO 7.0 AS NECESSARY.

4. PLANT MATERIALS STANDARDS

A. PLANTS SHALL CONFORM TO MEASUREMENTS SPECIFIED IN THE PLANT SCHEDULES EXCEPT THAT PLANTS LARGER THAN SPECIFIED MAY BE USED IF ACCEPTABLE TO THE OWNER. USE OF SUCH PLANTS SHALL NOT INCREASE THE CONTRACT PRICE. IF LARGER PLANTS ARE ACCEPTED, THE BALL OF EARTH SHALL BE IN PROPORTION TO THE SIZE OF THE PLANT.
B. CALIPER MEASUREMENT: SHALL BE TAKEN AT A POINT ON THE TRUNK 6 INCHES ABOVE NATURAL GROUND LINE FOR TREES UP TO 4" IN DIAMETER, AND AT A POINT 12" ABOVE THE NATURAL GROUND LINE FOR TREES OVER 4" IN DIAMETER.
C. PLANTS SHALL BE MEASURED WHEN BRANCHES ARE IN THE NORMAL POSITION. HEIGHT AND SPREAD DIMENSIONS SPECIFIED REFER TO THE MAIN BODY OF THE PLANT AND NOT FROM BRANCH TIP TO TIP.

5. PLANTING INSTALLATION GUIDELINES

A. FINAL ACCEPTANCE AND LOCATION OF PLANT MATERIAL SHALL BE SUBJECT TO THE APPROVAL OF THE OWNERS. CONTRACTOR SHOULD NOTIFY OWNERS FOR INSPECTION AFTER LAYOUT OF EACH AREA IS COMPLETE AND BEFORE ANY INSTALLATION OF THE PLANT MATERIAL CAN BEGIN.
B. AGAIN, AS NOTED IN PARAGRAPH 2 ABOVE, DO NOT PROCEED WITH SITE CONDITIONS THAT MAY BE DETRIMENTAL TO THE SUCCESSFUL INSTALLATION AND ESTABLISHMENT OF ALL PLANT MATERIALS. NOTIFY LANDSCAPE ARCHITECT OF ANY ROOTS ENCOUNTERED GREATER THAN 1" DIAMETER WHEN PREPARING BEDS.
C. EXCAVATE ALL TREE PIT WALLS VERTICALLY AND SCARIFY. PIT DEPTH TO ALLOW FOR A MAXIMUM OF 2" ABOVE THE HIGHEST SURROUNDING GRADE. ALL TREE PITS SHALL BE TWICE THE DIAMETER OF THE ROOTBALLS WHERE CONDITIONS PERMIT.

D. 1. PREPARE SOIL FOR SHRUBS AS CONTINUOUS AS INDICATED ON PLANS, BY REMOVING GRASS OR GROUND COVER WHERE NECESSARY AND ROTOTILLING TO 9" OF EXISTING SOIL AND ADDING 6" OF ORGANIC MATTER INTO TOP 6" OF SOIL, OTHERWISE PREPARE INDIVIDUAL PITS TWICE THE DIAMETER OF THE ROOT BALL WHERE CONDITIONS THE PERMIT.
2. PREPARE ALL LAWN AREAS BY THOROUGHLY ROTOTILLING TO A FULL 9" DEPTH, ADD 4" ORGANIC MATTER ONTO SOIL, FOLLOW BY ROTOTILLING INTO SOIL TO 6" DEPTH. TEST SOIL FOR PH AND AMENDMENTS TO BRING TO A PH LEVEL BETWEEN 7.0 AND 7.5, RAKE TO LEVEL GRADE, ROLL SOD INTO PLACE, FINAL GRADE LEVEL APPROVAL BY OWNER'S REPRESENTATIVE.
E. MULCH ALL TREE PITS, SHRUB, GROUND COVER AND PERENNIAL BEDS WITH A 2" LAYER OF MULCH IMMEDIATELY AFTER PLANTING.
F. ALL PLANTING AREAS SHALL ALLOW FOR SETTLEMENT. DO NOT PROVIDE SAUCERS AROUND TREE PITS UNLESS DIRECTED BY THE OWNER. REMOVE ALL TAGS, STRINGS, LABELS, ETC. FROM ALL PLANTS.

6. SEQUENCING AND SCHEDULING

A. PLANTING SEASONS:
DECIDUOUS TREES AND SHRUBS: MARCH 1 TO MAY 30, AND SEPTEMBER 15 TO DECEMBER 1.
EVERGREEN TREES AND SHRUBS, GROUND COVERS, VINES, PERENNIALS AND ANNUALS: APRIL 1 TO JUNE 1, AND SEPTEMBER 1 TO NOVEMBER 15.
BULBS: SEPTEMBER 1 TO NOVEMBER 15.
B. INSTALL PLANTS DURING PROPER PLANTING SEASON. OWNER MAY ALLOW VARIANCE IN PLANTING SEASON UPON WRITTEN REQUEST.
C. PLANT TREES AND SHRUBS AFTER FINAL GRADES ARE ESTABLISHED AND PRIOR TO PLANTING LAWNS.

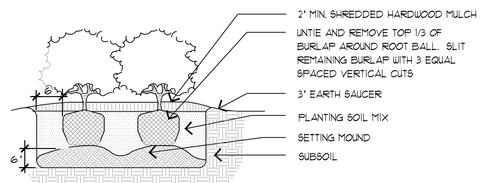
7. ESTABLISHMENT OF LAWNS

A. ALL AREAS OF DISTURBANCE TO BE SODDED WITH FRESHLY CUT SOD COMPOSED OF 90% TALL TYPE FESCUE AND 10% KENTUCKY BLUEGRASS.
B. SOD SHALL BE CERTIFIED.

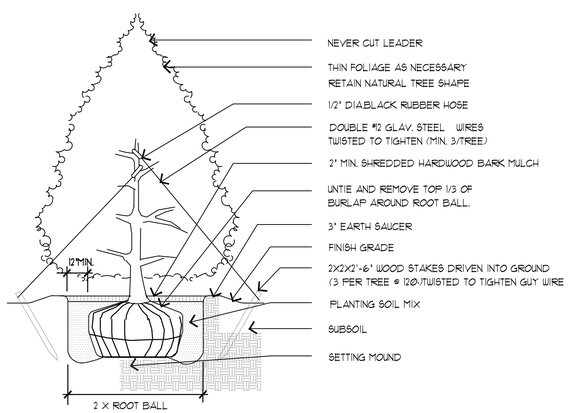
8. PLANT WARRANTIES

A. ALL PLANT MATERIAL SHALL BE GUARANTEED BY THE CONTRACTOR FOR A PERIOD OF 1 YEAR FROM THE DATE OF FINAL ACCEPTANCE TO BE IN GOOD, HEALTHY AND FLOURISHING CONDITION.
B. REPLACEMENT PLANTINGS SHALL BE SAME SIZE AND TYPE AS ORIGINALLY INSTALLED, AND LIMITED TO ONE REPLACEMENT PER PLANT.

NOTE:
SHRUB SHALL BEAR SAME RELATIONSHIP TO GRADE AS IT DID IN NURSERY. THIN BRANCHES AND FOLIAGE BY 1/3.
DO NOT CUT LEADERS, RETAIN NATURAL SHRUB SHAPE.
FOR CONTAINER GROWN PLANTS, SPLIT THE ROOT BALL WITH 3 EQUAL SPACED VERTICAL CUTS AND BUTTERFLY THE ROOT BALL.



TYP. SHRUB PLANTING DETAIL
NOT TO SCALE



TYP. EVERGREEN TREE PLANTING
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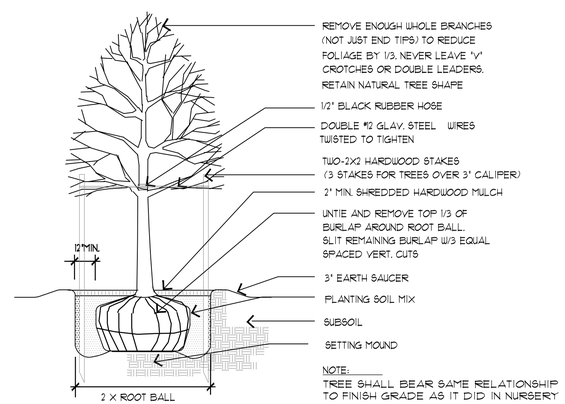
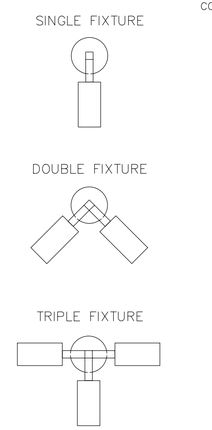


NOTE:
TREE SHALL BEAR SAME RELATIONSHIP TO FINISH GRADE AS IT DID IN NURSERY
ALL PRUNING SHALL BE DONE AFTER PLANTING

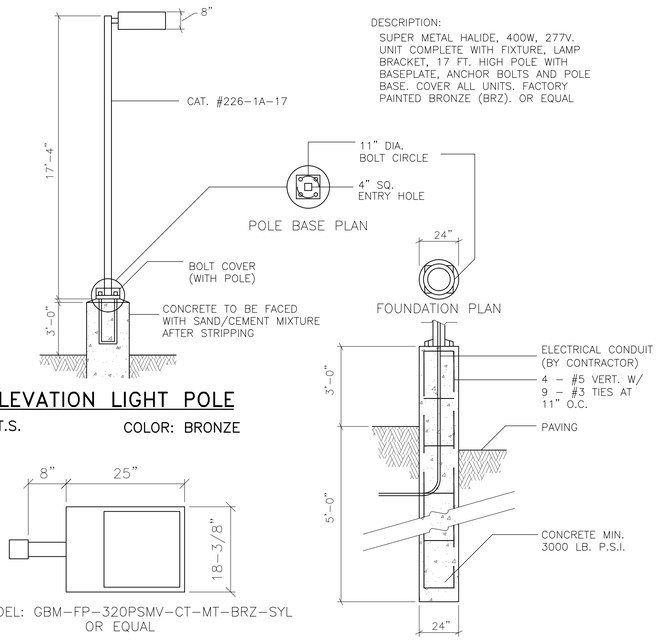
TYP. TREE PLANTING
NOT TO SCALE



TYPICAL LIGHT FIXTURE ARRANGEMENTS
NOT TO SCALE

NOTE: SEE SITE PLAN FOR PROPOSED FIXTURE ARRANGEMENTS.

NOTE: CONTRACTOR SHALL COORDINATE WITH ALLEGHANY POWER TO BRING IN ELECTRIC SERVICE FOR LIGHTS AND COMPACTOR. LIGHTS AND CONDUITS TO BE INSTALLED BY CONTRACTOR.



DESCRIPTION:
SUPER METAL HALIDE, 400W, 277V. UNIT COMPLETE WITH FIXTURE, LAMP BRACKET, 17 FT. HIGH POLE WITH BASEPLATE, ANCHOR BOLTS AND POLE BASE. COVER ALL UNITS. FACTORY PAINTED BRONZE (BRZ). OR EQUAL

ELEVATION LIGHT POLE
N.T.S.
COLOR: BRONZE

LSI MODEL: GBM-FP-320PSMV-CT-MT-BRZ-SYL OR EQUAL

CONFIGURATION
N.T.S.

FOUNDATION SECTION
N.T.S.

AREA LIGHT DETAIL
NOT TO SCALE

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DRAWING	SHEET	REV
C-13	13 of 13	A

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LAST UPDATE: Thursday, January 19, 2012 11:41:39 AM
PLOT DATE: Thursday, January 19, 2012 2:05:25 PM

Cost Estimate – Convenience Center [Chester Engineers]

Description	*Unit*	*Qty*	*Unit Cost $*	*Subtotal $*
Clearing and Grubbing	AC	1.40	2,000.00	2,800.00
Erosion & Sediment Control [construction entrance, silt fence]	LS	1	5,000.00	5,000.00
Strip and Stockpile Topsoil	SY	6,776	2.00	13,552.00
Site Grading [Cut & Fill]	CY	4,000	5.500.00	22,000.00
Site Grading [Fine Grading]	SY	6,776	0.75	5,082.00
Parking Lot Subbase [6" crushed stone]	SY	2,595	9.50	24,656.33
Parking Lot Base Course [3" bituminous concrete]	SY	2,243	19.25	43,177.75
Parking Lot Top Course [2" bituminous concrete]	SY	2,243	10.50	23,551.50
Parking Lot Bin Pads [8" reinforced concrete pavement]	SY	352	141.00	49,632.00
Parking Lot Retaining Wall [4" reinforced concrete]	LF	89	700.00	62,300.00
Parking Lot Wheel Stops	EA	12	65.00	780.00
Post and Chain Gate	EA	1	300.00	300.00
Bollards	EA	4	100.00	400.00
Double 12" HDPE Culvert	LF	74	70.00	5,180.00
Double End Wall for 12" HDPE	EA	2	1,200.00	2,400.00
12" HDPE Pond Outlet	LF	27	70.00	5,180.00
Rain Garden Underdrain	LF	20	15.00	300.00
Rain Garden HDPE Catch Basin	EA	1	3,000.00	3,000.00
Rain Garden Planting Soil & Berm	LS	1	15,000.00	15,000.00
Rain Garden Landscaping	LS	1	1,800.00	1,800.00
Seeding & Sodding	SY	3,858	1.00	3,858.00
Utilities [3-phase electrical power to site]	LS	1	5,000.00	5,000.00
Utilities [Trenching for lightpole-conduit]	LF	430	15.00	6,450.00
Utilities – Lightpole, fixture, base and installation	EA	2	3,860.00	7,720.00
Equipment – Containers	EA	2	8,500.00	17,000.00
Equipment – Compactor Unit	EA	1	50,000.00	50,000.00
Equipment – Crane for Compactor Unit Installation	HR	6	300.00	1,800.00
Landscaping Buffer	LS	1	3,000.00	3,000.00
Subtotal:				**377,629.60**
Optional Item – Perimeter 8' chain link fence	LF	1,190	25.00	29,750.00
General Requirements [10%] Inc. Mobilization, General Supervision, etc.	LS	1	36,912.96	36,912.96
Combined Subtotal:				**451,455.50**
Contingency [10%]				**45,145.55**
Adjusted Cost:				**$496,601.10**

Proposed Operation Budget for Clarke County Convenience Site

1. Labor [Assume $8.50 per hour x 40 hours per week]	
$8.50 x 40 hours x 52	$17,680
Benefit Cost 7.65%	$1,353
2. Pulls per week [Use Frederick County Contract Rates]	
Refuse – 2 per week x 52 x $92.97	$9,669
Recycling 2 containers x 1 pull every other week 2 x 26 x $74.88	$3,894
3. Electric Assume [$200 per month x 12 months]	$2,400
4. Maintenance – Lump Sum Grease, sanitizers, hydraulic oil, salt, etc.	$3,000
5. Porta pottie - $75 per month x 12 months	$900
Subtotal:	**$38,896**
Estimated tipping fees at landfill [Disposal Costs] Assume Seven [7] tons per pull x 2 x 52 x $12 per ton	$8,736
Total Cost:	**$47,632**
Add five [5] percent contingency for budget purposes	$2,314
Total Cost:	**$49,946**
Recommended Annual Budget of :	**$50,000**

Clarke County Convenience Site Operations Assumptions

1. Frederick County budget estimate for site development is $350,000.

2. Hourly wage ranges – Frederick County currently has a salary range between $8.35 and $10 per hour depending on longevity. Recommend $8.50 per hour to start. Also, recommend two [2] part-time employees to cover holidays, sick days, etc.

3. Hours of operation – Recommend maximum of 40 hours per week or four [4] tne [10] hour days. Open on Saturday, closed on Sundays to correspond to landfill hours. With landfill closed, cannot dump the container.

4. Pull schedule – Actual citizen use will dictate number of pulls. For estimate purposes, we suggest two [2] pulls per week with available swap cans. We recommend that Clarke County purchase two [2] – 40 cubic yard containers for this site. Also, recommend that you purchase recycling containers [2]. [Pulled every other week.]

5. Number of visitors per day – No way to tell at this time. Can only estimate that number of trips should be less than a maximum of 200 per day.

6. Cost of Pulls – If you piggy-back on Frederick County's current hauling contract, the pull rates will be $92.97 per pull for refuse and $74.88 per pull for recyclables. That rate assumes that you own the containers.

7. Use by Frederick County / Winchester – Considering the location, I do not believe that either Frederick County or Winchester would have any interest in using this site.

Clarke **lwalburn@clarkecounty.gov**

+ Font Size -

VPA Grant Program

From : Rhonda Toussaint (GOV) <Rhonda.Toussaint@governor.virginia.gov> Tue, May 01, 2012 04:43 PM

Subject : VPA Grant Program 1 attachment

To : lawyers@visuallink.com

Cc : info@clarkecounty.gov

Dear Chairman Hobert:

As you may or may not be aware, this past General Assembly Session, Governor McDonnell proposed the creation of an economic development zone and incentive program for the Port of Virginia. Specifically, this new program would provide companies involved in maritime commerce or that export or import goods through the Port of Virginia with incentives for locating in Virginia. The incentives, based upon a jobs creation threshold, are intended to help the Port of Virginia remain competitive with other ports, such as the Port of Savannah, who have long offered similar programs. Over the course of the past several weeks, the administration has been working with legislators and stakeholders to refine this proposal. As a result, Governor McDonnell is contemplating an amendment to the 2013 – 2014 Appropriations Act to implement this new program.

Courtesy of Secretary Connaughton, attached please find a copy of a letter, draft resolution, and language creating the program that were mailed to you earlier today. As representatives of a locality included in the Port of Virginia Economic and Infrastructure Development Zone Grant Program, Governor McDonnell and Secretary Connaughton would greatly appreciate your support for this critical initiative.

After reviewing the attached materials, please do not hesitate to contact Secretary Connaughton or Assistant Secretary of Transportation Matt Strader (matt.strader@governor.virginia.gov, 804-692-2584) with any questions or concerns.

Rhonda L. Toussaint
Office of the Secretary of Transportation
Patrick Henry Building
1111 East Broad Street
Richmond, VA 23219

(804) 786-8032
Fax (804) 786-6683
rhonda.toussaint@governor.virginia.gov

VPA Grant Letter to J. Michael Hobert.pdf
2 MB

COMMONWEALTH of VIRGINIA

Office of the Governor

Sean T. Connaughton
Secretary of Transportation

May 1, 2012

The Honorable J. Michael Hobert
Clarke County, Chairman
P.O. Box 349
Berryville, Virginia 22611

Subject: Request for Support of the Port Of Virginia Economic and Infrastructure Development Zone Grant Program

Dear Chairman Hobert:

The Port of Virginia is one of the Commonwealth's greatest economic assets. A 2008 economic impact analysis estimated that the port and its related businesses annually sustain 343,000 jobs and generate over $41 billion in revenues, $13 billion in payroll, and $1.2 billion in tax revenue. While the port has historically excelled, recent years, with the onslaught of the economic recession, have presented new challenges. Despite these challenges, the Port of Virginia is projected to undergo substantial growth over the coming years with the completion of the Panama Canal Expansion Project. To help realize this growth, the McDonnell Administration has pursued an aggressive legislative agenda to help better promote the port, reform its operations and governance, and provide incentives on par with competing states.

During the 2012 Session, the administration put forward a comprehensive piece of legislation geared towards reforming port operations and enhancing Virginia's port related incentives. Specifically, the legislation:

- Eliminates several bureaucratic processes with which the port must comply to better enable the Virginia Port Authority (VPA) to operate more cost effectively and efficiently in a highly competitive commercial marketplace;
- Requires appointees to the Board of Commissioners to have specific experience in one of several fields related to the Port to ensure effective governance;
- Extends the sunset on the Barge and Rail Use Tax Credit, the International Trade Facility Tax Credit, and the Port Volume Increase Tax Credit until 2017; and,
- Creates the Port Opportunity Fund to increase the VPA's marketing efforts and provide incentives to shippers in the form of reduced rates.

Patrick Henry Building • 1111 East Broad Street • Richmond, Virginia 23219 • (804) 786-8032 • Fax (804) 786-6683 • TTY (800) 828-1120

As introduced, the legislation also included the creation of the Route 460 Corridor Interstate 85 Connector Economic Development Zone; however, this provision was unfortunately removed during the conference process. The economic development zone would have provided companies that export or import goods through the Port of Virginia, or that are engaged in maritime commerce, and that locate in the zone with a corporate income tax exemption for their first two years of operation within the zone. The amount of the credit would have corresponded with a job creation threshold: 25 or more jobs equals a 25 percent credit; 50 or more jobs equals a 50 percent credit; 75 or more jobs equals a 75 percent credit; and, 100 or more jobs equals a 100 percent credit. Rather than creating the zone, the legislation ultimately required the Governor to make recommendations on the establishment of an economic development zone and incentive program comparable to competing states.

The creation of such an economic development zone would have a lasting and transformative impact on not only the localities encompassed by the zone, but the entire Commonwealth. As the Commonwealth, like other states, faces impending cuts to key federal government sectors resulting from our ever increasing national debt, we must look for innovative ways to diversify and grow the Virginia economy. Further, for the port to realize its growth potential, the Commonwealth must attract a growing number of distribution, intermodal, manufacturing, and warehousing facilities needed to support port operations. Through creating this economic development zone, the Commonwealth can incentivize these companies to locate in Virginia and bring thousands of jobs with them. A recent economic impact analysis conducted by nationally renowned economists, Chmura Economics, estimated that by 2020, creation of this zone and the construction of the new Route 460 Corridor Improvement Project would have an economic impact of $7.3 billion, sustaining 14,120 jobs in the corridor and $5.7 billion, supporting 11,255 jobs in the Hampton Roads area.

Aside from creating thousands of jobs and transforming the region's economy, creation of the economic development zone can help address one of the Commonwealth's and the region's greatest challenges – growing congestion and its negative impact on the economy. Over 66 percent of cargo containers coming into and out of the Port of Virginia move by truck. As the port grows, the number of trucks traveling through the already congested tunnels of Hampton Roads will increase, further clogging the region's transportation arteries. Constructing the new Route 460 in and of itself will significantly reduce this congestion by providing a direct alternative to points to the North, South, and West. However, by creating the economic development zone and encouraging the location of the necessary support and supply chain systems along the corridor, the Commonwealth can divert even more truck traffic out of the tunnels and significantly improve the congestion in Hampton Roads.

After further discussing the proposal and working with members of the General Assembly throughout the Session, Governor McDonnell plans to offer amendments to the 2013 – 2014 Appropriations Act to create the Port of Virginia Economic and Infrastructure Development Zone Grant Program. This new grant program will provide companies involved in maritime commerce or those companies that export or import goods through the Port of Virginia with a grant in an amount based upon the number of jobs created. If a company creates 25 new positions, the company will be eligible for a $1,000 per new job; if a company creates 50 new positions, $1,500 per new jobs; if a company creates 75 new jobs $2,000 per job; and, if a company creates 100 or more new jobs, $3,000 per job. Companies that locate or expand a facility within the Port of Virginia Economic and Infrastructure Development Zone will be eligible for the grant. The Zone will include the Counties of Brunswick, Chesterfield, Charles City, Clarke, Dinwiddie, Frederick, Gloucester, Greensville, Henrico, Hanover, Isle of Wight, James City, Mecklenburg, Montgomery, New Kent, Prince George, Southampton, Surry, Sussex, Warren, and York and the Cities of Chesapeake, Colonial Heights, Emporia, Hampton, Hopewell, Newport News, Norfolk, Petersburg, Poquoson, Portsmouth, Richmond, Suffolk, Virginia Beach and Williamsburg. The maximum amount of grant any one company can receive is $500,000 and the total amount of grants available among all qualifying companies is $5,000,000. The grant program will begin on January 1, 2013.

Creation of the Port of Virginia Economic and Infrastructure Development Zone Grant Program will not only help create much needed jobs in your community, but it will have a positive economic impact on the entire Commonwealth estimated at over $14 billion, sustaining over 25,000 new jobs. With these jobs will come the support and supply chain systems needed for the port to grow and a reduction in the economy-crippling congestion facing the region.

For these reasons, on behalf of Governor McDonnell, I respectfully request your support for this critical initiative. The Governor would greatly appreciate your support in the form of a letter or a resolution endorsing the creation of this zone that can be forwarded to your delegates and senators. To further this process, I have attached a draft resolution endorsing the program and a copy of the proposed language and am available to discuss the grant program at your convenience.

Should you have any questions or wish to further discuss this or any other transportation matter, please do not hesitate to contact either myself or my Assistant Secretary, Matt Strader (matt.strader@governor.virginia.gov; 804-692-2584) at any time. Governor McDonnell and I look forward to your support.

Sincerely,

Sean T. Connaughton

May ____, 2012

WHEREAS, the Port of Virginia – sustaining 343,000 jobs and generating over $41 billion in revenues, $13 billion in payroll, and $1.2 billion in tax revenue – is one of the Commonwealth's greatest economic assets; and

WHEREAS, the Port of Virginia, despite its recent challenges brought on by the economic recession, is projected to undergo significant growth in the coming years with the completion of the Panama Canal Extension Project; and

WHEREAS, the Port of Virginia cannot achieve this growth without the development of the distribution, intermodal, manufacturing, warehousing, and other supply chain facilities necessary to support port operations; and

WHEREAS, driving the development of these facilities to specific areas can help reduce congestion in the Hampton Roads region; and

WHEREAS, Governor McDonnell is proposing to create the Port of Virginia Economic and Infrastructure Development Zone Grant Program, which will incentive companies involved in maritime commerce and that import and export goods through the Port of Virginia to locate in Virginia; and

WHEREAS, creation of this grant program is estimated to have an economic impact of $7.3 billion, sustaining 14,120 jobs in the Route 460 Corridor and $5.7 billion, sustaining 11,255 in the Hampton Roads area; and

WHEREAS, creation of this grant program will bring much needed jobs and economic development to our community; and

NOW, THEREFORE BE IT RESOLVED by the _____ that we support the establishment of the Port of Virginia Economic and Infrastructure Development Zone Grant Program and respectfully request the House of Delegates and the Senate of Virginia to approve Governor McDonnell's proposed amendments to the 2013 – 2014 Appropriations Act establishing this zone.

1 A. From such funds as may be appropriated by the General Assembly and any gifts,
2 grants, or donations from public or private sources, and any funds transferred at the request of
3 the Executive Director from the Port Opportunity Fund created pursuant to § 62.1-132.3:1, there
4 is hereby created in the state treasury a special nonreverting, permanent fund to be known as the
5 Port of Virginia Economic and Infrastructure Development Zone Grant Fund (the Fund), to be
6 administered by the Virginia Port Authority. The Fund shall be established on the books of the
7 Comptroller. Any moneys remaining in the Fund at the end of each fiscal year, including interest
8 thereon, shall not revert to the general fund but shall remain in the Fund. Expenditures and
9 disbursements from the Fund, which shall be in the form of grants, shall be made by the State
10 Treasurer on warrants issued by the Comptroller upon written request signed by the Executive
11 Director. Moneys in the Fund shall be used solely for the purpose of grants to qualified
12 applicants to the Port of Virginia Economic and Infrastructure Development Zone Grant
13 Program.
14 B. The Virginia General Assembly does hereby designate the following localities to be
15 part of the Port of Virginia Economic and Infrastructure Development Zone: the Counties of
16 Brunswick, Chesterfield, Charles City, Clarke, Dinwiddie, Frederick, Gloucester, Greensville,
17 Henrico, Hanover, Isle of Wight, James City, Mecklenburg, Montgomery, New Kent, Prince
18 George, Southampton, Surry, Sussex, Warren, and York; and the Cities of Chesapeake, Colonial
19 Heights, Emporia, Hampton, Hopewell, Newport News, Norfolk, Petersburg, Poquoson,
20 Portsmouth, Richmond, Suffolk, Virginia Beach, and Williamsburg.
21 C. As used in this section, unless the context requires a different meaning:
22 "New, permanent full-time position" means a job of an indefinite duration, created by a
23 qualified company as a result of operations within the Zone, requiring a minimum of 35 hours of
24 an employee's time per week for the entire normal year of the company's operations, which
25 normal year shall consist of at least 48 weeks, or a position of indefinite duration that requires a
26 minimum of 35 hours of an employee's time per week for the portion of the taxable year in
27 which the employee was initially hired for the qualified company's location within the Zone.

28 Seasonal or temporary positions, or jobs created when a position is shifted from an existing
29 location in the Commonwealth to the qualified company's location within the Zone, and
30 positions in building and grounds maintenance, security, and other positions that are ancillary to
31 the principal activities performed by the employees at the qualified company's location within
32 the Zone shall not qualify as new, permanent full-time positions.

33 "Qualified company" means a corporation, limited liability company, partnership, joint,
34 venture, or other business entity that (i) locates or expands a facility within the Zone; (ii) creates
35 at least 25 new, permanent full-time positions for qualified full-time employees at a facility
36 within the Zone during its first year of operation within the Zone or during the year when the
37 expansion occurs; (iii) is involved in maritime commerce or exports or imports manufactured
38 goods through the Port of Virginia; and (iv) is engaged in one or more of the following: the
39 distribution, freight forwarding, freight handling, goods processing, manufacturing, warehousing,
40 crossdocking, transloading, or wholesaling of goods exported and imported through the Port of
41 Virginia; ship building and ship repair; dredging; marine construction; or offshore energy
42 exploration or extraction.

43 "Qualified full-time employee" means an employee filling a new, permanent full-time
44 position in the qualified company's location within the Zone. A "qualified full-time employee"
45 does not include an employee (i) for whom a tax credit was previously earned pursuant to §§
46 58.1-439 or 58.1-439.12:06 by a related party as defined in § 267(b) of the Internal Revenue
47 Code or by a trade or business under common control as defined in § 52(b) of the Internal
48 Revenue Code; (ii) who was previously employed in the same job function at an existing
49 location in Virginia by a related party as defined in § 267(b) of the Internal Revenue Code; or
50 (iii) whose job function was previously performed at a different location in Virginia by an
51 employee of a related party as defined in § 267(b) of the Internal Revenue Code or a trade or
52 business under common control as defined in § 52(b) of the Internal Revenue Code.

53 "Zone" means the Port of Virginia Economic and Infrastructure Development Zone.

54 D. Beginning January 1, 2013, but not later than June 30, 2020, and subject to
55 appropriation, any qualified company that locates or expands a facility within the Port of
56 Virginia Economic and Infrastructure Development Zone shall be eligible to apply for a one-time
57 grant from the Fund, in an amount determined as follows:
58 1. One thousand dollars per new, permanent full-time position if the qualified company
59 creates at least 25 new, permanent full-time positions for qualified full-time employees during its
60 first year of operation within the Zone or during the year in which the expansion occurs;
61 2. Fifteen hundred dollars per new, permanent full-time position if the qualified company
62 creates at least 50 new, permanent full-time positions for qualified full-time employees during its
63 first year of operation within the Zone or during the year in which the expansion occurs;
64 3. Two thousand dollars per new, permanent full-time position if the qualified company
65 creates at least 75 new, permanent full-time positions for qualified full-time employees during its
66 first year of operation within the Zone or during the year in which the expansion occurs; and
67 4. Three thousand dollars per new, permanent full-time position if the qualified company
68 creates at least 100 new, permanent full-time positions for qualified full-time employees during
69 its first year of operation within the Zone or during the year in which the expansion occurs.
70 E. The maximum amount of grant allowable per qualified company in any given year is
71 $500,000. The maximum amount of grants allowable among all qualified companies in any
72 given year is $5,000,000.
73 F. To qualify for a grant pursuant to this section, a qualified company must apply for the
74 grant not later than March 31 in the year immediately following the location or expansion of a
75 facility within the Zone pursuant to an application process developed by the Virginia Port
76 Authority. Within 90 days after the filing deadline, the Executive Director shall certify to the
77 Comptroller and the qualified company the amount of grant to which the qualified company is
78 entitled under this section. Payment of each grant shall be made by check issued by the
79 Treasurer of Virginia on warrant of the Comptroller within 60 days of such certification and in
80 the order that each completed eligible application is received. In the event that the amount of

81 eligible grants requested in a fiscal year exceeds the funds available in the Fund or $5,000,000,
82 such grants paid in the next fiscal year in which funds are available.
83 G. Prior to receipt of a grant, the qualified company shall enter into a memorandum of
84 understanding with the Virginia Port Authority establishing the requirements for maintaining the
85 number of new, permanent full-time positions for qualified employees at the qualified
86 company's location within the Zone. If the number of new, permanent full-time positions for
87 any of the three years immediately following receipt of a grant falls below the number of new,
88 permanent full-time positions created during the year for which the grant is claimed, the amount
89 of the grant must be recalculated using the decreased number of new, permanent full-time
90 positions and the qualified company shall repay the difference.
91 H. No qualified company shall apply for a grant nor shall one be awarded under this
92 section to an otherwise qualified company if (i) a credit pursuant to §§ 58.1-439 or 58.1-
93 439.12:06 is claimed for the same employees or for capital expenditures at the same facility by
94 the qualified company, by a related party as defined in § 267(b) of the Internal Revenue Code, or
95 by a trade or business under common control as defined in § 52(b) of the Internal Revenue Code
96 or (ii) the qualified company was a party to a reorganization as defined in § 368(b) of the Internal
97 Revenue Code, and any corporation involved in the reorganization as defined in §368(a) of the
98 Internal Revenue Code previously received a grant under this section for the same facility or
99 operations.
100 I. The Virginia Port Authority, with the assistance of the Virginia Economic
101 Development Partnership, shall develop guidelines establishing procedures and requirements for
102 qualifying for the grant. The guidelines shall be exempt from the Administrative Process Act (§
103 2.2-4000 et seq.).
104

Clarke County Board of Supervisors

Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss –Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

May 8, 2012

Honorable Jill Vogel
117 E. Piccadilly Street, Suite 100B
Winchester VA 22601

Honorable Joe May
PO Box 4104
Leesburg, VA 20176-3014

Honorable J. Randall Minchew
1 E Market Street 3rd Floor
Leesburg, VA 20176-3014

Re: Resolution In Support of the Port Of Virginia Economic and Infrastructure Development Zone Grant Program 2012-08R

Enclosed, please find the executed resolution referenced above. The Clarke County Board of Supervisors unanimously approved this resolution at a work session held Monday, May 7, 2012.

Regards,

J. Michael Hobert
Chair, Clarke County Board of Supervisors

Enclosure

pc: Sean T. Connaughton, Secretary of Transportation

101 Chalmers Court, Suite B
Berryville, VA 22611

www.clarkecounty.gov

Telephone: [540] 955-5175
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Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Resolution In Support of the Port Of Virginia Economic and Infrastructure Development Zone Grant Program
2012-08R

WHEREAS, the Port of Virginia - sustaining 343,000 jobs and generating over $41 billion in revenues, $13 billion in payroll, and $1.2 billion in tax revenue - is one of the Commonwealth's greatest economic assets; and

WHEREAS, the Port of Virginia, despite its recent challenges brought on by the economic recession, is projected to undergo significant growth in the coming years with the completion of the Panama Canal Extension Project; and

WHEREAS, the Port of Virginia cannot achieve this growth without the development of the distribution, intermodal, manufacturing, warehousing, and other supply chain facilities necessary to support port operations; and

WHEREAS, driving the development of these facilities to specific areas can help reduce congestion in the Hampton Roads region; and

WHEREAS, Governor McDonnell is proposing to create the Port of Virginia Economic and Infrastructure Development Lone Grant Program, which will incentive companies involved in maritime commerce and that import and export goods through the Port of Virginia to locate in Virginia; and

WHEREAS, creation of this grant program is estimated to have an economic impact of$7.3 billion, sustaining 14,120 jobs in the Route 460 Corridor and $5.7 billion, sustaining 11,255 in the Hampton Roads area; and

WHEREAS, creation of this grant program will bring much needed jobs and economic development to our community; and

NOW, THEREFORE BE IT RESOLVED by the that we support the establishment of the Port of Virginia Economic and Infrastructure Development Zone Grant Program and respectfully request the House of Delegates and the Senate of Virginia to approve Governor McDonnell's proposed amendments to the 2013 - 2014 Appropriations Act establishing this zone.

Adopted this 7th day of May 2012

Attest:

J. Michael Hobert, Chair

101 Chalmers Court, Suite B
Berryville, VA 22611

www.clarkecounty.gov

Telephone: [540] 955-5175
Fax: [540] 955-5180

CLARKE COUNTY BOARD OF SUPERVISORS
FINANCE COMMITTEE/WORKSESSION
REPORT

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: May 7, 2012
RE: *May Finance Agenda*

1. **Supplemental Appropriations.** The School Board has requested, and the Finance Committee recommends, the following:

   "Be it resolved that FY 12 School Operating expenditures be increased $60,097, and the same be appropriated, and that revenue from the Commonwealth be recognized in the same amount, all for the purposes of covering transportation fuel costs, as well as the School's share of a water well to water the athletic field."

   "Be it resolved that FY 12 School Capital expenditures be increased $50,000, and the School's Operating Carryover fund balance designation decreased in the same amount, all for the purpose of resurfacing the track at the existing high school."

2. **Court Fines and Forfeitures.** The process for the distribution of these funds is still being worked out, and we have not found a way to derive a future estimate for FY 13. It appears that all these fines will be remitted to the state, then a portion remitted back to the locality. The timing of the remittances and the precise rules for determining the amount of the local remittance have not been established. However, the adopted FY 13 estimate for this revenue showed a modest decrease, which may make it a safer estimate.

3. **Acceptance of April Bills and Claims.** The Board should consider accepting this report at their next regular meeting.

4. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

Fiscal Year: 2012

EXPENDITURES

DEFINITION TYPE 0

100-000-11010-5800 MISCELLANEOUS CHARGES

VENDOR:	BB&T FINANCIAL, FSB					
4	APRIL	3396	LUNCHEON	74013	04/30/2012	$ 36.31
VENDOR:	UNIVERSITY OF VIRGINIA					
1	APRIL	10817	OFFICIALS GUIDE	73984	04/16/2012	$ 40.00
	Total for 100-000-11010-5800					$ 76.31

100-000-11010-6001 OFFICE SUPPLIES

VENDOR:	NORTHERN VIRGINIA DAILY					
1	APRIL	0011258	SUBSCRIPTON	74077	04/30/2012	$ 80.00
VENDOR:	WINCHESTER STAR					
1	APRIL	88079	RENEWAL	73998	04/16/2012	$ 98.00
	Total for 100-000-11010-6001					$ 178.00

100-000-12110-5230 TELECOMMUNICATIONS

VENDOR:	AT&T MOBILITY					
1	APRIL	x04012012	GOVT ADMIN	74006	04/30/2012	$ 47.35
VENDOR:	TREASURER OF VIRGINIA					
10	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 17.06
	Total for 100-000-12110-5230					$ 64.41

100-000-12110-6008 VEHICLE AND EQUIP FUEL

VENDOR:	MANSFIELD OIL COMPANY					
3	APRIL	SQLCD/00026403	FUEL	2402	04/16/2012	$ 85.22
4	APRIL	SQLCD/00027489	FUEL	2459	04/30/2012	$ 53.41
	Total for 100-000-12110-6008					$ 138.63

100-000-12210-3100 PROFESSIONAL SERVICES

VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
7	APRIL	GEN FILE	SERVICES	2448	04/30/2012	$ 3,584.71
1	APRIL	JOINT GLVT CNTR	SERVICES	2448	04/30/2012	$ 830.00
	Total for 100-000-12210-3100					$ 4,414.71

100-000-12310-3320 MAINTENANCE SERVICE CONTRACTS

VENDOR:	CINTAS DOCUMENT MANAGEMENT					
1	APRIL	8400021998	SERVICE	74027	04/30/2012	$ 22.05

100-000-12310-4100 DATA PROCESSING

VENDOR:	NADA USED CAR GUIDE					
1	APRIL	000322834	SERVICE BUREAU W/M&A	73965	04/16/2012	$ 1,690.08

100-000-12310-5230 TELECOMMUNICATIONS

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: TREASURER OF VIRGINIA						
8	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	3.75
100-000-12310-5510 TRAVEL MILEAGE						
VENDOR: PEAKE, DONNA						
1	APRIL	MILEAGE REIMB	MILEAGE REIMB	2408	04/16/2012 $	37.74
100-000-12310-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: COMMISSIONERS OF REVENUE ASSOC OF VA						
1	APRIL	TRAINING	REGISTRATION	73927	04/16/2012 $	150.00
VENDOR: PEAKE, DONNA						
1	APRIL	TRAVEL	TRAVEL REIMB	2408	04/16/2012 $	267.37
Total for 100-000-12310-5540					$	417.37
100-000-12310-5810 DUES & MEMBERSHIPS						
VENDOR: COMMISSIONERS OF REVENUE ASSOC OF VA						
1	APRIL	MEMBERSHIP	MEMBERSHIP	73928	04/16/2012 $	275.00
VENDOR: VA ASSOCIATION OF ASSESSING OFFICERS						
1	APRIL	ANNUAL DUES	DUES	73985	04/16/2012 $	60.00
Total for 100-000-12310-5810					$	335.00
100-000-12310-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	APRIL	104123	STICKERS	2393	04/16/2012 $	119.24
100-000-12310-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: WINCHESTER STAR						
1	APRIL	88059	RENEWAL	73998	04/16/2012 $	98.00
100-000-12410-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS DOCUMENT MANAGEMENT						
1	APRIL	840021999	SERVICE	74027	04/30/2012 $	22.05
VENDOR: CLARKE COUNTY CIRCUIT COURT						
1	APRIL	CC12-11 NOURELD	COURT FEE	74029	04/30/2012 $	120.00
Total for 100-000-12410-3100					$	142.05
100-000-12410-5210 POSTAL SERVICES						
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	APRIL	75771P	POSTAGE/REAL ESTATE	1	04/23/2012 $	2,535.00
1	APRIL	75785P	POSTAGE/PERSONAL PROP	1	04/23/2012 $	3,802.50
VENDOR: POSTMASTER						
1	APRIL	PERM #1067	FIRST CLASS PRESORT FEE	73972	04/16/2012 $	190.00
Total for 100-000-12410-5210					$	6,527.50
100-000-12410-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	APRIL	C040076	PHONE CHARGES	73936	04/16/2012 $	6.17
1	APRIL	C040197	MONTHLY PHONE CHARGES	74038	04/30/2012 $	18.01
24	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	6.05
	Total for 100-000-12410-5230				$	30.23
100-000-12410-6001	OFFICE SUPPLIES					
VENDOR:	COMMERCIAL PRESS					
1	APRIL	104391	LETTERHEAD	2430	04/30/2012 $	73.75
100-000-12510-3100	PROFESSIONAL SERVICES					
VENDOR:	MATSCH SYSTEMS					
1	APRIL	1559		2460	04/30/2012 $	150.00
100-000-12510-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR:	AVAYA, INC.					
1	APRIL	2731780003	PHONE SUPPORT - GOVERNMENT	74007	04/30/2012 $	903.22
100-000-12510-5230	TELECOMMUNICATIONS					
VENDOR:	AT&T MOBILITY					
9	APRIL	x04012012	GOVT IT	74006	04/30/2012 $	12.62
VENDOR:	TREASURER OF VIRGINIA					
15	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	1,494.15
VENDOR:	VERIZON					
3	APRIL	00076356122812Y	MONTHLY CHARGES	74112	04/30/2012 $	53.45
3	APRIL	00081079401014Y	MONTHLY CHARGES	74112	04/30/2012 $	53.34
3	APRIL	00092572601596Y	MONTHLY CHARGES	74112	04/30/2012 $	99.88
	Total for 100-000-12510-5230				$	1,713.44
100-000-12510-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR:	GORDON D RUSSELL					
1	APRIL	MILEAGE REIMB	MILEAGE	2470	04/30/2012 $	94.35
100-000-12510-8207	EDP EQUIPMENT					
VENDOR:	BB&T FINANCIAL, FSB					
5	APRIL	3396	E1MG LX OM	74013	04/30/2012 $	359.65
7	APRIL	3396	FIBER OPTIC CORD	74013	04/30/2012 $	82.85
8	APRIL	3396	KIT/DUAL/NETGATE	74013	04/30/2012 $	423.27
9	APRIL	3396	METER	74013	04/30/2012 $	45.65
10	APRIL	3396	ENET	74013	04/30/2012 $	658.30
11	APRIL	3396	ENET	74013	04/30/2012 $	0.20-
VENDOR:	DALY COMPUTERS, INC.					
1	APRIL	PSI0942299		2433	04/30/2012 $	1,243.00
	Total for 100-000-12510-8207				$	2,812.52
100-000-13100-3000	PURCHASED SERVICES					
VENDOR:	ELECTION SYSTEMS & SOFTWARE, INC.					
2	APRIL	805613		74042	04/30/2012 $	40.00
100-000-13100-3320	MAINTENANCE SERVICE CONTRACT					

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: ELECTION SYSTEMS & SOFTWARE, INC.						
1	APRIL	803058	MAINT/SUPPORT	73943	04/16/2012 $	4,446.86
100-000-13100-3500 PRINTING AND BINDING						
VENDOR: WISECARVER COMMUNICATIONS, INC						
1	APRIL	85843	ELECTION SUPPLIES	74122	04/30/2012 $	130.00
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: INTAB, INC.						
1	APRIL	134474A	VOTED STICKERS/SEALS	73957	04/16/2012 $	137.98
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
12	APRIL	x04012012	REGISTRAR	74006	04/30/2012 $	47.35
VENDOR: BOSSERMAN, BARBARA						
1	APRIL	MILEAGE REIM	MILEAGE	2423	04/30/2012 $	31.08
VENDOR: TREASURER OF VIRGINIA						
21	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	2.22
Total for 100-000-13200-5230					$	80.65
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	APRIL	104390	ENVELOPES	2430	04/30/2012 $	116.45
100-000-13200-8201 MACHINERY & EQUIPMENT						
VENDOR: ELECTION SYSTEMS & SOFTWARE, INC.						
1	APRIL	805613		74042	04/30/2012 $	6,800.00
100-000-21100-5841 COMPENSATION OF JURORS						
VENDOR: ANDERSON, JANE						
1	APRIL	GRAND JURY	GRAND JURY	74001	04/30/2012 $	30.00
VENDOR: FELTNER, KIM						
1	APRIL	GRAND JURY	GRAND JURY	73944	04/16/2012 $	30.00
VENDOR: LINSTER, MICHAEL L.						
1	APRIL	GRAND JURY	GARND JURY	73959	04/16/2012 $	30.00
VENDOR: MCKAY, STEPHANIE						
1	APRIL	GRAND JURY	JUROR	73962	04/16/2012 $	30.00
VENDOR: MORRISON, HOWARD D.						
1	APRIL	GRAND JURY	JUROR	73964	04/16/2012 $	30.00
VENDOR: VANCE, GAIL						
1	APRIL	GRAND JURY	GRAND JURY	73988	04/16/2012 $	30.00
Total for 100-000-21100-5841					$	180.00
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	115.85

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-21200-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
6	APRIL	6699	FAX MACHINE	74013	04/30/2012 $	164.99
VENDOR: DEHAVEN SEVEN-UP CORPORATION						
1	APRIL	255454	DRINKS	74036	04/30/2012 $	26.80
Total for 100-000-21200-6001					$	191.79
100-000-21300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF FREDERICK COUNTY						
3	APRIL	9	MAGISTRATE EXP	74105	04/30/2012 $	17.32
100-000-21500-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA, INC.						
1	APRIL	5022491387	FY 2012 COPIER MAINTENANCE	73956	04/16/2012 $	66.73
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
16	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	6.95
100-000-21600-2100 FICA BENEFITS						
VENDOR: CLARKE COUNTY CIRCUIT COURT						
2	APRIL	100505-00		12556	04/27/2012 $	948.56
100-000-21600-2210 VSRS BENEFITS						
VENDOR: TREASURER OF VIRGINIA - VSRS-O						
2	APRIL	100505-00		12558	04/27/2012 $	1,711.13
100-000-21600-2300 HEALTH INSURANCE BENEFITS						
VENDOR: ANTHEM BLUE CROSS/BLUE SHIELD						
5	APRIL	100505-00		12555	04/27/2012 $	810.38
100-000-21600-2400 LIFE INSURANCE						
VENDOR: TREASURER OF VIRGINIA - INS						
2	APRIL	100505-00		12557	04/27/2012 $	34.72
100-000-21600-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: OCE NORTH AMERICA						
1	APRIL	417255588	IM3511 COPIER MAINTENANCE	74080	04/30/2012 $	201.00
100-000-21600-5210 POSTAL SERVICES						
VENDOR: U.S.POSTAL SERVICE						
3	APRIL	STAMPS	POSTAGE	74087	04/30/2012 $	180.00
100-000-21600-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
7	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	8.44
100-000-21600-6001 OFFICE SUPPLIES						
VENDOR: B-K OFFICE SUPPLY, INC.						

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	APRIL	34772-1	PENS	2419	04/30/2012 $	16.26
VENDOR: COMMERCIAL PRESS						
1	APRIL	104332	ENVELOPES	2430	04/30/2012 $	104.38
Total for 100-000-21600-6001					$	120.64
100-000-21900-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
25	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	17.86
100-000-22100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	APRIL	47695	CONTRACT	73931	04/16/2012 $	56.94
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	13.61
100-000-22100-5810 DUES & MEMBERSHIPS						
VENDOR: VACA						
1	APRIL	7729	DUES	73987	04/16/2012 $	275.00
100-000-22100-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: HARVEY RUVIN, CLERK OF THE COURTS						
1	APRIL	TRIPLE SEAL CER	CERTIFIED COPY FEE	73950	04/16/2012 $	89.00
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: DEPARTMENT OF VIRGINIA STATE POLICE						
3	APRIL	A2735	CRIMINAL RECORDS	73937	04/16/2012 $	312.00
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	6657	GRIP SCREWS	74013	04/30/2012 $	6.99
VENDOR: ICOP						
1	APRIL	0002879	BATTERY REPLACEMENT	74057	04/30/2012 $	49.00
1	APRIL	0002929	MIC BELT POUCH	74057	04/30/2012 $	45.27
VENDOR: KUSTOM SIGNALS INC						
1	APRIL	460851	SERVICE	74064	04/30/2012 $	34.00
Total for 100-000-31200-3310					$	135.26
100-000-31200-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
3	APRIL	6640	POSTAGE	74013	04/30/2012 $	17.62
3	APRIL	6657	POSTAGE	74013	04/30/2012 $	10.30
VENDOR: RESERVE ACCOUNT						
1	APRIL	36060309	POSTAGE	74086	04/30/2012 $	300.00
Total for 100-000-31200-5210					$	327.92
100-000-31200-5230 TELECOMMUNICATIONS						

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR:	AT&T MOBILITY					
6	APRIL	x04012012	SHERIFF'S DEPT	74006	04/30/2012 $	648.93
7	APRIL	x04012012	SHERIFF'S DEPT	74006	04/30/2012 $	422.37
VENDOR:	TREASURER OF VIRGINIA					
22	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	40.83
	Total for 100-000-31200-5230				$	1,112.13
100-000-31200-5800	MISCELLANEOUS CHARGES					
VENDOR:	SAFARILAND, LLC.					
1	APRIL	112-049545	TRAUMA POSTER	74094	04/30/2012 $	23.94
VENDOR:	WINCHESTER BUSINESS SERVICES					
1	APRIL	37095	SIGNS	74119	04/30/2012 $	11.38
	Total for 100-000-31200-5800				$	35.32
100-000-31200-5810	DUES & MEMBERSHIPS					
VENDOR:	TREASURER/VFSAAA					
1	APRIL	DUES	DUES	74106	04/30/2012 $	80.00
100-000-31200-6001	OFFICE SUPPLIES					
VENDOR:	BB&T FINANCIAL, FSB					
5	APRIL	6657	MEETING SUPPLIES	74013	04/30/2012 $	47.00
29	APRIL	9255 6657	VOID VOUCHER TRANSACTION S	12523	03/29/2012 $	19.92-
VENDOR:	COMMERCIAL PRESS					
1	APRIL	104257	BUSINESS CARDS	2393	04/16/2012 $	44.20
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	APRIL	39046	WATER	73932	04/16/2012 $	21.90
VENDOR:	SHERIFF, PETTY CASH					
8	APRIL	PETTY CASH	LUNCH	74100	04/30/2012 $	7.48
	Total for 100-000-31200-6001				$	100.66
100-000-31200-6007	REPAIR AND MAINTENANCE SUPPLIES					
VENDOR:	BB&T FINANCIAL, FSB					
2	APRIL	6657	CAR WASHES	74013	04/30/2012 $	12.00
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	APRIL	10059817	SEALED LEAD-A	74015	04/30/2012 $	28.00
1	APRIL	SHRF 5370-57872	VEHICLE REPAIRS	73921	04/16/2012 $	100.91
1	APRIL	SHRF 5370-57986	VEHICLE REPAIRS	73921	04/16/2012 $	48.44
1	APRIL	SHRF 5370-58044	VEHICLE REPAIRS	73921	04/16/2012 $	58.44
1	APRIL	SHRF 5370-58089	VEHICLE REPAIRS	73921	04/16/2012 $	518.10
1	APRIL	SHRF 5370-58102	VEHICLE REPAIRS	74015	04/30/2012 $	95.83
1	APRIL	SHRF 5370-58158	VEHICLE REPAIRS	74015	04/30/2012 $	38.44
1	APRIL	SHRF 5370-58343	VEHICLE REPAIRS	74015	04/30/2012 $	192.94
1	APRIL	SHRF 5370-58567	VEHICLE REPAIRS	74015	04/30/2012 $	129.20
1	APRIL	SHRF 5370-58569	VEHICLE REPAIRS	74015	04/30/2012 $	382.10
1	APRIL	SHRF 5370-58638	VEHICLE REPAIRS	74015	04/30/2012 $	730.74
1	APRIL	SHRF 5370-58728	VEHICLE REPAIRS	74015	04/30/2012 $	15.00
1	APRIL	SHRF 5370-58848	VEHICLE REPAIRS	74015	04/30/2012 $	56.16
1	APRIL	SHRF 5370-58849	VEHICLE REPAIRS	74015	04/30/2012 $	73.47

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR:	BILL & BILL'S AUTO SERVICE, INC					
1	APRIL	22413	SERVICE	74019	04/30/2012 $	40.00
VENDOR:	BILL & GLENN'S GOODYEAR TIRE					
1	APRIL	191739	TIRES	2422	04/30/2012 $	485.29
1	APRIL	191786	TIRES	2422	04/30/2012 $	320.76
VENDOR:	BROY'S CAR WASH					
1	APRIL	SHRF VECHICLES	CAR WASHES	2390	04/16/2012 $	72.00
VENDOR:	SHERIFF, PETTY CASH					
9	APRIL	PETTY CASH	VACUUMING VEHICLES	74100	04/30/2012 $	6.00
	Total for 100-000-31200-6007				$	3,403.82
100-000-31200-6008	VEHICLE AND EQUIP FUEL					
VENDOR:	MANSFIELD OIL COMPANY					
1	APRIL	SQLCD/00026435	FUEL	2402	04/16/2012 $	3,126.69
1	APRIL	SQLCD/00027522	FUEL	2459	04/30/2012 $	3,159.50
1	APRIL	SQLCD/00027772	FUEL	2459	04/30/2012 $	2,991.42
	Total for 100-000-31200-6008				$	9,277.61
100-000-31200-6010	POLICE SUPPLIES					
VENDOR:	BB&T FINANCIAL, FSB					
28	APRIL	9255 6657	VOID VOUCHER TRANSACTION S	12523	03/29/2012 $	80.00-
VENDOR:	EVIDENT CRIME SCENE PRODUCTS					
1	APRIL	67841A	FIELD KIT	2439	04/30/2012 $	42.00
VENDOR:	GALL'S, AN ARAMARK COMPANY					
1	APRIL	511387095	CREDIT	73948	04/16/2012 $	29.69-
1	APRIL	512082113	MAG FLASHLIGHT	73948	04/16/2012 $	110.98
1	APRIL	512088314	FIRST DEFEFNSE AEROSOL	73948	04/16/2012 $	41.37
VENDOR:	GALLS, AN ARARMARK CO., LLC					
1	APRIL	512112790	GLOVES/FIRST AID KIT	74053	04/30/2012 $	88.08
	Total for 100-000-31200-6010				$	172.74
100-000-31200-6011	UNIFORM AND WEARING APPAREL					
VENDOR:	BB&T FINANCIAL, FSB					
3	APRIL	6558	UNIFORM BADGES	74013	04/30/2012 $	19.80
VENDOR:	BEST UNIFORMS, INC.					
1	APRIL	253867	UNIFORMS	2421	04/30/2012 $	39.00
1	APRIL	254974	UNIFORMS	2421	04/30/2012 $	120.00
1	APRIL	254975	UNIFORMS	2421	04/30/2012 $	129.55
VENDOR:	GALLS, AN ARARMARK CO., LLC					
1	APRIL	512104201	BELT/CASE/SUPPLIES	74053	04/30/2012 $	294.92
	Total for 100-000-31200-6011				$	603.27
100-000-31220-5699	CIVIC CONTRIBUTIONS					
VENDOR:	NORTHWEST VA.REGIONAL DRUG TASK FORCE					
1	APRIL	FY12 QRTLY	FY12 QRTLY	74078	04/30/2012 $	2,432.33
100-000-32100-5230	TELECOMMUNICATIONS					

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: TREASURER OF VIRGINIA						
11	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	5.14
100-000-32100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
5	APRIL	SQLCD/00026403	FUEL	2402	04/16/2012 $	70.96
100-000-32100-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
8	APRIL	6699	PANTS	74013	04/30/2012 $	142.50
100-000-32201-5699 CIVIC CONTRIBUTIONS						
VENDOR: BLUE RIDGE VOLUNTEER FIRE & RESCUE CO						
1	APRIL	FY12 QRTLY	QRTLY	73924	04/16/2012 $	12,500.00
100-000-32203-5699 CIVIC CONTRIBUTIONS						
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
2	APRIL	FY12 QRTLY	QRTLY	74060	04/30/2012 $	18,750.00
100-000-32204-5699 CIVIC CONTRIBUTIONS						
VENDOR: COUNTY OF WARREN						
1	APRIL	SHEN FARM CONTR	CONTRIBUTIONS FOR SHEN FAR	74097	04/30/2012 $	50,000.00
100-000-33100-7000 JOINT OPERATIONS						
VENDOR: TREASURER, FREDERICK COUNTY						
1	APRIL	CLARKE 2012-04	QRTLY	73983	04/16/2012 $	94,071.75
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	5.54
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	APRIL	x04012012	BUILDING DEPARTMENT	74006	04/30/2012 $	25.24
VENDOR: TREASURER OF VIRGINIA						
4	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	11.83
Total for 100-000-34100-5230					$	37.07
100-000-34100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
2	APRIL	SQLCD/00026403	FUEL	2402	04/16/2012 $	110.14
5	APRIL	SQLCD/00027489	FUEL	2459	04/30/2012 $	91.91
1	APRIL	SQLCD/00027739	FUEL	2459	04/30/2012 $	108.02
Total for 100-000-34100-6008					$	310.07
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	APRIL	292304	SERVICE	73953	04/16/2012 $	12.82
1	APRIL	292572	SERVICE	73953	04/16/2012 $	12.82

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	APRIL	292597	SERVICE	73953	04/16/2012 $	12.82
1	APRIL	292876	SERVICE	73953	04/16/2012 $	51.30
2	APRIL	292921	SERVICES	74056	04/30/2012 $	135.15
1	APRIL	293185	SERVICE	73953	04/16/2012 $	25.65
1	APRIL	293432	SERVICE	73953	04/16/2012 $	12.82
1	APRIL	293692	SERVICES	74056	04/30/2012 $	39.00
VENDOR:	ROSEVILLE VET HOSP/PLAZA PET CLINIC					
1	APRIL	86499	SERVICES	74093	04/30/2012 $	134.00
	Total for 100-000-35100-3100				$	436.38
100-000-35100-5230	TELECOMMUNICATIONS					
VENDOR:	AT&T MOBILITY					
2	APRIL	x04012012	ANIMAL CONTROL	74006	04/30/2012 $	12.62
VENDOR:	TREASURER OF VIRGINIA					
2	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	7.19
	Total for 100-000-35100-5230				$	19.81
100-000-35100-6008	VEHICLE AND EQUIP FUEL					
VENDOR:	MANSFIELD OIL COMPANY					
1	APRIL	SQLCD/00026403	FUEL	2402	04/16/2012 $	64.24
6	APRIL	SQLCD/00027489	FUEL	2459	04/30/2012 $	39.27
	Total for 100-000-35100-6008				$	103.51
100-000-35100-6014	OTHER OPERATING SUPPLIES					
VENDOR:	BB&T FINANCIAL, FSB					
4	APRIL	6707	REAR SEATS	74013	04/30/2012 $	125.00
5	APRIL	6707	SEAT/EXCHANGE	74013	04/30/2012 $	25.00-
6	APRIL	6707	TESTSEAT/BUCKLE	74013	04/30/2012 $	149.08
7	APRIL	6707	SEAT/BUCKLE/COVER	74013	04/30/2012 $	323.55
VENDOR:	COMMERCIAL PRESS					
1	APRIL	104068	CALL LOG/PAPER	2430	04/30/2012 $	144.68
VENDOR:	RICOH USA, INC.					
1	APRIL	5022558408	FY 2012 COPIER MAINTENANCE	73956	04/16/2012 $	21.09
	Total for 100-000-35100-6014				$	738.40
100-000-35600-5210	POSTAL SERVICES					
VENDOR:	BB&T FINANCIAL, FSB					
2	APRIL	6632	POSTAGE	74013	04/30/2012 $	10.60
100-000-35600-5230	TELECOMMUNICATIONS					
VENDOR:	AT& T					
2	APRIL	0590826049001	MONTHLY CHARGES	74004	04/30/2012 $	54.57
VENDOR:	AT&T MOBILITY					
5	APRIL	x04012012	E911 DEPT	74006	04/30/2012 $	109.44
VENDOR:	TREASURER OF VIRGINIA					
1	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	373.83
VENDOR:	VERIZON					

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
4	APRIL	00001224519338Y	MONTHLY CHARGES	74112	04/30/2012	$ 1,236.16
4	APRIL	00081080039332Y	MONTHLY CHARGES	74112	04/30/2012	$ 27.37
	Total for 100-000-35600-5230					$ 1,801.37
100-000-35600-5420	TOWER LEASE					
VENDOR: SHEN. VALLEY TELEVISION TOWER						
4	APRIL	TOWER LEASE		2413	04/16/2012	$ 2,070.00
100-000-35600-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
1	APRIL	6632	TRAVEL	74013	04/30/2012	$ 170.00
VENDOR: SHERIFF, PETTY CASH						
11	APRIL	PETTY CASH	REGISTRATION	74100	04/30/2012	$ 50.00
	Total for 100-000-35600-5540					$ 220.00
100-000-35600-6011	UNIFORM AND WEARING APPAREL					
VENDOR: BB&T FINANCIAL, FSB						
4	APRIL	6632	SHIRTS	74013	04/30/2012	$ 250.89
100-000-42400-3840	PURCHASED SERVICES					
VENDOR: TREASURER OF FREDERICK COUNTY						
2	APRIL	9	CONTAINER FEE	74105	04/30/2012	$ 6,384.53
VENDOR: TREASURER, FREDERICK COUNTY						
1	APRIL	2105-0004	CLARKE RESID	73982	04/16/2012	$ 774.48
1	APRIL	80001-0004	CLARKE RESID	73982	04/16/2012	$ 159.60
	Total for 100-000-42400-3840					$ 7,318.61
100-000-42700-3840	PURCHASED SERVICES					
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	APRIL	0138	MARCH SERV CHARGE	74051	04/30/2012	$ 2,156.62
100-000-43200-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: ALLIED WASTE SERVICES #976						
1	APRIL	0976000279662	GOVT DUMPSTERS-ANNUAL ESTI	74000	04/30/2012	$ 958.91
VENDOR: RICOH USA, INC.						
1	APRIL	5022574906	FY 2012 COPIER MAINTENANCE	73956	04/16/2012	$ 38.67
VENDOR: SERVICEMASTER COMMERCIAL CLEANING OF WIN						
1	APRIL	255		2471	04/30/2012	$ 3,162.02
	Total for 100-000-43200-3320					$ 4,159.60
100-000-43200-5130	WATER & SEWAGE SERVICES					
VENDOR: DEHAVEN SEVEN-UP CORPORATION						
1	APRIL	255742	DRINKS	74036	04/30/2012	$ 23.90
100-000-43200-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
3	APRIL	x04012012	GOVT MAINT	74006	04/30/2012	$ 151.50

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: TREASURER OF VIRGINIA						
3	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 3.75
17	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 5.48
Total for 100-000-43200-5230						$ 160.73
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	57826	BROOM/DUST PAN	73923	04/16/2012	$ 34.96
VENDOR: GENERAL SALES OF VIRGINIA						
1	APRIL	212003892		2444	04/30/2012	$ 136.00
1	APRIL	212004203		2444	04/30/2012	$ 438.55
Total for 100-000-43200-6005						$ 609.51
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	57802	PAINT	73923	04/16/2012	$ 28.99
1	APRIL	57946	PUNCH	73923	04/16/2012	$ 12.99
1	APRIL	58140	FLASHLIGHT	74018	04/30/2012	$ 3.79
1	APRIL	58262	PAINT	74018	04/30/2012	$ 5.99
VENDOR: DICKSON						
1	APRIL	861741	MINI TEMP LOGGER	73938	04/16/2012	$ 2,065.00
VENDOR: LOWE'S OF WINCHESTER						
1	APRIL	34020	SUPPIES	74066	04/30/2012	$ 170.71
1	APRIL	34111	LEVER/SPRING LINK	74066	04/30/2012	$ 86.64
1	APRIL	34881	DOOR CLOSE	74066	04/30/2012	$ 52.23
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	69352	SERVICE AT MAINT SHOP	2411	04/16/2012	$ 167.00
VENDOR: SHANNON-BAUM SIGNS INC						
1	APRIL	0185606	SIGN	2412	04/16/2012	$ 38.00
1	APRIL	0185702	SIGN	2412	04/16/2012	$ 1,013.80
1	APRIL	0185916	SIGN	2412	04/16/2012	$ 114.00
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	APRIL	973891	BR BALL/HOSE/SUPPLIES	74101	04/30/2012	$ 17.67
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	APRIL	CCPURCHASES	SUPPLIES	2481	04/30/2012	$ 66.20
Total for 100-000-43200-6007						$ 3,843.01
100-000-43200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	APRIL	SQLCD/00026403	FUEL	2402	04/16/2012	$ 337.28
3	APRIL	SQLCD/00027489	FUEL	2459	04/30/2012	$ 427.58
2	APRIL	SQLCD/00027739	FUEL	2459	04/30/2012	$ 288.36
Total for 100-000-43200-6008						$ 1,053.22
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	APRIL	973794	HOSE/FITTINGS	74101	04/30/2012	$ 53.73

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-43202-3310			REPAIR & MAINTENANCE			
VENDOR:	CHECKPOINT SYSTEMS, INC.					
1	APRIL	40902	EQUP CONTRACT	74025	04/30/2012	$ 329.18
VENDOR:	CONSOLIDATED ELECTRIC SERVICE LC					
1	APRIL	22198		74030	04/30/2012	$ 696.00
	Total for 100-000-43202-3310					$ 1,025.18
100-000-43202-3320			MAINTENANCE SERVICE CONTRACTS			
VENDOR:	SERVICEMASTER COMMERCIAL CLEANING OF WIN					
2	APRIL	255		2471	04/30/2012	$ 2,029.15
100-000-43202-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
7	APRIL	1149385761	SERVICES	2467	04/30/2012	$ 1,553.24
100-000-43202-5130			WATER & SEWAGE SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
7	APRIL	4190099.0098	WATER	73981	04/16/2012	$ 77.38
100-000-43202-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	APRIL	58162	NUTS/WASHERS	74018	04/30/2012	$ 11.12
VENDOR:	ESSROC READY MIX					
1	APRIL	132166	SAND	74043	04/30/2012	$ 176.88
VENDOR:	THOMAS PLUMBING & HEATING, INC.					
1	APRIL	S21134	COUPLERS	2415	04/16/2012	$ 5.32
	Total for 100-000-43202-6007					$ 193.32
100-000-43205-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	APRIL	4455288888	SERVICES	2467	04/30/2012	$ 205.06
100-000-43205-5130			WATER & SEWAGE SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
7	APRIL	9001800.0098	WATER	73981	04/16/2012	$ 14.00
100-000-43206-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
13	APRIL	2048188888	SERVICES	2467	04/30/2012	$ 743.24
3	APRIL	8894188888	SERVICES	2467	04/30/2012	$ 379.54
	Total for 100-000-43206-5110					$ 1,122.78
100-000-43206-5130			WATER & SEWAGE SERVICES			
VENDOR:	DEHAVEN SEVEN-UP CORPORATION					
1	APRIL	255743	DRINKS	74036	04/30/2012	$ 15.95
VENDOR:	TOWN OF BERRYVILLE					

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
4	APRIL	1004000.0098	WATER	73981	04/16/2012	$ 164.56
Total for 100-000-43206-5130						$ 180.51
100-000-43206-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: EBERT REPRODUCTION AND SUPPLY						
1	APRIL	622408	MISC CD	74041	04/30/2012	$ 13.84
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
12	APRIL	2048188888	SERVICES	2467	04/30/2012	$ 1,858.35
100-000-43207-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: LOWE'S COMPANIES, INC						
1	APRIL	30717	CREDIT	73960	04/16/2012	$ 192.32-
2	APRIL	37656	ROPES/PLATE/BOX	73960	04/16/2012	$ 333.64
1	APRIL	37700	LUMBER	73960	04/16/2012	$ 304.70
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	APRIL	S21201	CIRCULATOR	2481	04/30/2012	$ 28.46
Total for 100-000-43207-6007						$ 474.48
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
14	APRIL	2048188888	SERVICES	2467	04/30/2012	$ 719.30
100-000-43208-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	APRIL	1003900.0098	WATER	73981	04/16/2012	$ 82.28
100-000-43209-3310 PROFESSIONAL SERVICES						
VENDOR: THOMAS PLUMBING & HEATING, INC.						
4	APRIL	CCMAIN	PLUMBING/HEATING FOR GOVT	2481	04/30/2012	$ 255.00
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	APRIL	765818888	SERVICES	2467	04/30/2012	$ 250.57
100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	APRIL	7956	LP	73973	04/16/2012	$ 103.19
100-000-43209-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	57982	NUTS/WASHERS	74018	04/30/2012	$ 2.72
100-000-43210-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	APRIL	0775388888	SERVICES	2467	04/30/2012	$ 141.34
100-000-43211-5110 ELECTRICAL SERVICES						

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: RAPPAHANNOCK ELEC COMPANY						
22	APRIL	2750088888	SERVICES	2467	04/30/2012 $	1,530.83
100-000-43211-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	APRIL	9001300.0098	WATER	73981	04/16/2012 $	196.00
100-000-43212-3310 REPAIR & MAINTENANCE						
VENDOR: GREEN'S SEPTIC SERVICE						
2	APRIL	PARK/REC	SERVICE	2398	04/16/2012 $	75.00
VENDOR: RIDDLEBERGER BROS INC						
1	APRIL	69559	SERVICE/PARK REC	2468	04/30/2012 $	2,385.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	APRIL	CCPARK	PLUMBING/HEATING FOR GOVT	2481	04/30/2012 $	817.77
Total for 100-000-43212-3310					$	3,277.77
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
19	APRIL	1650088888	SERVICES	2467	04/30/2012 $	7.54
20	APRIL	1650088888	SERVICES	2467	04/30/2012 $	7.43
21	APRIL	1650088888	SERVICES	2467	04/30/2012 $	14.86
23	APRIL	1650088888	SERVICES	2467	04/30/2012 $	77.41
24	APRIL	1650088888	SERVICES	2467	04/30/2012 $	7.54
27	APRIL	1650088888	SERVICES	2467	04/30/2012 $	18.33
23	APRIL	2750088888	SERVICES	2467	04/30/2012 $	236.11
24	APRIL	2750088888	SERVICES	2467	04/30/2012 $	164.43
Total for 100-000-43212-5110					$	533.65
100-000-43212-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	APRIL	9001200.0098	WATER	73981	04/16/2012 $	56.00
4	APRIL	9001500.0098	WATER	73981	04/16/2012 $	604.44
Total for 100-000-43212-5130					$	660.44
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	58014	TAPE	74018	04/30/2012 $	9.87
1	APRIL	58232	TURNBUCKLE	74018	04/30/2012 $	22.55
VENDOR: FROGALE LUMBER INC.						
1	APRIL	75122	LUMBER	74052	04/30/2012 $	142.34
VENDOR: WINCHESTER METALS, INC.						
1	APRIL	221367	MATERIAL	73997	04/16/2012 $	44.04
Total for 100-000-43212-6007					$	218.80
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
22	APRIL	1650088888	SERVICES	2467	04/30/2012 $	48.80
100-000-43213-5130 WATER & SEWAGE SERVICES						

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: TOWN OF BERRYVILLE						
5	APRIL	9001400.0098	WATER	73981	04/16/2012 $	10.29
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
25	APRIL	1650088888	SERVICES	2467	04/30/2012 $	62.23
26	APRIL	1650088888	SERVICES	2467	04/30/2012 $	10.25
Total for 100-000-43214-5110					$	72.48
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	58063	STAPLES/SCREWS	74018	04/30/2012 $	21.08
2	APRIL	58067	MARKING LIME	74018	04/30/2012 $	153.72
1	APRIL	58114	EYE BOLT	74018	04/30/2012 $	42.32
1	APRIL	58126	SPRINKLER	74018	04/30/2012 $	11.99
1	APRIL	58263	QUICK LINK	74018	04/30/2012 $	35.82
1	APRIL	58264	RETURN CREDIT	74018	04/30/2012 $	5.56-
VENDOR: BSN/PASSON'S/GSC/CONLIN SPORTS						
1	APRIL	94560350	BASE PLUG	73926	04/16/2012 $	94.47
Total for 100-000-43214-6007					$	353.84
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
25	APRIL	2750088888	SERVICES	2467	04/30/2012 $	22.72
26	APRIL	2750088888	SERVICES	2467	04/30/2012 $	77.93
Total for 100-000-43215-5110					$	100.65
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	APRIL	57909	NUTS/WASHERS	73923	04/16/2012 $	28.64
1	APRIL	57915	NUTS/WASHERS/BITS	73923	04/16/2012 $	57.68
VENDOR: BSN/PASSON'S/GSC/CONLIN SPORTS						
2	APRIL	94560350	SOCCER GOAL	73926	04/16/2012 $	206.98
3	APRIL	94560350	GOAL/FRT	73926	04/16/2012 $	51.25
Total for 100-000-43215-6007					$	344.55
100-000-43236-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
5	APRIL	3750088888	SERVICES	2467	04/30/2012 $	57.04
100-000-43236-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	APRIL	1004800.0098	WATER	73981	04/16/2012 $	41.14
100-000-43237-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	APRIL	0801388888	SERVICES	2467	04/30/2012 $	202.57
5	APRIL	4980388888	SERVICES	2467	04/30/2012 $	631.32

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
	Total for 100-000-43237-5110					$ 833.89
100-000-43237-5130	WATER & SEWAGE SERVICES					
VENDOR:	TOWN OF BERRYVILLE					
3	APRIL	2010600.0098	WATER	73981	04/16/2012	$ 20.57
4	APRIL	2010700.0098	WATER	73981	04/16/2012	$ 41.14
	Total for 100-000-43237-5130					$ 61.71
100-000-43237-6007	REPAIR AND MAINT SUPPLIES					
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	APRIL	57907	FLAPPER/LEVER	73923	04/16/2012	$ 16.77
100-000-51100-5610	CIVIC CONTRIBUTIONS					
VENDOR:	CLARKE COUNTY HEALTH DEPARTMENT					
1	APRIL	FY12 4TH QTR	FY12 QRTLY	74028	04/30/2012	$ 49,750.00
100-000-52500-5620	CIVIC CONTRIBUTIONS					
VENDOR:	NORTHWESTERN COMMUNITY SERVICES					
1	APRIL	FY12 4TH QTR	QRTLY	74079	04/30/2012	$ 20,500.00
100-000-53240-5699	CIVIC CONTRIBUTIONS					
VENDOR:	VIRGINIA REGIONAL TRANSIT					
1	APRIL	1203	FY12 QRTLY	73994	04/16/2012	$ 4,409.75
100-000-71100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR:	DDL BUSINESS SYSTEMS LLC					
1	APRIL	47693	COPIER MAINT/FY2012	73931	04/16/2012	$ 157.86
VENDOR:	RICOH USA, INC.					
1	APRIL	5022502622	COPIER MAINTENANCE	73956	04/16/2012	$ 50.78
	Total for 100-000-71100-3320					$ 208.64
100-000-71100-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
18	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 20.04
100-000-71100-5810	DUES & MEMBERSHIPS					
VENDOR:	VIRGINIA STATE POLICE RECORDS MANAGEMENT					
4	APRIL	CRIMINAL HIST	CRIMINAL HIST RECORDS	73986	04/16/2012	$ 7.00
5	APRIL	CRIMINAL HIST	CRIMINAL HIST REC	73986	04/16/2012	$ 8.00
1	APRIL	CRIMINAL HISTOR	CRIMNIAL HISTORY	74111	04/30/2012	$ 15.00
VENDOR:	VIRGINIA DEPARTMENT OF SOCIAL SERVICES					
2	APRIL	CENTRAL REGIS	CENTRAL REGISTRY	73990	04/16/2012	$ 7.00
3	APRIL	CENTRAL REGIS	CENTRAL REIGSTRY	74113	04/30/2012	$ 7.00
2	APRIL	CENTRAL REGISTR	VOID VOUCHER TRANSACTION C	73786	03/15/2012	$ 7.00-
	Total for 100-000-71100-5810					$ 37.00
100-000-71100-6001	OFFICE SUPPLIES					
VENDOR:	WALMART COMMUNITY BRC					
4	APRIL	0056 071	PENS/CLEANER	73996	04/16/2012	$ 6.19

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-71100-6008	VEHICLE AND EQUIP FUEL					
VENDOR:	MANSFIELD OIL COMPANY					
2	APRIL	SQLCD/00027489	FUEL	2459	04/30/2012	$ 61.59
3	APRIL	SQLCD/00027739	FUEL	2459	04/30/2012	$ 16.94
	Total for 100-000-71100-6008					$ 78.53
100-000-71100-6014	OTHER OPERATING SUPPLIES					
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	APRIL	58178	HOOK/EYE	74018	04/30/2012	$ 3.98
100-000-71310-6002	FOOD SUPPLIES & FOOD SERVICE SUPPLIE					
VENDOR:	WALMART COMMUNITY BRC					
1	APRIL	0056 071	FOOD SUPPLIES	73996	04/16/2012	$ 61.77
100-000-71310-6013	EDUCATIONAL AND RECREATIONAL SUPPLIE					
VENDOR:	WALMART COMMUNITY BRC					
19	APRIL	0056 0731	FOOD SUPPLIES	74117	04/30/2012	$ 19.76
100-000-71310-6014	OTHER OPERATING SUPPLIES					
VENDOR:	LOWE'S OF WINCHESTER					
1	APRIL	28021	DUST MOP/BROOM/CLEANER	74066	04/30/2012	$ 138.77
100-000-71310-6015	MERCHANDISE FOR RESALE					
VENDOR:	FOOD LION, INC					
1	APRIL	281164137760	FOOD SUPPLIES	73947	04/16/2012	$ 12.00
VENDOR:	WALMART COMMUNITY BRC					
3	APRIL	0056 071	FOOD SUPPLIES	73996	04/16/2012	$ 62.80
5	APRIL	0056 071	PENS/CLEANER	73996	04/16/2012	$ 127.85
18	APRIL	0056 0731	FOOD SUPPLIES	74117	04/30/2012	$ 71.48
	Total for 100-000-71310-6015					$ 274.13
100-000-71350-3100	PROFESSIONAL SERVICES					
VENDOR:	EARLEY, LATASHA DOZIA					
1	APRIL	CLASSES		74040	04/30/2012	$ 295.75
VENDOR:	MONTGOMERY, CHRISTEL					
1	APRIL	CLASSES		74070	04/30/2012	$ 1,643.60
VENDOR:	OPUS OAKES, AN ART PLACE, INC.					
1	APRIL	SKETCHBOOK CLAS		2407	04/16/2012	$ 114.75
	Total for 100-000-71350-3100					$ 2,054.10
100-000-71350-3500	PRINTING AND BINDING					
VENDOR:	CREATIVE PRINT SOLUTIONS					
1	APRIL	000104		73929	04/16/2012	$ 114.85
100-000-71350-3600	ADVERTISING					
VENDOR:	WINCHESTER STAR					
2	APRIL	1651512	ADVERTISEMENT	74121	04/30/2012	$ 312.20

CLARKE COUNTY
APRIL VENDOR PAYMENTS
Executed By: gilleya

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
3	APRIL	1651512	ADVERTISEMENT	74121	04/30/2012	$ 312.20
1	APRIL	1679471	ADVERTISEMENT	74121	04/30/2012	$ 182.00
	Total for 100-000-71350-3600					$ 806.40
100-000-71350-5830	REFUNDS					
VENDOR:	ANDERSON, RANDY					
1	APRIL	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	74002	04/30/2012	$ 90.00
VENDOR:	KEMPLER, LISA					
1	APRIL	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	74062	04/30/2012	$ 18.00
VENDOR:	KRONENWETTER, ERIC					
1	APRIL	PROGRAM RFND	PROGRAM CANCELLATION REFUN	73958	04/16/2012	$ 90.50
VENDOR:	PEACE, CONNIE					
1	APRIL	PROGRAM RFND	PROGRAM CANCELLATION REFUN	73969	04/16/2012	$ 125.00
	Total for 100-000-71350-5830					$ 323.50
100-000-71350-6013	EDUCATIONAL AND RECREATIONAL SUPPLIE					
VENDOR:	FOOD LION, INC					
2	APRIL	281164137760	FOOD SUPPLIES	73947	04/16/2012	$ 23.18
VENDOR:	WALMART COMMUNITY BRC					
2	APRIL	0056 071	FOOD SUPPLIES	73996	04/16/2012	$ 316.06
	Total for 100-000-71350-6013					$ 339.24
100-000-73200-5699	CIVIC CONTRIBUTIONS					
VENDOR:	HANDLEY REGIONAL LIBRARY					
1	APRIL	QRTLY	QRTLY	73949	04/16/2012	$ 45,529.75
100-000-81110-3100	PROFESSIONAL SERVICES					
VENDOR:	CHESTER ENGINEERS					
1	APRIL	38605	VERIZON WIRELESS	2392	04/16/2012	$ 411.98
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
9	APRIL	GEN FILE	SERVICES	2448	04/30/2012	$ 698.00
VENDOR:	PIEDMONT GEOTECHNICAL, INC.					
1	APRIL	1403VA	BELLEVUE LANE	2409	04/16/2012	$ 165.00
	Total for 100-000-81110-3100					$ 1,274.98
100-000-81110-3500	PRINTING AND BINDING					
VENDOR:	COMMERCIAL PRESS					
1	APRIL	104190	MAPS	2393	04/16/2012	$ 264.80
1	APRIL	104331	LETTERHEAD	2430	04/30/2012	$ 103.10
	Total for 100-000-81110-3500					$ 367.90
100-000-81110-3600	ADVERTISING					
VENDOR:	BB&T FINANCIAL, FSB					
6	APRIL	3396	ADVERTISING	74013	04/30/2012	$ 350.00
VENDOR:	WINCHESTER STAR					

CLARKE COUNTY
APRIL VENDOR PAYMENTS
Executed By: gilleya

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
4	APRIL	1675267	ADVERTISEMENT	74121	04/30/2012 $	280.00
					$	630.00
Total for 100-000-81110-3600						
100-000-81110-5210 POSTAL SERVICES						
VENDOR: FEDERAL EXPRESS CORPORATION						
1	APRIL	7-850-06789	POSTAGE	74046	04/30/2012 $	25.97
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	APRIL	T244981	PHONE CHARGES	73936	04/16/2012 $	11.29
100-000-81110-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: TEETOR, ALLISON						
1	APRIL	TRAVEL REIMB	TRAVEL REIMB	2479	04/30/2012 $	235.83
2	APRIL	TRAVEL REIMB	AWARD BANQUET	2479	04/30/2012 $	120.00
					$	355.83
Total for 100-000-81110-5540						
100-000-81300-5699 CIVIC CONTRIBUTIONS						
VENDOR: HELP WITH HOUSING						
1	APRIL	FY12 4TH QTR	QRTLY	73951	04/16/2012 $	1,800.00
100-000-81400-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
8	APRIL	GEN FILE	SERVICES	2448	04/30/2012 $	658.00
100-000-81400-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
3	APRIL	1675267	ADVERTISEMENT	74121	04/30/2012 $	168.00
100-000-81520-3160 BOARD SERVICES						
VENDOR: CONSERVATION EASEMENT						
1	APRIL	BADA	BADA	2406	04/16/2012 $	25.00
VENDOR: SMART, KATHY						
1	APRIL	BADA	BADA	2414	04/16/2012 $	25.00
					$	50.00
Total for 100-000-81520-3160						
100-000-81600-3160 BOARD SERVICES						
VENDOR: BOUFFAULT, ROBINA RICH						
3	APRIL	PLAN COMM MEET	PLAN COMM MEET	2424	04/30/2012 $	100.00
VENDOR: BRUMBACK, CLAY						
3	APRIL	PLAN COMM MEET	PLAN COMM MEET	2425	04/30/2012 $	100.00
VENDOR: CONSERVATION EASEMENT						
3	APRIL	PLAN COMM MEET	PLANNING COMM MEET	2426	04/30/2012 $	100.00
VENDOR: MCFILLEN, THOMAS						
3	APRIL	PLAN COMM MEET	PLAN COMM MEET	2462	04/30/2012 $	50.00
VENDOR: NELSON, CLIFF						
3	APRIL	PLAN COMM MEET	PLANNING COMM MEET	2463	04/30/2012 $	100.00

CLARKE COUNTY
APRIL VENDOR PAYMENTS
Executed By: gilleya

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: CONSERVATION EASEMENT						
2	APRIL	PLAN COMM MEET	PLANNING COMM MEET	2465	04/30/2012	$ 100.00
VENDOR: STEINMETZ, WILLIAM A.						
1	APRIL	PLAN COMM MEET	PLANNING COMM MEET	2478	04/30/2012	$ 50.00
VENDOR: THUSS, RICHARD						
3	APRIL	PLAN COMM MEET	PLAN COMM MEET	2482	04/30/2012	$ 100.00
VENDOR: TURKEL, JON						
3	APRIL	PLAN COMM MEET	PLAN COMM MEET	2485	04/30/2012	$ 50.00
Total for 100-000-81600-3160						$ 750.00
100-000-81800-3160 BOARD SERVICES						
VENDOR: CONSERVATION EASEMENT						
2	APRIL	HIST PRESV COMM	HISTORIC PRESV COMM	2389	04/16/2012	$ 25.00
VENDOR: FIELDS, BETSY						
2	APRIL	HIST PRESV COMM	HISTORIC PRESV COMM	2396	04/16/2012	$ 25.00
VENDOR: HIATT, MARTY						
1	APRIL	HIST PRES COMM	HISTORIC PRESV COMM	2400	04/16/2012	$ 25.00
VENDOR: NELSON, CLIFF						
1	APRIL	HIST PRESV COMM	HIST PRES COMM	2405	04/16/2012	$ 25.00
Total for 100-000-81800-3160						$ 100.00
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
5	APRIL	MILEAGE	MILEAGE	2472	04/30/2012	$ 183.90
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
12	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 9.42
100-000-92300-5830 REFUNDS						
VENDOR: MACKAY-SMITH, JUSTIN						
1	APRIL	PERMIT REFUND	BLDG PERMITS/REFUND	73961	04/16/2012	$ 410.00

TOTAL DEFINITION TYPE 0 : $ 405,888.22

TOTAL EXPENDITURES : $ 405,888.22

TOTAL for FISCAL YEAR 2012 : $ 405,888.22

TOTAL PAYMENTS : $ 405,888.22

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-5530		TRAVEL SUBSISTANCE & LODGING				
VENDOR:	BB&T FINANCIAL, FSB					
2	APRIL	6608	TRAVEL	74013	04/30/2012 $	350.23
3	APRIL	6632	TRAVEL	74013	04/30/2012 $	131.22
9	APRIL	6699		74013	04/30/2012 $	1,108.80
30	APRIL	9255 6657	VOID VOUCHER TRANSACTION T	12523	03/29/2012 $	28.29-
	Total for 231-000-31200-5530				$	1,561.96
231-000-31200-5540		TRAVEL CONVENTION & EDUCATION				
VENDOR:	BB&T FINANCIAL, FSB					
4	APRIL	6640	REGISTRATION	74013	04/30/2012 $	75.00
231-000-31200-6000		MATERIAL AND SUPPLIES				
VENDOR:	BB&T FINANCIAL, FSB					
4	APRIL	6657	MEETING SUPPLIES	74013	04/30/2012 $	55.00
231-128-31200-6001		MATERIALS AND SUPPLIES				
VENDOR:	BB&T FINANCIAL, FSB					
1	APRIL	6665	LUNCH	74013	04/30/2012 $	68.85
VENDOR:	SHERIFF, PETTY CASH					
10	APRIL	PETTY CASH	DRINKS FOR MEETINGS	74100	04/30/2012 $	89.15
	Total for 231-128-31200-6001				$	158.00
235-000-82700-3100		PROFESSIONAL SERVICES				
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
10	APRIL	GEN FILE	SERVICES	2448	04/30/2012 $	818.46
301-800-94203-8201		MACHINERY & EQUIPMENT				
VENDOR:	THOMAS PLUMBING & HEATING, INC.					
1	APRIL	CCHISTORICAL	INSTALL FURNACE	2415	04/16/2012 $	2,533.02
301-800-94204-8201		MACHINERY & EQUIPMENT				
VENDOR:	RIDDLEBERGER BROS INC					
1	APRIL	69558		2468	04/30/2012 $	35,119.00
2	APRIL	69558		2468	04/30/2012 $	8,829.00
1	APRIL	69571	SERVICE/OLD CRTHSE	2468	04/30/2012 $	6,473.00
	Total for 301-800-94204-8201				$	50,421.00
301-800-94289-3140		Engineering & Architectural				
VENDOR:	US GOVT INTERIOR (DEPT OF) US GEO SURVEY					
1	APRIL	90083271	NO SHEN VALLEY AQUIFER IN	74110	04/30/2012 $	9,386.00
301-800-94299-8207		EDP EQUIPMENT				
VENDOR:	DALY COMPUTERS, INC.					

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	APRIL	PSI0942221		2434	04/30/2012	$ 6,624.00
301-800-94309-3140	ENGINEERING & ARCHITECTURAL					
VENDOR:	CHESTER ENGINEERS					
1	APRIL	39120		2427	04/30/2012	$ 1,300.13
301-800-94337-8112	CONSTRUCTION					
VENDOR:	MINGHINI'S GENERAL CONTRACTORS, INC.					
1	APRIL	APP 2		73963	04/16/2012	$ 142,308.90
VENDOR:	TRIAD ENGINEERING, INC					
1	APRIL	49425	07-12-0022	74107	04/30/2012	$ 1,742.05
	Total for 301-800-94337-8112					$ 144,050.95
301-820-94222-3000	PURCHASED SERVICES					
VENDOR:	AT&T MOBILITY					
11	APRIL	x04012012	SHERIFF AIR CARDS	74006	04/30/2012	$ 417.42
VENDOR:	SOUTHERN SOFTWARE, INC.					
1	APRIL	226296B	MDIS CLIENT LICENSE, ETC.	2476	04/30/2012	$ 3,794.00
	Total for 301-820-94222-3000					$ 4,211.42

TOTAL DEFINITION TYPE 0 : $ 221,194.94

TOTAL EXPENDITURES : $ 221,194.94

TOTAL for FISCAL YEAR 2012 : $ 221,194.94

TOTAL PAYMENTS : $ 221,194.94

CLARKE COUNTY
APRIL VENDOR PAYMENTS
Executed By: gilleya

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12510-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR:	RICOH USA, INC.					
1	APRIL	5022540816	COPIER MAINTENANCE	73956	04/16/2012	$ 289.33
607-000-12530-4300			CENTRAL PURCHASING/STORE			
VENDOR:	QUILL CORPORATION					
1	APRIL	2122555	INK	73974	04/16/2012	$ 229.57
1	APRIL	2356538	TONER CARTRIDGES	74091	04/30/2012	$ 59.43
1	APRIL	2385948	TONER CARTRIDGES	74091	04/30/2012	$ 325.41
	Total for 607-000-12530-4300					$ 614.41
607-000-12530-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
13	APRIL	T244981	PHONE CHARGES	73936	04/16/2012	$ 13.13
711-000-96100-2600			UNEMPLOYMENT INSURANCE CLAIMS			
VENDOR:	VIRGINIA EMPLOYMENT COMMISSION					
2	APRIL	0001890174		73991	04/16/2012	$ 1.91
VENDOR:	VIRGINIA EMPLOYMENT COMMISSION					
2	APRIL	1890174	QRTLY	73992	04/16/2012	$ 8,702.52
2	APRIL	2075260	QRTLY	73993	04/16/2012	$ 1,595.11
	Total for 711-000-96100-2600					$ 10,299.54
732-000-12530-3000			PURCHASED SERVICES - TRANSACTION FEE			
VENDOR:	EBS					
1	APRIL	52540	FSA/HSA	73942	04/16/2012	$ 725.36
735-000-12550-2300			Health Insurance Payments			
VENDOR:	ANTHEM BLUE CROSS/BLUE SHIELD					
6	APRIL	100505-00		12555	04/27/2012	$ 68.00
7	APRIL	100505-00		12555	04/27/2012	$ 9,748.00
8	APRIL	100505-00		12555	04/27/2012	$ 190.00
	Total for 735-000-12550-2300					$ 10,006.00
					TOTAL DEFINITION TYPE 0 :	$ 21,947.77
					TOTAL EXPENDITURES :	$ 21,947.77
					TOTAL for FISCAL YEAR 2012 :	$ 21,947.77
					TOTAL PAYMENTS :	$ 21,947.77

CLARKE COUNTY
FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
for Fiscal Year 2012 (2011-2012 Fiscal Year)
Posted Only Figures
Executed By: gilleya

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100	GENERAL FUND						
PJT 000	NON-CATEGORICAL						
	FUNC 11010 BOARD OF SUPERVISORS						
1300	SALARIES AND WAGES - PART TIME	$ 13,800.00	$ 2,300.00	$ 1,150.00	$ 11,500.00	$ 0.00	100.00
2100	FICA BENEFITS	$ 1,056.00	$ 147.52	$ 73.75	$ 648.47	$ 260.01	75.38
2300	HOSPITAL/MEDICAL PLANS	$ 10,168.00	$ 832.67	$ 405.19	$ 6,705.16	$ 2,630.17	74.13
3100	PROFESSIONAL SERVICES	$ 10,000.00	$ 0.00	$ 0.00	$ 270.05	$ 9,729.95	2.70
3600	ADVERTISING	$ 7,000.00	$ 1,692.90	$ 0.00	$ 1,742.70	$ 3,564.40	49.08
5210	POSTAL SERVICES	$ 300.00	$ 0.00	$ 0.00	$ 162.55	$ 137.45	54.18
5307	PUBLIC OFFICIAL LIABILITY INS.	$ 7,000.00	$ 0.00	$ 0.00	$ 6,142.00	$ 858.00	87.74
5540	TRAVEL CONVENTION & EDUCATION	$ 3,000.00	$ 0.00	$ 0.00	$ 2,489.48	$ 510.52	82.98
5800	MISCELLANEOUS CHARGES	$ 1,600.00	$ 0.00	$ 76.31	$ 1,596.48	$ 3.52	99.78
5810	DUES & ASSOC. MEMBERSHIPS	$ 4,000.00	$ 0.00	$ 0.00	$ 3,987.00	$ 13.00	99.67
6001	OFFICE SUPPLIES	$ 500.00	$ 0.00	$ 178.00	$ 423.45	$ 76.55	84.69
11010	BOARD OF SUPERVISORS	$ 58,424.00	$ 4,973.09	$ 1,883.25	$ 35,667.34	$ 17,783.57	69.56
	FUNC 12110 COUNTY ADMINISTRATOR						
1100	SALARIES - REGULAR	$ 201,117.00	$ 33,519.50	$ 16,759.75	$ 168,947.50	$ 1,350.00-	100.67
1300	SALARIES - PART TIME	$ 0.00	$ 0.00	$ 375.00	$ 1,368.75	$ 1,368.75-	100.00
2100	FICA BENEFITS	$ 15,385.00	$ 2,434.99	$ 1,246.16	$ 11,697.14	$ 1,252.87	91.86
2210	VSRS BENEFITS	$ 27,755.00	$ 4,625.65	$ 2,312.85	$ 23,128.50	$ 0.85	100.00
2300	HEALTH INSURANCE BENEFITS	$ 17,470.00	$ 2,991.83	$ 1,455.88	$ 14,558.80	$ 80.63-	100.46
2400	LIFE INSURANCE	$ 563.00	$ 93.83	$ 46.93	$ 469.30	$ 0.13-	100.02
2700	WORKERS COMPENSATION INSURANCE	$ 247.00	$ 0.00	$ 0.00	$ 194.25	$ 52.75	78.64
3100	PROFESSIONAL SERVICES	$ 5,000.00	$ 0.00	$ 0.00	$ 0.00	$ 5,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	$ 500.00	$ 624.80	$ 0.00	$ 516.32	$ 641.12-	228.22
3500	PRINTING AND BINDING	$ 2,000.00	$ 0.00	$ 0.00	$ 1,065.50	$ 934.50	53.27
5210	POSTAL SERVICES	$ 500.00	$ 0.00	$ 0.00	$ 20.00	$ 480.00	4.00
5230	TELECOMMUNICATIONS	$ 800.00	$ 175.74	$ 64.41	$ 596.82	$ 27.44	96.57
5540	TRAVEL CONVENTION & EDUCATION	$ 1,000.00	$ 0.00	$ 0.00	$ 667.41	$ 332.59	66.74
5810	DUES & ASSOCIATION MEMBERSHIPS	$ 1,500.00	$ 0.00	$ 0.00	$ 530.83	$ 969.17	35.39
6001	OFFICE SUPPLIES	$ 1,000.00	$ 0.00	$ 16.83	$ 743.39	$ 256.61	74.34
6008	VEHICLE AND EQUIP FUEL	$ 1,200.00	$ 0.00	$ 138.63	$ 932.81	$ 267.19	77.73
6012	BOOKS AND SUBSCRIPTIONS	$ 1,350.00	$ 0.00	$ 0.00	$ 904.28	$ 445.72	66.98
8202	FURNITURE & FIXTURES	$ 0.00	$ 0.00	$ 0.00	$ 124.00	$ 124.00-	100.00
12110	COUNTY ADMINISTRATOR	$ 277,387.00	$ 44,466.34	$ 22,416.44	$ 226,465.60	$ 6,455.06	97.67
	FUNC 12210 LEGAL SERVICES						
1100	SALARIES/WAGES - REGULAR	$ 32,754.00	$ 5,382.25	$ 2,691.14	$ 27,135.02	$ 236.73	99.28
2100	FICA	$ 2,506.00	$ 412.30	$ 206.14	$ 2,087.58	$ 6.12	99.76
2210	VSRS	$ 4,520.00	$ 742.74	$ 371.38	$ 4,387.93	$ 610.67-	113.51
2400	LIFE INSURANCE	$ 92.00	$ 15.10	$ 7.53	$ 88.98	$ 12.08-	113.13
3100	PROFESSIONAL SERVICES	$ 32,000.00	$ 0.00	$ 4,414.71	$ 19,717.09	$ 12,282.91	61.62
12210	LEGAL SERVICES	$ 71,872.00	$ 6,552.39	$ 7,690.90	$ 53,416.60	$ 11,903.01	83.44
	FUNC 12310 COMMISSIONER OF REVENUE						
1100	SALARIES - REGULAR	$ 136,044.00	$ 21,669.17	$ 10,834.58	$ 106,910.98	$ 7,463.85	94.51
1300	SALARIES - PART TIME	$ 0.00	$ 0.00	$ 0.00	$ 436.80	$ 436.80-	100.00
2100	FICA BENEFITS	$ 10,408.00	$ 1,518.96	$ 759.47	$ 7,565.20	$ 1,323.84	87.28
2210	VSRS BENEFITS	$ 18,774.00	$ 2,990.32	$ 1,495.18	$ 14,629.58	$ 1,154.10	93.85
2300	HEALTH INSURANCE BENEFITS	$ 17,914.00	$ 4,334.46	$ 1,492.90	$ 14,653.06	$ 1,073.52-	105.99
2400	LIFE INSURANCE	$ 381.00	$ 60.66	$ 30.34	$ 296.83	$ 23.51	93.83

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
2700	WORKERS COMPENSATION INSURANCE	$ 200.00	$ 0.00	$ 0.00	$ 159.23	$ 40.77	79.62
3100	PROFESSIONAL SERVICES	$ 100.00	$ 0.00	$ 0.00	$ 314.76	$ 214.76-	314.76
3310	REPAIR & MAINTENANCE	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	$ 500.00	$ 201.45	$ 22.05	$ 273.76	$ 24.79	95.04
3500	PRINTING AND BINDING	$ 1,200.00	$ 0.00	$ 0.00	$ 193.74	$ 1,006.26	16.14
3600	ADVERTISING	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
4100	DATA PROCESSING	$ 1,800.00	$ 0.00	$ 1,690.08	$ 1,885.08	$ 85.08-	104.73
5210	POSTAL SERVICES	$ 3,000.00	$ 0.00	$ 0.00	$ 1,505.08	$ 1,494.92	50.17
5230	TELECOMMUNICATIONS	$ 1,200.00	$ 0.00	$ 3.75	$ 337.83	$ 862.17	28.15
5510	TRAVEL MILEAGE	$ 500.00	$ 0.00	$ 37.74	$ 37.74	$ 462.26	7.55
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 417.37	$ 2,498.78	$ 498.78-	124.94
5810	DUES & MEMBERSHIPS	$ 1,200.00	$ 0.00	$ 335.00	$ 4,485.00	$ 3,285.00-	373.75
6001	OFFICE SUPPLIES	$ 1,100.00	$ 0.00	$ 122.24	$ 1,650.03	$ 550.03-	150.00
6008	VEHICLE AND EQUIP FUEL	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	$ 1,000.00	$ 0.00	$ 98.00	$ 449.94	$ 550.06	44.99
8201	MACHINERY & EQUIPMENT	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
12310	COMMISSIONER OF REVENUE	$ 198,221.00	$ 30,775.02	$ 17,338.70	$ 158,283.42	$ 9,162.56	95.38
	FUNC 12320 ASSESSOR						
1100	SALARIES - REGULAR	$ 42,459.00	$ 0.00	$ 0.00	$ 21,679.50	$ 20,779.50	51.06
2100	FICA BENEFITS	$ 3,249.00	$ 0.00	$ 0.00	$ 2,536.05	$ 712.95	78.06
2210	VSRS BENEFITS	$ 5,859.00	$ 0.00	$ 0.00	$ 2,929.68	$ 2,929.32	50.00
2300	HEALTH INSURANCE BENEFITS	$ 7,746.00	$ 0.00	$ 0.00	$ 3,873.00	$ 3,873.00	50.00
2400	LIFE INSURANCE	$ 119.00	$ 0.00	$ 0.00	$ 59.46	$ 59.54	49.97
2700	WORKER'S COMPENSATION	$ 700.00	$ 0.00	$ 0.00	$ 569.88	$ 130.12	81.41
2800	OTHER EMPLOYEE BENEFITS	$ 0.00	$ 0.00	$ 0.00	$ 14,695.20	$ 14,695.20-	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 3,500.00	$ 0.00	$ 0.00	$ 0.00	$ 3,500.00	0.00
5210	POSTAL SERVICES	$ 50.00	$ 0.00	$ 0.00	$ 1.52	$ 48.48	3.04
5510	TRAVEL MILEAGE	$ 250.00	$ 0.00	$ 0.00	$ 0.00	$ 250.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
5810	DUES & MEMBERSHIPS	$ 250.00	$ 0.00	$ 0.00	$ 0.00	$ 250.00	0.00
6001	OFFICE SUPPLIES	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
12320	ASSESSOR	$ 64,782.00	$ 0.00	$ 0.00	$ 46,344.29	$ 18,437.71	71.54
	FUNC 12410 TREASURER						
1100	SALARIES - REGULAR	$ 177,642.00	$ 25,346.31	$ 12,673.17	$ 127,381.70	$ 24,913.99	85.98
2100	FICA BENEFITS	$ 13,591.00	$ 1,917.08	$ 958.58	$ 9,635.47	$ 2,038.45	85.00
2210	VSRS BENEFITS	$ 24,515.00	$ 3,497.97	$ 1,748.90	$ 17,489.00	$ 3,528.03	85.61
2300	HEALTH INSURANCE BENEFITS	$ 17,470.00	$ 1,665.33	$ 810.38	$ 8,103.80	$ 7,700.87	55.92
2400	LIFE INSURANCE	$ 497.00	$ 70.93	$ 35.49	$ 354.90	$ 71.17	85.68
2700	WORKERS COMPENSATION INSURANCE	$ 210.00	$ 0.00	$ 0.00	$ 170.31	$ 39.69	81.10
3100	PROFESSIONAL SERVICES	$ 0.00	$ 0.00	$ 142.05	$ 519.73	$ 519.73-	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 400.00	$ 129.35	$ 0.00	$ 117.86	$ 152.79	61.80
3500	PRINTING AND BINDING	$ 8,500.00	$ 0.00	$ 0.00	$ 4,779.59	$ 3,720.41	56.23
3600	ADVERTISING	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
5210	POSTAL SERVICES	$ 19,000.00	$ 0.00	$ 6,527.50	$ 17,066.09	$ 1,933.91	89.82
5230	TELECOMMUNICATIONS	$ 1,000.00	$ 0.00	$ 30.23	$ 373.36	$ 626.64	37.34
5306	SURETY BONDS	$ 110.00	$ 0.00	$ 0.00	$ 0.00	$ 110.00	0.00
5510	TRAVEL MILEAGE	$ 250.00	$ 0.00	$ 0.00	$ 88.80	$ 161.20	35.52
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 0.00	$ 1,006.08	$ 993.92	50.30
5810	DUES & MEMBERSHIPS	$ 1,000.00	$ 0.00	$ 0.00	$ 850.00	$ 150.00	85.00
6001	OFFICE SUPPLIES	$ 5,000.00	$ 0.00	$ 85.00	$ 1,348.47	$ 3,651.53	26.97
6022	SUPPLIES - DOG TAGS	$ 750.00	$ 0.00	$ 0.00	$ 739.00	$ 11.00	98.53
12410	TREASURER	$ 272,935.00	$ 32,626.97	$ 23,011.30	$ 190,024.16	$ 50,283.87	81.58

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
	FUNC 12510 DATA PROCESSING						
1100	SALARIES & WAGES - REGULAR	$ 113,282.00	$ 19,069.32	$ 9,534.67	$ 94,301.00	$ 88.32-	100.08
1300	SALARIES - PART TIME	$ 0.00	$ 0.00	$ 0.00	$ 2,490.00	$ 2,490.00-	100.00
2100	FICA BENEFITS	$ 8,666.00	$ 1,308.84	$ 654.57	$ 6,812.95	$ 544.21	93.72
2210	VSRS	$ 15,633.00	$ 2,631.59	$ 1,315.78	$ 12,937.60	$ 63.81	99.59
2300	HOSPITAL/MEDICAL PLANS	$ 7,746.00	$ 2,235.24	$ 1,087.71	$ 10,397.87	$ 4,887.11-	163.09
2400	LIFE INSURANCE	$ 317.00	$ 53.38	$ 26.70	$ 262.53	$ 1.09	99.66
2700	WORKER'S COMPENSATION	$ 136.00	$ 0.00	$ 0.00	$ 111.88	$ 24.12	82.26
2800	LEAVE PAYOUTS	$ 0.00	$ 0.00	$ 0.00	$ 1,248.53	$ 1,248.53-	100.00
3100	PROFESSIONAL SERVICES	$ 10,000.00	$ 2,275.00	$ 150.00	$ 1,940.25	$ 5,784.75	42.15
3320	MAINTENANCE SERVICE CONTRACT	$ 36,500.00	$ 4,845.54	$ 903.22	$ 34,214.18	$ 2,559.72-	107.01
5210	POSTAL SERVICES	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
5230	TELECOMMUNICATIONS	$ 50,000.00	$ 1,814.84	$ 1,713.44	$ 22,872.16	$ 25,313.00	49.37
5540	TRAVEL CONVENTION & EDUCATION	$ 500.00	$ 0.00	$ 94.35	$ 173.38	$ 326.62	34.68
6001	OFFICE SUPPLIES	$ 3,000.00	$ 0.00	$ 5.61	$ 457.08	$ 2,542.92	15.24
6012	BOOKS & SUBSCRIPTIONS	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
8201	MACHINERY & EQUIPMENT	$ 0.00	$ 0.00	$ 0.00	$ 1,745.12	$ 1,745.12-	100.00
8207	EDP EQUIPMENT	$ 10,000.00	$ 1,032.00	$ 2,812.52	$ 12,462.82	$ 3,494.82-	134.95
12510	DATA PROCESSING	$ 256,980.00	$ 35,265.75	$ 18,298.57	$ 202,427.35	$ 19,286.90	92.49
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS						
1300	SALARIES - PART TIME	$ 7,512.00	$ 0.00	$ 0.00	$ 5,008.00	$ 2,504.00	66.67
2100	FICA	$ 575.00	$ 0.00	$ 0.00	$ 383.10	$ 191.90	66.63
2700	WORKER'S COMPENSATION	$ 10.00	$ 0.00	$ 0.00	$ 0.00	$ 10.00	0.00
3000	PURCHASED SERVICES	$ 4,200.00	$ 0.00	$ 40.00	$ 5,195.69	$ 995.69-	123.71
3160	ELECTORAL BOARD SERVICES	$ 8,565.00	$ 0.00	$ 0.00	$ 7,785.00	$ 780.00	90.89
3320	MAINTENANCE SERVICE CONTRACT	$ 4,725.00	$ 0.00	$ 4,446.86	$ 4,446.86	$ 278.14	94.11
3500	PRINTING AND BINDING	$ 2,500.00	$ 0.00	$ 130.00	$ 1,261.00	$ 1,239.00	50.44
3600	ADVERTISING	$ 510.00	$ 0.00	$ 0.00	$ 435.60	$ 74.40	85.41
5210	POSTAL SERVICES	$ 2,445.00	$ 0.00	$ 0.00	$ 792.24	$ 1,652.76	32.40
5400	LEASES AND RENTALS	$ 1,050.00	$ 0.00	$ 0.00	$ 1,200.00	$ 150.00-	114.29
5510	TRAVEL MILEAGE	$ 500.00	$ 0.00	$ 0.00	$ 203.44	$ 296.56	40.69
5540	TRAVEL CONVENTION & EDUCATION	$ 900.00	$ 0.00	$ 0.00	$ 228.73	$ 671.27	25.41
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	$ 150.00	$ 0.00	$ 0.00	$ 125.00	$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	$ 600.00	$ 0.00	$ 137.98	$ 800.58	$ 200.58-	133.43
13100	ELECTORAL BOARD AND OFFICIALS	$ 34,242.00	$ 0.00	$ 4,754.84	$ 27,865.24	$ 6,376.76	81.38
	FUNC 13200 REGISTRAR						
1100	SALARIES - REGULAR	$ 43,363.00	$ 7,227.19	$ 3,613.58	$ 36,585.80	$ 449.99-	101.04
1300	SALARIES - PART TIME	$ 8,840.00	$ 0.00	$ 260.00	$ 4,240.50	$ 4,599.50	47.97
2100	FICA BENEFITS	$ 3,995.00	$ 555.37	$ 297.58	$ 3,135.73	$ 303.90	92.39
2210	VSRS BENEFITS	$ 5,984.00	$ 997.39	$ 498.67	$ 4,986.70	$ 0.09-	100.00
2400	LIFE INSURANCE	$ 121.00	$ 20.22	$ 10.12	$ 101.20	$ 0.42-	100.35
2700	WORKERS COMPENSATION INSURANCE	$ 794.00	$ 0.00	$ 0.00	$ 41.57	$ 752.43	5.24
3310	REPAIR & MAINTENANCE	$ 200.00	$ 0.00	$ 0.00	$ 135.00	$ 65.00	67.50
3320	MAINTENANCE & SERVICE CONTRACT	$ 0.00	$ 0.00	$ 0.00	$ 37.31	$ 37.31-	100.00
5230	TELECOMMUNICATIONS	$ 900.00	$ 171.44	$ 80.65	$ 554.77	$ 173.79	80.69
5510	TRAVEL MILEAGE	$ 150.00	$ 0.00	$ 0.00	$ 67.50	$ 82.50	45.00
5540	TRAVEL CONVENTION & EDUCATION	$ 870.00	$ 0.00	$ 0.00	$ 611.70	$ 258.30	70.31
5810	DUES & SUBSCRIPTIONS	$ 150.00	$ 0.00	$ 0.00	$ 140.00	$ 10.00	93.33
6001	OFFICE SUPPLIES	$ 700.00	$ 0.00	$ 116.45	$ 415.82	$ 284.18	59.40
8201	MACHINERY & EQUIPMENT	$ 6,800.00	$ 0.00	$ 6,800.00	$ 6,800.00	$ 0.00	100.00
8202	FURNITURE & FIXTURES	$ 0.00	$ 0.00	$ 0.00	$ 340.03	$ 340.03-	100.00
13200	REGISTRAR	$ 72,867.00	$ 8,971.61	$ 11,677.05	$ 58,193.63	$ 5,701.76	92.18
	FUNC 21100 CIRCUIT COURT						

CLARKE COUNTY
FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
for Fiscal Year 2012 (2011-2012 Fiscal Year)
Posted Only Figures
Executed By: gilleya

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
2100	FICA	$ 0.00	$ 0.00	$ 0.00	$ 948.56	$ 948.56-	100.00
5841	COMPENSATION OF JURORS	$ 2,000.00	$ 0.00	$ 180.00	$ 1,350.00	$ 650.00	67.50
5842	JURY COMMISSIONERS	$ 180.00	$ 0.00	$ 0.00	$ 180.00	$ 0.00	100.00
7001	SHARED COURT SERVICES	$ 10,000.00	$ 0.00	$ 0.00	$ 0.00	$ 10,000.00	0.00
21100	CIRCUIT COURT	$ 12,180.00	$ 0.00	$ 180.00	$ 2,478.56	$ 9,701.44	20.35
	FUNC 21200 GENERAL DISTRICT COURT						
3150	LEGAL	$ 0.00	$ 0.00	$ 0.00	$ 697.50	$ 697.50-	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 0.00	$ 203.96	$ 0.00	$ 96.04	$ 300.00-	100.00
5210	POSTAL SERVICES	$ 744.00	$ 216.00	$ 0.00	$ 582.00	$ 54.00-	107.26
5230	TELECOMMUNICATIONS	$ 2,000.00	$ 0.00	$ 115.85	$ 1,178.60	$ 821.40	58.93
5810	DUES & MEMBERSHIPS	$ 85.00	$ 0.00	$ 0.00	$ 0.00	$ 85.00	0.00
6001	OFFICE SUPPLIES	$ 1,500.00	$ 0.00	$ 191.79	$ 1,166.94	$ 333.06	77.80
6012	BOOKS AND SUBSCRIPTIONS	$ 600.00	$ 0.00	$ 0.00	$ 371.09	$ 228.91	61.85
8201	MACHINERY & EQUIPMENT	$ 135.00	$ 0.00	$ 0.00	$ 0.00	$ 135.00	0.00
21200	GENERAL DISTRICT COURT	$ 5,064.00	$ 419.96	$ 307.64	$ 4,092.17	$ 551.87	89.10
	FUNC 21300 MAGISTRATE						
5230	TELECOMMUNICATIONS	$ 1,000.00	$ 0.00	$ 17.32	$ 158.91	$ 841.09	15.89
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE						
3320	MAINTENANCE SERVICE CONTRACT	$ 1,221.00	$ 177.67	$ 66.73	$ 254.33	$ 789.00	35.38
5210	POSTAL SERVICES	$ 550.00	$ 62.00	$ 0.00	$ 234.60	$ 253.40	53.93
5230	TELECOMMUNICATIONS	$ 700.00	$ 0.00	$ 6.95	$ 479.89	$ 220.11	68.56
5810	DUES & MEMBERSHIPS	$ 100.00	$ 0.00	$ 0.00	$ 40.00	$ 60.00	40.00
6001	OFFICE SUPPLIES	$ 2,000.00	$ 0.00	$ 168.05	$ 554.51	$ 1,445.49	27.73
21500	JUVENILE & DOMESTIC RELATIONS OF	$ 4,571.00	$ 239.67	$ 241.73	$ 1,563.33	$ 2,768.00	39.44
	FUNC 21600 CLERK OF THE CIRCUIT COURT						
1100	Salaries - Regular	$ 20,000.00	$ 0.00	$ 0.00	$ 12,000.00	$ 8,000.00	60.00
2100	FICA BENEFITS	$ 11,838.00	$ 0.00	$ 948.56	$ 7,816.14	$ 4,021.86	66.03
2210	VSRS BENEFITS	$ 22,500.00	$ 0.00	$ 1,711.13	$ 19,600.12	$ 2,899.88	87.11
2300	HEALTH INSURANCE BENEFITS	$ 9,773.00	$ 0.00	$ 810.38	$ 7,293.42	$ 2,479.58	74.63
2400	LIFE INSURANCE	$ 500.00	$ 0.00	$ 34.72	$ 359.71	$ 140.29	71.94
2700	WORKER'S COMPENSATION	$ 202.00	$ 0.00	$ 0.00	$ 150.55	$ 51.45	74.53
3100	PROFESSIONAL SERVICES	$ 3,000.00	$ 0.00	$ 0.00	$ 2,530.79	$ 469.21	84.36
3310	REPAIR & MAINTENANCE	$ 150.00	$ 0.00	$ 0.00	$ 0.00	$ 150.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	$ 1,000.00	$ 1.00	$ 201.00	$ 804.00	$ 195.00	80.50
3500	PRINTING AND BINDING	$ 300.00	$ 0.00	$ 0.00	$ 0.00	$ 300.00	0.00
3510	MICROFILMING	$ 9,000.00	$ 0.00	$ 0.00	$ 4,965.73	$ 4,034.27	55.17
5210	POSTAL SERVICES	$ 3,000.00	$ 0.00	$ 180.00	$ 1,779.37	$ 1,220.63	59.31
5230	TELECOMMUNICATIONS	$ 1,000.00	$ 0.00	$ 8.44	$ 545.18	$ 454.82	54.52
6001	OFFICE SUPPLIES	$ 7,000.00	$ 0.00	$ 292.74	$ 4,104.04	$ 2,895.96	58.63
21600	CLERK OF THE CIRCUIT COURT	$ 89,263.00	$ 1.00	$ 4,186.97	$ 61,949.05	$ 27,312.95	69.40
	FUNC 21900 VICTIM/WITNESS PROGRAM						
1300	SALARIES/WAGES - PART TIME	$ 28,782.00	$ 4,511.60	$ 2,255.85	$ 23,008.39	$ 1,262.01	95.62
2100	FICA	$ 2,202.00	$ 341.13	$ 170.56	$ 1,732.32	$ 128.55	94.16
2210	VSRS	$ 3,735.00	$ 622.58	$ 311.31	$ 3,112.98	$ 0.56-	100.01
2300	Health Insurance	$ 4,863.00	$ 832.67	$ 405.19	$ 4,051.90	$ 21.57-	100.44
2400	LIFE INSURANCE	$ 98.00	$ 16.28	$ 8.14	$ 81.40	$ 0.32	99.67
2700	WORKER'S COMPENSATION	$ 50.00	$ 0.00	$ 0.00	$ 33.44	$ 16.56	66.88
5230	TELECOMMUNICATIONS	$ 0.00	$ 0.00	$ 17.86	$ 117.01	$ 117.01-	100.00
5540	TRAVEL CONVENTION & EDUCATION	$ 370.00	$ 0.00	$ 0.00	$ 577.46	$ 207.46-	156.07
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	$ 0.00	$ 0.00	$ 0.00	$ 170.00	$ 170.00-	100.00

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
6001	OFFICE SUPPLIES	$ 767.00	$ 0.00	$ 56.50	$ 100.50	$ 666.50	13.10
21900	VICTIM/WITNESS PROGRAM	$ 40,867.00	$ 6,324.26	$ 3,225.41	$ 32,985.40	$ 1,557.34	96.19
	FUNC 21920 COURT SERVICES DETOXIFICATION						
3845	PURCHASED SERVICES - DETOX	$ 3,178.00	$ 0.00	$ 0.00	$ 0.00	$ 3,178.00	0.00
	FUNC 21930 BLUE RIDGE LEGAL SERVICES						
5699	CIVIC CONTRIBUTIONS	$ 2,000.00	$ 0.00	$ 0.00	$ 2,000.00	$ 0.00	100.00
	FUNC 22100 COMMONWEALTH'S ATTORNEY						
1100	SALARIES - REGULAR	$ 176,657.00	$ 28,990.08	$ 14,494.92	$ 145,624.65	$ 2,042.27	98.84
1300	SALARIES - PART TIME	$ 12,296.00	$ 0.00	$ 996.00	$ 8,252.00	$ 4,044.00	67.11
2100	FICA BENEFITS	$ 13,957.00	$ 2,511.93	$ 1,333.25	$ 12,810.56	$ 1,365.49-	109.78
2210	VSRS BENEFITS	$ 24,379.00	$ 4,533.24	$ 2,266.62	$ 21,992.07	$ 2,146.31-	108.80
2300	HEALTH INSURANCE BENEFITS	$ 9,638.00	$ 1,665.33	$ 810.38	$ 8,103.80	$ 131.13-	101.36
2400	LIFE INSURANCE	$ 495.00	$ 91.98	$ 45.99	$ 446.22	$ 43.20-	108.73
2700	WORKERS COMPENSATION INSURANCE	$ 240.00	$ 0.00	$ 0.00	$ 163.97	$ 76.03	68.32
3320	MAINTENANCE SERVICE CONTRACT	$ 400.00	$ 0.00	$ 56.94	$ 619.86	$ 219.86-	154.97
5210	POSTAL SERVICES	$ 840.00	$ 0.00	$ 0.00	$ 617.40	$ 222.60	73.50
5230	TELECOMMUNICATIONS	$ 600.00	$ 0.00	$ 13.61	$ 366.13	$ 233.87	61.02
5540	TRAVEL CONVENTION & EDUCATION	$ 3,000.00	$ 0.00	$ 0.00	$ 2,524.36	$ 475.64	84.15
5549	WITNESS TRAVEL EXPENDITURES	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
5810	DUES & MEMBERSHIPS	$ 1,030.00	$ 0.00	$ 275.00	$ 370.00	$ 660.00	35.92
6001	OFFICE SUPPLIES	$ 1,000.00	$ 0.00	$ 28.05	$ 1,175.99	$ 175.99-	117.60
6012	BOOKS AND SUBSCRIPTIONS	$ 950.00	$ 0.00	$ 89.00	$ 938.42	$ 11.58	98.78
22100	COMMONWEALTH'S ATTORNEY	$ 246,482.00	$ 37,792.56	$ 20,409.76	$ 204,005.43	$ 4,684.01	98.10
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	$ 915,217.00	$ 157,007.14	$ 77,631.17	$ 770,973.56	$ 12,763.70-	101.39
1300	SALARIES - PART TIME	$ 20,000.00	$ 0.00	$ 0.00	$ 21,988.70	$ 1,988.70-	109.94
2100	FICA BENEFITS	$ 71,545.00	$ 11,222.73	$ 5,570.40	$ 57,043.72	$ 3,278.55	95.42
2210	VSRS BENEFITS	$ 126,300.00	$ 21,666.99	$ 10,678.59	$ 105,048.50	$ 415.49-	100.33
2300	HEALTH INSURANCE BENEFITS	$ 110,570.00	$ 19,011.89	$ 8,569.01	$ 89,502.24	$ 2,055.87	98.14
2400	LIFE INSURANCE	$ 2,562.00	$ 439.62	$ 216.68	$ 2,131.51	$ 9.13-	100.36
2700	WORKERS COMPENSATION INSURANCE	$ 12,000.00	$ 0.00	$ 0.00	$ 9,952.36	$ 2,047.64	82.94
2860	LINE OF DUTY BENEFITS	$ 3,978.00	$ 0.00	$ 0.00	$ 7,060.68	$ 3,082.68-	177.49
3100	PROFESSIONAL SERVICES	$ 6,000.00	$ 0.00	$ 312.00	$ 3,550.03	$ 2,449.97	59.17
3310	REPAIR & MAINTENANCE	$ 3,000.00	$ 0.00	$ 135.26	$ 1,660.71	$ 1,339.29	55.36
3320	MAINTENANCE SERVICE CONTRACT	$ 16,000.00	$ 2,287.54	$ 0.00	$ 12,796.46	$ 916.00	94.27
3350	INSURED REPAIRS	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
5210	POSTAL SERVICES	$ 3,000.00	$ 0.00	$ 327.92	$ 1,523.98	$ 1,476.02	50.80
5230	TELECOMMUNICATIONS	$ 12,000.00	$ 5,072.75	$ 1,112.13	$ 6,464.33	$ 462.92	96.14
5305	MOTOR VEHICLE INSURANCE	$ 14,000.00	$ 0.00	$ 0.00	$ 12,425.58	$ 1,574.42	88.75
5530	TRAVEL SUBSISTANCE & LODGING	$ 5,000.00	$ 0.00	$ 0.00	$ 5,090.20	$ 90.20-	101.80
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 0.00	$ 1,170.00	$ 830.00	58.50
5800	MISCELLANEOUS CHARGES	$ 2,000.00	$ 0.00	$ 35.32	$ 372.88	$ 1,627.12	18.64
5810	DUES & MEMBERSHIPS	$ 2,500.00	$ 0.00	$ 80.00	$ 2,088.00	$ 412.00	83.52
6001	OFFICE SUPPLIES	$ 3,000.00	$ 0.00	$ 120.76	$ 3,952.17	$ 952.17-	131.74
6007	REPAIR AND MAINTENANCE SUPPLIES	$ 38,000.00	$ 5,215.88	$ 3,403.82	$ 26,834.76	$ 5,949.36	84.34
6008	VEHICLE AND EQUIP FUEL	$ 75,000.00	$ 0.00	$ 9,277.61	$ 56,581.19	$ 18,418.81	75.44
6010	POLICE SUPPLIES	$ 5,000.00	$ 0.00	$ 172.74	$ 1,987.76	$ 3,012.24	39.76
6011	UNIFORM AND WEARING APPAREL	$ 4,000.00	$ 0.00	$ 603.27	$ 2,848.93	$ 1,151.07	71.22
6017	AMMUNITION	$ 7,000.00	$ 213.85	$ 0.00	$ 6,198.38	$ 587.77	91.60
6024	INSURED REPAIRS	$ 12,000.00	$ 0.00	$ 0.00	$ 10,999.91	$ 1,000.09	91.67
31200	SHERIFF	$ 1,472,672.00	$ 222,138.39	$ 118,246.68	$ 1,220,246.54	$ 30,287.07	97.94

CLARKE COUNTY
FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
for Fiscal Year 2012 (2011-2012 Fiscal Year)
Posted Only Figures
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER						
5699	CIVIC CONTRIBUTIONS	$ 15,500.00	$ 0.00	$ 0.00	$ 13,447.50	$ 2,052.50	86.76
	FUNC 31220 DRUG TASK FORCE						
5699	CIVIC CONTRIBUTIONS	$ 10,500.00	$ 0.00	$ 2,432.33	$ 7,445.49	$ 3,054.51	70.91
	FUNC 32100 EMERGENCY MEDICAL SERVICES						
1100	SALARIES - REGULAR	$ 244,000.00	$ 40,275.73	$ 20,306.20	$ 201,091.05	$ 2,633.22	98.92
1300	SALARIES - PART TIME	$ 18,000.00	$ 0.00	$ 2,712.00	$ 23,680.80	$ 5,680.80-	131.56
2100	FICA BENEFITS	$ 20,043.00	$ 3,081.09	$ 1,599.37	$ 15,569.23	$ 1,392.68	93.05
2210	VSRS BENEFITS	$ 33,672.00	$ 4,638.09	$ 2,029.19	$ 20,291.74	$ 8,742.17	74.04
2300	HEALTH INSURANCE BENEFITS	$ 30,338.00	$ 5,135.98	$ 2,501.40	$ 25,014.00	$ 188.02	99.38
2400	LIFE INSURANCE	$ 683.00	$ 95.59	$ 41.19	$ 411.90	$ 175.51	74.30
2700	WORKERS COMPENSATION INSURANCE	$ 16,500.00	$ 0.00	$ 0.00	$ 11,860.83	$ 4,639.17	71.88
2860	LINE OF DUTY BENEFITS	$ 1,170.00	$ 0.00	$ 0.00	$ 2,157.32	$ 987.32-	184.39
5230	TELECOMMUNICATIONS	$ 800.00	$ 0.00	$ 5.14	$ 496.45	$ 303.55	62.06
5540	TRAVEL CONVENTION & EDUCATION	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
6001	OFFICE SUPPLIES	$ 500.00	$ 0.00	$ 0.00	$ 168.86	$ 331.14	33.77
6008	VEHICLE AND EQUIP FUEL	$ 1,500.00	$ 0.00	$ 70.96	$ 372.54	$ 1,127.46	24.84
6011	UNIFORM AND WEARING APPAREL	$ 1,100.00	$ 0.00	$ 142.50	$ 540.50	$ 559.50	49.14
32100	EMERGENCY MEDICAL SERVICES	$ 368,806.00	$ 53,226.48	$ 29,407.95	$ 301,655.22	$ 13,924.30	96.22
	FUNC 32200 VOLUNTEER FIRE COMPANIES						
5697	TWO FOR LIFE DISTRIBUTION	$ 15,722.00	$ 0.00	$ 0.00	$ 0.00	$ 15,722.00	0.00
5698	FIRE PROGRAMS DISTRIBUTION	$ 25,183.00	$ 0.00	$ 0.00	$ 0.00	$ 25,183.00	0.00
32200	VOLUNTEER FIRE COMPANIES	$ 40,905.00	$ 0.00	$ 0.00	$ 0.00	$ 40,905.00	0.00
	FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY						
2860	LINE OF DUTY BENEFITS	$ 3,000.00	$ 0.00	$ 0.00	$ 1,522.50	$ 1,477.50	50.75
5699	CIVIC CONTRIBUTIONS	$ 50,000.00	$ 0.00	$ 12,500.00	$ 50,000.00	$ 0.00	100.00
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	$ 53,000.00	$ 0.00	$ 12,500.00	$ 51,522.50	$ 1,477.50	97.21
	FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY						
2860	LINE OF DUTY BENEFITS	$ 3,000.00	$ 0.00	$ 0.00	$ 2,415.00	$ 585.00	80.50
5699	CIVIC CONTRIBUTIONS	$ 50,000.00	$ 0.00	$ 0.00	$ 37,500.00	$ 12,500.00	75.00
32202	BOYCE VOLUNTEER FIRE COMPANY	$ 53,000.00	$ 0.00	$ 0.00	$ 39,915.00	$ 13,085.00	75.31
	FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY						
2860	LINE OF DUTY BENEFITS	$ 4,500.00	$ 0.00	$ 0.00	$ 3,307.50	$ 1,192.50	73.50
5699	CIVIC CONTRIBUTIONS	$ 75,000.00	$ 0.00	$ 18,750.00	$ 75,440.00	$ 440.00-	100.59
32203	ENDERS VOLUNTEER FIRE COMPANY	$ 79,500.00	$ 0.00	$ 18,750.00	$ 78,747.50	$ 752.50	99.05
	FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY						
2860	LINE OF DUTY BENEFITS	$ 3,000.00	$ 0.00	$ 0.00	$ 1,155.00	$ 1,845.00	38.50
5699	CIVIC CONTRIBUTIONS	$ 50,000.00	$ 0.00	$ 50,000.00	$ 50,000.00	$ 0.00	100.00
32204	SHENDANDOAH FARMS VOLUNTEER FIRE	$ 53,000.00	$ 0.00	$ 50,000.00	$ 51,155.00	$ 1,845.00	96.52
	FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL						
5699	CIVIC CONTRIBUTION	$ 4,929.00	$ 0.00	$ 0.00	$ 4,929.00	$ 0.00	100.00
	FUNC 32400 FORESTRY SERVICE						
5699	CIVIC CONTRIBUTION	$ 2,231.00	$ 0.00	$ 0.00	$ 2,230.65	$ 0.35	99.98

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
	FUNC 33100 REGIONAL JAIL						
7000	JOINT OPERATIONS	$ 376,287.00	$ 0.00	$ 94,071.75	$ 376,287.00	$ 0.00	100.00
	FUNC 33200 JUVENILE DETENTION						
3840	PURCHASED SERVICES - DETENTION C	$ 31,192.00	$ 0.00	$ 0.00	$ 21,074.45	$ 10,117.55	67.56
	FUNC 33300 PROBATION OFFICE						
5210	POSTAL SERVICES	$ 125.00	$ 0.00	$ 0.00	$ 111.00	$ 14.00	88.80
5230	TELECOMMUNICATIONS	$ 500.00	$ 0.00	$ 5.54	$ 246.37	$ 253.63	49.27
6001	OFFICE SUPPLIES	$ 300.00	$ 0.00	$ 0.00	$ 0.00	$ 300.00	0.00
33300	PROBATION OFFICE	$ 925.00	$ 0.00	$ 5.54	$ 357.37	$ 567.63	38.63
	FUNC 34100 BUILDING INSPECTIONS						
1100	SALARIES - REGULAR	$ 92,014.00	$ 15,335.62	$ 7,667.84	$ 77,578.40	$ 900.02-	100.98
2100	FICA BENEFITS	$ 7,039.00	$ 1,058.09	$ 529.05	$ 5,359.34	$ 621.57	91.17
2210	VSRS BENEFITS	$ 12,698.00	$ 2,116.33	$ 1,058.16	$ 10,581.60	$ 0.07	100.00
2300	HEALTH INSURANCE BENEFITS	$ 10,612.00	$ 1,817.48	$ 884.42	$ 8,844.20	$ 49.68-	100.47
2400	LIFE INSURANCE	$ 258.00	$ 42.94	$ 21.47	$ 214.70	$ 0.36	99.86
2700	WORKERS COMPENSATION INSURANCE	$ 950.00	$ 0.00	$ 0.00	$ 801.52	$ 148.48	84.37
3320	MAINTENANCE SERVICE CONTRACT	$ 1,900.00	$ 280.82	$ 0.00	$ 2,039.18	$ 420.00-	122.11
3500	PRINTING AND BINDING	$ 600.00	$ 0.00	$ 0.00	$ 414.95	$ 185.05	69.16
3600	ADVERTISING	$ 150.00	$ 0.00	$ 0.00	$ 0.00	$ 150.00	0.00
5210	POSTAL SERVICES	$ 150.00	$ 0.00	$ 0.00	$ 69.62	$ 80.38	46.41
5230	TELECOMMUNICATIONS	$ 1,300.00	$ 111.72	$ 37.07	$ 526.44	$ 661.84	49.09
5510	TRAVEL MILEAGE	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	$ 600.00	$ 0.00	$ 0.00	$ 260.00	$ 340.00	43.33
5810	DUES & MEMBERSHIPS	$ 500.00	$ 0.00	$ 0.00	$ 274.00	$ 226.00	54.80
6001	OFFICE SUPPLIES	$ 1,500.00	$ 0.00	$ 0.00	$ 292.39	$ 1,207.61	19.49
6008	VEHICLE AND EQUIP FUEL	$ 2,500.00	$ 0.00	$ 310.07	$ 1,685.68	$ 814.32	67.43
6012	BOOKS AND SUBSCRIPTIONS	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
34100	BUILDING INSPECTIONS	$ 133,871.00	$ 20,763.00	$ 10,508.08	$ 108,942.02	$ 4,165.98	96.89
	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES - REGULAR	$ 33,500.00	$ 5,583.31	$ 2,791.67	$ 28,366.70	$ 450.01-	101.34
1300	SALARIES - PART TIME	$ 20,000.00	$ 0.00	$ 1,359.75	$ 13,621.54	$ 6,378.46	68.11
2100	FICA BENEFITS	$ 4,093.00	$ 360.30	$ 284.37	$ 2,879.55	$ 853.15	79.16
2210	VSRS BENEFITS	$ 4,623.00	$ 770.50	$ 385.25	$ 3,852.50	$ 0.00	100.00
2300	HEALTH INSURANCE BENEFITS	$ 5,306.00	$ 908.74	$ 442.21	$ 4,422.10	$ 24.84-	100.47
2400	LIFE INSURANCE	$ 94.00	$ 15.60	$ 7.82	$ 78.20	$ 0.20	99.79
2700	WORKERS COMPENSATION INSURANCE	$ 800.00	$ 0.00	$ 0.00	$ 458.41	$ 341.59	57.30
2860	LINE OF DUTY BENEFITS	$ 234.00	$ 0.00	$ 0.00	$ 0.00	$ 234.00	0.00
3100	PROFESSIONAL SERVICES	$ 7,357.00	$ 0.00	$ 436.38	$ 10,525.81	$ 3,168.81-	143.07
3500	PRINTING AND BINDING	$ 320.00	$ 0.00	$ 0.00	$ 0.00	$ 320.00	0.00
5210	POSTAL SERVICES	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5230	TELECOMMUNICATIONS	$ 2,400.00	$ 55.86	$ 19.81	$ 800.98	$ 1,543.16	35.70
5510	TRAVEL MILEAGE	$ 608.00	$ 0.00	$ 0.00	$ 275.84	$ 332.16	45.37
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 0.00	$ 392.34	$ 1,607.66	19.62
5810	DUES & MEMBERSHIPS	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
6001	OFFICE SUPPLIES	$ 200.00	$ 0.00	$ 4.20	$ 59.10	$ 140.90	29.55
6004	MEDICAL AND LABORATORY SUPPLIES	$ 1,203.00	$ 0.00	$ 0.00	$ 2,107.90	$ 904.90-	175.22
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
6008	VEHICLE AND EQUIP FUEL	$ 1,408.00	$ 0.00	$ 103.51	$ 441.72	$ 966.28	31.37
6011	UNIFORM AND WEARING APPAREL	$ 500.00	$ 0.00	$ 0.00	$ 225.00	$ 275.00	45.00
6014	OTHER OPERATING SUPPLIES	$ 4,500.00	$ 47.38	$ 738.40	$ 2,373.99	$ 2,078.63	53.81
35100	ANIMAL CONTROL	$ 89,746.00	$ 7,741.69	$ 6,573.37	$ 70,881.68	$ 11,122.63	87.61

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	$ 150.00	$ 0.00	$ 0.00	$ 100.00	$ 50.00	66.67
	FUNC 35600 COMMUNICATIONS						
1100	Salaries - Regular	$ 194,882.00	$ 31,985.46	$ 16,240.15	$ 161,208.74	$ 1,687.80	99.13
2100	FICA Benefits	$ 14,908.00	$ 2,376.64	$ 1,188.37	$ 11,732.20	$ 799.16	94.64
2210	VSRS Benefits	$ 26,894.00	$ 4,482.22	$ 2,241.15	$ 21,238.44	$ 1,173.34	95.64
2300	Health Insurance Benefits	$ 30,060.00	$ 5,072.07	$ 2,468.16	$ 23,918.72	$ 1,069.21	96.44
2400	Life Insurance	$ 546.00	$ 90.97	$ 45.47	$ 430.69	$ 24.34	95.54
2700	Worker's Compensation	$ 1,000.00	$ 0.00	$ 0.00	$ 186.84	$ 813.16	18.68
3000	PURCHASED SERVICES	$ 0.00	$ 0.00	$ 0.00	$ 37.00	$ 37.00-	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 75,000.00	$ 0.00	$ 0.00	$ 69,880.08	$ 5,119.92	93.17
3330	SOFTWARE LICENSES	$ 6,538.00	$ 250.00	$ 0.00	$ 5,709.92	$ 578.08	91.16
5210	POSTAL SERVICES	$ 0.00	$ 0.00	$ 10.60	$ 10.60	$ 10.60-	100.00
5230	TELECOMMUNICATIONS	$ 25,000.00	$ 353.40	$ 1,801.37	$ 18,327.34	$ 6,319.26	74.72
5420	TOWER LEASE	$ 24,000.00	$ 2,072.00	$ 2,070.00	$ 23,411.46	$ 1,483.46-	106.18
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 220.00	$ 1,192.56	$ 807.44	59.63
5810	DUES & MEMBERSHIPS	$ 300.00	$ 0.00	$ 0.00	$ 230.00	$ 70.00	76.67
6001	OFFICE SUPPLIES	$ 2,000.00	$ 0.00	$ 184.05	$ 1,399.36	$ 600.64	69.97
6011	UNIFORM AND WEARING APPAREL	$ 1,500.00	$ 0.00	$ 250.89	$ 1,373.17	$ 126.83	91.54
6014	OTHER OPERATING SUPPLIES	$ 300.00	$ 0.00	$ 0.00	$ 0.00	$ 300.00	0.00
35600	COMMUNICATIONS	$ 404,928.00	$ 46,682.76	$ 26,720.21	$ 340,287.12	$ 17,958.12	95.57
	FUNC 42400 REFUSE DISPOSAL						
3840	PURCHASED SERVICES	$ 150,000.00	$ 0.00	$ 7,318.61	$ 77,461.44	$ 72,538.56	51.64
	FUNC 42600 LITTER CONTROL PROGRAM						
3000	PURCHASED SERVICES	$ 0.00	$ 0.01	$ 0.00	$ 3,263.26	$ 3,263.27-	100.00
6014	OTHER OPERATING SUPPLIES	$ 5,429.00	$ 0.00	$ 0.00	$ 1,455.13	$ 3,973.87	26.80
42600	LITTER CONTROL PROGRAM	$ 5,429.00	$ 0.01	$ 0.00	$ 4,718.39	$ 710.60	86.91
	FUNC 42700 SANITATION						
3840	PURCHASED SERVICES	$ 24,000.00	$ 0.00	$ 2,156.62	$ 20,340.66	$ 3,659.34	84.75
5699	CIVIC CONTRIBUTIONS (CCSA)	$ 10,000.00	$ 0.00	$ 0.00	$ 10,000.00	$ 0.00	100.00
42700	SANITATION	$ 34,000.00	$ 0.00	$ 2,156.62	$ 30,340.66	$ 3,659.34	89.24
	FUNC 43200 GENERAL PROPERTY MAINTENANCE						
1100	SALARIES - REGULAR	$ 166,936.00	$ 23,456.61	$ 13,661.99	$ 135,438.50	$ 8,040.89	95.18
2100	FICA BENEFITS	$ 12,694.00	$ 1,572.25	$ 943.70	$ 9,626.96	$ 1,494.79	88.22
2210	VSRS BENEFITS	$ 23,037.00	$ 3,014.01	$ 1,507.02	$ 18,249.08	$ 1,773.91	92.30
2300	HEALTH INSURANCE BENEFITS	$ 19,985.00	$ 3,244.70	$ 1,805.96	$ 17,447.84	$ 707.54-	103.54
2400	LIFE INSURANCE	$ 467.00	$ 61.35	$ 30.70	$ 152.43-	$ 558.08	-19.50
2700	WORKERS COMPENSATION INSURANCE	$ 5,000.00	$ 0.00	$ 0.00	$ 2,892.97	$ 2,107.03	57.86
2800	LEAVE PAYOUTS	$ 0.00	$ 0.00	$ 0.00	$ 2,945.46	$ 2,945.46-	100.00
3100	PROFESSIONAL SERVICES	$ 33.00	$ 0.00	$ 0.00	$ 0.00	$ 33.00	0.00
3310	REPAIR & MAINTENANCE	$ 16,809.00	$ 10,124.00	$ 0.00	$ 6,684.32	$ 0.68	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 105,015.00	$ 28,284.66	$ 4,159.60	$ 76,729.92	$ 0.42	100.00
3600	ADVERTISING	$ 250.00	$ 0.00	$ 0.00	$ 204.00	$ 46.00	81.60
5110	ELECTRICAL SERVICES	$ 3,710.00	$ 0.00	$ 0.00	$ 3,709.68	$ 0.32	99.99
5120	HEATING SERVICES	$ 2,466.00	$ 0.00	$ 0.00	$ 456.94	$ 2,009.06	18.53
5130	WATER & SEWAGE SERVICES	$ 4,162.00	$ 0.00	$ 23.90	$ 247.60	$ 3,914.40	5.95
5230	TELECOMMUNICATIONS	$ 5,000.00	$ 59.84	$ 160.73	$ 2,201.78	$ 2,738.38	45.23
5301	BOILER INSURANCE	$ 2,991.00	$ 0.00	$ 0.00	$ 2,991.00	$ 0.00	100.00
5302	FIRE INSURANCE	$ 17,140.00	$ 0.00	$ 0.00	$ 17,140.00	$ 0.00	100.00
5305	MOTOR VEHICLE INSURANCE	$ 5,700.00	$ 0.00	$ 0.00	$ 5,699.23	$ 0.77	99.99
5308	GENERAL LIABILITY INSURANCE	$ 8,438.00	$ 0.00	$ 0.00	$ 8,438.00	$ 0.00	100.00

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5410	EQUIPMENT RENTAL	$ 1,800.00	$ 0.00	$ 0.00	$ 0.00	$ 1,800.00	0.00
5420	RENTAL/LEASE OF BUILDINGS	$ 1,600.00	$ 0.00	$ 0.00	$ 0.00	$ 1,600.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	$ 1,500.00	$ 0.00	$ 0.00	$ 389.22	$ 1,110.78	25.95
6003	AGRICULTURAL SUPPLIES	$ 1,500.00	$ 0.00	$ 0.00	$ 0.00	$ 1,500.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	$ 15,443.00	$ 5,785.03	$ 609.51	$ 9,657.94	$ 0.03	100.00
6007	REPAIR AND MAINTENANCE SUPPLIES	$ 24,366.00	$ 1,166.85	$ 3,843.01	$ 19,634.71	$ 3,564.44	85.37
6008	VEHICLE AND EQUIP FUEL	$ 11,000.00	$ 0.00	$ 1,053.22	$ 6,939.68	$ 4,060.32	63.09
6009	VEHICLE AND EQUIPMENT SUPPLIES	$ 5,500.00	$ 0.00	$ 53.73	$ 3,814.16	$ 1,685.84	69.35
6014	OTHER OPERATING SUPPLIES	$ 1,500.00	$ 0.00	$ 16.13	$ 168.16	$ 1,331.84	11.21
8201	MACHINERY & EQUIPMENT	$ 5,000.00	$ 0.00	$ 0.00	$ 203.23	$ 4,796.77	4.06
8202	FURNITURE & FIXTURES	$ 1,500.00	$ 0.00	$ 0.00	$ 0.00	$ 1,500.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	$ 470,542.00	$ 76,769.30	$ 27,869.20	$ 351,757.95	$ 42,014.75	91.07
	FUNC 43201 ENERGY IMPROVEMENTS						
3100	PROFESSIONAL SERVICES	$ 450.00	$ 0.00	$ 0.00	$ 450.00	$ 0.00	100.00
	FUNC 43202 101 CHALMERS COURT						
3100	PROFESSIONAL SERVICES	$ 5,145.00	$ 0.00	$ 0.00	$ 5,144.37	$ 0.63	99.99
3310	REPAIR & MAINTENANCE	$ 41,026.00	$ 1,411.78	$ 1,025.18	$ 39,614.37	$ 0.15-	100.00
3320	MAINTENANCE SERVICE CONTRACTS	$ 31,296.00	$ 0.00	$ 2,029.15	$ 31,295.95	$ 0.05	100.00
5110	ELECTRICAL SERVICES	$ 17,057.00	$ 0.00	$ 1,553.24	$ 17,057.08	$ 0.08-	100.00
5120	HEATING SERVICES	$ 3,343.00	$ 0.00	$ 0.00	$ 3,343.03	$ 0.03-	100.00
5130	WATER & SEWAGE SERVICES	$ 1,000.00	$ 0.00	$ 77.38	$ 621.13	$ 378.87	62.11
6007	REPAIR AND MAINT SUPPLIES	$ 9,624.00	$ 0.00	$ 193.32	$ 3,443.37	$ 6,180.63	35.78
43202	101 CHALMERS COURT	$ 108,491.00	$ 1,411.78	$ 4,878.27	$ 100,519.30	$ 6,559.92	93.95
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	$ 2,435.00	$ 1,500.00	$ 0.00	$ 935.42	$ 0.42-	100.02
5110	ELECTRICAL SERVICES	$ 2,703.00	$ 0.00	$ 205.06	$ 2,112.84	$ 590.16	78.17
5120	HEATING SERVICES	$ 3,368.00	$ 0.00	$ 0.00	$ 3,367.49	$ 0.51	99.98
5130	WATER & SEWAGE SERVICES	$ 150.00	$ 0.00	$ 14.00	$ 149.00	$ 1.00	99.33
6007	REPAIR AND MAINT SUPPLIES	$ 371.00	$ 0.00	$ 0.00	$ 370.93	$ 0.07	99.98
43205	129 RAMSBURG LN MAINTENANCE DEPT	$ 9,027.00	$ 1,500.00	$ 219.06	$ 6,935.68	$ 591.32	93.45
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	$ 4,428.00	$ 1,500.00	$ 0.00	$ 2,928.71	$ 0.71-	100.02
3320	MAINTENANCE SERVICE CONTRACTS	$ 2,580.00	$ 900.00	$ 0.00	$ 1,680.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 8,500.00	$ 0.00	$ 1,122.78	$ 8,265.11	$ 234.89	97.24
5120	HEATING SERVICES	$ 2,874.00	$ 0.00	$ 0.00	$ 2,873.89	$ 0.11	100.00
5130	WATER & SEWAGE SERVICES	$ 2,500.00	$ 0.00	$ 180.51	$ 1,633.85	$ 866.15	65.35
6007	REPAIR AND MAINT SUPPLIES	$ 100.00	$ 0.00	$ 13.84	$ 30.54	$ 69.46	30.54
43206	100 N CHRUCH ST/RADIO TOWER	$ 20,982.00	$ 2,400.00	$ 1,317.13	$ 17,412.10	$ 1,169.90	94.42
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	$ 6,491.00	$ 500.00	$ 0.00	$ 5,991.15	$ 0.15-	100.00
5110	ELECTRICAL SERVICES	$ 17,000.00	$ 0.00	$ 1,858.35	$ 15,594.61	$ 1,405.39	91.73
6007	REPAIR AND MAINT SUPPLIES	$ 4,535.00	$ 0.00	$ 474.48	$ 4,401.29	$ 133.71	97.05
43207	102 N CHRUCH ST	$ 28,026.00	$ 500.00	$ 2,332.83	$ 25,987.05	$ 1,538.95	94.51
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	$ 5,738.00	$ 1,500.00	$ 0.00	$ 4,238.06	$ 0.06-	100.00
3320	MAINTENANCE SERVICE CONTRACTS	$ 2,620.00	$ 0.00	$ 0.00	$ 2,620.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 6,548.00	$ 0.00	$ 719.30	$ 6,547.34	$ 0.66	99.99
5120	HEATING SERVICES	$ 3,571.00	$ 0.00	$ 0.00	$ 3,570.57	$ 0.43	99.99

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
5130	WATER & SEWAGE SERVICES	$ 1,000.00	$ 0.00	$ 82.28	$ 935.94	$ 64.06	93.59
6007	REPAIR AND MAINT SUPPLIES	$ 1,049.00	$ 0.00	$ 0.00	$ 1,049.10	$ 0.10-	100.01
43208	104 N CHURCH/106 N CHURCH ST	$ 20,526.00	$ 1,500.00	$ 801.58	$ 18,961.01	$ 64.99	99.68
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER						
3310	PROFESSIONAL SERVICES	$ 4,912.00	$ 1,245.00	$ 255.00	$ 3,667.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 4,752.00	$ 0.00	$ 250.57	$ 3,868.05	$ 883.95	81.40
5120	HEATING SERVICES	$ 7,911.00	$ 0.00	$ 103.19	$ 7,910.23	$ 0.77	99.99
6007	REPAIR AND MAINT SUPPLIES	$ 3,932.00	$ 0.00	$ 2.72	$ 3,931.83	$ 0.17	100.00
43209	225 RAMSBURG LANE ANIMAL SHELTER	$ 21,507.00	$ 1,245.00	$ 611.48	$ 19,377.11	$ 884.89	95.89
	FUNC 43210 524 WESTWOOD RD						
3310	REPAIR & MAINTENANCE	$ 1,570.00	$ 1,500.00	$ 0.00	$ 70.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 1,312.00	$ 0.00	$ 141.34	$ 1,312.30	$ 0.30-	100.02
5120	HEATING SERVICES	$ 992.00	$ 0.00	$ 0.00	$ 991.62	$ 0.38	99.96
6007	REPAIR AND MAINT SUPPLIES	$ 1,322.00	$ 0.00	$ 0.00	$ 1,332.23	$ 10.23-	100.77
43210	524 WESTWOOD RD	$ 5,196.00	$ 1,500.00	$ 141.34	$ 3,706.15	$ 10.15-	100.20
	FUNC 43211 225 AL SMITH CIR REC CENTER						
3310	REPAIR & MAINTENANCE	$ 1,968.00	$ 1,058.00	$ 0.00	$ 909.50	$ 0.50	99.97
5110	ELECTRICAL SERVICES	$ 12,000.00	$ 0.00	$ 1,530.83	$ 11,542.50	$ 457.50	96.19
5130	WATER & SEWAGE SERVICES	$ 1,300.00	$ 0.00	$ 196.00	$ 854.00	$ 446.00	65.69
6007	REPAIR AND MAINT SUPPLIES	$ 284.00	$ 0.00	$ 0.00	$ 279.40	$ 4.60	98.38
43211	225 AL SMITH CIR REC CENTER	$ 15,552.00	$ 1,058.00	$ 1,726.83	$ 13,585.40	$ 908.60	94.16
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS						
3310	REPAIR & MAINTENANCE	$ 11,461.00	$ 756.23	$ 3,277.77	$ 10,703.91	$ 0.86	99.99
5110	ELECTRICAL SERVICES	$ 4,533.00	$ 0.00	$ 533.65	$ 4,533.29	$ 0.29-	100.01
5120	HEATING SERVICES	$ 3,429.00	$ 0.00	$ 0.00	$ 3,428.98	$ 0.02	100.00
5130	WATER & SEWAGE SERVICES	$ 3,800.00	$ 0.00	$ 660.44	$ 3,224.77	$ 575.23	84.86
6007	REPAIR AND MAINT SUPPLIES	$ 5,479.00	$ 0.00	$ 218.80	$ 5,438.34	$ 40.66	99.26
43212	225 AL SMITH CIR PARK OFFICE/GRO	$ 28,702.00	$ 756.23	$ 4,690.66	$ 27,329.29	$ 616.48	97.85
	FUNC 43213 225 AL SMITH CIR POOL						
3310	REPAIR & MAINTENANCE	$ 1,500.00	$ 1,199.75	$ 0.00	$ 300.25	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 5,000.00	$ 0.00	$ 48.80	$ 4,242.57	$ 757.43	84.85
5130	WATER & SEWAGE SERVICES	$ 6,000.00	$ 0.00	$ 10.29	$ 5,019.11	$ 980.89	83.65
6007	REPAIR AND MAINT SUPPLIES	$ 3,500.00	$ 0.00	$ 0.00	$ 2,179.63	$ 1,320.37	62.28
43213	225 AL SMITH CIR POOL	$ 16,000.00	$ 1,199.75	$ 59.09	$ 11,741.56	$ 3,058.69	80.88
	FUNC 43214 225 AL SMITH CIR BASEBALL						
5110	ELECTRICAL SERVICES	$ 880.00	$ 0.00	$ 72.48	$ 879.41	$ 0.59	99.93
6007	REPAIR AND MAINT SUPPLIES	$ 2,877.00	$ 620.00	$ 353.84	$ 2,256.74	$ 0.26	99.99
43214	225 AL SMITH CIR BASEBALL	$ 3,757.00	$ 620.00	$ 426.32	$ 3,136.15	$ 0.85	99.98
	FUNC 43215 225 AL SMITH CIR SOCCER						
3310	REPAIR & MAINTENANCE	$ 200.00	$ 0.00	$ 0.00	$ 200.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 500.00	$ 0.00	$ 100.65	$ 424.37	$ 75.63	84.87
6007	REPAIR AND MAINT SUPPLIES	$ 4,972.00	$ 1,612.00	$ 344.55	$ 3,359.54	$ 0.46	99.99
43215	225 AL SMITH CIR SOCCER	$ 5,672.00	$ 1,612.00	$ 445.20	$ 3,983.91	$ 76.09	98.66

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	FUNC 43232 32 E MAIN ST						
3310	REPAIR & MAINTENANCE	$ 1,500.00	$ 1,500.00	$ 0.00	$ 0.00	$ 0.00	100.00
6007	REPAIR AND MAINT SUPPLIES	$ 130.00	$ 0.00	$ 0.00	$ 129.95	$ 0.05	99.96
43232	32 E MAIN ST	$ 1,630.00	$ 1,500.00	$ 0.00	$ 129.95	$ 0.05	100.00
	FUNC 43236 36 E MAIN ST						
3310	REPAIR & MAINTENANCE	$ 10,003.00	$ 2,500.00	$ 0.00	$ 7,502.68	$ 0.32	100.00
5110	ELECTRICAL SERVICES	$ 600.00	$ 0.00	$ 57.04	$ 497.72	$ 102.28	82.95
5120	HEATING SERVICES	$ 6.00	$ 0.00	$ 0.00	$ 5.81	$ 0.19	96.83
5130	WATER & SEWAGE SERVICES	$ 200.00	$ 0.00	$ 41.14	$ 61.71	$ 138.29	30.86
6007	REPAIR AND MAINT SUPPLIES	$ 1,920.00	$ 0.00	$ 0.00	$ 1,752.53	$ 167.47	91.28
43236	36 E MAIN ST	$ 12,729.00	$ 2,500.00	$ 98.18	$ 9,820.45	$ 408.55	96.79
	FUNC 43237 311 E MAIN ST						
3310	REPAIR & MAINTENANCE	$ 2,361.00	$ 1,500.00	$ 0.00	$ 861.00	$ 0.00	100.00
3320	MAINTENANCE SERVICE CONTRACTS	$ 1,320.00	$ 0.00	$ 0.00	$ 1,320.00	$ 0.00	100.00
5110	ELECTRICAL SERVICES	$ 6,283.00	$ 0.00	$ 833.89	$ 6,282.63	$ 0.37	99.99
5130	WATER & SEWAGE SERVICES	$ 1,000.00	$ 0.00	$ 61.71	$ 493.69	$ 506.31	49.37
6007	REPAIR AND MAINT SUPPLIES	$ 720.00	$ 0.00	$ 16.77	$ 719.07	$ 0.93	99.87
43237	311 E MAIN ST	$ 11,684.00	$ 1,500.00	$ 912.37	$ 9,676.39	$ 507.61	95.66
	FUNC 51100 LOCAL HEALTH DEPARTMENT						
5610	CIVIC CONTRIBUTIONS	$ 199,000.00	$ 0.00	$ 49,750.00	$ 199,000.00	$ 0.00	100.00
	FUNC 51200 OUR HEALTH						
5699	CIVIC CONTRIBUTIONS	$ 6,500.00	$ 0.00	$ 0.00	$ 4,875.00	$ 1,625.00	75.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES						
5620	CIVIC CONTRIBUTIONS	$ 82,000.00	$ 0.00	$ 20,500.00	$ 82,000.00	$ 0.00	100.00
	FUNC 52800 CONCERN HOTLINE						
5699	CIVIC CONTRIBUTIONS	$ 1,000.00	$ 0.00	$ 0.00	$ 1,000.00	$ 0.00	100.00
	FUNC 52900 NW WORKS						
5699	CIVIC CONTRIBUTIONS	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING						
5699	CIVIC CONTRIBUTIONS	$ 35,000.00	$ 0.00	$ 0.00	$ 17,500.00	$ 17,500.00	50.00
	FUNC 53240 VIRGINIA REGIONAL TRANSIT						
5699	CIVIC CONTRIBUTIONS	$ 17,639.00	$ 0.00	$ 4,409.75	$ 13,229.25	$ 4,409.75	75.00
	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)						
5699	CIVIC CONTRIBUTIONS	$ 2,000.00	$ 0.00	$ 0.00	$ 2,000.00	$ 0.00	100.00
	FUNC 53600 ACCESS INDEPENDENCE						
5699	CIVIC CONTRIBUTIONS	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE						
5699	CIVIC CONTRIBUTIONS	$ 15,043.00	$ 0.00	$ 0.00	$ 11,282.25	$ 3,760.75	75.00
	FUNC 71100 PARKS ADMINISTRATION						
1100	SALARIES - REGULAR	$ 217,049.00	$ 36,174.87	$ 18,087.41	$ 183,124.10	$ 2,249.97-	101.04
1300	SALARIES - PART TIME	$ 13,356.00	$ 0.00	$ 128.25	$ 9,261.02	$ 4,094.98	69.34
2100	FICA BENEFITS	$ 17,626.00	$ 2,456.15	$ 1,237.89	$ 13,205.91	$ 1,963.94	88.86
2210	VSRS BENEFITS	$ 29,953.00	$ 4,992.16	$ 2,496.06	$ 24,960.60	$ 0.24	100.00

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2300	HEALTH INSURANCE BENEFITS	$ 24,310.00	$ 4,733.24	$ 2,303.28	$ 22,422.93	$ 2,846.17-	111.71
2400	LIFE INSURANCE	$ 608.00	$ 101.33	$ 50.64	$ 506.40	$ 0.27	99.96
2700	WORKERS COMPENSATION INSURANCE	$ 5,200.00	$ 0.00	$ 0.00	$ 6,592.02	$ 1,392.02-	126.77
3300	PURCHASED SERVICES	$ 0.00	$ 0.00	$ 0.00	$ 27.88	$ 27.88-	100.00
3320	MAINTENANCE SERVICE CONTRACT	$ 4,772.00	$ 803.30	$ 208.64	$ 4,868.70	$ 900.00-	118.86
3500	PRINTING AND BINDING	$ 1,150.00	$ 0.00	$ 0.00	$ 609.16	$ 540.84	52.97
3600	ADVERTISING	$ 1,190.00	$ 0.00	$ 0.00	$ 236.73	$ 953.27	19.89
5210	POSTAL SERVICES	$ 6,260.00	$ 668.05	$ 0.00	$ 3,808.58	$ 1,783.37	71.51
5230	TELECOMMUNICATIONS	$ 3,961.00	$ 0.00	$ 20.04	$ 1,031.20	$ 2,929.80	26.03
5400	LEASES AND RENTALS	$ 530.00	$ 0.00	$ 0.00	$ 208.32	$ 321.68	39.31
5510	TRAVEL MILEAGE	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 0.00	$ 1,163.09	$ 836.91	58.15
5810	DUES & MEMBERSHIPS	$ 1,775.00	$ 0.00	$ 37.00	$ 781.94	$ 993.06	44.05
6001	OFFICE SUPPLIES	$ 2,500.00	$ 0.00	$ 203.19	$ 1,444.99	$ 1,055.01	57.80
6003	AGRICULTURAL SUPPLIES	$ 1,090.00	$ 0.00	$ 0.00	$ 0.00	$ 1,090.00	0.00
6008	VEHICLE AND EQUIP FUEL	$ 2,000.00	$ 0.00	$ 78.53	$ 513.50	$ 1,486.50	25.67
6011	UNIFORM AND WEARING APPAREL	$ 1,000.00	$ 0.00	$ 0.00	$ 426.35	$ 573.65	42.63
6014	OTHER OPERATING SUPPLIES	$ 1,650.00	$ 0.00	$ 3.98	$ 1,336.41	$ 313.59	80.99
71100	PARKS ADMINISTRATION	$ 338,080.00	$ 49,929.10	$ 24,854.91	$ 276,529.83	$ 11,621.07	96.56
	FUNC 71310 CLARKE COUNTY RECREATION CENTER						
1100	SALARIES - REGULAR	$ 40,383.00	$ 6,730.50	$ 3,365.25	$ 34,102.50	$ 450.00-	101.11
1300	SALARIES - PART TIME	$ 25,809.00	$ 0.00	$ 3,178.77	$ 24,082.34	$ 1,726.66	93.31
2100	FICA BENEFITS	$ 5,064.00	$ 509.85	$ 498.10	$ 4,425.93	$ 128.22	97.47
2210	VSRS BENEFITS	$ 5,573.00	$ 928.85	$ 464.40	$ 4,644.00	$ 0.15	100.00
2300	HEALTH INSURANCE BENEFITS	$ 4,862.00	$ 832.67	$ 405.19	$ 4,051.90	$ 22.57-	100.46
2400	LIFE INSURANCE	$ 113.00	$ 18.87	$ 9.42	$ 94.20	$ 0.07-	100.06
2700	WORKERS COMPENSATION INSURANCE	$ 1,300.00	$ 0.00	$ 0.00	$ 554.29	$ 745.71	42.64
3600	ADVERTISING	$ 550.00	$ 0.00	$ 0.00	$ 123.76	$ 426.24	22.50
5230	TELECOMMUNICATIONS	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
5810	DUES & MEMBERSHIPS	$ 0.00	$ 0.00	$ 0.00	$ 50.00	$ 50.00-	100.00
5830	REFUNDS	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
6001	OFFICE SUPPLIES	$ 250.00	$ 0.00	$ 0.00	$ 0.00	$ 250.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	$ 1,820.00	$ 0.00	$ 61.77	$ 490.91	$ 1,329.09	26.97
6013	EDUCATIONAL AND RECREATIONAL SUP	$ 2,240.00	$ 0.00	$ 19.76	$ 1,048.80	$ 1,191.20	46.82
6014	OTHER OPERATING SUPPLIES	$ 3,230.00	$ 0.00	$ 138.77	$ 1,076.53	$ 2,153.47	33.33
6015	MERCHANDISE FOR RESALE	$ 10,000.00	$ 0.00	$ 274.13	$ 2,895.47	$ 7,104.53	28.95
71310	CLARKE COUNTY RECREATION CENTER	$ 101,994.00	$ 9,020.74	$ 8,415.56	$ 77,640.63	$ 15,332.63	84.97
	FUNC 71320 SWIMMING POOL						
1300	SALARIES - PART TIME	$ 60,251.00	$ 0.00	$ 27.50	$ 41,755.87	$ 18,495.13	69.30
2100	FICA BENEFITS	$ 4,610.00	$ 0.00	$ 2.11	$ 3,060.22	$ 1,549.78	66.38
2700	WORKERS COMPENSATION INSURANCE	$ 1,300.00	$ 0.00	$ 0.00	$ 0.00	$ 1,300.00	0.00
3100	PROFESSIONAL SERVICES	$ 2,900.00	$ 0.00	$ 0.00	$ 145.00	$ 2,755.00	5.00
5230	TELECOMMUNICATIONS	$ 0.00	$ 0.00	$ 0.00	$ 0.26	$ 0.26-	100.00
5810	DUES & MEMBERSHIPS	$ 2,375.00	$ 0.00	$ 0.00	$ 1,455.00	$ 920.00	61.26
5830	REFUNDS	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
6011	UNIFORM AND WEARING APPAREL	$ 1,143.00	$ 0.00	$ 0.00	$ 400.00	$ 743.00	35.00
6013	EDUCATIONAL AND RECREATIONAL SUP	$ 1,200.00	$ 0.00	$ 0.00	$ 903.21	$ 296.79	75.27
6014	OTHER OPERATING SUPPLIES	$ 2,000.00	$ 0.00	$ 0.00	$ 233.02	$ 1,766.98	11.65
6015	MERCHANDISE FOR RESALE	$ 2,400.00	$ 0.00	$ 0.00	$ 0.00	$ 2,400.00	0.00
6026	POOL CHEMICALS	$ 10,000.00	$ 0.00	$ 0.00	$ 5,093.85	$ 4,906.15	50.94
8201	MACHINERY & EQUIPMENT	$ 6,000.00	$ 5,718.25	$ 0.00	$ 0.00	$ 281.75	95.30
71320	SWIMMING POOL	$ 94,679.00	$ 5,718.25	$ 29.61	$ 53,046.43	$ 35,914.32	62.07
	FUNC 71330 CONCESSION STAND						

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1300	SALARIES/WAGES - PART TIME	$ 4,400.00	$ 0.00	$ 0.00	$ 3,563.71	$ 836.29	80.99
2100	FICA	$ 337.00	$ 0.00	$ 0.00	$ 272.62	$ 64.38	80.90
6001	OFFICE SUPPLIES	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
6015	MERCHANDISE FOR RESALE	$ 16,000.00	$ 0.00	$ 0.00	$ 6,633.26	$ 9,366.74	41.46
71330	CONCESSION STAND	$ 21,237.00	$ 0.00	$ 0.00	$ 10,469.59	$ 10,767.41	49.30
	FUNC 71350 PROGRAMS						
1100	SALARIES/WAGES - REGULAR	$ 31,641.00	$ 5,273.50	$ 2,636.75	$ 26,817.50	$ 450.00-	101.42
1300	SALARIES - PART TIME	$ 94,500.00	$ 0.00	$ 3,208.51	$ 66,392.99	$ 28,107.01	70.26
2100	FICA BENEFITS	$ 9,650.00	$ 403.56	$ 447.25	$ 7,131.54	$ 2,114.90	78.08
2210	VSRS	$ 4,366.00	$ 727.76	$ 363.87	$ 3,638.70	$ 0.46-	100.01
2400	LIFE INSURANCE	$ 89.00	$ 14.79	$ 7.38	$ 73.80	$ 0.41	99.54
2700	WORKERS COMPENSATION BENEFITS	$ 3,000.00	$ 0.00	$ 0.00	$ 707.44	$ 2,292.56	23.58
3100	PROFESSIONAL SERVICES	$ 40,000.00	$ 11,308.39	$ 2,054.10	$ 28,654.28	$ 37.33	99.91
3500	PRINTING AND BINDING	$ 9,000.00	$ 2.00	$ 114.85	$ 4,463.69	$ 4,534.31	49.62
3600	ADVERTISING	$ 1,700.00	$ 0.00	$ 806.40	$ 1,871.62	$ 171.62-	110.10
5210	POSTAL SERVICES	$ 100.00	$ 0.00	$ 0.00	$ 51.95	$ 48.05	51.95
5400	LEASES AND RENTALS	$ 1,500.00	$ 0.00	$ 0.00	$ 168.10	$ 1,331.90	11.21
5540	TRAVEL CONVENTION & EDUCATION	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
5560	GROUP TRIPS	$ 15,000.00	$ 0.00	$ 0.00	$ 1,341.25	$ 13,658.75	8.94
5810	DUES & MEMBERSHIPS	$ 500.00	$ 0.00	$ 0.00	$ 200.00	$ 300.00	40.00
5830	REFUNDS	$ 7,500.00	$ 0.00	$ 323.50	$ 4,893.40	$ 2,606.60	65.25
6001	OFFICE SUPPLIES	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	$ 6,500.00	$ 0.00	$ 0.00	$ 4,813.56	$ 1,686.44	74.05
6011	UNIFORM AND WEARING APPAREL	$ 3,000.00	$ 0.00	$ 0.00	$ 954.50	$ 2,045.50	31.82
6013	EDUCATIONAL AND RECREATIONAL SUP	$ 6,200.00	$ 0.00	$ 339.24	$ 3,919.75	$ 2,280.25	63.22
6014	OTHER OPERATING SUPPLIES	$ 5,000.00	$ 0.00	$ 0.00	$ 1,497.50	$ 3,502.50	29.95
6015	MERCHANDISE FOR RESALE	$ 6,000.00	$ 1,743.00	$ 0.00	$ 5,361.00	$ 1,104.00-	118.40
71350	PROGRAMS	$ 245,846.00	$ 19,473.00	$ 10,301.85	$ 162,952.57	$ 63,420.43	74.20
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS						
5699	CIVIC CONTRIBUTIONS	$ 10,000.00	$ 0.00	$ 0.00	$ 10,000.00	$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY						
5699	CIVIC CONTRIBUTIONS	$ 182,119.00	$ 0.00	$ 45,529.75	$ 182,119.00	$ 0.00	100.00
	FUNC 81110 PLANNING ADMINISTRATION						
1100	SALARIES - REGULAR	$ 270,161.00	$ 22,583.23	$ 14,540.94	$ 169,363.88	$ 78,213.89	71.05
2100	FICA BENEFITS	$ 20,668.00	$ 2,094.25	$ 1,105.04	$ 15,460.18	$ 3,113.57	84.94
2210	VSRS BENEFITS	$ 37,282.00	$ 3,016.93	$ 1,508.47	$ 22,594.60	$ 11,670.47	68.70
2300	HEALTH INSURANCE BENEFITS	$ 21,879.00	$ 2,486.85	$ 1,418.17	$ 15,950.54	$ 3,441.61	84.27
2400	LIFE INSURANCE	$ 756.00	$ 61.21	$ 30.61	$ 458.48	$ 236.31	68.74
2700	WORKERS COMPENSATION INSURANCE	$ 2,700.00	$ 0.00	$ 0.00	$ 3,562.37	$ 862.37-	131.94
2800	OTHER BENEFITS - ANNUAL LEAVE PA	$ 0.00	$ 0.00	$ 0.00	$ 51,813.41	$ 51,813.41-	100.00
3100	PROFESSIONAL SERVICES	$ 50,755.00	$ 0.00	$ 1,274.98	$ 17,295.99	$ 33,459.01	34.08
3140	ENGINEERING REVIEW EXPENDITURES	$ 5,000.00	$ 0.00	$ 0.00	$ 0.00	$ 5,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	$ 700.00	$ 656.01	$ 0.00	$ 457.03	$ 413.04-	159.01
3500	PRINTING AND BINDING	$ 3,000.00	$ 0.00	$ 367.90	$ 970.80	$ 2,029.20	32.36
3600	ADVERTISING	$ 2,000.00	$ 0.00	$ 630.00	$ 8,039.96	$ 6,039.96-	402.00
5210	POSTAL SERVICES	$ 1,500.00	$ 0.00	$ 25.97	$ 561.77	$ 938.23	37.45
5230	TELECOMMUNICATIONS	$ 400.00	$ 0.00	$ 11.29	$ 192.15	$ 207.85	48.04
5510	TRAVEL MILEAGE	$ 1,500.00	$ 0.00	$ 0.00	$ 1,346.78	$ 153.22	89.79
5540	TRAVEL CONVENTION & EDUCATION	$ 2,000.00	$ 0.00	$ 355.83	$ 861.03	$ 1,138.97	43.05
5810	DUES & MEMBERSHIPS	$ 750.00	$ 0.00	$ 0.00	$ 135.00	$ 615.00	18.00
6001	OFFICE SUPPLIES	$ 2,500.00	$ 0.00	$ 149.71	$ 1,249.88	$ 1,250.12	50.00
6012	BOOKS AND SUBSCRIPTIONS	$ 2,000.00	$ 0.00	$ 0.00	$ 92.54	$ 1,907.46	4.63
8202	FURNITURE & FIXTURES	$ 0.00	$ 0.00	$ 0.00	$ 340.03	$ 340.03-	100.00

CLARKE COUNTY
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
81110	PLANNING ADMINISTRATION	$ 425,551.00	$ 30,898.48	$ 21,418.91	$ 310,746.42	$ 83,906.10	80.28
	FUNC 81300 HELP WITH HOUSING						
5699	CIVIC CONTRIBUTIONS	$ 7,200.00	$ 0.00	$ 1,800.00	$ 7,200.00	$ 0.00	100.00
	FUNC 81400 BOARD OF ZONING APPEALS						
1300	SALARIES - PART TIME	$ 250.00	$ 0.00	$ 0.00	$ 0.00	$ 250.00	0.00
2100	FICA	$ 20.00	$ 0.00	$ 0.00	$ 0.00	$ 20.00	0.00
3100	PROFESSIONAL SERVICES	$ 2,000.00	$ 0.00	$ 658.00	$ 658.00	$ 1,342.00	32.90
3160	BOARD SERVICES	$ 500.00	$ 0.00	$ 0.00	$ 200.00	$ 300.00	40.00
3600	ADVERTISING	$ 500.00	$ 0.00	$ 168.00	$ 494.40	$ 5.60	98.88
5210	POSTAL SERVICES	$ 200.00	$ 0.00	$ 0.00	$ 5.84	$ 194.16	2.92
5810	DUES & MEMBERSHIPS	$ 150.00	$ 0.00	$ 0.00	$ 0.00	$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	$ 3,620.00	$ 0.00	$ 826.00	$ 1,358.24	$ 2,261.76	37.52
	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT						
1100	SALARIES AND WAGES - REGULAR	$ 30,943.00	$ 5,157.33	$ 2,578.56	$ 26,010.60	$ 224.93-	100.73
2100	FICA	$ 2,367.00	$ 395.47	$ 197.75	$ 1,994.71	$ 23.18-	100.98
2210	VSRS	$ 4,270.00	$ 711.73	$ 355.84	$ 3,558.40	$ 0.13-	100.00
2300	HOSPITAL/MEDICAL PLANS	$ 2,431.00	$ 416.34	$ 202.59	$ 2,025.90	$ 11.24-	100.46
2400	LIFE INSURANCE	$ 87.00	$ 14.44	$ 7.22	$ 72.20	$ 0.36	99.59
3100	PROFESSIONAL SERVICES	$ 2,000.00	$ 0.00	$ 0.00	$ 825.00	$ 1,175.00	41.25
3500	PRINTING AND BINDING	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
3600	ADVERTISING	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
5210	POSTAGE	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5230	TELECOMMUNICATIONS	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	$ 1,000.00-	100.00
5800	MISCELLANEOUS	$ 0.00	$ 0.00	$ 0.00	$ 400.00	$ 400.00-	100.00
5810	DUES & MEMBERSHIPS	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
6001	OFFICE SUPPLIES	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
81510	OFFICE OF ECONOMIC DEVELOPMENT	$ 43,598.00	$ 6,695.31	$ 3,341.96	$ 35,886.81	$ 1,015.88	97.67
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY						
3100	PROFESSIONAL SERVICES	$ 10,000.00	$ 0.00	$ 0.00	$ 2,200.74	$ 7,799.26	22.01
3160	BOARD SERVICES	$ 1,000.00	$ 0.00	$ 50.00	$ 75.00	$ 925.00	7.50
3600	ADVERTISING	$ 500.00	$ 0.00	$ 0.00	$ 617.70	$ 117.70-	123.54
5210	POSTAL SERVICES	$ 100.00	$ 0.00	$ 0.00	$ 4.75	$ 95.25	4.75
5307	PUBLIC OFFICIAL LIABILITY INS.	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
81520	BERRYVILLE DEVELOPMENT AUTHORITY	$ 11,800.00	$ 0.00	$ 50.00	$ 2,898.19	$ 8,901.81	24.56
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER						
5699	CIVIC CONTRIBUTIONS	$ 2,000.00	$ 0.00	$ 0.00	$ 2,000.00	$ 0.00	100.00
	FUNC 81540 BLANDY EXPERIMENTAL FARM						
5699	CIVIC CONTRIBUTIONS	$ 4,000.00	$ 0.00	$ 0.00	$ 4,000.00	$ 0.00	100.00
	FUNC 81600 PLANNING COMMISSION						
1300	SALARIES - PART TIME	$ 500.00	$ 0.00	$ 0.00	$ 150.00	$ 350.00	30.00
2100	FICA	$ 38.00	$ 0.00	$ 0.00	$ 11.47	$ 26.53	30.18
2700	Worker's Compensation	$ 2.00	$ 0.00	$ 0.00	$ 0.00	$ 2.00	0.00
3100	PROFESSIONAL SERVICES	$ 10,000.00	$ 0.00	$ 0.00	$ 6,243.60	$ 3,756.40	62.44
3160	BOARD SERVICES	$ 13,000.00	$ 0.00	$ 750.00	$ 5,375.00	$ 7,625.00	41.35
3600	ADVERTISING	$ 1,600.00	$ 0.00	$ 0.00	$ 0.00	$ 1,600.00	0.00
5210	POSTAL SERVICES	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00

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5810	DUES & MEMBERSHIPS	$ 650.00	$ 0.00	$ 0.00	$ 0.00	$ 650.00	0.00
81600	PLANNING COMMISSION	$ 26,390.00	$ 0.00	$ 750.00	$ 11,780.07	$ 14,609.93	44.64
	FUNC 81700 BOARD OF SEPTIC APPEALS						
1300	SALARIES AND WAGES - PART TIME	$ 500.00	$ 0.00	$ 0.00	$ 50.00	$ 450.00	10.00
2100	FICA	$ 39.00	$ 0.00	$ 0.00	$ 3.83	$ 35.17	9.82
3100	PROFESSIONAL SERVICES	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
3160	BOARD SERVICES	$ 500.00	$ 0.00	$ 0.00	$ 0.00	$ 500.00	0.00
3600	ADVERTISING	$ 1,000.00	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	0.00
5210	POSTAL SERVICES	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
81700	BOARD OF SEPTIC APPEALS	$ 2,739.00	$ 0.00	$ 0.00	$ 53.83	$ 2,685.17	1.97
	FUNC 81800 HISTORIC PRESERVATION COMMISSION						
3100	PROFESSIONAL SERVICES	$ 40,500.00	$ 0.00	$ 0.00	$ 20,445.00	$ 20,055.00	50.48
3160	BOARD SERVICES	$ 1,000.00	$ 0.00	$ 100.00	$ 475.00	$ 525.00	47.50
3600	ADVERTISING	$ 250.00	$ 0.00	$ 0.00	$ 0.00	$ 250.00	0.00
5210	POSTAL SERVICES	$ 200.00	$ 0.00	$ 0.00	$ 218.86	$ 18.86-	109.43
5540	TRAVEL CONVENTION & EDUCATION	$ 350.00	$ 0.00	$ 0.00	$ 0.00	$ 350.00	0.00
5810	DUES & MEMBERSHIPS	$ 200.00	$ 0.00	$ 0.00	$ 0.00	$ 200.00	0.00
81800	HISTORIC PRESERVATION COMMISSION	$ 42,500.00	$ 0.00	$ 100.00	$ 21,138.86	$ 21,361.14	49.74
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM						
5699	CIVIC CONTRIBUTIONS	$ 10,310.00	$ 0.00	$ 0.00	$ 9,075.53	$ 1,234.47	88.03
	FUNC 81920 REGIONAL AIRPORT AUTHORITY						
5699	CIVIC CONTRIBUTIONS	$ 5,000.00	$ 0.00	$ 0.00	$ 3,750.00	$ 1,250.00	75.00
	FUNC 82200 FRIENDS OF THE SHENANDOAH						
5699	CIVIC CONTRIBUTIONS	$ 4,000.00	$ 0.00	$ 0.00	$ 4,000.00	$ 0.00	100.00
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV						
5699	CIVIC CONTRIBUTIONS	$ 9,500.00	$ 0.00	$ 0.00	$ 9,500.00	$ 0.00	100.00
	FUNC 82600 BIO-SOLIDS APPLICATION						
1300	PART-TIME SALARIES	$ 12,229.00	$ 0.00	$ 0.00	$ 6,779.50	$ 5,449.50	55.44
2100	FICA	$ 935.00	$ 0.00	$ 0.00	$ 518.59	$ 416.41	55.46
2700	WORKERS COMPENSATION INSURANCE	$ 200.00	$ 0.00	$ 0.00	$ 267.60	$ 67.60-	133.80
3100	PROFESSIONAL SERVICES	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
5210	POSTAL SERVICES	$ 0.00	$ 0.00	$ 0.00	$ 46.64	$ 46.64-	100.00
5230	TELECOMMUNICATIONS	$ 400.00	$ 0.00	$ 0.00	$ 69.99	$ 330.01	17.50
5510	TRAVEL MILEAGE	$ 4,837.00	$ 0.00	$ 183.90	$ 1,673.23	$ 3,163.77	34.59
82600	BIO-SOLIDS APPLICATION	$ 19,001.00	$ 0.00	$ 183.90	$ 9,355.55	$ 9,645.45	49.24
	FUNC 83100 COOPERATIVE EXTENSION						
3320	MAINTENANCE SERVICE CONTRACTS	$ 1,000.00	$ 348.08	$ 0.00	$ 242.50	$ 409.42	59.06
3841	VPI EXTENSION AGENT	$ 23,000.00	$ 0.00	$ 0.00	$ 7,602.01	$ 15,397.99	33.05
5230	TELECOMMUNICATIONS	$ 500.00	$ 0.00	$ 9.42	$ 291.97	$ 208.03	58.39
6014	OTHER OPERATING SUPPLIES	$ 3,180.00	$ 0.00	$ 0.00	$ 816.03	$ 2,363.97	25.66
83100	COOPERATIVE EXTENSION	$ 27,680.00	$ 348.08	$ 9.42	$ 8,952.51	$ 18,379.41	33.60
	FUNC 83400 4-H CENTER						
5699	CIVIC CONTRIBUTIONS	$ 3,000.00	$ 0.00	$ 0.00	$ 3,000.00	$ 0.00	100.00
	FUNC 91600 CONTINGENCIES						

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1000	PERSONNEL	$ 51,371.00	$ 0.00	$ 0.00	$ 0.00	$ 51,371.00	0.00
3140	ENGINEERING & ARCHITECTURAL	$ 19,000.00	$ 0.00	$ 0.00	$ 0.00	$ 19,000.00	0.00
3150	LEGAL	$ 25,000.00	$ 0.00	$ 0.00	$ 0.00	$ 25,000.00	0.00
8000	MINOR CAPITAL	$ 2,576.00	$ 0.00	$ 0.00	$ 0.00	$ 2,576.00	0.00
91600	CONTINGENCIES	$ 97,947.00	$ 0.00	$ 0.00	$ 0.00	$ 97,947.00	0.00
000	NON-CATEGORICAL	$ 7,973,332.00	$ 778,615.97	$ 753,132.18	$ 6,282,515.02	$ 912,201.01	88.56
	PJT 111 E911						
	FUNC 35610						
5230	TELECOMMUNICATIONS	$ 9,600.00	$ 0.00	$ 0.00	$ 0.00	$ 9,600.00	0.00
6032	TRAINING MATERIALS	$ 2,000.00	$ 0.00	$ 0.00	$ 0.00	$ 2,000.00	0.00
35610		$ 11,600.00	$ 0.00	$ 0.00	$ 0.00	$ 11,600.00	0.00
111	E911	$ 11,600.00	$ 0.00	$ 0.00	$ 0.00	$ 11,600.00	0.00
	PJT 126 V-STOP GRANT						
	FUNC 22100 COMMONWEALTH'S ATTORNEY						
1100	SALARIES/WAGES - REGULAR	$ 23,159.00	$ 3,859.47	$ 1,929.86	$ 19,299.53	$ 0.00	100.00
1300	SALARIES/WAGES - PART TIME	$ 7,815.00	$ 1,302.59	$ 651.23	$ 6,512.41	$ 0.00	100.00
2100	FICA	$ 598.00	$ 98.48	$ 49.24	$ 503.38	$ 3.86-	100.65
2210	VSRS	$ 1,079.00	$ 179.76	$ 89.87	$ 898.82	$ 0.42	99.96
5540	TRAVEL - CONVENTION & EDUCATION	$ 154.00	$ 0.00	$ 0.00	$ 145.37	$ 8.63	94.40
6001	OFFICE SUPPLIES	$ 200.00	$ 0.00	$ 0.00	$ 192.00	$ 8.00	96.00
22100	COMMONWEALTH'S ATTORNEY	$ 33,005.00	$ 5,440.30	$ 2,720.20	$ 27,551.51	$ 13.19	99.96
126	V-STOP GRANT	$ 33,005.00	$ 5,440.30	$ 2,720.20	$ 27,551.51	$ 13.19	99.96
	PJT 127 FEDERAL GANG TASK FORCE GRANT						
	FUNC 31200 SHERIFF						
1100	SALARIES/WAGES - REGULAR	$ 43,823.00	$ 7,179.00	$ 4,208.42	$ 38,082.20	$ 1,438.20-	103.28
1300	SALARIES/WAGES - OVERTIME	$ 3,631.00	$ 0.00	$ 0.00	$ 0.00	$ 3,631.00	0.00
2100	FICA	$ 3,630.00	$ 544.29	$ 280.81	$ 2,500.68	$ 585.03	83.88
2210	VSRS	$ 6,048.00	$ 990.70	$ 580.76	$ 5,193.20	$ 135.90-	102.25
2300	HOSPITAL/MEDICAL PLANS	$ 7,746.00	$ 832.67	$ 645.50	$ 6,455.00	$ 458.33	94.08
2400	LIFE INSURANCE	$ 123.00	$ 20.10	$ 11.78	$ 105.40	$ 2.50-	102.03
2700	WORKER'S COMPENSATION	$ 0.00	$ 0.00	$ 0.00	$ 565.27	$ 565.27-	100.00
31200	SHERIFF	$ 65,001.00	$ 9,566.76	$ 5,727.27	$ 52,901.75	$ 2,532.49	96.10
127	FEDERAL GANG TASK FORCE GRANT	$ 65,001.00	$ 9,566.76	$ 5,727.27	$ 52,901.75	$ 2,532.49	96.10
	PJT 402 DMV 402 GRANT						
	FUNC 31200 SHERIFF						
1300	SALARIES/WAGES - PART TIME	$ 4,410.00	$ 0.00	$ 0.00	$ 3,860.56	$ 549.44	87.54
2100	FICA	$ 335.00	$ 0.00	$ 0.00	$ 295.33	$ 39.67	88.16
6010	POLICE SUPPLIES	$ 2,929.00	$ 0.00	$ 0.00	$ 5,307.00	$ 2,378.00-	181.19
31200	SHERIFF	$ 7,674.00	$ 0.00	$ 0.00	$ 9,462.89	$ 1,788.89-	123.31
402	DMV 402 GRANT	$ 7,674.00	$ 0.00	$ 0.00	$ 9,462.89	$ 1,788.89-	123.31

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PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
	FUNC 31200 SHERIFF						
1100	SALARIES/WAGES - REGULAR	$ 4,180.00	$ 0.00	$ 0.00	$ 2,161.50	$ 2,018.50	51.71
2100	FICA	$ 320.00	$ 0.00	$ 0.00	$ 165.36	$ 154.64	51.68
31200	SHERIFF	$ 4,500.00	$ 0.00	$ 0.00	$ 2,326.86	$ 2,173.14	51.71
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	$ 4,500.00	$ 0.00	$ 0.00	$ 2,326.86	$ 2,173.14	51.71
PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT							
	FUNC 31200 SHERIFF						
1200	OVERTIME	$ 10,022.00	$ 0.00	$ 0.00	$ 0.00	$ 10,022.00	0.00
1300	SALARIES/WAGES - PART TIME	$ 0.00	$ 0.00	$ 0.00	$ 2,739.62	$ 2,739.62-	100.00
2100	FICA	$ 767.00	$ 0.00	$ 0.00	$ 209.58	$ 557.42	27.32
31200	SHERIFF	$ 10,789.00	$ 0.00	$ 0.00	$ 2,949.20	$ 7,839.80	27.34
810	ARRA BYRNE JUSTICE ASSISTANCE GR	$ 10,789.00	$ 0.00	$ 0.00	$ 2,949.20	$ 7,839.80	27.34
100	GENERAL FUND	$ 8,105,901.00	$ 793,623.03	$ 761,579.65	$ 6,377,707.23	$ 934,570.74	88.47

Clarke Co. **Reconciliation of Appropriations** *Year Ending June 30, 2012* 03-May-12

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Cafeteria Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/12/11	**Appropriations Resolution: Total**	**38,011,684**	**8,056,246**	**1,351,949**	**1,022,594**	**19,048,085**	**780,232**	**1,725,525**	**844,918**	**374,129**	**4,122,196**	**510,810**	**150,000**	**25,000**
	Adjustments:													
08/16/11	One-time salary adjustment		37,867	7,689										
08/16/11	Extension Horticultural Agent		3,000											
09/27/11	V-Stop Grant		2,250											
11/21/11	School Software Grant								52,510					
11/21/11	Sheriff's Emergency Notification System		6,538											
05/15/12	*School Transportation Fuel and Well*					*60,097*								
05/15/12	*School Carryover for Track Resurfacing*								*50,000*					
	Revised Appropriation	**38,231,635**	**8,105,901**	**1,359,638**	**1,022,594**	**19,108,182**	**780,232**	**1,725,525**	**947,428**	**374,129**	**4,122,196**	**510,810**	**150,000**	**25,000**
	Change to Appropriation	**219,951**	**49,655**	**7,689**	**0**	**60,097**	**0**	**0**	**102,510**	**0**	**0**	**0**	**0**	**0**
	Original Revenue Estimate	**14,373,904**	**2,382,881**	**935,333**	**471,297**	**8,966,628**	**780,232**	**535,860**	**154,000**		**147,673**	**0**	**0**	**0**
	Adjustments:													
09/27/11	V-Stop Grant		2,250											
11/21/11	School Software Grant								52,510					
05/15/12	*Commonwealth Revenue for Fuel and Well*					*60,097*								
	Revised Revenue Estimate	**14,488,761**	**2,385,131**	**935,333**	**471,297**	**9,026,725**	**780,232**	**535,860**	**206,510**	**0**	**147,673**	**0**	**0**	**0**
	Change to Revenue Estimate	**114,857**	**2,250**	**0**	**0**	**60,097**	**0**	**0**	**52,510**	**0**	**0**	**0**	**0**	**0**
	Original Local Tax Funding	**23,637,780**	**5,673,365**	**416,616**	**551,297**	**10,081,457**	**0**	**1,189,665**	**690,918**	**374,129**	**3,974,523**	**510,810**	**150,000**	**25,000**
	Revised Local Tax Funding	**23,742,874**	**5,720,770**	**424,305**	**551,297**	**10,081,457**	**0**	**1,189,665**	**740,918**	**374,129**	**3,974,523**	**510,810**	**150,000**	**25,000**
	Change to Local Tax Funding	**105,094**	**47,405**	**7,689**	**0**	**0**	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**	**0**

Italics = Proposed actions

Title: General Fund Balance 05/03/12

Source: Clarke County Joint Administrative Services

	Previous	*Current*
General Fund Balance Year End FY 2010	14,154,881	14,154,881
Expenditure FY 11	(23,974,664)	(23,974,664)
Revenue FY 11	24,907,990	24,907,990
General Fund Balance (year end FY 11)	15,088,207	15,088,207

Adjustments and Designations

Designations		
Liquidity Designation @ 12% of FY 11/12 Budgeted Operating Revenue	($2,951,003)	($2,951,003)
Stabilization Designation @ 3% of FY 11/12 Budgeted Operating Revenue	(737,751)	(737,751)
Continuing Local GF Appropriations for Capital Projects	(5,127,367)	(5,127,367)
School Capital/Debt	(1,500,000)	(1,500,000)
Government Construction/Debt	(941,090)	(941,090)
Property Acquisition	(265,000)	(265,000)
Conservation Easements from Government Savings	(153,462)	(153,462)
Community Facilities	($325,000)	($325,000)
Comprehensive Services Act Shortfall	(262,868)	(262,868)
Senior Center and Park Office	-	-
Parks Master Plan	(100,000)	(100,000)
School Operating Carryover	(186,014)	(136,014)
Government Carryover Requests from Government Savings	(373,177)	(373,177)
Energy Efficiency	(200,000)	(200,000)
Landfill costs	(50,000)	(50,000)
FY 11/12 Original Budget Surplus (Deficit)	(1,369,920)	(1,369,920)
TOTAL Designations	(14,542,652)	(14,492,652)
FY 11/12 Expenditure Budget Adjustments	(109,854)	(219,951)
FY 11/12 Revenue Budget Adjustments	54,760	114,857
Undesignated Fund Balance Projected June 30	490,462	490,462
Second Quarter Revenue Estimate Less Revised Budget	-74,428	-74,428
TOTAL	416,034	416,034

4/30/2012

Government Capital Projects
As of Apr 30, 2012

Description	FY 11 Carryover	FY 12 Original Budget/ Revenue Estimate	FY12 Supplemental Budget	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
General Government Capital								
Expenditure								
Administrative Building	136,833			159,228			159,228	
Sheriff's Equipment (fingerprinting, etc.)	26,360			26,360		5,533	20,827	
HVAC Systems		45,000		45,000	6,520	62,411	(23,931)	
Auto Replacement	33,929			33,929			33,929	
Resurface Tennis Courts		90,000		90,000	36,599		53,401	
Pool Repair		20,000		20,000			20,000	
Additional Parking		10,000		10,000			10,000	
Sheriff's Vehicles	15,561	72,250		87,811			87,811	
Sheriff's Mobile Radio System		26,500		26,500		10,920	15,580	
Park Expansion	30,000			30,000			30,000	
Groundwater Study		37,544		37,544	9,386	28,158	-	
Circuit Courthouse Renovation (and GD Cells)	87,369			28,088	1,044	27,044	0	
Social Services Building	50,093			50,093			50,093	
Economic Development	334,693			332,803			332,803	
Technology Improvements	12,151	55,363		67,514		63,994	3,520	
Citizens Convenience Center				-	14,732	21,268	(36,000)	
Sheriff's Building Renovation	200,584	10,000		247,470	22,191	2,685	222,594	21,100 of the encumbrance is Baughan&Baukhages-don't know if this PO
Roofing	196,190			112,333			112,333	
Plan Updates	11,786			5,386			5,386	
Greenway Court Preservation	39,312			39,312		34,298	5,014	
Carpeting (Includes Gen Dist Courthouse Seating)	53,745			53,745		14,665	39,080	courthouse area, etc.
Landscaping	15,375			15,375			15,375	
Parks Westside Sitework/Parking	63,728			63,728			63,728	
Parks Signs/Pool Roof		20,000		20,000			20,000	
Recreation Center Additions/Wall Crack	124,588	1,288,868		1,497,313	1,087,157	213,476	196,680	
Systems Integration	25,900	50,000		75,900	-		75,900	
Mobile Data Terminals	39,426			39,426	2,334	35,975	1,117	
VDEM Emergency Operations Center Grant	4,372			4,372			4,372	this project is complete
Total Expenditure	**1,501,995**	**1,725,525**		**3,227,520**	**1,179,963**	**528,716**	**1,518,841**	
			1,725,525					
Revenue								
Mobile Data Terminals Grant	40,297			40,297		27,208	13,089	
VA Historic Resources (Greenway Court)	47,500			47,500			47,500	
Easement Authority Donation (Greenway Court)	5,000			5,000			5,000	
Debt Proceeds	410,694			410,694		319,928	90,766	
VDEM Emergency Operations Center Grant	4,372			4,372			4,372	
Senior Center Fund Raising		450,307		450,307		203,342	246,965	
Total Revenue	**507,863**	**450,307**	**-**	**958,170**		**550,479**	**407,691**	
			450,307					
Capital Projects Fund Balance								
Economic Development	334,593			334,593			334,593	
Parks Trust Fund-transfer in for Recreation/Senior Center		27,553		27,553			27,553	
Parks Construction Fund-transfer in for Recreation/Senior Center		53,000		53,000			53,000	
Total Revenue and Fund Balance	**842,456**	**530,860**		**1,373,316**			**822,837**	
Total Expenditures less Revenue and Fund Balance	**659,539**			**1,854,204**			**696,004**	

May 15, 2012 Copy of Public Hearing Packet Page 22

Joint Administrative Services Board Monthly Update

Government Projects Update

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

Meeting/Letter Date	Item	Description	Responsibility	Status	Date Complete
4/17/2012	1451	Provide Supervisor Byrd the number of homeschooled students in County and number counted in ADM.	Dr. Murphy		
4/17/2012	1451	Provide Supervisors with the VDOE feasibility report on the appropriate use of the existing school facilities.	Dr. Murphy	Complete	4/25/2012
4/17/2012	1451	Execute and forward the Primary Highway Improvements statement.	David Ash	Complete	4/18/2012
4/17/2012	1451	Solicitation of Interest in Relocating and Assuming Ownership of Route 723 Opequon Creek Bridge In Frederick County, Virginia - Send a letter expressing no interest.	David Ash	Complete	4/26/2012
4/17/2012	1451	Amended and process approved minutes.	Lora B. Walburn	Complete	4/23/2012
4/17/2012	1451	Process Resolution 2012-03R	Lora B. Walburn	Complete	4/19/2012
4/17/2012	1451	Present Resolution 2012-03R.	Michael Hobert	Complete	4/21/2012
4/17/2012	1451	Provide notice of approval Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012 at Watermelon Park.	Lora B. Walburn	Complete	4/23/2012
4/17/2012	1451	Execute and forward Maral Kalbian Contract Addendum.	David Ash	Complete	5/7/2012
4/17/2012	1451	Process appointments and update database.	Lora B. Walburn	Complete	4/26/2012
4/17/2012	1451	Advertise special event for public hearing.	Lora B. Walburn	Complete	4/19/2012
4/17/2012	1451	Execute and forward Shenandoah Farms Refuse Collection Site Agreement.	David Ash	Hobert signed 4/17	4/17/2012
4/17/2012	1451	Execute and forward Shenandoah Valley Workforce Consortium Agreement. Add item for appointment -- Chair	David Ash	Assembled for Hobert Sig	4/26/2012
4/17/2012	1451	Convenience Center presentation at May 15 meeting.	David Ash	In 5/7 WS packet	5/2/2012
4/17/2012	1451	Update FY2013 budget documents for 4/18 meeting.	Tom Judge	Complete	4/18/2012
4/17/2012	1451	Schedule budget work session for April 30.	Susanne Vaughan	Complete	4/17/2012
4/17/2012	1451	Provide resolution for acceptance of SSYP FY2013 through FY2018.	VDOT	Complete	4/27/2012

Upon completion, please provide status update to Lora Walburn for database entry.

5/8/2012

Board Member Committee Status Reports

Closed Session *[as necessary]*

Citizen Comment Period

Public Hearing Notice

The Clarke County Board of Supervisors will hold public hearings on Tuesday, May 15, 2012 at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

PH 12-05 Special Event Permit Application Pasture Palooza Music and Arts Festival July 13-15, 2012. Trevor Creany is requesting approval of medium special event permit [500 to 999 attendees] to conduct a 3-day event at 339 Minniewood Lane, Berryville. .

David L. Ash - County Administrator

If weather or other conditions make it hazardous for members to attend, then, the matter shall be heard at 1:00 pm on the Thursday following the regularly scheduled Tuesday. All hearings previously advertised shall be conducted at the continued meeting. In the event said day falls upon any legal holiday, the meeting shall be held on the next following regular business day.

ADVERTISE:	The Winchester Star	April 24, 2012 May 1, 2012
INVOICE:	Attention: Lora B. Walburn Clarke County Board of Supervisors 101 Chalmers Court, Suite B, Berryville, VA 22611	
Contact:	Lora B. Walburn 540-955-5175; Fax 955-5180	
Note:	Please provide Affidavit / Certification of Publication.	

Public Hearing Notice

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RECEIVED MAR 9 2012

County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57

Pasture Palooza Music & Arts Festival
Name of Event

339 Minniewood Lane, Berryville, VA 22611
Location of Event

Trevor Creany
Applicant Name and Organization if applicable [Please Print]

107 Taylor Street, Berryville, VA 22611
Applicant/Organization Address [Please Print]

(540) 336-4596 — Telephone No.
Fax No.
thcreany@radford.edu — Email Address

Date[s]: July 13-15, 2012 Event No.:
If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 700 Attendees

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

☐ Yes ☒ No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

☐ Yes ☒ No Multiple Year *[3-Year Limit – Current Year plus two]:* Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, *except* for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a $100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
   - Event management personnel,
   - Vendors,
   - Caterers,
   - Public safety providers, and/or
   - Contracted services

☐ Yes ☒ No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
☐	**Small Special Event** – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	$100 $100 1st Event Application $50 Each Event 2-5 / Each Year 2-3
☐	**Medium Special Event** – Special Events for 150 to 499 persons attending with six [6] or more event days in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	$100 $100 1st Event Application $50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
☒	**Medium Special Event** – Special Events for 500 to 999 persons attending	Each Event Application	$250 $100 Each Year 2-3 + Cost of Public Hearing Notice
☐	**Large Special Event** – Special Events of 1000 or more persons attending an event.	Each Event Application	$500 $100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

√ Make checks payable to Clarke County Treasurer.

√ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.

√ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

√ Fees paid are non-refundable and not transferable to other activities

√ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.

√ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

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§ 57-4 Scaled Drawing

☒ Medium and Large Events – attach drawing depicting the following: ☐ Small Event: Not required.

(a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.

(b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

(c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.

(d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.

(e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

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§ 57.7. Special Event Requirements

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

Instructions: Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.

General Information:

a) **Event hours.** Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: (7/13/2012, 3:00 PM - 7/14/2012, 12:00 AM) (7/14/2012, 10:00 AM - 7/15/2012, 12:00 AM)

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:
July 14, 2012 - 700 attendees maximum including employees

b) **Admission regulated.** The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit. ☐ Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: In Plan

c) **Limits to attendance.** The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 999 less all employees

p) **Liability insurance.** The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least $1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached. ☒ No ☐ Yes

r) **Permission for Entry.** F1211-06D ☒ Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

Adjoining Property Owners.

☒ Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.

☒ Attach a list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

✓ Check here if you have submitted your written plan to the Health Department and have their letter of approval attached to your application. ☒ Approval attached

✓ Check here if you have not submitted your plan to the Health Department. Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan. ☐ Not attached

d) **Water supply.** The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: Yes

e) **Toilet and/or lavatory facilities.** The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: Yes

f) **Waste management.** The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: Yes

g) **Medical facilities.** Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: Yes

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. Yes

Will alcoholic beverages be served? ☒ No ☐ Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: N/A ☐ Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. ☐ Approval attached

✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. ☒ Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: Yes

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. Yes

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

✓ Check here if you have submitted your written plan to the Sheriff and have his letter of approval attached to your application. ☐ Approval attached

✓ Check here if you have not submitted your plan to the Sheriff. Note: County Administration will submit your application to the Sheriff for review. ☒ Not attached

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. Yes

State Police Notice/Approval Date: N/A ☐ Approval attached.
Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. N/A
The event entrance is not in or near a public right of way.

VDOT Notice/Approval Date: N/A ☐ Approval attached.

j) **Security**. The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. Yes

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application. ☐ Approval attached

✓ Check here if you have not submitted your plan to the Building Department. Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections. ☒ Not attached

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) **Lighting/Illumination.** If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? ☐ No ☒ Yes

m) **Temporary Structures.** All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? ☐ No ☒ Yes

Type[s] of temporary structures: Included in plan.

o) **Communication system.** If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? ☐ No ☒ Yes If yes:

Plan for adequate communications systems included with application. Yes

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? ☒ No ☐ Yes If yes:

List safety services: _____

Applicant Additional Information:

Use this area for additional information, if applicable:

Included in plan.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) Submission and Acceptance. No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) Sound. Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) Setbacks. The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) Other laws and rules. The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

§ 57.3 (b) Other Permits and Responsibility: The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. Deposit. I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. Permit not transferable. I am aware that this permit is not transferable.

§ 57.10. Revocation or suspension of permit. I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.

b) Any material misrepresentation in the application for a permit.

c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.

d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.

e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.

f) Upon revocation or suspension of the permit, the permitee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.

TC
Applicant Signature

3/9/2012
Date

Trevor Creany
Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.

County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Section I Determination: Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	☐	☒	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	☐	☒	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	☐	☒	If yes, event is **not** allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	☐	☒	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	☒	☐	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B

Official Plan for:

Pasture Palooza Music and Arts Festival
July 13-15, 2012
339 Minniewood Lane, Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611

§ 57.7. Special Event Requirements

General Information:

- **Event hours.**
  - Start: 1:00 PM Friday, July 13, 2012
  - End: 12:00 PM Sunday, July 15, 2012
  - Live music hours:
    - 7/13/2012 = 4:00 PM – 12:00 AM
    - 7/14/2012 = 10:00 AM – 12:00 AM
  - Estimated maximum of 700 attendees on Saturday, July 14, 2012
- **Admission regulated.**
  - The total amount of tickets to be sold will be 999 less all employees. Tickets will be sold online prior to the event via eventbrite.com. Eventbrite is an online service that people everywhere use to create, share, and join any event. They allow people like me to sell tickets online which is a necessity for special events today. All remaining tickets will be sold at the entrance gate the day of the festival. Tickets sold online will cost $35.00 each. Weekend passes will be sold at $40.00; Saturday only tickets will be sold at the price of $30.00 each. As soon as 999 tickets have been distributed all entrances to the festival will be forbidden without proof of prior purchase.
  - *Note: I do not expect that 999 people will attend the event. (700 maximum)*
- **Limits to attendance.**
  - *Eventbrite.com* provides information to the ticket seller that allows he/she to see how many tickets have been sold. It even allows you to see what population you are selling tickets to and even the total amount of tickets sold. With all of this information available I will be able to sell an exact amount of tickets, equal to or less than 999.
- **Liability insurance.**
  - The insurance policy has been purchased, but I have yet to receive the certificate in the mail. Once I receive the certificates I will mail one the the County of Clarke. As stated in the application I have provided coverage in an amount of $1,000,000 and named the County of Clarke as an additional insured. Others insured include myself and the property owner, Alison Teetor.

- **Permission for Entry.**
  - I have attached written permission for the Administrator, designee, all-duty constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.
  - A copy of the notice sent to all adjoining property owners is attached.
  - A list of all adjacent property owners, with addresses is attached as well.

Heath Department Notice and Approvals:

- **Water Supply.**
  - All attendees will be notified that water will not be provided for free, but they are encouraged to bring enough for themselves for the entire weekend. Bottled water will be sold by the vendor, Lauren Simmons. A wash station will be rented from Green's Latrines for sanitation purposes.
- **Toilet and/or lavatory facilities.**
  - Seven portable lavatory facilities will be rented from Green's Latrines for the entire weekend. I do not expect to have more than 700 attendees so this satisfies the requirement of 1 lavatory facility per every 100 people. If we end up selling more tickets Green's Latrines will be notified to bring more portable lavatory facilities.
- **Waste management.**
  - When attendees enter the festival they will be given a trash bag to throw any refuse, trash, garbage, rubbish, and non-recyclable material in. Pasture Palooza Music & Arts Festival will encourage the attendees to recycle all cans and plastic bottles into recycle bins placed throughout the event grounds. Green's Latrines will be responsible for all sewage disposal. We will have a cleanup on Sunday, July 15th and all trash will be removed from the property and taken to the dump for proper disposal by Monday, July 16th.
- **Medical facilities.**
  - A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed inside the main event area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.
- **Food & Beverage.**
  - We will have one food and non-alcoholic beverage vendor, Lauren Simmons. She will be getting a temporary permit from the County of Clarke to sell food and non-alcoholic beverages. I have already signed and submitted the coordinator's checklist required by the Health Department.
  - Alcoholic beverages will not be served, but attendees above the age of 21 will be allowed to bring their own alcohol as long as it is not in a glass container.
  - *More information on our plan to prevent underage drinking is located in the security section under Sheriff's Notice and Approval.*

Local Fire & Rescue Company Notice and Approvals

- **Medical facilities.**
  - A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed in an easy to see area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.
- **Fire Protection.**
  - Fire extinguishers will be located in marked locations throughout the event area. A large water tank will be located in the main event area for the purpose of extinguishing any fires. All staff members will be on the look out for any fires. All attendees will be told not to have any personal camp fires. If we find any personal camp fires the attendees who are camping around the fire will be removed from the festival.

Sheriff's Notice and Approvals

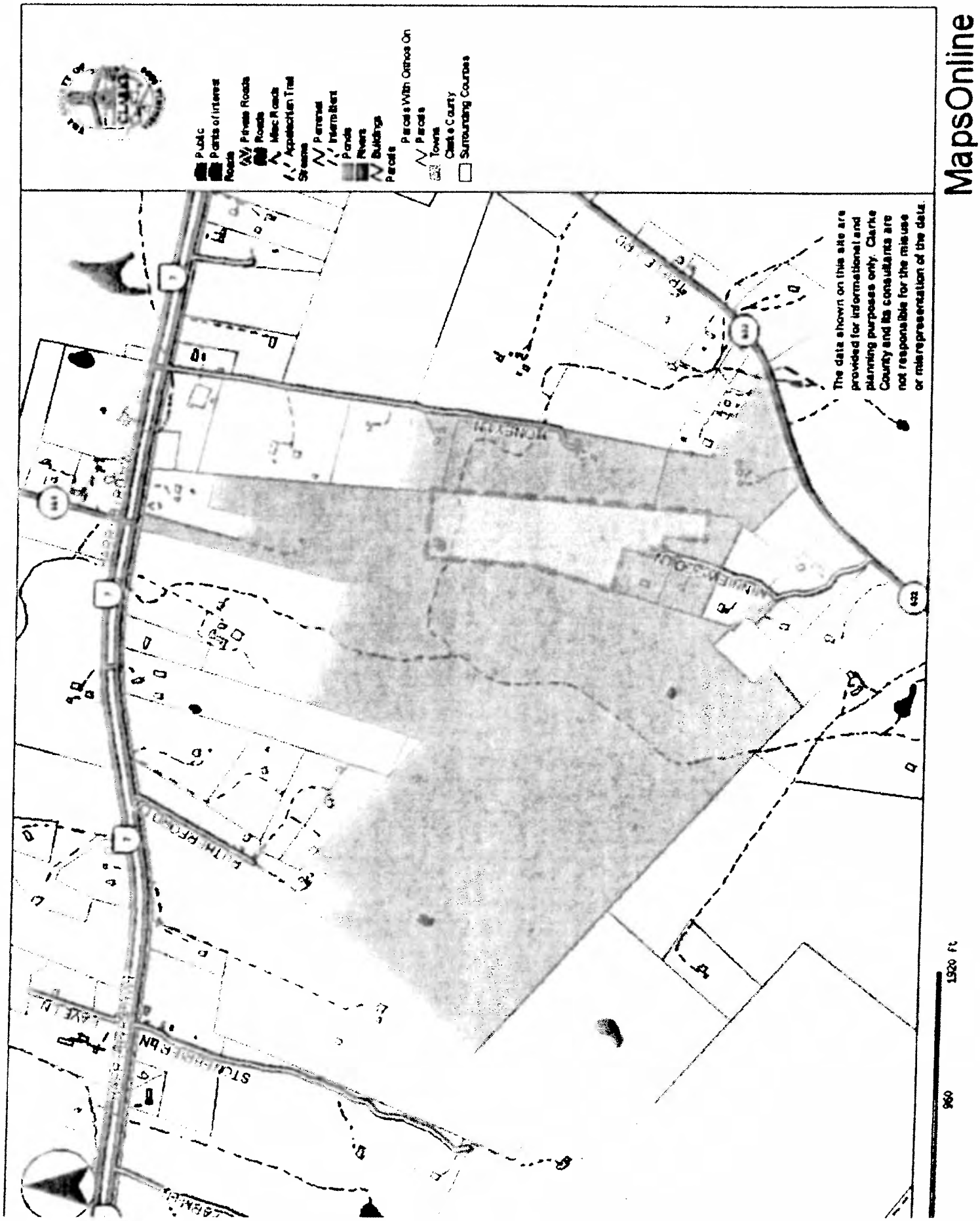
- **Traffic and parking control.**
  - Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will staying for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
  - In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.
- **Security.**
  - We will hire one Deputy Sheriff to be on site Friday from 4:00 PM – 12:00 AM and Saturday from 12:00 PM till 12:00 AM.
  - Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
  - Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
  - Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. If an individual under the age of 21 is caught drinking or inebriated, they will be escorted to the main entrance and held until an officer arrives.

Building Department Notice and Approvals

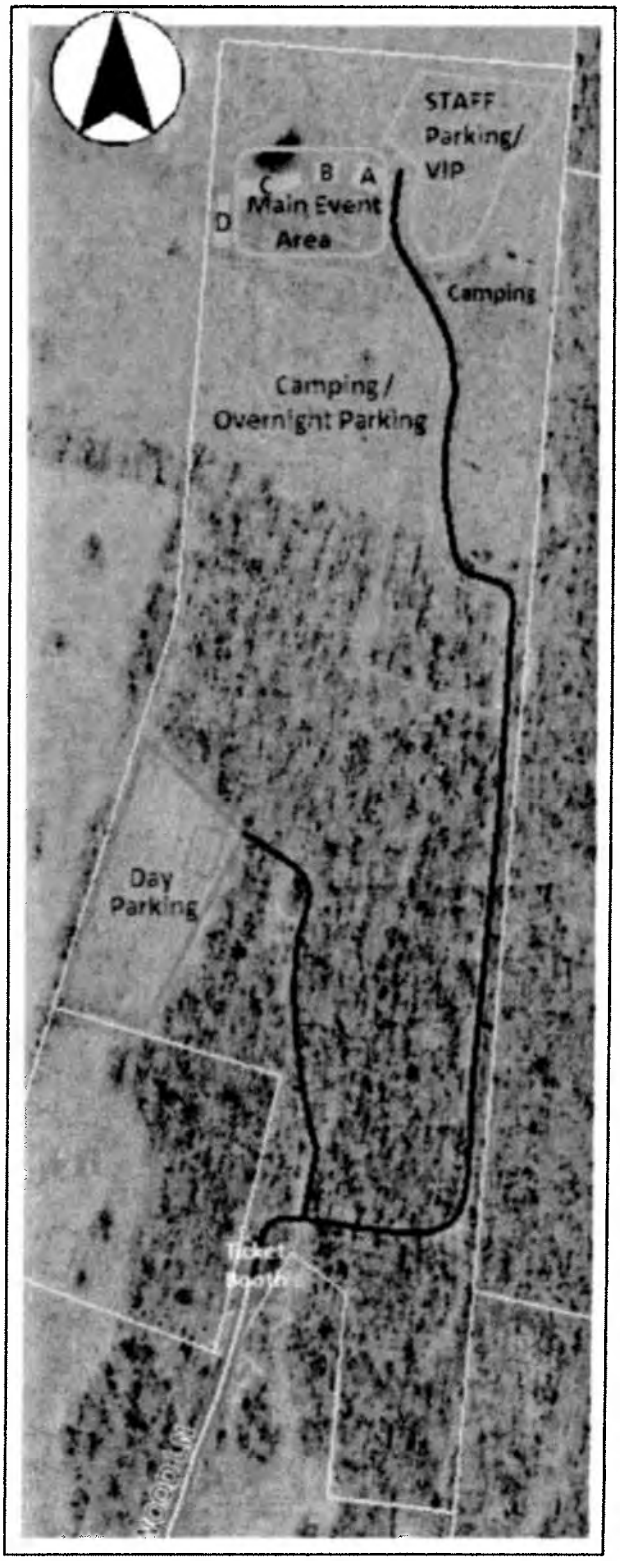
- **Lighting/Illumination.**
  - Lighting/Illumination will only be used for the purpose of stage lighting.
- **Temporary Structures.**
  - Types of temporary structures:
    - There will be a main stage and a side stage. The locations of these temporary structures are located on the map attached.
- **Communication system.**
  - All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.
- **Necessary Safety Services.**
  - The building department is not requiring any additional safety services.

Additional Information

- I have attached the notices that I sent out to departments but I have only heard back from the health department.


MapsOnline
Public
Points of Interest
Roads
Private Roads
Roads
Misc Roads
Appalachian Trail
Streams
Perennial
Intermittent
Ponds
Rivers
Buildings
Parcels
Parcels With Ortho On
Parcels
Towns
Clarke County
Surrounding Counties
The data shown on this site are provided for informational and planning purposes only. Clarke County and its consultants are not responsible for the misuse or misrepresentation of the data.
960
1920 ft

Pasture Palooza Music & Arts Festival
Map of Festival Grounds



A – Main Stage	
B – Side Stage	
C – Vendors (Food & Crafts)	
D – Lavatories (7 total)	

County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, Trevor Creany the applicant for a special event permit as
Permit Applicant's Name [*Please print legibly.*]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: Pasture Palooza Music and Arts Festival

shall take place on July 13-15, 2012 at
Specify Date[s]

339 Minniewood Lane, Berryville, VA 22611
Event Location and/or Address

in Clarke County, Virginia, and I, Alison Teetor
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

TC	Alison Teetor
Permit Applicant	Event Location Owner/Leaseholder
Secondary Signature[s] If Applicable	Secondary Signature[s] If Applicable
Permit Applicant	Event Location Owner/Leaseholder

BLKBEAR LLC
107 TAYLOR ST
BERRYVILLE, VA 22611

MNNW PARTNERSHIP
900 S PLEASANT VALLEY RD
WINCHESTER, VA 22601

GIRONDO THOMAS C &
CATHY
364 HONEY LANE
BERRYVILLE, VA 22611

BENNIE WILLIAM A JR & MA
P O BOX 343
BERRYVILLE, VA 22611

BROWN HEIDI
2021 BISHOP MEADE RD
BOYCE, VA 22620

LORBER LINDA R
228 SOUTH ROYAL AVE
FRONT ROYAL, VA 22630

LAVAL LLC
912 WHITE POST RD
WHITE POST, VA 22663

NICHOLS JENNIFER
269 MINNIEWOOD LANE
BERRYVILLE, VA 22611

SAYRE ROBERT G & DAWN E
195 MINNIEWOOD LN
BERRYVILLE, VA 22611

RUSSELL KAREN K
66 MINNIEWOOD LN
BERRYVILLE, VA 22611

CANTERBURY SUSAN
KACKLEY
153 MINNIEWOOD LANE
BERRYVILLE, VA 22611

Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596

Adjoining Property Owner
Special Event Notice

February 21, 2012

RE: Special Event Notice

Dear Adjoining Property Owner,

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at:

Location:	339 Minniewood Lane Berryville, VA 22611
Name of Event:	Pasture Palooza Music and Arts Festival
Dates/Time:	July 13, 2012 – 12:00 pm to 12:00 am July 14, 2012 – 10:00 am to 12:00 am
Summary of Event:	Outdoor music and arts festival with camping. A maximum of 700 persons are expected to attend. Attendees will eat, camp, and listen to music. There will be amplified music and two stages with lighting. No homes are visible or within a ¼ mile of the festival location. I apologize for the music going until 12:45 last year. I assure you that the music will be cut off at 12:00 am each night this year to respect you, the surrounding homeowner.

If you have questions, concerns or would care to review the full text of the application, please contact the following within 15 days of receiving this notice.

Trevor Creany
107 Taylor Street
Berryville, VA 22611
thcreany@radford.edu
(540) 336-4596

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540-955-5175.

Regards,

Trevor Creany

Pasture Palooza

Health Department Approval

Fincham, Ryan (VDH) [Ryan.Fincham@vdh.virginia.gov]
To
thcreany@radford.edu
Friday, March 02, 2012 3:27 PM

Trevor-

Thanks for the call and for already applying for the temporary food service for your event this summer. I understand that it will be similar to last year's set up. We will again assist you with getting all your approvals during your event. I look forward to working with you as the event nears. Please feel free to use this as a preliminary approval for county permitting.

Thanks again-

Ryan Fincham, EHSS
Clarke County Health Department

Pasture Palooza Music and Arts Festival - Building Dept Details

Creany, Trevor

Sent: Thursday, February 09, 2012 4:05 PM
To: gpope@clarkecounty.gov
Attachments: Pasture Palooza Building D~1.doc (15 KB)

Hi Gary,

I have attached a letter explaining my plan for the festival. It only contains information that concerns the building department. If you have any questions please feel free to call or email me. If everything seems to be in good shape I will need a letter of approval from you.

Thanks,

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
thcreany@radford.edu

Attachment sent to gpope@clarkecounty.gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

Building Department Notice and Approvals

- **Lighting/Illumination.**
  - Lighting/Illumination will only be used for the purpose of stage lighting.
- **Temporary Structures.**
  - Types of temporary structures:
    - There will be a main stage, side stage, front of house stage for the sound engineers, and a large tent set up in the main event area.
    - The tent is not bigger than 900 square feet.
    - All temporary stages will be less than 30" tall.
- **Communication system.**
  - All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.
- **Necessary Safety Services.**
  - Please let me know if I need to Provide any additional safety services.
- **Electrical Permit.**
  - A towable diesel generator will be rented from sunbelt rentals for the purpose of powering the stage lighting and sound. I understand there is an electrical permit to pay for in order for approval. Please provide forms or information on where to get the forms so I can fill them out asap.
- **Permission to inspect event area.**
  - I grant the Clarke County building department the right to enter the special event property to inspect all lighting/illumination, temporary structures, and generator.

Pasture Palooza Music & Arts Festival Plan

Sheriff Department Notice

Creany, Trevor
Sent Items
Wednesday, March 07, 2012 1:49 PM

Thank you very much. I will be contacting Deputy Lichliter soon. There will be about 500 attendees plus all employees, staff, band members, etc

Sent from my Verizon Wireless Phone

Tony Roper [troper@clarkecounty.gov]
Wednesday, March 07, 2012 1:15 PM

THanks, Trevor,
I appreciate your work on this. How many people will be at the music festival? Also, by way off cc, I am "introducing" you to Gary Lichliter, the deputy sheriff who coordinates our extra-duty employment. I am sure he will be in touch with you.
THanks

Creany, Trevor
Sent Items
Wednesday, March 07, 2012 12:25 PM

Hi Sheriff Roper,

I'm Trevor Creany the event coordinator for Pasture Palooza Music & Art Festival. I understand Allen Mason has sent all information my information to you. I am in the process of getting approvals from the different departments in Clarke County. If you have any questions about the attached document please let me know. Otherwise could you please send an approval in the form of an email to me <thcreany@radford.edu> and Lora Walburn <lwalburn@clarkecounty.gov>.

I would also like to hire a Deputy Sheriff for both days of the festival. From the hours of Friday the 13th 4:00 pm - 12:00 am, and Saturday the 14th 12:00 pm - 12:00 am.

Here's my contact information. Thanks so much for your help.

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
thcreany@radford.edu

Allen Mason [amason@clarkecounty.gov]
Monday, March 05, 2012 9:51 AM

Mr. Creany,
I sent the information to the Sheriff. He asked that you communicate directly with him. His email is troper@clarkecounty.gov. He will be able to answer your questions and get you squared away. Thanks again and good luck.

Allen Mason [amason@clarkecounty.gov]
2012

Saturday, February 25, 2012 6:00 AM

Mr. Creany,
I did receive your email however the sheriff has been out of town the past week. As soon as he comes back on Monday I will give him the information you gave me for his review and approval. Thanks.

Creany, Trevor
Sent Items

Friday, February 24, 2012 10:24 AM

Hey Mr. Mason,

I was just making sure you got this email with the letter attached. I need to turn in the application soon. If there wasn't any problem with the plan please send me a quick email saying that you approve the event. I also need to work out hiring a sheriff for the gate. All the info is in the letter attached.

Thanks,

Trevor Creany

Creany, Trevor
To:
amason@clarkecounty.gov
Attachments:

Letter To Deputy Mason 2012.doc (19 KB)[Open in Browser]

Sent Items

Tuesday, February 14, 2012 7:39 PM

You forwarded this message on 2/24/2012 10:24 AM.
Hello,

I have attached a letter including the plan for security and traffic control at Pasture Palooza. After reading it please feel free to call me and we can discuss any details you would like.

Thanks,

Trevor Creany
(540) 336-4596
thcreany@radford.edu

Attachment sent to amason@clarkecounty.gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

Sheriff's Notice and Approvals

- **Traffic and parking control.**
  - Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will staying for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
  - In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.
- **Security.**
  - We will hire one Deputy Sheriff to be on site Friday, from 4:00 PM – 12:00 AM and Saturday, from 12:00 PM -12:00 AM. Preferably Kenny Gall, because staff member Bradley Graham is an acquaintance. The Deputy on site will be stationed at the front gate where all ticket money will be collected.
  - Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
  - Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
  - Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. This will allow security and staff to identify any underage persons trying to drink. If an individual under the age of 21 is caught consuming alcohol, they will be escorted to the main entrance and held until an officer arrives.

Members of security will be at the entrance into the festival and spread throughout the property. The uniform will consist of a yellow shirt with STAFF written across the back and Pasture Palooza on the front. There will be 2 - 4 security employees at the front gate checking ID's and collecting ticket revenue. 6 – 8 employees will be on the property at all times looking for any sort of illegal activities, personal camp fires, and disorderly conduct. If an attendee is caught violating any of the festival rules they will be asked to leave the festival. I have already signed and turned in the right of entry permission form to the Clarke County Sheriff's Department stating that they are allowed to come on the property at any time. We may close the gates to the festival from 2 AM till 5 AM to avoid any possible drunk driving. If you need to get into the property and the gate is closed it will have a combination lock on it. The combination for the lock is **5567**. If you have any further questions or concerns please feel free to contact me.

Sincerely,

Trevor Creany

T A X R E C E I P T

COUNTY OF CLARKE
SHARON E KEELER, TREASURER
P O BOX 537
101 CHALMERS COURT
BERRYVILLE VA 22611

Ticket #:00126250001 @@
Date : 3/12/2012
Register: WBM/W10
Trans. #: 27989
Dept # : GELR
Acct# :

GENERAL FUND - OTHER LOCAL REVENUE
PASTURE PALOOZA

CREANY TREVOR

Previous Balance $	250.00
3100013030313100000000	
Principal Being Paid $	250.00
Penalty $	.00
Interest $	.00
Amount Paid $	250.00
*Balance Due $	.00

Pd by CREANY TREVOR Check 250.00 # 111 BBT
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2012

Convenience Center Update

Continue discussion during evening session if the lease agreement is available.

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Cooperative Extension
4. Virginia Regional Transport

COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING 4-30-2012

RESIDENTAL RENOVATIONS

Owner/Contractor Location	Description	Est Cost
SHAFFER, STEPHEN P & APRIL/CASTLEMAN CARPENTRY 244 OAKLEAF LANE 20135	REMODEL BATHROOM (8'9"x16')	11,000
ROBERTS, JAMES/SELF CONTRACTOR 763 CRUMS CHURCH ROAD 22611	SUNROOM ADDITION (16'x20') + D	33,000
CLAYTON, RICHARD L/F D NEAL CONSTRUCTION LTD 2993 CALMES NECK LANE 22620	REPAIR FOUNDATION + DECK	0
JENKINS, RUSSELL W IV & CRY/SELF CONTRACTOR 209 JOLLIFFE CIRCLE 22620	FINISH BASEMENT + ELECTRIC	58,000
MELLEN, CAROLYN TRUSTEE/TOTAL REMODELING SYSTEMS, LL 1410 PIERCE ROAD 22611	SUNROOM ADDITION (10'11" x 13'	15,000
MELLEN, CAROLYN TRUSTEE/BRAITHWAITE, CHRIS 1410 PIERCE ROAD 22611	REMODEL ATT GAR INTO FAMILY RM	40,000
BRADLEY, RONALD M TRUST/SELF CONTRACTOR 200 LOCKESLY LANE 22646	1sty BATHROOM ADDITION TO EXST	10,000
RUSSELL, GEORGE H & ORPHA L/FREEDOM HOMES 17 EAST SHARON DRIVE 22620	ADD PIERS UNDER EXST FOUNDATIO	0
PRICE, MAXWELL/SELF CONTRACTOR 1262 BROWNTOWN ROAD 22620	FINISH BASEMENT + ELEC + PLBG	61,000
	TOTAL: 9	**228,000**

COMMERCIAL RENOVATIONS

Owner/Contractor Location	Description	Est Cost
ST LUKE'S BAPTIST CHURCH/FREEDOM HOMES 17 LIBERTY STREET 22611	2sty ELEVATOR ADDITION	21,000
	TOTAL: 1	**21,000**

MISC BUILDING PERMITS

Owner/Contractor	Description	Est Cost

MISC BUILDING PERMITS

Owner/Contractor	Description	Est Cost
GEORGETOWN UNIVERSITY/HOWARD SHOCKEY & SONS, INC	FOUNDATION FOR RELOCATED HSE +	40,000
DOWNWARD, ERIC F & BERNADET/SELF CONTRACTOR	RENEWAL PERMIT-DWELLING + ELEC	0
HAGAN, BETTE M/SELF CONTRACTOR	DETACHED GARAGE (19'x17'+6'x9'	12,000
DUNCAN MEMORIAL METHODIST C/SELF CONTRACTOR	ACCESSORY/SHADE STRUCTURE (19'	6,000
TAYLOR, JASON O & CARRIE A/SELF CONTRACTOR	RENEWAL PERMIT-FIN BSMT + ELEC	0
BRADLEY, RONALD M TRUST/SELF CONTRACTOR	1sty COOK HSE	4,000
DCG HOLDINGS II, LLC/SELF CONTRACTOR (TIM SHIRLEY	IN-GRD POOL (24'x40';3-8'DEPTH	70,000
KIRK, TIMOTHY A & SHILLIDAY/SELF CONTRACTOR	REAR DECK (10' x 30' = 300')	5,000
	TOTAL: 8	**137,000**

DEMOLITIONS

Owner/Contractor	Location	Est Cost
ASH WILL FARM/SELF CONTRACTOR	275 SUMMIT POINT ROAD 22611	119,000
	TOTAL: 1	**119,000**

Total # of Building Permits Issued: 19
Total Estimated Cost: 505,000
Total Revenue Collected: 5,926.41

The following permits are not included in the total # of permits and estimated costs.

Electrical:	26
Mechanical:	9
Plumbing:	5

COUNTY OF CLARKE

RECAP BY PROJECT TYPE
FOR THE MONTH ENDING: 4-30-2012

Project Description	#	VALUE
ADDITION COMMERCIAL	1	21,000
ACCESSORY BLDG RESIDENTIAL	1	4,000
ADDITION/REMODEL SINGLE FAMILY	4	167,000
ADD/REM RESIDENCE SINGLE GARA	1	10,000
COMMERCIAL ACCESSORY STRUCTURE	1	6,000
DECK/PORCH	1	5,000
DEMOLITION OF BUILDING	1	119,000
ELECTRIC PERMITS	26	0
FOUNDATION PERMIT	1	40,000
MECHANICAL PERMITS	9	0
NEW SINGLE FAMILY GARAGE	1	12,000
PLUMBING PERMITS	5	0
SWIMMING POOL/SPA	1	70,000
RENEWAL PERMIT	2	0
REMODEL-MINIMUM FEE (RES)	4	51,000
TOTALS:	59	505,000

RECAP BY DISTRICT
FOR THE MONTH ENDING: 4-30-2012

Name	#	VALUE
GREENWAY DISTRICT	4	0
CHAPEL DISTRICT	8	80,000
BATTLETOWN DISTRICT	19	63,000
LONGMARSH DISTRICT	12	277,000
BERRYVILLE DISTRICT	12	27,000
BOYCE DISTRICT	4	58,000
TOTALS:	59	505,000

INSPECTIONS REPORT
FOR THE MONTH ENDING: 4-30-2012

Inspection Type	#
Building:	85
Electrical:	48
Mechanical:	19
Plumbing:	15
TOTALS:	167

GARY R. POPE

MONTHLY INSPECTION REPORT

2012

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Sunday	4/1/2012			0							0			0		
Monday	4/2/2012	5	3	8	2	3		1	1		7	105095	105152	57	16	
Tuesday	4/3/2012	4	4	8	3	2					5	105152	105178	26		
Wednesday	4/4/2012	4	4	8	6	2	2				10	105178	105240	62		
Thursday	4/5/2012	5	3	8	8	4	3	2	2		19	105240	105313	73		
Friday	4/6/2012			0							0			0		
Saturday	4/7/2012			0							0			0		
Sunday	4/8/2012			0							0			0		
Monday	4/9/2012			0							0			0		
Tuesday	4/10/2012			0							0			0		
Wednesday	4/11/2012			0							0			0		
Thursday	4/12/2012			0							0			0		
Friday	4/13/2012			0							0			0		
Saturday	4/14/2012			0							0			0		
Sunday	4/15/2012			0							0			0		
Monday	4/16/2012	5	3	8	3	2		2	2		9	105535	105559	24		
Tuesday	4/17/2012	5	3	8	4	3			1		8	105559	105613	54		
Wednesday	4/18/2012	5	3	8	3	4			1		8	105613	105678	65		
Thursday	4/19/2012	4	4	8	1						1	105678	105734	56		
Friday	4/20/2012	4	4	8	2	2					4	105734	105801	67	17	
Saturday	4/21/2012			0							0			0		
Sunday	4/22/2012			0							0			0		
Monday	4/23/2012	4	4	8	2	2		1			5	105801	105878	77		
Tuesday	4/24/2012	4	4	8	4	2					6	105878	105926	48		
Wednesday	4/25/2012			0							0			0		
Thursday	4/26/2012			0							0			0		
Friday	4/27/2012			0							0			0		
Saturday	4/28/2012			0							0			0		
Sunday	4/29/2012			0							0			0		
Monday	4/30/2012	5	3	8	4	2		2	2		10	106095	106136	41		
TOTALS		54	42	96	42	28	5	8	9	0	92			650	33	

HOLLY A. DEHAVEN

MONTHLY INSPECTION REPORT

2012

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Sunday	4/1/2012			0							0			0		
Monday	4/2/2012			0							0			0		
Tuesday	4/3/2012			0							0			0		
Wednesday	4/4/2012			0							0			0		
Thursday	4/5/2012			0							0			0		
Friday	4/6/2012			0							0			0		
Saturday	4/7/2012			0							0			0		
Sunday	4/8/2012			0							0			0		
Monday	4/9/2012	3	5.5	8.5	5	0	0	0	0	0	5	105313	105337	24		
Tuesday	4/10/2012	2	6.5	8.5	1	0	0	0	0	0	1	105337	105365	28		
Wednesday	4/11/2012	5.5	3	8.5	5	6	0	0	4	0	15	105365	105449	84	16	
Thursday	4/12/2012	2.5	6	8.5	1	1	0	0	0	1	3	105449	105487	38		
Friday	4/13/2012	3.5	5	8.5	5	1	0	0	0	0	6	105487	105535	48		
Saturday	4/14/2012			0							0			0		
Sunday	4/15/2012			0							0			0		
Monday	4/16/2012			0							0			0		
Tuesday	4/17/2012			0							0			0		
Wednesday	4/18/2012			0							0			0		
Thursday	4/19/2012			0							0			0		
Friday	4/20/2012			0							0			0		
Saturday	4/21/2012			0							0			0		
Sunday	4/22/2012			0							0			0		
Monday	4/23/2012			0							0			0		
Tuesday	4/24/2012			0							0			0		
Wednesday	4/25/2012	4	4.5	8.5	4	2	0	1	0	0	7	105926	105979	53		
Thursday	4/26/2012	3.5	5	8.5	1	4	0	0	0	0	5	105979	106034	55		
Friday	4/27/2012	4.5	4	8.5	4	6	0	1	2	1	14	106034	106095	61	15.7	
Saturday	4/28/2012			0							0			0		
Sunday	4/29/2012			0							0			0		
Monday	4/30/2012			0							0			0		
TOTALS		28.5	39.5	68	26	20	0	2	6	2	56			391	31.7	

BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2012

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	1	0	0	0	0	0	1	
February	0	0	0	1	0	0	1	
March	1	0	0	1	0	2	4	
April	0	0	0	0	0	0	0	
May							0	
June							0	
July							0	
August							0	
September							0	
October							0	
November							0	
December							0	
TOTAL	2	0	0	2	0	2	6	

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/02/12	12-676	HETZEL, FRED	N	FINLEY, MARK T & MARY L	N	215,000.00	DBS	100%
	RECORDED TIME: 01:30			8716 WETHERED DR ELLICOTT CITY, MD. 21043				
	DESCRIPTION 1: 12.7498 ACRES LOT D			BATTLETOWN & CHAPEL DISTRICTS				
	DATE OF DEED : 03/28/12 BOOK: 545 PAGE: 498			MAP: 33-A-33		PIN:		
	NUMBER PAGES : 0							
04/02/12	12-672	BUNDY, THOMAS & JO ANN	N	ROBINSON, NEAL & PATRICIA	N	515,000.00	DBS	100%
	RECORDED TIME: 12:30			1604 N CLEVELAND ST ARLINGTON, VA. 22201				
	DESCRIPTION 1: CHAPEL DISTRICT, 17.544 ACRES							
	DATE OF DEED : 03/30/12 BOOK: 545 PAGE: 477			MAP: 22-A-45		PIN:		
	NUMBER PAGES : 0							
04/02/12	3870	BENNIE, WILLIAM ALLAN JR		N/A		.00	PROBATE	00%
	RECORDED TIME: 13:18			N/A				
	DESCRIPTION 1: TRACT A - 19.54 ACRES ON RT 7			BK 132 PG 723				
	DATE OF DEED : 04/02/12 BOOK: 0 PAGE: 541			MAP: 7-A-22		PIN:		
	NUMBER PAGES : 0							
04/03/12	12-691	PIEDMONT ENVIRONMENTAL COUNCIL	N	PIEDMONT ENVIRONMENTAL COUNCIL	N	.00	OPM	100%
	RECORDED TIME: 01:07			N/A				
	DESCRIPTION 1: GREENWAY DIST							
	DATE OF DEED : 00/00/00 BOOK: 10 PAGE: 69-72			MAP: 39-A-31A&31B		PIN:		
	NUMBER PAGES : 4							
04/03/12	12-686	MOSS, EMMA; EXECUTOR	N	FISCHER, MATTHEW M; ET AL	N	95,000.00	DBS	100%
	RECORDED TIME: 12:05			411 MOSBY STREET WINCHESTER, VA. 22601				
	DESCRIPTION 1: TOWN OF BERRYVILLE							
	DATE OF DEED : 03/30/12 BOOK: 545 PAGE: 550			MAP: 14A2-A-31		PIN:		
	NUMBER PAGES : 0							
04/04/12	12-697	BOWMAN, BRIANB K	N	PIPPY, DENNIS C & LISSETTE	N	660,000.00	DBS	100%
	RECORDED TIME: 10:30			7974 PINNACLE RIDGE DR MANASSAS, VA. 20112				
	DESCRIPTION 1: 49.414 ACRES			CHAPEL DISTRICT				
	DATE OF DEED : 04/02/12 BOOK: 545 PAGE: 627			MAP: 12-A-1C		PIN:		
	NUMBER PAGES : 0							
04/04/12	12-699	FISHER, STEPHANIE K	N	BOWMAN, BRIAN	N	254,900.00	DBS	100%
	RECORDED TIME: 10:32			304 W MAIN ST BERRYVILLE, VA. 22611				
	DESCRIPTION 1: TOWN OF BERRYVILLE							
	DATE OF DEED : 03/30/12 BOOK: 545 PAGE: 648			MAP: 14A1-3-2A		PIN:		
	NUMBER PAGES : 0							
04/05/12	12-703	DEAN, WILLIAM B & KAREN	N	RAPPAHANNOCK ELECTRIC COOPERAT	N	.00	DE	100%
	RECORDED TIME: 10:30			N/A				
	DESCRIPTION 1: GREENWAY DIST							
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 681			MAP: 30-A-68		PIN:		
	NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/05/12	12-704	GENNARO, RICHARD & ANNETTE L	N	RAPPAHANNOCK ELECTRIC COOPERAT	N	.00	DE	100%
	RECORDED TIME: 10:32			N/A				
	DESCRIPTION 1: BATTLETOWN DIST							
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 684 MAP: 25-A-29D					PIN:		
	NUMBER PAGES : 0							
04/05/12	12-705	FERRARI, ANDREW U & BARBARA O	N	RAPPAHANNOCK ELECTRIC COOPERAT	N	.00	DE	100%
	RECORDED TIME: 10:35			N/A				
	DESCRIPTION 1: GREENWAY DIST							
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 688 MAP: 29-A-30					PIN:		
	NUMBER PAGES : 0							
04/06/12	3878	LEMLEY, EDITH AGNES		N/A		.00	PROBATE	00%
	RECORDED TIME: 14:17			N/A				
	DESCRIPTION 1: LOT 5 - 5 ACRES WR/S			BATTLETOWN DIST				
	DATE OF DEED : 04/06/12 BOOK: 90 PAGE: 644 MAP: 15-3-5					PIN:		
	NUMBER PAGES : 0							
04/06/12	3879	LEMLEY, EVERETT L,JR		N/A		.00	PROBATE	00%
	RECORDED TIME: 14:21			N/A				
	DESCRIPTION 1: LOT - 5 ACRES - BATTLETOWN DISTRICT							
	DATE OF DEED : 04/06/12 BOOK: 90 PAGE: 654 MAP: 15-3-5					PIN:		
	NUMBER PAGES : 0							
04/09/12	12-732	DOWNUM, DAVID M & ERIN E	N	DOWNUM, DAVID M & ERIN E KEATI	N	.00	DG	100%
	RECORDED TIME: 03:27			314 S CHURCH ST BERRYVILLE, VA. 22611				
	DESCRIPTION 1: 1.34 ACRES			TOWN OF BERRYVILLE				
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 802 MAP: 14A5-A-57					PIN:		
	NUMBER PAGES : 0							
04/09/12	12-734	MORRISON, WILLIAM H & SUSAN S	N	MORRISON, NOEMAN D & ELIZABETH	N	77,500.00	DBS	100%
	RECORDED TIME: 03:55			26 WILLIAMSTEAD LANE BERRYVILLE VA 22611, .				
	DESCRIPTION 1: TOWN OF BERRYVILLE, LOTS 21& 20							
	DATE OF DEED : 04/06/12 BOOK: 545 PAGE: 823 MAP: 14A4320					PIN:		
	NUMBER PAGES : 0							
04/09/12	12-715	BUCKNER, WADE H, JR	N	UCJNER, ROGER L & DEBBIE L	N	.00	DG	100%
	RECORDED TIME: 09:00			715 LOCKES MILL ROAD BERRYVILLE, VA 22611, .				
	DESCRIPTION 1: GREENWAY DISTRICT, BK 86, PG 275							
	DATE OF DEED : 03/26/12 BOOK: 545 PAGE: 722 MAP: 38-A-55					PIN:		
	NUMBER PAGES : 0							
04/09/12	12-720	MACLEON, ADELAIDE G	N	DUNNING, THOMAS H B	N	485,000.00	DBS	100%
	RECORDED TIME: 11:26			P O BOX 262 MILLWOOD, VA. 22646				
	DESCRIPTION 1: GREENWAY DISTRICT, LOT 3							
	DATE OF DEED : 04/09/12 BOOK: 545 PAGE: 753 MAP: 30-1-3					PIN:		
	NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/09/12	12-723	MCLACHLAN, MARK C	N	SHIELDS, CHRISTOPHER & JESSICA 1001 CAREFREE LA BOYCE, VA. 22620	N	229,000.00	DBS	100%
	RECORDED TIME: 11:35 DESCRIPTION 1: GREENWAY DISTRICT, 5.0 ACRES DATE OF DEED : 04/05/12 BOOK: 545 PAGE: 767 MAP: 38-5-708 PIN: NUMBER PAGES : 0							
04/10/12	12-740	ORNDORFF, ROXANNE ET AL	N	JONES, J BRETT & KIMBERLY B 124 S BRADDOCK ST WINCHESTER, VA 22601, .	N	.00	DBL	100%
	RECORDED TIME: 01:52 DESCRIPTION 1: BK 536, PG 238 DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 865 MAP: 14A3-A-32 PIN: NUMBER PAGES : 0							
04/10/12	12-736	MUNCY, JOHNIE R	N	EDERAL NATIONAL MORTGAGE ASSOC P O BOX 650043 DALLES,TX 75265-0043, .	Y	348,484.09	DTF	100%
	RECORDED TIME: 09:15 DESCRIPTION 1: BATTLETOWN DISTRICT, 3.8282 ACRES DATE OF DEED : 12/07/11 BOOK: 545 PAGE: 842 MAP: 26-A-38 PIN: NUMBER PAGES : 0							
04/10/12	12-737	CURREN, CRAIG A, AT AL	N	LANE, CATHY C 109 JACKSON DRIVE BERRYVILLE, VA 22611, .	N	275,000.00	DBS	100%
	RECORDED TIME: 10:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 03/29/12 BOOK: 545 PAGE: 846 MAP: 14A7-7-186 PIN: NUMBER PAGES : 0							
04/11/12	12-741	DUNN, W. STUART	N	MOORE, DOUGLAS 1361 WITHERS LARUA ROAD BERRYVILLE, VA 22611, .	N	.00	PM	100%
	RECORDED TIME: 02:48 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 871 MAP: 4-A-5 + PIN: NUMBER PAGES : 0							
04/11/12	12-742	ELDER, BEVERLY NELSON; TR	N	ELDER, BEVERLY NELSON N/A	N	.00	PM	100%
	RECORDED TIME: 02:50 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 873 MAP: 4-A-5 PIN: NUMBER PAGES : 0							
04/13/12	12-759	FANNIE MAE	Y	MITCHELL, GREGORY W DEBRA A 156 OAK CLIFF LANE BOYCE, VA 22620, .	N	140,100.00	DBS	100%
	RECORDED TIME: 02:25 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 930 MAP: 31-1-29 PIN: NUMBER PAGES : 0							
04/13/12	12-751	WILLINGHAM, ROBERT WESLEY ET A	N	WILLINGHAM, ROBERT WESLEY 204 W MAIN ST BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N	143,900.00	DBS	100%
	RECORDED TIME: 10:15 DESCRIPTION 1: PARCEL AT 204 W MAIN ST DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 901 MAP: 14-A1-A-29 PIN: NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/13/12	12-758	HEMLOCK LANE LLC	N	HEMLOCK LANE LLC	N	.00	PM	100%
	RECORDED TIME: 11:15			N/A				
	DESCRIPTION 1: BATTLETOWN DISTRICT, MERGER OF LOTS			SHENANDOAH RETREAT				
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 928			MAP: 17A2-22-114		PIN:		
	NUMBER PAGES : 0							
04/16/12	12-771	MCGEE HOLDINGS LLC	N	SWEANY, IAN & TAMARA	N	369,000.00	DBS	100%
	RECORDED TIME: 02:01			P O BOX 2261 PURCELLVILLE, VA. 20134				
	DESCRIPTION 1: TOWN OF BOYCE							
	DATE OF DEED : 04/11/12 BOOK: 546 PAGE: 11			MAP: 21A1-A-79		PIN:		
	NUMBER PAGES : 0							
04/16/12	12-774	RECONTRUST COMPANY NA	N	WHITE, SAMUEL I P C, SUB TR, B	Y	~~119,500.00~~	DTF	100%
	RECORDED TIME: 03:37			210 FRANKLIN RD SW ROANKE, VA 24011, .				
	DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 6, SECTION B							
	DATE OF DEED : 00/00/00 BOOK: 546 PAGE: 45			MAP: 14A210-B-6		PIN:		
	NUMBER PAGES : 0							
04/16/12	3880	TAVENNER, CHERI H		N/A		.00	PROBATE	00%
	RECORDED TIME: 13:02			N/A				
	DESCRIPTION 1: 1.033 ACRE OFF RT 633			CHAPEL DIST D/B 91 PG 545				
	DATE OF DEED : 04/16/12 BOOK: 0 PAGE: 670			MAP: 22-A-16		PIN:		
	NUMBER PAGES : 0							
04/17/12	12-784	FISFMAN, VICTOR A ET AL	N	HOWER, ANDREW	N	260,000.00	DBS	100%
	RECORDED TIME: 01:25			P.O. BOX 134 BLUEMONT, VA 20135, .				
	DESCRIPTION 1: CHAPEL DISTRICT, LOT 33, CONTAINING 1.979 AR							
	DATE OF DEED : 04/13/12 BOOK: 546 PAGE: 75			MAP: 40A-1-33		PIN:		
	NUMBER PAGES : 0							
04/17/12	12-786	FANNIE MAE	Y	BROWN, DAVID L	N	285,000.00	DBS	100%
	RECORDED TIME: 01:40			404 HERMITAGE BLVD BERRYVILLE, VA. 22611				
	DESCRIPTION 1: LOT 2,SOVEREIGN GLEN			TOWN OF BERRYVILLE				
	DATE OF DEED : 04/12/12 BOOK: 546 PAGE: 92			MAP: 14A9-1-2		PIN:		
	NUMBER PAGES : 0							
04/17/12	12-778	SALTER, MARY JANE TR SALTER LI	N	BRYARLY LLC	N	1,000,000.00	DBS	100%
	RECORDED TIME: 12:46			P O BOX 318 MILLWOOD, VA. 22646				
	DESCRIPTION 1: 93.4360 ACRES - GREENWAY DIST							
	DATE OF DEED : 04/17/12 BOOK: 546 PAGE: 54			MAP: 29-A-20;36		PIN:		
	NUMBER PAGES : 0							
04/17/12	12-783	FEDERAL HOME LOAN MORG CORP	Y	MCKIM, WALTER E & LORRAINE M	N	80,100.00	DBS	100%
	RECORDED TIME: 12:51			501 HEMLOCK LANE BLUEMONT, VA. 20135				
	DESCRIPTION 1: BATTLETOWN DIST							
	DATE OF DEED : 04/16/12 BOOK: 546 PAGE: 72			MAP: 17A2-22-217,218,219		PIN:		
	NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/18/12	12-795	KELLY, ROBIN L	N	FOX, NATHAN	N	218,000.00	DBS	100%
	RECORDED TIME: 03:39			3285 CASTLEMAN RD BERRYVILLE, VA. 22611				
	DESCRIPTION 1: ON RT 603			BATTLETOWN DIST				
	DATE OF DEED : 04/17/12 BOOK: 546 PAGE: 175			MAP: 16-A-8,11		PIN:		
	NUMBER PAGES : 0							
04/18/12	12-790	WARD, BERNARD M & ROSE A	N	WARD, BERNARD M	N	.00	DBSHW	100%
	RECORDED TIME: 10:58			5355 SENSENY ROAD BERRYVILLE, VA. 22611				
	DESCRIPTION 1: CHAPEL DISTRICT, 6.0 ACRES							
	DATE OF DEED : 04/18/12 BOOK: 546 PAGE: 139			MAP:		PIN:		
	NUMBER PAGES : 0							
04/20/12	12-805	CABVELL, RANDOLPH W & MARY H	N	DOWNS, ERNEST C	N	500,000.00	DBS	100%
	RECORDED TIME: 01:50			1007 CALMES NECK LN BOYCE, VA. 22620				
	DESCRIPTION 1: 28 ACRES - CHAPEL DIST							
	DATE OF DEED : 04/18/12 BOOK: 546 PAGE: 233			MAP: 31-A-17		PIN:		
	NUMBER PAGES : 0							
04/20/12	12-809	NORTON, CHERYL A	N	CRIDER, AMANDA M	N	97,500.00	DBS	100%
	RECORDED TIME: 03:18			216 PAGE ST BERRYVILLE, VA. 22611				
	DESCRIPTION 1: LOT 26,BATTLETOWN SUBD			TOWN,BERRYVILLE				
	DATE OF DEED : 04/20/12 BOOK: 546 PAGE: 254			MAP: 14A2-10B-26		PIN:		
	NUMBER PAGES : 0							
04/20/12	12-800	EVERLY, CAROL SEAY	N	COX, ELIZABETH E	N	.00	DG	100%
	RECORDED TIME: 10:40			300 HENDERSON COURT BERRYVILLE, VA. 22611				
	DESCRIPTION 1: PARCEL ONE: 3.9714 ACRES-GREENWAY DIST			PARCEL TWO: 5 ACRES - TOWN OF BOYCE				
	DATE OF DEED : 04/19/12 BOOK: 546 PAGE: 210			MAP: 21A1-A-1,2		PIN:		
	NUMBER PAGES : 0							
04/20/12	12-801	CLAYTON, RICHARD LOUIS ET ALS	N	SMITH, JEFFREY D	N	339,990.00	DBS	100%
	RECORDED TIME: 11:10			2993 CALMES NECK LN BOYCE, VA. 22611				
	DESCRIPTION 1: LOT 21, CALMES NECK ESTATE			CHAPEL DIST				
	DATE OF DEED : 04/18/12 BOOK: 546 PAGE: 212			MAP: 31-1-21		PIN:		
	NUMBER PAGES : 0							
04/23/12	12-811	ORNDORFF, ROXANNE JONES ET ALS	N	ALLDER, BRUCE E & KIM J	N	225,000.00	DBS	100%
	RECORDED TIME: 09:20			716 E MAIN ST BERRYVILLE, VA. 22611				
	DESCRIPTION 1: BATTLETOWN DIST							
	DATE OF DEED : 03/28/12 BOOK: 546 PAGE: 271			MAP: 14A3-A-32		PIN:		
	NUMBER PAGES : 0							
04/23/12	12-816	MAURER, KAREN R & THOMPSON DAV	N	MAURER, KAREN R	N	.00	DQC	100%
	RECORDED TIME: 11:35			665 MOOSE ROAD BERRYVILLE VA 22611, .				
	DESCRIPTION 1: LONGMARSH DISTRICT, LOTS 24 & 25 ROCK HALL SU B, BK 64, PG 314							
	DATE OF DEED : 04/13/12 BOOK: 546 PAGE:			MAP:		PIN:		
	NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/25/12	12-835	SMITH-HOGAN, BONITA L	N	PENDLETON, GLEN & MELISSA	N	245,000.00	DBS	100%
	RECORDED TIME: 01:15			805 LAKEVIEW LANE BOYCE, VA. 22620				
	DESCRIPTION 1: LOT 810 - 5 ACRES, CAREFREE ACRES			GREENWAY DIST				
	DATE OF DEED : 04/19/12 BOOK: 546 PAGE: 408			MAP: 38-6-810		PIN:		
	NUMBER PAGES : 0							
04/26/12	12-848	MCADAMS, KEVIN & JENNIFER	N	SHEPHERD, JOHN K & MARY BURKS	N	359,900.00	DBS	100%
	RECORDED TIME: 02:39			417 LINDSAY CT BERRYVILLE, VA. 22611				
	DESCRIPTION 1: LOT 203,HERMITAGE,PHASE IVA			TOWN OF BERRYVILLE WR/S				
	DATE OF DEED : 04/26/12 BOOK: 546 PAGE: 439			MAP: 14A8-4-203		PIN:		
	NUMBER PAGES : 0							
04/27/12	12-852	ARMBRUST, LINDA J	N	ARMBRUST, LINDA J, TR	N	.00	DG	100%
	RECORDED TIME: 01:15			P.O. BOX 360 BOYCE, VA 22620, .				
	DESCRIPTION 1: CHAPEL DISTRICT							
	DATE OF DEED : 04/26/12 BOOK: 546 PAGE: 477			MAP: 21-A-4,6		PIN:		
	NUMBER PAGES : 0							
04/27/12	12-850	GORHAM,JOHN M; JR	N	GORHAM, JOHN M & BARBARQ L, JR	N	.00	DG	100%
	RECORDED TIME: 09:56			237 GORHAM LAN BOYCE, VA 22620, .				
	DESCRIPTION 1:							
	DATE OF DEED : 00/00/00 BOOK: PAGE:			MAP:		PIN:		
	NUMBER PAGES : 0							
04/30/12	12-870	GUNTER, SAMUEL B & ELIZABETH K	N	DUNNING, THOMAS H B	N	595,000.00	DBS	100%
	RECORDED TIME: 01:46			P O BOX 262 MILLWOOD VA, .				
	DESCRIPTION 1: 5.258 ACRES			LOT 15,BLUE RIDGE DOWNS - GREENWAY				
	DATE OF DEED : 04/30/12 BOOK: 546 PAGE: 706			MAP: 30-1-15		PIN:		
	NUMBER PAGES : 0							
04/30/12	12-873	BROKERICK, THOMAS A & J ANET M	N	CHAMBLIN, JANIS	N	290,000.00	DBS	100%
	RECORDED TIME: 03:28			451 CLIFF LANE BLUEMONT, VA. 20135				
	DESCRIPTION 1: LOT 9A - 5.8337 ACRES			CHAPEL DIST				
	DATE OF DEED : 04/26/12 BOOK: 546 PAGE: 723			MAP: 32-1-9A		PIN:		
	NUMBER PAGES : 0							
04/30/12	12-877	O'DONNELL, SHERRY F BALESTEA T	N	SHENEMAN, SCOTT D	N	168,000.00	DBS	100%
	RECORDED TIME: 03:32			30 LAKEVIEW LANE BOYCE, VA. 22620				
	DESCRIPTION 1: LOT 801,SECT 8,CAREFREE ACRES			GREENWAY DIST				
	DATE OF DEED : 04/23/12 BOOK: 546 PAGE: 759			MAP: 38-6-801		PIN:		
	NUMBER PAGES : 0							

********* COUNTY DEEDS OF CORRECTION *********

04/06/12	12-711	HUSTON, DOUGLAS; TR	N	MARTINSON, MICHELLE L	N	.00	COR	100%
	RECORDED TIME: 11:20			N/A				
	DESCRIPTION 1: RE-RECORD DB 389 PG 536							
	DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 717			MAP: 21-A-61		PIN:		
	NUMBER PAGES : 0							

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR APRIL, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
04/30/12	12-875	MILLS, TROY	N	HOOPER, JOHN ROBERT ET AL N/A	N	.00	COR	100%

RECORDED TIME: 03:30
DESCRIPTION 1: D/B 545 PAGE 361
DATE OF DEED : 00/00/00 BOOK: 546 PAGE: 736 MAP: 14A2-13-7 PIN:
NUMBER PAGES : 0

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 43
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 2
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 4

Monthly Activity Report of
Kaila Hahn
Extension Agent, 4-H Youth Development
April 2012

Trainings & Meetings

- Had a meeting with the Clarke County Volunteer 4-H Leaders' Association budget committee to work on outstanding matters regarding the budget at the Berryville Baptist Church in Berryville, VA.
- Attended the Clarke County Fair Board Meeting at the Clarke County Fairgrounds Ticket Office in Berryville, VA.

Events & Programs

- Attended, helped organize, and run the Northern District Contests at E. Wilson Morrison Elementary School in Front Royal, VA.
- Held a Clarke- Warren Camp Counselor camp planning meeting at the Warren County Extension Office in Front Royal, VA.
- Attended and drove the Clarke County Parks & Recreation van to the VA State Poultry Judging contest with 10 4-H members and their parents held at the Rockingham County Fairgrounds in Harrisonburg, VA. (Senior team placed 1st in the State, junior team placed 2nd in the State, and many of the team members placed high in the contest individually. The senior team with complete in the National Contest at the National Livestock Expo in Louisville, Kentucky this fall!)

Contacts

Phone Contacts- 43
4-H & Fair Issues- 32
Other, miscellaneous- 11

Personal Contacts- 80
4-H & Fair events- 30
Meetings, Trainings & Events- 50

Emails & Letters- 120
4-H Programs- 96
Meetings, Trainings, & Events- 24

Monthly Activity Report of
Kaila Hahn
Extension Agent, 4-H Youth Development
March 2012

Trainings & Meetings

- Had a meeting with Johnetta Pruitt, Lucky Leaf 4-H Club, to organize the Livestock Bowl Contest at the Fair at her home in Boyce, VA.
- Had a meeting with Amanda Simons, Frederick 4-H Agent, to discuss the Clarke County Volunteer 4-H Leaders' Association matters further at the Clarke County Extension Office in Berryville, VA.
- Attended the Clarke County Volunteer 4-H Leaders' Association meeting at the Berryville Presbyterian Church in Berryville, VA.
- Attended the Clarke County Livestock 4-H Club meeting at the Berryville Baptist Church in Berryville, VA.
- Held an interview with Kiersten Cochran, potential Clarke- Warren Camp Counselor, at the Berryville Baptist Church in Berryville, Va.
- Attended the Beef Fair Committee meeting at the Clarke County Fairgrounds Ticket Office in Berryville, VA.
- Worked with Teri Gordon to revise rule changes for the 2012 Fair Catalog.
- Attended the weekend Teen and Adult Leader Training at the Northern Virginia 4-H Center in Front Royal, VA.
- Attended the Clarke County Fair Board Meeting at the Clarke County Fairgrounds Ticket Office in Berryville, VA.

Events & Programs

- Held two sessions of Clarke- Warren Teen Camp Counselor Interviews at the Warren County Extension Office in Front Royal, VA.
- Held two sessions of Clarke- Warren Teen Camp Counselor Interviews at the Berryville Baptist Church in Berryville, VA.
- Attended the three- day VCE Faculty Winter Conference at The Inn at Virginia Tech in Blacksburg, VA.

Contacts

Phone Contacts- 86
4-H & Fair Issues- 64
Other, miscellaneous- 22

Personal Contacts- 180
4-H & Fair events- 70
Meetings, Trainings & Events- 110

Emails & Letters- 105
4-H Programs- 53
Meetings, Trainings, & Events- 52

5/9/2012

Monthly Activity Report of
Jacob L. Grove
Extension Agent, Animal Science
March 2012

Farm Visits

- Clarke County Farm—beef production.
- Clarke County Farm—inspected for farmers' market and answered livestock questions.
- Frederick County Farm- took producers on a tour of several beef operations in Clarke, Frederick, and Shenandoah Counties; met with producers on the tour and addressed different needs including:
    - Pesticide Certification
    - Marketing
    - Pasture
    - Fly Control
    - Other livestock-related questions
- Area Veterinarian – discussed possible programming opportunities.
- Clarke County Farm- answered questions regarding starting a farm operation.
- Warren County Farm- inspected for farmers' market, mushroom production.

Events & Programs

- Unit Coordinators Meeting for Extension – phone conference.
- LFSWCD Educational Committee Meeting- scholarship selection and Envirothon planning.
- Attended LFSWCD monthly board meeting.
- Attended Clarke County 4-H Leaders Association Meeting.
- Assisted with the Forum for Rural Innovation in Winchester.
- Assisted in hosting a Clarke County Beef Committee Meeting.
- Attended a three-day Extension Annual Conference Meeting in Blacksburg.
- Held a planning meeting for the State Youth Swine Show that will replace the State Fair Swine Show.
- Attended LFSWCD Technical Committee Meeting in Strasburg.
- Delivered presentations for Career Day at Page County High School.
- Assisted with the area Envirothon held at Sherando Park.

Contacts

Phone Contacts (45)

Pest Management – 8	Hay Auction - 3
Forage & Feeds –12	4-H Issues – 10
Beef Management & Marketing- 8	Pasture Management- 4

Personal Contacts (96)

Livestock Management – 20	Hay Auction – 2
4-H & Fair Events - 30	Pesticide Recertification – 2
Career Day- 42	

Emails & Letters (20)

Livestock Production – 12	4-H Programs - 8

Clarke County **lwalburn@clarkecounty.gov**

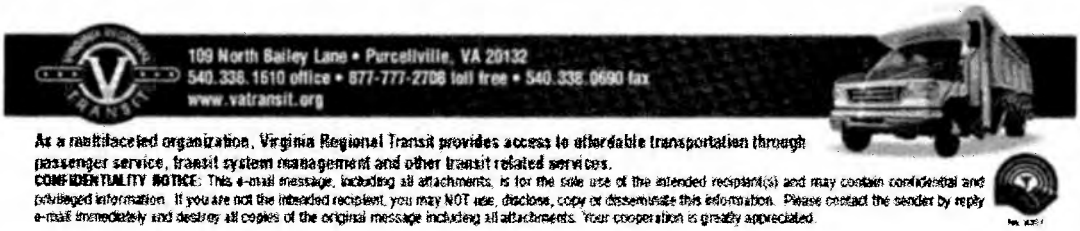
Clarke Co. Passenger Count

From : Jill Matheson <jill@vatransit.org> Fri, May 04, 2012 01:54 PM
Subject : Clarke Co. Passenger Count 1 attachment
To : dash@clarkecounty.gov, lwalburn@clarkecounty.gov
Cc : susan@vatransit.org

MONTHLY PASSENGERS
April-12

Location	Region	Route	TOTAL
CLRK	NW	Demand Response Clark County	119

Jill Matheson
Operations Administrative Assistant



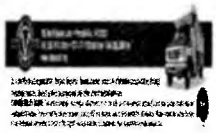


image001.jpg
24 KB

Clarke **lwalburn@clarkecounty.gov**

± Font Size -

Clarke Co. Monthly Passenger Count

From : Jill Matheson <jill@vatransit.org> Fri, Apr 06, 2012 09:44 AM
Subject : Clarke Co. Monthly Passenger Count
To : dash@clarkecounty.gov, lwalburn@clarkecounty.gov
Cc : Leon Alder <leon@vatransit.org>

MONTHLY PASSENGERS

March-12

Location	Region	Route	TOTAL
CLRK	NW	Demand Response Clark County	108

Jill Matheson
Operations Administrative Assistant

109 North Bailey Lane • Purcellville, VA 20132
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www.vatransit.org

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