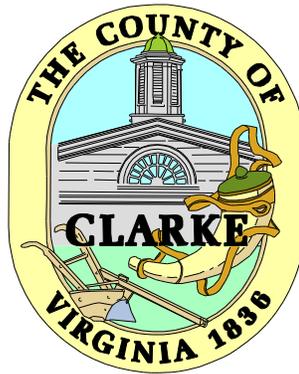


Clarke County Board of Supervisors



Regular Meeting Packet

November 19, 2013



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

November 19, 2013

Packet
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Afternoon Session 1:00 PM

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A. Acceptance Abstract of Votes Election 2013	46
8. Board of Supervisors Personnel` Committee Items	55
A. Expiration of Term for appointments expiring through January 2013. Action: Approve Committee recommendations:	55
- Reappoint Laure Wallace to the Conservation Easement Authority to serve a 3-year term expiring 12/31/2016.	
- Reappoint Randy Buckley to the Conservation Easement Authority to serve a 3-year term expiring 12/31/2016.	
- Reappoint Jim Barb to the Economic Development Advisory Committee to serve a 4- year term expiring 12/31/2017.	
- Reappoint Tony Roper to the Old Dominion Alcohol Safety Action Policy Board and Division of Court Services to serve a 3-year term expiring 12/31/2016.	
- Reappoint Tony Roper to the Old Dominion Community Criminal Justice Board to serve a 3-year term expiring 12/31/2016.	
- Reappoint Daniel Sheetz to the Parks and Recreation Advisory Board to serve a 4- year term expiring 12/31/2017.	
- Reappoint A.R. Dunning Jr. to the Clarke County Sanitary Authority to serve a 4-year term expiring 1/5/2018.	
B. Personnel Policy Draft Review. Action: Information Only. At the meeting, the Committee further reviewed the draft and asked the County Administrator to provide them with additional information as it became available and to identify additional issues as they become known.	55

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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11/14/2013 11:17 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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9.	Board of Supervisors Work Session – Morning Session Items	68
A.	White Post Dairy Update. Action: Information Only.	69
B.	Boyce Elementary School Utility Easement. Action: At the Work Session, Supervisor Staelin was authorized to communicate to the Clarke County Sanitary Authority and the School Board the Board of Supervisors concurrence in this proposed route.	87
C.	VDOT – Route 601 at Saw Mill Hill Bridge. Action: At the Work Session, Supervisor Staelin moved to approve allocation of additional funds from the Ebenezer Road project in order to complete this project in a more timely manner. [subject to clarification and additional information by VDOT at the regular Board meeting.]	68
D.	Energy Report. Action: Due to a scheduling conflict, Alison Teetor was unable to provide the update at the Work Session. The Board continued review to its November 19, 2013 regular meeting.	89
10.	Board of Supervisors Finance Committee Items.	103
1.	Reminder Spout Run Public Hearing. Action: See Agenda Item 20.	308
2.	FY2014 Supplemental Appropriations. Social Services Carryover request. Action: Finance Committee recommends approval of the termination pay and fax machine components of this request, and requested further information on the compensatory leave component. "Be it resolved that FY 14 budgeted expenditure for the Department of Social Services be increased \$13,000, and the same appropriated, \$12,000 for an employee pay out, and \$1,000 for a fax machine component, and be further resolved that the designation for government savings be reduced in the same amount. "	104
3.	Acceptance of October Bills and Claims. Action: The Finance Committee recommends acceptance.	122
4.	Standing Reports. Action: Information Only.	
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A.	Discussion, 2013 Comprehensive Plan Action: Information Only	195
B.	Discussion, 2013 Transportation Component Plan Action: Information Only	171
C.	Discussion, Setting Public Hearing for Both Plans. Action: Information Only. At the Work Session, the Board discussed and deferred setting public hearing on both plans to after the first	156

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 2 of 3

11/14/2013 11:17 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 19, 2013	Packet Page
	of the year to promote greater attendance.	
	D. Adjourn. Action: Information only.	156
13.	Government Projects Update	299
14.	Miscellaneous	300
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16.	Board Member Committee Status Reports	302
17.	Closed Session [as necessary]	303
<hr/>		
Evening Session 6:30 pm		
18.	Citizen's Comment Period	304
19.	PH 13-16 TA-13-01 Proposed text amendment to amend section, §3-A-1-b-(3), Maximum Lot Size Exception Criteria, of the Clarke County Zoning Ordinance. This section of the ordinance provides for a maximum lot size exception if the parcel has been placed in conservation easement. The purpose of the text amendment is to require a property owner to retire at least one (1) dwelling unit right (DUR) if the property is being placed in easement in order to qualify for a maximum lot size exception.	305
20.	PH 13-17 Amend the FY2014 General Government Capital Projects Fund to increase budgeted expenditure and appropriation by \$316,620 and to estimate revenue from the Environmental Protection Agency in the same amount, all for the purpose of making pollution control improvements to the Spout Run watershed".	308
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<hr/>		
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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11/14/2013 11:17 AM

Clarke County Board of Supervisors

WE CLARKE COUNTY BOARD OF SUPERVISORS REGULAR MEETING PACKET NOVEMBER 19, 2013

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

Additional \$200 Fine Sign Program

§ [46.2-878.2](#) of the Code of Virginia was revised in 1999 to provide for additional fines up to a maximum of \$200 for exceeding the speed limit in a residence district of a county, city or town, where indicated by the appropriately placed signs.

The modified code section further stipulated that the Commonwealth Transportation Board (CTB) or any local governing body having jurisdiction over highways develop criteria for the overall applicability for the installation of signs.

The Commonwealth Transportation Board developed a policy which was adopted on June 17, 1999 that established eligibility criteria for streets and procedures for requesting the signs and outlining the responsibilities of the locality and VDOT.

To qualify for sign installation, a highway must meet the definition of local residential, collector, or minor arterial street as defined in the policy and have a posted speed limit of 35 miles per hour or lower.

It is the responsibility of the county or town to initiate these procedures by requesting, through a resolution of the local governing body, that VDOT install the appropriate signs.

This request shall be submitted to VDOT through the local VDOT Residency Administrator along with the following support data.

1. Identification of the neighborhood and specific highway(s) where the signs are to be installed.
2. Confirmation that the highway(s) meet the definitions of local residential, collector or minor arterial streets.
3. Notification that a speeding problem exists and that the increased penalty has community support.

Upon receipt of the adopted resolution and supporting data, VDOT staff will review the assembly and approve or deny the request as appropriate. If approved, VDOT will install the requested signs within 60 days, as specified by CTB policy of the date the request is approved.

Signs installed in accordance with this program are fully funded from countywide traffic services in the secondary or primary road allocations to the respective counties.

The full CTB policy for the additional fine sign program can be found [here](#).

For further information see [frequently asked questions](#).

JUDGE: RESTORATION FIRM HAS NO STANDING TO SUE OVER WHITE POST

Posted: October 25, 2013

By VAL VAN METER

The Winchester Star

BERRYVILLE — A suit to determine if William French — of the French Brothers Dairy Partnership — had to pay the cost of repairing the historic white post in the village of the same name was not heard in Clarke County General District Court Thursday afternoon.

Instead, Judge Amy Tisinger agreed with a motion filed by French's lawyer, Todd Gilbert, that Billy Ray Thompson IV, whose company White Post Restorations repaired the damaged post, did not have standing to bring suit for the \$2,515 cost of the repairs.

The case stemmed from an accident more than a year ago, when a truck belonging to the dairy backed into the post at the intersection of Berrys Ferry and White Post roads.

Legend has it that the original post was erected by George Washington to steer visitors to the Greenway Court home of Thomas Lord Fairfax, the colonial owner of thousand of acres of land in the Shenandoah Valley.

Thompson told Tisinger his family's business has taken responsibility for repairing the post after vehicle damage for 60 years. The night of the accident, he said, he picked up the remains of the post, repaired and reinstalled it.

When the bill was sent to French, however, he refused to pay it.

At the time, French said he was unsure who owned the post and who could legally sign a release for the damage if he paid the bill.

That led to a lengthy investigation, since the Virginia Department of Transportation originally denied ownership of the post — which sits in the middle of the intersection.

Later, Cliff Balderson, VDOT's residency manager for Edinburg — which covers Clarke County — told the county supervisors that his agency was told by the state Historic Resources Department that VDOT was responsible for any historic objects within its right of way.

Balderson said he had contacted French and offered to sign any needed release.



Pictured is the white post in White Post at the intersection of White Post and Berrys Ferry roads. (Photo by Scott Mason/The Winchester Star)

But French again refused to pay the bill and Thompson filed suit.

Gilbert told Tisinger that neither French nor Thompson owned the post and therefore “they can’t arrive at a contract over an object that neither of them owns.”

Thompson agreed that VDOT owned the post and, at the time of the accident, had not authorized him to repair it.

He went to pick the post up because he and his father before him had always done so.

Tisinger told Thompson that part of her job was “to make sure we have the proper parties before the court.”

She agreed with Gilbert that Thompson was “not the proper party to have brought this suit. I can’t force him (French) to be legally responsible to you.”

By automatically doing the work, Tisinger told Thompson, he had “opened [himself] up to being seen as giving a gift, doing something for property of someone else.”

VDOT, she said, could sue French for the amount and give the money to Thompson, if it chose to do so.

Balderson, who appeared in court to testify, said later he could not speak as to whether VDOT would be willing to do that, as the agency had not paid out any money to get the post repaired.

Following the hearing, Gilbert said his client feels the bill is “far too high” as he is not turning it in to his insurance carrier but would have to pay it “out of pocket.”

Gilbert held out the possibility that French would “talk to Mr. Thompson and resolve the issue in a fair way.”

— *Contact Val Van Meter at vvanmeter@winchesterstar.com*

Clarke County Board of Supervisors

Clarke County Public Schools School Board Update

October 15, 2013

Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, October 15, 2013.

Board Members Present

Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Brandon Stidham; Lora B. Walburn

Others Present

Ed Carter; Charlie Monroe; Beth Leffel; Mike Murphy; Rick Catlett; Lisa Floyd; Diane Lasky; Ed Shewbridge; Robina Rich Bouffault; Michelle Graham; Val Van Meter and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:02 p.m.

2) Adoption of Agenda

- Add: Consent Agenda VDOT SYIP 2014-2019 Local Priorities Letter
- Item 12 Finance Committee: Move Items No. 5 and 7– School Board Carry-over Request and Sheriff's Communication Grant to the evening session immediately following public hearing.

By consensus, the Board adopted the agenda as modified.

Board of Supervisors Meeting Minutes For October 15, 2013 – Regular Meeting

3) Citizens Comment Period

Michelle Graham, E³ Clarke representative: Invited the Supervisors to attend a second forum co-hosted by E³ at 6:30 pm Wednesday, October 16, at John H. Enders Social Hall for School Board candidates for the Berryville District.. Roberta Lassiter, who was unable to attend the October 7 forum, and recent write-in candidate, Chuyen Kochinsky have been invited to attend. George Archibald appeared at the earlier forum.

4) Introduction of John Huddy, Director Handley Regional Library

Chairman Hobert welcomed Mr. Huddy, the new Director of the Handley Regional Library.

Mr. Huddy greeted the Board stating that as Director his top priority was to raise community awareness and increase participation at the local library. He also expressed his support of local library staff.

In response to various questions posed by the Board, he put forth that the library:

- Watches media trends and technology advances.
- The purchase of ebooks increases annually.
- The state does track the percentage of users by community.
- There is a continued, general increase in the number of persons using public computers to access the internet.
- Handley Regional Library partners with Lord Fairfax Community College.

5) VDOT

Ed Carter, Assistant Residency Administrator, appeared before the Board of Supervisors to present the monthly report.

Maintenance – September:

- Completed mowing of secondary routes;
- Graded various non-hard surfaced roads;
- Applied dust control on select route during dry spell;
- Conducted patching operations on routes 606 and 657;
- Performed pothole repairs on various secondary routes;

- Extended pipe on Rt. 603.

Maintenance – October:

- Mow primary routes R/W to R/W;
- Continue grading and shoulder work under guardrail on Route 7;
- Perform brush removal on Route 7 business East;
- Conduct shoulder repairs on Route 611;
- Trim trees on Route 621 and remove hazardous trees along other various route.

Projects:

- Stream bank repair on Route 606: Contractor and VDOT soil engineer have revisited site and found that the spring/summer rains have worsened the situation. The estimate has increased by \$40k - \$70k. Checking on additional funding.
- Turning Lane Route 340/657: Awaiting advertisement.
- Route 636, Westwood Road: In design.

Supervisor Comments:

Vice Chairman David Weiss:

- Lockes Mill Road: Traffic has not yet reviewed.

Supervisor Beverly McKay:

- Bishop Meade Road: tree is laying on wire. Charlie Monroe advised that he was aware of the tree on the wire but all VDOT could do was notify the utility company.

Supervisor John Staelin

- Westwood Road: VDOT has made initial contact with the Schools but the design is not yet available.

Entrance Wayside Farm

Mr. Carter advised that the construction of the new entrance was complete.

Additional Fine for Speeding

Mr. Carter briefly summarized the additional fine policy. He advised that the Board had asked for review on behalf of constituents, constituting community support; however, he offered to check Code if additional measures were required to demonstrate community support.

6) Clarke County Public Schools Update

Michael Murphy, CCPS Superintendent, with Rick Catlett, Assistant Superintendent; Lisa Floyd, Director of Curriculum and Instruction; Diane Lasky, Director Pupil Personnel; and Ed Shewbridge, Director of Information Technology, appeared before the Board of Supervisors to provide the monthly update.

SOL Test Comparisons

At the meeting, Ed Shewbridge distributed a color hard copy of the "5-Year SOL Pass Rate Division Comparison" report forwarded via email by Superintendent Murphy on Friday, October 11.

Mr. Shewbridge provided a synopsis of the report arranged by grade by subject; and aided by Lisa Floyd, answered questions from the Board.

Lisa Floyd clarified that SOL testing measures the instructional program by grade level.

Superintendent Murphy opined that testing and measurement is incredibly complicated. He cautioned against fixating on any one set of scores and encouraged the idea of considering multiple measures of success.

Chairman Hobert thanked the Schools for its presentation.

School Safety Committee Update

Supervisor Byrd asked for an update on the School Safety Committee. She reminded that last January the School Safety Committee held several meeting and had compiled various reports on safety improvements. Supervisor Byrd did note that due to the nature of the issue the Committee did decide to discuss in Closed Session. She stated that in conversation with some School Board members she had been advised that they had not yet received the School Safety Committee report. She asked Superintendent why the reports had not been distributed to the School Board.

Superintendent Murphy responded that on February 25, 2013 this item was a topic of discussion including recommendations and a general overview presented in open session to the School Board and the public. He stated that the School Board had discussed in Closed Session specific safety recommendations from a summary of recommendations taken from the reports generated from the four subcommittees. He stated that last week he had verified this fact with Mr. Brinkmeier, former School Board Berryville District member. He opined that there might have been an error in the way this issue was indicated or stated.

Superintendent Murphy further explained that RRMM was asked to prepare a feasibility study related to specific school safety improvements for door hardware, buzzers, double-door entries, security cameras and proximity card readers. RRMM advised that in order to perform a comprehensive study and make recommendations for specific hardware or software the cost would be \$7,900. The School Board questioned the cost of the study and asked School Administration to get other estimates for similar work from other vendors. Superintendent Murphy said that he anticipates taking it back to the School Board for action on October 28.

Federal Safety Grants

Supervisor Byrd remarked that she had read in the newspaper that Frederick County and the City of Winchester had applied for and received federal grants for safety measures in the schools and that Clarke County Schools had not applied. She asked the Superintendent why Clarke Schools had not pursued grants.

Superintendent Murphy responded that when the grant came up the Schools had no one to write the grant. He said that he knew there was a specific reason at the time but he could not remember. He said that he would have to research the details; but it may have been that the Schools did not qualify, there may not have been time to write the grant, or it may have happened in the middle of the summer.

School Meal Issues

Supervisor McKay asked if the Schools had resolved its issue with the software that generates the automatic / robo calls for students whose meal accounts were negative. He noted that while the Schools had asserted last month that these calls were being made he had since learned that no calls had been made this school year because of a software problem.

Superintendent Murphy affirmed that no calls had been placed this year but the vendor issues had been rectified and the Schools were now able to place calls to students with negative accounts.

7) Approval of Minutes

Vice Chairman Hobert asked to correct Page 575 changing Vice Chairman Hobert to Vice Chairman Weiss.

Supervisor Staelin noted that prior to the meeting he had communicated several typographical errors.

Supervisor Staelin moved to approve the minutes for the September 17, 2013 Regular Meeting as modified. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

8) Consent Agenda

- A. Acknowledge Auditor of Public Accounts re State Accounts County of Clarke for the year ended June 30, 2013

September 30, 2013

J. Michael Hobert
Chairman
101 Chalmers Court
Berryville, VA 22611

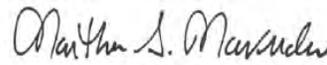
County of Clarke

Dear Mr. Hobert:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the locality indicated for the year ended June 30, 2013. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,



Auditor of Public Accounts

MSM: kwv

cc: David L. Ash, County Administrator
Sharon E. Keeler, Treasurer
Donna M. Peake, Commissioner of the Revenue
Anthony W. Roper, Sheriff

B. Anne McDonald Reassignment of Easement to VOF

This item was removed from the Consent Agenda pending response from Alison Teetor.

C. VDOT SYIP 2014-2019 Local Priorities Letter

The Board added this item when adopting the agenda. See Item 2.

October 15, 2013

Programming Director
Virginia Department of Transportation
1401 East Broad Street
Richmond, VA 22207

The Clarke County Board of Supervisors has reviewed its priorities for primary road improvements in the County and requests the Commonwealth Transportation Board (CTB) to allocate available funds accordingly. The following list of projects has been presented to the

CTB over the past several years and we request that you continue to consider them for funding in your current deliberations on the Statewide Six Year Improvement Program.

- Intersection of US Route 340 (Lord Fairfax Highway) and US Routes 50/17 (John Mosby Highway) at Waterloo. This project was first added to our priorities list in 1992. Partial funding for engineering design was approved (UPC 54384) and we ask for full funding to complete the design phase of the project. This intersection serves a major commercial growth area for the County and additional safety and capacity improvements are necessary to facilitate economic development.
- Route 7 (Harry Byrd Highway) and Route 612 (Shepherds Mill Road) intersection, 3 miles east of Berryville. This intersection experiences high traffic volumes as a commuter route and has serious safety issues due to insufficient sight distance and substandard turn lanes.
- Intersection of US Route 340/277 (Lord Fairfax Highway) and US Route 522 (Stonewall Jackson Highway) at Double Tollgate. This project was first added to our priorities list in 1997. This dangerous intersection experienced an over 30% increase in traffic since 2001 and has insufficient turn lanes and through lane capacity.
- Route 7 Business (West Main Street) on the west side of Berryville (approximately 1.2 miles of primary highway). This project was first added to our priorities list in 1992. This section of Route 7 Business serves four public schools, the County's Parks and Recreation Facility, and the Ruritan Fairgrounds. The current two-lane section should be upgraded to three lanes with turn lanes, drainage, and safety improvements at major intersections, and sidewalks and bike lanes/trails should be added to facilitate pedestrian and bicycle traffic.
- US Route 340 (Greenway Avenue) Drainage Issues in the Town of Boyce. This project was first added to our priorities list in 2003. The project is necessary in order to replace existing drainage swales that are insufficient to handle runoff from US Route 340 and cause frequent flooding on nearby properties.
- Route 7 Business (East Main Street) on the east side of Berryville (approximately 0.94 miles of primary highway). This project has been on our list of priorities since 1995. The roadway serves as a major route for truck traffic to several industrial businesses on the east side of town including the County's industrial park and a major (800 employees) publishing company. The current two-lane section should be upgraded to three lanes with turn lanes, sidewalks, drainage, and safety improvements at major intersections.
- Park and Ride Lot, Route 7 (Harry Byrd Highway) near intersection of Route 7 Business one mile west of Berryville. Commuter traffic has increased more than 50% along this route since 2001. Alternatives to single-occupancy vehicle commuters must be developed and a park and ride lot at this location would help to reduce commuter congestion on Route 7.

The above projects are prioritized in our County's current (2007) Comprehensive Plan as well as in our draft 2013 Comprehensive and Transportation Plans that are under review. We have enclosed a copy of the draft 2013 Transportation Plan containing detailed project descriptions

and planning-level cost estimates for your reference. Please note that our draft 2013 Comprehensive and Transportation Plans were recently approved by VDOT staff as being in full compliance with Chapter 729 of the 2012 Acts of Assembly.

We realize that the Commonwealth's transportation improvements are being made within severe financial limitations but we also feel strongly that these projects are of significant benefit to the Commonwealth as well as Clarke County. We also want to emphasize that County has been extremely judicious with our local six year plan funding provided by the Commonwealth. In recent years, we have focused our limited dollars on needed safety improvements such as installation of a turn lane at US Route 340 and Route 657 (Senseny Road) to remedy a dangerous intersection and to improve substandard gravel state-maintained roads through Pave-in-Place and Rural Rustic programs. Unfortunately, the projected \$217,000 allocation of local six year funds and \$579,000 for unpaved roads for FY2014-2019 will be insufficient to cover our upcoming secondary road needs. Inflexible rules regarding the use of different "pools" of State and Federal funds also prevent us from applying these monies to any of our project priorities listed above.

We welcome the opportunity to work with VDOT, the CTB, and our state legislators to identify new sources of transportation funds and to diversify existing funding sources to better meet the needs of rural jurisdictions like Clarke County.

Regards,
Michael Hobert, Chairman

Cc: F. Dixon Whitworth, CTB Member (Staunton District)
Senator Jill Vogel
Delegate Joe May
Delegate J. Randy Minchew

**Supervisor Staelin moved to approve the Items A and C on the Consent Agenda.
The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

B. Anne McDonald Reassignment of Easement to VOF

MEMORANDUM
TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: October 8, 2013
SUBJECT: Anne McDonald assignment of Easement

The Clarke County Easement Authority accepted an easement donation from Anne McDonald in 2007. Donna Haynes is an adjacent property owner whose land is held in easement with the Virginia Outdoors Foundation (VOF) (see attached map). Ms. McDonald is interested in purchasing a 50 acre portion of Ms. Haynes property and merging it in with her existing property. Due to the amount of acreage, VOF would prefer to hold the easement on the McDonald property and then allow the boundary line adjustment.

At their September 25, 2013 meeting, the Clarke County Conservation Easement Authority formally approved the reassignment of the Conservation Easement donated by Anne McDonald to the Virginia Outdoors Foundation. As the County of Clarke is a co-holder of this easement, the Board must also approve the reassignment.

Recommendation

Approve the reassignment of the McDonald easement to the Virginia Outdoors Foundation, and authorize the Chair to sign the attached letter.

The item was moved from the Consent Agenda pending response by Alison Teetor.

At 2:20 pm, Alison Teetor joined the Supervisors.

Supervisor Staelin asked if the County was giving up all its rights to future issues in regards to the easement by reassigning its right to the Virginia Outdoor Foundation.

Chairman Hobert asked if the County would be entirely removed as the grantee of the easement and all of the authority for its enforcement and addressing issues would be with VOF.

Alison Teetor confirmed stated that this would not be a co-hold and VOF would be drawing up the paperwork for the deed of assignment from the County to VOF. She stated that Bob Mitchell would review the paperwork.

Chairman Hobert asked Ms. Teetor to confirm with Mr. Mitchell any public hearing requirements.

Ms. Teetor explained that Mrs. McDonald had purchased some land from Ms. Hayes early on and she wanted to get another 50 acres that would reduce the VOF easement by an amount that it was not comfortable with and she did not want to do a boundary line adjustment with the County that would diminish its easement. She opined that it was easier to give the easement to VOF.

Vice Chairman Weiss moved to approve the reassignment of the McDonald easement to the Virginia Outdoor Foundation and authorize the Chair to sign the attached letter, as well as such other documents as may be necessary and appropriate with respect to the transfer of this easement. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

9) Set Public Hearing TA-13-01, Maximum Lot Size Exception - Conservation Easement

Planning Commission Recommendation: Following a duly advertised public hearing held on October 4, 2013, the Planning Commission voted 9-0-2 (Steinmetz, McFillen absent) to recommend approval of the text amendment as presented by Staff.

Staff Recommendation: Staff has no outstanding concerns with the adoption of the proposed text amendment.

Amendment Text (new or amended language in *bold italics*):

3-A-1-b Lot Requirements

1. For Single Family Detached Dwellings:

- a. The maximum lot size is four acres. The maximum average lot size is three acres. The minimum lot size is two acres; provided, however, the minimum lot size is one acre for lots created from the subdivision of parcels existing on 20 March 2001 that contain less than four acres. The minimum lot width is 150 feet. The calculation of the maximum average lot size in a subdivision shall not include parcels with a maximum average lot size exception or a single residual parcel remaining from the subdivision of lots meeting the maximum average lot size requirements. A lot or lots may qualify for a maximum average lot size exception by meeting one of the following four criteria:

- (3) the entire tract of land being divided, including, without limitation, any residual parcel(s) irrespective of area, has been placed under an easement granted to the Clarke County Conservation Easement Authority, the Virginia Board of Historic Resources, the Virginia Outdoor Foundation, and/or any other entity authorized to hold an open-space easement pursuant to the Virginia Open-Space Land Act (§10.21-1700, Code of Virginia) and approved by the Clarke County Board of Supervisors, and that all the parcels of land in the division are located in a manner consistent with the physiographic and/or historic characteristics of the property. ***As to requests for a maximum lot size exception based upon the land having been placed in an easement held or co-held by the Clarke County Conservation Easement Authority (recorded after "date of adoption"), said easement must have included the termination of at least one (1) dwelling unit right in order for the property to qualify for a maximum lot size exception under this paragraph.***

Brandon Stidham, Planning Director, review the proposed text amendment unanimously recommended for approval by the Planning Commission.

Vice Chairman Weiss moved to set public hearing for Tuesday, November 19, 2013 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

10) Personnel Committee Items

A. Expiration of Term for appointments expiring through December 2013.

10/07/2013 Summary: The Personnel Committee made no recommendations.

10/15/2013 Summary: No action taken.

B. Personnel Policy Draft Review

10/07/2013 Summary: The Personnel Committee began review of the proposed personnel policy. It continued review to its November meeting.

10/15/2013 Summary: No action taken.

11) Work Session Items

A. White Post Dairy Update

10/07/2013 Summary: The board discussed the most recent update noting that the dairy had asked for and received numerous extensions. The board also noted receipt of a letter from DEQ stating that it had no regulatory power to intervene in a private dispute between a permittee and an adjacent landowner. The Board directed that a letter be prepared, recommending that, in the future, DEQ not permit facilities that did not exercise control over all facilities required by the permit and to condition the permit upon maintaining that control. Staff was directed to obtain a copy of the plans submitted to DEQ, along with a calendar of current deadlines and to keep the matter on the work session agenda until the May deadline for all work is complied with. Board was made aware of litigation between the dairy and adjacent property and discussed possible participation in that process.

10/15/2013 Summary: No action taken.

B. Spout Run Update

10/07/2013 Summary: The Natural Resources Planner updated the Board on The Spout Run TMDL Implementation grant activities that included multiple activities and multiple sub recipients. Board members questioned how the County would manage the sub recipients lacking a contract and who was responsible for maintaining the changes. Mr. Judge reported that the sub recipients would not be reimbursed until required reports were supplied and verified, greatly limiting the County's liability. Sample contracts between sub recipient and owner transferred ultimate responsibility for maintenance to the owner.

10/15/2013 Summary: No action taken.

C. Soil and Water Conservation Districts

10/07/2013 Summary: The Board was provided a copy of the public notice of public hearings pertaining to the proposal to place Soil and Water Conservation Districts under the control of DEQ. The Board discussed the possibility of attending one of the public meetings and speaking with the Farm Bureau in an effort to develop and send comment within the comment period.

10/15/2013 Summary: No action taken.

D. 2014 Legislative Priorities Discussion

10/07/2013 Summary: Board members discussed the current priority list. Initial edits included striking the first paragraph under transportation, and removing the voting districts item. Planning staff was asked to investigate the need and language for including a position statement on Onsite Sewer System operation regulations. Additional issues provided by VACo were distributed. Additional issues should be forwarded to staff for inclusion in a revised draft to be presented at the November Work Session scheduled for Thursday Nov. 14, 2013.

10/15/2013 Action: Chairman Hobert distributed the revised 2014 Legislative Priorities. He stated that the Board was trying to get its priorities in line prior to the Virginia Association of Counties meeting in November and prior to the General Assembly session. Highlights of review include:

- The highest priority remains State Tax Reform, Cost and Revenue Shifting and State Year-end Surplus Funds.

- Added Volunteer Fire and EMS Training due to the current interest in volunteer fire and rescue.
 - Current regulations derive from the Health Department.
 - Vice Chairman Weiss will follow up with the Fire & Emergency Services (EMS) Workgroup to determine if there are any legislative bills that have been put forward.
- Added Unfunded Teacher Pension Liability.
- Modified Education: *“Clarke County supports full funding of the biennial re-benchmark of Virginia’s Standards of Quality. The Commonwealth should shoulder its share of the . . .”*
- Remove from Transportation: *“Transportation improvements should be funded by user fees, not the General Fund. Otherwise, funds will be effectively taken away from the funding of education, natural resources, etc.”*
- Remove Voting Districts from the list. Delegate Minchew fought for this change but twice failed.
- Modified Wireless and Broadband Access: *“Widespread deployment of broadband should be a top priority for the Commonwealth to ensure economic advantages, educational opportunities, the expansion of telemedicine and other modern initiatives.”*
- Added Uranium Mining: Clarke County supports the continuation of the moratorium on uranium mining and milling in the Commonwealth pending further study.
- Added Soil and Water Conservation District Functions: Clarke County supports the Soil and Water Conservation Districts retaining their responsibilities of providing water quality services and technical assistance for agricultural operations. The County opposes any transfer of these functions to other regulatory agencies, such as the Department of Environmental Quality (DEQ), as this would create unnecessary bureaucracy for farmers and would eliminate the County’s elected advocates from participating in these critical functions.
 - Change: . . . from “participating in these critical functions.” to “the Soil and Water District.”
 - By consensus, the Board instructed Brandon Stidham to draft a position letter to DEQ in advance of the public hearing in Culpeper Virginia on October 28.
 - Supervisor Staelin, and possibly, Vice Chairman Weiss, will attend the public hearing in Culpeper.

- By consensus, the Board agreed to continue calling the 2014 Legislative Priorities a draft until after the VACo Conference and receipt of input from local legislators.

Supervisor Byrd moved to adopt the Draft 2014 Legislative Priorities as modified. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

12) Finance Committee Items

1. FY 13 Year End Supplementals.

10/07/2013 Summary: The Finance Committee recommends approval of the following adjustments to FY 13, along with communications to certain account managers regarding the making timely notification of impending budget shortfalls in the future.

Account	Expenditure	Appropriation	Revenue	Transfer	Explanation
Circuit Court	1,199			1,199 from contingency	Court ordered juries
General District Court	890			890 from contingency	Payment of Public Defender fees because defendants didn't pay fines.
Clerk of the Circuit Court	2,629			2,629 from contingency	PT salaries for Supreme Court mandated additions to web access system; 3 computers
Sheriff	12,550			12,550 from contingency	Leave payout for Chief Deputy
Criminal Justice Training Center	300			300 from contingency	Estimation Error, question on whether we control this.
Emergency Medical Services	1,237			1,237 from contingency	Additional PT salaries to cover for FT sick leave
Regional Jail Sanitation (FCSA)	44			44 from contingency	Minor variance
Board of Zoning Appeals	2,477			2,477 from contingency	Rate increase in excess of budget.
Office of Economic Development	2,185			2,185 from contingency	Perry Quarry Appeal
School Capital	1,933			1,933 from Legal Contingency	Waterloo Water/Sewer Connection Fee Legal Assistance
School Debt	11,160	11,160	11,160		IEP Software Grant
		3,810 local	-3,810 federal		Sequester cut to BAB.

10/15/2013 Action: **Vice Chairman Weiss moved to adjust the Year-end FY2013 Supplementals as reviewed and recommended by the Finance Committee. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

2. Conservation Easement Purchase Public Hearing (reminder)

10/07/2013 Summary: A public hearing is set for October 15 for the Chapman Easement. The Chapman Conservation Easement purchase is a total of \$420,000 of which \$97,500 is already appropriated.

10/15/2013: See Agenda Item 20.

3. Conservation Easement Fund checking account.

10/07/2013 Summary: The Conservation Easement Authority has agreed to merge its assets with the County's Conservation Easement Fund effective January 1.

These assets totaled \$99,418 at the end of August including \$7,334 in checking whose source is donations, \$55,550 held in an investment account whose source is donations, and \$36,624 held in an investment account whose source is the Commonwealth of Virginia, and whose purpose is to monitor compliance with easement terms and conditions subsequent to purchase.

10/15/2013 Action: Supervisor Staelin noted that these funds include donations and requested that a restricted donations policy be added to the fiscal policy. He suggested language such as, "Money that is privately donated should only be used for items related to Conservation Easement and should not be taken by the County for other purposes."

Tom Judge put forth that it might be best for the Conservation Easement Authority to declare the purpose of the funds. He suggested that the fiscal policy also state, "The Board of Supervisors shall make every effort to respect the wishes of the donor as to the use of the funds." He added that this policy would also apply to donations to other entities such as Parks and Recreation.

4. Conservation Easement Fund Carryover

10/07/2013 Summary: Attached is a statement of the carryover for the Conservation Easement Fund. The action to appropriate this was taken with the establishment of the FY 14 budget. Total expenditure of \$891,764, total estimated revenue of \$572,485, and total local tax funding of \$331,460 will carry forward from FY 13 to FY 14 for the Conservation Easement Fund.

6/30/2013 Conservation Easement Fund										
As of Jun30 2013										
Fund 235										
Description	FY12 Carryover	FY 13 Original Budget/ Revenue Estimate	FY13 Supplemental Budget	FY13 Add'l Supplemental	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstand Cumbral	Year-to Date Expenditure/ Revenue	Available Appropriations	Notes
Expenditures										
Professional Services					3,141	3,141		3,141	(0)	
Postage					190	190		190	0	
Materials and Supplies					89	89		89	0	
Purchase of Development Rights	227,839	150,000	766,079	241,307	(3,420)	1,381,805		489,841	891,764	
Total Expenditure	227,839	150,000	766,079	241,307	(0)	1,385,025		493,261	891,764	
Revenues										
Land Use Rollback								19,429		moved FY13 revenue to unappropriated fund bal
Local Grants			67,275	46,575		113,850		66,150	47,500	
State Grants	64,780		164,304	22,182		251,266		105,280	141,985	
Federal Grants			534,500	172,750		707,250		324,250	383,000	
Donations										
Cash - SCC										
LGIP-Donations										
LGIP-Commonwealth of VA, Stewardship Act										
Total Revenue	64,780	-	766,079	241,307	-	1,072,166	-	519,109	572,485	
Conservation Easement Fund Balance										
Appropriated Local Tax Funding	181,460	150,000				331,460			331,460	
Total Revenue and Fund Balance	246,240					1,403,626		519,109	903,945	

Supervisor Byrd moved to carry forward the Conservation Easement Fund carryover. The motion carried by the following vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

5. School Board Carryover Request.

10/07/2013 Summary: The School Board adopted the following: "Be it resolved that the Board of Supervisors is requested to transfer unexpended FY 13 School Operating Fund local transfer authority to the FY 14 School Capital Projects Fund one-third for the purpose of purchasing Instructional Technology, and two-thirds for Safety and Security Items, once the final amount is determined." The Finance Committee recommends the following action: "Be it resolved that FY 14 School Capital Projects expenditures be increased

\$121,278, and the same appropriated, all for the purpose of School Technology and School Security purchases."

10/15/2013 Action: Moved to the evening session

6. Capital Projects Carryover

10/07/2013 Summary: Attached [Note: attachment in the 10/15/2013 Meeting Packet.] are the final FY 13 Capital Projects carryovers for the General Government and Schools Capital budgets. The action to appropriate these was taken with the establishment of the FY 14 budget. Total expenditure of\$1,251,287, direct revenue of \$114,809, fund balance of \$177,513, and local transfer authority of \$958,964 will carry forward from FY 13 to FY 14 for the General Government Capital Projects Fund. Total expenditure of \$8,126,044, estimated revenue of\$166,065, fund balance (bonds) of\$3,421,799, and local transfer of\$4,538,179 will carry forward from FY 13 to FY 14 for the School Capital Projects Fund.

10/15/2013 Action: Vice Chairman Weiss moved to approve the Capital Projects Carryover. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

7. Sheriff's Communication Grant.

10/07/2013 Summary: The cost of purchasing the equipment necessary to resolve the Volunteer Fire radio issue is approximately \$160,188. The County has received a grant for \$80,094, and the Sheriff is suggesting using the \$50,000 currently appropriated for a Communications study for a portion of the needed amount, leaving \$30,094 to be identified. The Finance Committee recommends the following: "Be it resolved that the FY 14 expenditure budget for the General Government Capital Projects Fund be increased \$160,188, and the same appropriated, and be it further resolved that \$80,094 revenue from the Commonwealth of Virginia be estimated, that \$50,000 be transferred from the Communications Study Capital Project, that \$30,094 of general fund transfer be estimated, and that the designation for General Government savings be reduced, all for the purpose of purchasing certain equipment to enhance radio signals for Volunteer Fire Companies. "

10/15/2013 Action: Moved to the evening session

8. Parks and Recreation Field Lighting Project.

10/07/2013 Summary: The Parks and Recreation Advisory Committee is supporting the purchase and installation of ball field lighting at the Chet Hobert Park. The Committee

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continues to work to secure 100% of the funding for this project, but uncertainties such as rock removal costs has led them to request that the Board of Supervisors put at their disposal \$25,000 of funds currently budgeted for Parks Westside improvements.

The Finance Committee requested answers to questions concerning project management, budget, and operations. Answers to these questions are still being gathered and will be brought before the Finance Committee in November.

10/15/2013 Summary: Judge reviewed the request.

9. Parks Request for Use of Available Balance in Tennis Court Renovation account.

10/07/2013 Summary: Please see the attached email from the Parks Director requesting transfer of \$53,401 from the available balance of the Tennis Court renovation project to a new project the goal of which is demolition of the previous Park Office, and construction of a shelter/bandstand. The Finance Committee recommends: *"Be it resolved that the available balance in the Tennis Court Renovation Capital Project account be transferred to a new project concerned with the razing of the old park office."*

From : Lisa Cooke <lcooke@clarkecounty.gov>
Subject : Remaining Money from Tennis Court Resurfacing
To : Tom Judge
Cc: David Ash Michael Hobert, Bobby Levi
Date: Wed, Sep 11, 2013 04:32 PM

Tom,

After reviewing the preliminary year end reports for Government Capital Projects, I would like to request that the \$53,401 that is remaining in the tennis court resurfacing project be moved into a line item that would be designated for the removal of the old park office structure and the water and fiber line work that needs to be done with this removal.

In FY 2015, we are projected to start a bandstand/shelter project in that area and this calls for the removal of the structure. This is perfect timing in that the Rotary Club of Clarke County would also like to make a substantial donation (approximately \$20,000-\$25,000) for a shelter during this same time frame.

Thank you for taking this request to the Board.
Lisa Cooke, Director
Clarke County Parks and Recreation
225 Al Smith Circle
Berryville, VA 22611

10/15/2013 Action: Chairman Hobert stated that the Historic Preservation Commission had provided the letter below.

October 9, 2013

Mr. Michael Hobert
Chair, Clarke County Board of Supervisors
101 Chalmers Ct.
Berryville, VA 22611

RE: Historic Preservation - County Buildings

Dear Mr. Hobert:

The Historic Preservation Commission recently learned of the proposed rehabilitation of the Sheriff's building, 100 N. Church St., Berryville. It is our understanding that several proposed changes may not meet the Secretary of the Interior's Standards for Rehabilitation. In addition, until our involvement, there was no attempt to review the potential for possible State Rehabilitation Tax credits which may provide substantial savings (up to 25%) of the construction costs for the rehabilitation of the building.

The County expended significant time and effort to insure that the rehabilitation of the District Court was completed to the Secretary of the Interior's Standards. The tax credits received amounted to several hundred thousand dollars and the completed project is an asset to the community, and a source of pride for the County, in effect setting an example for citizens as to the value of our community's historic resources. Even if the rehabilitation tax credits are not sought, we are hopeful that the work will meet the Secretary of the Interior's Standards and that input from county Architectural Historian, Maral Kalbian, will be incorporated into the Sheriff's building rehabilitation.

We also understand that the county is considering demolition of the historic house and barn at the center of Chet Hobert Park. We ask that the HPC be brought into these negotiations as we can provide expertise in the area of historic preservation.

The Commission finds this imperative and formally requests the Board of Supervisors require staff to incorporate consideration of historic resource preservation when renovation or demolition of historic County property is contemplated. Again it is through setting an example that the citizens of the County will respect and be encouraged to preserve their own privately-owned historic resources.

Thomas T. Gilpin
Chair, Clarke County Historic Preservation Commission
c. David Ash
Board of Supervisor

Chairman Hobert suggested referring the matter to the Building Committee.

David Ash advised that renovations to the jail began several years ago and work being done now is essentially completing the project. He noted that the Building Committee did meet with the local architectural historian and discussed the

possibility of making changes to the work that would tend to better comply with the goals of historic preservation. With the project nearing completion, to the extent possible, the Committee will consider HPC's recommendations. Mr. Ash assured that funds for the repair were sufficient without any funds for historic preservation.

Vice Chairman Weiss, Building Committee member, put forth that the building exterior was unchanged except for storm windows, which the Town of Berryville's Architectural Review Board has approved. He noted that interior walls were being added to make the space more efficient as an office.

Supervisor Byrd asked about the holding cell area.

Vice Chairman Weiss and David Ash responded that the cell area was not included in the renovation. They also informed that Board that one recommendation by HPC was to maintain the cellblock as an historical centerpiece, which would not fit in with any proposed use for the space. Vice Chairman Weiss remarked that the County was not restoring a home but trying to make a workable, functional, secure building for Sheriff's operations.

Vice Chairman Weiss stated that the Building Committee was aware that the former Park office was an old house; however, the house is not on any registry nor in an historic district. He further stated that the building had serious structural problems and has been in very bad condition for a very long time. He added that it might be possible to take the barn down and sell the material. He also noted that the \$53,401 was actually a savings because Clarke piggybacked with Frederick County.

Supervisor Byd moved to refer the matter to the Building Committee for further review in light of the letter from the Historic Preservation Commission. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

10. Request for Use of Recreation Center available balance for Generator purchase.

10/07/2013 Summary: An available balance of \$59,585 remains in the Recreation Center capital project after shortfalls in fundraising are taken into account. The Finance Committee recommends: "Be it resolved that the remaining balance in the Senior Center/Park Office Capital Account be used to purchase an emergency generator."

10/15/2013 Action: David Ash stated that the proposed generator was designed to handle the whole building. He said that the Finance Committee requested that the building serve as both a shelter in emergency and a cooling shelter. He reminded that the generator was part of original building request but the Board withheld approval because of uncertain funding. He noted that Johnson-Williams Middle School is currently the primary shelter but only portions of the building have auxiliary power such as the cafeteria, kitchen, and gym lighting; further, it was possible that the nature of the emergency and the resultant need could conflict with school needs. He advised that the generator used diesel fuel.

Vice Chairman Weiss commented that at first the Board had been skeptical of the need for a generator; however, with more research and recent events throughout the country, a generator would better prepare the County to use this facility as an emergency shelter.

Supervisor Byrd moved to approve the recommendation of the Finance Committee. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

11. Extension of Natural Gas Service to Maintenance Facility/Animal Shelter.

10/07/2013 Summary: An analysis of the return on investment for extension of natural gas is attached. *[Note: analysis in the 10/15/2013 Meeting Packet.]* The ROI can be achieved in an 8-12 year time horizon. The rates for Natural Gas and Propane vary a great deal from month to month, but the spread between them continues roughly the same. The initial outlay is estimated to be \$90,000. The Finance Committee recommends that that extension of natural gas to the maintenance facility and animal shelter not take place at this time.

10/15/2013 Summary: Tom Judge reviewed the Finance Committee's recommendation.

12. Transfer from Parks Construction Fund.

10/07/2013 Summary: The Parks Director presented a request for appropriation of \$248 of certain donations for use in purchase of lane marker covers for the swimming pool. The Finance Committee recommends: "Be it resolved that FY 14 Swimming Pool budgeted expenditures and appropriations be increased \$248, and be it further resolved that donations revenue in the same amount from the Parks Construction Fund be recognized."

10/15/2013 Action: Supervisor Byrd moved to approve the recommendation of the Finance Committee. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

13. General Fund Balance Update/Fund Balance Designations.

Action: The Finance Committee recommends approval of the attached listing of Fund Balance Designations. "Be it resolved that the Fund Balance Designations set forth on in the "FY 13 Final" column on the attached General Fund Balance report be established for use in the FY 13 Annual Financial Report "

Title: General Fund Balance
Source: Clarke County Joint Administrative Services

	Prior	Current	Notes
General Fund Balance Year End FY 11/12	15,177,059	16,011,338	
Expenditure FY 12/13	(24,402,638)	(26,021,061)	
Revenue FY 12/13	25,236,917	25,584,267	
General Fund Balance Year End FY 12/13	16,011,338	15,574,544	

Adjustments and Designations

	FY 13 Prior	FY 13 Final	
<i>Designations</i>			
Liquidity Designation @ 12% of FY 14 Budgeted Operating Revenue	(\$2,985,415)	(\$3,049,533)	
Stabilization Designation @ 3% of FY 14 Budgeted Operating Revenue	(746,354)	(762,383)	
Continuing Local GF Appropriations for Capital Projects	(5,902,305)	(5,497,143)	4,538,179 SCH; 958,964 GOV
School Capital/Debt	(1,448,000)	(1,124,016)	Use 323,984 for FY 14
Government Construction/Debt	(759,562)	(675,578)	Use 323,984 for FY 14 add \$240K from JGC HVAC
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	(53,143)	(174,421)	\$121,278 added; \$53,143 already appropriated in FY 14
Government Carryover Requests from Government Savings	(389,496)	(500,000)	(incl. \$407,080 from Rev Exp Match, reduce to even \$500K)
Energy Efficiency	(200,000)	(200,000)	
Data and Communications Technology	(350,000)	(350,000)	
Joint Government Center Heating, Ventilation, and Air Conditioning	(240,000)		Move to Government Construction/Debt
Regional Jail Capital Needs		(100,000)	
Vehicle Replacements		(100,000)	
Voting Equipment Upgrades		(50,000)	
Real Property Reassessment		(200,000)	
General District Court Capital Repairs		(80,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation		(100,000)	
Leave Liability	(75,000)	(75,000)	
FY 13/14 Original Budget Surplus (Deficit)	(695,236)	(647,968)	
TOTAL Designations	(14,987,973)	(14,829,504)	
FY 13 Expenditure Budget Adjustments	(2,020,946)		FY 13 Prior Includes adjustments proposed for Oct meeting
FY 13 Revenue Budget Adjustments	1,423,727		FY 13 Prior Includes adjustments proposed for Oct meeting
Undesignated Fund Balance Projected June 30	426,146	745,040	
FY 14 net supplementals to date		(38,143)	
GF Revenue Estimated Surplus (Deficit) Net of YTD Budget Adjusts			2nd Quarter Estimate
Second Quarter Revenue Estimate Less Revised Budget			
TOTAL		745,040	

10/15/2013 Action: Tom Judge reviewed the General Fund Balance. He stated that the Finance Committee had reviewed upcoming capital budget needs and made recommendations and changes. He noted the addition of the Recycling and Convenience Center at \$250,000 leaving an undesignated balance of \$495,040.

Supervisor McKay moved to approve the Fund Balance Designations as adjusted for the recycling convenience center. The motion carried by the following vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye

John R. Staelin - Aye
David S. Weiss - Aye

14. Retirement System Disability Program.

10/07/2013 Summary: The Finance Committee recommends adoption of A Resolution Of The County Of Clarke Board Of Supervisors Approving An **Irrevocable Election Not To Participate In The Virginia Local Disability Program 2013-16R.**

10/15/2013 Action: Tom Judge advised that the Schools had already adopted a resolution opting out of the VRS program.

Vice Chairman Weiss moved to adopt 2013-16R A Resolution Of The County Of Clarke Board Of Supervisors Approving An Irrevocable Election Not To Participate In The Virginia Local Disability Program. The motion carried by the following vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

**A RESOLUTION OF THE COUNTY OF CLARKE BOARD OF SUPERVISORS
APPROVING AN IRREVOCABLE ELECTION NOT TO PARTICIPATE IN THE VIRGINIA
LOCAL DISABILITY PROGRAM
2013-16R**

WHEREAS, by enacting Chapter 11.1 of Title 51.1 of the *Code of Virginia* (1950, as amended), the Virginia General Assembly has established the Virginia Local Disability Program ("VLDP") for the payment of short-term and long-term disability benefits for certain participants in the hybrid retirement program described in *Virginia Code* § 51.1-169; and

WHEREAS, for purposes of VLDP administration, an employer with VLDP-eligible employees may make an irrevocable election requesting that its eligible employees not participate in VLDP as of the VLDP effective date of January 1, 2014, because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for such employees that meets or exceeds the coverage set out in Chapter 11.1 of Title 51.1 of the *Virginia Code*, with the exception of long term care coverage, by January 1, 2014; and

WHEREAS, an initial, September 1, 2013, deadline was established for employers of VLDP- eligible employees to elect to not participate in VLDP; and

WHEREAS, employers of VLDP-eligible employees were permitted to request an extension of the September 1, 2013, deadline with a new deadline of November 1, 2013, being established; and

WHEREAS, the County of Clarke properly requested a deadline extension and must therefore make its irrevocable decision regarding VLDP participation on or before November 1, 2013; and

WHEREAS, it is the intent of the County of Clarke to make an irrevocable election to request that its eligible employees not participate in VLDP.

NOW, THEREFORE, BE IT RESOLVED by the County of Clarke Board of Supervisors that it desires to and hereby does make an irrevocable election not to participate in VLDP because it has or will establish, and continue to maintain, comparable employer-paid disability coverage for its VLDP-eligible employees.

BE IT FURTHER RESOLVED that, as an integral part of making this irrevocable election, the County of Clarke hereby certifies that it has or will establish, and continue to maintain, comparable employer-paid disability coverage for its VLDP-eligible employees.

PASSED AND ADOPTED this 15th day of October, 2013.

J. Michael Hobert, Chair

Attest:

David L. Ash, Clerk

15. Spout Run Watershed Improvement Grant Set Public Hearing.

10/07/2013 Summary: *"Be it resolved that a public hearing be set on amending the FY 14 General Government Capital Projects Fund to increase budgeted expenditure and appropriation by \$316,620 and to estimate revenue from the Environmental Protection Agency in the same amount, all for the purpose of making pollution control improvements to the Spout Run watershed".*

10/15/2013 Action: **Vice Chairman Weiss moved to set public hearing for Tuesday, November 19, 2013 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

16. Acceptance of Bills and Claims

10/07/2013 Summary: The Finance Committee recommends acceptance of the September Bills and Claims.

10/15/2013 Action: Vice Chairman Weiss moved to accept the recommendation of the Finance Committee to approve the September 2013 General Government Bills and Claims as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

17. Standing Reports

Reconciliation of Appropriations FY2013; Reconciliation of Appropriations FY2014; General Government Expenditure Summary

13) Joint Administrative Services Board Update

Tom Judge summarized the items of interest under review by the Joint Administrative Services Board.

14) Government Projects Update

The monthly project update was provided by David Ash. Highlights include:

- 101 Chalmers Court – HVAC Retrofit
 - o JBC will be making a decision to proceed with modifications to the meeting room distribution system. During the retrofit, it was discovered that the system was not constructed as designed or as shown on as-builts. The design flaw restricts the ability to properly utilize the air-handling system.
 - o Excess airflow in the stairwell on the Second Floor County Wing was resolved.
 - o Bob Mitchell has received no response from the architect and there has been no effort to settle or an offer to settle.

- Bob Mitchell arranged a conference call with the architect, his representative and Gordon Russell so that he could walk them through how to access the recorded humidity and temperature data.
- All recorded humidity and temperature data shows that the system was performing inadequately.
- It is anticipated the matter will go to arbitration.

15) Miscellaneous Items

No miscellaneous items were identified by the Board.

16) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Correct and process September 17, 2013 Regular Minutes.	Lora B. Walburn
2.	Process VDOT SYIP 2014-2019 Local Priorities Letter	Brandon Stidham
3.	Process McDonald easement letter.	Alison Teetor
4.	Develop and process public hearing notice for TA-13-01.	Lora B. Walburn
5.	Draft letter to DEQ re Clarke's position on the Soil and Water Conservation District functions.	Brandon Stidham
6.	Update Draft 2014 Legislative Priorities as modified.	David Ash
7.	Add a restriction donations policy to the County's fiscal policy.	Tom Judge
8.	Process Resolution Of The County Of Clarke Board Of Supervisors Approving An Irrevocable Election Not To Participate In The Virginia Local Disability Program 2013-16R.	Lora B. Walburn
9.	Develop and process public hearing notice for Spout Run Watershed.	Lora B. Walburn

17) Board Member Committee Status Reports

Supervisor Beverly McKay:

- NSVRC: conducted a retreat last week attended by Brandon Stidham.

Supervisor Barbara J. Byrd

- Board of Social Services: A closed session meeting between the Board of Social Service and Board of Supervisors is desired. Final arrangements will be made after hearing from Angie Jones.
- Humane Foundation: Fall Festival for Furry Friends will be held in two weeks.
- Town of Berryville: Is going into litigation on sewer plant. The Town is developing a plan for upgrading roads.
- Northwestern Regional Jail Authority: meets this week.
- Northwestern Regional Juvenile Detention Center Board: Operating agreement, developed by Bob Mitchell, has been signed. The agreement must be ratified by the participating jurisdictions.

Supervisor John R. Staelin:

- Planning Commission: Comp Plan public hearing is scheduled for 7 pm on Thursday, October 17.
- EDAC: Working on Economic Development plan.
- Sanitary Authority: Continue to work with the developer doing all it can to ensure that school property is not encumbered.

Vice Chairman Weiss:

- Fire and Emergency Medical Services Workgroup:
 - Good attendance at the meetings.
 - Group is working toward establishing success measures and is looking at other counties for what they determine as successful programs.
 - Delivery is good but volunteers are not enough.
 - Hope to have recommendations by the established January timeframe.
 - Laure Wallace is providing a good guiding hand.

18) Closed Session

A closed session was not convened.

At 3:39, Chairman Hobert recessed the afternoon session.

At 6:30 pm, Chairman Hobert called the evening session to order.

19) Citizens Comment Period

No citizens appeared to address the Board.

20) PH 13-15 PH 13-15 Conservation Easement Purchase

The Chapman Conservation Easement purchase is a total of \$420,000 of which \$97,500 is already appropriated. Therefore, additional appropriation of \$322,500 is required. Recommended action as the matter to be considered: "Be it resolved that FY 14 budgeted expenditure for the Conservation Easement Fund be increased \$322,500, and the same appropriated, and be it further resolved that combined revenue from the Piedmont Environmental Council, the Virginia Department of Agricultural and Consumer Services, and the Virginia Land Conservation Fund be recognized in the same amount, all for the purchase of Conservation Easements."

Tom Judge reviewed the conservation easement purchase request.

At 6:32 pm, Chairman Hobert opened the public comment portion of the public hearing. Being no persons desiring to address the Board regarding this matter Chairman Hobert closed the public hearing.

Supervisor Staelin moved to approve "Be it resolved that FY 14 budgeted expenditure for the Conservation Easement Fund be increased \$322,500, and the same appropriated, and be it further resolved that combined revenue from the Piedmont Environmental Council, the Virginia Department of Agricultural and Consumer Services, and the Virginia Land Conservation Fund be recognized in the same amount, all for the purchase of Conservation Easements." . The motion carried by the following vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Finance Committee Item No. 5 School Board Carryover Request.

10/07/2013 Summary: The School Board adopted the following: "Be it resolved that the Board of Supervisors is requested to transfer unexpended FY 13 School Operating Fund local transfer authority to the FY 14 School Capital Projects Fund one-third for the purpose of purchasing Instructional Technology, and two-thirds for Safety and Security Items, once

the final amount is determined." The Finance Committee recommends the following action: "Be it resolved that FY 14 School Capital Projects expenditures be increased \$121,278, and the same appropriated, all for the purpose of School Technology and School Security purchases."

10/15/2013 Afternoon Session Action: Carried to evening session

10/15/2013 Evening Session Action: Tom Judge reviewed the School Board Carryover request for the purpose of school technology and school security purchase.

10/15/2013 Action: Supervisor Staelin moved to adopt as modified to read "and that the general fund balance designation of School carryover be reduced in the same amount." The motion carried by the following vote:

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Finance Committee Item 7. Sheriff's Communication Grant.

10/07/2013 Summary: The cost of purchasing the equipment necessary to resolve the Volunteer Fire radio issue is approximately \$160,188. The County has received a grant for \$80,094, and the Sheriff is suggesting using the \$50,000 currently appropriated for a Communications study for a portion of the needed amount, leaving \$30,094 to be identified. The Finance Committee recommends the following: "Be it resolved that the FY 14 expenditure budget for the General Government Capital Projects Fund be increased \$160,188, and the same appropriated, and be it further resolved that \$80,094 revenue from the Commonwealth of Virginia be estimated, that \$50,000 be transferred from the Communications Study Capital Project, that \$30,094 of general fund transfer be estimated, and that the designation for General Government savings be reduced, all for the purpose of purchasing certain equipment to enhance radio signals for Volunteer Fire Companies. "

10/15/2013 Afternoon Session Action: Carried to evening session

10/15/2013 Evening Session Action: Tom Judge reviewed the request.

Chairman Hobert advised that Wayne Armbrust, Clarke County Communications Committee member, had reviewed this request with the Finance Committee.

Vice Chairman Weiss noted that the Committee believed this was a greater priority than a communications study.

Supervisor McKay moved to approve the recommendation of the Finance Committee as modified "Be it resolved that the FY2014 expenditure budget for the General Government Capital Projects Fund be increased ~~\$160,188~~, \$110,188 and the same appropriated, and be it further resolved that \$80,094 revenue from the Commonwealth of Virginia be estimated, that \$50,000 be transferred from the Communications Study Capital Project, that \$30,094 of general fund transfer be estimated, and that the designation for General Government savings be reduced, all for the purpose of purchasing certain equipment to enhance radio signals for Volunteer Fire Companies. " The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

21) Adjournment

There being no further business to be brought before the Board at 6:45 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, November 19, 2013 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: October 15, 2013

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda:

A) Acceptance Abstract of Votes Election 2013

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2013 November General Election held on November 05, 2013 for,

Governor

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Ken T. Cuccinelli II - Republican	2596
Terry R. McAuliffe - Democrat	2002
Robert C. Sarvis - Libertarian	301
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	8
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Governor.

Ken T. Cuccinelli II - Republican

Given under our hands this 8TH day of NOVEMBER, 2013

Carol S. Foy, Chairman

Susan D. Ndar, Vice Chairman

Donald W. Haven, Secretary

Donald W. Haven Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2013 November General Election held on November 05, 2013 for,

Lieutenant Governor

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

E. W. Jackson - Republican

2573

Ralph S. Northam - Democrat

2266

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]

8

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Lieutenant Governor.

E. W. Jackson - Republican

Given under our hands this 8TH day of NOVEMBER, 2013

Carol S. Hester, Chairman

Susan D. Nolan, Vice Chairman

Donald W. Haver, Secretary

Donald W. Haver Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2013 November General Election held on November 05, 2013 for,

Attorney General

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Mark D. Obenshain - Republican

2708

Mark R. Herring - Democrat

2150

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_Ins = Total Write In Votes]

5

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Attorney General.

Mark D. Obenshain - Republican

Given under our hands this 8TH day of NOVEMBER, 2013

Carol A. Hester, Chairman

Susan J. Nadeau, Vice Chairman

Donald W. Haven, Secretary

Donald W. Haven Secretary, Electoral Board



ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
 at the 2013 November General Election held on November 05, 2013 for,

Member House of Delegates

District: 010

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
 RECEIVED
 (IN FIGURES)

J. Randy Minchew - Republican	932
Monte A. Johnson - Democrat	613
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	1
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Delegates.

J. Randy Minchew - Republican

Given under our hands this 8TH day of NOVEMBER, 2013



Carol S. Jesperson, Chairman
Susan D. Nelson, Vice Chairman
Donald W. Haven, Secretary
Donald W. Haven, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2013 November General Election held on November 05, 2013 for,

Member House of Delegates

District: 033

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Dave A. LaRock - Republican	1756
Mary L. Costello Daniel - Democrat	1471
Patrick G. Hagerty - Libertarian	100
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	12
Total Number of OverVotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Delegates.

Dave A. LaRock - Republican

Given under our hands this 8TH day of NOVEMBER, 2013



Carol H. French, Chairman
Susan D. Nelson, Vice Chairman
Donald Mc Haven, Secretary
Donald Mc Haven, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2013 November General Election held on November 05, 2013 for,

Member School Board

District: BERRYVILLE DISTRICT

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Chuyen B. Kochinsky	_____	313
Roberta L. Lasiter	_____	255
George H. Archibald	_____	178
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	_____	30
Total Number of OverVotes for Office	_____	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member School Board.

Chuyen B. Kochinsky

Given under our hands this 8TH day of NOVEMBER, 2013



Carol S. Heston, Chairman

Susan D. Nader, Vice Chairman

Donald E. Haven, Secretary

Donald E. Haven Secretary, Electoral Board

COMPLETE THIS FORM **ONLY** IF (i) TOTAL NUMBER OF WRITE-INS IS 5% OR MORE OF THE TOTAL NUMBER OF VOTES CAST FOR OFFICE **OR** (ii) A WRITE-IN CANDIDATE WAS ELECTED TO THE OFFICE.

WRITE-INS CERTIFICATION

CLARKE

COUNTY CITY TOWN

Member School Board

OFFICE TITLE

Berryville District

DISTRICT NAME OR NUMBER, IF APPLICABLE

General Special Election

November 5, 2013

ELECTION DATE

Page 1 of 1

TOTAL VOTES
RECEIVED
(IN FIGURES)

WRITE-INS - SUMMARY

1. Invalid Write-Ins	30
	ENTER TOTAL INVALID
2. Valid Write-Ins	313
	ENTER TOTAL VALID
3. Total Write-Ins	343
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES ON ABSTRACT FOR THIS OFFICE.]	ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

LIST VALID WRITE-INS IN ALPHABETICAL ORDER BELOW AND ON CONTINUATION PAGES, AS NEEDED. ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES
RECEIVED
(IN FIGURES)

Chuyen Kochinsky	313
.....
.....
.....

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held November 5, 2013, do hereby certify that the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this 8th day of November, 2013.

A copy teste:



Carol S. Hesterwell, Chairman
Susan D. Ndan, Vice Chairman
Ronald A. Havers, Secretary

Ronald A. Havers Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of BOYCE in CLARKE COUNTY, VIRGINIA
at the 2013 November General Election held on November 05, 2013 for,

Recorder - Boyce

District: BOYCE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Tamara B. Myer

171

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]

1

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Recorder - Boyce.

Tamara B. Myer

Given under our hands this 8TH day of NOVEMBER, 2013

Carol S. Stewart, Chairman

Susan J. Nolen, Vice Chairman

Donald De Haven, Secretary

Donald De Haven, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of BOYCE in CLARKE COUNTY, VIRGINIA
 at the 2013 November General Election held on November 05, 2013 for,

Member Town Council - Boyce

District: BOYCE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
 RECEIVED
 (IN FIGURES)

Carol Seay Everly	131
Erika B. Kelble	116
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	7
Total Number of OverVotes for Office	0

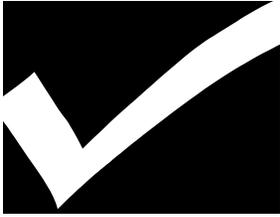
We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 05, 2013, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council - Boyce.

1. Carol Seay Everly
2. Erika B. Kelble

Given under our hands this 8TH day of NOVEMBER, 2013

Carol S. Everly, Chairman
Susan D. Nolen, Vice Chairman
Donald McHaver, Secretary
Donald McHaver, Secretary, Electoral Board





Personnel Committee Items

November 13, 2013; 9:00 am
Second Floor, Meeting Room AB
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. **Expiration of Term for appointments expiring through January 2014.**

11/13/2013 Summary: The Committee recommends the following appointments:

- Reappoint Laure Wallace to the Conservation Easement Authority to serve a 3-year term expiring 12/31/2016.
- Reappoint Randy Buckley to the Conservation Easement Authority to serve a 3-year term expiring 12/31/2016.
- Reappoint Jim Barb to the Economic Development Advisory Committee to serve a 4-year term expiring 12/31/2017.
- Reappoint Tony Roper to the Old Dominion Alcohol Safety Action Policy Board and Division of Court Services to serve a 3-year term expiring 12/31/2016.
- Reappoint Tony Roper to the Old Dominion Community Criminal Justice Board to serve a 3-year term expiring 12/31/2016.
- Reappoint Daniel Sheetz to the Parks and Recreation Advisory Board to serve a 4-year term expiring 12/31/2017.
- Reappoint A.R. Dunning Jr. to the Clarke County Sanitary Authority to serve a 4-year term expiring 1/5/2018.

B. **Personnel Policy – Draft Review**

11/13/2013 Summary: The Committee further reviewed the draft and asked the County Administrator to provide them with additional information as it became available and to identify additional issues as they become known.

Appointments by Expiration Through January 2014

Appt Date Exp Date Orig Appt Date:

June 2013

Barns of Rose Hill Board of Directors 3 Yr
 Johnston Bill Buckmarsh District 7/17/2012 6/10/2013 7/17/2012

Resigned Term Expires 12/31/2015

A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.

December 2013

Board of Septic & Well Appeals

Caldwell Anne Millwood District; Planning Commission; Vice Chair - Alternate 1/11/2013 12/31/2013

1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Ohrstrom, II George Russell District; Planning Commission Chair 1/11/2013 12/31/2013

1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Conservation Easement Authority 3 Yr

Wallace Laure Millwood District 10/18/2011 12/31/2013 10/18/2011

Fill unexpired term of Jane Radford

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Mackay-Smith Wingate E. White Post District; Chair 1/1/2011 12/31/2013 6/18/2002

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Buckley Randy White Post District 1/1/2011 12/31/2013 6/18/2002

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Economic Development Advisory Committee			4 Yr		
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013	9/15/2009

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Barb	Jim	Real Estate Rep, Business Owner	11/17/2009	12/31/2013	12/19/2000
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Old Dominion Alcohol Safety Action Policy Board & Division of Court Services 3 Yr

Roper	Anthony	Sheriff	6/18/2013	12/31/2013	6/18/2013
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Complete unexpired term of Jerry Johnson
1 Clarke County Member

Old Dominion Community Criminal Justice Board

Roper	Anthony	Sheriff	6/18/2013	12/31/2013	6/18/2013
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Complete unexpired term of Jerry Johnson
1 Clarke County Member

Parks & Recreation Advisory Board 4 Yr

Sheetz	Daniel A.	Berryville District	5/18/2010	12/31/2013	3/18/2003
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Fills unexpired term of Leah Robinson

(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

January 2014

Clarke County Sanitary Authority 4 Yr

Dunning, Jr.	A.R.	White Post District	12/15/2009	1/5/2014	2/15/2005
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

TOWN OF BOYCE

23 East Main Street
P. O. Box 209
Boyce, Virginia 22620
(540) 837-2901
boyceva@verizon.net

Council Member

Franklin Roberts, Mayor
(540) 837-2044
Tamara Myer, Town Manager
(540) 837-2109
Laurel Greene
(540) 837-2535

Council Member

Carol Everly
(540) 837-2740
Erika Kelble
(540) 837-1478
Ray Weckerly
(540) 837-2536

Planning Office
101 Chalmers Court
Berryville, VA 22611
(540) 955-5130

November 6, 2013

Clarke County Administration
101 Chalmers Court, Suite B
Berryville, VA 22620

Dear David,

Thank you for your letter reminding the Town Council to reappoint Mr. Steve Wisecarver to the Clarke County Parks and Recreation Advisory Board. Mr. Wisecarver is willing to serve another term and the Town Council approved his appointment during last night's meeting. Please find attached the letter to Mr. Wisecarver. Thank you for all you do to support Boyce.

Best,



Tamara B. Myer
Town Manager, Town Recorder

Cc: Franklin S. Roberts, Mayor

TOWN OF BOYCE

23 East Main Street
P. O. Box 209
Boyce, Virginia 22620
(540) 837-2901
boyceva@verizon.net

Council Member

Franklin Roberts, Mayor
(540) 837-2044
Tamara Myer, Town Manager
(540) 837-2109
Laurel Greene
(540) 837-2535

Council Member

Carol Everly
(540) 837-2740
Erika Kelble
(540) 837-1478
Ray Weckerly
(540) 837-2536

Planning Office
101 Chalmers Court
Berryville, VA 22611
(540) 955-5130

November 6, 2013
Mr. Steve Wisecarver
102 N. Greenway Avenue
Boyce, VA 22620

Dear Steve,

The Council of the Town of Boyce at the regular monthly meeting on November 5, 2013 did reappoint you to the Clarke County Parks and Recreation Department as representative for the Town of Boyce.

The Town appreciates your willingness to continue in this important post and we look forward to a beneficial relationship between the Town and the Department. Please notify the Town Hall if you do not wish to continue serving. Also, please report to the Town Council any business that you feel is necessary for the Council Members to know on behalf of the Town of Boyce. The Town Council meets the first Tuesday of every month at the Town Hall in Boyce at 7:30.

If there is anything we as the Town can do to assist you, please call on us at any time.

Sincerely,



Franklin S. Roberts, Mayor

Cc: Tamara Myer, Town Manager/Town Recorder
David Ash, Clarke County Administrator

Clarke County

lwalburn@clarkecounty.gov

Reappointment to Parks and Rec Advisory Board

From : Mike Murphy <murphym@clarke.k12.va.us>

Thu, Oct 24, 2013 09:21 PM

Subject : Reappointment to Parks and Rec Advisory Board**To** : Dave Ash (W) <dash@clarkecounty.gov>**Cc** : Lora Walburn <lwalburn@clarkecounty.gov>, Randy Trenary <trenaryr@clarke.k12.va.us>

Dave,

Randy Trenary is delighted to serve again, and I would like to appoint him to represent the schools for another term.

Thank you for this opportunity!

Mike

Michael F. Murphy, Ed.D.
Superintendent of Schools

Clarke in Motion --- Committed to Excellence!

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	6/10/2013
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	3/20/2012	3/31/2014
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/11/2013	12/31/2013
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/11/2013	12/31/2013
Staelin	John	BOS - Appointed Member	1/15/2013	12/31/2013
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/15/2013	12/31/2013
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/15/2013	12/31/2013
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	4/16/2014	7/15/2014
Pierce	Edwin Ralph	Berryville District	2/21/2012	12/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BOS - Alternate	1/15/2013	12/31/2013
Hobert	J. Michael	BOS - Appointed Member	1/15/2013	12/31/2013
McKay	Beverly	BOS - Alternate	1/15/2013	12/31/2013
Staelin	John	BOS - Alternate	1/15/2013	12/31/2013

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			<i>Appt Date</i>	<i>Exp Date</i>
Weiss	David	BOS - Appointed Member	1/15/2013	12/31/2013
				1 Yr
<i>Board of Supervisors Personnel Committee</i>				
Byrd	Barbara J.	BOS - Appointed Member	1/15/2013	12/31/2013
Hobert	J. Michael	BOS - Appointed Member	1/15/2013	12/31/2013
McKay	Beverly	BOS - Alternate	1/15/2013	12/31/2013
Weiss	David	BOS - Alternate	1/15/2013	12/31/2013
				5 Yr
<i>Board of Zoning Appeals</i>				
Borel	Alain F.	White Post District	1/20/2009	2/15/2014
Caldwell	Anne	Millwood District	1/19/2010	2/15/2014
Kackley	Charles	Russell District	2/12/2008	2/15/2018
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	1/20/2009	2/15/2014
				4 Yr
<i>Clarke County Historic Preservation Commission</i>				
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Gilpin	Thomas T.	White Post District	5/18/2010	5/31/2014
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/16/2013	4/30/2014
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017
				4 Yr
<i>Clarke County Industrial Development Authority</i>				
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	7/16/2013	10/30/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	12/21/2010	10/30/2014
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/15/2013	12/31/2013
				4 Yr
<i>Clarke County Library Advisory Council</i>				
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Badanes	Joyce	Millwood District	4/20/2010	4/15/2014
Byrd	Barbara J.	BOS - Liaison	1/15/2013	12/31/2013
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017

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			<i>Appt Date</i>	<i>Exp Date</i>
Kalbian	Maral	Millwood District	4/19/2011	4/15/2015
Myers	Carol	White Post District	5/21/2013	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr
Staelin	John	BOS - Liaison	1/15/2013	12/31/2013
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Brumback	Clay	White Post / Greenway District	6/15/2010	4/30/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/19/2013	4/30/2014
McFillen	Thomas	Berryville District	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/15/2013	12/31/2013
Steinmetz, II	William	Berryville District	5/15/2012	4/30/2016
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				4 Yr
Dunning, Jr.	A.R.	White Post District	12/15/2009	1/5/2014
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/15/2013	12/31/2013
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017
<i>Conservation Easement Authority</i>				3 Yr
Buckley	Randy	White Post District	1/1/2011	12/31/2013
Engel	Peter	White Post District	1/15/2013	12/31/2015
Mackay-Smith	Wingate E.	White Post District; Chair	1/1/2011	12/31/2013
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	10/18/2011	12/31/2013
Weiss	David	BOS - Appointed Member	1/15/2013	12/31/2013
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				
				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	11/17/2009	12/31/2013
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/15/2013	12/31/2013
<i>Fire and Emergency Services (EMS) Workgroup</i>				
				Open-End
Braithwaite	Jay	Fire & Rescue Volunteer	9/25/2013	
Buckley	Randy	Fire & Rescue Volunteer	9/25/2013	
Leffel	Elizabeth	Fire & Rescue Volunteer	9/25/2013	
Stidham	Brandon	Staff Representative	9/25/2013	
Wallace	Laure	Fire & Rescue Volunteer	9/25/2013	
Weiss	David	BOS - Liaison	9/25/2013	
White	Neal	Town of Berryville Chief of Police	9/25/2013	
<i>Handley Regional Library Board</i>				
				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				
				Open-End
Ash	David L.	County Administrator	12/22/1993	
Hobert	J. Michael	BOS - Appointed Member	1/15/2013	12/31/2013
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Murphy	Michael	School Superintendent	7/1/2008	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/15/2013	12/31/2013
<i>Legislative Liaison and High Growth Coalition</i>				
				1 Yr
Hobert	J. Michael	BOS - Liaison	1/15/2013	12/31/2013
<i>Lord Fairfax Community College Board</i>				
				4 Yr
Daniel	William		7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				
				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/15/2013	12/31/2013
Staelin	John	BOS - Alternate	1/15/2013	12/31/2013
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/15/2013	12/31/2013
Byrd	Barbara J.	BOS - Liaison Alternate	1/15/2013	12/31/2013
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/15/2013	12/31/2013
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	6/18/2013	12/31/2013
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	6/18/2013	12/31/2013
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/15/2013	12/31/2013
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	5/18/2010	12/31/2013
Trenary	Randy	Appointed by Clarke County School Board	10/24/2013	12/31/2014
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016

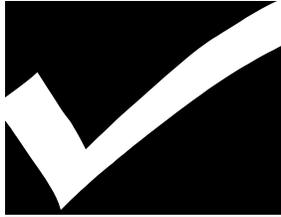
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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/15/2013	12/31/2013
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Liaison	1/15/2013	12/31/2013
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	7/16/2013	9/30/2014
Edwards, Jr.	James N.	White Post District	9/1/2012	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/15/2013	12/31/2013
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert		1/18/2011	12/31/2015
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				2 Yr
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Hobbs	Robert	County Representative	9/18/2012	
Hoffman	Michael	County Representative	9/18/2012	
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	

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Board of Supervisors Work Session

November 13, 2013 10:00 am

Second Floor, Meeting Room AB

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A. **White Post Dairy Update**

11/13/2013 Summary: Gary Genske, Member, White Post Dairy, LLC, updated the board on the status of work reporting that as of this date the only remaining issue to be resolved with DEQ is access to the adjacent property for purposes of accessing the manure storage pit and monitoring groundwater well No. 2. Mr. Genske provided the Board with additional photographs and an engineered plat depicting the encroachment.

B. **Boyce Elementary School Utility Easement**

11/13/2013 Summary: Ron Mislowsky attended the Work Session and updated the Board on the status of the proposed gravity sewer line crossing the Boyce Elementary School property. The Board members agreed that a gravity sewer constructed substantially within the route proposed by Mr. Mislowsky appeared to be acceptable to the Board.

Supervisor Staelin was authorized to communicate to the Clarke County Sanitary Authority and the School Board the Board of Supervisors concurrence in this proposed route.

C. **VDOT – Route 606 River Road at Saw Mill Hill Bridge**

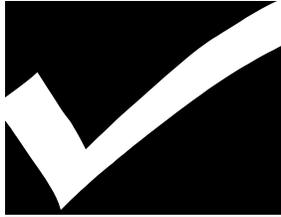
11/13/2013 Summary: Steve Damron, VDOT representative, updated Board members on the need for additional funds to complete the bridge replacement on Route 606 at Saw Mill Hill.

Supervisor Staelin moved to approve allocation of additional funds from the Ebenezer Road project in order to complete this project in a more timely manner. The motion carried by the following vote:

Barbara J. Byrd	- Absent
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

D. **Energy Report**

11/13/2013 Summary: Review of this report was rescheduled for the regular meeting November 19, 2013 .



Board of Supervisors Work Session

November 13, 2013 10:00 am

Second Floor, Meeting Room AB

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

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Supervisor Staelin was authorized to communicate to the Clarke County Sanitary Authority and the School Board the Board of Supervisors concurrence in this proposed route.

C. VDOT – Route 606 River Road at Saw Mill Hill Bridge

11/13/2013 Summary: Steve Damron, VDOT representative, updated Board members on the need for additional funds to complete the bridge replacement on Route 606 at Saw Mill Hill.

Supervisor Staelin moved to approve allocation of additional funds from the Ebenezer Road project in order to complete this project in a more timely manner. [subject to clarification and additional information by VDOT at the regular Board meeting.] The motion carried by the following vote:

Barbara J. Byrd	- Absent
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

D. Energy Report

11/13/2013 Summary: Due to a scheduling conflict, Alison Teetor was unable to provide the update at the Work Session. The Board continued review to its November 19, 2013 regular meeting.

From: Peer, Robert (DEQ) [<mailto:Robert.Peer@deq.virginia.gov>]
Sent: Wednesday, November 06, 2013 12:42 PM
To: Gary Genske
Cc: Hensley, Karen (DEQ); Flory, Gary (DEQ); Owens, Amy (DEQ)
Subject: item that need attention

Gary,

The following items need to be completed in order to confirm the corrective actions listed in the Letter of Agreement (LOA) have been completed:

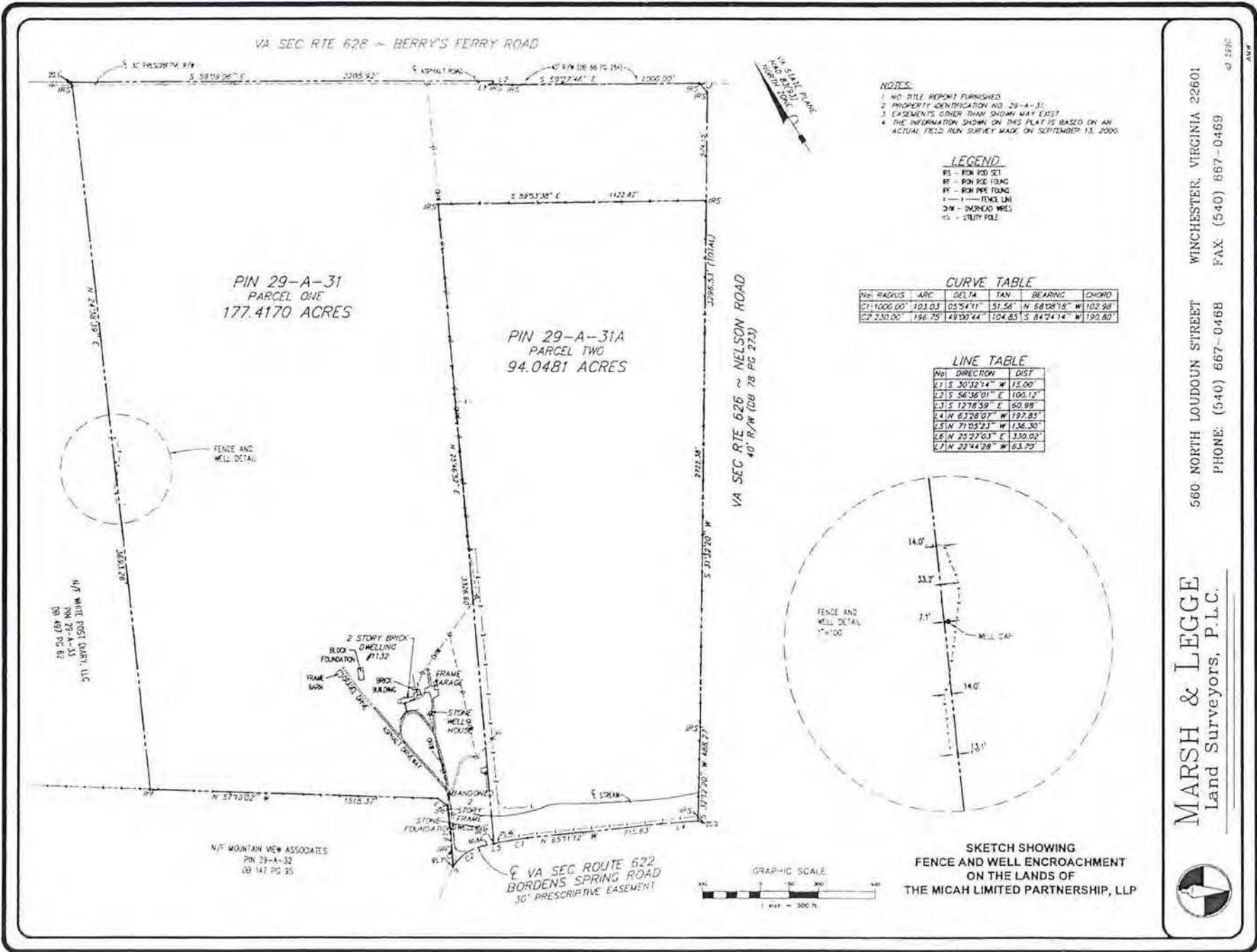
- 1) The culvert pipe near the pump station at the manure storage pit needs to be replaced to drain the ponded water near monitoring well #1 – Bill and his staff were trying to unclog the pipe yesterday, but I understand that Bill told Karen today in an e-mail that the pipe needs to be replaced.
- 2) The mortality compost has been moved to the new building. Some of the pile in the front of this building is spilled out on the ground in front of the building. In the short term, Bill said he could stack it higher in the building to clean up this spillage. That would satisfy the LOA requirement for this action item. However, in the long term, two things need to occur to manage this new site successfully:
 - a. This compost needs to be screened to remove the bones and land apply on a regular basis (an analysis and allocation to fields has to be included in the Nutrient Management Plan (NMP)- I discussed with Bill that there are bucket attachments for skid loaders or tractor front end loaders that can screen out these bones. He can contact Bobby Clark with Va. Cooperative Extension for detailed information on this equipment. Bobby has run several demonstrations on this equipment, as well as orbital screens
 - b. A concrete apron needs to be installed in front of this building . Our experience with poultry litter/composting sheds has shown that this is a necessity to prevent ponding of water in front of these sheds that can contaminate stormwater runoff. NRCS may have cost share funds available for these aprons. They have cost –share funds for litter shed aprons, but I am not certain for livestock mortality compost buildings.
- 3.) clear out the weeds around the overflow structure in the new catchment basin

Thank,
Bob Peer
Agricultural Program Coordinator
Va. Department of environmental Quality
4411 Early Road
Harrisonburg, Va.22801
(540)574-7866









WINCHESTER, VIRGINIA 22601
560 NORTH LOUDOUN STREET
PHONE: (540) 667-0468
FAX: (540) 667-0469

MARSH & LEGGE
Land Surveyors, P.L.C.



1. By June 1, 2013, construct a catchment basin of sufficient size to capture overflows from the manure reception pit and manure solids settling basins. This basin will include an overflow to the manure storage pit. The elevation of the catchment basin berm must be at least 12 inches above the top elevation of the overflow.
 - Complete
2. By July 1, 2013, move the manure solids separator to the compost building, and compact all traffic areas around the reception pit and compost buildings to reduce solids in stormwater runoff.
 - Complete
3. By August 1, 2013, construct walls on the former sand settling basin to prevent overflow of manure.
 - Complete
4. By July 1, 2013, submit plan to DEQ to improve leachate drainage from mortality compost pile at the old dairy to the old manure pit.
 - Complete
5. By July 1, 2013, prepare a spill prevention and response plan that contains detailed steps for the worst case scenario for each possible manure storage facility or conveyance on the farm including:
 - a. how to shut down the source of the spill
 - b. how to contain the spill
 - c. equipment and material needed to keep on site to contain spills.
 - Complete
6. By July 1, 2013, submit a copy of the spill prevention and response plan to DEQ for approval.
 - Complete
7. By July 1, 2013, submit a plan to DEQ to eliminate the current stormwater basin, and route the stormwater drainage from the area surrounding the compost buildings, reception pit, and settling basins around the north end of the manure storage pit in a manner that will not compromise the integrity of the manure storage pit liner.

- Complete
8. By requested date, submit revisions to spill prevention and response plan to DEQ for review and approval.
- Complete
9. By September 1, 2013, ensure that any materials specified in the spill prevention and response plan are available for use on site.
- Complete.
10. Within 60 days of DEQ approval of leachate drainage plan, complete approved leachate drainage improvements from the mortality compost pile at the old dairy.
- Mortality pile has been relocated. Finish grading, to repair surface damaged by heavy equipment traffic, in front of mortality shed is expected to be complete by November 15th.
11. Within 60 days of completing all physical improvements, prepare a training plan for employees for the spill prevention and response plan, provide training and send copy of training records to include employee names, date, times and nature of training.
- Complete.
12. Within 90 days of DEQ approval of the stormwater plan, per the approved plan, eliminate the current stormwater basin, and route the stormwater drainage from the area surrounding the compost buildings, reception pit, and settling basins around the north end of the manure storage.
- Facility has agreed to a new plan than involves the following:
 1. Retaining the stormwater basin
 2. Mow vegetation around lagoons, stormwater basin and effluent structures.
 3. Eliminate groundhogs around lagoons, stormwater basin and effluent structures.
 4. Fill in the groundhog holes.
 5. Grade the area around monitoring well MW-1 to prevent stormwater from flowing into the well.
 6. Perform additional grading as necessary to ensure that stormwater effluent is routed around the manure storage lagoon without ponding.
 7. Continue evaluating groundwater monitoring data to ensure that the constituent levels in MW-1 continue to decline.

8. Implement additional corrective actions, as approved by DEQ, should groundwater monitoring data indicate that stormwater continues to impact MW-1.
9. Maintain areas around lagoons and stormwater basin by mowing regularly and eliminating groundhogs as necessary.
 - Mowing and filling of holes complete. An underground pipe that conveys stormwater was discovered to be plugged and efforts to unplug it have failed. The pipe is scheduled to be excavated on November 8th for repair or replacement.
13. By January 1, 2014, either obtain access to the manure storage pit access road and the GW monitoring well # 2 that is now located on the Roberts' property, or propose an alternative plan for monitoring down gradient groundwater resources.
 - No resolution has been reached.
14. Within 14 days of the completion date of each action item above, White Post shall notify DEQ via email that the item is complete.
 - Notifications have been received for completed items.

White Post Dairy 11/5/13



culvert that needs to be replaced

White Post Dairy 11/5/13



Mortality compost removed from old site



mortality compost moved to new site

White Post Dairy 11/5/13



catchment basin



Overflow in catchment basin to manure storage pit

White Post Dairy 11/5/13



Grading around old separator building complete



separator relocated and in operation

White Post Dairy 11/5/13



Grading around separator building
complete



separator relocated and in operation

White Post Dairy 11/5/13



grading around new mortality building complete



brush cleared from settling basin

White Post Dairy 11/6/13



Grading around old separator building complete



separator relocated and in operation

White Post Dairy 11/6/13



grading around new mortality building complete



brush cleared from settling basin

White Post Dairy 11/5/13



Stormwater ponded behind culvert



drainage ditch ponded below culvert

White Post Dairy 11/6/13



MEMORANDUM

TO: Michael Hobert
FROM: Alison Teetor
DATE: October 31, 2013
SUBJECT: Boyce Sewer line extension

You have requested me, as Natural Resource Planner for the County, to review the proposed location of an easement for a sewer line extension across the Boyce Elementary School property as shown on the drawing provided by Pennonl Associates, Inc. dated October 30, 2013, attached hereto.

There are a couple of issues that should be considered when siting the sewer line extension. First is the proposed location relative to Roseville Run, a perennial stream. As you know, the property is within the Spout Run watershed, an impaired waterway, where extensive efforts are being conducted to improve water quality. As indicated on the drawing an existing vegetated buffer extends along the school property line adjacent to the stream. The vegetation consists of a variety of tree and understory species which serve as an important protective barrier for the stream by filtering pollutants and sediment during runoff events before they reach the waterway. This buffer should not be disturbed. While replanting could be conducted, the existing root structure is critical to the integrity of the buffer and would take many years to reestablish. In addition, land disturbance within the buffer area could cause sediment to drain to the stream. The County Zoning Ordinance section 3-E-5 Stream Protection Overlay District was established to apply protective regulations to the riparian buffer area no less than 100' from perennial streams. Further section 3-E-5-c states "***The following types of development shall not be required to retain or establish a stream buffer, provided that the requirements of this section are satisfied:***

2. ***The construction, installation, and maintenance by public agencies of water and sewer lines, including water and sewer lines constructed by private interests for dedication to public agencies, provided that:***
 - a. ***To the extent practical, the location of such water or sewer lines shall be outside of all stream buffer areas;***
 - b. ***No more land shall be disturbed than is necessary to construct, install and maintain the water or sewer lines; and***
 - c. ***All such construction, installation, and maintenance of such water or sewer lines shall comply with all applicable federal, state and local requirements and permits and be conducted in a manner that protects water quality."***

Even though this property is not in the County, this is the standard used to evaluate disturbance within an established stream buffer. The Town of Boyce Zoning Ordinance Section 3-A-1-d defines Critical Environmental Areas as:

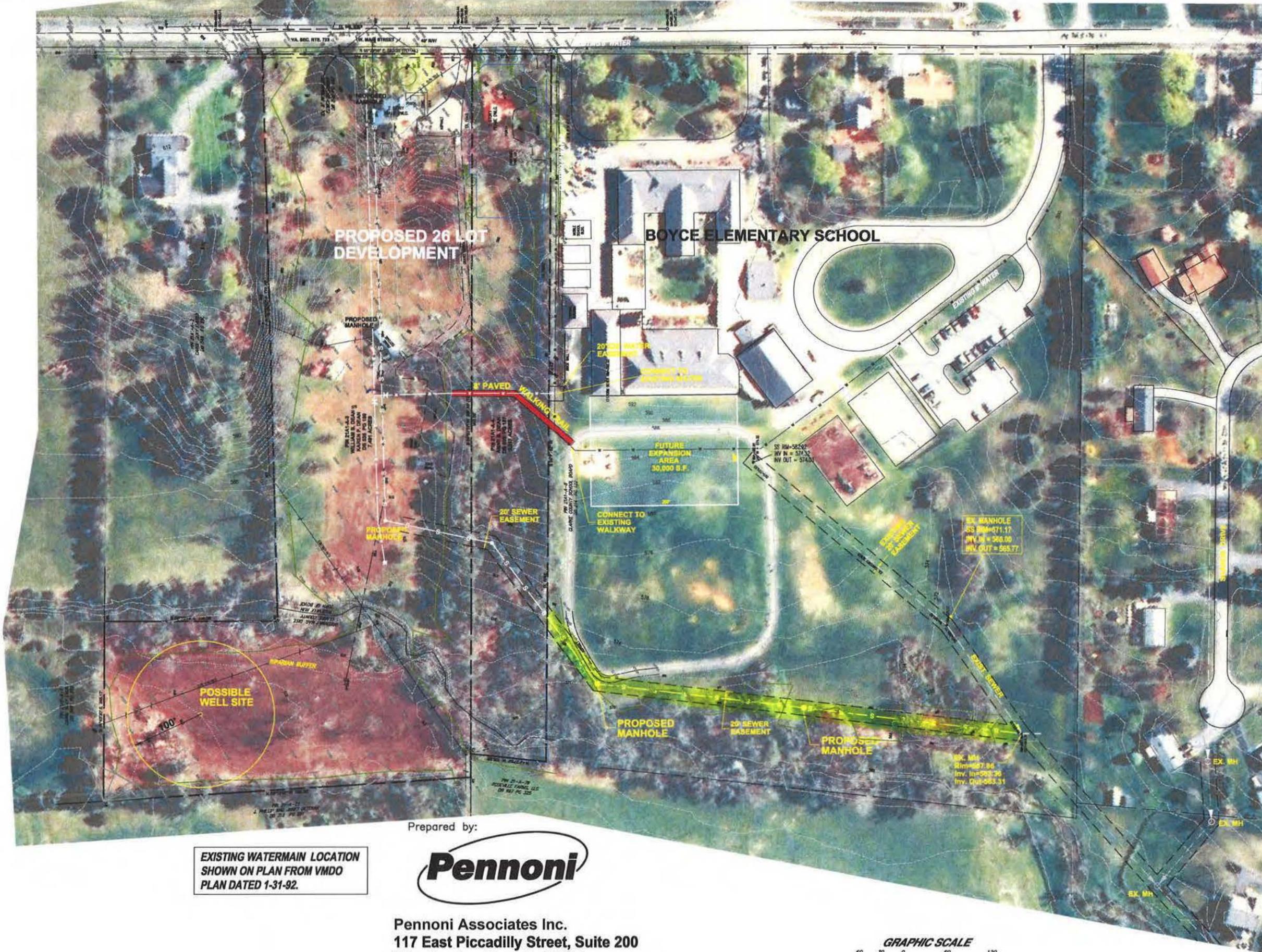
1. *Critical Environmental Areas (CEAs) are 100-year flood plains, sinkholes (the area within 100 feet of the discernible edge of the sinkhole), perennial streams (the area within 100 feet of from top of bank), and slopes in excess of 25 percent.*

and further states that CEAs shall not be developed and should be left in a generally natural state.

A second consideration is protection of a recently completed tree planting project. Approximately 100 trees were planted in the southeast corner of the school property in an effort to add to the buffer. Impact to this area should also be minimized to the largest extent possible.

Recommendation

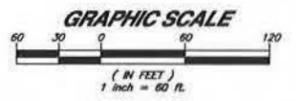
Based on the drawing, it appears the proposed easement is located outside of the existing drip line (roughly the extent of the tree canopy) so as not to disturb the existing buffer. Therefore, it would appear the easement, if location on County property is desired, is appropriately located a sufficient distance from Roseville Run to minimize disturbance associated with construction, installation and maintenance of the sewer line.



EXISTING WATERMAIN LOCATION SHOWN ON PLAN FROM VMDO PLAN DATED 1-31-92.



Pennoni Associates Inc.
 117 East Piccadilly Street, Suite 200
 Winchester, Virginia 22601
 Tel: 540-667-2139 Fax: 540-665-0493
 Dwg by: JDS Date: 10-30-13



MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
SUBJECT: Energy Management Update
DATE: November 12, 2013

In September 2011 the County contracted with an energy management firm, Planet Footprint (PF), to input and analyze the County's energy use. The purpose of hiring this outside firm was to reduce the amount of time spent by County staff entering energy bills while providing expertise in the analysis of the data. The contract for the first year was \$1,500, the second year \$2,375. The first year reviewed bottled gas, electricity, natural gas, and heating oil. The increase in fee the second year was due to the addition of water and vehicle fuel use analysis.

The current contract outputs for PF include:

- 1) providing web access to County utility accounts beginning in July 2010 (where applicable). These accounts included 26 electric meters; 2 LP gas, 1 Heating Oil, and 4 Natural Gas, 9 water and 30 vehicles;
- 2) reviewing building utility use to insure utility bills are tagged to correct building
- 3) reviewing and revising reporting summaries to insure accurate results
- 4) providing data reflecting changes in building footprints and account contracts

Planet Footprint has provided quarterly reports that detail the energy use of the County as a whole ("Organizational Footprint"), and by individual buildings ("Property Footprint"). The Organizational Footprint provides analysis of seasonal trends and quarterly comparisons. In addition there is a breakdown of the annual energy mix, electric versus gas and oil that describes consumption in energy units (MBtu's) and dollars. The Property Footprints provide a similar analysis for the main buildings, these include the Government Center, District Court, Circuit Court, Sheriffs Building (100 N. Church St.), Social Service, Animal Shelter, Joint Administrative Services, Maintenance, Pool, and Recreation Center. The Park Office was removed from the analysis since it is no longer in use.

Energy Use Analysis

The previous detailed Energy Management Update compared the energy cost and use for 3 fiscal years, FY08-FY10. Planet Footprint took over tracking July 2010. Previous tracking was done using Energy Star Portfolio Manager. The Portfolio Manager uses a slightly different method for analysis and therefore it is difficult to compare results from the last two years to the previous three. In addition, there have been significant structural and use changes for many of the County offices including the Circuit Court, Sheriff's Department, Park Office, and Recreation Center. Further, utility providers have changed, the most significant being the change from Allegheny Power to Rappahannock. The heating oil contract changed in July from Quarles to Emmart which affects Joint Administrative Services.

This report will describe overall County energy use for the past 2 fiscal years (FY12 & 13) and electric and Natural Gas use for FY11, 12 and 13) and will provide more detailed focus on changes in energy use for the buildings where significant structural and use changes have occurred. These buildings include the Circuit Court, Sheriff's Building, and District Court.

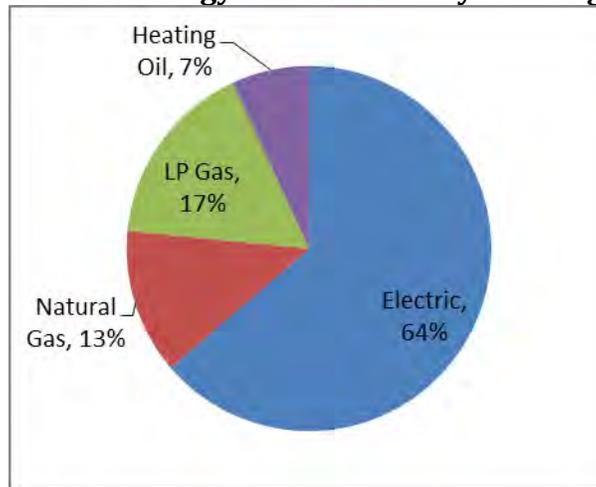
Energy Use FY12 & FY13 Individual Buildings

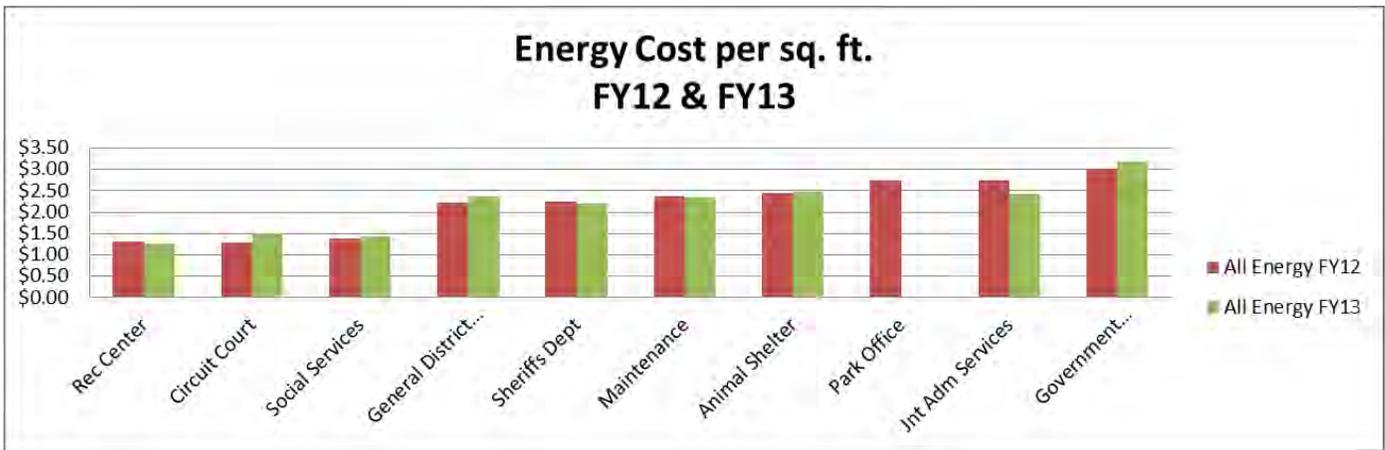
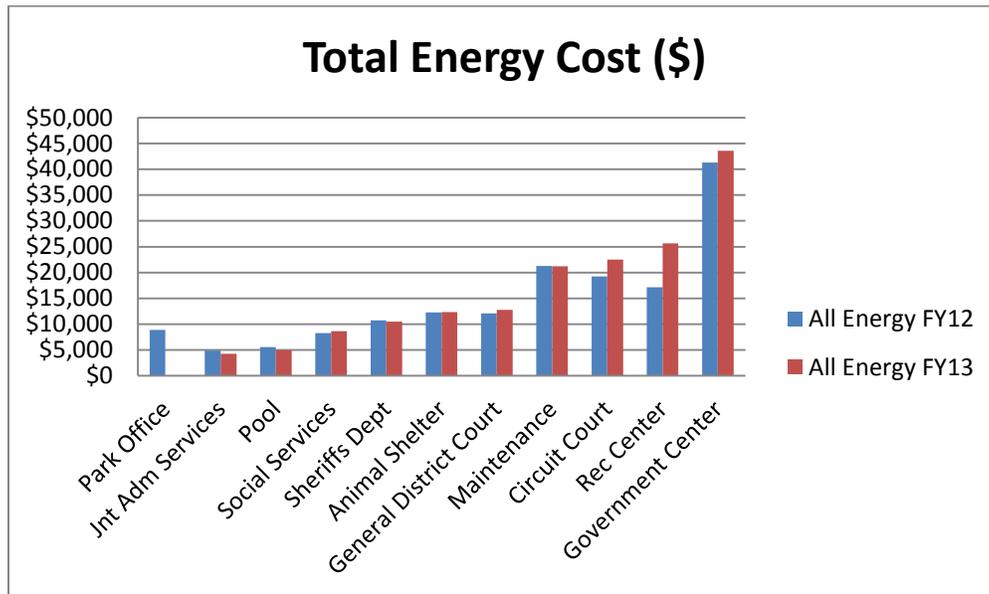
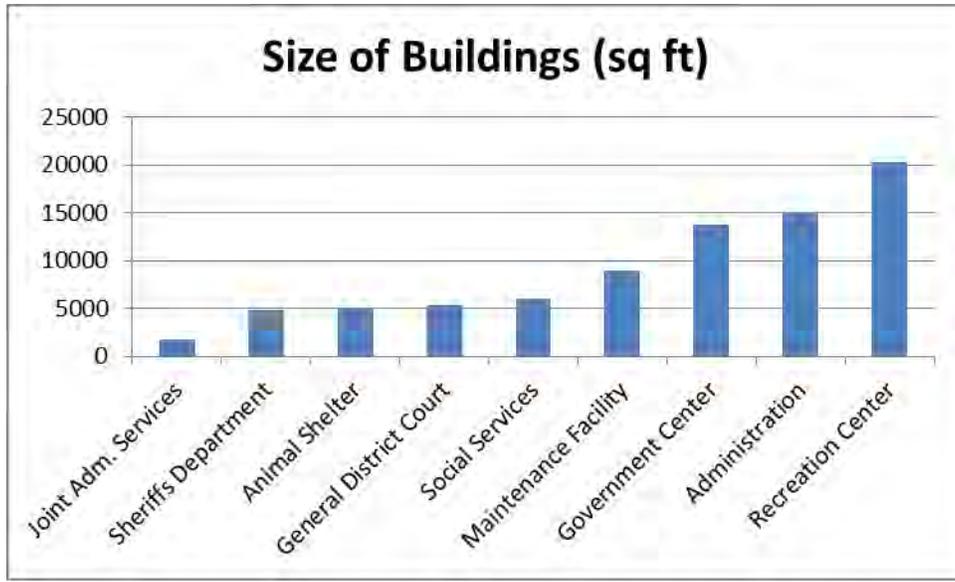
In FY12 the annual expense was \$161,690 due mainly to the addition of a full year of use from the Government Center and inclusion of the pool. FY13 saw an additional increase to \$166,448. This is due in part to the addition of 7,600 sq ft at the Recreation Center for the Senior Center. Energy Cost per square foot is provided for comparison between buildings.

Building Consumption								
Building Name	All Energy FY12				All Energy FY13			
	Total Consumption (Mbtu)	Total Cost	Sq ft	cost/sq ft	Total Consumption (Mbtu)	Total Cost	Sq ft	cost/sq ft
Rec Center	602	\$17,124	13,200	1.30	1257	\$25,647	20,299	1.26
Circuit Court	774	\$19,246	14,976	1.29	909	\$22,522	14,976	1.50
Social Services	291	\$8,259	6,012	1.37	307	\$8,632	6,012	1.44
General District Court	648	\$12,087	5,407	2.24	786	\$12,775	5,407	2.36
Sheriffs Dept	526	\$10,767	4,766	2.26	573	\$10,501	4,766	2.20
Maintenance	907	\$21,270	9,000	2.36	905	\$21,207	9,000	2.36
Animal Shelter	608	\$12,275	5,000	2.46	611	\$12,345	5,000	2.47
Park Office	365	\$8,924	3,244	2.75	0	\$0	3,244	0.00
Jnt Adm Services	212	\$4,873	1,770	2.75	189	\$4,303	1,770	2.43
Government Center	1854	\$41,295	13,700	3.01	2082	\$43,589	13,700	3.18
Pool	187	\$5,570	1,632	3.41	167	\$4,927	1,632	3.02
	6974	\$161,690			7786	\$166,448		

Additional information is needed to determine if cost increases are related to rate increases. Other factors affecting energy use are changes in building occupancy and operation and weather.

Percent Energy Source - County buildings





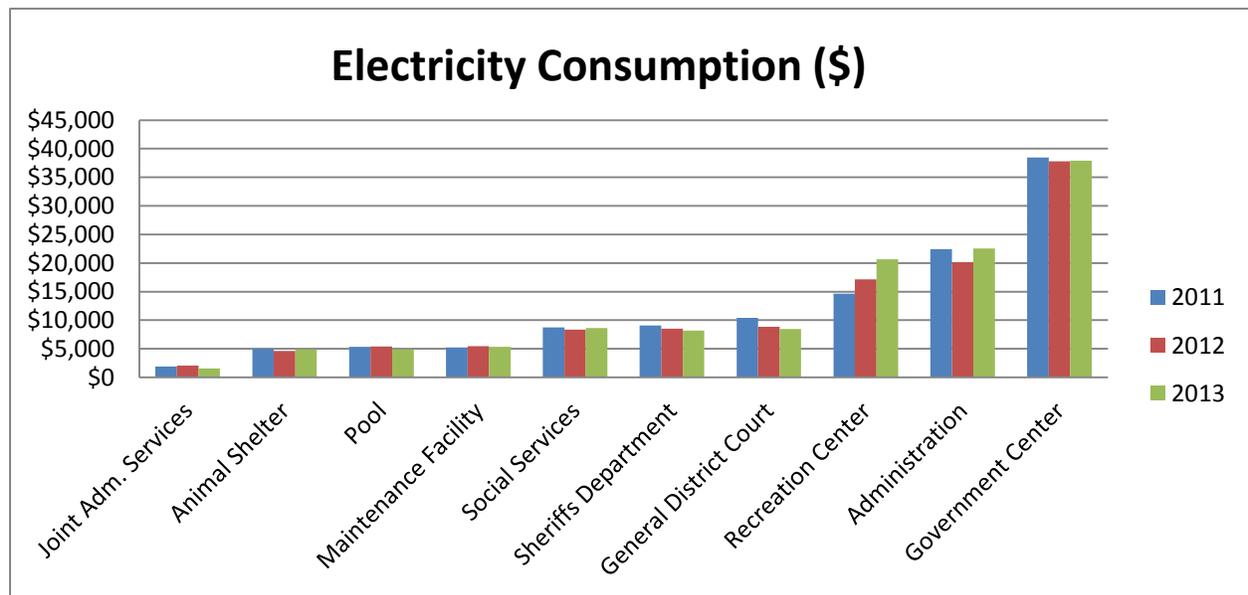
Overall energy cost at just over \$3.00/ft² was highest at the Government Center. Data collected in FY14 should provide additional information on the efficiency of the upgrades to the HVAC system. Many of the other buildings have similar costs per square foot.

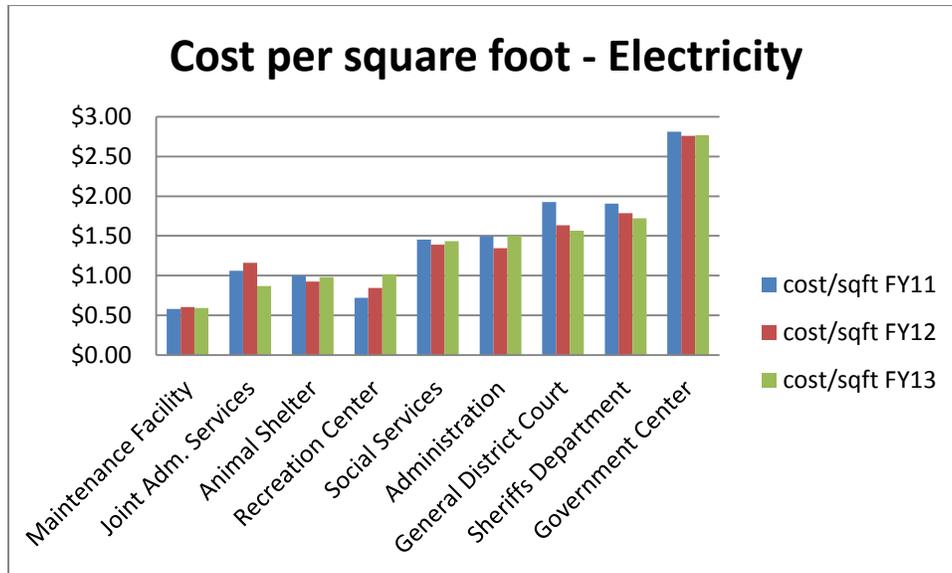
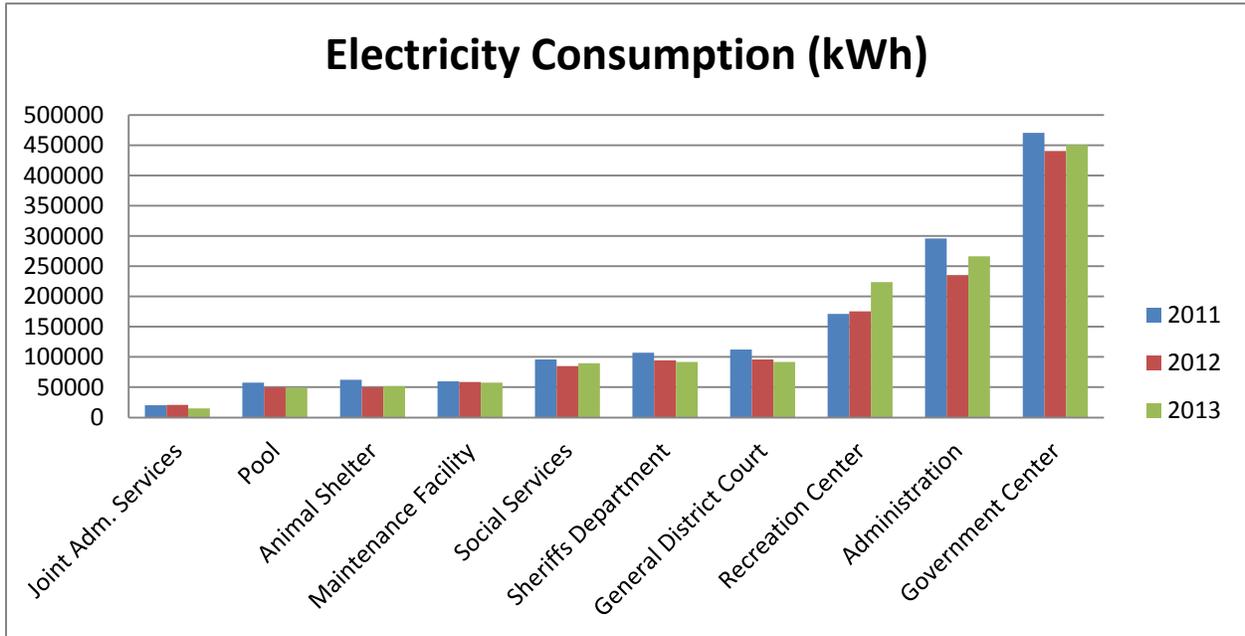
Electrical Consumption Comparison FY11, FY12 & FY13

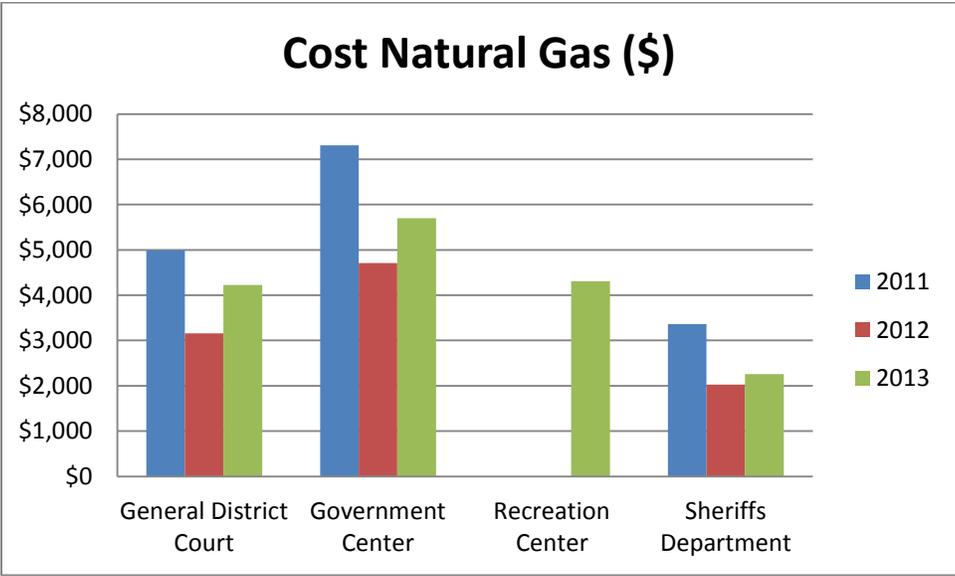
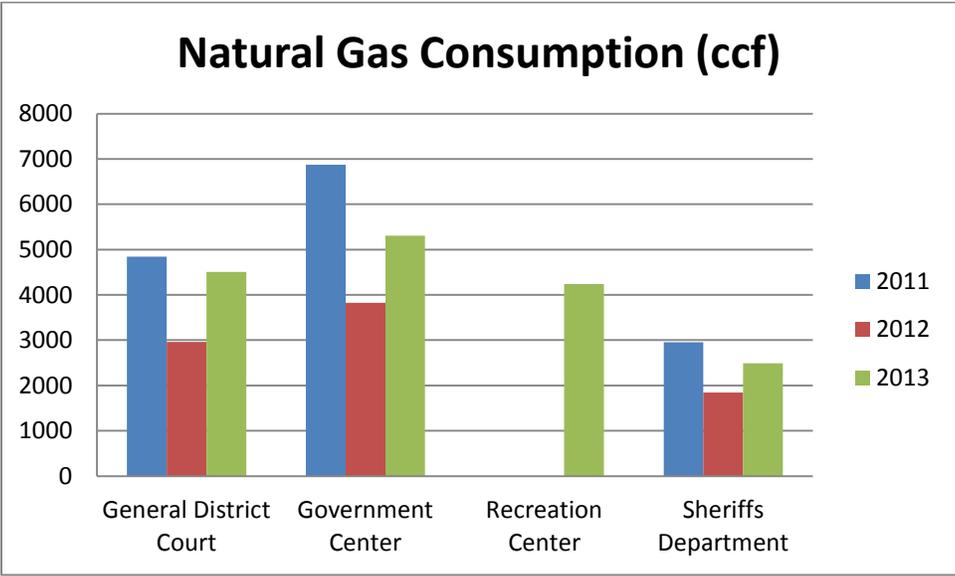
Overall the electric use for all buildings increased in FY13 over the previous year. Of all buildings the Government Center costs the most to run.

Electricity Costs per building

Property Name	Fiscal Year		
	2011	2012	2013
Joint Adm. Services	\$1,876	\$2,054	\$1,537
Animal Shelter	\$5,010	\$4,625	\$4,907
Pool	\$5,353	\$5,401	\$4,927
Maintenance Facility	\$5,219	\$5,441	\$5,333
Social Services	\$8,735	\$8,358	\$8,632
Sheriffs Department	\$9,087	\$8,507	\$8,209
General District Court	\$10,408	\$8,839	\$8,465
Recreation Center	\$14,618	\$17,173	\$20,644
Administration	\$22,430	\$20,133	\$22,522
Government Center	\$38,477	\$37,816	\$37,885
Grand Total	\$121,213	\$118,347	\$123,061







Natural gas consumption is directly related to heating. The trends in use appear similar between buildings which indicate that the winter in FY 12 was colder than FY11 or FY13. Additional analysis is needed to determine heating and cooling degree days.

Building Improvements

An important aspect of energy tracking is determining the effectiveness of building retrofits. In 2009 energy audits were conducted on the Sheriffs Building, Circuit Court and District Court. The following is a summary of the improvements completed on those buildings. To date, trends have been difficult to identify due to changes in use during the time after renovation. These trends should become more apparent over time as comparisons can be made from data analyzed between 2007 and 2010 as compared to future years.

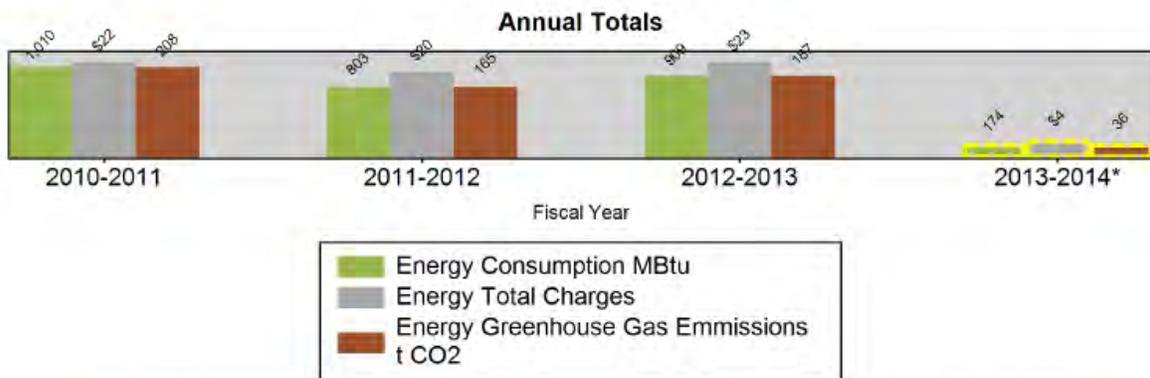
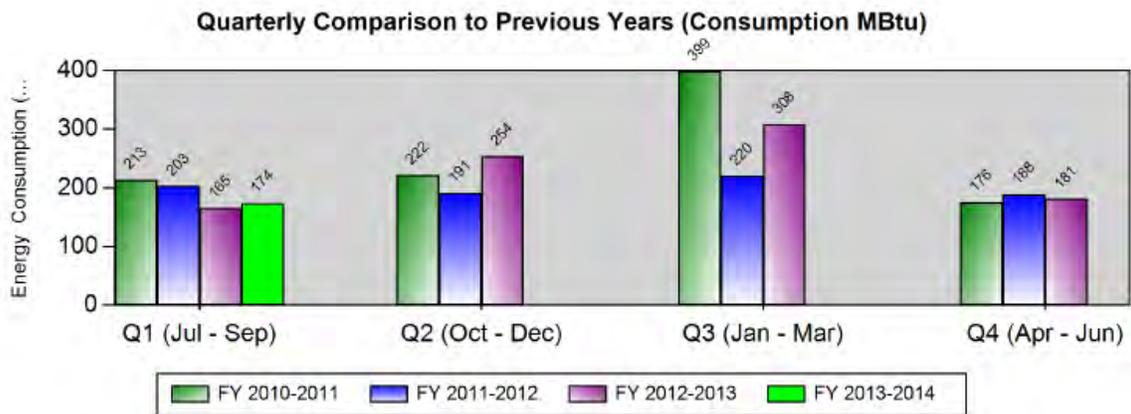
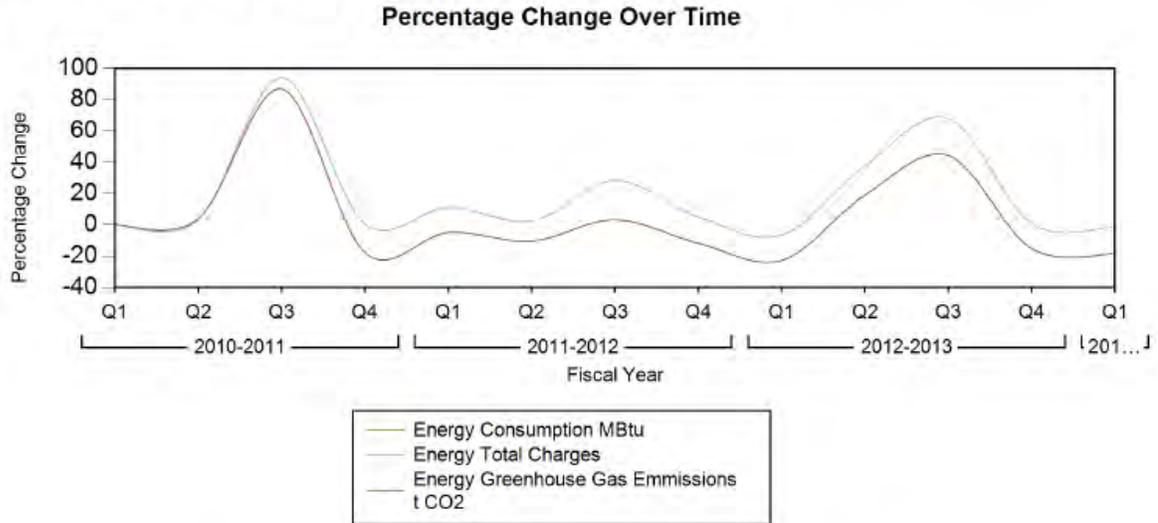
Circuit Court (Administration)

According to Bobby Levi, Maintenance Supervisor, all domestic heat pipe and HVAC piping was insulated. The first floor north wing HVAC was replaced with 5 ton 15seer H/P No high voltage. This unit is anticipated to be 30% more efficient than the old unit. The second floor offices HVAC was replaced with 5 ton 15seer H/P No high voltage, which is expected to be 30% more efficient. The first floor middle area changed thermostat locations on first floor and installed damper controls in the court room. This allows the court room to remain off when not in use. South wing installed two new fan coil units one each floor with electric heat, DE-humidification, and controls in vault area with separate controls each floor. Additional improvements include installing low flow faucet aerators in bathrooms. Replacing existing lighting with high efficiency lights and de-lamping 50% of the 19 fixtures located in several of the rooms around the judge's chambers. Exterior doors were replaced with insulated steel doors. This work was completed in FY 11.

Additional needs include adding insulation in the attic to bring level from R9 to R30 and crawl space from no insulation to R11 in order to improve heating and cooling efficiency.

The following is a summary report provided by Planet Footprint describing energy use over the past 3 fiscal years. Increases in consumption are apparent during construction and when full occupancy was realized.

Part A: Stand-alone Performance Over Time



* Total for final year shows fiscal year-to-date only, up to and including quarter 1 of Fiscal Year 2013-2014.

Part B: Annual Energy Mix (last 4 quarters)

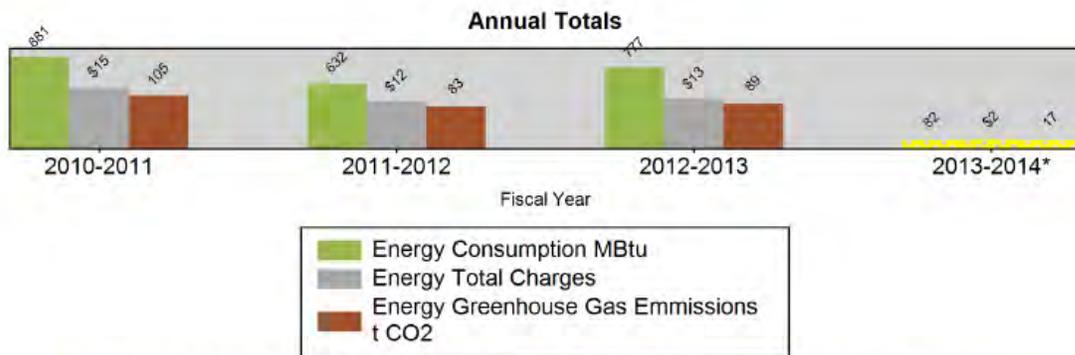
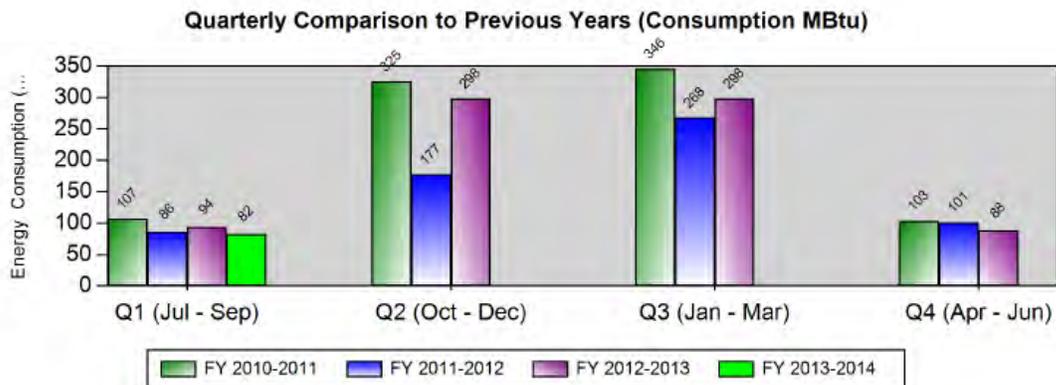
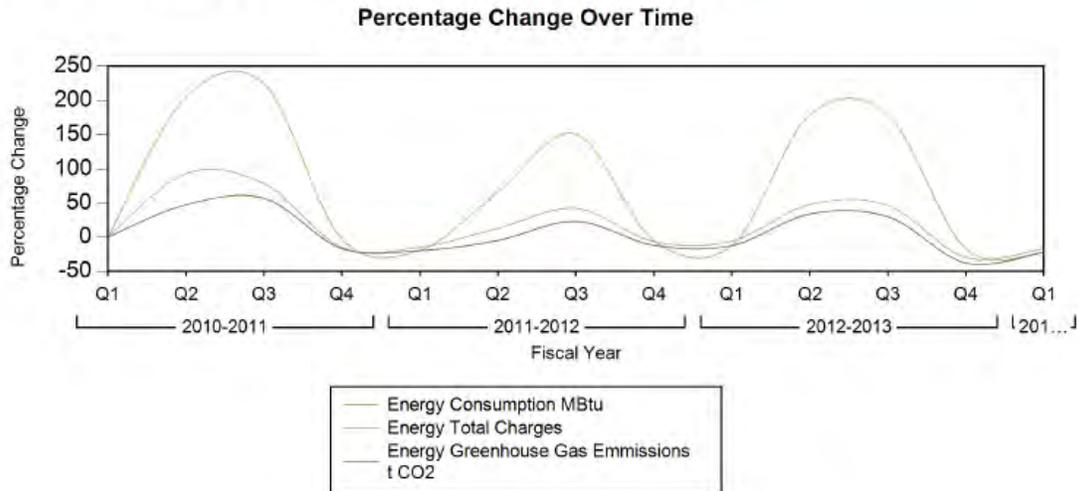
	Mix	Consumption (MBtu)	Total Charges	GHG t CO2e	Unit cost per MBtu	GHG Coefficient (t CO2e / MBtu)
Electricity	100.00%	917	\$22,755.00	189	\$24.80	0.206
All Energy		917	\$22,755.00	189	\$24.80	0.206

District Court

Substantial changes to the District Court building occurred in 2004. As with the Circuit Court building improvements include installing low flow faucet aerators in bathrooms and replacing existing lighting with high efficiency lights. In addition, wall switch occupancy sensors have been installed in all the offices on both floors throughout the building. Occupancy sensors reduce electricity use for lighting by ensuring that lights turn off automatically when areas are unoccupied. Doors have been weather sealed and storm windows installed.

Additional work to be completed includes insulating the boiler hot water piping to meet IECC (International Energy Conservation Code) hot water pipe insulation requirements. This is expected to be completed as part of the Sheriff's building renovation.

Part A: Stand-alone Performance Over Time



* Total for final year shows fiscal year-to-date only, up to and including quarter 1 of Fiscal Year 2013-2014.

Part B: Annual Energy Mix (last 4 quarters)

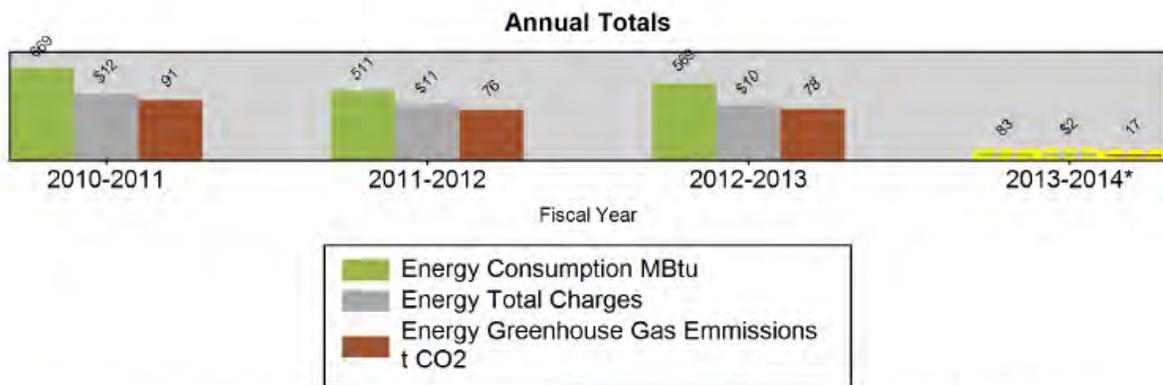
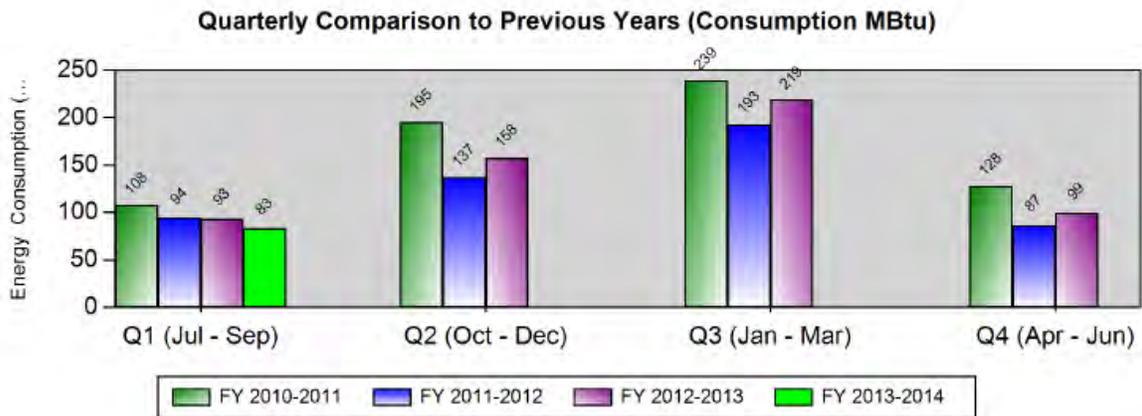
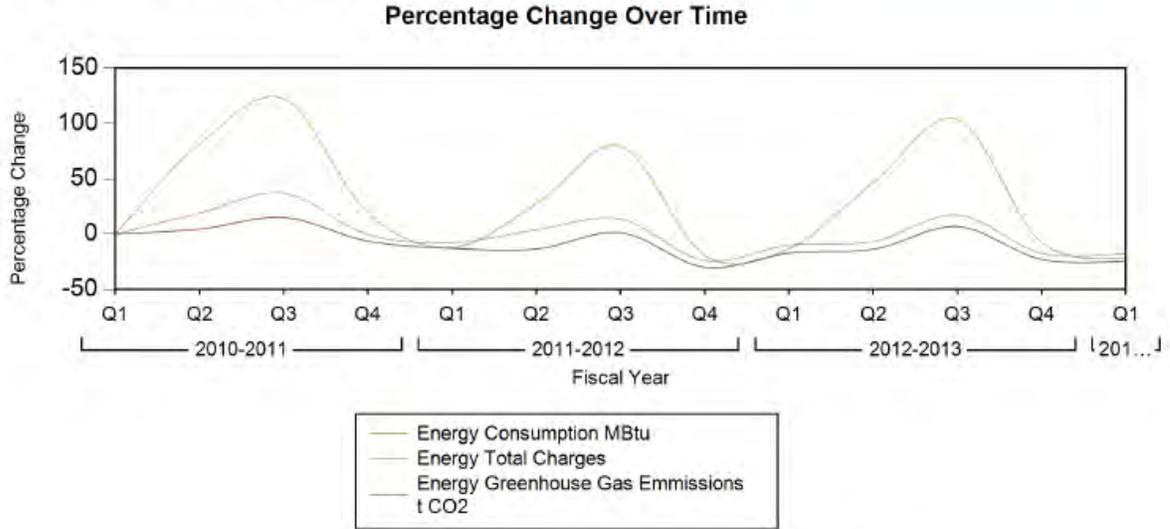
	Mix	Consumption (MBtu)	Total Charges	GHG t CO2e	Unit cost per MBtu	GHG Coefficient (t CO2e / MBtu)
Electricity	39.68%	304	\$8,166.00	62	\$26.87	0.206
Natural Gas	60.32%	462	\$4,211.00	25	\$9.11	0.053
All Energy		766	\$12,377.00	87	\$16.16	0.114

Sheriff's Department

As with the Circuit Court building improvements include installing low flow faucet aerators in bathrooms and replacing existing lighting with high efficiency lights.

Additional improvements that are planned as part of the proposed renovation include: Insulating the boiler steam piping to meet IECC (International Energy Conservation Code) steam pipe insulation requirements and replacing existing HVAC systems with high efficiency units. Installing storm windows, weather sealing the doors to prevent building infiltration, thus increasing the overall efficiency of the HVAC system. Adding additional insulation in the attic to bring level from R9 to R30 and crawl space from no insulation to R11 in order to improve heating and cooling efficiency.

Part A: Stand-alone Performance Over Time



* Total for final year shows fiscal year-to-date only, up to and including quarter 1 of Fiscal Year 2013-2014.

Part B: Annual Energy Mix (last 4 quarters)

	Mix	Consumption (MBtu)	Total Charges	GHG t CO2e	Unit cost per MBtu	GHG Coefficient (t CO2e / MBtu)
Electricity	54.70%	306	\$8,022.00	63	\$26.22	0.206
Natural Gas	45.30%	253	\$2,232.00	13	\$8.81	0.053
All Energy		559	\$10,254.00	76	\$18.33	0.137

Next Steps

As many of the renovations and use changes to County buildings are now complete, a more detailed and accurate analysis of energy use and trends can be evaluated to target potential savings innovations. Revaluating energy data collected in the Energy Portfolio may be useful for highlighting the increased efficiency of buildings as use can be shown prior to the noted improvements.

Additional information is needed to determine if cost increases are related to rate increases. Other factors affecting energy use are changes in building occupancy and operation and weather. Additional analysis is needed to determine heating and cooling degree days.

Water and fleet fuel data is available but was not evaluated for the purpose of this report. Analysis of Heating Oil for the Joint Administrative Services building and LP Gas use for Maintenance and the Animal Shelter must also be reviewed. It is recommended that water and fleet data be removed from the Planet Footprint contract as they are easily tracked in house. A full summary of use will be provided with the next update.

With regards to energy management funds it is recommended that these be used to finance several energy reduction improvements:

- 1) Purchase and install storm windows in the Sheriffs Building
- 2) Insulate the attic of the Sheriffs Building and Circuit Court Building to increase the R factor from 9 to 30
- 3) Purchase and install high efficiency heat pump units for the Sheriffs Building

In addition it is recommended that the contract with Planet Footprint be renewed with the exclusion of water and fleet fuel data analysis. The annual contract fee is expected to be between \$1,500 and \$2,000.

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: November 13, 2013
RE *November Finance Committee*

1. **Reminder Spout Run Public Hearing.** There will be a public hearing on November 19 regarding an additional grant for the cleanup of the Spout Run Watershed. The Committee requested that agreements between the County of Clarke and the various agencies participating in both this grant and the Fish and Wildlife grant be developed, approved, and executed.

2. **FY 14 Supplemental Appropriations.**
Social Services Carryover request. Please find attached a request for expenditure of unused FY 13 local transfer authority of \$30,000 for compensatory leave, termination pay, and purchase of a fax machine component. The Finance Committee recommended approval of the termination pay and fax machine components of this request, and requested further information on the compensatory leave component. *“Be it resolved that FY 14 budgeted expenditure for the Department of Social Services be increased \$13,000, and the same appropriated, \$12,000 for an employee pay out, and \$1,000 for a fax machine component, and be it further resolved that the designation for government savings be reduced in the same amount.”*

3. **Acceptance of October Bills and Claims.** *The Finance Committee recommended acceptance of October Bills and Claims.*

4. **Standing Reports.** The following are included: FY 14 General Fund Balance. Reconciliation of Appropriations (FY 14). General Government Expenditure Summary (October). General Government Capital Projects.

October 25, 2013

Memo: to Finance Committee

From: Angie W. Jones/Clarke Board of Social Services

Subject: Request carry over funds from FY 12/13 of approximately \$30,520

The Clarke County Board of Social Services has authorized me to request that Clarke DSS be allowed to carry over unexpended local dollars of approximately \$30,520 for the following purposes.

Pay out of compensatory balances-Clarke DSS would like to clear the books of compensatory balances. According to DSS policy employees are allowed to accumulate up to 240 hours of compensatory time. Periodically we have paid out balances. Social workers are often required to work after hours and on weekends and being small it is difficult to schedule time out of the office during the week to compensate for working evenings and weekends. The CPS and foster care/family services work is most prone to earning compensatory time. This has been true through the years no matter what person holds these positions. It is the time spent in the field with investigations of child abuse and neglect as well as working on the prevention of foster care and it is also the paperwork that is required to document such activities. Currently we are carrying approximately \$17,000 on the books as being owed. We need to pay now or pay at termination of employment. This represents an accumulation over the past 2 years. As to what would alleviate this in future years it is likely that we will need an additional staff position, either another social work position or a case aide.

Employee Pay Out- We have a long time employee of 19 years, who is retiring the end of November, 2013. Her pay out including annual leave, sick leave and comp time is approximately \$12,000.00. This retirement was unexpected and was not budgeted for in this FY.

Purchase of fax machine for copier- our current fax machine is over 10 years old and uses a more expensive type print cartridge. We would like to purchase an additional piece of equipment for our copier which will allow us to receive faxes and use a less expensive ink cartridge. Cost of additional piece is approximately \$1000.00.

Total-\$30,000

This is the first time that we have asked for a re-appropriation of unspent local dollars and most often we have had unspent local dollars that have gone back into the general fund balance. It is unclear what effects the sequestration will have on revenue this year. Our Board has feels it is prudent to reduce our liability in these areas as we do not know what the future will hold in terms of revenue from the state and federal government.

Respectfully,

Angie W. Jones

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2014 (2013-2014 Fiscal Year)
 Posted Only Figures
 Executed By: gillèya

Page: 1
 Date: 11/06/13
 Time: 15:40:46

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 9,200.00	\$ 1,150.00	\$ 4,600.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 593.22	\$ 74.15	\$ 296.60	\$ 166.18	84.26
2300	HOSPITAL/MEDICAL PLANS	\$ 10,960.00	\$ 7,397.73	\$ 913.30	\$ 3,653.20	\$ 90.93	100.83
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 214.50	\$ 343.20	\$ 5,256.80	6.13
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 25.54	\$ 25.54	\$ 274.46	8.51
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 1.21	\$ 1.54	\$ 1.54	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 5,947.00	\$ 153.00	97.49
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 2,596.75	\$ 403.25	86.56
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 424.84	\$ 1,175.16	26.55
5810	DUES & ASSOC. MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 450.00	\$ 4,091.00	\$ 1,109.00	78.67
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
11010	BOARD OF SUPERVISORS	\$ 57,116.00	\$ 17,190.95	\$ 2,828.70	\$ 21,979.67	\$ 17,945.38	68.58
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 143,463.32	\$ 17,932.92	\$ 71,731.68	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 143.75	\$ 743.75	\$ 743.75	100.00
2100	FICA BENEFITS	\$ 16,462.00	\$ 9,674.34	\$ 1,323.85	\$ 5,308.33	\$ 1,479.33	91.01
2210	VSRS BENEFITS	\$ 26,125.00	\$ 17,416.47	\$ 2,177.05	\$ 8,708.20	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,638.00	\$ 13,289.18	\$ 1,640.64	\$ 6,562.56	\$ 163.74	100.83
2400	LIFE INSURANCE	\$ 2,561.00	\$ 1,707.18	\$ 213.41	\$ 853.64	\$ 0.18	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 195.00	\$ 0.00	\$ 0.00	\$ 168.59	\$ 26.41	86.46
3100	PROFESSIONAL SERVICES	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 1,344.93	\$ 0.00	\$ 159.07	\$ 1,004.00	300.80
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.60	\$ 171.60	100.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 458.37	\$ 63.13	\$ 189.78	\$ 351.85	64.81
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 20.00	\$ 537.93	\$ 462.07	53.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 35.10	\$ 300.95	\$ 699.05	30.09
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 74.09	\$ 271.69	\$ 928.31	22.64
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 130.10	\$ 420.07	\$ 929.93	31.12
12110	COUNTY ADMINISTRATOR	\$ 297,276.00	\$ 187,353.79	\$ 23,754.04	\$ 96,127.84	\$ 13,794.37	95.36
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 4,855.50	\$ 33,988.50	12.50
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 371.45	\$ 2,600.55	12.50
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.39	\$ 27.39	100.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 162.00	\$ 1,222.00	\$ 28,778.00	4.07
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.00	\$ 216.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 19.04	\$ 19.04	\$ 19.04	100.00
12210	LEGAL SERVICES	\$ 71,816.00	\$ 0.00	\$ 181.04	\$ 6,711.38	\$ 65,104.62	9.35
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 93,068.00	\$ 11,633.50	\$ 46,385.50	\$ 148.50	99.89
2100	FICA BENEFITS	\$ 10,680.00	\$ 6,495.44	\$ 811.93	\$ 3,236.29	\$ 948.27	91.12
2210	VSRS BENEFITS	\$ 16,948.00	\$ 11,298.45	\$ 1,412.31	\$ 5,631.21	\$ 18.34	99.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,184.00	\$ 13,624.28	\$ 1,682.01	\$ 6,728.04	\$ 168.32	100.83

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2400	LIFE INSURANCE	\$ 1,661.00	\$ 1,107.53	\$ 138.43	\$	\$ 551.95	\$ 1.52	99.91
2700	WORKERS COMPENSATION INSURANCE	\$ 130.00	\$ 0.00	\$ 0.00	\$	\$ 107.97	\$ 22.03	83.05
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 44.10	\$ 55.90	44.10
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 97.30	\$ 0.00	\$	\$ 22.70	\$ 380.00	24.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 178.89	\$	\$ 178.89	\$ 321.11	35.78
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 1,900.00	0.00
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 85.06	\$	\$ 185.06	\$ 2,014.94	8.41
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 2.11	\$	\$ 74.86	\$ 525.14	12.48
5510	TRAVEL MILEAGE	\$ 300.00	\$ 0.00	\$ 233.91	\$	\$ 285.89	\$ 14.11	95.30
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 632.24	\$	\$ 1,057.24	\$ 1,442.76	42.29
5810	DUES & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$	\$ 285.00	\$ 515.00	35.62
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 20.50	\$	\$ 605.90	\$ 494.10	55.08
6012	BOOKS AND SUBSCRIPTIONS	\$ 800.00	\$ 0.00	\$ 0.00	\$	\$ 105.00	\$ 695.00	13.12
12310	COMMISSIONER OF REVENUE	\$ 200,755.00	\$ 125,691.00	\$ 16,830.89	\$	\$ 65,485.60	\$ 9,578.40	95.23
3320	FUNC 12320 ASSESSOR MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 3,500.00	0.00
1100	FUNC 12410 TREASURER SALARIES - REGULAR	\$ 163,209.00	\$ 112,936.00	\$ 13,639.56	\$	\$ 53,836.35	\$ 3,563.35	102.18
2100	FICA BENEFITS	\$ 12,486.00	\$ 8,454.65	\$ 1,020.29	\$	\$ 4,058.80	\$ 27.45	100.22
2210	VSRS BENEFITS	\$ 19,814.00	\$ 13,710.43	\$ 1,399.88	\$	\$ 6,521.57	\$ 418.00	102.11
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 11,096.60	\$ 1,369.95	\$	\$ 4,109.85	\$ 4,246.45	138.74
2400	LIFE INSURANCE	\$ 1,942.00	\$ 1,343.94	\$ 137.22	\$	\$ 639.25	\$ 41.19	102.12
2700	WORKERS COMPENSATION INSURANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$	\$ 126.47	\$ 23.53	84.31
2800	OTHER FRINGE BENEFITS/LEAVE PAYO	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 308.40	\$ 308.40	100.00
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 22.05	\$	\$ 66.15	\$ 233.85	22.05
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 97.30	\$ 0.00	\$	\$ 22.70	\$ 80.00	60.00
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 0.00	\$ 178.89	\$	\$ 178.89	\$ 8,821.11	1.99
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 323.00	\$	\$ 646.00	\$ 1,354.00	32.30
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 7,299.39	\$	\$ 7,399.39	\$ 12,600.61	37.00
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 4.39	\$	\$ 12.81	\$ 1,587.19	0.80
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 150.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 215.00	\$	\$ 646.34	\$ 953.66	40.40
5810	DUES & MEMBERSHIPS	\$ 900.00	\$ 0.00	\$ 0.00	\$	\$ 680.00	\$ 220.00	75.56
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 186.18	\$	\$ 537.04	\$ 3,562.96	13.10
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 750.00	0.00
12410	TREASURER	\$ 249,161.00	\$ 147,638.92	\$ 25,795.80	\$	\$ 79,790.01	\$ 21,732.07	91.28
1100	FUNC 12510 DATA PROCESSING SALARIES - REGULAR	\$ 122,425.00	\$ 81,616.68	\$ 10,202.08	\$	\$ 40,808.32	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 487.50	\$	\$ 795.00	\$ 795.00	100.00
2100	FICA BENEFITS	\$ 9,366.00	\$ 5,835.97	\$ 766.78	\$	\$ 2,978.77	\$ 551.26	94.11
2210	VSRS	\$ 14,862.00	\$ 9,908.24	\$ 1,238.54	\$	\$ 4,954.16	\$ 0.40	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 14,208.00	\$ 9,590.32	\$ 1,183.99	\$	\$ 4,735.96	\$ 118.28	100.83
2400	LIFE INSURANCE	\$ 1,457.00	\$ 971.21	\$ 121.41	\$	\$ 485.64	\$ 0.15	99.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$	\$ 103.29	\$ 11.71	89.82
3100	PROFESSIONAL SERVICES	\$ 22,000.00	\$ 1,650.00	\$ 935.00	\$	\$ 4,507.00	\$ 15,843.00	27.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 12,759.37	\$ 1,249.22	\$	\$ 27,158.63	\$ 82.00	99.80
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 9,481.76	\$ 13,368.01	\$	\$ 22,186.11	\$ 3,332.13	90.48
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 516.00	\$ 516.00	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 38.70	\$ 461.30	7.74
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 1,500.00	0.00
8207	EDP EQUIPMENT	\$ 18,000.00	\$ 1,548.00	\$ 0.00	\$	\$ 2,352.63	\$ 14,099.37	21.67

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12510	DATA PROCESSING	\$ 279,533.00	\$ 133,361.55	\$ 29,552.53		\$ 111,620.21	\$ 34,551.24	87.64
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS							
1300	SALARIES - PART TIME	\$ 6,014.00	\$ 0.00	\$ 2,049.64		\$ 2,049.64	\$ 3,964.36	34.08
2100	FICA	\$ 461.00	\$ 0.00	\$ 156.80		\$ 156.80	\$ 304.20	34.01
3000	PURCHASED SERVICES	\$ 5,300.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 5,300.00	0.00
3160	ELECTORAL BOARD SERVICES	\$ 7,975.00	\$ 0.00	\$ 0.00		\$ 264.00	\$ 7,711.00	3.31
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 5,000.00	0.00
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 248.39		\$ 248.39	\$ 2,327.61	9.64
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 340.00	0.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 262.96		\$ 326.96	\$ 1,173.04	21.80
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,050.00	0.00
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 350.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00		\$ 594.68	\$ 5.32	99.11
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 150.00	0.00
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 408.18		\$ 408.18	\$ 1,261.82	24.44
8201	MACHINERY & EQUIPMENT	\$ 2,184.00	\$ 0.00	\$ 2,184.00		\$ 2,184.00	\$ 0.00	100.00
13100	ELECTORAL BOARD AND OFFICIALS	\$ 35,170.00	\$ 0.00	\$ 5,309.97		\$ 6,232.65	\$ 28,937.35	17.72
	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 46,783.00	\$ 31,221.33	\$ 3,902.67		\$ 15,502.26	\$ 59.41	99.87
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 544.00		\$ 2,405.63	\$ 6,434.37	27.21
2100	FICA BENEFITS	\$ 4,256.00	\$ 2,400.01	\$ 341.62		\$ 1,375.68	\$ 480.31	88.71
2210	VRSR BENEFITS	\$ 5,679.00	\$ 3,790.28	\$ 473.78		\$ 1,881.96	\$ 6.76	99.88
2400	LIFE INSURANCE	\$ 557.00	\$ 371.54	\$ 46.44		\$ 184.47	\$ 0.99	99.82
2700	WORKERS COMPENSATION INSURANCE	\$ 50.00	\$ 0.00	\$ 0.00		\$ 35.67	\$ 14.33	71.34
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 200.00	0.00
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 178.45	\$ 0.00		\$ 25.55	\$ 24.00	113.33
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 458.37	\$ 55.61		\$ 159.07	\$ 282.56	68.60
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00		\$ 208.99	\$ 58.99	139.33
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 0.00		\$ 757.59	\$ 92.41	89.13
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 150.00	0.00
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 45.55		\$ 271.10	\$ 453.90	37.39
13200	REGISTRAR	\$ 69,320.00	\$ 38,419.98	\$ 5,409.67		\$ 22,807.97	\$ 8,092.05	88.33
	FUNC 21100 CIRCUIT COURT							
5841	COMPENSATION OF JURORS	\$ 1,800.00	\$ 0.00	\$ 180.00		\$ 330.00	\$ 1,470.00	18.33
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 180.00		\$ 180.00	\$ 0.00	100.00
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 9,500.00	0.00
21100	CIRCUIT COURT	\$ 11,480.00	\$ 0.00	\$ 360.00		\$ 510.00	\$ 10,970.00	4.44
	FUNC 21200 GENERAL DISTRICT COURT							
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 213.75		\$ 390.25	\$ 390.25	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 240.00	\$ 0.00		\$ 0.00	\$ 240.00	100.00
5210	POSTAL SERVICES	\$ 980.00	\$ 652.00	\$ 162.00		\$ 162.00	\$ 166.00	83.06
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 272.46		\$ 703.84	\$ 1,196.16	37.04
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 79.66		\$ 290.59	\$ 209.41	58.12
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 137.34		\$ 137.34	\$ 462.66	22.89
21200	GENERAL DISTRICT COURT	\$ 3,980.00	\$ 892.00	\$ 865.21		\$ 1,684.02	\$ 1,403.98	64.72
	FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00		\$ 11.90	\$ 388.10	2.97
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 421.00	\$ 275.16	\$ 124.84		\$ 124.84	\$ 21.00	95.01

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5210	POSTAL SERVICES	\$ 450.00	\$ 372.00	\$ 0.00	\$ 0.00	\$ 193.00	\$ 115.00	125.56	
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 40.54	\$ 40.54	\$ 181.89	\$ 518.11	25.98	
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00	
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 13.28	\$ 13.28	\$ 290.68	\$ 709.32	29.07	
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 2,671.00	\$ 647.16	\$ 178.66	\$ 178.66	\$ 830.41	\$ 1,193.43	55.32	
	FUNC 21600 CLERK OF THE CIRCUIT COURT								
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 110,551.28	\$ 13,818.91	\$ 13,818.91	\$ 55,068.66	\$ 208.06	99.87	
2100	FICA BENEFITS	\$ 12,686.00	\$ 8,573.34	\$ 1,071.67	\$ 1,071.67	\$ 4,269.90	\$ 157.24	101.24	
2210	VRSR BENEFITS	\$ 20,132.00	\$ 13,420.94	\$ 1,677.61	\$ 1,677.61	\$ 6,685.32	\$ 25.74	99.87	
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 7,397.73	\$ 913.30	\$ 913.30	\$ 3,653.20	\$ 90.93	100.83	
2400	LIFE INSURANCE	\$ 1,973.00	\$ 1,315.57	\$ 164.44	\$ 164.44	\$ 655.30	\$ 2.13	99.89	
2700	WORKER'S COMPENSATION	\$ 155.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 127.96	\$ 27.04	82.55	
3100	PROFESSIONAL SERVICES	\$ 13,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 174.00	\$ 13,526.00	1.27	
3320	MAINTENANCE SERVICE CONTRACT	\$ 900.00	\$ 487.00	\$ 243.00	\$ 243.00	\$ 486.00	\$ 73.00	108.11	
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 0.00	100.00	
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 549.53	\$ 549.53	\$ 2,381.12	\$ 4,618.88	34.02	
5210	POSTAL SERVICES	\$ 2,800.00	\$ 0.00	\$ 370.44	\$ 370.44	\$ 654.44	\$ 2,145.56	23.37	
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 72.32	\$ 72.32	\$ 215.21	\$ 684.79	23.91	
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 905.01	\$ 905.01	\$ 3,282.99	\$ 3,217.01	50.51	
21600	CLERK OF THE CIRCUIT COURT	\$ 243,834.00	\$ 141,745.86	\$ 20,086.23	\$ 20,086.23	\$ 77,954.10	\$ 24,134.04	90.10	
	FUNC 21900 VICTIM/WITNESS PROGRAM								
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 19,310.01	\$ 2,413.75	\$ 2,413.75	\$ 9,655.00	\$ 0.01	100.00	
2100	FICA	\$ 2,217.00	\$ 1,459.26	\$ 182.42	\$ 182.42	\$ 729.68	\$ 28.06	98.73	
2210	VRSR	\$ 3,516.00	\$ 2,344.23	\$ 293.03	\$ 293.03	\$ 1,172.12	\$ 0.35	100.01	
2300	Health Insurance	\$ 4,252.00	\$ 3,698.87	\$ 456.65	\$ 456.65	\$ 1,826.60	\$ 1,273.47	129.95	
2400	LIFE INSURANCE	\$ 345.00	\$ 296.12	\$ 37.02	\$ 37.02	\$ 148.08	\$ 99.20	128.75	
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.24	\$ 10.76	73.10	
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 19.44	\$ 19.44	\$ 41.66	\$ 41.66	100.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 75.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	0.00	
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
21900	VICTIM/WITNESS PROGRAM	\$ 40,260.00	\$ 27,108.49	\$ 3,402.31	\$ 3,402.31	\$ 13,602.38	\$ 450.87	101.12	
	FUNC 21930 BLUE RIDGE LEGAL SERVICES								
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00	
	FUNC 21940 REGIONAL COURT SERVICES								
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00	
	FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 188,734.00	\$ 125,823.25	\$ 15,727.90	\$ 15,727.90	\$ 60,495.89	\$ 2,414.86	98.72	
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 1,032.00	\$ 1,032.00	\$ 4,000.00	\$ 8,300.00	32.52	
2100	FICA BENEFITS	\$ 15,379.00	\$ 10,996.12	\$ 1,453.77	\$ 1,453.77	\$ 5,290.01	\$ 907.13	105.90	
2210	VRSR BENEFITS	\$ 21,343.00	\$ 14,306.43	\$ 1,788.30	\$ 1,788.30	\$ 7,121.55	\$ 84.98	100.40	
2300	HEALTH INSURANCE BENEFITS	\$ 10,863.00	\$ 7,397.73	\$ 913.30	\$ 913.30	\$ 3,653.20	\$ 187.93	101.73	
2400	LIFE INSURANCE	\$ 2,092.00	\$ 1,402.35	\$ 175.30	\$ 175.30	\$ 698.09	\$ 8.44	100.40	
2700	WORKERS COMPENSATION INSURANCE	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 157.58	\$ 22.42	87.54	
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 224.65	\$ 95.85	\$ 95.85	\$ 159.75	\$ 365.60	51.25	
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 950.00	13.64	
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 11.35	\$ 11.35	\$ 96.11	\$ 503.89	16.02	
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00	
5549	WITNESS TRAVEL EXPENDITURES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00	
5810	DUES & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 270.00	\$ 530.00	33.75	
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 53.15	\$ 53.15	\$ 429.40	\$ 1,070.60	28.63	

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6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 242.70	\$ 662.70	\$ 337.30	66.27
22100	COMMONWEALTH'S ATTORNEY	\$ 260,941.00	\$ 160,150.53	\$ 21,493.62	\$ 83,184.28	\$ 17,606.19	93.25
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,027,965.00	\$ 661,408.00	\$ 79,849.26	\$ 318,354.57	\$ 48,202.43	95.31
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,430.56	\$ 7,346.58	\$ 12,653.42	36.73
2100	FICA BENEFITS	\$ 80,275.00	\$ 46,836.34	\$ 5,743.62	\$ 23,055.33	\$ 10,383.33	87.07
2210	VSRS BENEFITS	\$ 125,977.00	\$ 80,294.95	\$ 9,693.69	\$ 38,718.21	\$ 6,963.84	94.47
2300	HEALTH INSURANCE BENEFITS	\$ 124,543.00	\$ 85,383.45	\$ 11,567.23	\$ 40,789.12	\$ 1,629.57	101.31
2400	LIFE INSURANCE	\$ 12,360.00	\$ 7,870.79	\$ 950.19	\$ 3,795.21	\$ 694.00	94.39
2700	WORKERS COMPENSATION INSURANCE	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 11,383.68	\$ 416.32	96.47
2860	LINE OF DUTY BENEFITS	\$ 7,100.00	\$ 0.00	\$ 0.00	\$ 6,834.32	\$ 265.68	96.26
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 16.12	\$ 395.88	\$ 6,604.12	5.66
3310	REPAIR & MAINTENANCE	\$ 3,000.00	\$ 8,322.00	\$ 674.00	\$ 1,972.50	\$ 7,294.50	343.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 18,390.00	\$ 29,974.83	\$ 0.00	\$ 13,351.42	\$ 24,936.25	235.60
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 72.65	\$ 592.60	\$ 1,407.40	29.63
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 10,990.32	\$ 1,302.13	\$ 4,092.25	\$ 3,082.57	125.69
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 13,338.00	\$ 338.00	102.60
5530	TRAVEL SUBSISTANCE & LODGING	\$ 7,000.00	\$ 0.00	\$ 1,939.36	\$ 3,006.32	\$ 3,993.68	42.95
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 180.17	\$ 2,014.17	\$ 485.83	80.57
5800	MISCELLANEOUS CHARGES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 113.00	\$ 887.00	11.30
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 380.00	\$ 2,120.00	15.20
6001	OFFICE SUPPLIES	\$ 4,000.00	\$ 98.00	\$ 3,911.31	\$ 4,522.49	\$ 620.49	115.51
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 39,900.00	\$ 7,264.69	\$ 1,356.73	\$ 4,817.41	\$ 27,817.90	30.28
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 5,292.36	\$ 19,316.77	\$ 55,683.23	25.76
6010	POLICE SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 407.31	\$ 706.17	\$ 4,793.83	12.84
6011	UNIFORM AND WEARING APPAREL	\$ 6,500.00	\$ 0.00	\$ 1,183.70	\$ 1,609.27	\$ 4,890.73	24.76
6017	AMMUNITION	\$ 9,000.00	\$ 3,861.27	\$ 3,399.74	\$ 5,115.76	\$ 22.97	99.74
6024	INSURED REPAIRS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00
31200	SHERIFF	\$ 1,629,810.00	\$ 942,304.64	\$ 128,970.13	\$ 525,621.03	\$ 161,884.33	90.07
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,552.50	84.05
	FUNC 31220 DRUG TASK FORCE						
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 2,436.29	\$ 2,436.29	\$ 10,063.71	19.49
	FUNC 32100 EMERGENCY MEDICAL SERVICES						
1100	SALARIES - REGULAR	\$ 257,022.00	\$ 150,841.47	\$ 18,613.27	\$ 80,523.44	\$ 25,657.09	90.02
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 2,028.00	\$ 6,888.00	\$ 11,112.00	38.27
2100	FICA BENEFITS	\$ 21,037.00	\$ 10,217.18	\$ 1,409.10	\$ 6,009.03	\$ 4,810.79	77.13
2210	VSRS BENEFITS	\$ 22,924.00	\$ 15,280.99	\$ 1,910.30	\$ 7,641.20	\$ 1.81	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 33,820.00	\$ 22,828.64	\$ 2,818.35	\$ 11,273.40	\$ 282.04	100.83
2400	LIFE INSURANCE	\$ 2,247.00	\$ 1,497.88	\$ 187.24	\$ 748.96	\$ 0.16	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,185.39	\$ 2,814.61	81.24
2860	LINE OF DUTY BENEFITS	\$ 2,160.00	\$ 0.00	\$ 0.00	\$ 2,278.26	\$ 118.26	105.48
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 31.50	\$ 166.63	\$ 633.37	20.83
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 132.23	\$ 335.09	\$ 1,164.91	22.34
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 182.40	\$ 917.60	16.58
32100	EMERGENCY MEDICAL SERVICES	\$ 376,110.00	\$ 200,666.16	\$ 27,129.99	\$ 128,231.80	\$ 47,212.04	87.45
	FUNC 32200 VOLUNTEER FIRE COMPANIES						
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,541.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,541.00	0.00

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5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,666.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 744.00	102.90
5699	CIVIC CONTRIBUTIONS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
32200	VOLUNTEER FIRE COMPANIES	\$ 61,207.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 34,797.00	43.15
	FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,495.00	\$ 405.00	78.68
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	50.00
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,900.00	\$ 0.00	\$ 12,500.00	\$ 12,500.00	\$ 26,495.00	\$ 25,405.00	51.05
	FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 515.58	82.22
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 50,515.58	4.51
	FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,445.00	\$ 555.00	86.12
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 18,750.00	\$ 18,750.00	\$ 37,500.00	\$ 37,500.00	50.00
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,000.00	\$ 0.00	\$ 18,750.00	\$ 18,750.00	\$ 40,945.00	\$ 38,055.00	51.83
	FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00
	FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTION	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98
	FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 577,987.00	\$ 0.00	\$ 135,719.75	\$ 135,719.75	\$ 271,439.50	\$ 306,547.50	46.96
	FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 57,904.00	\$ 0.00	\$ 14,476.12	\$ 14,476.12	\$ 14,476.12	\$ 43,427.88	25.00
	FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 2.23	\$ 2.23	\$ 72.28	\$ 427.72	14.46
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 2.23	\$ 2.23	\$ 72.28	\$ 852.72	7.81
	FUNC 34100 BUILDING INSPECTIONS							
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 65,636.68	\$ 8,204.58	\$ 8,204.58	\$ 32,818.32	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 7,531.00	\$ 4,537.42	\$ 567.17	\$ 567.17	\$ 2,268.68	\$ 724.90	90.37
2210	VRSR BENEFITS	\$ 11,952.00	\$ 7,968.31	\$ 996.03	\$ 996.03	\$ 3,984.12	\$ 0.43	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 11,952.00	\$ 8,067.92	\$ 996.04	\$ 996.04	\$ 3,984.16	\$ 100.08	100.84
2400	LIFE INSURANCE	\$ 1,172.00	\$ 781.05	\$ 97.64	\$ 97.64	\$ 390.56	\$ 0.39	99.97
2700	WORKERS COMPENSATION INSURANCE	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,012.69	\$ 87.31	92.06
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 370.00	\$ 0.00	\$ 0.00	\$ 1,244.13	\$ 285.87	84.95
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 143.90	\$ 456.10	23.98
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 43.45	\$ 43.45	\$ 43.45	\$ 106.55	28.97
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 261.42	\$ 23.99	\$ 23.99	\$ 156.35	\$ 482.23	46.42
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136.17	\$ 136.17	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 11.10	\$ 11.10	\$ 112.75	\$ 387.25	22.55
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 186.46	\$ 186.46	\$ 719.77	\$ 1,780.23	28.79
6012	BOOKS AND SUBSCRIPTIONS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00

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8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 29.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.87	100.00
34100	BUILDING INSPECTIONS	\$ 140,012.00	\$ 87,652.67	\$ 11,126.46	\$ 47,015.05	\$ 5,344.28	\$ 96.18	
	FUNC 35100 ANIMAL CONTROL							
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 23,896.68	\$ 2,987.08	\$ 11,948.32	\$ 0.00	\$ 100.00	
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,321.60	\$ 5,527.12	\$ 12,472.88	\$ 30.71	
2100	FICA BENEFITS	\$ 4,119.00	\$ 1,527.78	\$ 292.08	\$ 1,186.74	\$ 1,404.48	\$ 65.90	
2210	VSRS BENEFITS	\$ 4,352.00	\$ 2,901.06	\$ 362.63	\$ 1,450.52	\$ 0.42	\$ 99.99	
2300	HEALTH INSURANCE BENEFITS	\$ 5,976.00	\$ 4,033.96	\$ 498.02	\$ 1,992.08	\$ 50.04	\$ 100.84	
2400	LIFE INSURANCE	\$ 427.00	\$ 284.36	\$ 35.55	\$ 142.20	\$ 0.44	\$ 99.90	
2700	WORKERS COMPENSATION INSURANCE	\$ 600.00	\$ 0.00	\$ 0.00	\$ 566.87	\$ 33.13	\$ 94.48	
3100	PROFESSIONAL SERVICES	\$ 12,204.00	\$ 0.00	\$ 589.70	\$ 1,489.15	\$ 10,714.85	\$ 12.20	
3500	PRINTING AND BINDING	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 0.00	
5230	TELECOMMUNICATIONS	\$ 1,500.00	\$ 118.38	\$ 34.15	\$ 247.48	\$ 1,134.14	\$ 24.39	
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	\$ 0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 113.00	\$ 887.00	\$ 11.30	
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 0.00	
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 2.10	\$ 40.25	\$ 109.75	\$ 26.83	
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 221.78	\$ 909.92	\$ 590.08	\$ 60.66	
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 0.00	\$ 0.00	\$ 116.82	\$ 116.82	\$ 116.82	\$ 100.00	
6008	VEHICLE AND EQUIP FUEL	\$ 848.00	\$ 0.00	\$ 118.91	\$ 441.24	\$ 406.76	\$ 52.03	
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 0.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 57.77	\$ 17.23	\$ 108.12	\$ 4,834.11	\$ 3.32	
35100	ANIMAL CONTROL	\$ 92,521.00	\$ 32,819.99	\$ 6,597.65	\$ 26,279.83	\$ 33,421.18	\$ 63.88	
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL							
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 980.00	\$ 2.00	
	FUNC 35600 COMMUNICATIONS							
1100	SALARIES - REGULAR	\$ 208,523.00	\$ 139,015.28	\$ 17,376.93	\$ 69,760.80	\$ 253.08	\$ 100.12	
2100	FICA Benefits	\$ 15,953.00	\$ 10,146.54	\$ 1,268.31	\$ 5,092.60	\$ 713.86	\$ 95.53	
2210	VSRS Benefits	\$ 25,315.00	\$ 16,876.48	\$ 2,109.55	\$ 8,438.20	\$ 0.32	\$ 100.00	
2300	Health Insurance Benefits	\$ 33,376.00	\$ 22,528.29	\$ 2,781.27	\$ 11,125.08	\$ 277.37	\$ 100.83	
2400	Life Insurance	\$ 2,481.00	\$ 1,654.31	\$ 206.78	\$ 827.12	\$ 0.43	\$ 100.02	
2700	Worker's Compensation	\$ 200.00	\$ 0.00	\$ 0.00	\$ 163.36	\$ 36.64	\$ 81.68	
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 48.29	\$ 48.29	\$ 48.29	\$ 100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 11,011.00	\$ 40,052.16	\$ 48,385.16	\$ 2,941.84	\$ 95.28	
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 929.30	\$ 2,070.63	\$ 7,072.99	\$ 17,247.71	\$ 31.69	
5420	TOWER LEASE	\$ 27,500.00	\$ 18,630.00	\$ 2,070.00	\$ 8,280.00	\$ 590.00	\$ 97.85	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 29.25	\$ 349.99	\$ 1,450.01	\$ 19.44	
6011	UNIFORM AND WEARING APPAREL	\$ 1,200.00	\$ 0.00	\$ 562.90	\$ 657.64	\$ 542.36	\$ 54.80	
35600	COMMUNICATIONS	\$ 406,236.00	\$ 220,791.20	\$ 68,576.07	\$ 160,201.23	\$ 25,243.57	\$ 93.79	
	FUNC 42400 REFUSE DISPOSAL							
3840	PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 10,814.62	\$ 18,581.89	\$ 149,418.11	\$ 11.06	
	FUNC 42600 LITTER CONTROL PROGRAM							
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 100.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,817.00	\$ 2,298.40	\$ 0.00	\$ 631.60	\$ 2,887.00	\$ 50.37	
42600	LITTER CONTROL PROGRAM	\$ 5,817.00	\$ 2,298.40	\$ 150.00	\$ 781.60	\$ 2,737.00	\$ 52.95	
	FUNC 42700 SANITATION							

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3840	PURCHASED SERVICES	\$ 27,500.00	\$ 0.00	\$ 2,264.64	\$ 2,264.64	\$ 6,793.92	\$ 20,706.08	24.71
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 57,500.00	\$ 0.00	\$ 2,264.64	\$ 2,264.64	\$ 36,793.92	\$ 20,706.08	63.99
	FUNC 43200 GENERAL PROPERTY MAINTENANCE							
1100	SALARIES - REGULAR	\$ 140,920.00	\$ 93,897.84	\$ 11,737.23	\$ 11,737.23	\$ 44,738.92	\$ 2,283.24	98.38
2100	FICA BENEFITS	\$ 10,780.00	\$ 6,452.09	\$ 806.52	\$ 806.52	\$ 3,095.00	\$ 1,232.91	88.56
2210	VSRS BENEFITS	\$ 16,918.00	\$ 11,273.69	\$ 1,409.21	\$ 1,409.21	\$ 5,366.58	\$ 277.73	98.36
2300	HEALTH INSURANCE BENEFITS	\$ 18,463.00	\$ 13,560.39	\$ 1,674.11	\$ 1,674.11	\$ 6,176.10	\$ 1,273.49	106.90
2400	LIFE INSURANCE	\$ 1,677.00	\$ 1,117.38	\$ 139.68	\$ 139.68	\$ 532.42	\$ 27.20	98.38
2700	WORKERS COMPENSATION INSURANCE	\$ 4,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,460.23	\$ 689.77	83.38
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 33.00	\$ 33.00	\$ 183.00	\$ 417.00	30.50
3310	REPAIR & MAINTENANCE	\$ 10,430.00	\$ 7,500.00	\$ 500.00	\$ 500.00	\$ 2,084.87	\$ 845.13	91.90
3320	MAINTENANCE SERVICE CONTRACT	\$ 86,550.00	\$ 52,129.39	\$ 9,433.28	\$ 9,433.28	\$ 34,419.98	\$ 0.63	100.00
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5110	ELECTRICAL SERVICES	\$ 4,813.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,813.00	0.00
5120	HEATING SERVICES	\$ 10,071.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,071.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 6,788.00	\$ 0.00	\$ 32.90	\$ 32.90	\$ 80.60	\$ 6,707.40	1.19
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 1,301.64	\$ 157.52	\$ 157.52	\$ 668.56	\$ 1,929.80	50.52
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,409.00	\$ 1,409.00	170.45
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,688.00	\$ 188.00	100.96
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,643.00	\$ 443.00	108.52
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,513.00	\$ 13.00	100.15
5410	EQUIPMENT RENTAL	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
6003	AGRICULTURAL SUPPLIES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 12,221.75	\$ 1,192.69	\$ 1,192.69	\$ 2,778.25	\$ 0.00	100.00
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 9,848.00	\$ 6,754.31	\$ 193.19	\$ 193.19	\$ 2,385.06	\$ 708.63	92.80
6008	VEHICLE AND EQUIP FUEL	\$ 4,937.00	\$ 0.00	\$ 508.91	\$ 508.91	\$ 1,743.72	\$ 3,193.28	35.32
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 352.57	\$ 352.57	\$ 697.88	\$ 5,002.12	12.24
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 14.63	\$ 14.63	\$ 16.73	\$ 483.27	3.35
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 8,667.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,667.50	100.00
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 4,218.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,218.00	100.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 391,545.00	\$ 219,093.98	\$ 28,185.44	\$ 28,185.44	\$ 145,680.90	\$ 26,770.12	93.16
	FUNC 43202 101 CHALMERS COURT							
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 580.60	\$ 580.60	\$ 3,878.62	\$ 3,878.62	100.00
3310	REPAIR & MAINTENANCE	\$ 19,175.00	\$ 7,484.39	\$ 1,040.83	\$ 1,040.83	\$ 4,616.76	\$ 7,073.85	63.11
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,268.00	\$ 22,542.86	\$ 2,008.64	\$ 2,008.64	\$ 9,725.88	\$ 0.74	100.00
5110	ELECTRICAL SERVICES	\$ 22,000.00	\$ 0.00	\$ 3,058.52	\$ 3,058.52	\$ 9,119.76	\$ 12,880.24	41.45
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 89.52	\$ 89.52	\$ 269.27	\$ 3,130.73	7.92
5130	WATER & SEWAGE SERVICES	\$ 2,900.00	\$ 0.00	\$ 75.40	\$ 75.40	\$ 271.43	\$ 2,628.57	9.36
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 5.16	\$ 5.16	\$ 533.40	\$ 466.60	53.34
43202	101 CHALMERS COURT	\$ 80,743.00	\$ 30,027.25	\$ 6,858.67	\$ 6,858.67	\$ 28,415.12	\$ 22,300.63	72.38
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,000.00	\$ 1,623.00	\$ 0.00	\$ 0.00	\$ 231.00	\$ 854.00	185.40
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 1,595.50	6.15
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 237.38	\$ 237.38	\$ 939.38	\$ 2,260.62	29.36
5120	HEATING SERVICES	\$ 3,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,200.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 225.00	\$ 0.00	\$ 17.00	\$ 17.00	\$ 34.00	\$ 191.00	15.11
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 10,325.00	\$ 1,623.00	\$ 254.38	\$ 254.38	\$ 1,308.88	\$ 7,393.12	28.40
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							

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3310	REPAIR & MAINTENANCE	\$ 5,400.00	\$ 2,136.00	\$ 501.64	\$ 501.64	\$ 3,675.51	\$ 411.51	107.62
3320	MAINTENANCE SERVICE CONTRACTS	\$ 5,000.00	\$ 1,560.00	\$ 0.00	\$ 0.00	\$ 1,586.80	\$ 1,853.20	62.94
5110	ELECTRICAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 810.46	\$ 810.46	\$ 2,571.26	\$ 9,428.74	21.43
5120	HEATING SERVICES	\$ 2,600.00	\$ 0.00	\$ 165.67	\$ 165.67	\$ 227.03	\$ 2,372.97	8.73
5130	WATER & SEWAGE SERVICES	\$ 4,000.00	\$ 0.00	\$ 195.30	\$ 195.30	\$ 558.70	\$ 3,441.30	13.97
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 611.00	\$ 611.00	\$ 614.20	\$ 385.80	61.42
43206	100 N CHRUCH ST/RADIO TOWER	\$ 30,000.00	\$ 3,696.00	\$ 2,284.07	\$ 2,284.07	\$ 9,233.50	\$ 17,070.50	43.10
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 5,000.00	\$ 1,744.00	\$ 2,337.22	\$ 2,337.22	\$ 4,859.72	\$ 1,603.72	132.07
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 1,432.20	52.26
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 1,452.10	\$ 1,452.10	\$ 4,452.27	\$ 16,547.73	21.20
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 46.98	\$ 46.98	\$ 51.47	\$ 948.53	5.15
43207	102 N CHRUCH ST	\$ 30,000.00	\$ 1,744.00	\$ 3,836.30	\$ 3,836.30	\$ 10,931.26	\$ 17,324.74	42.25
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 5,000.00	\$ 3,580.00	\$ 480.00	\$ 480.00	\$ 1,080.00	\$ 340.00	93.20
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 1,080.20	61.42
5110	ELECTRICAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 788.26	\$ 788.26	\$ 2,456.64	\$ 4,543.36	35.09
5120	HEATING SERVICES	\$ 3,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 87.44	\$ 3,612.56	2.36
5130	WATER & SEWAGE SERVICES	\$ 650.00	\$ 0.00	\$ 24.05	\$ 24.05	\$ 72.15	\$ 577.85	11.10
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 11.29	\$ 11.29	\$ 39.27	\$ 960.73	3.93
43208	104 N CHURCH/106 N CHURCH ST	\$ 20,150.00	\$ 3,580.00	\$ 1,303.60	\$ 1,303.60	\$ 5,455.30	\$ 11,114.70	44.84
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER							
3310	PROFESSIONAL SERVICES	\$ 8,910.00	\$ 1,290.00	\$ 645.00	\$ 645.00	\$ 1,290.00	\$ 6,330.00	28.96
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,080.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 2,567.00	16.66
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 575.49	\$ 575.49	\$ 1,880.87	\$ 2,919.13	39.18
5120	HEATING SERVICES	\$ 6,500.00	\$ 0.00	\$ 109.49	\$ 109.49	\$ 657.11	\$ 5,842.89	10.11
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 319.07	\$ 680.93	31.91
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 24,290.00	\$ 1,290.00	\$ 1,329.98	\$ 1,329.98	\$ 4,660.05	\$ 18,339.95	24.50
	FUNC 43210 524 WESTWOOD RD							
3310	REPAIR & MAINTENANCE	\$ 1,400.00	\$ 276.00	\$ 0.00	\$ 0.00	\$ 276.00	\$ 848.00	39.43
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,642.00	\$ 85.50	\$ 0.00	\$ 0.00	\$ 190.00	\$ 1,366.50	16.78
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 127.71	\$ 127.71	\$ 388.64	\$ 1,511.36	20.45
5120	HEATING SERVICES	\$ 1,718.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,718.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 984.01	1.60
43210	524 WESTWOOD RD	\$ 7,660.00	\$ 361.50	\$ 127.71	\$ 127.71	\$ 870.63	\$ 6,427.87	16.09
	FUNC 43211 225 AL SMITH CIR REC CENTER							
3310	REPAIR & MAINTENANCE	\$ 10,000.00	\$ 3,080.00	\$ 540.00	\$ 540.00	\$ 1,080.00	\$ 5,840.00	41.60
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 2,491.00	7.74
5110	ELECTRICAL SERVICES	\$ 16,500.00	\$ 0.00	\$ 2,718.88	\$ 2,718.88	\$ 9,115.96	\$ 7,384.04	55.25
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 224.80	\$ 224.80	100.00
5130	WATER & SEWAGE SERVICES	\$ 2,700.00	\$ 0.00	\$ 308.05	\$ 308.05	\$ 580.05	\$ 2,119.95	21.48
6007	REPAIR AND MAINT SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 48.37	\$ 48.37	\$ 1,519.04	\$ 1,480.96	50.63
43211	225 AL SMITH CIR REC CENTER	\$ 34,900.00	\$ 3,080.00	\$ 3,615.30	\$ 3,615.30	\$ 12,728.85	\$ 19,091.15	45.30
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS							
3310	REPAIR & MAINTENANCE	\$ 8,000.00	\$ 4,057.00	\$ 255.00	\$ 255.00	\$ 1,415.00	\$ 2,528.00	68.40
5110	ELECTRICAL SERVICES	\$ 7,600.00	\$ 0.00	\$ 258.52	\$ 258.52	\$ 1,126.11	\$ 6,473.89	14.82
5130	WATER & SEWAGE SERVICES	\$ 2,800.00	\$ 0.00	\$ 262.50	\$ 262.50	\$ 809.05	\$ 1,990.95	28.89

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6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 16.94		\$ 808.65	\$ 4,191.35	16.17
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 23,400.00	\$ 4,057.00	\$ 792.96		\$ 4,158.81	\$ 15,184.19	35.11
	FUNC 43213 225 AL SMITH CIR POOL							
3310	REPAIR & MAINTENANCE	\$ 3,500.00	\$ 54.98	\$ 0.00		\$ 3,445.02	\$ 0.00	100.00
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 532.20		\$ 3,000.69	\$ 6,499.31	31.59
5130	WATER & SEWAGE SERVICES	\$ 7,358.00	\$ 0.00	\$ 336.70		\$ 11,087.05	\$ 3,729.05	150.68
6007	REPAIR AND MAINT SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 2,130.94		\$ 3,053.07	\$ 946.93	76.33
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 0.00	\$ 3,096.00		\$ 3,096.00	\$ 3,096.00	100.00
43213	225 AL SMITH CIR POOL	\$ 24,358.00	\$ 54.98	\$ 6,095.84		\$ 23,681.83	\$ 621.19	97.45
	FUNC 43214 225 AL SMITH CIR BASEBALL							
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 183.88		\$ 604.90	\$ 1,095.10	35.58
6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 325.51		\$ 1,692.01	\$ 3,307.99	33.84
43214	225 AL SMITH CIR BASEBALL	\$ 6,700.00	\$ 0.00	\$ 509.39		\$ 2,296.91	\$ 4,403.09	34.28
	FUNC 43215 225 AL SMITH CIR SOCCER							
3310	REPAIR & MAINTENANCE	\$ 645.00	\$ 0.00	\$ 236.00		\$ 236.00	\$ 409.00	36.59
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 81.65		\$ 233.79	\$ 466.21	33.40
6007	REPAIR AND MAINT SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 0.00		\$ 2,116.30	\$ 2,883.70	42.33
43215	225 AL SMITH CIR SOCCER	\$ 6,345.00	\$ 0.00	\$ 317.65		\$ 2,586.09	\$ 3,758.91	40.76
	FUNC 43232 32 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00		\$ 400.00	\$ 400.00	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 129.90		\$ 156.01	\$ 56.01	156.01
43232	32 E MAIN ST	\$ 100.00	\$ 0.00	\$ 129.90		\$ 556.01	\$ 456.01	556.01
	FUNC 43236 36 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 5,500.00	\$ 5,216.00	\$ 0.00		\$ 216.00	\$ 68.00	98.76
3320	MAINTENANCE SERVICE CONTRACTS	\$ 750.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 750.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 0.00	\$ 0.00	\$ 0.00		\$ 26.46	\$ 26.46	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00		\$ 57.71	\$ 42.29	57.71
43236	36 E MAIN ST	\$ 6,350.00	\$ 5,216.00	\$ 0.00		\$ 300.17	\$ 833.83	86.87
	FUNC 43237 311 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 2,500.00	\$ 1,856.00	\$ 0.00		\$ 644.00	\$ 0.00	100.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00		\$ 1,700.80	\$ 99.20	94.49
5110	ELECTRICAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 744.72		\$ 2,391.90	\$ 5,608.10	29.90
5130	WATER & SEWAGE SERVICES	\$ 850.00	\$ 0.00	\$ 72.15		\$ 236.45	\$ 613.55	27.82
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00		\$ 14.98	\$ 985.02	1.50
43237	311 E MAIN ST	\$ 14,150.00	\$ 1,856.00	\$ 816.87		\$ 4,988.13	\$ 7,305.87	48.37
	FUNC 51100 LOCAL HEALTH DEPARTMENT							
5610	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 199,000.00	0.00
	FUNC 51200 OUR HEALTH							
5699	CIVIC CONTRIBUTIONS	\$ 4,875.00	\$ 0.00	\$ 0.00		\$ 4,875.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES							
5620	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 20,500.00		\$ 41,000.00	\$ 41,000.00	50.00
	FUNC 52800 CONCERN HOTLINE							

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5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00		\$ 750.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 750.00	0.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 10,000.00		\$ 20,000.00	\$ 20,000.00	50.00
5699	FUNC 53240 VIRGINIA REGIONAL TRANSIT CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 17,639.00	0.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 2,000.00		\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00		\$ 750.00	\$ 0.00	100.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 13,924.00	\$ 0.00	\$ 0.00		\$ 3,481.00	\$ 10,443.00	25.00
1100	FUNC 71100 PARKS ADMINISTRATION SALARIES - REGULAR	\$ 232,243.00	\$ 154,828.68	\$ 19,353.58		\$ 77,414.32	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 1,485.00		\$ 6,599.76	\$ 6,756.24	49.41
2100	FICA BENEFITS	\$ 18,789.00	\$ 10,521.72	\$ 1,428.81		\$ 5,765.71	\$ 2,501.57	86.69
2210	VSRS BENEFITS	\$ 28,194.00	\$ 18,796.23	\$ 2,349.52		\$ 9,398.08	\$ 0.31	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 30,648.00	\$ 22,879.50	\$ 2,824.64		\$ 11,298.56	\$ 3,530.06	111.52
2400	LIFE INSURANCE	\$ 2,764.00	\$ 1,842.41	\$ 230.32		\$ 921.28	\$ 0.31	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 8,300.00	\$ 0.00	\$ 0.00		\$ 6,578.35	\$ 1,721.65	79.26
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 21.00		\$ 21.00	\$ 21.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,072.00	\$ 2,429.14	\$ 212.42		\$ 510.86	\$ 2,132.00	57.97
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00		\$ 95.14	\$ 904.86	9.51
3600	ADVERTISING	\$ 793.00	\$ 0.00	\$ 0.00		\$ 355.10	\$ 437.90	44.78
5210	POSTAL SERVICES	\$ 5,000.00	\$ 2,358.46	\$ 114.72		\$ 1,556.26	\$ 1,085.28	78.29
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 43.50		\$ 302.15	\$ 1,697.85	15.11
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 248.64		\$ 590.76	\$ 60.76	111.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,274.00	\$ 0.00	\$ 788.97		\$ 1,238.97	\$ 35.03	97.25
5810	DUES & MEMBERSHIPS	\$ 1,275.00	\$ 0.00	\$ 0.00		\$ 115.00	\$ 1,160.00	9.02
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 311.45		\$ 559.80	\$ 1,940.20	22.39
6003	AGRICULTURAL SUPPLIES	\$ 600.00	\$ 0.00	\$ 0.00		\$ 49.99	\$ 550.01	8.33
6008	VEHICLE AND EQUIP FUEL	\$ 1,400.00	\$ 0.00	\$ 53.42		\$ 374.55	\$ 1,025.45	26.75
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,000.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 958.24		\$ 1,196.61	\$ 659.39	64.47
71100	PARKS ADMINISTRATION	\$ 358,594.00	\$ 213,656.14	\$ 30,424.23		\$ 124,942.25	\$ 19,995.61	94.42
1100	FUNC 71310 CLARKE COUNTY RECREATION CENTER SALARIES - REGULAR	\$ 43,210.00	\$ 28,806.68	\$ 3,600.83		\$ 14,403.32	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,218.07		\$ 6,205.56	\$ 19,603.44	24.04
2100	FICA BENEFITS	\$ 5,280.00	\$ 2,181.10	\$ 442.33		\$ 1,565.27	\$ 1,533.63	70.95
2210	VSRS BENEFITS	\$ 5,246.00	\$ 3,497.13	\$ 437.14		\$ 1,748.56	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,480.00	\$ 3,698.86	\$ 456.65		\$ 1,826.60	\$ 45.46	100.83
2400	LIFE INSURANCE	\$ 514.00	\$ 342.80	\$ 42.85		\$ 171.40	\$ 0.20	100.04
2700	WORKERS COMPENSATION INSURANCE	\$ 700.00	\$ 0.00	\$ 0.00		\$ 537.91	\$ 162.09	76.84
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 0.00		\$ 80.00	\$ 120.00	40.00
6001	OFFICE SUPPLIES	\$ 50.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 50.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 820.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 820.00	0.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,300.00	\$ 0.00	\$ 0.00		\$ 500.00	\$ 1,800.00	21.74
6014	OTHER OPERATING SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 129.14		\$ 242.13	\$ 2,257.87	9.69

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6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$	143.42	\$ 143.42	\$ 4,856.58	2.87
71310	CLARKE COUNTY RECREATION CENTER	\$ 97,309.00	\$ 38,526.57	\$	7,470.43	\$ 27,424.17	\$ 31,358.26	67.77
	FUNC 71320 SWIMMING POOL							
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$	0.00	\$ 42,077.97	\$ 18,173.03	69.84
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$	0.00	\$ 3,219.00	\$ 1,391.00	69.83
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 2,900.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 200.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,675.00	\$ 0.00	\$	0.00	\$ 870.00	\$ 805.00	51.94
5830	REFUNDS	\$ 500.00	\$ 0.00	\$	0.00	\$ 190.00	\$ 310.00	38.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$	0.00	\$ 546.50	\$ 596.50	47.81
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,700.00	\$ 0.00	\$	0.00	\$ 715.85	\$ 984.15	42.11
6014	OTHER OPERATING SUPPLIES	\$ 2,398.00	\$ 0.00	\$	0.00	\$ 543.08	\$ 1,854.92	22.65
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 2,000.00	0.00
6026	POOL CHEMICALS	\$ 11,000.00	\$ 0.00	\$	0.00	\$ 5,541.42	\$ 5,458.58	50.38
71320	SWIMMING POOL	\$ 88,377.00	\$ 0.00	\$	0.00	\$ 53,703.82	\$ 34,673.18	60.77
	FUNC 71330 CONCESSION STAND							
1300	SALARIES - PART TIME	\$ 4,400.00	\$ 0.00	\$	0.00	\$ 3,455.11	\$ 944.89	78.53
2100	FICA	\$ 337.00	\$ 0.00	\$	0.00	\$ 264.32	\$ 72.68	78.43
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 14,000.00	\$ 0.00	\$	0.00	\$ 4,705.06	\$ 9,294.94	33.61
71330	CONCESSION STAND	\$ 18,837.00	\$ 0.00	\$	0.00	\$ 8,424.49	\$ 10,412.51	44.72
	FUNC 71350 PROGRAMS							
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 21,094.00	\$	2,636.75	\$ 10,547.00	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$	4,452.84	\$ 31,101.88	\$ 63,398.12	32.91
2100	FICA BENEFITS	\$ 9,650.00	\$ 1,430.86	\$	552.14	\$ 3,029.45	\$ 5,189.69	46.22
2210	VSRS	\$ 3,841.00	\$ 2,560.82	\$	320.10	\$ 1,280.40	\$ 0.22	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 8,728.00	\$ 5,891.45	\$	456.65	\$ 2,638.70	\$ 197.85	97.73
2400	LIFE INSURANCE	\$ 377.00	\$ 251.01	\$	31.38	\$ 125.52	\$ 0.47	99.88
2700	WORKERS COMPENSATION BENEFITS.	\$ 900.00	\$ 0.00	\$	0.00	\$ 734.59	\$ 165.41	81.62
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 46,634.25	\$	3,134.33	\$ 18,804.62	\$ 9,438.87	116.86
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 1,752.00	\$	0.00	\$ 2,008.00	\$ 3,240.00	53.71
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$	25.00	\$ 50.00	\$ 1,650.00	2.94
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$	4.82	\$ 4.82	\$ 95.18	4.82
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 1,000.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$	0.00	\$ 40.00	\$ 460.00	8.00
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$	411.90	\$ 1,491.90	\$ 3,508.10	29.84
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 500.00	0.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$	173.00	\$ 1,291.00	\$ 6,209.00	17.21
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 100.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 7,000.00	\$ 0.00	\$	264.81	\$ 1,198.34	\$ 5,801.66	17.12
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$	0.00	\$ 155.50	\$ 1,844.50	7.78
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,500.00	\$ 0.00	\$	388.96	\$ 1,067.91	\$ 5,432.09	16.43
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$	623.05	\$ 2,027.84	\$ 27.84	101.39
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 0.00	\$	0.00	\$ 0.00	\$ 6,000.00	0.00
71350	PROGRAMS	\$ 252,537.00	\$ 79,614.39	\$	13,475.73	\$ 77,597.47	\$ 95,325.14	62.25
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$	0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$	45,529.75	\$ 91,059.50	\$ 91,059.50	50.00

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FUNC 81110 PLANNING ADMINISTRATION								
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 153,068.60	\$ 19,133.60	\$ 19,133.60	\$ 76,534.40	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 17,565.00	\$ 11,647.77	\$ 1,455.99	\$ 1,455.99	\$ 5,823.96	\$ 93.27	99.47
2210	VRSR BENEFITS	\$ 27,874.00	\$ 18,582.53	\$ 2,322.82	\$ 2,322.82	\$ 9,291.28	\$ 0.19	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,180.00	\$ 12,946.03	\$ 1,598.28	\$ 1,598.28	\$ 6,393.12	\$ 159.15	100.83
2400	LIFE INSURANCE	\$ 2,732.00	\$ 1,821.48	\$ 227.70	\$ 227.70	\$ 910.80	\$ 0.28	100.01
2700	WORKERS COMPENSATION INSURANCE	\$ 3,675.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,590.40	\$ 84.60	97.70
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 330.00	\$ 330.00	\$ 428.00	\$ 19,572.00	2.14
3140	ENGINEERING REVIEW EXPENDITURES	\$ 3,000.00	\$ 0.00	\$ 315.64	\$ 315.64	\$ 1,396.28	\$ 1,603.72	46.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 309.65	\$ 0.00	\$ 0.00	\$ 44.35	\$ 346.00	50.57
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 334.50	\$ 334.50	\$ 506.10	\$ 1,493.90	25.30
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 158.91	\$ 158.91	\$ 158.91	\$ 1,341.09	10.59
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 24.41	\$ 24.41	\$ 61.92	\$ 338.08	15.48
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 149.16	\$ 149.16	\$ 149.16	\$ 1,850.84	7.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 190.08	\$ 1,309.92	12.67
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 179.59	\$ 179.59	\$ 406.60	\$ 2,093.40	16.26
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
81110	PLANNING ADMINISTRATION	\$ 338,979.00	\$ 198,376.06	\$ 26,230.60	\$ 26,230.60	\$ 105,885.36	\$ 34,717.58	89.76
FUNC 81300 HELP WITH HOUSING								
5699	CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00
FUNC 81400 BOARD OF ZONING APPEALS								
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,756.00	\$ 756.00	137.80
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 425.00	15.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 343.20	\$ 156.80	68.64
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,174.20	\$ 295.80	91.48
FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT								
1100	SALARIES - REGULAR	\$ 33,109.00	\$ 22,072.72	\$ 2,759.07	\$ 2,759.07	\$ 11,036.28	\$ 0.00	100.00
2100	FICA	\$ 2,534.00	\$ 1,693.20	\$ 211.64	\$ 211.64	\$ 846.56	\$ 5.76	100.23
2210	VRSR	\$ 4,019.00	\$ 2,679.63	\$ 334.95	\$ 334.95	\$ 1,339.80	\$ 0.43	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,740.00	\$ 1,849.42	\$ 228.32	\$ 228.32	\$ 913.28	\$ 22.70	100.83
2400	LIFE INSURANCE	\$ 394.00	\$ 262.67	\$ 32.83	\$ 32.83	\$ 131.32	\$ 0.01	100.00
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66.00	\$ 934.00	6.60
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 885.40	\$ 385.40	177.08
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
8202	FURNITURE & FIXTURES	\$ 1,750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,385.84	\$ 635.84	136.33
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 47,296.00	\$ 28,557.64	\$ 3,566.81	\$ 3,566.81	\$ 18,354.48	\$ 383.88	99.19
FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY								
3100	PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 50.00	\$ 50.00	\$ 125.00	\$ 375.00	25.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 31.92	\$ 31.92	\$ 31.92	\$ 68.08	31.92
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 81.92	\$ 81.92	\$ 156.92	\$ 5,943.08	2.57

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FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
FUNC 81540 BLANDY EXPERIMENTAL FARM							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 3,000.00	\$ 0.00	100.00
FUNC 81600 PLANNING COMMISSION							
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 200.00	\$ 300.00	40.00
2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 15.29	\$ 23.71	39.21
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 2,406.37	\$ 2,406.37	\$ 5,593.63	30.08
3160	BOARD SERVICES	\$ 8,000.00	\$ 0.00	\$ 700.00	\$ 2,050.00	\$ 5,950.00	25.62
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00

81600	PLANNING COMMISSION	\$ 19,389.00	\$ 0.00	\$ 3,214.02	\$ 4,671.66	\$ 14,717.34	24.09
FUNC 81700 BOARD OF SEPTIC APPEALS							
1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00
3160	BOARD SERVICES	\$ 200.00	\$ 0.00	\$ 75.00	\$ 75.00	\$ 125.00	37.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 267.60	\$ 267.60	\$ 232.40	53.52
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00

81700	BOARD OF SEPTIC APPEALS	\$ 1,016.00	\$ 0.00	\$ 342.60	\$ 342.60	\$ 673.40	33.72
FUNC 81800 HISTORIC PRESERVATION COMMISSION							
3100	PROFESSIONAL SERVICES	\$ 15,000.00	\$ 6,000.00	\$ 715.00	\$ 10,045.00	\$ 1,045.00	106.97
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 150.00	\$ 150.00	\$ 850.00	15.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00

81800	HISTORIC PRESERVATION COMMISSION	\$ 16,800.00	\$ 6,000.00	\$ 865.00	\$ 10,195.00	\$ 605.00	96.40
FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM							
5699	CIVIC CONTRIBUTIONS	\$ 5,712.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 64.22	101.12
FUNC 81920 REGIONAL AIRPORT AUTHORITY							
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 625.00	\$ 1,875.00	25.00
FUNC 82200 FRIENDS OF THE SHENANDOAH							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
FUNC 82210 WATER QUALITY MANAGEMENT							
3000	PURCHASED SERVICES	\$ 42,000.00	\$ 38,202.50	\$ 773.50	\$ 1,657.50	\$ 2,140.00	94.90
FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV							
5699	CIVIC CONTRIBUTIONS	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,750.00	0.00
FUNC 82600 BIO-SOLIDS APPLICATION							
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 950.00	\$ 5,150.00	\$ 7,078.00	42.12
2100	FICA	\$ 936.00	\$ 0.00	\$ 72.67	\$ 393.97	\$ 542.03	42.09
2700	WORKERS COMPENSATION INSURANCE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 133.37	\$ 216.63	38.11
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 3,000.00	\$ 0.00	\$ 231.09	\$ 1,006.28	\$ 1,993.72	33.54

82600	BIO-SOLIDS APPLICATION	\$ 16,914.00	\$ 0.00	\$ 1,253.76	\$ 6,683.62	\$ 10,230.38	39.52

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FUNC 83100 COOPERATIVE EXTENSION								
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 533.60	\$ 0.00	\$ 0.00	\$ 76.40	\$ 210.00	152.50
3841	VPI EXTENSION AGENT	\$ 36,065.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36,065.00	0.00
5210	POSTAGE	\$ 0.00	\$ 0.00	\$ 168.67	\$ 168.67	\$ 168.67	\$ 168.67	100.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 9.84	\$ 9.84	\$ 88.26	\$ 411.74	17.65
5810	DUES & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 35.10	\$ 35.10	\$ 123.40	\$ 1,876.60	6.17
83100	COOPERATIVE EXTENSION	\$ 38,965.00	\$ 533.60	\$ 213.61	\$ 213.61	\$ 576.73	\$ 37,854.67	2.85
FUNC 83400 4-H CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 2,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,250.00	\$ 0.00	100.00
FUNC 91600 CONTINGENCIES								
1000	PERSONNEL	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 14,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,500.00	0.00
3150	LEGAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
8000	MINOR CAPITAL	\$ 17,066.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,066.00	0.00
91600	CONTINGENCIES	\$ 59,066.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59,066.00	0.00
000	NON-CATEGORICAL	\$ 8,326,026.00	\$ 3,345,879.90	\$ 820,962.64	\$ 820,962.64	\$ 2,840,173.83	\$ 2,139,972.27	74.30
PJT 111 E911								
FUNC 35610								
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
PJT 126 V-STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 17,918.08	\$ 2,239.77	\$ 2,239.77	\$ 4,640.04	\$ 4,318.88	83.93
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 5,574.67	\$ 696.83	\$ 696.83	\$ 2,787.32	\$ 0.01	100.00
2100	FICA	\$ 2,696.00	\$ 421.29	\$ 52.66	\$ 52.66	\$ 210.64	\$ 2,064.07	23.44
2210	VSRS	\$ 1,132.00	\$ 676.77	\$ 84.59	\$ 84.59	\$ 338.36	\$ 116.87	89.68
2300	HEALTH INSURANCE	\$ 1,325.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,325.00	0.00
2400	GROUP LIFE	\$ 111.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 40,503.00	\$ 24,590.81	\$ 3,073.85	\$ 3,073.85	\$ 7,976.36	\$ 7,935.83	80.41
126	V-STOP GRANT	\$ 40,503.00	\$ 24,590.81	\$ 3,073.85	\$ 3,073.85	\$ 7,976.36	\$ 7,935.83	80.41
PJT 129 FEDERAL GANG TASK FORCE GRANT 2010								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 22,614.00	\$ 7,538.00	\$ 3,769.00	\$ 3,769.00	\$ 15,076.00	\$ 0.00	100.00
2100	FICA	\$ 1,714.00	\$ 571.43	\$ 285.73	\$ 285.73	\$ 1,142.92	\$ 0.35	100.02
2210	VSRS	\$ 2,745.00	\$ 915.10	\$ 457.56	\$ 457.56	\$ 1,830.24	\$ 0.34	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,785.00	\$ 958.97	\$ 456.65	\$ 456.65	\$ 1,826.60	\$ 0.57	100.02
2400	LIFE INSURANCE	\$ 142.00	\$ 89.71	\$ 44.85	\$ 44.85	\$ 179.40	\$ 127.11	189.51
31200	SHERIFF	\$ 30,000.00	\$ 10,073.21	\$ 5,013.79	\$ 5,013.79	\$ 20,055.16	\$ 128.37	100.43

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129	FEDERAL GANG TASK FORCE GRANT 20	\$ 30,000.00	\$ 10,073.21	\$ 5,013.79		\$ 20,055.16	\$ 128.37	100.43
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON								
FUNC 81110 PLANNING ADMINISTRATION								
6000	MATERIALS AND SUPPLIES	\$ 1,400.00	\$ 0.00	\$ 320.00		\$ 320.00	\$ 1,080.00	22.86
PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL								
FUNC 31200 SHERIFF								
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 900.88		\$ 2,726.01	\$ 2,726.01	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 68.93		\$ 208.56	\$ 208.56	100.00
6010	POLICE SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 10,000.00	0.00
31200	SHERIFF	\$ 10,000.00	\$ 0.00	\$ 969.81		\$ 2,934.57	\$ 7,065.43	29.35
402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 10,000.00	\$ 0.00	\$ 969.81		\$ 2,934.57	\$ 7,065.43	29.35
PJT 602 DOJ VEST GRANT								
FUNC 31200 SHERIFF								
6010	POLICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,500.00	0.00
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 321.75	\$ 1,531.25	17.36
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00		\$ 24.62	\$ 24.62	100.00
31200	SHERIFF	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 346.37	\$ 1,506.63	18.69
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 346.37	\$ 1,506.63	18.69
100	GENERAL FUND	\$ 8,450,566.00	\$ 3,380,543.92	\$ 830,340.09		\$ 2,871,806.29	\$ 2,198,215.79	73.99

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=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR:	WINCHESTER STAR					
11	OCTOBER	1651188	HEARING SEPT 17	4808	10/15/2013 \$	214.50
100-000-11010-5210 POSTAL SERVICES						
VENDOR:	PURCHASE POWER					
16	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	25.54
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
5	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	1.21
100-000-11010-5810 DUES & ASSOC. MEMBERSHIPS						
VENDOR:	NACO					
1	OCTOBER	93047	CLARKE COUNTY MEMBERSHIP D	78584	10/31/2013 \$	450.00
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR:	AT&T MOBILITY					
1	OCTOBER	X10012013	GOVT ADMIN	78409	10/15/2013 \$	47.21
VENDOR:	TREASURER OF VIRGINIA					
11	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	6.86
VENDOR:	VERIZON					
1	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	9.06
Total for 100-000-12110-5230					\$	63.13
100-000-12110-5810 DUES & ASSOCIATION MEMBERSHIPS						
VENDOR:	VAGARA					
1	OCTOBER	MEMBERSHIP2013	MEMBERSHIP 2013 L. WALBURN	78616	10/31/2013 \$	20.00
100-000-12110-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
3	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013 \$	41.32
3	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013 \$	32.77
Total for 100-000-12110-6008					\$	74.09
100-000-12110-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR:	MATTHEW BENDER & CO., INC.					
1	OCTOBER	50520849	VA CODE 2013 RVOLS 7B&8A	4771	10/15/2013 \$	130.10
100-000-12210-3100 PROFESSIONAL SERVICES						
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
3	OCTOBER	10032013	PROFESSIONAL SERVICES SEPT	4851	10/31/2013 \$	162.00
100-000-12210-5800 MISCELLANEOUS						

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VENDOR: BB&T FINANCIAL, FSB						
3	OCTOBER	3396-10/09	WALMART	78537	10/31/2013 \$	19.04
100-000-12310-3500 PRINTING AND BINDING						
VENDOR: BMS DIRECT						
2	OCTOBER	84455	BOOK FOR TREASURER/CLERK/C	4823	10/31/2013 \$	178.89
100-000-12310-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
18	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	85.06
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
3	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	1.86
VENDOR: VERIZON						
2	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	0.25
Total for 100-000-12310-5230						\$ 2.11
100-000-12310-5510 TRAVEL MILEAGE						
VENDOR: PEAKE, DONNA						
1	OCTOBER	MILEAGE HAMPTON	HAMPTON CONVENTION	4787	10/15/2013 \$	233.91
100-000-12310-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	3396-10/09	EMBASSY SUITES LODGING	78537	10/31/2013 \$	592.24
2	OCTOBER	3396-10/09	EMBASSY SUITES MEAL	78537	10/31/2013 \$	40.00
Total for 100-000-12310-5540						\$ 632.24
100-000-12410-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS CORP.						
1	OCTOBER	8400451497	SHREDDING SERVICES	4832	10/31/2013 \$	22.05
100-000-12410-3500 PRINTING AND BINDING						
VENDOR: BMS DIRECT						
1	OCTOBER	84455	BOOK FOR TREASURER/CLERK/C	4823	10/31/2013 \$	178.89
100-000-12410-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
12	OCTOBER	1651188	ADVERTISING FOR DEPUTY TRE	4808	10/15/2013 \$	323.00
100-000-12410-5210 POSTAL SERVICES						
VENDOR: BMS DIRECT						
1	OCTOBER	84457P	PERSONAL PROPERTY 2ND HALF	4810	10/22/2013 \$	3,484.00
1	OCTOBER	84458P	REAL ESTATE 2ND HALF 2013	4810	10/22/2013 \$	2,505.60
VENDOR: PURCHASE POWER						
19	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	1,303.79
28	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	6.00
Total for 100-000-12410-5210						\$ 7,299.39

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100-000-12410-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
25	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	1.37
VENDOR:	VERIZON					
3	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	3.02
Total for 100-000-12410-5230						\$ 4.39
100-000-12410-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR:	UNIVERSITY OF VIRGINIA					
1	OCTOBER	16941	REGISTRATION LIZ AND SHARO	78499	10/15/2013 \$	70.00
2	OCTOBER	16941	REGISTRATION LIZ AND SHARO	78499	10/15/2013 \$	70.00
3	OCTOBER	ENROLLMENT	DEPUTY TREASURER CAREER DE	78498	10/15/2013 \$	75.00
Total for 100-000-12410-5540						\$ 215.00
100-000-12410-5810	DUES & MEMBERSHIPS					
VENDOR:	UNIVERSITY OF VIRGINIA					
1	OCTOBER	ENROLLMENT	DEPUTY TREASURER CAREER DE	78498	10/15/2013 \$	75.00
2	OCTOBER	ENROLLMENT	DEPUTY TREASURER CAREER DE	78498	10/15/2013 \$	75.00
Total for 100-000-12410-5810						\$ 0.00
100-000-12410-6001	OFFICE SUPPLIES					
VENDOR:	COMMERCIAL PRESS					
1	OCTOBER	109407	RECEIPTS	4833	10/31/2013 \$	59.80
VENDOR:	MATTHEW BENDER & CO., INC.					
1	OCTOBER	5053873X	VA CODE	4771	10/15/2013 \$	65.08
Total for 100-000-12410-6001						\$ 124.88
100-000-12510-3100	PROFESSIONAL SERVICES					
VENDOR:	MATSCH SYSTEMS					
1	OCTOBER	1905	NOVEMBER 2013	4774	10/15/2013 \$	200.00
VENDOR:	SUITE OFFICE SYSTEMS, LLC					
1	OCTOBER	2139	RELOCATE ALL FIBER FROM CA	4893	10/31/2013 \$	735.00
Total for 100-000-12510-3100						\$ 935.00
100-000-12510-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR:	AVAYA, INC.					
1	OCTOBER	2732773250	09/20 - 10/19	4730	10/15/2013 \$	1,249.22
100-000-12510-5230	TELECOMMUNICATIONS					
VENDOR:	AT&T MOBILITY					
8	OCTOBER	X10012013	GOVT IT	78409	10/15/2013 \$	94.42
VENDOR:	COMCAST					
1	OCTOBER	27049353	OCT 15 - NOV 14	78547	10/31/2013 \$	850.00
VENDOR:	TREASURER OF VIRGINIA					
16	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	828.00

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VENDOR: MATSCH SYSTEMS						
1	OCTOBER	1920	HISTORY CD	4870	10/31/2013 \$	50.00
VENDOR: SPYGLASS GROUP LLC						
1	OCTOBER	5197	CONSULTING FEE FOR TELE SA	78611	10/31/2013 \$	10,968.60
VENDOR: VERIZON						
4	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	132.01
1	OCTOBER	9950007176SEPT	AUG 25 - SEPT 24	78622	10/31/2013 \$	219.99
2	OCTOBER	9950007176SEPT	SEPT 25 - OCT 24	78622	10/31/2013 \$	224.99
Total for 100-000-12510-5230						\$ 13,368.01
100-000-13100-3500 PRINTING AND BINDING						
VENDOR: PRINTELECT						
1	OCTOBER	13583	NOVEMBER 5 GENERAL	78593	10/31/2013 \$	248.39
100-000-13100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
21	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	262.96
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: PRINTELECT						
1	OCTOBER	13503	PCMCIA CARDS	78474	10/15/2013 \$	90.00
VENDOR: QUILL CORPORATION						
1	OCTOBER	6113611	NOTEBOOK SLEEVE	4876	10/31/2013 \$	187.68
Total for 100-000-13100-6000						\$ 277.68
100-000-13100-8201 MACHINERY & EQUIPMENT						
VENDOR: ELECTION SYSTEMS & SOFTWARE, INC.						
1	OCTOBER	864987	VOTER ASSISTANCE TERMINALS	78554	10/31/2013 \$	2,184.00
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
10	OCTOBER	X10012013	REGISTRAR	78409	10/15/2013 \$	47.21
VENDOR: TREASURER OF VIRGINIA						
22	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	5.38
VENDOR: VERIZON						
5	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	3.02
Total for 100-000-13200-5230						\$ 55.61
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	OCTOBER	109294	NQTARY STAMP	4742	10/15/2013 \$	28.00
100-000-21100-5841 COMPENSATION OF JURORS						
VENDOR: DAVID ANDERSON						
1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13.	78520	10/31/2013 \$	30.00
VENDOR: GAIL COX						

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1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13	78550	10/31/2013 \$	30.00
VENDOR: JERRY LARRICK						
1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13	78575	10/31/2013 \$	30.00
VENDOR: KENNETH MCCOOL						
1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13	78579	10/31/2013 \$	30.00
VENDOR: SEFTON, STACY LEE						
1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13	78603	10/31/2013 \$	30.00
VENDOR: RONALD SHECKELS						
1	OCTOBER	JURY DUTY 10/21	JURY DUTY 10/21/13	78604	10/31/2013 \$	30.00
Total for 100-000-21100-5841						180.00
100-000-21100-5842 JURY COMMISSIONERS						
VENDOR: CATLETT, RICHARD S						
1	OCTOBER	JURY DUTY	JURY DUTY	4828	10/31/2013 \$	60.00
VENDOR: BETTE B MILLESON						
1	OCTOBER	JURY DUTY	JURY DUTY	78582	10/31/2013 \$	60.00
VENDOR: CYNTHIA NEWCOMB						
1	OCTOBER	JURY DUTY	JURY DUTY	78586	10/31/2013 \$	60.00
Total for 100-000-21100-5842						180.00
100-000-21200-3150 LEGAL						
VENDOR: CLARKE CO GENERAL DISTRICT COURT						
1	OCTOBER	006286028	PUBLIC DEFENDER FEES	78418	10/15/2013 \$	67.50
2	OCTOBER	006286028	PUBLIC DEFENDER FEES	78418	10/15/2013 \$	78.75
1	OCTOBER	006286031	ATTORNEY FEES	78541	10/31/2013 \$	67.50
2	OCTOBER	006286031	PUBLIC DEFENDER FEES	78632	10/31/2013 \$	67.50
3	OCTOBER	006286031	VOID VOUCHER TRANSACTION A	78541	10/31/2013 \$	67.50
Total for 100-000-21200-3150						213.75
100-000-21200-5210 POSTAL SERVICES						
VENDOR: PITNEY BOWES INC						
1	OCTOBER	1685355-SP13	POSTAGE	78472	10/15/2013 \$	162.00
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	112.98
VENDOR: VERIZON						
6	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	39.57
9	OCTOBER	00092572601596Y	09/26-10/25	78621	10/31/2013 \$	119.91
Total for 100-000-21200-5230						272.46
100-000-21200-6001 OFFICE SUPPLIES						
VENDOR: PITNEY BOWES INC						
1	OCTOBER	454794	POSTAGE SUPPLIES	78473	10/15/2013 \$	79.66
100-000-21200-6012 BOOKS AND SUBSCRIPTIONS						

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VENDOR: MATTHEW BENDER & CO., INC.						
1	OCTOBER	50303147	VA POLICE CRM/MV 13ED 2 VL	4865	10/31/2013 \$	137.34
100-000-21500-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	OCTOBER	5027650720	06/19-09/18	78481	10/15/2013 \$	124.84
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	9.04
VENDOR: VERIZON						
7	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	31.50
Total for 100-000-21500-5230						\$ 40.54
100-000-21500-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
6	OCTOBER	0350-10/09	AMAZON	78537	10/31/2013 \$	13.28
100-000-21600-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: CANON SOLUTIONS AMERICA, INC.						
1	OCTOBER	4010912893	10/01 - 12/31	78468	10/15/2013 \$	243.00
100-000-21600-3500 PRINTING AND BINDING						
VENDOR: BMS DIRECT						
3	OCTOBER	84455	BOOK FOR TREASURER/CLERK/C	4823	10/31/2013 \$	300.00
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	OCTOBER	44779	COMPUTER INDEXING	4866	10/31/2013 \$	549.53
100-000-21600-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
22	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	370.44
100-000-21600-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	4.96
VENDOR: VERIZON						
8	OCTOBER	000027268895SEP	SEPT 26 --OCT 25	78507	10/15/2013 \$	67.36
Total for 100-000-21600-5230						\$ 72.32
100-000-21600-6001 OFFICE SUPPLIES						
VENDOR: B-K OFFICE SUPPLY, INC.						
1	OCTOBER	64396-1	AAG REFILL	4817	10/31/2013 \$	13.59
1	OCTOBER	64396-2	CHAIRMAT	4817	10/31/2013 \$	51.49
VENDOR: BMS DIRECT						
4	OCTOBER	84455	BOOK FOR TREASURER/CLERK/C	4823	10/31/2013 \$	540.00
VENDOR: MATTHEW BENDER & CO., INC.						

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1	OCTOBER	50299425	VA POLICE CRM/MV 13ED 2 VL	4771	10/15/2013 \$	130.43
VENDOR: LOGAN SYSTEMS, INC						
2	OCTOBER	44779	COMPUTER INDEXING	4866	10/31/2013 \$	169.50
Total for 100-000-21600-6001						\$ 905.01
100-000-21900-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
26	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	16.42
VENDOR: VERIZON						
9	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	3.02
Total for 100-000-21900-5230						\$ 19.44
100-000-22100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	OCTOBER	5027658677	09/21-12/20	78481	10/15/2013 \$	95.85
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
10	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	8.08
VENDOR: VERIZON						
10	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	3.27
Total for 100-000-22100-5230						\$ 11.35
100-000-22100-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: MATTHEW BENDER & CO., INC.						
1	OCTOBER	50296566	VA POLICE CRM/MV	4771	10/15/2013 \$	242.70
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	238364	CALIBRATION FEES	78614	10/31/2013 \$	16.12
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	OCTOBER	5370-73327	LABOR	4731	10/15/2013 \$	40.00
2	OCTOBER	5370-75907	LABOR	4731	10/15/2013 \$	150.00
2	OCTOBER	5370-75977	LABOR	4731	10/15/2013 \$	60.00
2	OCTOBER	5370-76253	LABOR	4731	10/15/2013 \$	45.00
2	OCTOBER	5370-76438	LABOR	4818	10/31/2013 \$	15.00
2	OCTOBER	5370-76568	LABOR	4818	10/31/2013 \$	8.00
2	OCTOBER	5370-76691	LABOR	4818	10/31/2013 \$	90.00
2	OCTOBER	5370-76798	LABOR	4818	10/31/2013 \$	100.00
VENDOR: BROY'S CAR WASH						
1	OCTOBER	09/30/13	CAR WASHES	4738	10/15/2013 \$	113.50
VENDOR: TELTRONIC						
1	OCTOBER	410375	03 CAN 10' COILED CABLE	4803	10/15/2013 \$	52.50
Total for 100-000-31200-3310						\$ 674.00
100-000-31200-5210 POSTAL SERVICES						

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VENDOR: BB&T FINANCIAL, FSB						
6	OCTOBER	6558-10/09	USPS	78537	10/31/2013 \$	8.37
3	OCTOBER	6632-10/09	BERRYVILLE USPS	78537	10/31/2013 \$	14.50
4	OCTOBER	6632-10/09	BERRYVILLE USPS	78537	10/31/2013 \$	9.04
5	OCTOBER	6632-10/09	BERRYVILLE USPS	78537	10/31/2013 \$	8.40
1	OCTOBER	6640-10/09	USPS BERRYVILLE VA	78537	10/31/2013 \$	19.68
VENDOR: SHERIFF, PETTY CASH						
1	OCTOBER	10022013PETTYCA	POSTAGE	78485	10/15/2013 \$	0.26
2	OCTOBER	10022013PETTYCA	POSTAGE	78485	10/15/2013 \$	0.20
3	OCTOBER	10022013PETTYCA	POSTAGE	78485	10/15/2013 \$	11.45
4	OCTOBER	10022013PETTYCA	POSTAGE	78485	10/15/2013 \$	0.75
Total for 100-000-31200-5210						\$ 72.65
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	OCTOBER	X10012013	SHERIFF'S DEPT	78409	10/15/2013 \$	1,129.05
VENDOR: TREASURER OF VIRGINIA						
23	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	12.95
VENDOR: SPRINT DATA SERVICES						
1	OCTOBER	862688664-032	PHONE BILL 08/26 - 09/25	78488	10/15/2013 \$	63.58
VENDOR: VERIZON						
11	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	96.55
Total for 100-000-31200-5230						\$ 1,302.13
100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	6558-10/09	PIZZA HUT	78537	10/31/2013 \$	17.25
2	OCTOBER	6558-10/09	MCDONALDS	78537	10/31/2013 \$	5.78
3	OCTOBER	6558-10/09	MCDONALDS	78537	10/31/2013 \$	6.55
4	OCTOBER	6558-10/09	RUBY TUESDAY'S	78537	10/31/2013 \$	27.00
5	OCTOBER	6558-10/09	COUNTRY INN AND SUITES	78537	10/31/2013 \$	168.75
1	OCTOBER	6608-10/09	BEACH COVE RESORT	78537	10/31/2013 \$	81.76
2	OCTOBER	6608-10/09	CRACKER BARREL	78537	10/31/2013 \$	9.31
3	OCTOBER	6608-10/09	MARRIOTT NORFOLK	78537	10/31/2013 \$	540.90
1	OCTOBER	6632-10/09	DOUBLETREE HOTEL	78537	10/31/2013 \$	126.85
2	OCTOBER	6632-10/09	TACO BELL	78537	10/31/2013 \$	6.00
3	OCTOBER	6665-10/09	DOUBLETREE LODGING	78537	10/31/2013 \$	324.40
4	OCTOBER	6665-10/09	JOES CRAB SHACK	78537	10/31/2013 \$	46.69
5	OCTOBER	6665-10/09	MARRIOTT NORFOLK	78537	10/31/2013 \$	540.90
6	OCTOBER	6665-10/09	MARIAS PIZZA	78537	10/31/2013 \$	20.17
VENDOR: SHERIFF, PETTY CASH						
5	OCTOBER	10022013PETTYCA	LUNCH AT RRCJA CLASS/PARKI	78485	10/15/2013 \$	15.55
6	OCTOBER	10022013PETTYCA	RRCJA CLASS/PARKING FOR VS	78485	10/15/2013 \$	1.50
Total for 100-000-31200-5530						\$ 1,939.36
100-000-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
2	OCTOBER	6640-10/09	CITY OF FALLS CHURCH TRAIN	78537	10/31/2013 \$	180.17
100-000-31200-6001 OFFICE SUPPLIES						

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VENDOR: APPLE INC.						
1	OCTOBER	4252565026	IPADS	78521	10/31/2013 \$	1,658.00
1	OCTOBER	4256433866	APPLECARE FOR IPAD	78521	10/31/2013 \$	198.00
VENDOR: BB&T FINANCIAL, FSB						
2	OCTOBER	2074-10/09	BERRYVILLE TRUE VALUE	78537	10/31/2013 \$	11.57
3	OCTOBER	2074-10/09	BERRYVILLE TRUE VALUE	78537	10/31/2013 \$	9.98
4	OCTOBER	2074-10/09	LOWES	78537	10/31/2013 \$	165.41
2	OCTOBER	6665-10/09	DUNKIN DONUTS	78537	10/31/2013 \$	13.86
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	10065399	BATTERIES	4818	10/31/2013 \$	12.99
VENDOR: COMMERCIAL PRESS						
1	OCTOBER	109244	PROPERTY RECEIPT	4742	10/15/2013 \$	43.20
1	OCTOBER	109313	BUSINESS CARDS	4742	10/15/2013 \$	44.90
VENDOR: DALY COMPUTERS, INC.						
1	OCTOBER	PSI0966026	PROJECTOR/LAPTOP	4837	10/31/2013 \$	1,638.50
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	263315	SEPTEMBER RENTAL	78426	10/15/2013 \$	9.00
1	OCTOBER	49632	OCTOBER RENTAL	78553	10/31/2013 \$	9.00
1	OCTOBER	RT03-000527	WATER	78553	10/31/2013 \$	12.95
Total for 100-000-31200-6001						\$ 3,827.36
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-73327	BATTERY	4731	10/15/2013 \$	108.00
1	OCTOBER	5370-75907	OIL/FILTER/WASHER FLUID	4731	10/15/2013 \$	44.97
1	OCTOBER	5370-75977	FUEL LINE REPAIR KIT	4731	10/15/2013 \$	20.56
1	OCTOBER	5370-76191	H&L TAPE	4731	10/15/2013 \$	3.67
1	OCTOBER	5370-76253	OIL/FILTER/FORD WHEEL	4731	10/15/2013 \$	240.29
1	OCTOBER	5370-76438	OIL/FILTER/WASHER FLUID	4818	10/31/2013 \$	21.67
1	OCTOBER	5370-76568	MINIATURE LONG LIFE	4818	10/31/2013 \$	3.89
1	OCTOBER	5370-76691	FUEL PRESSURE LINE	4818	10/31/2013 \$	244.27
1	OCTOBER	5370-76798	AIR DOOR ACTUATOR	4818	10/31/2013 \$	47.26
VENDOR: SHENANDOAH FORD, INC.						
1	OCTOBER	223910	SERVICING ISSUE	78605	10/31/2013 \$	243.00
VENDOR: SHERIFF, PETTY CASH						
7	OCTOBER	10022013PETTYCA	TIRE REPLACEMENT (FELTNER	78485	10/15/2013 \$	10.00
VENDOR: TIRE WORLD						
1	OCTOBER	572221	TIRES	78613	10/31/2013 \$	135.63
1	OCTOBER	572986	TIRES	78613	10/31/2013 \$	233.52
Total for 100-000-31200-6007						\$ 1,356.73
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	6665-10/09	GAS	78537	10/31/2013 \$	65.30
VENDOR: MANSFIELD OIL COMPANY						
1	OCTOBER	SQLCD/00063372	FUEL PURCHASES 09/16-9/30	4868	10/31/2013 \$	2,717.09
1	OCTOBER	SQLCD/00064189	FUEL 10/01 - 10/15	4868	10/31/2013 \$	2,509.97
Total for 100-000-31200-6008						\$ 5,292.36

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100-000-31200-6010		POLICE SUPPLIES				
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	10065165	ANTENNAS FOR NEW CARS	4731	10/15/2013 \$	9.00
1	OCTOBER	10065292	LARSEN WIDE BAND ANT	4818	10/31/2013 \$	104.00
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	OCTOBER	001108754	GLOVES	78557	10/31/2013 \$	186.19
VENDOR: GALLS, AN ARAMARK CO., LLC						
2	OCTOBER	5416369	POLICE SUPPLIES	78442	10/15/2013 \$	62.12
VENDOR: KUSTOM SIGNALS INC						
1	OCTOBER	488168	FORK 35MPH/65MPH KAT THIN	78572	10/31/2013 \$	46.00
Total for 100-000-31200-6010						\$ 407.31
100-000-31200-6011		UNIFORM AND WEARING APPAREL				
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	2074-10/09	FESTIVAL DRY CLEANERS	78537	10/31/2013 \$	15.00
VENDOR: BEST UNIFORMS, INC.						
1	OCTOBER	312858	SHIRT/PANTS	4820	10/31/2013 \$	180.00
1	OCTOBER	312859	SHIRT/ALTER ADD HASHMARK	4820	10/31/2013 \$	97.99
1	OCTOBER	313336	PANTS	4820	10/31/2013 \$	51.99
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	OCTOBER	001114721	BREATH TEST SENSORS	78557	10/31/2013 \$	69.55
VENDOR: GALLS, AN ARAMARK CO., LLC						
1	OCTOBER	001028972	NEW GENERATION 3 JACKET.	78442	10/15/2013 \$	157.00
1	OCTOBER	001029688	MAG CHARGER FLASHLIGHT	78442	10/15/2013 \$	208.19
1	OCTOBER	001043617	BATON HOLDER/BELT KEEPERS/	78442	10/15/2013 \$	112.00
1	OCTOBER	001051380	BELT KEEPERS/PANTS	78442	10/15/2013 \$	254.00
1	OCTOBER	5416369	UNIFORM	78442	10/15/2013 \$	37.98
Total for 100-000-31200-6011						\$ 1,183.70
100-000-31200-6017		AMMUNITION				
VENDOR: ATLANTIC TACTICAL						
1	OCTOBER	SI-80450127	AMMO	4729	10/15/2013 \$	119.87
1	OCTOBER	SI-90130955	AMMUNITION	4816	10/31/2013 \$	3,279.87
Total for 100-000-31200-6017						\$ 3,399.74
100-000-31220-5699		CIVIC CONTRIBUTIONS				
VENDOR: NORTHWEST VA REG DRUG TASK FORCE						
1	OCTOBER	3RD QTR EXPENSE	3RD QUARTER EXPENSES	78467	10/15/2013 \$	2,436.29
100-000-32100-5230		TELECOMMUNICATIONS				
VENDOR: TREASURER OF VIRGINIA						
12	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	3.16
VENDOR: VERIZON						
12	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	28.34
Total for 100-000-32100-5230						\$ 31.50
100-000-32100-6008		VEHICLE AND EQUIP FUEL				

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VENDOR: MANSFIELD OIL COMPANY						
5	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013 \$	69.47
6	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013 \$	62.76
Total for 100-000-32100-6008						\$ 132.23
100-000-32201-5699 CIVIC CONTRIBUTIONS						
VENDOR: BLUE RIDGE VOLUNTEER FIRE & RESCUE CO						
1	OCTOBER	FY14 2ND QTR	2ND QUARTER FY14 ALLOCATIO	78415	10/15/2013 \$	12,500.00
100-000-32203-5699 CIVIC CONTRIBUTIONS						
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
1	OCTOBER	10092013	QTRLY BUDGE DISBURSEMENTS	78566	10/31/2013 \$	18,750.00
100-000-33100-7000 JOINT OPERATIONS						
VENDOR: NRADC						
1	OCTOBER	2ND QTR FY2014	EXPENSE FOR FY 2013-2014 O	4784	10/15/2013 \$	135,719.75
100-000-33200-3840 PURCHASED SERVICES - DETENTION CENTE						
VENDOR: CITY OF WINCHESTER						
1	OCTOBER	9603	JDC OPERATIONS FY14 1ST QT	78540	10/31/2013 \$	14,476.12
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
21	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	5.00
VENDOR: VERIZON						
14	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	2.77-
Total for 100-000-33300-5230						\$ 2.23
100-000-34100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
27	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	43.45
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	OCTOBER	X10012013	BUILDING DEPT	78409	10/15/2013 \$	12.54
VENDOR: TREASURER OF VIRGINIA						
6	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	11.20
VENDOR: VERIZON						
15	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	0.25
Total for 100-000-34100-5230						\$ 23.99
100-000-34100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
2	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013 \$	98.70
2	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013 \$	87.76
Total for 100-000-34100-6008						\$ 186.46

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100-000-35100-3100	PROFESSIONAL SERVICES					
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	OCTOBER	104893	PROFESSIONAL SERVICES	78482	10/15/2013 \$	16.25
1	OCTOBER	105023	PROFESSIONAL SERVICES	78482	10/15/2013 \$	553.42
1	OCTOBER	105089	PROFESSIONAL SERVICES	78482	10/15/2013 \$	32.50
1	OCTOBER	105160	PROFESSIONAL SERVICES	78482	10/15/2013 \$	16.25
1	OCTOBER	105192	RETURN	78482	10/15/2013 \$	127.72-
1	OCTOBER	105368	PROFESSIONAL SERVICES	78482	10/15/2013 \$	16.25
1	OCTOBER	105499	PROFESSIONAL SERVICES	78482	10/15/2013 \$	16.25
1	OCTOBER	105761	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	105764	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	105916	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	105924	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	105927	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	106082	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	106204	PROFESSIONAL SERVICES	78599	10/31/2013 \$	16.25
1	OCTOBER	ACCT 7987	PROFESSIONAL SERVICES	78482	10/15/2013 \$	47.25-
Total for 100-000-35100-3100						\$ 589.70
100-000-35100-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
2	OCTOBER	X10012013	ANIMAL CONTROL	78409	10/15/2013 \$	12.54
VENDOR: TREASURER OF VIRGINIA						
2	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	4.90
VENDOR: VERIZON						
16	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	16.71
Total for 100-000-35100-5230						\$ 34.15
100-000-35100-6004	MEDICAL AND LABORATORY SUPPLIES					
VENDOR: VALLEY VET SUPPLY						
1	OCTOBER	204330	SUPPLIES	78618	10/31/2013 \$	221.78
100-000-35100-6005	LAUNDRY, HOUSEKEEPING, & JANITORIAL					
VENDOR: W W GRAINGER, INC						
1	OCTOBER	9263546534	TREE PRUNER/NOZZLE	78561	10/31/2013 \$	116.82
100-000-35100-6008	VEHICLE AND EQUIP FUEL					
VENDOR: MANSFIELD OIL COMPANY						
1	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013 \$	52.08
1	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013 \$	66.83
Total for 100-000-35100-6008						\$ 118.91
100-000-35100-6014	OTHER OPERATING SUPPLIES					
VENDOR: RICOH USA INC						
1	OCTOBER	5027730734	06/30 - 09/29	78481	10/15/2013 \$	17.23
100-000-35600-3000	PURCHASED SERVICES					
VENDOR: LANGUAGE LINE SERVICES, INC.						
3	OCTOBER	3245227	INTERPRETATION SEPTEMBER	78574	10/31/2013 \$	48.29
100-000-35600-3320	MAINTENANCE SERVICE CONTRACT					

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VENDOR: MOTOROLA, INC						
1	OCTOBER	78245311	SERVICE CONT 11/01 - 10/31	78583	10/31/2013	\$ 40,052.16
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
4	OCTOBER	0231044469	LONG DISTANCE CHARGES	78523	10/31/2013	\$ 46.90
VENDOR: AT&T MOBILITY						
5	OCTOBER	X10012013	E-911 DEPT	78409	10/15/2013	\$ 94.42
VENDOR: COMCAST						
2	OCTOBER	01626754926026	MODEM RENTAL 10/01 - 10/31	78546	10/31/2013	\$ 82.25
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013	\$ 392.13
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	OCTOBER	3245227	INTERPRETATION SEPTEMBER	78574	10/31/2013	\$ 48.29
2	OCTOBER	3245227	INTERPRETATION SEPTEMBER	78574	10/31/2013	\$ 48.29-
VENDOR: VERIZON						
10	OCTOBER	00001224519338Y	10/01 - 10/31	78621	10/31/2013	\$ 1,283.21
17	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013	\$ 137.95
9	OCTOBER	00081080039332Y	10/01 - 10/31	78621	10/31/2013	\$ 33.77
Total for 100-000-35600-5230						\$ 2,070.63
100-000-35600-5420 TOWER LEASE						
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	OCTOBER	NOVEMBER2013	NOVEMBER RENT	4795	10/15/2013	\$ 2,070.00
100-000-35600-6011 UNIFORM AND WEARING APPAREL						
VENDOR: SIGNET SCREEN PRINTING						
1	OCTOBER	E85434	SHIRTS	78609	10/31/2013	\$ 562.90
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	OCTOBER	2105-0010	REFUSE DISPOSAL	4743	10/15/2013	\$ 490.20
1	OCTOBER	80001-0010	REFUSE DISPOSAL	4743	10/15/2013	\$ 46.16
1	OCTOBER	ACCT 9 10/17	REFUSE DISPOSAL FEE	4835	10/31/2013	\$ 5,782.19
VENDOR: COUNTY OF WARREN						
1	OCTOBER	1ST QTR 2014	1ST QTR REFUSE COLLECTION	78423	10/15/2013	\$ 4,496.07
Total for 100-000-42400-3840						\$ 10,814.62
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
3	OCTOBER	0976-000321628	10/01 - 10/31	4812	10/31/2013	\$ 150.00
100-000-42600-6014 OTHER OPERATING SUPPLIES						
VENDOR: ALLIED WASTE SERVICES #976						
1	OCTOBER	0976-000321628	10/01 - 10/31	4812	10/31/2013	\$ 150.00
2	OCTOBER	0976-000321628	10/01 - 10/31	4812	10/31/2013	\$ 150.00-
Total for 100-000-42600-6014						\$ 0.00

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100-000-42700-3840			PURCHASED SERVICES			
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	OCTOBER	155	SEPTEMBER 2013	4847	10/31/2013 \$	2,264.64
100-000-43200-3100			PROFESSIONAL SERVICES			
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-76620	INSPECTION/LABOR	4818	10/31/2013 \$	33.00
100-000-43200-3310			REPAIR & MAINTENANCE			
VENDOR: DEPARTMENT OF STATE POLICE						
1	OCTOBER	A1928 376790	BACKGROUND CHECKS	78430	10/15/2013 \$	26.00
VENDOR: DUNN LAND SURVEYS, INC						
1	OCTOBER	4419	STAKING COMMON LINE	78433	10/15/2013 \$	500.00
			Total for 100-000-43200-3310		\$	526.00
100-000-43200-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: ALLIED WASTE SERVICES #976						
1	OCTOBER	0976-000320324	10/01 - 10/31	4726	10/15/2013 \$	879.78
VENDOR: BLAKE LANDSCAPES INC						
1	OCTOBER	40612	SEPTEMBER 2013 MOWING	4821	10/31/2013 \$	4,992.87
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	OCTOBER	1282	CLEANING SERVICES	4884	10/31/2013 \$	3,560.63
			Total for 100-000-43200-3320		\$	9,433.28
100-000-43200-5130			WATER & SEWAGE SERVICES			
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	263316	SEPTEMBER RENTAL	78426	10/15/2013 \$	9.00
1	OCTOBER	49725	OCTOBER RENTAL	78553	10/31/2013 \$	11.00
1	OCTOBER	RT03-000521	WATER	78553	10/31/2013 \$	12.90
			Total for 100-000-43200-5130		\$	32.90
100-000-43200-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
3	OCTOBER	X10012013	GOVT MAINT	78409	10/15/2013 \$	136.20
VENDOR: TREASURER OF VIRGINIA						
4	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	4.52
18	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	4.84
VENDOR: VERIZON						
18	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	11.96
			Total for 100-000-43200-5230		\$	157.52
100-000-43200-6005			LAUNDRY, HOUSEKEEPING, & JANITORIAL			
VENDOR: GENERAL SALES OF VIRGINIA						
1	OCTOBER	213011889	LAUNDRY POWDER/TOWELS/POLI	4753	10/15/2013 \$	569.56
1	OCTOBER	213012542	SOAP/DISINFEC/T.P.	4848	10/31/2013 \$	623.13

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Total for 100-000-43200-6005						\$ 1,192.69
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065587	56147 - SPR PIST NOZZLE	4732	10/15/2013	\$ 9.99
VENDOR: W W GRAINGER, INC						
2	OCTOBER	9263546534	TREE PRUNER	78561	10/31/2013	\$ 87.20
VENDOR: SHANNON-BAUM SIGNS INC						
1	OCTOBER	0191915-IN	FLAT BLADE STREET SIGN	4794	10/15/2013	\$ 48.00
1	OCTOBER	0192280-IN	SIGNS	4885	10/31/2013	\$ 48.00
Total for 100-000-43200-6007						\$ 193.19
100-000-43200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013	\$ 196.23
4	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013	\$ 87.47
5	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013	\$ 225.21
Total for 100-000-43200-6008						\$ 508.91
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: GLASS DOCTOR						
1	OCTOBER	1-4967 10/15	WINDSHIELD	78560	10/31/2013	\$ 216.94
VENDOR: TIRE WORLD						
1	OCTOBER	573684	TIRES	78613	10/31/2013	\$ 135.63
Total for 100-000-43200-6009						\$ 352.57
100-000-43202-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	OCTOBER	09192013	LEGAL SERVICES	4756	10/15/2013	\$ 309.74
1	OCTOBER	10032013JGC	PROFESSIONAL SERVICES SEPT	4851	10/31/2013	\$ 270.86
Total for 100-000-43202-3100						\$ 580.60
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
5	OCTOBER	358170	OCTOBER SERVICE	4814	10/31/2013	\$ 68.97
VENDOR: RIDDLEBERGER BROS INC						
2	OCTOBER	78816	1803 BILLING 6 OF 12	4791	10/15/2013	\$ 705.38
1	OCTOBER	79288	GLYCOL DOWFROST HD	4791	10/15/2013	\$ 266.48
Total for 100-000-43202-3310						\$ 1,040.83
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	OCTOBER	1282	CLEANING SERVICES	4884	10/31/2013	\$ 2,008.64
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
19	OCTOBER	1149385761	101 CHALMERS CT 08/10 - 09	4877	10/31/2013	\$ 3,058.52

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100-000-43202-5120			HEATING SERVICES			
VENDOR: WASHINGTON GAS						
19	OCTOBER	3980059517	101 CHALMERS CIR	78606	10/31/2013 \$	89.52
100-000-43202-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
15	OCTOBER	4190699.00 98	JOINT GOVERNMENT BUILDING	78495	10/15/2013 \$	75.40
100-000-43202-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	OCTOBER	S100926091.002	FREIGHT CHARGES	4775	10/15/2013 \$	5.16
100-000-43205-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	4455288888OCT	129 RAMSBURG LN 08/15-09/1	4877	10/31/2013 \$	237.38
100-000-43205-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
17	OCTOBER	9001800.00 98	MAINT FACILITY 08/26-09/23	78495	10/15/2013 \$	17.00
100-000-43206-3310			REPAIR & MAINTENANCE			
VENDOR: ANDERSON CONTROL INC						
1	OCTOBER	12372	REPLACED PANEL BATTERY AND	4728	10/15/2013 \$	111.64
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	78817	1810 BILLING 6 OF 12	4791	10/15/2013 \$	390.00

Total for 100-000-43206-3310						\$ 501.64
100-000-43206-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	OCTOBER	2048188888OCT	104 N CHURCH ST 08/12-09/1	4877	10/31/2013 \$	691.55
1	OCTOBER	8894188888OCT	1531 SPRINGSBERRY RD 08/19	4877	10/31/2013 \$	118.91

Total for 100-000-43206-5110						\$ 810.46
100-000-43206-5120			HEATING SERVICES			
VENDOR: QUARLES ENERGY SERVICES						
1	OCTOBER	3055	LP GAS 100 N CHURCH ST	78477	10/15/2013 \$	138.06
VENDOR: WASHINGTON GAS						
10	OCTOBER	3980048510	100 N CHURCH ST	78606	10/31/2013 \$	27.61

Total for 100-000-43206-5120						\$ 165.67
100-000-43206-5130			WATER & SEWAGE SERVICES			
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	263120	SEPTEMBER RENTAL	78426	10/15/2013 \$	11.00
1	OCTOBER	49633	OCTOBER RENTAL	78553	10/31/2013 \$	9.00
1	OCTOBER	RT03-000522	WATER	78553	10/31/2013 \$	6.95
VENDOR: TOWN OF BERRYVILLE						
7	OCTOBER	1004000.00 98	100 N CHURCH ST 08/26-09/2	78495	10/15/2013 \$	168.35

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Total for 100-000-43206-5130						\$ 195.30
100-000-43206-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: ARCHITECTURAL PRODUCTS OF VA						
1	OCTOBER	3360600-IN	JD LHR	78522	10/31/2013	\$ 611.00
100-000-43207-3310			REPAIR & MAINTENANCE			
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	78818	1811 BILLING 6 OF 12	4791	10/15/2013	\$ 372.00
1	OCTOBER	79418	SERVICE CALL PUMP ISSUES	4880	10/31/2013	\$ 1,965.22
Total for 100-000-43207-3310						\$ 2,337.22
100-000-43207-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	2048188888OCT	102 N CHURCH ST 08/12-09/1	4877	10/31/2013	\$ 1,452.10
100-000-43207-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065882	56171 - DOOR STOP	4819	10/31/2013	\$ 13.98
VENDOR: NORVAC LOCK TECHNOLOGY INC						
1	OCTOBER	120205	4 KEYS	4782	10/15/2013	\$ 33.00
Total for 100-000-43207-6007						\$ 46.98
100-000-43208-3310			REPAIR & MAINTENANCE			
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	78819	1813 BILLING 6 OF 12	4791	10/15/2013	\$ 480.00
100-000-43208-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	OCTOBER	2048188888OCT	104 N CHURCH ST 08/12-09/1	4877	10/31/2013	\$ 748.58
1	OCTOBER	3750088888OCT	104 N CHURCH	4877	10/31/2013	\$ 39.68
Total for 100-000-43208-5110						\$ 788.26
100-000-43208-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
8	OCTOBER	1003900.00 98	104 N CHURCH ST 08/26-09/2	78495	10/15/2013	\$ 24.05
100-000-43208-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065595	56171 - PLAIN STL SHEET/WA	4732	10/15/2013	\$ 11.29
100-000-43209-3310			PROFESSIONAL SERVICES			
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	78820	1815 BILLING 6 OF 12	4791	10/15/2013	\$ 645.00
100-000-43209-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	OCTOBER	7658188888	225 RAMSBURG LANE 08/15 -	4877	10/31/2013	\$ 575.49

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100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	OCTOBER	3040	LP GAS 100 ANIMAL SHELTER	78477	10/15/2013 \$	109.49
100-000-43210-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	0775388888OCT	524 WESTWOOD ROAD 08/15-09	4877	10/31/2013 \$	127.71
100-000-43211-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	78767	AGR 2237 BILLING 2 OF 4	4791	10/15/2013 \$	540.00
100-000-43211-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	2750088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	2,453.83
2	OCTOBER	2750088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	265.05
Total for 100-000-43211-5110						\$ 2,718.88
100-000-43211-5130 WATER & SEWAGE SERVICES						
VENDOR: WASHINGTON GAS						
1	OCTOBER	120410152013	225 AL SMITH CIR	78606	10/31/2013 \$	206.05
VENDOR: TOWN OF BERRYVILLE						
9	OCTOBER	9001309.00 98	RT 7 WEST 08/26-09/23	78495	10/15/2013 \$	102.00
Total for 100-000-43211-5130						\$ 308.05
100-000-43211-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065772	56171 - THREADLOCKER/WASHE	4819	10/31/2013 \$	6.39
1	OCTOBER	065776	56171 - MARK PAINT	4819	10/31/2013 \$	5.99
1	OCTOBER	065937	56171 - FLOOR ENAMEL	4819	10/31/2013 \$	35.99
Total for 100-000-43211-6007						\$ 48.37
100-000-43212-3310 REPAIR & MAINTENANCE						
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	OCTOBER	PS22009	WORKED ON SEWER PUMP	4804	10/15/2013 \$	255.00
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	8.51
2	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	7.53
3	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	14.53
5	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	27.27
6	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	7.64
8	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	16.47
9	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	12.60
3	OCTOBER	2750088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	163.97
Total for 100-000-43212-5110						\$ 258.52
100-000-43212-5130 WATER & SEWAGE SERVICES						

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VENDOR: TOWN OF BERRYVILLE						
9	OCTOBER	9001200.00 98	LITTLE LEAGUE 08/26-09/23	78495	10/15/2013 \$	51.00
9	OCTOBER	9001500.00 98	RT 7 HOUSE 08/26-09/23	78495	10/15/2013 \$	211.50
Total for 100-000-43212-5130						\$ 262.50
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-75909	CASTROL OIL	4731	10/15/2013 \$	10.94
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065629	56171 - NUTS/WASHERS	4732	10/15/2013 \$	6.00
Total for 100-000-43212-6007						\$ 16.94
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	155.11
5	OCTOBER	2750088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	377.09
Total for 100-000-43213-5110						\$ 532.20
100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
9	OCTOBER	9001400.00 98	ROUTE 7 WEST POOL 08/26-09	78495	10/15/2013 \$	336.70
100-000-43213-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: ARCHITECTURAL PRODUCTS OF VA						
1	OCTOBER	3313100-IN	LOCKS/KEYS PER QUOTE	78408	10/15/2013 \$	2,107.00
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065564	56171 - ANTIFREEZE	4732	10/15/2013 \$	23.94
Total for 100-000-43213-6007						\$ 2,130.94
100-000-43213-8200 CAPITAL OUTLAY ADDITIONS						
VENDOR: VALLEY DRILLING CORPORATION						
2	OCTOBER	35108	WELL DRILLING	78617	10/31/2013 \$	3,096.00
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
7	OCTOBER	1650088888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	183.88
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	611573	56171 - CONCRETE MIX	4732	10/15/2013 \$	99.80
VENDOR: FROGALE LUMBER SUPPLY						
1	OCTOBER	233884	TREATED LUMBER	78441	10/15/2013 \$	57.42
VENDOR: W W GRAINGER, INC						
1	OCTOBER	9257237587	BOLTS	78444	10/15/2013 \$	168.29
Total for 100-000-43214-6007						\$ 325.51

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100-000-43215-3310			REPAIR & MAINTENANCE			
VENDOR: BOYER LANDSCAPES, INC.						
1	OCTOBER	11525	BROKEN HEAD SERVICE CALL	78416	10/15/2013 \$	236.00
100-000-43215-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	OCTOBER	275008888OCT	225 AL SMITH CIR 08/19-09/	4877	10/31/2013 \$	81.65
100-000-43232-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	065863	56171 - NUTS/WASHERS/ANCHO	4819	10/31/2013 \$	10.69
1	OCTOBER	065873	56171 - PULL PLATE/PUSH PL	4819	10/31/2013 \$	39.98
1	OCTOBER	065886	56171 - STRAP HINGE/SAFETY	4819	10/31/2013 \$	10.58
1	OCTOBER	065921	56147 - ENAMEL/BRUSH	4819	10/31/2013 \$	12.57
VENDOR: LOWE'S OF WINCHESTER						
1	OCTOBER	37154083	4X8 PRIVACY SQ	78460	10/15/2013 \$	56.08
Total for 100-000-43232-6007						\$ 129.90
100-000-43237-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	080138888OCT	313 E MAIN ST 08/11-09/10	4877	10/31/2013 \$	99.91
1	OCTOBER	498038888OCT	311 E MAIN ST 08/10-09/10	4877	10/31/2013 \$	644.81
Total for 100-000-43237-5110						\$ 744.72
100-000-43237-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
9	OCTOBER	2010600.00 98	313 E MAIN ST 08/26-09/23	78495	10/15/2013 \$	24.05
9	OCTOBER	2010700.00 98	311 E MAIN ST 08/26-09/23	78495	10/15/2013 \$	48.10
Total for 100-000-43237-5130						\$ 72.15
100-000-52500-5620			CIVIC CONTRIBUTIONS			
VENDOR: NORTHWESTERN COMMUNITY SERVICES						
1	OCTOBER	NORTHWE10232013	2ND QTR ALLOCATION	78589	10/31/2013 \$	20,500.00
100-000-53230-5699			CIVIC CONTRIBUTIONS			
VENDOR: SHENANDOAH AREA AGENCY ON AGING						
1	OCTOBER	10102013	2ND QTR FY14 ALLOCATION	4886	10/31/2013 \$	10,000.00
100-000-53500-5699			CIVIC CONTRIBUTIONS			
VENDOR: LAUREL CENTER, THE						
1	OCTOBER	10082013	CIVIC CONTRIBUTIONS	78576	10/31/2013 \$	2,000.00
100-000-71100-3300			PURCHASED SERVICES			
VENDOR: VIRGINIA DEPT OF SOCIAL SVC						
3	OCTOBER	A-15534	P&R BACKGROUND CHECKS	78623	10/31/2013 \$	21.00
100-000-71100-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	OCTOBER	54489	OVERAGES 08/25 - 09/24	4745	10/15/2013 \$	178.02

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VENDOR:	RICOH USA INC					
1	OCTOBER	5027650682	06/20-09/19	78481	10/15/2013 \$	34.40
Total for 100-000-71100-3320						\$ 212.42
100-000-71100-5210 POSTAL SERVICES						
VENDOR:	PURCHASE POWER					
23	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	114.72
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
19	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	10.58
VENDOR:	VERIZON					
19	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	32.92
Total for 100-000-71100-5230						\$ 43.50
100-000-71100-5400 LEASES AND RENTALS						
VENDOR:	GREEN'S SEPTIC SERVICE					
1	OCTOBER	10012013	RENTAL	4754	10/15/2013 \$	75.00
2	OCTOBER	10012013	RENTAL	4754	10/15/2013 \$	75.00
VENDOR:	ROBERTS OXYGEN COMPANY, INC					
1	OCTOBER	P51500	YEARLY DEMURRAGE RENEWAL	78598	10/31/2013 \$	85.00
VENDOR:	SHENANDOAH VALLEY WATER & COFFEE CO.					
1	OCTOBER	J13100000-13	WATER RENTAL	78483	10/15/2013 \$	13.64
Total for 100-000-71100-5400						\$ 248.64
100-000-71100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR:	BB&T FINANCIAL, FSB					
1	OCTOBER	6723-10/09	DOUBLETREE	78537	10/31/2013 \$	368.97
2	OCTOBER	6723-10/09	NATIONAL REC. AND PARK ASS	78537	10/31/2013 \$	20.00
5	OCTOBER	6723-10/09	VA REC AND PARK SOC BOOTHE	78537	10/31/2013 \$	210.00
9	OCTOBER	6723-10/09	CARE COURSES SCHOOL & BOOK	78537	10/31/2013 \$	80.00
10	OCTOBER	6723-10/09	VA REC AND PARK SOCIETY	78537	10/31/2013 \$	55.00
11	OCTOBER	6723-10/09	VA REC AND PARK SOCIETY	78537	10/31/2013 \$	55.00
Total for 100-000-71100-5540						\$ 788.97
100-000-71100-5810 DUES & MEMBERSHIPS						
VENDOR:	VIRGINIA DEPT OF SOCIAL SVC					
1	OCTOBER	A-15534	P&R BACKGROUND CHECKS	78623	10/31/2013 \$	21.00
2	OCTOBER	A-15534	P&R BACKGROUND CHECKS	78623	10/31/2013 \$	21.00
Total for 100-000-71100-5810						\$ 0.00
100-000-71100-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
6	OCTOBER	SQLCD/00063335	FUEL PURCHASES 09/16 - 09/	4868	10/31/2013 \$	32.78
7	OCTOBER	SQLCD/00064146	FUEL PURCHASES 10/01 - 10/	4868	10/31/2013 \$	20.64
Total for 100-000-71100-6008						\$ 53.42

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100-000-71100-6014			OTHER OPERATING SUPPLIES			
VENDOR:	CROWN TROPHY					
1	OCTOBER	5760	BRONZE ETCHED PLATE	78424	10/15/2013 \$	79.00
VENDOR:	GENERAL SALES OF VIRGINIA					
1	OCTOBER	213011599	ENTRANCE MAT	4753	10/15/2013 \$	80.00
VENDOR:	INTELLIGENT PRODUCTS INC.					
1	OCTOBER	1918	MUTT MITT HANGABLE HEADER	4764	10/15/2013 \$	799.24

			Total for 100-000-71100-6014		\$	958.24
100-000-71310-6014			OTHER OPERATING SUPPLIES			
VENDOR:	LOWE'S OF WINCHESTER					
1	OCTOBER	65693256	SHOVEL/RAKE/GLUETRAP/GLOVE	78578	10/31/2013 \$	124.17
VENDOR:	WALMART COMMUNITY/GEGRB					
2	OCTOBER	0731 10/16	CRACKERS/CHOCOLATE	78626	10/31/2013 \$	4.97

			Total for 100-000-71310-6014		\$	129.14
100-000-71310-6015			MERCHANDISE FOR RESALE			
VENDOR:	WALMART COMMUNITY/GEGRB					
1	OCTOBER	0731 10/16	CRACKERS/CHOCOLATE	78626	10/31/2013 \$	143.42
100-000-71350-3100			PROFESSIONAL SERVICES			
VENDOR:	AMERICAN RED CROSS					
1	OCTOBER	10256552	SAFETY TRAINING FOR SWIM C	4727	10/15/2013 \$	54.00
VENDOR:	XTREME FIT STUDIO					
1	OCTOBER	10152013	YOGA/ZUMBA/PIYO/TOTAL FIT	4830	10/31/2013 \$	940.63
VENDOR:	JOHNSTON, JANE					
1	OCTOBER	10152013	FITT/FLUID MOTION/TAI CHI/	4861	10/31/2013 \$	577.50
VENDOR:	MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS					
1	OCTOBER	10/02/2013	GYMNASTICS CLASSES	4780	10/15/2013 \$	1,460.20
VENDOR:	OPUS OAKES, AN ART PLACE, INC.					
1	OCTOBER	10152013	METAL SCULPT	4874	10/31/2013 \$	102.00

			Total for 100-000-71350-3100		\$	3,134.33
100-000-71350-3600			ADVERTISING			
VENDOR:	SIGNET SCREEN PRINTING					
1	OCTOBER	886243	BANNER	78609	10/31/2013 \$	25.00
100-000-71350-5210			POSTAL SERVICES			
VENDOR:	BB&T FINANCIAL, FSB					
14	OCTOBER	6723-10/09	POST OFFICE	78537	10/31/2013 \$	4.82
100-000-71350-5560			GROUP TRIPS			
VENDOR:	CLARKE COUNTY TREASURER					
1	OCTOBER	SUMMER FIELD TR	MONKEY JOES/HAGERSTOWN ICE	78419	10/15/2013 \$	411.90
100-000-71350-5830			REFUNDS			

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: DIANA BUZZONI						
1	OCTOBER	176410	CREDIT	78417	10/15/2013 \$	25.00
VENDOR: CARLA ESTEP						
1	OCTOBER	176726	CANCELED (REFUND)	78555	10/31/2013 \$	60.00
VENDOR: TIMMERMAN, WANDA						
1	OCTOBER	176465	CREDIT	78491	10/15/2013 \$	45.00
VENDOR: STACY WERNER						
1	OCTOBER	176656	CANCELED (REFUND)	78627	10/31/2013 \$	43.00
Total for 100-000-71350-5830						\$ 173.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE						
VENDOR: BB&T FINANCIAL, FSB						
13	OCTOBER	6723-10/09	MARKERS MILLER ORCHARD	78537	10/31/2013 \$	64.48
VENDOR: COSTCO WHOLESALE INC. #239						
2	OCTOBER	02390700155	BABY WIPES/SPPONS/PAPER/GL	78422	10/15/2013 \$	63.55
VENDOR: SCHENCK FOODS CO., INC.						
1	OCTOBER	5818051	FOOD	78600	10/31/2013 \$	136.78
Total for 100-000-71350-6002						\$ 264.81
100-000-71350-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR: BB&T FINANCIAL, FSB						
4	OCTOBER	6723-10/09	AMAZON	78537	10/31/2013 \$	47.02
6	OCTOBER	6723-10/09	AMAZON	78537	10/31/2013 \$	38.98
7	OCTOBER	6723-10/09	AED SUPERSTORE	78537	10/31/2013 \$	220.00
8	OCTOBER	6723-10/09	DOLLAR STORE	78537	10/31/2013 \$	25.00
12	OCTOBER	6723-10/09	DOLLAR STORE	78537	10/31/2013 \$	18.01
VENDOR: COSTCO WHOLESALE INC. #239						
1	OCTOBER	02390700155	BABY WIPES/SPPONS/PAPER/GL	78422	10/15/2013 \$	39.95
Total for 100-000-71350-6013						\$ 388.96
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	OCTOBER	6723-10/09	WALMART.COM	78537	10/31/2013 \$	33.19
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	65171	55140 - COLORED KEY CAP	4732	10/15/2013 \$	3.12
1	OCTOBER	65173	55140 - KEY RING/RETURN	4732	10/15/2013 \$	2.42
VENDOR: M-F ATHLETIC						
1	OCTOBER	ORDER - 1732959	STOPWATCH/PRINTER/THERMAL	78461	10/15/2013 \$	363.95
VENDOR: WALMART COMMUNITY/GEGRB						
41	OCTOBER	603220200056073	STATEMENT ENDING 09/16	78510	10/15/2013 \$	232.55
42	OCTOBER	603220200056073	STATEMENT ENDING 09/16	78510	10/15/2013 \$	24.16
43	OCTOBER	603220200056073	STATEMENT ENDING 09/16	78510	10/15/2013 \$	16.82
Total for 100-000-71350-6014						\$ 623.05
100-000-73200-5699 CIVIC CONTRIBUTIONS						

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VENDOR: HANDLEY REGIONAL LIBRARY						
1	OCTOBER	FY14 2ND QTR	2ND QUARTER FY14 ALLOCATIO	78445	10/15/2013 \$	45,529.75
100-000-81110-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	OCTOBER	10032013	PROFESSIONAL SERVICES SEPT	4851	10/31/2013 \$	330.00
100-000-81110-3140 ENGINEERING REVIEW EXPENDITURES						
VENDOR: CHESTER ENGINEERS						
1	OCTOBER	45395	PROF SERV 09/01 - 09/30	4831	10/31/2013 \$	315.64
100-000-81110-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
5	OCTOBER	1653410	HEARING OCT 2/OCT 4	4808	10/15/2013 \$	334.50
100-000-81110-5210 POSTAL SERVICES						
VENDOR: FEDERAL EXPRESS CORPORATION						
1	OCTOBER	2-425-11705	SHIPPING	78556	10/31/2013 \$	23.44
VENDOR: PURCHASE POWER						
24	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	135.47
Total for 100-000-81110-5210						\$ 158.91
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	9.31
VENDOR: VERIZON						
20	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	15.10
Total for 100-000-81110-5230						\$ 24.41
100-000-81110-5510 TRAVEL MILEAGE						
VENDOR: TEETOR, ALLISON						
1	OCTOBER	WATER SUPPLY ME	WATER SUPPLY MEETING RICHM	4802	10/15/2013 \$	149.16
100-000-81110-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	6715-10/09	BUSINESS SUPPLY.COM	78537	10/31/2013 \$	156.99
100-000-81520-3160 BOARD SERVICES						
VENDOR: BOYLES, JERRY L						
1	OCTOBER	BADA MEETING	SEPT 25 BADA MEETING	4825	10/31/2013 \$	25.00
VENDOR: SMART, KATHY						
1	OCTOBER	BADASEPT25	HISTORBADA MEETING SEPT 25	4889	10/31/2013 \$	25.00
Total for 100-000-81520-3160						\$ 50.00
100-000-81520-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
26	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	31.92

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=====						
100-000-81540-5699			CIVIC CONTRIBUTIONS			
VENDOR:	BLANDY EXPERIMENTAL FARM					
1	OCTOBER	FY14 FUNDING	FUNDING FOR FY14	78538	10/31/2013 \$	3,000.00
100-000-81600-3100			PROFESSIONAL SERVICES			
VENDOR:	CHESTER ENGINEERS					
1	OCTOBER	45396	PROF SERV 09/01 - 09/30	4831	10/31/2013 \$	552.37
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
1	OCTOBER	10032013	PROFESSIONAL SERVICES SEPT	4851	10/31/2013 \$	1,854.00

			Total for 100-000-81600-3100		\$	2,406.37
100-000-81600-3160			BOARD SERVICES			
VENDOR:	BOUFFAULT, ROBINA RICH					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4734	10/15/2013 \$	100.00
VENDOR:	BRUMBACK, CLAY					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4739	10/15/2013 \$	100.00
VENDOR:	CALDWELL, ANNE					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4740	10/15/2013 \$	100.00
VENDOR:	DOUGLAS KRUEH					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4769	10/15/2013 \$	100.00
VENDOR:	MCFILLEN, THOMAS W.					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4778	10/15/2013 \$	50.00
VENDOR:	NELSON, CLIFFORD M.					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4781	10/15/2013 \$	50.00
VENDOR:	OHRSTROM II, GEORGE					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4786	10/15/2013 \$	50.00
VENDOR:	STEINMETZ, WILLIAM A.					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4798	10/15/2013 \$	50.00
VENDOR:	TURKEL, JON					
1	OCTOBER	PLANNING10/04	PLANNING COMMISSION MEETIN	4805	10/15/2013 \$	100.00

			Total for 100-000-81600-3160		\$	700.00
100-000-81700-3160			BOARD SERVICES			
VENDOR:	BLATZ, JOSEPH					
1	OCTOBER	BDSEPTICAPP10/2	BOARD OF SEPTIC APPEALS ME	4733	10/15/2013 \$	25.00
VENDOR:	CALDWELL, ANNE					
1	OCTOBER	BDSEPTICAPP10/2	BOARD OF SEPTIC APPEALS ME	4740	10/15/2013 \$	25.00
VENDOR:	STAEELIN, JOHN					
1	OCTOBER	BDSEPTICAPP10/2	BOARD OF SEPTIC APPEALS ME	4797	10/15/2013 \$	25.00

			Total for 100-000-81700-3160		\$	75.00
100-000-81700-3600			ADVERTISING			
VENDOR:	WINCHESTER STAR					
6	OCTOBER	1653410	HEARING OCT 2/OCT 4	4808	10/15/2013 \$	267.60

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100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR: KALBIAN, MARAL S.						
1	OCTOBER	10/02/2013	PROFESSIONAL SERVICES	4767	10/15/2013 \$	715.00
100-000-81800-3160 BOARD SERVICES						
VENDOR: CALDWELL, ANNE						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	4827	10/31/2013 \$	25.00
VENDOR: FIELDS, BETSY						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	4843	10/31/2013 \$	25.00
VENDOR: GILPIN, THOMAS T						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	78559	10/31/2013 \$	25.00
VENDOR: HIATT, MARTY						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	4857	10/31/2013 \$	25.00
VENDOR: DOUGLAS KRUMH						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	4864	10/31/2013 \$	25.00
VENDOR: ROBIN YORK						
1	OCTOBER	HISTORICPRSEP26	HISTORIC PRES MEETING SEPT	4902	10/31/2013 \$	25.00
Total for 100-000-81800-3160						\$ 150.00
100-000-82210-3000 PURCHASED SERVICES						
VENDOR: INBODEN ENVIRONMENTAL SERVICES, INC.						
1	OCTOBER	51848	WATER ANALYSIS 09/16	4762	10/15/2013 \$	773.50
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
1	OCTOBER	MILEAGESEPTEMBE	MILEAGE SEPTEMBER	4796	10/15/2013 \$	231.09
100-000-83100-5210 POSTAGE						
VENDOR: PURCHASE POWER						
30	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	168.67
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	9.59
VENDOR: VERIZON						
21	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	0.25
Total for 100-000-83100-5230						\$ 9.84
100-140-81110-6000 MATERIALS AND SUPPLIES						
VENDOR: INTERSTATE COMMISSION ON THE RIVER BASIN						
3	OCTOBER	RAIN BARREL10/8	4 RAIN BARRELS	78565	10/31/2013 \$	320.00
TOTAL DEFINITION TYPE 0 :						\$ 433,207.65
TOTAL EXPENDITURES :						\$ 433,207.65
TOTAL for FISCAL YEAR 2014 :						\$ 433,207.65

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TOTAL PAYMENTS : \$ 433,207.65

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
225-129-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
7	OCTOBER	0350-10/09	VA GANG INVESTIGATORS ASSO	78537	10/31/2013 \$	1,550.00
231-000-31200-3000 PURCHASED SERVICES						
VENDOR: HULL'S CRANE SERVICE						
1	OCTOBER	1560	LOAD HAUL CONCRETE BUILDIN	78451	10/15/2013 \$	2,600.00
231-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
5	OCTOBER	2074-10/09	MARTINS	78537	10/31/2013 \$	10.22
6	OCTOBER	2074-10/09	HARDEES	78537	10/31/2013 \$	8.28
7	OCTOBER	2074-10/09	JASON'S DELI	78537	10/31/2013 \$	11.55
8	OCTOBER	2074-10/09	DOUBLETREE RESTAURANT	78537	10/31/2013 \$	20.38
9	OCTOBER	2074-10/09	BRICK HOUSE DINER	78537	10/31/2013 \$	21.24
10	OCTOBER	2074-10/09	FIVE GUYS	78537	10/31/2013 \$	12.44
11	OCTOBER	2074-10/09	THE BOATHOUSE	78537	10/31/2013 \$	41.00
12	OCTOBER	2074-10/09	FIREHOUSE SUBS	78537	10/31/2013 \$	9.25
13	OCTOBER	2074-10/09	ANGELOS	78537	10/31/2013 \$	28.00
14	OCTOBER	2074-10/09	CHICK FIL A	78537	10/31/2013 \$	8.07
15	OCTOBER	2074-10/09	KROGER	78537	10/31/2013 \$	17.42
16	OCTOBER	2074-10/09	TRIPPS RESTAURANT	78537	10/31/2013 \$	30.00
17	OCTOBER	2074-10/09	CHEEBURGER CHEEBURGER	78537	10/31/2013 \$	11.35
18	OCTOBER	2074-10/09	HARDEES	78537	10/31/2013 \$	6.55
19	OCTOBER	2074-10/09	FIREBIRDS	78537	10/31/2013 \$	41.00
20	OCTOBER	2074-10/09	ANGELOS	78537	10/31/2013 \$	25.27
21	OCTOBER	2074-10/09	DOUBLETREE RESTAURANT	78537	10/31/2013 \$	19.74
22	OCTOBER	2074-10/09	KABUTO JAPANESE STEAK	78537	10/31/2013 \$	40.22
23	OCTOBER	2074-10/09	DOUBLETREE LODGING	78537	10/31/2013 \$	324.40
24	OCTOBER	2074-10/09	ARBY'S	78537	10/31/2013 \$	8.88
Total for 231-000-31200-5530						\$ 695.26
231-128-31200-5530 TRAVEL, SUBSISTENCE AND LODGING						
VENDOR: SHERIFF, PETTY CASH						
8	OCTOBER	10022013PETTYCA	COMMAND COLLEGE AND TOLLS	78485	10/15/2013 \$	10.00
9	OCTOBER	10022013PETTYCA	COMMAND COLLEGE AND TOLLS	78485	10/15/2013 \$	12.50
10	OCTOBER	10022013PETTYCA	COMMAND COLLEGE AND TOLLS	78485	10/15/2013 \$	30.00
11	OCTOBER	10022013PETTYCA	COMMAND COLLEGE AND TOLLS	78485	10/15/2013 \$	39.25
Total for 231-128-31200-5530						\$ 91.75
231-128-31200-5800 MISCELLANEOUS						
VENDOR: ANYTIME FITNESS						
1	OCTOBER	10202013 CON 92	3 GYM MEMBERSHIPS	78407	10/15/2013 \$	150.00
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	OCTOBER	10032013GF	PROFESSIONAL SERVICES AUG-	4851	10/31/2013 \$	895.55
235-000-82700-5210 POSTAGE						

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VENDOR: PURCHASE POWER						
29	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	17.84
301-800-94204-8101 MACHINERY & EQUIPMENT						
VENDOR: BLAUCH BROTHERS, INC.						
1	OCTOBER	105296	HVAC WORK	4822	10/31/2013 \$	14,351.18
301-800-94215-8212 CONSTRUCTION						
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	OCTOBER	23546	PANEL RELOCATION	78549	10/31/2013 \$	10,654.00
301-800-94278-8105 MOTOR VEHICLES						
VENDOR: WILEY PAT						
1	OCTOBER	DMV FEE	DMV REGISTRATION	4807	10/15/2013 \$	10.00
301-800-94300-3000 PURCHASED SERVICES						
VENDOR: DOWNSTREAM PROJECT						
1	OCTOBER	62	08/4/12 - 06/13/13 GRANT 3	78432	10/15/2013 \$	6,168.34
301-800-94320-3000 PROFESSIONAL SERVICES						
VENDOR: HERD PLANNING & DESIGN, LTD						
1	OCTOBER	1312	COMPREHENSIVE PLAN UPDATE	78448	10/15/2013 \$	18,668.00
301-800-94324-8112 CONSTRUCTION						
VENDOR: DAVENPORT INSULATION						
1	OCTOBER	00528630239	CONSTRUCTION	78552	10/31/2013 \$	2,645.00
TOTAL DEFINITION TYPE 0 :						\$ 58,496.92
TOTAL EXPENDITURES :						\$ 58,496.92
TOTAL for FISCAL YEAR 2014 :						\$ 58,496.92
TOTAL PAYMENTS :						\$ 58,496.92

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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	OCTOBER	5027680781	06/25 - 09/24	78481	10/15/2013 \$	271.21
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: B W WILSON PAPER CO INC						
1	OCTOBER	1627993	PAPER	78410	10/15/2013 \$	1,605.52
1	OCTOBER	1628681	PAPER	78410	10/15/2013 \$	17.81
VENDOR: BB&T FINANCIAL, FSB						
5	OCTOBER	0350-10/09	UNITED STATES FLAG STORE	78537	10/31/2013 \$	227.40
VENDOR: INDEPENDENT STATIONERS						
1	OCTOBER	IN-000348100	DUSTER	4763	10/15/2013 \$	38.40
1	OCTOBER	IN-000353027	CARD HOLDER/ENVELOPE/FILE	4763	10/15/2013 \$	36.06
VENDOR: KURTZ BROTHERS						
1	OCTOBER	59722.00CREDIT	CREDIT FOR RETURN	78456	10/15/2013 \$	1.63--
VENDOR: OFFICE DEPOT						
1	OCTOBER	676813899001	PAPER CLIP/TAP	78469	10/15/2013 \$	51.22
1	OCTOBER	677567503001	CALCULATOR/PENS/INK ROLL	78469	10/15/2013 \$	51.22
VENDOR: QUILL CORPORATION						
1	OCTOBER	5801245	TONER	4788	10/15/2013 \$	501.88
1	OCTOBER	5907001	STACKING BIN/TONER	4788	10/15/2013 \$	154.22
1	OCTOBER	5927576	STACKING BIN	4788	10/15/2013 \$	19.60
1	OCTOBER	6165476	INK/TONER	4876	10/31/2013 \$	95.15
1	OCTOBER	6181250	INK/TONER	4876	10/31/2013 \$	50.57
VENDOR: SUPPLY ROOM COMPANIES, THE						
1	OCTOBER	1969115-0	PENS	4801	10/15/2013 \$	36.72
1	OCTOBER	1976859-0	FLAGS/POST ITS/FLIP CHART	4894	10/31/2013 \$	54.84
Total for 607-000-12530-4300						\$ 2,938.98
607-000-12530-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
20	OCTOBER	800090900195756	POSTAGE USED THRU 09/20/13	78476	10/15/2013 \$	455.46
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	OCTOBER	T264480	AUGUST 2013	4747	10/15/2013 \$	8.43
VENDOR: VERIZON						
33	OCTOBER	000027268895SEP	SEPT 26 - OCT 25	78507	10/15/2013 \$	78.47
Total for 607-000-12530-5230						\$ 86.90
607-000-12530-5510 TRAVEL MILEAGE						
VENDOR: EMILY JOHNSON						
1	OCTOBER	MILEAGE JUL-SEP	MILEAGE JULY-SEPTEMBER	4765	10/15/2013 \$	31.64

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=====						
711-000-96100-2600			UNEMPLOYMENT INSURANCE CLAIMS			
VENDOR: VIRGINIA EMPLOYMENT COMMISSION						
2	OCTOBER	1890174	BILLINGATR ENDING 09/30	78624	10/31/2013 \$	13.34
732-000-12530-3000			PURCHASED SERVICES - TRANSACTION FEE			
VENDOR: WAGE WORKS						
1	OCTOBER	125AI0272116	FLEX PLAN MONTHLY ADMIN FE	78625	10/31/2013 \$	622.25
			TOTAL DEFINITION TYPE 0 :	\$		4,419.78
			TOTAL EXPENDITURES :	\$		4,419.78
			TOTAL for FISCAL YEAR 2014 :	\$		4,419.78
			TOTAL PAYMENTS :	\$		4,419.78

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2014

13-Nov-13

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/13 Appropriations Resolution: Total	37,998,056	8,417,168	1,363,059	661,500	20,637,598	761,012	575,000	728,163	399,200	3,888,619	541,737	0	25,000
<i>Adjustments:</i>													
7/16/2013 School Carryover for Building Automation								53,143					
7/16/2013 Circuit Court On-line land records		10,700											
9/17/2013 Voting Equipment		1,000											
9/17/2013 Historic Preservation Grants		9,000											
9/17/2013 Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013 Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013 Water Quality Testing		12,000											
10/15/2013 Conservation Easement Purchase (Chapman)												322,500	
10/15/2013 Parks Swimming Pool		450											
10/15/2013 School Carryover for Technology and Security								121,278					
10/15/2013 Sheriff's Communication Grant							110,188						
10/15/2013 Mark Lane Covers for Swimming Pool		248											
11/19/2013 EPA Grant for Spout Run							316,620						
11/19/2013 Social Service Leave Payout and Fax		13,000											
Revised Appropriation	39,131,036	8,463,566	1,363,059	661,500	20,637,598	761,012	1,143,411	902,584	399,200	3,888,619	541,737	343,750	25,000
Change to Appropriation	1,132,980	46,398	0	0	0	0	568,411	174,421	0	0	0	343,750	0
Original Revenue Estimate	14,680,803	2,731,834	892,247	306,457	9,713,245	761,012	0	154,000		119,008	3,000	0	0
<i>Adjustments:</i>													
7/16/2013 Circuit Court On-line land records (State)		5,666											
7/16/2013 Circuit Court On-line land records (Fees)		5,034											
9/17/2013 Voting Equipment		1,000											
9/17/2013 Historic Preservation Grants		9,000											
9/17/2013 Gang Task Force Grant		15,000											
9/17/2013 Fish and Wildlife Grant for Spout Run							141,603						
9/17/2013 Conservation Easement Purchase (Arkfield)												21,250	
9/17/2013 Water Quality Testing		12,000											
10/15/2013 Conservation Easement Purchase (Chapman)												322,500	
10/15/2013 Parks Swimming Pool		450											
10/15/2013 Sheriff's Communication Grant							80,094						
10/15/2013 Mark Lane Covers for Swimming Pool		248											
11/19/2013 EPA Grant for Spout Run							316,620						
Revised Revenue Estimate	15,611,268	2,780,232	892,247	306,457	9,713,245	761,012	538,317	154,000	0	119,008	3,000	343,750	0
Change to Revenue Estimate	930,465	48,398	0	0	0	0	538,317	0	0	0	0	343,750	0
Original Local Tax Funding	23,317,253	5,685,334	470,812	355,043	10,924,353	0	575,000	574,163	399,200	3,769,611	538,737	0	25,000
Revised Local Tax Funding	23,519,768	5,683,334	470,812	355,043	10,924,353	0	605,094	748,584	399,200	3,769,611	538,737	0	25,000
Change to Local Tax Funding	202,515	-2,000	0	0	0	0	30,094	174,421	0	0	0	0	0

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 12	16,011,338	16,011,338	
Expenditure FY 13	(26,021,061)	(26,021,061)	
Revenue FY 13	25,584,267	25,584,267	
General Fund Balance Year End FY 13	15,574,544	15,574,544	
<u>Designations</u>			
Liquidity Designation @ 12% of FY 14 Budgeted Operating Revenue	(\$3,049,533)	(\$3,049,533)	
Stabilization Designation @ 3% of FY 14 Budgeted Operating Revenue	(762,383)	(762,383)	
Continuing Local GF Appropriations for Capital Projects	(5,497,143)	(5,497,143)	
School Capital/Debt	(1,124,016)	(1,124,016)	
Government Construction/Debt	(675,578)	(675,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	-	-	- Supplemented in two actions: Jul and Oct
Government Carryover Requests from Government Savings	(469,906)	(456,906)	Use \$30,094 for Communications grant match in Oct; 13K SS
Energy Efficiency	(200,000)	(200,000)	
Data and Communications Technology	(350,000)	(350,000)	
Recycling and Convenience Center	(250,000)	(250,000)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Real Property Reassessment	(200,000)	(200,000)	
General District Court Capital Repairs	(80,000)	(80,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(100,000)	(100,000)	
Leave Liability	(75,000)	(75,000)	
FY 14 Original Budget Surplus (Deficit)	(647,968)	(647,968)	
TOTAL Designations	(14,874,989)	(14,861,989)	
<u>Adjustments</u>			
FY 14 Expenditure Budget Adjustments	(1,119,980)	(1,132,980)	
FY 14 Revenue Budget Adjustments	930,465	930,465	
Undesignated Fund Balance Projected June 30	510,040	510,040	

Government Capital Projects
October 31, 2013

Description	FY 13 Carryover	FY 14 Original Budget/ Revenue Estimate	FY14 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes
<u>General Government Capital Expenditure</u>									
Sheriff's Equipment (fingerprinting, etc.)	20,827				20,827	5,850		14,977	
HVAC Systems	49,446				49,446	7,412	14,351	27,683	County portion of HVAC for JGC is 243,383.84 and Town's portion is 144,788.16, add 228,364 from sheriffs renovation
Auto Replacement	32,656				32,656			32,656	
Communications Equipment (Volunteer Fire Cos.)			110,188	50,000	160,188			160,188	
Resurface Tennis Courts	53,401			-53,401	-			-	moved funds to "Old Park Ofc Modifications" pjt per L Cooke request
Pool Repair	20,602				20,602		10,654	9,948	
Fencing - Ballfield & Pool	10,000	20,000			30,000			30,000	
Old Park Office Modifications				53,401	53,401			53,401	moved funds from "Resurface Tennis Courts" project
Additional Parking	10,000				10,000			10,000	
Sheriff's Vehicles	98,537	84,000			182,537	92,829	69,330	20,377	
Communications Study	50,000			-50,000	-			-	move \$50,000 to Communications Equipment pjt (grant match requirement)
Sheriff's Mobile Radio System	15,258				15,258	15,072		186	
Park Expansion	10,000				10,000			10,000	
Phone System (E-911)	115,131				115,131		115,131	0	
Economic Development	177,514				177,514			177,514	
Technology Improvements	20,872	40,000			60,872			60,872	
C-Spout Run Project			141,603		141,603		6,168	135,435	
<i>Spout Run Cleanup (EPA Grant pjt)</i>			<i>316,620</i>		<i>316,620</i>			<i>316,620</i>	<i>waiting approval from BOS</i>
Sheriff's Building Renovation	163,958				163,958		5,519	158,439	
Roofing	86,633	50,000			136,633			136,633	
Plan Updates	47,740				47,740	29,072	18,668	-	
General District Court Repairs		81,000			81,000			81,000	
Carpeting (Includes Gen Dist Courthouse Seating)	30,828				30,828	23,250	2,645	4,933	tile at rec ctr, courthouse area, etc.
Landscaping	15,375				15,375			15,375	
Parks Westside Sitework/Parking	87,024				87,024			87,024	
Recreation Center Additions/Wall Crack	59,585				59,585			59,585	
Systems Integration	75,900	300,000			375,900			375,900	
Total Expenditure	1,251,287	575,000	568,411	0	2,394,698	173,485	242,467	1,978,746	
			<i>1,143,411</i>						
Revenue									
E-911 PSAP Grant	114,809				114,809		89,808	25,001	
National Fish & Wildlife Foundation (C-Spout Run Pjt)			141,603		141,603			141,603	
<i>Spout Run Cleanup (EPA Grant)</i>			<i>316,620</i>		<i>316,620</i>			<i>316,620</i>	
Communications Equipment Grant (Vol. Fire Cos.)			80,094		80,094			80,094	
Total Revenue	114,809	-	538,317	-	653,126	-	89,808	563,318	
			<i>538,317</i>						
Capital Projects Fund Balance									
Economic Development	177,514				177,514			177,514	
Total Revenue and Fund Balance	292,323	-	538,317	-	830,640	-	-	740,832	
Total Expenditures less Revenue and Fund Balance	958,964				1,564,058			1,237,914	

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Joint Administrative Services Board
October 28, 2013 Regular Meeting 1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Monday, October 28, 2013 at 1:00 pm in Berryville Clarke County Government Center Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor; Berryville, Virginia.

Members Present

Sharon Keeler; David Ash; J. Michael Hobert; Michael Murphy; Chip Schutte

Members Absent

None

Staff Present

Tom Judge; Gordon Russell; Lora Walburn

Others Present

None

1. Call to Order - Determination of Quorum

At 1:00 pm, Chairman Schutte called the meeting to order.

2. Approval of Minutes

Michael Murphy, seconded by David Ash, moved to approve the September 23, 2013 meeting minutes as presented. The motion carried as follows:

David Ash	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Aye
Charles "Chip" Schutte	-	Aye

3. Pay and Classification Study

The School Board is considering performing a Pay and Classification study. A draft RFP will be discussed at tonight's meeting. Meanwhile the Board of Supervisors is preparing to update the study they originally performed in 2008. There is an opportunity for both organizations to perform these studies utilizing the same methodology and benchmark communities. Doing so would help alleviate one of the more contentious elements of the annual budget process. The Government's 2008 study is attached. The Board should discuss the methodology and its pros and cons, and determine whether common ground can be established for the pursuit of the School's study, and the Government's update.

Tom Judge provided an historic overview of the County's pay and classification efforts. He noted that the Schools did not participate in the 2008 general government study.

Michael Murphy noted that on behalf of the Schools, Rick Catlett, Assistant Superintendent, made contact this morning with Springsted and that he plans to contact the Evergreen group. Highlights of the Schools proposed study include:

- Schools have identified 12 different firms that can perform a study.
- Cost estimate is \$18,000 to \$20,000.
- Will take four months to complete.
- Will include review of job titles, classifications, and job descriptions.
- Proposed comparable groups put forth by the School division would be local jurisdictions going east to include: City of Winchester, Frederick County, Warren County, Fauquier County, Loudoun County, and Fairfax County.
- The Schools do not want to include Page County or the West Virginia counties including Jefferson and Berkeley.
- The School Board will consider initiating its own RFP.

Highlights of the benchmark community discussion include:

- Inclusion of counties to the east would drive salaries higher than the County could fund.
- In its 2008 pay and classification study, the County selected localities comparable in size, location, tax base, size and economic base.
- Two methods used when benchmarking include weighting or removing highest and lowers.
- Vice Chairman Hobert opined that Clarke County could not and does not compete with Loudoun County, which is one of the wealthiest, fastest growing counties in the country.
- Chairman Schutte, School Board representative, stated that he prefer to work out a compromise on benchmark communities before the Schools conduct the study.

- Vice Chairman Hobert, Board of Supervisors representative, advised that the Supervisors have approved a study for general government employees to be completed by July 2014. He noted that the Schools gave employee raises in FY2014 that County employees did not receive. He stated that the County could not wait for the Schools to decide how it wanted to proceed.
- Tom Judge will solicit benchmark localities from John Anzino, Springsted.

Just prior to his 1:40 pm departure, Chairman Schutte turned the Chair over to Vice Chair J. Michael Hobert.

4. ERP Issues

- a. There is currently no JAS Board meetings scheduled for November and December; however, two procurements are due November 12 (ERP System and ERP Consultant). The Board should schedule an initial meeting for Nov 13-15 to review the proposals and set a course of action.*

Highlights of Board review include:

- An evaluation meeting will be scheduled for either Thursday, November 14 or Friday, November 15.
- JAS will perform the vendor evaluations.
- While the RFP does have an evaluation tool, it does not include weighting, the Board can decide weight prior to opening the bids.
- Group discussion is required
- The number of responses will determine whether there is a need for a consultant.

- b. Several policy actions are pending: inclusion of Social Services Accounts Payable, establishment of minimum time unit for leave accounting, Assign GPIN, Income Tax responsibility.*

Highlights of Board review include:

- Minimum time unit:
 - The Fair Labor Standards Act establishes the minimum time unit at a tenth of an hour.
 - Further discussion is need to determine to what degree time work and leave used differentiate.
- Income Tax:
 - Commissioner of the Revenue, Donna Peake, advised Tom Judge that while each year her office processes fewer returns she would like to continue the service.
 - Sharon Keeler, Treasurer, told members that processing annual income tax returns and estimated quarterly taxes, approximately 1,500 per year, is included in

the weighted scale the state uses to calculate staffing levels it reimburses to the locality.

5. ACA (Affordable Care Act) Implementation

A reminder that it may be prudent to react to the implementation of the ACA with policy actions of our own. For example:

- a. Employees working less than 30 hours per week who are currently eligible for health insurance may find less expensive health insurance on the ACA exchange, creating a win-win for employer and employee. This could be tested by affected employees to determine if this is true, and what tradeoffs (ex. participating doctor network) might be involved.*
- b. COBRA recipients and Retirees might find a better value on the exchange than staying in the Clarke Group. Should they be advised of this as part of their COBRA/Retirement notification of benefits?*
- c. Some plans are no longer covering spouses eligible to receive such coverage elsewhere (see attached article). Our group should thus expect an increase in group membership over time if our current policy is maintained.*
- d. In a previous discussion we determined the "look-back" period for determining insurance eligibility to be twelve months. Therefore, if the employee averages 30 or more hours per week over 12 months they would be eligible for insurance coverage going forward (see federal reg attached). Managers responsible for assigning work and approving timesheets will need to be instructed to take responsibility for this.*

Highlights of discussion include:

- Qualifying employees work a 30 hour week, 130 hours per month.
- Need to monitor beginning January 1.
- Conferencing with insurance vendors is encouraged.
- The County is in a pool of local governments that are insured in a state-contracted plan.
- Retirees may benefit from going to the exchange; and while retirees will not be encouraged to leave, the Board agreed to provide a notice with a statement to check the government website.
- Mike Murphy will provide members a PowerPoint presentation on ACA.
- Due to change in spousal coverage, County could see a marked increase in the number of employees joining the health insurance plan.
- In this area, there is only one third party administrator that offers a plan and only one with a negotiated rate with the local hospital.

6. VRS vs. VaCorp Disability

VRS dropped their rates below Standard and extended their deadline to 12/2. This was communicated to the JAS Board by email. The recommendation and response has been to support the actions already taken by the Supervisors and School Board.

Following a brief update from Tom Judge, by consensus, the Board agreed that going with The Standard was the best decision.

Next Meeting

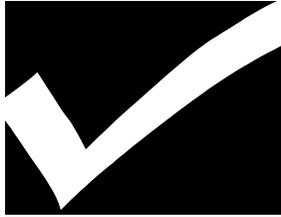
The next regular meeting is scheduled for December 16, 2013.

As agreed, Tom Judge will schedule a meeting for either November 14 or 15.

Adjournment

Vice Chair J. Michael Hobert adjourned the meeting at 2:52 pm.

Minutes Recorded and Transcribed by Lora B. Walburn



Board of Supervisors Work Session
Wednesday, November 13, 2013; 7:00 pm
Second Floor, Meeting Room AB
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

Board Members Present

J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Board Members Absent

Barbara Byrd

Staff Present

Brandon Stidham, David Ash

- A. Discussion, 2013 Comprehensive Plan: Action: The Board proposes to set Public Hearing on the 2013 Comprehensive Plan at the December 17, 2013 meeting for the evening session of their January 2014 regular monthly meeting -- Tuesday, January 21, 2014.
- B. Discussion, 2013 Transportation Component Plan: Action: The Board proposes to set Public Hearing on the 2013 Transportation Component Plan at the December 17, 2013 meeting for the evening session of their January 2014 regular monthly meeting -- Tuesday, January 21, 2014.
- C. Discussion, Setting Public Hearing for Both Plans: The Board discussed and deferred setting public hearing on both plans to after the first of the year to promote greater attendance.
- D. Adjourn: Chairman Hobert adjourned the Evening Work Session at 8:20 pm.



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors

FROM: Brandon Stidham, Planning Director

RE: Special Work Session – 2013 Comprehensive Plan and 2013 Transportation Component Plan

DATE: November 5, 2013

Enclosed for your review are the latest copies of the 2013 Comprehensive Plan and the 2013 Transportation Component Plan that will be discussed at your special work session scheduled for Wednesday, November 13 at 7:00PM in the A/B meeting room at the Government Center. A copy of the work session agenda is enclosed for your reference.

The enclosed drafts were both recommended for adoption by the Planning Commission following their Public Hearing on October 17. A copy of the Commission's Public Hearing minutes is enclosed for your review. Please note that a couple of minor edits have been made to the Comprehensive Plan on page A2 of the Geological Profile in the Appendix since the Commission's October 17. These edits are of a factual nature and do not impact any substantive elements of the Plan. A redline copy of page A2 is included for your review.

If you have any questions or concerns in advance of the work session, please feel free to contact me at 955-5130 or via email at bstidham@clarkecounty.gov.

APPENDIX - Geological Profile

The notable geological features of Clarke County are described below. They include geologic areas, relief, watercourses, soil types, and groundwater. All are to some degree manifestations of the County's geologic framework, which dictates the nature of the topographic features and relief, the types of soils that occur, and the characteristics and locations of surface and underground water.

1. Geologic Areas

Map 8 shows the general geology of the northern Shenandoah Valley. Clarke County encompasses three geologic areas running south-north. From east to west, these zones are described as Blue Ridge, eastern lowland on carbonate rock, and central lowland on shale and siltstone.

a. Blue Ridge

The Blue Ridge geologic area lies east of the Shenandoah River and along the western slope of the Blue Ridge Mountains. It is composed primarily of Proterozoic metamorphosed intrusive and extrusive igneous and sedimentary rock, formed some 900 million to 600 million years ago. The high temperatures and pressures of metamorphism turned the Blue Ridge's diabases into metadiabase (greenstone); basalts into metabasalts; rhyolitic tuffs into metatuffs; shales into metashales, slates and phyllites; sandstones into metasandstones and quartzites; and granites and diorites into gneisses. Later, a Cambrian sea, whose marine deposits form the carbonate rock of the eastern lowland, covered the landscape.

b. Eastern Lowland on Carbonate Rock

The eastern lowland geologic area, from the Shenandoah River west to the Opequon Creek, constitutes three-quarters of Clarke County. Its carbonate-rock framework varies but is primarily limestone and dolomitic limestone. Purest limestone is found on the western part of this area. Dolomitic limestone is found toward the east, along with lesser amounts of chert, sandstone, shale, siltstone, and mudstone. These sedimentary rocks, formed as chemical precipitates of calcium carbonate or sediments of mud or sand, were consolidated under shallow seas approximately 540-500~~542-488~~ million years ago. They now constitute a 12,000-foot thick limestone and dolomitic-rock sequence that underlies the Shenandoah Valley. Areas that are underlain by carbonate rocks, such as limestone and gypsum, contain solution-enlarged sinkholes, conduits, and caves. These geologic features characterize what is called karst terrane. The generally high permeability of these rocks facilitates the infiltration and transport of contaminants from the land surface to the groundwater reservoir.

c. Central Lowland on Shale and Siltstone

The far western sliver of Clarke County is in the area described as the central lowland on shale and siltstone, which extends primarily across eastern Frederick and Shenandoah Counties and western Warren County. These are the youngest rocks remaining in Clarke County, deposited during the Ordovician Period (500-435~~488-443~~ million years ago) over the older limestone of the eastern lowland. Low rounded hills, a large number of surface streams, a thin soil cover, and an abundance of shale chips characterize the central lowland.

Clarke County

Planning Commission
Special Meeting Minutes
October 17, 2013



A special meeting of the Planning Commission of Clarke County, Virginia, was held at the Berryville/Clarke County Government Center, Berryville, Virginia, on Thursday, October 17, 2013.

ATTENDANCE

George L. Ohrstrom, II, Chair; Anne Caldwell, Vice Chair; Robina Bouffault, Clay Brumback, Scott Kreider, Doug Kruhm, Cliff Nelson, John Staelin, Chip Steinmetz and Jon Turkel.

ABSENT

Tom McFillen

STAFF

Brandon Stidham, Planning Director.

OTHERS PRESENT

Val VanMeter (Winchester Star), Mayor Franklin Roberts (Boyce), Laurel Greene (Boyce Town Council), Walter McMann, Christy Dunkle (Town of Berryville Planner), Gem Bingol (Piedmont Environmental Council), and others.

CALLED TO ORDER

Chair Ohrstrom called the meeting to order at 7:05 p.m.

APPROVAL OF AGENDA

The Commission voted to approve the agenda.

Yes: Bouffault, Brumback, Caldwell, Kreider, Kruhm, Nelson (moved), Ohrstrom, Staelin, Steinmetz and Turkel (seconded)

No: No one

Absent: McFillen

PUBLIC HEARING – 2013 Comprehensive Plan

The County's Comprehensive Plan provides a vision for how a community should grow in the future. It is typically long-range and forward-looking, addressing a wide range of issues and questions relating to land use, community facilities, infrastructure, preservation, community character, and economic development among other topics.

The current Comprehensive Plan was adopted by the Board of Supervisors in 2007. The proposed 2013 Comprehensive Plan contains amendments which include elements to clarify and strengthen the County's vision including a new Summary Statement of Purpose, new Objectives on outdoor resources and conservation easements, recommendations to create new component plans, updated demographic information, and streamlining and readability edits throughout the document.

Mr. Stidham explained the format of this evening's agenda saying that the 2013 Comprehensive Plan and the 2013 Transportation Plan would be in two separate public hearings and two separate votes by the Planning Commission.

Mr. Stidham gave a brief overview of what the Comprehensive Plan is. He stated that the Comprehensive Plan is a long range plan that captures the community's vision for the future. It establishes policies to aid in making land use decisions. It projects resources that are needed in order for the community to carry out that vision. It develops schools in the form of strategies to help make divisions successful. The Code of Virginia requires every locality to adopt a Comprehensive Plan. Clarke County adopted their first Plan in 1974 and the Towns of Berryville and Boyce maintain their own Comprehensive Plans. The Code of Virginia requires the Planning Commission to prepare and the Board of Supervisors to adopt a Comprehensive Plan. The Comprehensive Plans must be reviewed every five years to determine if an updated Plan is needed. The current Comprehensive Plan was adopted in 2007 and the Planning Commission began work on the draft 2013 Comprehensive Plan in the fall of 2012. This included a line by line evaluation of the current Plan by the Commission as a whole over several special workshop meetings as well as the release of an initial draft being in the spring of 2013. Public comment sessions were conducted in three locations around the County to solicit public input of the initial draft of the Plan. The Comprehensive Plan is a valuable tool as the County faces different challenges over time.

Mr. Stidham stated that the next steps in the process after this evening's meeting is for the Planning Commission to conduct a public hearing and consider the comments received and ultimately take action to recommend adoption of the 2013 Comprehensive Plan to the Board of Supervisors. He stated that following review of the Plan the Board of Supervisors will set public hearing to consider adoption of the Plan. Mr. Stidham concluded his presentation with a statement from the Comprehensive Plan "The Comprehensive Plan is first and foremost a document for the citizens of Clarke County, it is designed to protect and enhance the quality of life and sense of community valued by the people who have chosen to live there."

Chair Ohrstrom asked for a round of applause for the work that Mr. Stidham has done on the Comprehensive Plan and guiding the Commission through this process. Chair Ohrstrom stated that before the Public Hearing is opened he wanted to say that he will allow each person a four minute time limit to speak and that speakers should be polite and considerate of everyone that is present. There being no further discussion, Chair Ohrstrom asked for public comments.

Walter McMann, resident of Longmarsh District, asked if Mr. Stidham could elaborate on an item that he read in the plan about transferring various building rights to certain zones. Mr. Stidham stated that it was originally in the 2007 Comprehensive Plan and it was retained in a similar fashion to consider that among other development tools that are out there to see if it would suit our land use philosophy. There is not a directive to specifically go out there and implement that program in particular it is to consider that among other tools that we may benefit from exploring. Chair Ohrstrom added that the Commonwealth of Virginia wrote some enabling state legislation for localities to develop their own ordinances about transfer of development rights. He stated that we have not crafted an ordinance about the transfer of development rights philosophy. He said to the best of his knowledge Frederick County is the only County in the state that has actually done one. He stated that as of now we do not have an ordinance that would allow a person to transfer development rights in Clarke County. Mr. McMann asked if the County would ever allow the transfer of development rights and Chair Ohrstrom said probably but it depends upon what the wishes of the County and the citizens are.

There being no further public comments, Chair Ohrstrom closed the public hearing and called for a motion.

The Commission voted unanimously to recommend adoption of the 2013 Clarke County Comprehensive Plan as presented by staff.

Yes: Bouffault (moved), Brumback, Caldwell (seconded), Kreider, Kruhm, Nelson, Ohrstrom, Staelin, Steinmetz and Turkel.

No: No one

Absent: McFillen

PUBLIC HEARING - 2013 Transportation Plan

The County's Transportation Plan is one of nine component plans that contain detailed strategies to implement the policies set forth in the Comprehensive Plan. The Transportation Plan is designed to comply with the requirements of Code of Virginia §15.2-2223.

Mr. Stidham stated that the second item is the review of the proposed 2013 Transportation Plan update. He said he will begin this discussion with what the purpose of the Transportation Plan is. He said that the Transportation Plan is being updated in conjunction with the Comprehensive Plan and it is one of the implementing components of the Comprehensive Plan. He stated that the current Transportation Plan was adopted by the Board of Supervisors in 2007 and is incorporated into the body of the current Comprehensive Plan. The proposed 2013 Transportation Plan is recommended for adoption as a standalone plan and will be a part of the Comprehensive Plan by reference. He said that there were state law changes implemented in 2012 requiring all Comprehensive Plans to include a Transportation Plan with the following elements:

- An inventory of the County's transportation system.
- Assumptions to support the County's policies and proposed improvement projects.
- A needs assessment that compares the existing transportation system with the County's land use policies to determine how future growth will affect the system.
- Proposed improvement projects with planning-level cost estimates that address the County's transportation needs.

He said state law also requires all updated Comprehensive Plans to contain a fully compliant Transportation Plan at the time of adoption. He said that the 2013 Transportation Plan updates our current plan to include all these new required state elements. He said we are also required to have the Transportation Plan adopted at the same time we have the new Comprehensive Plan adopted so they will be done parallel to each other. He said that the drafts of the 2013 Comprehensive Plan and the 2013 Transportation Plan have been evaluated and approved by VDOT as being in accord with state law requirements. They are ultimately adopted in this form or similar form and will be in full compliance with state law. Regarding the County's land use and transportation philosophies, the county's land use philosophy is to plan for growth to occur in the incorporated towns and designated business intersections. This enables growth to be managed and effectively served by public facilities such as roads, water, sewer, schools, etc. The County focuses its limited transportation improvement funds on projects that improve effectiveness of road networks and towns as well as the designated business intersections. The County also pursues projects outside of the growth areas that improve public safety and functionality. The County is generally opposed to projects that increase capacity of roads outside of Towns and the

designated business intersections. Mr. Stidham also provided an overview of the County's priority transportation projects.

After discussion with the Commission and Staff, Chair Ohrstrom called for public comments.

Franklin Roberts, Town of Boyce Mayor, asked if we are planning to implement some of these road projects within the next five years and if it would be funded from state money or federal money. Chair Ohrstrom said if the projects get funded it would come from local money, state money and federal money. Mr. Roberts said it is no use to have a plan if we are not going to do anything. Mr. Staelin said he goes to a lot of state meetings and in a few weeks he will be attending a meeting in Staunton and will present our priorities list to the Commonwealth of Transportation Board. He said that then they decide from the primary roads which ones they want to fund. Mr. Staelin stated that every once and awhile one of our projects gets picked but it depends on how much money is in the state's coffers. He said that he presents these as important projects that we would like to get done. He said that some roads we do get a budget for and we have more control over those roads in what we can get done. He stated that on other roads we do not get a budget and it is out of our hands.

There being no further public comments, Chair Ohrstrom closed the public hearing and called for a motion.

The Commission voted unanimously to recommend approval for adoption of the 2013 Clarke County Transportation Plan as presented by Staff.

Yes: Bouffault (seconded), Brumback (moved), Caldwell, Kreider, Kruhm, Nelson, Ohrstrom, Staelin, Steinmetz and Turkel

No: No one

Absent: McFillen

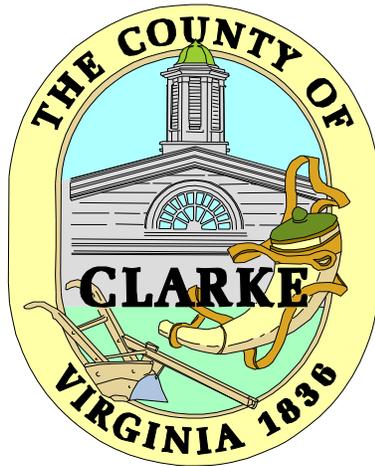
There being nothing further to come before the Commission the meeting was adjourned at 7:30 p.m.

George L. Ohrstrom, II, Chair

Brandon Stidham, Director of Planning

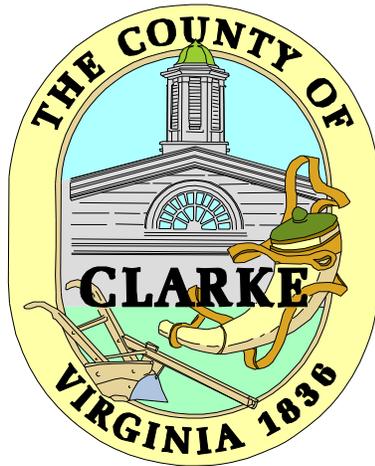
Minutes prepared by Debbie Bean, Recording Secretary

2013 Clarke County Comprehensive Plan



**FINAL DRAFT
FOR PUBLIC HEARING
(Board of Supervisors)**

2013 Clarke County Transportation Plan



**FINAL DRAFT
FOR PUBLIC HEARING**

**NOTE TO COUNTY RESIDENTS, BUSINESS OWNERS, AGENCIES,
DEPARTMENTS, AND OTHER INTERESTED STAKEHOLDERS REVIEWING THIS
DOCUMENT:**

The purpose of the 2013 Clarke County Transportation Plan Final Draft for Public Hearing is to solicit final comments from stakeholders and the general public on the draft prior to and in conjunction with formal Public Hearings to consider adoption of the revised Transportation Plan.

The Planning Commission has scheduled a Public Hearing on the Final Draft of the 2013 Transportation Plan for Wednesday, October 17, 2013 at 7:00PM in the Berryville/Clarke County Joint Government Center Main Meeting Room. This public hearing will be advertised in the Winchester Star and on the Clarke County website at www.clarkecounty.gov. Once the Planning Commission has taken formal action to recommend adoption of the Plan, it will be forwarded to the Board of Supervisors for consideration and formal Public Hearing.

If you have questions or concerns about the Final Draft or would like to provide comments, please contact the Clarke County Planning Department at the address and telephone number below. You may also email your comments or questions to Brandon Stidham, Planning Director, at bstidham@clarkecounty.gov.

If you would like to obtain a hard copy of the Final Draft, you may purchase one at the Clarke County Planning Department. Hard copies will also be placed on reserve in the Clarke County Library.

CLARKE COUNTY PLANNING COMMISSION

George L. Ohrstrom, II, Chair (Russell Election District)
Anne Caldwell, Vice Chair (Millwood Election District)
Tom McFillen (Berryville Election District)
Chip Steinmetz (Berryville Election District)
Scott Kreider (Buckmarsh Election District)
Douglas Kruhm (Buckmarsh Election District)
Jon Turkel (Millwood Election District)
Cliff Nelson (Russell Election District)
Clay Brumback (White Post Election District)
Robina Bouffault (White Post Election District)
John Staelin (Board of Supervisors representative)

CLARKE COUNTY PLANNING DEPARTMENT

Brandon Stidham, Planning Director
Jesse Russell, Zoning Administrator
Alison Teetor, Natural Resource Planner
Debbie Bean, Administrative Assistant

Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, VA 22611
540-955-5132

**2013 TRANSPORTATION IMPLEMENTING COMPONENT PLAN
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APPENDIX A – Transportation Facilities and Improvement Projects Map

APPENDIX B – Functional Classification Table, Public Road System (Clarke County, Town of Berryville, Town of Boyce)

I. Introduction

The Clarke County Transportation Plan is an implementing component of the 2013 Clarke County Comprehensive Plan. The Transportation Plan is designed to comply with the requirements of Code of Virginia §15.2-2223 which outlines specific transportation elements that must be included as part of a jurisdiction's comprehensive plan. These required elements include:

- An inventory of the County's transportation system.
- Planning assumptions to support the County's policies and proposed improvement projects.
- A needs assessment that compares the existing transportation system with the County's land use policies to determine how future growth will affect the system.
- Proposed improvement projects (see Transportation Facilities and Improvement Projects Map in Appendix) with cost estimates that address the County's transportation needs.

The 2013 Comprehensive Plan's Objective 12 on Transportation directs the specific recommendations that are provided by this Transportation Plan. The Objective includes the following policies:

Objective 12 -- Transportation

Ensure that the County's transportation system provides safe and efficient means for all modes of travel for citizens and visitors through coordinated land use decision-making and judicious use of limited fiscal resources.

1. Create and maintain a transportation plan that includes an inventory of the County's existing transportation network, planning assumptions, needs assessment, and recommended future improvements. Conduct an annual review of this plan to ensure consistency with the County's Six Year Secondary Road Improvement Plan and Budget and with the Commonwealth Transportation Board's Statewide Transportation Plan.
2. Develop specific strategies for prioritizing transportation projects, responding to new State and Federal projects in the County, and identifying new projects to improve safety or increase capacity of the public road system. Include policies on bicycle and pedestrian facilities and commuter facilities.
3. Maintain the existing primary road system at its present level and upgrade it only for safety purposes or planned traffic increases to the extent funds are provided by the Virginia Department of Transportation.
4. Establish specific transportation planning policies in the area plans for the County's designated growth areas including but not limited to policies on walkability, bicycle and pedestrian mobility, interconnected street networks, traffic calming, and other modern techniques that support high quality communities and neighborhoods.

5. Carefully assess the short- and long-range fiscal impacts of transportation improvements when land-use decisions and plans are made.
6. Develop and maintain a County bicycle and pedestrian plan.

Policies and required transportation planning elements for the Town of Berryville are found in the Town's comprehensive plan and in the Berryville Area Plan for the designated annexation areas. Elements for the Town of Boyce may be found in the Boyce Comprehensive Plan.

As an implementing component plan, the Transportation Plan will be evaluated for potential updating following the five-year scheduled review of the County's Comprehensive Plan. The Transportation Plan will also be reviewed periodically to determine whether new impacts and land use decisions warrant an interim evaluation of the document.

II. Existing Transportation Network

Clarke County is a rural, agricultural county with an area of 174 square miles and is located in the Northern Shenandoah Valley. It is bordered by Frederick County to the west, Warren County to the south, Loudoun and Fauquier Counties to the east, and Jefferson County, West Virginia to the north. The County is bisected by the Shenandoah River and the eastern portion of the County falls within the Blue Ridge Mountains. Population is centered in the two incorporated towns of Berryville and Boyce along with the unincorporated villages of Millwood, White Post, and Pine Grove. Business growth areas are designated at the intersections of Waterloo and Double Tollgate.

Clarke County is not included in any metropolitan planning organization (MPO) study area but is bordered by the Winchester-Frederick MPO to the west and the National Capital Region TCB to the east.

A. Public Road System¹

The County's major public road infrastructure consists of the following:

Federal Primary Highways

- U.S. 50/17 – John Mosby Highway (Frederick County line to Fauquier County line). Four-lane divided urban minor arterial.
- U.S. 340 – Lord Fairfax Highway (Warren County line to West Virginia State line).
 - Four-lane divided urban principal arterial from West Virginia State line to Virginia Route 7 (Harry Byrd Highway).
 - Two-lane urban minor arterial from Virginia Route 7 (Harry Byrd Highway) to U.S. 522 (Stonewall Jackson Highway).
 - Four-lane urban minor arterial from U.S. 522 (Stonewall Jackson Highway) to Warren County line (runs concurrently with U.S. 522 along this segment).

¹ Source for functional classification is the Virginia Department of Transportation (VDOT) 2005 Functional Classification map.

- U.S. 522 – (Stonewall Jackson Highway). Four-lane urban minor arterial from Warren County line to Frederick County line (runs concurrently with U.S. 340 from Warren County line to Double Tollgate intersection).

State Primary Highways

- Route 7 – Harry Byrd Highway (Frederick County line to Loudoun County line). Four-lane divided urban principal arterial.
- Route 7 Business – West Main Street/East Main Street (Town of Berryville). Two-lane urban collector.
- Route 255 – Bishop Meade Road (U.S. 340 to U.S. 50/17). Two-lane rural major collector.
- Route 277 – Lord Fairfax Highway (Double Tollgate intersection to Frederick County line). Two-lane urban minor arterial.

Classified Secondary Roads

This inventory does not include secondary roads that are located exclusively within the limits of the Town of Berryville. There are no secondary roads designated as rural principal or rural minor arterial routes.

Rural Major Collectors

- Route 611 (Summit Point Road) from Lord Fairfax Highway (U.S. 340) to West Virginia State line.
- Route 612 (Shepherds Mill Road) from Lord Fairfax Highway (U.S. 340) to Harry Byrd Highway (Route 7).
- Route 620 (Browntown Road) from Lord Fairfax Highway (U.S. 340) to Bishop Meade Road (Route 255).
- Route 628 (Berrys Ferry Road) from Lord Fairfax Highway to White Post Road (Route 658).
- Route 632 (Crums Church Road) from Old Charles Town Road (Route 761) to Harry Byrd Highway (Route 7).
- Route 632 (Triple J Road) from Harry Byrd Highway (Route 7) to Senseny Road (Route 657).
- Route 638 (Howellsville Road) from U.S. 50/17 (John Mosby Highway) to Warren County line.
- Route 657 (Senseny Road) from Lord Fairfax Highway (U.S. 340) to Frederick County line.
- Route 658 (White Post Road) from Lord Fairfax Highway (U.S. 340) to Carters Line Road (Route 627).
- Route 723 (Old Winchester Road) from Frederick County line to North Greenway Avenue (U.S. 340).
- Route 723 (Millwood Road) from North Greenway Avenue (U.S. 340) to U.S. 50/17 (John Mosby Highway).
- Route 761 (Old Charles Town Road) from Frederick County line to West Virginia State line.

Rural Minor Collectors

- Route 601 (Raven Rocks Road) from Route 7 (Harry Byrd Highway) to West Virginia State line.
- Route 601 (Blue Ridge Mountain Road) from Route 7 (Harry Byrd Highway) to Route 50/17 (John Mosby Highway).
- Route 606 (River Road) from Route 7 (Harry Byrd Highway) to Route 649 (Frogtown Road).
- Route 606 (Mt. Carmel Road) from Route 649 (Frogtown Road) to U.S. 50/17 (John Mosby Highway).
- Route 613 (Springsbury Road) from Berryville Town limits to Route 618 (Lockes Mill Road).
- Route 617 (Briggs Road) from Route 255 (Bishop Meade Road) to Route 618 (Lockes Mill Road).
- Route 618 (Lockes Mill Road) from Route 617 (Briggs Road) to Route 613 (Springsbury Road).
- Route 615 (Boom Road) from Berryville Town limits to End of State Maintenance.
- Route 624 (Red Gate Road) from U.S. 50/17 (John Mosby Highway) to Warren County line.
- Route 644 (Gun Barrel Road) from U.S. 50/17 (John Mosby Highway) to U.S. 340 (Lord Fairfax Highway).
- Route 649 (Frogtown Road) from Route 606 (River Road) to Route 606 (Mt. Carmel Road).
- Route 653 (Kimble Road) from Route 7 (Harry Byrd Highway) to Route 654 (Stringtown Road).
- Route 658 (White Post Road) from Route 627 (Carters Line Road) to Warren County line (name changes to Sugar Hill Road before crossing into Warren County).
- Route 660 (Russell Road) from Route 7 (Harry Byrd Highway) to Route 674 (Cather Road).
- Route 672 (Swimley Road) from Route 761 (Old Charles Town Road) to Frederick County line.

A complete road classification table is located in Appendix B.

B. Private Roads

There are currently 343 private roads in the County that are recognized with an official County road name by virtue of serving three or more addressable structures. Private roads are maintained solely by the property owners that access the road or by an organized homeowners association. As a long standing policy, the County does not expend public funds to maintain and repair private roads or to accept private roads into the public road system. The County Subdivision Ordinance requires all new subdivisions to be served by private roads to include a note on the plat indicating that the private road will never be maintained by Clarke County or the Virginia Department of Transportation.

C. Bicycle and Pedestrian Facilities

The County currently does not have any state-designated bicycle routes. The County has plans to develop and implement a bicycle plan in the near future.

Pedestrian facilities in the form of sidewalks and walking paths are found predominantly in the incorporated towns and the business intersections at Waterloo and Double Tollgate. The Appalachian Trail is located along the eastern portion of the County.

D. Railroads

The County is served by two rail lines. The primary line is a Norfolk Southern line that runs from Warren County in the southeast to the West Virginia State line in the northeast portion of the County. This line passes through both the Town of Berryville and Boyce with sidings serving existing businesses located in Berryville. A second line, operated by CSX, passes through the northern tip of the County from West Virginia to Frederick County near the community of Wadesville.

There is no passenger train access in the County.

E. Airports

There are no public airports in the County although there are a handful of private airstrips that are recognized by the Federal Airport Administration. The closest public airports are Winchester Regional Airport in eastern Frederick County and Washington Dulles International Airport in Loudoun County.

F. Commuter Facilities

The Virginia Department of Transportation (VDOT) maintains two park-and-ride lots. The larger of the two is located in Waterloo near the intersections of U.S. 50/17 and U.S. 340. This facility contains 165 spaces and contains pick-up areas for commuter vans. The second lot is located on the east side of U.S. 522/340 at the Virginia Department of Corrections facility. This lot contains 24 spaces. RideSmart provides commuter assistance for residents of Clarke County and the Northern Shenandoah Valley.

III. Land Use Philosophy/Growth Assumptions

As described in detail in the 2013 Clarke County Comprehensive Plan, the County's land use philosophy focuses residential and business growth into the incorporated towns of Berryville and Boyce and utilizes robust land use controls and programs to ensure preservation of open lands and agricultural operations in the unincorporated areas of the County. Subdivision of land outside of the incorporated towns is limited by the County's sliding-scale zoning system and regulations to ensure that large parcels are maintained. The County also has an active conservation easement purchase program and, together with the efforts of the Virginia Outdoors Foundation and other preservation organizations, have facilitated the placement of approximately 20% of the total land area of Clarke County in permanent conservation easement. This approach to growth management has resulted in the County experiencing a much lower growth rate over the past few decades compared to surrounding jurisdictions.

The County's land use policies also focus commercial growth into the incorporated towns and two designated business growth areas at intersections of primary highways -- Waterloo (U.S. 50/17 and U.S. 340) and Double Tollgate (U.S. 340 and U.S. 522). The County has been

disciplined over the years in ensuring that commercial growth occurs predominantly in these locations and at a scale that can be managed with minimal upgrades to the County’s infrastructure. Public water and sewer – the primary catalyst for commercial growth – is provided within the incorporated towns, the Waterloo intersection, and the Village of Millwood. Public water is provided to the Village of White Post. Focusing public water and sewer into designated growth areas helps to prevent haphazard commercial growth outside of these areas.

As depicted in the tables below, Clarke County’s growth rate has been much slower and is expected to continue be slower in the future compared to our neighboring jurisdictions:

TABLE 1 – Population and Growth Rates, 1950-2010

Jurisdiction	1950	1960	1970	1980	1990	2000	2010
Clarke	7,074	7,942 (12.2%)	8,102 (2.0%)	9,965 (23.0%)	12,101 (21.4%)	12,652 (4.5%)	14,034 (10.9%)
Loudoun	21,147	24,549 (16.1%)	37,150 (51.3%)	57,427 (54.6%)	86,129 (50.0%)	169,599 (96.9%)	312,311 (84.1%)
Frederick/City of Winchester	31,378	37,051 (18.1%)	48,322 (30.4%)	54,367 (12.5%)	67,686 (24.5%)	82,794 (22.3%)	104,508 (26.2%)
Warren	14,801	14,655 (-1.0%)	15,301 (4.4%)	21,200 (38.6%)	26,142 (23.3%)	31,584 (20.8%)	37,575 (19.0%)
Fauquier	21,248	24,066 (13.3%)	26,375 (10.0%)	35,889 (36.1%)	48,860 (36.1%)	55,139 (12.9%)	65,203 (18.3%)
Fairfax	98,557	275,002 (179.0%)	454,275 (65.2%)	598,901 (31.8%)	818,584 (36.7%)	969,749 (18.4%)	1,081,726 (11.5%)
Berkeley Co., WV	30,359	33,791 (11.3%)	36,356 (7.6%)	46,775 (28.7%)	59,253 (26.7%)	75,905 (28.1%)	104,169 (37.2%)
Jefferson Co., WV	17,184	18,665 (8.6%)	21,280 (14.0%)	30,302 (42.4%)	35,926 (18.6%)	42,190 (17.4%)	53,498 (26.8%)

Source – US Census 2010

TABLE 2 – Population Projections, 2000-2030

Jurisdiction	2010*	2020**	Growth % 2010-2020	2030**	Growth % 2020-2030	2040**	Growth % 2030-2040
Clarke	14,034	15,025	7.1%	15,871	5.6%	16,631	4.6%
Loudoun	312,311	397,272	27.2%	482,234	21.4%	567,195	17.6%
Frederick	78,305	97,192	24.1%	119,419	22.9%	145,938	22.2%
City of Winchester	26,203	27,967	6.7%	29,449	5.3%	30,781	4.5%
Warren	37,575	41,856	11.4%	45,818	9.5%	49,709	8.5%
Fauquier	65,203	74,118	13.7%	83,312	12.4%	93,028	10.4%
Fairfax	1,081,726	1,182,609	9.3%	1,271,995	7.6%	1,350,245	6.2%
Berkeley Co., WV	104,169	128,550***	23.4%	155,566***	21.0%	n/a	n/a
Jefferson Co., WV	53,498	62,691***	17.2%	71,208***	13.6%	n/a	n/a

Sources:

* US Census (2010 population)

** University of Virginia’s Weldon-Cooper Center (projections)

*** West Virginia University’s Bureau of Business and Economic Research (WV projections)

The County expects to continue to strengthen this philosophy in the coming years so growth rates will continue to be well below those of our neighboring jurisdictions. As noted in Table 2 above, the County is projected to add approximately 2,600 new residents through the year 2040.

The County’s growth rate and land use approach translates into a conservative philosophy in regards to transportation planning. As a matter of practice, the County focuses its limited transportation funds on projects that provide substantial safety improvements or improve gravel-surface roads as opposed to projects that expand the capacity of the public road network. The County supports efforts by the incorporated Towns to expand the safety and efficiency of their internal road networks as the County’s designated growth areas. The County also supports localized, developer-funded capacity and safety improvements to support new business growth at the intersections of Waterloo and Double Tollgate.

One of the major challenges in the future will be to balance the County’s transportation and land use philosophies with increasing impacts generated by neighboring localities. The County is generally opposed to expanding the capacity of its public road network including the State and Federal primary highways as these projects could attract additional growth that would be inconsistent with the County’s land use philosophies. Alternatives to adding capacity, including expansion of commuting opportunities, should be pursued.

IV. Project Priorities and Planning-Level Cost Estimates

The project priorities included in this Transportation Plan are specifically designed to support the planned growth within the two incorporated towns of Berryville and Boyce along with the business intersections of Waterloo and Double Tollgate. The priorities list includes projects to improve safety conditions outside of the growth areas along the County's Federal and State primary routes and to provide alternatives to single-occupant vehicle traffic.

Note that the project costs provided below are planning-level estimates only and do not reflect actual costs derived from preliminary engineering work. Cost estimates were taken from the Virginia Department of Transportation's Statewide Planning Level Cost Estimates (January 2009).

A. Current Project Priorities

1. Intersection of US Route 340 (Lord Fairfax Highway) and US Routes 50/17 (John Mosby Highway) at Waterloo.

Planning Cost Estimate: \$2,100,000

Assessed Need/Description:

The Waterloo intersection is one of the County's two designated business growth areas and additional safety and capacity improvements are necessary to facilitate economic development. Some functional improvements were added to the intersection in conjunction with development of a convenience store/gas station complex on the southeast quadrant. As new development occurs at the intersection, the scope and type of improvements should be evaluated based on the projected traffic to be generated by the new uses. The cost of some portions of this project could be assumed by the development community as part of their projected traffic impacts.

Recommendation:

Project – Safety and capacity improvements at intersection. Improve two existing right turn lanes to current urban design standards and reconfigure the north and south sides of the intersection to add capacity when new development occurs.

This project was first added to the County's transportation priorities list in 1992. Partial funding for engineering design was approved (UPC 54384) and full funding is sought to complete the design phase of the project.

2. Intersection of Route 7 (Harry Byrd Highway) and Route 612 (Shepherds Mill Road), approximately 3 miles east of Berryville.

Planning Cost Estimate: \$1,100,000

Assessed Need/Description:

Shepherds Mill Road (Route 612) is a high-volume shortcut for commuter traffic traveling to and

from West Virginia via Route 7 and U.S. 340. The intersection has serious safety issues due to insufficient sight distance and substandard turn lanes. An existing convenience store on the northeast corner of the intersection has an entrance located within the right turn lane, creating additional conflict points.

Recommendation:

Project – Safety improvements at intersection of state primary and rural major collector. Upgrade two existing turn lanes to VDOT standards.

In 2013, a project to perform safety improvements (UPC 104352) at this intersection was added to the FY2013-2014 secondary road construction budget by the Board of Supervisors. The planning level cost estimate adds the upgrade of two existing turn lanes to VDOT standards to the safety improvement project.

3. Intersection of US Route 340/277 (Lord Fairfax Highway) and US Route 522 (Stonewall Jackson Highway) at Double Tollgate.

Planning Cost Estimate: \$2,100,000

Assessed Need/Description:

This dangerous intersection has experienced an increase in traffic of over 30% since 2001 and has insufficient turn lanes and through lane capacity. The Double Tollgate intersection is one of the County's two designated business growth areas and currently contains a gas station/ convenience store, church, flea market, and tourist attraction (Dinosaur Land). Traffic is expected to increase in the coming years as large-scale residential development occurs in nearby Lake Frederick (2,000+ units in Frederick County) in addition to further development in Frederick and Warren Counties along the corridor.

Recommendation:

Project – Safety and capacity improvements at intersection. Improve existing right and left turn lanes to current urban design standards and the reconfiguration of the north and south sides of the intersection to add through capacity when new development occurs.

This project was first added to the County's priorities list in 1997.

4. Route 7 Business (West Main Street) from Route 7 (Harry Byrd Highway) to Hermitage Boulevard in the Town of Berryville (approximately 1.2 miles of primary highway).

Planning Cost Estimate: \$3,800,000

Assessed Need/Description:

This section of Route 7 Business serves five public school buildings, the County's Parks and Recreation Facility, and the Ruritan Fairgrounds in addition to serving as the main western route

into the Town of Berryville. The original project concept was to upgrade the current two-lane section to three lanes with turn lanes, drainage, and safety improvements at major intersections, and sidewalks and bike lanes/trails should be added to facilitate pedestrian and bicycle traffic. With the recent construction of the new Clarke County High School and extension of Mosby Boulevard to West Main Street, a roundabout has been added at this new intersection and new sidewalks added along the north side of West Main Street in addition to other improvements. Additionally, the Mosby Boulevard extension now provides a new route for traffic between the west end of town and the north end of town at U.S. 340. The scope of this project, particularly along the segment in the Town, will need to be evaluated for possible changes in the near future as traffic data is accumulated at the new intersection and along Mosby Boulevard.

Recommendation:

Project – Safety/capacity improvements, drainage improvements, and addition of bicycle/pedestrian facilities to state primary route. Reconstruct the segment of West Main Street from Route 7 to the roundabout at Mosby Boulevard to a three-lane section with sidewalk on the north side, along with safety and drainage improvements on the remaining section from the roundabout to Hermitage Boulevard.

This project was first added to the County’s priorities list in 1992.

5. US Route 340 (Greenway Avenue) Drainage Issues in the Town of Boyce.

Cost Estimate: \$750,000

Assessed Need/Description:

The project is necessary in order to replace existing drainage swales that are insufficient to handle runoff from US Route 340 and cause frequent flooding on nearby properties.

Recommendation:

Project – Drainage improvements. The project was first added to the County’s priorities list in 2003. Some drainage improvements were made in conjunction with a recent residential development project on the south end of town. The Town should re-evaluate the scope of the project taking into consideration these improvements. The project area is located entirely within the Town of Boyce.

6. Route 7 Business (East Main Street) from Route 7 (Harry Byrd Highway) to Norfolk Southern Railroad crossing (approximately 0.94 miles of primary highway).

Cost Estimate: \$7,700,000

Assessed Need/Description:

The roadway serves as a major route for truck traffic to several industrial businesses on the east side of town including the County’s industrial park and a major (800 employees) publishing company. The current two-lane section should be upgraded to three lanes with turn lanes,

sidewalks, drainage, and safety improvements at major intersections. The project area is located predominantly within the Town of Berryville.

Recommendation:

Project – Safety/capacity improvements, drainage improvements, and addition of bicycle/pedestrian facilities to state primary route. Reconstruct East Main Street with a three-lane section where feasible along with utility relocations, drainage improvements, and new sidewalk construction.

This project has been on the County’s list of priorities since 1995.

7. Park and Ride Lot, Route 7 (Harry Byrd Highway) near intersection of Route 7 Business one mile west of Berryville.

Cost Estimate: \$2,500,000 for 250 space facility.

Assessed Need/Description:

Route 7 is a major east-west commuter route between the Winchester area and employment centers in the Washington metropolitan area. Commuter traffic has increased more than 50% along this route since 2001 and will continue to increase with new residential growth in Winchester, Frederick County, and surrounding jurisdictions. Alternatives to single-occupancy vehicle commuters must be developed to avoid increasing the capacity of Route 7 and a park and ride lot at this location would help with this effort.

Recommendation:

Project – Addition of a new commuter facility. The facility should be designed similar to the park and ride facility at Waterloo on U.S. 50 with a higher capacity to support the greater traffic demand along with accommodations for commuter buses and vans. The location on the west side of Berryville would help maximize convenience for Town and County residents who choose to commute.

B. Local Six Year Secondary Road Construction Project Priorities

The Clarke County Board of Supervisors works with Virginia Department of Transportation (VDOT) on an annual basis to prioritize state funding for improvement projects in the County’s secondary road system. State secondary system funds are allocated to a locality based on their population and land area. These system funds compose the majority of secondary road funds made available to localities and are also vary based upon the adopted state transportation budget. Other funds are available for specific project types such as upgrading unpaved roads with a hard surface (e.g., Pave in Place and Rural Rustic Roads programs) and bridge improvements.

Because secondary road construction funding varies from year to year and project requirements can change, the secondary road construction priorities are not included in the Transportation Plan.

V. Conclusions

Clarke County's approach to transportation planning mirrors the County's unique land use philosophies. Safety, functionality, and limited capacity improvements are encouraged in the incorporated towns and business growth intersections to maximize the efficiency of the road network. Capacity expansion in the unincorporated areas is strongly opposed in order to reduce future development pressures and to maintain the County's rural, agrarian, and historic character. Modest improvements to add hard surfaces to unpaved secondary roads and improve traffic safety in the unincorporated areas are generally supported.

In summation, below are five strategies that can help to further the County's transportation objectives:

1. Conduct a formal evaluation of the Transportation component plan in conjunction with the five-year review of the County's Comprehensive Plan. Perform interim evaluations of the Transportation Plan to gauge how any new impacts or funding challenges may impact the Plan's approach.
2. Continue to focus the County's limited transportation funds on projects that improve traffic safety, improve functionality, add bicycle or pedestrian features, provide new or enhance existing commuting opportunities, or replace existing gravel public roads or road segments with new hard surfaces.
3. Oppose public and private efforts to expand capacity of the County's road network outside of the incorporated towns and business growth areas including the State and Federal primary highways.
4. Support projects that improve safety, functionality, and capacity of the public road network within the Towns of Berryville and Boyce and the business growth areas of Waterloo and Double Tollgate.
5. Develop and maintain a clearinghouse of County traffic data, in conjunction with the Virginia Department of Transportation, to aid the governing bodies in making land use decisions and allocating transportation funding to specific projects.

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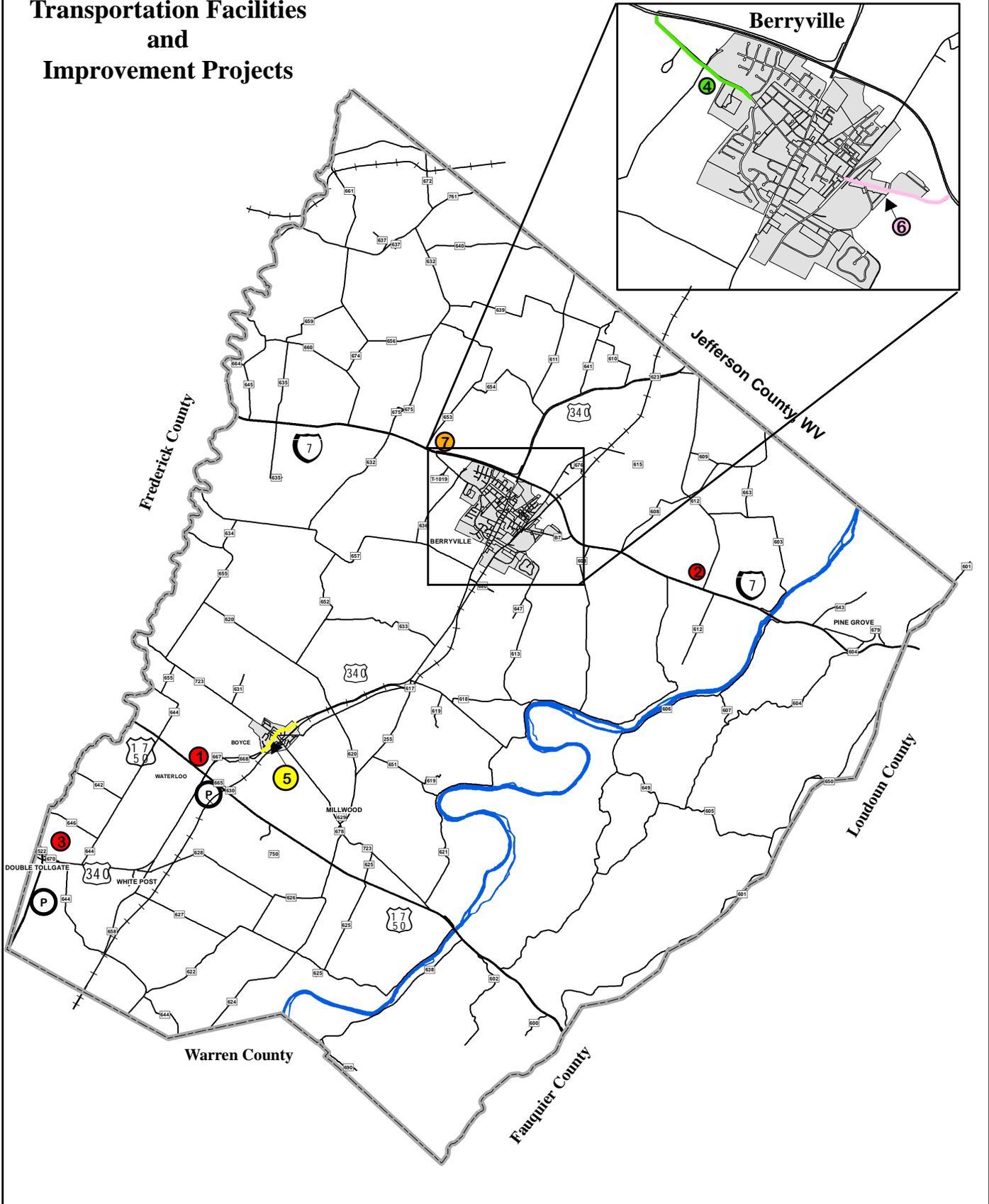
Appendix A

TRANSPORTATION FACILITIES AND IMPROVEMENT PROJECTS MAP

- 1. Intersection Improvement (Waterloo), John Mosby Highway (U.S. 50/17) and Lord Fairfax Highway (U.S. 340)**
- 2. Intersection Improvement, Harry Byrd Highway (Route 7) and Shepherds Mill Road (Route 612)**
- 3. Intersection Improvement (Double Tollgate), Lord Fairfax Highway (U.S. 340/U.S 277) and Stonewall Jackson Highway (U.S. 522)**
- 4. Safety/Capacity/Functional Improvements, West Main Street (Business Route 7) between Harry Byrd Highway (Route 7) and Hermitage Boulevard (partly in Town of Berryville)**
- 5. Drainage Improvements, Greenway Avenue (U.S. 340) in Town of Boyce**
- 6. Safety/Capacity/Functional Improvements, East Main Street (Business Route 7) between Harry Byrd Highway (Route 7) and Norfolk Southern Railroad (mostly in Town of Berryville)**
- 7. Park and Ride Lot, near intersection of Harry Byrd Highway (Route 7) and West Main Street (Business Route 7)**
- P. Park and Ride Lots at Waterloo and Double Tollgate (Department of Corrections/Virginia Department of Transportation)**

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Transportation Facilities and Improvement Projects



Legend

- Incorporated Town
- Shenandoah River
- County Boundary
- Railroads

- State Roads
- Park and Ride Lot

- Planned Improvement Project (See Transportation Plan text for project details)

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Appendix B

FUNCTIONAL CLASSIFICATION TABLE Public Road System (Clarke County, Town of Berryville, Town of Boyce)

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FUNCTIONAL CLASSIFICATION
Public Road Network (Clarke County and Towns of Berryville and Boyce)

<u>Route</u>	<u>Facility Name</u>	<u>From</u>	<u>To</u>	<u>Miles</u>	<u>Functional Class</u>
7	BERRYVILLE PIKE	FREDERICK CL	RTE 7 WEST BUS	3.80	Other Principal Arterial
7	HARRY FLOOD BYRD HWY	RTE 7 WEST BUS	LOUDOUN CL	9.77	Other Principal Arterial
7	WEST MAIN ST	RTE 7 WEST	RTE T-615	2.12	Major Collector
7	EAST MAIN ST	RTE T-615	RTE 7 EAST	0.93	Major Collector
50	MILLWOOD PIKE	FREDERICK CL	RTE 638	7.32	Minor Arterial
50	JOHN S MOSBY HWY	RTE 638	FAUQUIER CL	2.59	Minor Arterial
255	BISHOP MEADE HIGHWAY	RTES 50/17	RTE 340	3.84	Major Collector
277	FAIRFAX PIKE	FREDERICK CL	RTES 340/522	0.14	Minor Arterial
340	LORD FAIRFAX HIGHWAY	RTES 522/277	RTE 7	12.38	Minor Arterial
340	LORD FAIRFAX HIGHWAY	RTE 7	WEST VIRGINIA SL	4.11	Other Principal Arterial
522	FRONT ROYAL PIKE	FREDERICK CL	WARREN CL	2.11	Minor Arterial
601	BLUE RIDGE MOUNTAIN RD	RTE 50	LOUDOUN CL	9.92	Minor Collector
601	RAVEN ROCKS RD	LOUDOUN CL	WEST VIRGINIA SL	1.20	Minor Collector
606	MOUNT CARMEL RD	ROUTE 17/50	RTE 649 SOUTH	2.94	Minor Collector
606	MOUNT CARMEL RD	RTE 649 NORTH	RTE 607	2.78	Minor Collector
606	RIVER RD	RTE 607	RTE 7	1.82	Minor Collector
611	SUMMIT POINT RD	RTE 340	WEST VIRGINIA SL	2.87	Major Collector
612	SHEPHERDS MILL RD	RTE 7	RTE 340	4.73	Major Collector
613	SPRINGSBURY RD	RTE 618	WILLIAMSTEAD RD	3.13	Minor Collector
613	JACK ENDERS BLVD	RTE 613	RTE 7 BUS	0.47	Minor Collector
615	BOOM RD	RTE 7 BUS	RTE T-1005	0.12	Major Collector
615	BOOM RD	RTE T-1005	NCL BERRYVILLE	0.56	Minor Collector
615	BOOM RD	NCL BERRYVILLE	DEAD END	1.97	Minor Collector
616	S CHURCH ST	RTE 340 SOUTH	SCL BERRYVILLE	0.22	Major Collector
616	S CHURCH ST	SCL BERRYVILLE	RTE 7 BUS	0.54	Major Collector
616	N CHURCH ST	RTE 7 BUS	RTE T-1005	0.13	Major Collector
616	N CHURCH ST	RTE T-1005	RTE 340 NORTH	0.25	Minor Collector

FUNCTIONAL CLASSIFICATION
Public Road Network (Clarke County and Towns of Berryville and Boyce)

<u>Route</u>	<u>Facility Name</u>	<u>From</u>	<u>To</u>	<u>Miles</u>	<u>Functional Class</u>
617	BRIGGS RD	RTE 618	RTE 255	0.90	Minor Collector
618	LOCKES MILL RD	RTE 613	RTE 617	1.20	Minor Collector
620	BROWNTOWN RD	ROUTE 255	RTE 340	1.40	Major Collector
624	RED GATE RD	WARREN CL	RTE 622	2.30	Minor Collector
624	RED GATE RD	RTE 622	RTE 626	1.26	Minor Collector
624	RED GATE RD	RTE 626	RTE 50	0.50	Minor Collector
628	BERRYS FERRY RD	RTE 340	RTE 658	0.24	Major Collector
632	TRIPLE J RD	RTE 657	RTE 7	2.35	Major Collector
632	CRUMS CHURCH RD	RTE 7	RTE 761	4.22	Major Collector
636	WESTWOOD RD	RTE 7 BUS	RTE 657	1.47	Major Collector
638	HOWELLSVILLE RD	WARREN CL	RTE 50	3.41	Major Collector
644	GUN BARREL RD	ROUTE 340	RTE 17/50	2.70	Minor Collector
649	FROGTOWN RD	RTE 606 SOUTH	RTE 606 NORTH	3.07	Minor Collector
653	KIMBLE RD	RTE 7	RTE 654	1.40	Minor Collector
657	SENSENY RD	FREDERICK CL	RTE 340	6.32	Major Collector
658	SUGAR HILL RD	WARREN CL	RTE 622	0.59	Minor Collector
658	WHITE POST RD	RTE 622	RTE 627	2.40	Minor Collector
658	WHITE POST RD	RTE 627	RTE 340	0.65	Major Collector
660	RUSSELL RD	RTE 7	RTE 674	1.10	Minor Collector
672	SWIMLEY RD	RTE 761	RTE 661	2.98	Minor Collector
723	OLD WINCHESTER RD	FREDERICK CL	RTE 340	3.04	Major Collector
723	W MAIN ST	RTE 340	SCL BOYCE	0.29	Major Collector
723	MAIN ST	SCL BOYCE	RTE 255 NORTH	1.73	Major Collector
723	MILLWOOD RD	RTE 255 SOUTH	RTE 50	2.16	Major Collector
761	OLD CHARLES TOWN RD	FREDERICK CL	RTE 632	3.00	Major Collector
761	OLD CHARLES TOWN ROAD	RTE 632	WEST VIRGINIA SL	1.33	Major Collector
1005	LIBERTY ST	RTE T-616	RTE T-615	0.37	Major Collector

FUNCTIONAL CLASSIFICATION
Public Road Network (Clarke County and Towns of Berryville and Boyce)

<u>Route</u>	<u>Facility Name</u>	<u>From</u>	<u>To</u>	<u>Miles</u>	<u>Functional Class</u>
1035	MOSBY BLVD	RTE 340	RTE T-1041	0.47	Major Collector
1041	JACKSON DR	RTE 7 BUS	RTE T-1035	0.33	Major Collector

**NOTE TO COUNTY RESIDENTS, BUSINESS OWNERS, AGENCIES,
DEPARTMENTS, AND OTHER INTERESTED STAKEHOLDERS REVIEWING THIS
DOCUMENT:**

The purpose of the 2013 Clarke County Comprehensive Plan Final Draft for Public Hearing is to solicit final comments from stakeholders and the general public on the draft prior to and in conjunction with formal Public Hearings to consider adoption of the revised Comprehensive Plan. The Final Draft reflects changes that were implemented by the Planning Commission in response to comments received from the public on the Initial Draft, which was released for public comment on May 10, 2013.

The Planning Commission conducted a Public Hearing on the Final Draft of the 2013 Comprehensive Plan on Wednesday, October 17, 2013 and voted unanimously to recommend its adoption. The Board of Supervisors has scheduled a Public Hearing on the Final Draft for **[INSERT DATE AND LOCATION]**. This public hearing will be advertised in the Winchester Star and on the Clarke County website at www.clarkecounty.gov. Once the Planning Commission has taken formal action to recommend adoption of the Plan, it will be forwarded to the Board of Supervisors for consideration and formal Public Hearing.

If you have questions or concerns about the Final Draft or would like to provide comments, please contact the Clarke County Planning Department at the address and telephone number below. You may also email your comments or questions to Brandon Stidham, Planning Director, at bstidham@clarkecounty.gov. If you would like to obtain a hard copy of the Final Draft, you may purchase one for \$20.00 at the Clarke County Planning Department. Hard copies will also be placed on reserve in the Clarke County Library.

CLARKE COUNTY PLANNING COMMISSION

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Anne Caldwell, Vice Chair (Millwood Election District)
Tom McFillen (Berrville Election District)
Chip Steinmetz (Berryville Election District)
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Cliff Nelson (Russell Election District)
Clay Brumback (White Post Election District)
Robina Bouffault (White Post Election District)
John Staelin (Board of Supervisors representative)

CLARKE COUNTY PLANNING DEPARTMENT

Brandon Stidham, Planning Director
Jesse Russell, Zoning Administrator
Alison Teetor, Natural Resource Planner
Debbie Bean, Administrative Assistant

Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, VA 22611
540-955-5132

**SUMMARY OF REVISIONS
2013 CLARKE COUNTY COMPREHENSIVE PLAN
FINAL DRAFT FOR PUBLIC HEARING**

NOTE: Below is a summary of the revisions that were made to the Initial Draft document as reflected in this Final Draft. Please review the Initial Draft for a summary of the revisions that were made to the current (2007) Comprehensive Plan document.

General Changes

- Overall readability, sentence structure, and typographical edits.
- Edited all maps to label them in numerical order, correct typos, and provide clarity improvements.

Introductory Sections

- Updated the Note after the cover page to describe the purpose of the Final Draft and information on the date, time, and location for the Planning Commission's formal Public Hearing.
- Table of Contents and Index of Tables, Maps, and Figures updated to match Final Draft.
- Removed use of subjective language ("fair and equitable") in the Foreword and other portions of the Final Draft.
- iv. Amended Goal #2 by adding specific examples of how town, village, and commercial areas would be "enhanced."
- v. Amended Goal #4 by replacing "this conservative approach to managing resources" with a more neutral phrase, "a culture of resource conservation."
- vii. Added summary description of the Transportation component plan.

Chapter I – General Information

- I-9. Added Clermont Farm to list of historic facilities.
- I-11. Added new note to explain what appears to be a discrepancy in Table 1C regarding DURs in the Berryville District.
- I-14. Added reference to the Prospect Hill Spring as the water source for the Town of Boyce, Millwood, White Post, and Waterloo.
- I-15. Added sentence to further define "stormwater management concept plan."
- I-17. Clarified that the Natural Resource Conservation Service (NRCS) was previously referred to as the Soil Conservation Service (SCS), a reference held over from previous Comp Plans.
- I-22. Updated Table 8B, Top 10 Places Residents are Commuting To and From, to reflect most current figures.
- I-23. Updated Table 9, Top 10 Employers, April 2013, to reflect most current information.
- I-28. Replaced text for Housing Growth with new text that more accurately reflects the subject and the content of Table 15A. Also moved some of the previous text from the Housing Growth section to the Distribution of Housing section at the bottom of the page.
- I-30. Added note to reflect that Table 16 was assembled using two separate data sources.

- I-31. Added sentence to clarify that older subdivisions platted prior to 1980 are in greater number east of the river.
- I-32. Added note to Table 17, Current Land Use, to indicate that the land use types are taken from the Commissioner of the Revenue's designations.
- I-33. Rewrote second paragraph under Zoning and Subdivision as it was confusing.
- I-34. Added new paragraph to explain how the Rural Residential (RR) zoning district is used in the unincorporated areas of the County and also to note that the district is not to be used to create new developments or to expand the number of parcels in existing developments or villages.
- I-34. Edited paragraph below Table 19 for clarity purposes.

Chapter II – Goals, Objectives, and Policies

- Amended Goal #2 by adding specific examples of how town, village, and commercial areas would be “enhanced.”
- Amended Goal #4 by replacing “this conservative approach to managing resources” with a more neutral phrase, “a culture of resource conservation.”
- Objective 1 – Agriculture
 - II-3. Added new Policy 6g to clarify that low-density residential opportunities should not involve rezoning to higher density in the unincorporated areas of the County (e.g., from AOC to RR).
- Objective 2 – Mountain Resources
 - II-5. Added new Policy 4f to clarify that low-density residential opportunities should not involve rezoning to higher density in the unincorporated areas of the County (e.g., from FOC to RR).
- Objective 3 – Natural Resources
 - II-6. Added language to Policy 5d to include evaluating the impact of new or expanded private river accesses (e.g., docks and ramps).
 - II-7. Added Blandy Experimental Farm to Policy 10.
 - II-7. Added air quality to Policy 11.
 - II-7. Added language to Policy 12 to ensure that proffered conservation easements do not hamper future ability to expand a project onto portions of the property that are suitable for development.
- Objective 4 – Historic Resources
 - II-10. Added specific examples of solutions to demolition by neglect to Policy 13.
- Objective 5 – Conservation Easements
 - Incorporated edits throughout the Objective that were recommended by the Conservation Easement Authority.
 - II-10. Added language to Policy 1 to clarify that the County does designate areas where development should occur and that conservation easements may not be appropriate in those areas. This concept is also reflected in edits to Policy 3h on Page II-11.
- Objective 6 – Outdoor Resources
 - II-12. Added Blandy Experimental Farm to Policy 3.

- Objective 7 – Energy Conservation and Sustainability
 - II-12. Added language to Policy 2 to address the potential conflict between renewable energy systems and desire to protect viewsheds and historic resources.
 - II-12. Added language to Policy 4 to consider assessing fees for use of commuter lots by non-residents. Use of lots by Clarke County residents was identified as a priority by the Commission.
 - II-13. Added language to Policy 12 to recommend investigating tax credit programs that encourage energy conservation by residents and businesses.
- Objective 8 – Village Plans (Millwood, Pine Grove, White Post)
 - II-13. Added new Policy 7 to encourage projects that build upon a village’s unique historic character.
- Objective 9 – Designated Growth Areas for Development
 - II-14. Added language to Policy 1b to reflect that detailed affordable housing policies are found in the Berryville Area Plan and Town of Berryville Comprehensive Plan and not in the County Comprehensive Plan.
 - II-14. Added language to Policy 2a further clarify what form-based codes attempt to achieve.
 - II-14. Added language to Policy 3 to clarify that the established character of the towns would be as described in the Towns’ comprehensive plans.
 - II-15. Added language to Policy 6 to clarify the meaning of “cost recovery.”
- Objective 10 – Economic Development
 - II-16. Added language to the introduction to explain what is intended by “positive net cash flow.”
 - II-16. Added “compatible light industrial uses in designated locations” to Policy 5e as a desirable type of economic development.
 - II-17. Added new Policy 12 to emphasize implementation of the County’s strategic economic and fiscal goals.
- Objective 11 – Capital Improvement Planning and Fiscal Responsibility
 - II-18. Added language to Policy 3 to replace “agricultural areas” with “areas not designated for growth in the Comprehensive Plan” for clarity purposes.
- Objective 12 – Transportation
 - II-20. Added “all modes of travel” to broaden the overall scope of the Objective.
 - II-20. Added a new Policy 1 to reflect state requirement that we include a transportation plan as part of the Comprehensive Plan. This policy recommends conducting an annual review of the transportation plan to ensure that it remains consistent with the County’s Six Year Secondary Road Construction Plan and Budget and the Statewide Transportation Plan.
 - II-20. Added language to Policy 4 that provides a list of desired transportation planning elements.
- Objective 13 – Citizen Participation in the Planning Process
 - II-21. Added language to Policy 6 to note that this includes plans and policies.

Chapter III – Implementing Components

- III-3. Added the Transportation Plan to the summary list.
- Agricultural Land Plan – No substantive changes.
- Mountain Land Plan – No substantive changes.

- Berryville Area Plan (BAP) – No substantive changes.
- Business Intersections Area Plans – No substantive changes.
- Water Resources Plan.
 - III-13. Added sentence to second paragraph noting that improper well installation was also a factor in groundwater contamination.
 - III-14. Added reference to nutrient standards/TMDL being set for Spout Run.
- Historic Resources Plan – No substantive changes.
- Capital Improvement Plan – No substantive changes.
- Transportation Plan – Added to comply with State code requirements to include a transportation plan as part of the Comprehensive Plan. This section is drafted using the same format as the previous sections and provides summary information on the component plan.
- New Proposed Implementing Component Plans – No substantive changes.

Appendix – Geological Profile

Factual and wording edits -- no substantive changes.

**2013 CLARKE COUNTY COMPREHENSIVE PLAN
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“A plan serves a public body much as a promise serves an individual. If we make a promise, others expect that we will honor it with our actions.”¹

FOREWORD

The Comprehensive Plan maps the future of land use in Clarke County. This long-range Plan captures the County’s vision, projects the necessary resources to make this vision happen, and develops the planning tools (guidelines and strategies) to make the vision a successful reality. Such long-range planning, as set out in the Comprehensive Plan, anticipates future impacts of land use choices, and guides all present and future decisions regarding land use.

Clarke County has many cultural, historical, and natural attributes that make it an attractive place in which to live. This Comprehensive Plan is designed to protect and enhance attributes that contribute to the rural and agricultural character of the County, while it accommodates additional people and businesses primarily in the designated growth areas.

The purpose of this plan is to guide land-use decisions, both public and private, as they relate to the specific goals of the County. The Plan is for the citizens of the County and, for this reason, considers many diverse interests. It cannot satisfy every citizen's particular interest but does provide a mechanism for the protection of the health, safety, and welfare of all County citizens. Most importantly, it provides an outline for future decisions on land use, natural resource protection, capital improvements, and economic growth while attempting to balance the community’s diverse interests.

Clarke County adopted its initial Comprehensive Plan on June 15, 1974. The Plan was updated in August 1974, September 1980, March 1988, August 1994, March 2001, and March 2007. The guiding principles of the 2007 Plan were managing residential growth, protecting agricultural land, protecting environmental and cultural resources, and encouraging business activity to broaden the tax base, particularly businesses related to agriculture. These principles remain the focus of this updated Plan and its Implementing Component Plans.

This Comprehensive Plan is a document first and foremost for the citizens of Clarke County. It is designed to protect and enhance the quality of life and sense of community valued by the people who have chosen to live and work here.

¹ *Charles Hoch, Linda C. Dalton, and Frank So, eds. The Practice of Local Government Planning, 3rd Edition Washington, DC: International City/County Management Association, 2000, p. 32.*

SUMMARY STATEMENT OF PURPOSE

Clarke County places tremendous value on its unique natural and historic resources and its agrarian economy. This rural character makes the County an exceptional place to live, work, and play. This Comprehensive Plan contains goals, objectives, and policy statements that are designed to ensure that these elements are maintained and protected. Furthermore, the Plan is drafted and organized to help citizens, business owners, appointed and elected officials, and other stakeholders clearly understand the path that the County has chosen in planning for its future.

This approach is summarized in the points below:

- The County's conservation easement program, land use taxation, and various planning and zoning tools shall continue to be used to protect rural areas, to aid in the vitality of our agricultural industries, and to preserve our natural and historic resources.
- Land use decision-making shall emphasize directed, controlled growth on a rural, small-town scale in designated areas where public infrastructure can be efficiently provided. These areas include the Towns of Berryville and Boyce as well as other villages and business intersections described in this Plan and its Implementing Component Plans.
- The County will focus its resources on infrastructure and economic development projects to serve the designated growth areas. Residents and businesses in rural areas should continue to expect rural levels of service.
- To ensure community vitality into the future, the County will explore and consider implementing new and innovative concepts, programs, projects, and regulations that provide diverse housing options, context-sensitive economic development, and efficient public infrastructure in designated growth areas.
- The County shall strive to support concepts, programs, projects, and regulations that ensure environmental sustainability. Clarke County's fundamental goal is to protect our natural resources so that we may pass them on to future generations. We seek to accomplish this through efforts that manage surface water and groundwater, protect and restore stream and river corridors, and preserve the integrity of our natural environment.
- The County shall also strive to support concepts, programs, projects, and regulations that ensure economic sustainability. Public and private sector investments in business, housing, and infrastructure should be economically viable, environmentally sound, and socially responsible to the community's objectives as set forth in this Plan. Achieving this goal requires participation from all sectors of the community, both to determine community needs and to identify and implement innovative and appropriate solutions.

INTRODUCTION

Comprehensive Plans Generally

The Comprehensive Plan combines long-range planning with guidelines for making tomorrow's decisions. It is for the citizens of the County and thus considers many diverse interests. Most important, it provides an outline for future land-use decisions that balance diverse interests and are based upon the goals, objectives, and policies of the County.

The Comprehensive Plan provides a vision for how a community should grow in the future. It is typically long-range and forward-looking, addressing a wide range of issues and questions relating to land use, community facilities, infrastructure, preservation, community character, and economic development among other topics. It is important to understand that the Comprehensive Plan is an adopted guideline and not a law or regulatory tool. The Plan provides specific recommendations on land use tools that should be implemented to further the Plan's Goals, Objectives, and Policies. These tools can come in the form of regulations, such as changes to the County Code or Zoning and Subdivision Ordinances. They can also come in the form of more detailed plans such as the Implementing Component Plans, or in programs and processes such as a Capital Improvement Planning program. Implementing the Plan's recommendations via these tools is the most critical element to ensure that the Plan's strategies are followed.

The County's Planning Commission is charged with preparing the plan and presenting it to the Board of Supervisors for consideration. The Code of Virginia requires local jurisdictions to adopt comprehensive plans in accordance with §15.2-2223:

The local planning commission shall prepare and recommend a comprehensive plan for the physical development of the territory within its jurisdiction and every governing body shall adopt a comprehensive plan for the territory under its jurisdiction.

In the preparation of a comprehensive plan, the commission shall make careful and comprehensive surveys and studies of the existing conditions and trends of growth, and of the probable future requirements of its territory and inhabitants. The comprehensive plan shall be made with the purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the territory which will, in accordance with present and probable future needs and resources, best promote the health, safety, morals, order, convenience, prosperity and general welfare of the inhabitants, including the elderly and persons with disabilities.

The comprehensive plan shall be general in nature, in that it shall designate the general or approximate location, character, and extent of each feature, including any road improvement and any transportation improvement, shown on the plan and shall indicate where existing lands or facilities are proposed to be extended, widened, removed, relocated, vacated, narrowed, abandoned, or changed in use as the case may be.

Most recently, the General Assembly mandated that comprehensive plans include transportation plans with new requirements including coordination with the Statewide Transportation Plan, Six

Year Improvement Program, and route locations selected by the Commonwealth Transportation Board. The transportation plan components must also be provided to the Virginia Department of Transportation (VDOT) to be reviewed for consistency with the aforementioned elements before the plan is adopted by the locality. Urban development areas (UDAs), a previously mandated component for certain jurisdictions, have now been made optional by the General Assembly.

Form and Function of the Clarke County Comprehensive Plan

The Comprehensive Plan consists of two components – a base Plan document and various Implementing Component Plans. The base Plan document contains background information on the County’s history and characteristics, demographic and statistical information, and general goals, objectives and policies. The Implementing Component Plans are separate specialized documents that provide detailed implementation strategies on specific topic areas outlined in the base Plan.

Code of Virginia §15.2-2230 requires planning commissions to review their comprehensive plans at least once every five years in order to determine whether it is advisable to make changes to the plan. The Planning Commission began their review and update of the 2007 Plan in Summer 2012 with the adoption of a work plan that designated the Commission as a “committee of the whole” for the review of the base Plan document. Upon the adoption of the revised base Plan document, attention will be turned to the review and update of the Implementing Component Plans along with the drafting of any new Component Plans recommended in the revised base Plan document. To ensure the efficient review of the Component Plans, the use of subcommittees is recommended so that multiple Component Plans can be worked on in tandem.

The base Plan document consists of three Chapters – General Information (Chapter I); Goals, Objectives, and Policies (Chapter II), and Implementing Components (Chapter III). The revised Plan document includes new appendices that include detailed background information on the County and additional statistical information – some of which were moved from other sections in the 2007 Plan to make the Plan more readable. All demographic information has been updated to include the data provided in the 2010 US Census as well as current and projected information provided by the University of Virginia’s Weldon-Cooper Center and the Virginia Employment Commission (VEC).

Goals, Objectives, and Policies

Goals of the Comprehensive Plan describe the future of Clarke County in general terms and are the long-term expectations of this Plan. The goals for land-use planning in Clarke County are listed below.

1. Preserve and protect the agricultural, natural, and open-space character of unincorporated areas.
2. Enhance town, village, and commercial areas through context-sensitive design and walkability elements to improve the quality of life for all residents.
3. Encourage and maintain a diverse and viable local economy compatible with the County's size and character.

4. Exercise stewardship over resources so as to reduce the consumption of nonrenewable resources, utilizing renewable energy whenever possible; and foster within the private sector of the County a culture of resource conservation.
5. Provide for the economical delivery of necessary public services consistent with these goals.

Objectives are more specific expressions of these goals. They describe the County's intended planning actions. Policies are specific statements for each planning objective. They provide the rationales for land-use decisions and help to guide them. The objectives and policies can be found in Chapter II.

Implementing Components of the Comprehensive Plan

To achieve these Goals, Objectives, and Policies, implementation of the Clarke County Comprehensive Plan has been divided into seven components pertaining to specific geographic and policy areas. It is through these implementing components that the aspirations of the citizens are achieved and the elements of the Plan are realized. These components can be found in Chapter III of the Comprehensive Plan and are briefly described below.

Agricultural Land Plan

Clarke County has been, and continues to be, a predominantly rural and agricultural environment. Agriculture is the defining characteristic of the County. It is Clarke County's most significant economic, cultural, and historic feature. The preservation of agricultural lands is promoted and encouraged by the Agricultural Land Plan as it seeks to perform the following items.

1. Minimize the impact of nonagricultural residential development.
2. Minimize the size of parcels created for residential purposes in rural areas.
3. Keep residual tracts as large, and therefore as agriculturally viable, as possible.
4. Provide for residential growth within the designated growth areas.

Mountain Land Plan

The mountain lands of Clarke County to the east of the Shenandoah River constitute approximately one-fourth of the County. The steep slopes and predominantly forested areas create special land-use concerns that require specific land use planning. The Mountain Land Plan is designed to protect the scenic values, forest resources, surface and groundwater quality as well as wildlife habitats of the area, while allowing well-sited development compatible with these concerns.

Berryville Area Plan

The Berryville area has been identified in the Comprehensive Plan as the designated growth area of the County. Because Berryville contains the highest concentration of available public facilities and infrastructure, it is the most appropriate place for growth. The Berryville Area Plan provides a guide for the physical growth of that area. The overriding purpose of this Plan is to encourage development of a safe, vibrant, and distinctive small town environment, while maintaining the unique historical character of the community.

Business Intersections Area Plans

There are two intersections in the County of major arterial highways that are federally designated routes: Waterloo (U.S. Routes 50/17 and 340), and Double Tollgate (U.S. Routes 340 and 522). These intersections are uniquely suited for business activities that require auto or truck access. Area plans are necessary to help ensure that appropriate land is provided for such development, that the necessary utilities are available, and that the character of the development enhances the character of County.

Water Resources Plan

1) Groundwater Resources

Three-fourths of the people in Clarke County depend on groundwater as their source of drinking water. Protection of groundwater from pollution is, and has been, of primary importance. The urgent need for protection was vividly demonstrated in 1981, when, because of pollution, the Town of Berryville had to abandon the wells that provided its public water supply. In the early 1990s wells were polluted by benzene in the White Post area and fuel contamination has occurred in Pine Grove and the Shepherd's Mill Road area. These events underscored the need for protection of groundwater. The Groundwater Resources section addresses related issues, including minimizing contamination from non-point sources, protecting the Prospect Hill Spring water supply (the public water supply serving the businesses and residents in Boyce, Millwood, Waterloo, and White Post), and increasing public understanding of the sensitive nature of limestone geology and its susceptibility to contamination.

2) Surface Water Resources

Surface waters include secondary streams or tributaries, such as the Shenandoah River, the Opequon Creek, and Spout Run (a state-designated trout stream). The Surface Water Resources section addresses related issues including surface water contamination from both point and nonpoint sources, off-stream water use, such as domestic supply and irrigation, and recreational uses. Point-source pollution comes from specific, identifiable sources. Nonpoint-source pollution is caused by many diffuse sources, such as runoff, precipitation, or percolation.

Historic Resources Plan

Clarke County's extensive historic resources play a large part both in attracting tourism and influencing land use decisions. The County encourages historic preservation through state and national programs and has conducted four area surveys to provide documentation of historic properties.

Capital Improvement Plan

Public facilities are the infrastructure for Clarke County's essential services, including education, police and fire protection, social services, parks and recreation, and library services. Because the provision of public facilities can influence when and where development will take place, they are very important growth management tools. The intent of the Capital Improvement Plan is to provide an outline of potential public facility and services needs so the County can review these provisions and maintain adequate levels of services in a timely fashion. Most important, it promotes the effective provision of capital improvements consistent with the goals of the Comprehensive Plan.

Transportation Plan

Provision of a safe and efficient transportation network is critical to any community but it is also important to ensure that the community's transportation needs are compatible and coordinated with the land use philosophy. These needs are not limited to public roads but also extend to bicycle, pedestrian, and commuter networks. The Transportation Plan provides a clear statement of how the County's land use philosophy is coordinated with its transportation policies. The Transportation Plan also contains the County's current list of improvement projects along with planning level cost estimates and statistical information to support the need for each project.

Process for Amending the Comprehensive Plan

While not recommended, the Planning Commission and Board of Supervisors may consider a proposal to amend the Comprehensive Plan or any of the Implementing Components of the Comprehensive Plan outside of the scope of the Plan's five-year review cycle in accordance with Code of Virginia §15.2-2229 and other relevant sections.

A Comprehensive Plan amendment should demonstrate the following elements: a) preserving open space, farmland, natural beauty, and critical environmental areas, and/or b) improving the quality of life and services and directing development toward designated growth areas.

A Plan Amendment must also meet one of the following criteria.

1. The goals, objectives, or policies of the Comprehensive Plan or an implementing element of the Comprehensive Plan would be more effectively met or implemented, particularly by a concept of land development that was not foreseen by the Plan, if the Plan Amendment were approved.
2. The area surrounding the property in question has changed substantially since the review of the Comprehensive Plan or the applicable element of the Comprehensive Plan.
3. The General Assembly has adopted new requirements affecting comprehensive plans that must be implemented prior to the County's next five year review schedule.

The importance of the three criteria noted above are critical to ensure that such an amendment addresses a genuine change in conditions of the property, the County, or outside influences affecting the County, or to address a gap in the guidance or State regulatory compliance provided by the Plan and its Component Plans. Piecemeal Plan Amendments should not be considered solely to address a land use change or other request that is in conflict with the Plan's recommendations.

CHAPTER I

General Information

A. COUNTY PROFILE

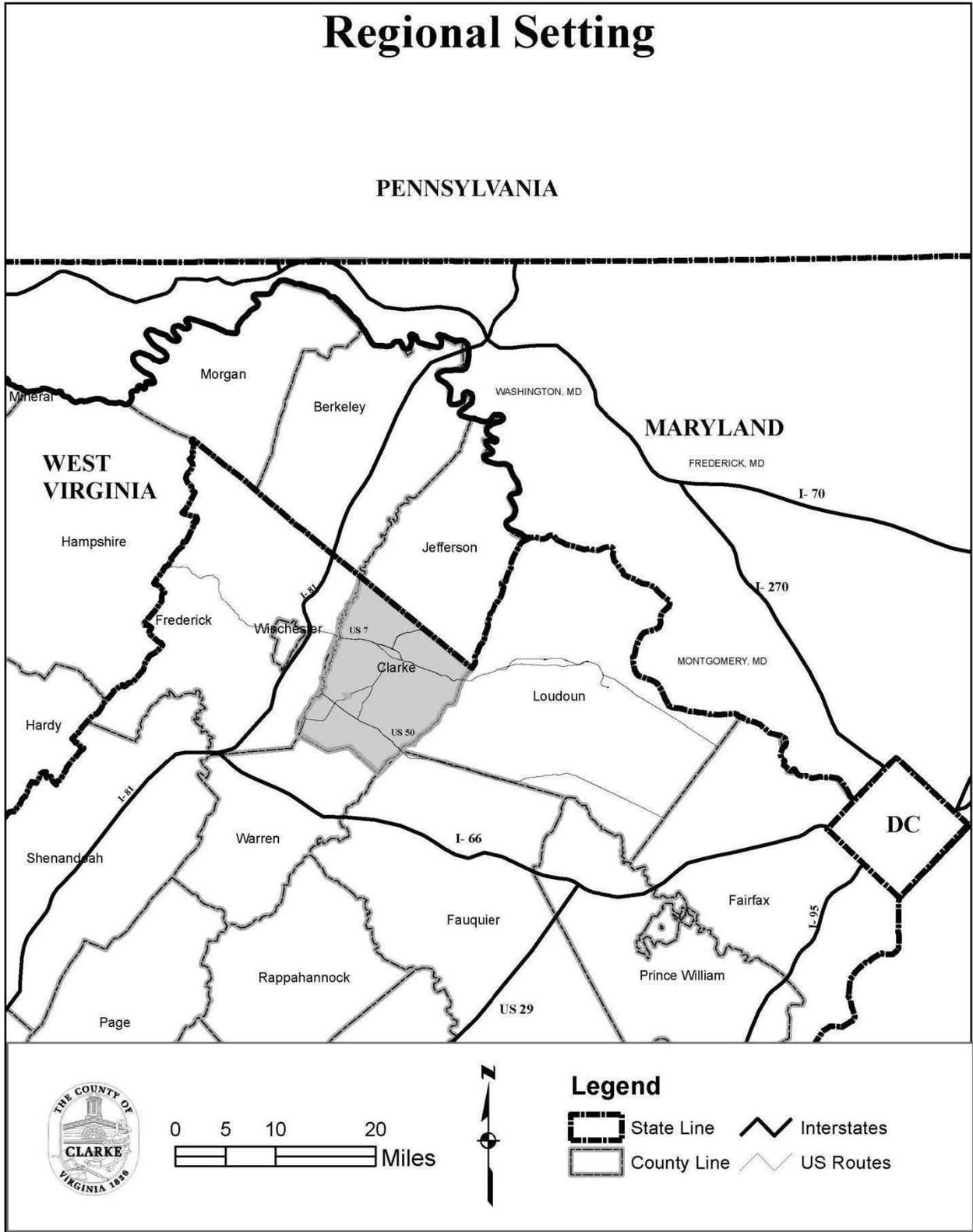
Clarke County was formed in 1836 from Frederick County and was named for Revolutionary War hero George Rogers Clark. It remains primarily a rural, agricultural county, continuing a tradition begun in colonial times. The County is bounded on the east by Loudoun County and the crest of the Blue Ridge Mountains, on the west by Frederick County and the Opequon Creek, by Warren County to the south, and by Jefferson County, West Virginia, to the north.

Clarke County has a population of 14,034 (2010 U.S. Census). Nearly three-fourths of the 174 square miles (111,360 acres) of the County is west of the Shenandoah River. The western section of the County contains two incorporated towns, Berryville and Boyce. Located 10 miles east of Winchester and Interstate 81, Berryville, the county seat, has a population of 4,185 (2010 U.S. Census). Berryville is situated at the intersection of U.S. Route 340 (Lord Fairfax Highway) and Virginia Route 7 (Harry Byrd Highway). Route 7 serves as the main east-west corridor for the northern half of the County. U.S. Route 340 serves as the County's main north-south corridor.

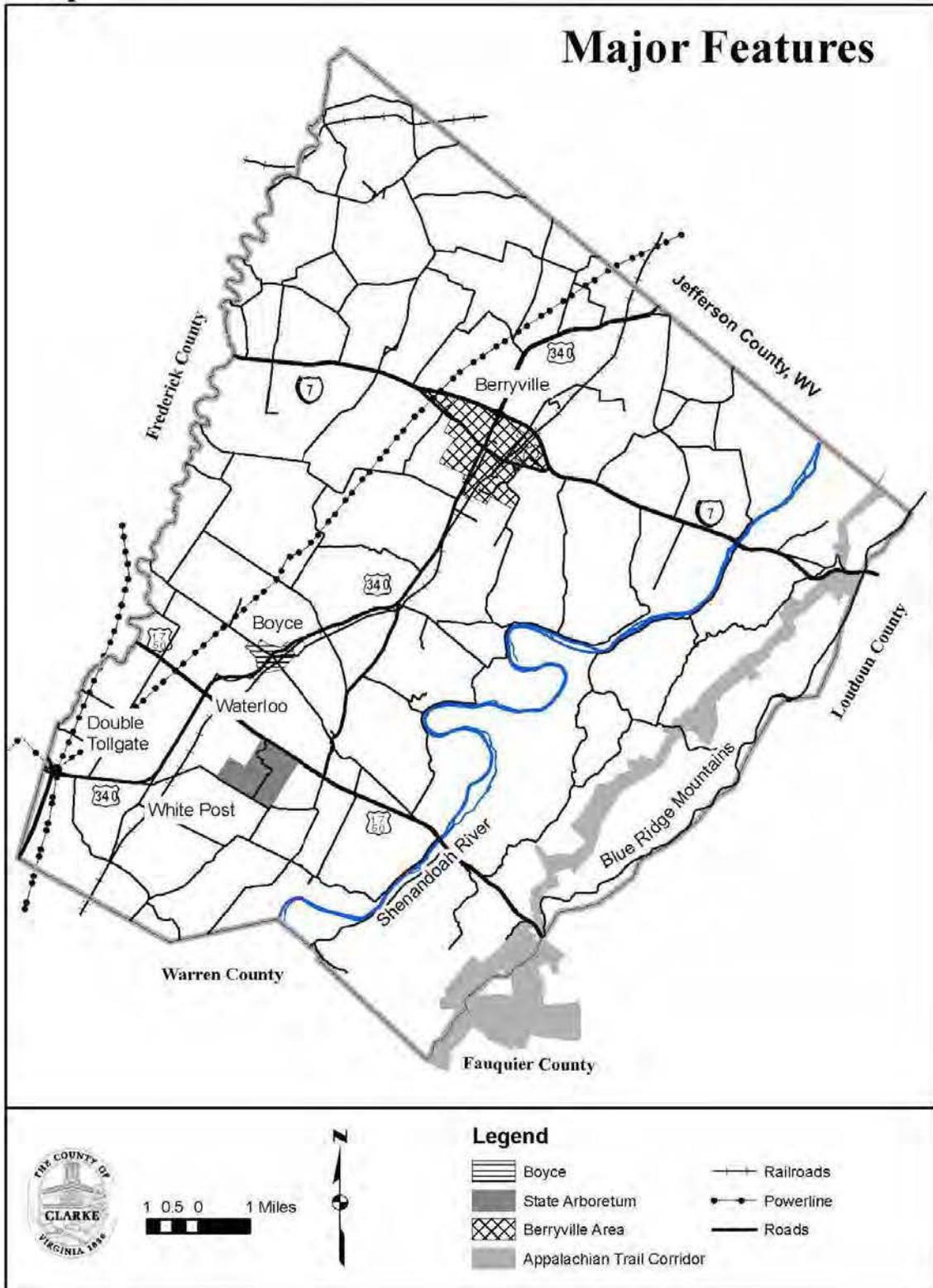
Boyce, with a population of 589 (2010 US Census), is located on U.S. Route 340 approximately 1 1/2 miles north of U.S. Route 50/17 (John Mosby Highway). U.S. Route 50 is the main east-west corridor for the southern half of the County.

Clarke County is located 40 miles west of Washington Dulles International Airport, which provides easy access to both passenger and freight air service. Washington, D.C. lies 20 miles further to the east.

MAP 1



Map 2



B. ENVIRONMENTAL RESOURCES

1. Geology

Clarke County is located at the junction of two distinct regions. The Shenandoah Valley and the Blue Ridge physiographic provinces create two different hydrogeologic regions underlain by characteristic bedrock types. Bedrock in the Valley region consists of carbonates (limestones and dolomites) and calcareous shales; in the Blue Ridge region, it consists of metamorphic basalt, sandstone, phyllite, quartzite, slate and shale. The rocks of the Blue Ridge are more resistant to weathering and erosion, and this resistance is expressed in the more mountainous terrain, compared to the Valley region.

A more detailed discussion of the County's geology is included in the Geological Profile Appendix.

2. Groundwater

Groundwater may be considered to be any water in the ground, but generally it refers to the water below the level at which the pore spaces in soil or rock materials are fully filled or saturated with water. In most settings, groundwater moves slowly through the small pores and cracks among soil and rock particles. In humid areas, perched water tables occur above the true water table in early spring. Although some wells may obtain water from these temporary water tables, most wells are supplied from deeper, more permanent water sources or aquifers.

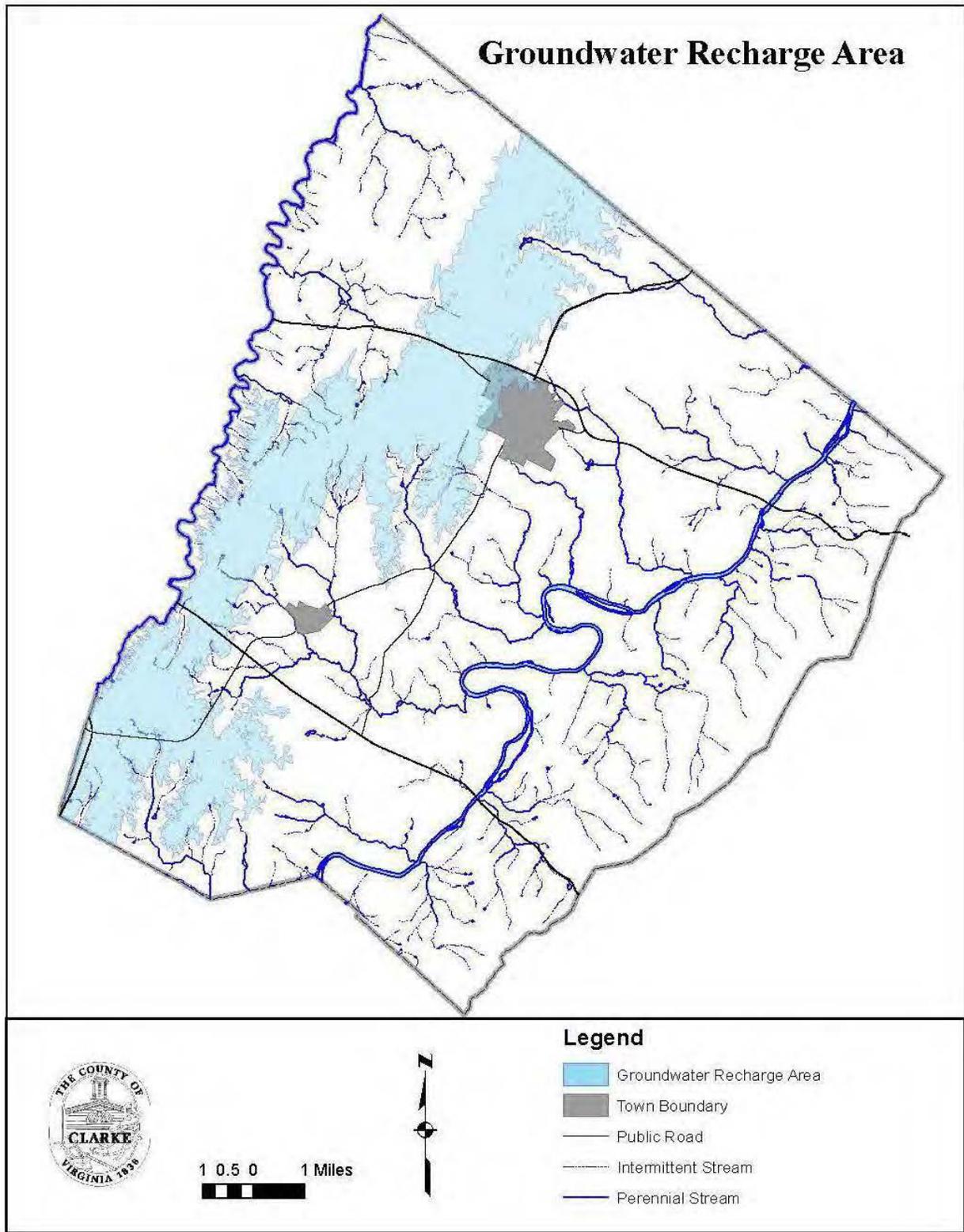
Groundwater protection problems are generally greater in areas that are underlain by carbonate rocks, such as limestone and gypsum, than in areas underlain by most other rock types. This is due to the presence of solution-enlarged sinkholes, conduits, and caves. These geologic features characterize what is called karst terrane. The generally high permeability of these rocks facilitates the infiltration and transport of contaminants from the land surface to the groundwater reservoir.

Groundwater aquifers in the eastern United States are continuously replenished or recharged by precipitation. Recharge rate affects groundwater quality and quantity. Only a fraction of all precipitation, however, reaches the deep aquifers used for drinking water, because most of it runs off and flows into streams, is absorbed by plants, or evaporates.

In the steep western slopes of the Blue Ridge, aquifer recharge is slight because water quickly runs down the steep slopes before it can soak into the soil. The ancient metamorphic and sedimentary rock also has few pores for seepage but does have fractures that allow some water to reach deep aquifers. Although the water quality is generally good, the quantity of water from wells on the Blue Ridge is generally low, even at great depths.

Aquifer recharge is much more rapid in the Eastern Lowland carbonate area, which encompasses three-quarters of the County. This carbonate area is described as karst topography. The limestone and dolomite rock is highly fractured, allowing water to move quickly through to the aquifer. Moreover, carbonate rocks are usually water soluble, and fractures are eroded to form larger channels. Sinkholes and sinking streams indicate the rapid recharge ability of this area. In areas characterized by karst, pollution of groundwater is more likely because the open channels allow ground-level pollutants quick and easy access to the aquifer.

Map 3



3. Relief

Relief, the difference between the highest and lowest points on the landscape, varies according to the underlying geology. In Clarke County, the metamorphic and sedimentary rocks of the Blue Ridge have been highly resistant to erosion, but softer sedimentary rocks have eroded considerably. Thus, the County's relief ranges from 1,935 feet above sea level on the Blue Ridge to 360 feet at the Shenandoah River. In the Eastern and Central lowland areas, the average elevation is about 600 feet.

4. Watercourses and Watersheds

The major watercourses of Clarke County are the Shenandoah River and the Opequon Creek. Both are within the larger Potomac River watershed. The Shenandoah flows generally at the juncture of the Blue Ridge and the carbonate rock area found on the east side of the Shenandoah Valley. The main stem Shenandoah River watershed encompasses 352 square miles, from the confluence of the north and south forks at Front Royal to the confluence with the Potomac River at Harper's Ferry; 40% of this watershed is in Clarke County. The Shenandoah watershed covers 142 square miles (or 80%) of Clarke County. Similarly, the Opequon runs on the edge of the shale area located in the central area of the Valley, where it meets the carbonate rocks. The Opequon Creek originates in Frederick County, Virginia, and extends approximately 54 miles to its confluence with the Potomac River. It has a watershed of 344 square miles, with 10% of this watershed in Clarke County. The Opequon watershed covers 35 square miles (or 20%) of Clarke County.

Flooding of the Shenandoah River prompted the County, in 1960, to establish regulations governing land use within the 100-year floodplain and 10-year floodway. The Zoning Ordinance defines a 100-year flood as a flood that, on the average, is likely to occur once every 100 years (i.e., that has a one (1) percent chance of occurring each year, although the flood may occur in any year). A floodway is defined as the channel of a river, stream, or other watercourse and the adjacent land area required to carry and discharge a flood that, on the average, is likely to occur once every 10 years (i.e., that has a ten percent chance of occurring each year). These regulations restrict building, structure, and drainfield location in floodplains.

5. Soil Types

Climate, plants, and animals act upon parent rock material to turn it into soil. Clarke County has three major soil areas: upland soils of the Blue Ridge, river terrace and floodplain soils of the Shenandoah Valley, and the upland soils of the Shenandoah Valley. Within these areas, there are 11 major soil groups, which are combinations of the various soil series. A map of the soil types, detailed descriptions, and percentages of County land area covered by each type are included in the Geological Profile Appendix.

C. HISTORY AND HISTORIC RESOURCES

Native Americans inhabited the area of Clarke County for centuries before the first Europeans, with their African slaves, settled the region. Several prehistoric archeological sites have been discovered on the banks of the Shenandoah River in Clarke County, and records indicate that there are potentially thousands of such sites throughout the County. Native Americans passed through the Shenandoah Valley, a major trade route between present-day New York and Georgia. The Shenandoah River ("Daughter of the Stars") and the Opequon Creek, are Indian-named, reflecting the heritage of the County's indigenous people. Although few Native American groups were resident in the Shenandoah Valley at the time of European settlement, the area remained within the territorial organization of tribes to the north and west.

Europeans first came into the Shenandoah Valley in the early 1700s. Thomas Fairfax, Sixth Baron Fairfax of Cameron (1693-1781), was the proprietor of the Northern Neck of Virginia as heir to the 1688 royal charter to the land between the Rappahannock and Potomac Rivers. Just less than half of Clarke County was part of a 50,212-acre grant given as payment by Lord Fairfax in 1730 to his agent Robert “King” Carter, the wealthiest and most prominent landholder in the Tidewater of Virginia. The remaining area of the County was distributed in smaller grants, either by the Council of Virginia or Lord Fairfax, or retained by him as the Manor of Greenway Court (his home after 1752) and as the Manor of Leeds. Several buildings and structures of the Greenway Court complex remain, including the 1761 Land Office. The village of White Post, near Greenway Court, grew up around the prominent post directing new settlers to Greenway Court. By tradition, the first post was erected in the early 1750s by George Washington, then a surveyor for Lord Fairfax.

Carter’s land in Clarke County was mostly unavailable for settlement until the mid-1700s when it was divided into tenancies and rented out to farmers. With the end of the Revolutionary War in 1783 and the commercial decline of tobacco, settlers from the Tidewater, most of whom were Carter’s descendants, began to move to Carter’s land in greater numbers. The Tidewater families imported their lifestyle, their appreciation of stylish architecture, their wealth, and the slave system, all of which are reflected in the structures they built. One of the Tidewater settlers was “King” Carter’s great-grandson, Nathaniel Burwell, builder of Carter Hall, the leading plantation in the County. The village of Millwood, near Carter Hall, developed around a prominent commercial mill completed in 1786. It was operated by Burwell and Revolutionary War hero, General Daniel Morgan. The establishment of this and several other mills during the late eighteenth and early nineteenth centuries reflects the transition from tobacco planting to wheat farming by Tidewater families.

African slaves brought from the Tidewater made the settlement and production of large plantations possible in Clarke County. In the 1840 Census, over 50% of the County’s population was of African descent. According to the 2010 Census, the percentage of African-Americans in the County had dropped to 5.3%.

Pioneers migrating south from Pennsylvania, New York, New Jersey, and Maryland in search of rich farmlands formed the broad pattern of European settlement of the Lower Shenandoah Valley. These people were, for the most part, Scots-Irish, English Quakers, and Germans, and they settled in the portion of the northern Shenandoah Valley that today is known as Frederick County and, to a lesser extent, in what is now Clarke. Clarke County was part of Orange County until 1738, when Frederick County was established out of Orange, remaining part of Frederick County until 1836 when it became a separate entity. The socio-economic differences between what is now Clarke and the rest of Frederick County and the considerable distance to the county seat in Winchester contributed to the separation of Clarke County from Frederick.

The Civil War brought an abrupt end to any new construction and growth in Clarke County. The Battle of Cool Spring and several skirmishes took place in the County, and troops were constantly passing through the area. Numerous buildings, including houses, barns, and mills, were destroyed during the period. The Shenandoah Valley provided Confederate troops with food and grain and became known as the "breadbasket of the Confederacy." Reconstruction came slowly, and there was little growth in the County until the 1880s when the Shenandoah Valley Railroad (now Norfolk Southern) was constructed and provided improved access to larger markets.

Clarke County was a highly productive agricultural county throughout the nineteenth century. According to 1860 census data, although Clarke was the smallest county in the Shenandoah Valley, it had the largest percentage of land in farms and ranked second in wheat production in the Valley. Wheat was the largest cash crop in the County until the early 20th century, when it was replaced by apple production.

Clarke County's abundance of bluegrass has long made it a desirable location for horse breeding. The Tidewater families brought their thoroughbreds with them and began a tradition of horse breeding that has continued to the present. By the beginning of the 21st century, apple production declined, while beef and dairy cattle and horses were the mainstays of the local agricultural economy.

Berryville, incorporated in 1798, is the largest town in the County. It was first settled in 1775 and was originally known as Battletown, due to its rowdy taverns. Its location at the intersection of major roads leading to Alexandria, Baltimore, and Winchester made it the commercial center of the County and insured its selection as the seat of County government. Boyce, the second town of the County, was incorporated in 1910. It was originally settled in 1880 at the crossing of the Millwood-Winchester Turnpike (now Route 723) and the newly built Shenandoah Valley Railroad (now Norfolk Southern).

Today, Clarke County remains primarily rural, and agriculture is still one of its main sources of income. Berryville is still the commercial, governmental, and manufacturing center of the County. In the late 20th century, people increasingly moved to the County to construct new homes in rural settings, as well as to restore older residences. In order to preserve the agricultural economy of the County and its rural character, the County enacted innovative land-use regulations in 1980. These regulations limited residential growth in rural areas and focused new housing in the Berryville area.

The large number and diversity of historic structures and buildings accentuate Clarke County's rural and agricultural environment. A Countywide archeological assessment was completed in 1993 to survey the Native American presence. Possible sites of several palisade villages were located, as well as thousands of individual dwelling sites. All pre-World War II structures were also documented with reconnaissance-level surveys. A total of 962 historic properties were identified (each of which may include several structures), dating from the early 1700s through 1941 in the rural portion of the County. From approximately the same period, 236 historic structures and buildings were identified in Berryville, 100 in Boyce, 58 in Millwood, and 28 in White Post.

As a follow-up to the general identification of historic properties, more than 30% of the County has been placed on the Virginia Landmarks Register and the National Register of Historic Places, including the historic districts of Greenway (30 square miles), Long Marsh (16 square miles), Cool Spring Civil War Battlefield (6 square miles), Berryville (150 acres), Boyce (102 acres), White Post (30 acres), Bear's Den (1,900 acres) and 28 individually listed structures. The County is currently working to add the Chapel Rural Historic District which would consist of 16,700 acres. In addition, Greenway Court (the 1750 home of Lord Fairfax) and Saratoga (the 1780 home of Daniel Morgan) have been designated National Historic Landmarks, the highest level of national recognition for an historic property. The County is also part of the John Singleton Mosby Heritage Area, the first heritage area designated in Virginia. This Heritage Area approximates "Mosby's Confederacy," to encompass parts of six counties, of which Clarke is the only county included in its entirety.

D. APPROACH TO GROWTH MANAGEMENT

Clarke County's heritage and natural characteristics, combined with its recreational, cultural, and educational opportunities, make it an attractive place to live, work, and visit. The Shenandoah River runs south to north through the County, dividing the primarily forested and mountainous land in the east from the rolling agricultural lands in the west. Used as a major transportation route during the nineteenth and early twentieth centuries, the Shenandoah has been designated a State Scenic River by the Virginia General Assembly and is one of the state's outstanding rivers. The Appalachian National Scenic Trail runs the length of the County, providing 10 miles of hiking along the Blue Ridge Mountains. The State Arboretum of Virginia is located at the University of Virginia's Blandy Experimental Farm near Boyce. The County's Parks and Recreation Department offers a wide variety of recreational opportunities. Nearly 20% of the County (approximately 21,000 acres) is under permanent conservation easement, permanently protecting farmland, forest, natural and historic resources, and open space by limiting development. Historic museums and public buildings include Clermont Farm (1770), the Burwell-Morgan Mill (1782), the Clarke County Historical Association Museum, the Clarke County District Courthouse (1839), the Long Branch House and Farm Museum (1809), and the Josephine School Community Museum (1881). More than 30% of Clarke County is within five National Register historic districts, and the entire County is in the John Singleton Mosby Heritage Area. Self-guided driving tours of these historic areas are available.

For the past several decades, the County has been challenged with balancing preservation of these unique resources with pressures for growth and development primarily from Northern Virginia. As shown in the table below, Loudoun County to the east increased in population from 37,150 in 1970 to 312,311 in 2010 with a growth rate well in excess of 50% each decade during the period. Similarly, Frederick County and the City of Winchester to the west have grown from 48,322 in 1970 to 104,508 in 2010 with growth rates in excess of 20% for all except one decade during the period. Growth in these jurisdictions, along with Warren County to the south and Jefferson County, WV to the north, is mostly attributable to the explosive growth experienced in Northern Virginia. Potential residents continue to look for more affordable homes away from the density and traffic of the urban core and to seek a high quality rural lifestyle. Clarke County lies directly in the path of this growth due to its proximity to major commuter routes (US 50/17 and VA Route 7) that convey traffic to and from the major employment centers to the east.

The County has been very aware of these pressures over the years and has implemented land use tools to ensure that development occurs on a controllable scale and only in designated areas where infrastructure can be provided in the most cost-effective manner. Sliding-scale zoning is the most prominent of these tools.

Sliding-scale zoning was implemented by the County in 1980 with the primary purpose being to preserve agricultural land and the rural character of the County. This has been accomplished by limiting the number of parcels that may be created, limiting the size of new parcels, and keeping residual parcels as large as possible. Sliding-scale zoning allocates dwelling unit rights (DURs) for parcels of land and specifies a maximum number of dwelling units that may be built in the Agricultural/Open Space/Conservation (AOC) Zoning District and Forestal/Open Space/Conservation (FOC) Zoning District. That number cannot be increased unless parcels are rezoned, but is decreased as landowners build houses or place their property under permanent open-space easement. Hand in hand with this tool is the Plan's designation of the Towns of Berryville and Boyce as the only areas of the County appropriate for more suburban scale residential development due to the proximity of water and sewer

infrastructure. These are the only areas where rezoning to a higher residential density could be considered.

The chart below was adopted with sliding-scale zoning in 1980 along with the corresponding DUR assignments to parcels in the County at the time. The sliding-scale chart has remained unchanged since its adoption.

TABLE 1A – Sliding Scale Zoning/Dwelling Right Distribution

Size of Tract Permitted	Dwelling Unit Rights Assigned	Average Resultant Density
0-14.99 acres	1	1 unit/7.495 acre
15-39.99 acres	2	1 unit/13.748 acres
40-79.99 acres	3	1 unit/19.998 acres
80-129.99 acres	4	1 unit/26.249 acres
130-179.99 acres	5	1 unit/30.999 acres
180-229.99 acres	6	1 unit/34.166 acres
230-279.99 acres	7	1 unit/36.428 acres
280-329.99 acres	8	1 unit/38.124 acres
330-399.99 acres	9	1 unit/40.555 acres
400-499.99 acres	10	1 unit/44.999 acres
500-599.99 acres	11	1 unit/49.999 acres
600-729.99 acres	12	1 unit/55.416 acres
730-859.99 acres	13	1 unit/61.153 acres
860-1029.99 acres	14	1 unit/67.499 acres
1030 acres or more	15	1 unit/68.666 acres (max)

Sliding-scale zoning also provides for an accurate accounting of the residential build-out potential for the County. This accounting is an important tool to accurately project the County’s growth potential and in making land use decisions on development proposals. Below are two tables that show the distribution of DURs to date according to zoning district and by election district.

TABLE 1B – Dwelling Unit Rights (DURs) Used and Remaining By Zoning District

Zoning District	DURs Allocated	DURs Remaining	% Remaining
AOC	4,397	2,541	57.8%
FOC	2,144	1,158	54.0%
TOTAL	6,541 ¹	3,699	56.6%

¹ The total initial DUR allocation fluctuates slightly as Planning Department staff evaluates properties in more detail including accurate boundary surveys.

TABLE 1C – Dwelling Unit Rights (DURs) Used and Remaining by Election District

Election District	DURs Allocated¹	DURs Remaining	% Remaining
Berryville²	23	18	78.3%
Buckmarsh	1,056	601	56.9%
Millwood	1,932	1,067	55.2%
Russell	1,573	706	44.9%
White Post	1,966	1,307	66.5%
TOTAL	6,550 ¹	3,699	56.6%

¹ The total initial DUR allocation fluctuates slightly as Planning Department staff evaluates properties in more detail including accurate boundary surveys.

² The Berryville Election District is primarily composed of the Town of Berryville but contains a few parcels located within the County. This explains the small number of DURs allocated compared to the other districts.

Another important growth management tool is the imposition of maximum lot size and average lot size requirements in the Agricultural-Open Space-Conservation District (AOC). Over 90% of the County’s land area west of the Shenandoah River is currently zoned AOC. Application of these requirements has resulted in DURs being redistributed via subdivision over small, rural-scale residential lots and large residual tracts. The maximum lot size in the AOC District is 4 acres and the average lot size (excluding the residual parcel) is 3 acres. As an example, a 100 acre parcel with 4 assigned DURs would not be permitted to be divided into four 25-acre tracts. The lot size requirements would instead produce a subdivision of three 3-acre lots and one residual 91 acre lot each with one assigned DUR each. This design approach helps to facilitate land conservation and continued use of farmland. The Forestal-Open Space-Conservation District (FOC), located east of the Shenandoah River along the Blue Ridge, utilizes open space set aside requirements in lieu of maximum lot size requirements to manage growth. All subdivision of FOC land containing 40 or more acres must reserve a percentage of land in an open space residual parcel with one dwelling or one DUR.

A relatively newer tool used to encourage the preservation of land is the County’s conservation easement program. A conservation easement is a voluntary agreement between a landowner and an easement holder (either a private organization, a state entity such as the Virginia Outdoors Foundation, or Clarke County) to place a property or group of properties in a permanent conservation state with very limited options to develop in the future. In many cases, limitations on development comes in the form of reducing available DURs by allowing only one primary dwelling and an accessory dwelling as a condition of the easement.

State agencies and land trusts for many years have worked with County property owners to voluntarily place lands in conservation easement. In 2002, the County became an active participant in easement acquisition by establishing an easement program and creating a Conservation Easement Authority to oversee the program. Easements are accepted by the County on a voluntary basis but the County, through the Easement Authority, also purchases certain easements that have conservation value such as prime soils for agriculture, historic or natural resources, or that would result in the retirement of DURs. Property owners that choose to place their land in easement and forego any development potential gain certain tax benefits in addition to Federal, State, local, or private funds if they qualify for easement purchase.

The tables below outline conservation easement activity in the County since 1974.

TABLE 2A – Conservation Easements Added/Dwelling Units Retired, 1974-2011

	VOF, OTHERS (acres)	COUNTY (acres)	DURs RETIRED*
1974	72	0	n/a
1975	4	0	n/a
1976	195	0	n/a
1977	119	0	n/a
1978	667	0	n/a
1979	1,037	0	n/a
1980	166	0	n/a
1981	0	0	n/a
1982	100	0	n/a
1983	0	0	n/a
1984	0	0	n/a
1985	0	0	n/a
1986	0	0	n/a
1987	0	0	n/a
1988	807	0	n/a
1989	1,540	0	n/a
1990	2,503	0	n/a
1991	846	0	n/a
1992	64	0	n/a

	VOF, OTHERS (acres)	COUNTY (acres)	DURs RETIRED*
1993	328	0	n/a
1994	2	0	n/a
1995	95	0	n/a
1996	42	0	n/a
1997	336	0	n/a
1998	485	0	n/a
1999	951	0	n/a
2000	1,453	0	n/a
2001	764	0	n/a
2002	1,180	0	n/a
2003	133	145	3
2004	957	35	1
2005	943	314	5
2006	425	579	18
2007	285	1,261	45
2008	0	250	12
2009	230	484	13
2010	0	473	21
2011	210	582	18
2012	0	709	26
SUBTOTAL	16,939	4,832	
TOTAL		21,771	162

Source: Clarke County Planning Department Annual Report, 2011

* Data on retired DURs is not available prior to 2003

DUR – Dwelling Unit Right

VOF – Virginia Outdoors Foundation

* Represents DURs retired by County Easement Authority, data on retired DURs is not available prior to 2003

TABLE 2B – Conservation Easement Purchase Summary, 2003-2012

YEAR	ACRES	DURs TERMINATED	APPRAISED VALUE	DUR PURCHASE VALUE	OWNER SHARE	COUNTY SHARE*	GRANT SHARE	GRANT SOURCE
2003	139.7	3	\$251,000		\$26,000	\$225,000		
2003	4.9	0	\$0		\$0	\$0		
2005	39.6	2	\$198,100		\$123,100	\$75,000		
2005	32	2	\$200,000		\$125,000	\$50,000	\$25,000	SRCDC
2006	99.93	3	\$578,400		\$445,133	\$133,267		
2006	74	3	\$508,800		\$166,575	\$114,075	\$228,150	VOF
2008	46.82	3	\$120,000		\$86,638	\$86,638		FRPP
2008	30	2	\$180,000		\$53,100	\$42,300		FRPP
2007	216	5	\$648,500		\$162,125	\$8,062	\$478,313	FRPP, VLCF, VDACS
2008	46.82	3	\$0		\$86,638	\$86,638	\$173,275	FRPP
2008	30	2	\$180,000		\$53,100	\$42,300	\$84,600	FRPP
2008	204	5	\$716,500		\$179,125	\$27,750	\$509,625	FRPP, VLCF, VDACS
2008	43	1	\$131,500		\$32,875	\$16,437	\$82,188	FRPP, VDACS
2010	11.48	1		\$25,000		\$12,500	\$12,500	VDACS
2010	19.8	2		\$80,000		\$40,000	\$40,000	VDACS
2010	10.5	1		\$28,000		\$14,000	\$14,000	VDACS
2010	133	6		\$240,000		\$120,000	\$120,000	VDACS
2010	145	5		\$140,000		\$70,000	\$70,000	VDACS
2010	38.1	2		\$80,000		\$40,000	\$40,000	VDACS
2010	47.6	2		\$60,800		\$30,400	\$30,400	VDACS
2010	15.18	1		\$30,400		\$15,200	\$15,200	VDACS
2011	60.00	2	\$240,500		\$60,125	\$30,063	\$150,312	FRPP, VDACS
2011	13.02	1		\$13,000		\$6,500	\$6,500	VDACS
2011	16.69	2		\$25,000		\$12,500	\$12,500	VDACS
2011	134.00	2		\$80,000		\$40,000	\$40,000	VDACS
2012	78.00	2		\$80,000		\$40,000	\$40,000	VDACS
2012	121.18	4	\$345,500		\$86,375	\$20,000	\$239,125	FRPP, VDACS, PEC
	1850.32	67		Total	\$1,685,909	\$1,398,630	\$2,411,688	
				% of Total	30.7%	25.4%	43.9%	

* Represents County funds used to purchase conservation easements; program began in 2003

E. ENVIRONMENTAL LIMITATIONS AND CONSIDERATIONS

Clarke County has significant environmental and geological characteristics that present challenges for preservation of natural resources and for development. These characteristics are summarized below.

1. Geology

The most significant geological feature in the county is karst. Karst, consisting primarily of limestone, is characterized by large underground drainage systems, sinking streams, sinkholes, and caves due to the solubility of the limestone. The resultant hollow underground geology makes groundwater supplies very susceptible to pollution from surface and subsurface point and nonpoint sources. Groundwater pollutants are able to travel significant distances and can impact multiple aquifers due to the drainage networks that typically exist in karst. Surface pollutants are able to penetrate through to these same aquifers via sinking streams and sinkholes, making stormwater runoff a critical feature to manage. Approximately 90% of the County's land area west of the Shenandoah River contains karst.

The County experienced a major example of groundwater contamination first-hand in 1981. The Town of Berryville was forced to abandon its public well system due to contamination from nitrates, phenols, and herbicides -- none of which could be traced to a single source. The Town's water supply is now provided by a direct intake from the Shenandoah River and a water treatment facility. Instances of groundwater contamination have occurred in other parts of the county ranging from petrochemical contamination in the Pine Grove, White Post, and Shepherd's Mill Road areas to fecal coliform, nitrate, and pesticide contamination in various locations across the County. The County provides public water via the Prospect Hill spring to the Town of Boyce and to residences and businesses in Millwood, White Post, and Waterloo. Given the County's usage of the spring as its primary water source and the fact that all homes and businesses outside of these areas rely on private wells, groundwater protection is a major issue to be considered in land use planning and decision-making.

The County has implemented a number of different ordinances to help mitigate the potential for groundwater contamination. These ordinances include the following:

Septic Ordinance. This ordinance was adopted to provide local regulations for onsite sewage disposal systems that are more stringent than the State's minimum standards. These more stringent standards include greater setbacks from streams, springs, and sinkholes and the requirement of resistivity tests to ensure that geological voids do not exist under proposed drainfield sites. The County has also been active in regulating alternative onsite septic systems within the boundaries provided by the Code of Virginia.

Well Ordinance. This ordinance also provides more stringent standards for the placement of onsite wells for water supplies including greater setbacks than the State's minimum standards and more extensive well pump requirements.

Sinkhole Ordinance. The County's sinkhole ordinance was implemented to prohibit property owners from constructing on or placing objects or substances into sinkholes that are located on their properties. The ordinance provides for several methods to mitigate the potential for groundwater pollution via sinkholes and enforcement tools to ensure compliance.

Spring Conservation Overlay District. The Spring Conservation Overlay District was adopted as part of the County's Zoning Ordinance to provide additional protection to the Prospect Hill Spring. This spring

provides the public water supply for the Town of Boyce, the villages of Millwood and White Post, and the Waterloo commercial district. The spring was permitted by the State Health Department as a public water supply in 1977 and several studies were completed over the years concluding that the spring is very susceptible to contamination from point and nonpoint sources.

Overlay District regulations provide additional safeguards over and above the underlying zoning district provisions specifically targeted at preserving the spring's integrity. These include additional use restrictions and requirements, lot and structure requirements, and septic system requirements.

Erosion and Sediment Control Ordinance. The County adopted an Erosion and Sediment (E&S) Control Ordinance in 1990. The purpose of the Ordinance is to prevent the erosion of land and the deposit of sediment in waters in order to protect not only the County watersheds, but also the regional Chesapeake Bay watershed. This Ordinance is intended to reduce pollution and sedimentation of waterways so that fish and aquatic life, recreation, and other water related activities would not be adversely affected. Virginia Code Section 10.1-560 et. seq. provides for state standards and enables counties to fortify further the laws governing erosion control. The County amended the Ordinance in 1994 as part of the Mountain Land Plan. These amendments strengthened the Ordinance by requiring E&S plans for smaller areas of land disturbance and for non-agricultural pond construction.

Stormwater Ordinance. In 2010, Clarke County voluntarily adopted a stormwater management ordinance and design manual in advance of efforts by the State to strengthen the Virginia Stormwater Management Law (Code of Virginia §10.1-603.3). This State law requires localities to take an active role in managing stormwater runoff from development projects. The ordinance proactively involves the County early in the site preparation process by requiring submission and review of a stormwater management concept plan. The concept plan is designed to demonstrate a system that meets stormwater quality and quantity requirements set forth by State law and the County's ordinance. The ordinance also maintains County oversight after completion of construction by requiring maintenance agreements for all stormwater best management practices (BMPs).

In addition to regulating the quantity of stormwater that leaves a development site, the ordinance regulates the quality of the stormwater and degree of pollutants via water quality design criteria. All BMPs used to manage stormwater must also meet minimum standards for reducing phosphorus content. Phosphorous removal is critical for the County to meet water quality runoff standards that are imposed on each locality by the State via the Chesapeake Bay Preservation Act.

Clarke County is one of only a handful of small localities in Virginia that proactively adopted a stormwater ordinance that meets and exceeds the State's new criteria.

2. Soils

The Clarke County Soil Survey (published 1982) included analyses of the soils' capacity to support for various potential uses. The results of the analyses for two potential uses, conventional on-site sewage disposal systems (septic tank and drainfield) and agriculture, are discussed below. Included in the analysis were major soil and landscape features such as physical properties, slope, depth to rock, depth to water tables, stones and rock outcrops, soil productivity, and landscape relief.

On-site Sewage Disposal Systems

Almost 75 % of the land (83,297 acres) in Clarke County has severe limitations for on-site sewage disposal systems, according to the soil survey. Septic fields in this soil will result in excessively slow absorption of effluent, surfacing of effluent, and hillside seepage. However, due to the limited accuracy of the soil survey, there may be areas within those soils that are suitable for septic systems. Groundwater pollution can also result if highly permeable sand and gravel or fractured bedrock is less than 4 feet below the base of the absorption field, if the slope is excessive, or if the water table is near the surface.

In the remainder of the County, about 6 % of the land (6,682 acres) has moderate to severe limitations for on-site sewage disposal systems, 14 % (15,590 acres) has moderate limitations, and 5 % has not been rated.

TABLE 3 – Septic Systems Limitations

Category	Total Area (acres)	% of Total County Area
Severe	83,297	75%
Moderate to Severe	6,682	6%
Moderate	15,590	14%
Unrated	5,746	5%

These soil conditions present serious challenges to development in areas not served by public sewer and are an important reason why the County has chosen to focus development near the towns and villages where such infrastructure can be provided.

3. Agriculture

About 40% of the land in Clarke County is suitable for some type of cultivated farm crop. Best suited for agriculture are soil group 5, which forms a strip through the center of the County, and soil group 8, which includes the floodplain of the Shenandoah River. (Chapter III, Article 1, describes the Agricultural Land Plan, which contains a full discussion of agriculture in the County.)

In addition to the general soil classifications, the U.S. Department of Agriculture (USDA) characterizes soil types in terms of important farmland. This classification recognizes areas important to agricultural production, with responsibility given to governing bodies, in cooperation with the USDA, for classifying farmlands within their jurisdictions.

1. Prime farmland is land that has the best combination of physical characteristics for the production of food, fiber, forage, oilseed, and other agricultural crops, with minimum inputs of fuel, fertilizer, pesticides, and labor and without intolerable soil erosion. Prime farmland includes land that also possesses the above characteristics but is currently being used to produce livestock and timber. It does not include land already in or committed to urban development or water storage.
2. Unique farmland is land other than prime farmland that is used for the production of specific high-value food and fiber crops. It has the special combination of soil quality, location, growing season, and moisture supply needed to produce sustained high quality or high yields of specific crops economically, when treated and managed according to acceptable farming methods.

Examples of such crops include citrus, tree nuts, olives, cranberries, fruit, including grapes, apples, and vegetables.

3. Farmland of statewide importance is land other than prime or unique farmland that is of statewide importance for the production of food, feed, fiber, forage, or oilseed crops.
4. Farmland of local importance is land that is neither prime nor unique but is of local importance for the production of food, feed, fiber, forage, or oilseed crops.
5. Other is land that is usually of little or no importance to agriculture and includes all map units not assigned to a higher class.

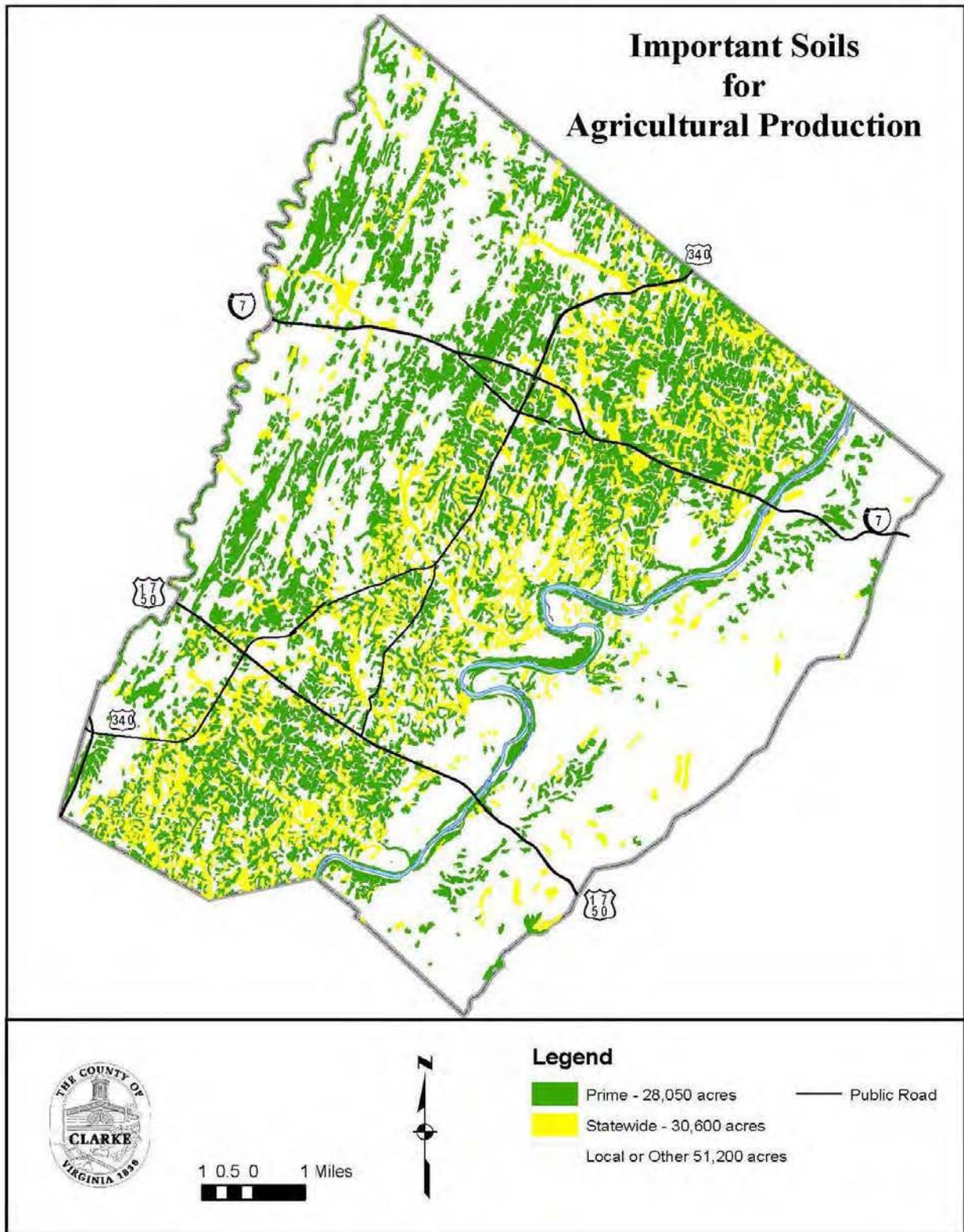
Clarke County further classified farmland types into categories described in Table 1 and shown on Map 4. These categories are used with the Land Evaluation and Site Assessment (LESA) system. The LESA system is a technique developed by the USDA’s Natural Resources Conservation Service (NRCS) to evaluate the productivity of agricultural land and its suitability or non-suitability for conversion to nonagricultural use. The NRCS, previously referred to as the Soil Conservation Service (SCS), assisted the County in developing the categories and implementing the system in 1982.

TABLE 4 – Important Farmland Values of Soils

Group #	Acreage	% of Total Land Area
1 (prime, nonrocky)	9,395	8.7%
2 (prime)	12,107	11.0%
3 (prime, rocky)	6,552	5.9%
4 (Statewide)	16,189	14.8%
5 (Statewide)	14,418	13.1%
6 (Local)	4,687	4.3%
7 (Local)	17,052	15.5%
8 (Local)	6,431	5.9%
9 (Local)	18,199	16.6%
10 (Other)	4,643	4.2%

* Soil Survey of Clarke County, 1982.

Map 4



F. POPULATION PROFILE

1. Population Growth and Density

Changes in population have extensive implications for planning because they affect the need for community facilities and services, land uses, and housing demand. Planning for population growth must be proactive to help guide growth as it occurs, rather than react to it after it is in place. Demographics and statistical information for this Comprehensive Plan is provided from the 2010 U.S. Census, the University of Virginia’s Weldon-Cooper Center, and the Virginia Employment Commission (VEC) among other sources.

According to the 2010 Census, Clarke County's population increased from 12,652 in the 2000 Census to 14,034 – an increase of 10.9%. This increase is greater than the 4.5% increase from 1990-2000 and can be attributed to the housing “boom” experienced from 2001-2005. Despite this increased growth rate, Clarke still grew at a slower rate than any surrounding jurisdictions (ranging from Warren County’s 19% rate to Loudoun County’s 84.1% rate), and below the Commonwealth of Virginia’s growth rate of 13%. The County also grew at a slower rate than the 14,205 projection made in 2005 by the Weldon-Cooper Center.

Population density within Clarke County (persons per square mile) increased from 57 in 1980, to 70 in 1990, to 72 in 2000, and to 78 persons per square mile in 2010. This level of density remains considerably lower than in all surrounding counties, being half that of the next most dense jurisdiction, Warren County. Most of the growth continues to occur in the northern portions of the County, with 59% of the population in Census Tract 101 (the northern half of the County west of the Shenandoah River, including the Town of Berryville). Census Tract 102 (the southern half of the County west of the River) has 22% of the population. Census Tract 103 (east of the River) has 19% of the population.

TABLE 5 – Population and Growth Rates, 1950-2010

Jurisdiction	1950	1960	1970	1980	1990	2000	2010
Clarke	7,074	7,942 (12.2%)	8,102 (2.0%)	9,965 (23.0%)	12,101 (21.4%)	12,652 (4.5%)	14,034 (10.9%)
Loudoun	21,147	24,549 (16.1%)	37,150 (51.3%)	57,427 (54.6%)	86,129 (50.0%)	169,599 (96.9%)	312,311 (84.1%)
Frederick/City of Winchester	31,378	37,051 (18.1%)	48,322 (30.4%)	54,367 (12.5%)	67,686 (24.5%)	82,794 (22.3%)	104,508 (26.2%)
Warren	14,801	14,655 (-1.0%)	15,301 (4.4%)	21,200 (38.6%)	26,142 (23.3%)	31,584 (20.8%)	37,575 (19.0%)
Fauquier	21,248	24,066 (13.3%)	26,375 (10.0%)	35,889 (36.1%)	48,860 (36.1%)	55,139 (12.9%)	65,203 (18.3%)
Fairfax	98,557	275,002 (179.0%)	454,275 (65.2%)	598,901 (31.8%)	818,584 (36.7%)	969,749 (18.4%)	1,081,726 (11.5%)
Berkeley Co., WV	30,359	33,791 (11.3%)	36,356 (7.6%)	46,775 (28.7%)	59,253 (26.7%)	75,905 (28.1%)	104,169 (37.2%)
Jefferson Co., WV	17,184	18,665 (8.6%)	21,280 (14.0%)	30,302 (42.4%)	35,926 (18.6%)	42,190 (17.4%)	53,498 (26.8%)

Source – US Census 2010

The U.S. Census does not make projections. The University of Virginia’s Weldon-Cooper Center, through a contractual arrangement with the Virginia Employment Commission (VEC), establishes the official population projections for the state. The VEC projected population for Clarke in 2020 is 15,025, a 7.1 percent increase from 2010. It should be noted that population projections are based on local and regional growth trends. A locality’s growth control measures and approach to land use is not included as a factor in making the projections.

Clarke County's neighboring counties continued to experience significant growth. As a point of reference, the Code of Virginia establishes a decadal growth rate of 10% or more as “high growth.” Loudoun’s growth of almost 100% in the 1990s was nearly repeated with an 84.1% rate in the 2000-2010 period, but is projected to slow to 27.2% through 2020. Fauquier’s growth rate increased from 13% in the 1990s to 18% in the 2000s and is expected to increase by 13.7% in the current decade. The combined population of Frederick and Winchester grew by 22% in the 1990s, and increased by 26.2% in the past decade. The 21% Warren County growth rate in the 1990s slowed slightly to 19%. The 17% rate of growth in Jefferson County in the 1990s increased to 26.8%. Similarly, the 28% Berkeley County growth rate also increased to 37.2%. Jefferson and Berkeley Counties are projected to continue growing at rates of 17.2% and 23.4% respectively over the current decade.

TABLE 6 – Population Projections, 2000-2030

Jurisdiction	2010*	2020**	Growth % 2010-2020	2030**	Growth % 2020-2030	2040**	Growth % 2030-2040
Clarke	14,034	15,025	7.1%	15,871	5.6%	16,631	4.6%
Loudoun	312,311	397,272	27.2%	482,234	21.4%	567,195	17.6%
Frederick	78,305	97,192	24.1%	119,419	22.9%	145,938	22.2%
City of Winchester	26,203	27,967	6.7%	29,449	5.3%	30,781	4.5%
Warren	37,575	41,856	11.4%	45,818	9.5%	49,709	8.5%
Fauquier	65,203	74,118	13.7%	83,312	12.4%	93,028	10.4%
Fairfax	1,081,726	1,182,609	9.3%	1,271,995	7.6%	1,350,245	6.2%
Berkeley Co., WV	104,169	128,550***	23.4%	155,566***	21.0%	n/a	n/a
Jefferson Co., WV	53,498	62,691***	17.2%	71,208***	13.6%	n/a	n/a

Sources:

* US Census (2010 population)

** University of Virginia’s Weldon-Cooper Center (projections)

*** West Virginia University’s Bureau of Business and Economic Research (WV projections)

The 60 miles to Washington, D.C. and the buffer afforded by the Blue Ridge along the County's eastern border have in the past shielded Clarke County somewhat from urban development pressures. However, Fairfax County is now heavily urbanized with 1,081,726 residents (2,766 people per sq. mi.), and Loudoun County is among the fastest growing jurisdictions in the nation. In addition, major employment centers are continuing to be developed in Loudoun and Prince William Counties. Because of this continued growth in surrounding counties, it can be expected that Clarke County's desirability for

residential and economic growth will continue to increase. It thus becomes increasingly important to provide Clarke County's residents with land-use planning that balances diverse community interests.

2. Mobility and In-Migration

The 2010 Census revealed that Clarke County had an increase of people moving into the county versus moving out (Migration) from 9.5% to 11.4%. The County also had a higher rate of deaths versus births (Natural Increase) from 0% to -0.5%. The increase in migration is likely a result of the increase in new home construction from 2001-2005 as well as homebuyers looking for more affordable housing options away from Northern Virginia's urban core and to seek the high quality rural lifestyle. The increase in the rate of deaths versus births is indicative of an aging population as younger residents and families are not coming to or remaining in the County as they had in previous years. The net migration rate for Virginia and the natural increase rate both increased from 2000-2010. Migration and natural rates of increase were greater for surrounding jurisdictions.

TABLE 7 – Migration and Rates of Natural Increase

MIGRATION			NATURAL INCREASE	
Jurisdiction	2000	2010	2000	2010
Clarke	9.5%	11.4%	0.0%	-0.5%
Loudoun	37.9%	61.2%	10.9%	22.9%
Frederick	10.6%	24.9%	3.5%	7.3%
City of Winchester	9.3%	4.7%	3.4%	6.4%
Warren	6.0%	14.0%	2.5%	5.0%
Fauquier	11.4%	12.6%	2.7%	5.7%
Virginia (statewide)	3.7%	6.5%	3.2%	6.5%

Sources: US Census (2010) and Weldon-Cooper Center

* Migration – Rate of people moving in vs. people moving out

* Natural Increase – Rate of births vs. deaths

3. Commuting Patterns

According to the U.S. Census Bureau's 2007-2011 American Community Survey 5-Year Estimates, roughly 2/3 of the County's workforce were employed outside of the County. 66.4% of residents worked outside of the County as compared to 26.9% that worked in the County. This is a slight increase from the 2000 Census which depicted 64% of workers employed outside of the County. As indicated in the table below, the average travel time to work for commuters is 34.5 minutes. The American Community Survey results indicated that 22.2% of workers reported a daily commute to work of 60 minutes or greater. The top five destinations for commuters include Loudoun County, Fairfax County, City of Winchester, Frederick County, and Washington, DC.

TABLE 8A – Commuting Patterns

	2000	2010
Mean Travel Times (min)	32.4	34.5
Workers 16 yrs/older	n/a	6,952
Drove alone (%)	77.3%	82.6%
Carpool (%)	10.8%	9.7%
Walked (%)	n/a	1.6%
Other/Public Trans (%)	n/a	1.4%
Worked from home (%)	n/a	4.7%

TABLE 8B – Top 10 Places Residents Are Commuting To and From

Top 10 places residents are commuting to:		Top 10 places non-residents are commuting from:	
AREA	WORKERS	AREA	WORKERS
Loudoun County	1,553	Frederick County	932
Fairfax County	1,058	City of Winchester	285
City of Winchester	572	Berkeley County, WV	247
Frederick County	459	Jefferson County, WV	230
Washington, DC	201	Loudoun County	182
Montgomery County, MD	191	Warren County	156
Prince William County	183	Shenandoah County	88
Arlington County	139	Hampshire County, WV	67
Warren County	127	Fairfax County	53
Jefferson County, WV	120	Fauquier County	41

Source: US Census Bureau OnTheMap Application and LEHD Origin-Destination Employment Statistics Program (2011)

4. Employment and Wages

The table below lists the top 10 employers for the first quarter of 2012. Statistics are not publicly available for Mt. Weather Emergency Operations Center, a Federal Emergency Management Agency (FEMA) facility.

TABLE 9 – Top 10 Employers, April 2013

EMPLOYER	INDUSTRY
Berryville Graphics	Printing
Clarke County School Board	Public School
Grafton School, Inc.	Health Care
Clarke County	Local Government
GGNSC Berryville LLC	Health Care
Project Hope	Nonprofit
GSM Consulting	IT Consulting
Bank of Clarke County	Banking
Powhatan School	Private School
Virginia Division of Community Corrections	State Government

Source: Virginia Employment Commission

As noted in the table below, the County’s unemployment rate in 2010 was 4.4% compared to the statewide rate of 5.5%.

TABLE 10A – Unemployment Rate

	2000	2010	2011	2012
Employed Residents¹	6,712	7,790	n/a	n/a
County Unemployment	1.6%	4.4%	5.0%	4.6%
State Unemployment	2.3%	5.5%	6.4%	5.5%

¹ Employed residents data was provided only in the decennial U.S. Census.

TABLE 10B – Unemployment Rate by Year, 2002-2013 (February)

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	FEB 2013
Clarke	3.0%	3.1%	2.8%	2.6%	2.4%	2.7%	3.5%	6.5%	5.8%	5.0%	4.9%	4.7%
Loudoun	3.7%	3.2%	2.6%	2.4%	2.1%	2.1%	2.8%	4.8%	4.8%	4.8%	4.2%	4.1%
Frederick	3.5%	3.6%	3.0%	2.8%	2.6%	3.0%	4.2%	7.7%	7.1%	5.9%	5.4%	4.9%
City of Winchester	3.8%	3.8%	3.3%	3.0%	2.8%	3.1%	4.3%	7.9%	7.5%	6.6%	6.0%	6.2%
Warren	4.0%	4.0%	3.3%	3.0%	2.8%	3.1%	4.5%	7.7%	7.2%	6.4%	5.9%	6.0%
Fauquier	3.1%	3.1%	2.7%	2.6%	2.4%	2.5%	3.4%	5.6%	5.8%	4.9%	4.9%	4.8%
Fairfax	3.4%	3.1%	2.7%	2.5%	2.2%	2.2%	2.9%	4.9%	4.9%	4.9%	4.3%	4.1%
Berkeley Co., WV	4.7%	4.6%	4.2%	3.8%	3.9%	3.8%	4.6%	8.4%	8.7%	7.9%	7.3%	7.0%
Jefferson Co., WV	3.9%	3.7%	3.3%	3.1%	3.1%	3.0%	3.7%	6.5%	6.4%	6.0%	5.2%	5.1%

Sources: Virginia Employment Commission
WVU Bureau of Business and Economic Research

TABLE 11 – Employment and Wages

Industry	2000		3Q 2012		
	# of Jobs	Avg Weekly Wage	# of Jobs	# of New Hires	Avg Weekly Wage
Agriculture, Forestry, Fishing, Hunting	132	\$401	151	12	\$507
Construction	319	\$562	310	50	\$715
Manufacturing	1191	\$611	n/a	23	n/a
Wholesale Trade	37	\$1,562	156	16	\$1,367
Retail Trade	309	\$294	246	46	\$403
Transportation and Warehousing	56	\$496	16	6	\$668
Information	26	\$832	17	0	\$1,104
Finance and Insurance	21 (2005)	\$1306 (2005)	92	6	\$847
Real Estate, Rental, and Leasing	35	\$378	48	7	\$756
Professional, Scientific, and Technical Services	89	\$898	228	33	\$1,892
Administrative, Support, and Waste Management	53	\$250	107	14	\$483
Educational Services	1157	\$482	262	34	\$810
Health Care and Social Assistance	221	\$351	391	74	\$460
Arts, Entertainment, and Recreation	84	\$332	57	28	\$366
Accommodation and Food Services	143	\$210	228	73	\$267
Other Services (except Public Administration)	168	\$425	136	14	\$741
Public Administration	267	\$483	722	27	\$840

Source: US Census (2010) and Virginia Employment Commission

5. Income

a. Median Household Income. Median household income is the middle income in a distribution of all family incomes. The U.S. Census Bureau calculates this figure in conjunction with the decennial census. In 2010, the median household income was \$77,048 – a significant increase from the 2000 Census figure of \$59,750. This figure exceeds the statewide median of \$63,302 and also

exceeds figures in Frederick County (\$66,440), City of Winchester (\$46,065), Warren County (\$61,379), and Jefferson County, WV (\$65,285). The County's figure was less than the median income in Fairfax County (\$108,439), Loudoun County (\$120,096), and Fauquier County (\$87,958).

b. **Per Capita Income.** Per capita income is the average income per person in a defined area. In Clarke County, the per capita income was \$37,551 per the U.S. Census 2007-2011 estimates – up from \$24,844 reported in the 2000 Census. This exceeds the state average of \$33,040. Similarly, the County's income figure exceeded Frederick County (\$29,409), City of Winchester (\$26,343), Warren County (\$30,069), and Jefferson County, WV (\$29,602). The County's figure was less than Fairfax County (\$63,302), Loudoun County (\$46,493), and Fauquier County (\$40,569).

c. **Poverty Status.** Poverty is defined by the U.S. Department of Housing and Urban Development as an income level of 30% or less of median income varied by household size. Per the U.S. Census 2007-2011 estimates, 6.7% of Clarke County's residents were determined to be below the poverty level of \$23,114. This figure is well below the statewide average of 10.7% and also below Frederick County (7.9%), City of Winchester (18.7%), Warren County (8.8%), and Jefferson County, WV (9.1%). The figure was above the figures for Fairfax (5.5%), Loudoun (3.4%) and Fauquier Counties (5.3%).

6. Ethnic Composition

The ethnic composition of a community is a key element of its character. Change in the relative size of ethnic groups can be a challenge and an opportunity for a community. Currently, the County is relatively homogenous, but this has not always been the case. The first census of Clarke County, in 1840, showed 55% of population to be African-American (52% slaves and 3% free colored), but this gradually changed over time. In 2000, African-American residents made up 6.7% of the County's population. This number decreased to 5.5% in the 2010 Census. Over the same time period, the County's Hispanic population increased from 1.5% to 3.6 % reflecting national trends.

TABLE 12 – Ethnic Composition of Population

ETHNICITY	2000	2010
Population	12,652	14,258 (2011 est)
White persons (%)	91.1%	91.0%
Black persons (%)	6.7%	5.5%
Hispanic/Latino persons (%)	1.5%	3.6%
American Indian/Alaska Native (%)	n/a	0.3%
Asian persons (%)	n/a	1.1%
Hawaiian/Pacific Islander persons (%)	n/a	0.1%
Two or more races (%)	n/a	2.0%
White persons not Hispanic (%)	n/a	88.0%

Source: US Census 2010

7. Age Distribution

Population age distribution is very important from a planning perspective for several reasons. People under age 18 and over age 65 years are generally more dependent on family or public resources than those of prime working ages. Therefore, a large population in these age brackets can dramatically influence per capita income and buying power.

According to the Census Bureau’s 2011 American Survey 1-Year Estimates, nationally 26.6% of the population is 19 years or younger, 60% is between the ages of 20 and 64, and 13.2% is 65 and older. For Virginia, 25.9% of the population is 19 years or younger, 61.7% is between the ages of 20 and 64, and 12.5% is 65 and older.

TABLE 13 – Age Distribution of Population in Clarke County

Age Range	1970	1980	1990	2000	2010*	2030**/**
17 or younger	32.4%	27.0%	22.8%	23.4%	25.0%	20.8%
Under 5 years	8.0%	6.0%	6.4%	5.2%	5.2%	5.3%
5-17 years	24.4%	21.0%	16.4%	18.2%	19.8%	15.5%
18-64 years	56.0%	59.5%	63.2%	62.0%	58.7%	53.8%
65 years or older	11.6%	13.5%	14.0%	14.6%	16.3%	25.4%

Sources: US Census (2010) and Virginia Employment Commission

* 2010 and 2030 figures used age range of 19 or younger, 5-19 years, and 20-64 years

** Virginia Employment Commission projection (2011)

8. Educational Attainment

The US Census Bureau’s American Community Survey 5-year Estimates (2007-2011) indicate that 89.6% of persons over 25 years of age in Clarke County were high school graduates. This figure is higher than the statewide average of 86.6%. 31.6% of persons over 25 years of age have completed a four year college degree which is slightly below the statewide average of 34.4%. Increases in both rates are shown in the table below.

TABLE 14 – Educational Attainment of Persons over 25 Years of Age in Clarke County

Year	High School Diploma or Greater	4 year college degree or greater
1980	57.3%	15.7%
1990	75.0%	18.6%
2000	82.1%	23.5%
2011 ¹	89.6%	31.6%

Sources: US Census (1980, 1990, 2000, 2011)

¹ 2007-2011 American Community Survey 5-year Estimates

G. HOUSING PATTERNS

1. Housing Growth

Over the past three decades, the County has experienced a relatively steady rate of new housing growth due primarily to the implementation of sliding-scale zoning in 1980. The County's approach to land use decision-making directs growth to the incorporated towns and strongly limits residential development in the County's unincorporated areas. Allowing higher density residential development to occur only in the towns enables development to be more closely managed through provision of public water and public sewer. As noted in the table below, the rate of increase of new dwellings has ranged from 14.4%-18.9% over the past three decades.

TABLE 15A – Housing Growth

	1980	1990	2000	2010
Population	9,965	12,101	12,652	14,034
Percentage Increase	n/a	21.4%	4.5%	10.9%
# of Dwelling Units	3,961	4,531	5,388	6,185
Percentage Increase	n/a	14.4%	18.9%	14.8%
Persons Per Dwelling Unit	2.52	2.67	2.35	2.27

2. Distribution of Housing

Distribution of the housing stock influences the County's ability to provide public services, affects the amount of land available for agriculture, and affects the rural and scenic character of the County. For these reasons, the County has designated Berryville and Boyce as the most appropriate areas for residential growth to occur. However, from 1980 to 1992, fewer than 4% of the permits issued for new dwelling units were within the designated growth area. In the 1980s, 98% of new units were built outside of Berryville, compared with 85% of new units in the 1990s, and 54% of new units were built outside of Berryville and Boyce from 2000-2011. With the adoption of the Berryville Area Plan and the approval of several major subdivisions within that area, along with three new subdivisions developed within the Town of Boyce, the County is successfully directing future growth to the designated areas.

The table below lists the major subdivisions developed in Boyce and Berryville since 1995.

TABLE 15B – Major Subdivisions Added in the Towns of Boyce and Berryville, 1995-2013

	Total Acreage	Total Number of Lots
Town of Berryville		
The Hermitage	107	290
Battlefield Estates	208	200
Berryville Glen	72	71
Darbybrook	38	85
Southgate	11	26
Shenandoah Crossing	19	75
Town of Boyce		
Boyce Crossing	21	43
Roseville Downs	10	28
Meadow View	13	41

The table below lists the distribution of residential lots and housing units approved by decade in the County and in the Towns of Berryville and Boyce.

TABLE 15C – Residential Lots and Housing Units, 1970-2011

	1970-1979	1980-1989	1990-1999	2000-2011
New residential lots-Berryville	n/a	n/a	407	337
New housing units-Berryville	n/a	14	224	375
New residential lots-Boyce	n/a	n/a	n/a	131
New housing units-Boyce	n/a	n/a	n/a	93
New residential lots-County	456	350	305	295
East of Shenandoah River	n/a	n/a	65	80
West of Shenandoah River	n/a	n/a	240	215
New housing units-County*	n/a	665	556	516
Total # of new residential lots	n/a	n/a	712	763
Total # of new housing units	777	679	780	984

* Includes Boyce prior to 2000

3. Housing Condition

The predominant dwelling unit type in Clarke County is single-family detached, which represents 87% of all housing units (essentially unchanged from the 86% in 1990). Of the 6,185 dwelling units in 2010, there was a vacancy rate of 2.3%. The census considers two factors when measuring the condition of housing: lack of complete plumbing and overcrowding (more than one occupant per room). The number of dwelling units lacking complete plumbing in Clarke County declined by 56% from 1980 to 1990 (334 to 147) and by 76% from 1990 to 2000 (147 to 35 or 0.7% of the total houses). From 2000-2010, that number dropped from 35 to 24 homes. Housing units considered overcrowded (one or more persons per room) fluctuated due to economic conditions (101 units in 1980, 115 in 1990, 29 in 2000) to 67 units in 2010.

4. Housing Affordability

Housing affordability is measured by the percentage of monthly income spent on rent or mortgage. Housing is considered affordable if the household costs are not more than 30% of monthly income. The 2010 Census states that 31% of county households in owner occupied dwellings spend 30% or more of their monthly income on housing costs. The median monthly mortgage amount was \$1,864. The 2010 Census also states that 14.7% of households in rental units spend more than 30% of their monthly income on rent. The median monthly rent was \$954.

For owner occupied housing, another measure of affordability is a purchase price of not more than 3 times a household's annual income. According to the 2010 Census, the median family income was \$77,048 and the median value of an owner-occupied housing unit was \$356,700 (4.6 times the median family income). The average assessed value of a single-family home plus a one-acre house site was \$286,625 per the 2010 County assessment.

TABLE 16 --- Other Housing Statistics

Total Housing Units	6,185
Vacant Housing Units	656
Owner-Occupied Units	4,269
Renter-Occupied Units	1,295
Homeowner Vacancy Rate*	1.7%
Rental Vacancy Rate	9.3%
Year Structure Built (% of total)	
2005 or later	4.3%
2000-2004	8.9%
1990-1999	11.1%
1980-1989	13.3%
1970-1979	17.1%
1960-1969	9.2%
1950-1959	8.7%
1940-1949	7.4%
1939 or earlier	19.8%
Median Home Value	\$356,700
Median Monthly Owner Costs	\$1,974
Median Gross Rent	\$1,038

Source: U.S. Census 2010 and 2007-2011 American Community Survey 5-year Estimates

* Homeowner vacancy rate is the proportion of homeowner inventory that is vacant “for sale.”

Note – This table is compiled from two separate data sources and reflects differing methodologies for tabulation.

H. LAND USE

1. Land Use Types

Land use in Clarke County is predominantly agricultural, forested, and open space. Commercial intersections, villages, towns, and rural subdivisions are lightly dispersed throughout the County. The Town of Berryville, the predominant area of nonrural land use, includes industrial land, a central business district, and relatively dense residential development. The Town of Boyce also contains development on a nonrural scale with three residential subdivisions built in the past ten years surrounding a modest sized town core. Forest covers much of the rugged land east of the Shenandoah River. Suburban residential parcels located east of the Shenandoah River (lots under six acres) consume a significant portion of this land, 10.4 % as opposed to 5.3 % on land west of the river. This is due primarily to the presence of subdivisions that were platted prior to the 1980 implementation of sliding-scale zoning such as Shenandoah Retreat and Carefree Acres. The land west of the Shenandoah River is the agricultural heartland of Clarke County. Almost 70% of this land is used for agriculture-related operations, and almost 85% is in parcels of 20 acres or more.

Throughout this Plan, there are four distinct references to agricultural land:

1. Agricultural – Open Space – Conservation (AOC) Zoning District. This district provides zoning regulations to control land use. It was established by the County Board of Supervisors in 1980 and was applied to most of the Valley portion of the County.
2. Clarke County Agricultural and Forestal Districts. Agricultural and Forestal Districts are a designation established by the Virginia General Assembly (Code of Virginia, §§ 15.2-4300 through 4314 as amended) to protect and enhance agricultural land as an economic and environmental resource. Landowners voluntarily apply for inclusion in a district, but their property must meet specific criteria as agricultural land. By being in a district, the property is automatically eligible for taxation based solely on its agricultural value. The Clarke County Agricultural and Forestal District program was first established by the Board of Supervisors in 1986 and is subject to renewal every seven years.
3. Agricultural Land classification (parcels between 20 and 99 acres). The Clarke County Commissioner of Revenue classifies land for the purpose of taxation based on actual use, following criteria established by the Virginia Department of Taxation. Two of these classifications are applied to agricultural land and are differentiated based on acreage.
4. Agriculture (cropland/pasture) Land Cover
Aerial photography, when read by experts, provides the most accurate accounting for actual land use. The Smithsonian Institution, as part of an effort to identify wildlife habitats, also identified agricultural activities.

These four designations have significant overlap. It is possible for a parcel to be in one category but not in the other three, depending on site-specific circumstances.

Below is a table listing the land area of the County and the Towns of Berryville and Boyce according to current land use, and a table listing land area by zoning district classification:

TABLE 17 – Current Land Use

LAND USE TYPES	Berryville (acres/%)	Boyce (acres/%)	County East (acres/%)	County West (acres/%)	Total (acres/%)
Urban Residential*					
With Dwellings	910/0.8%	120/0.1%	n/a	n/a	1,030/0.9%
Without Dwellings	297/0.3%	80/0.07%	n/a	n/a	377/0.3%
Suburban Residential**					
With Dwellings	n/a	n/a	1,934/1.7%	2,530/2.2%	4,464/3.9%
Without Dwellings	n/a	n/a	1,410/1.2%	769/0.7%	2,179/1.9%
Rural Residential***					
With Dwellings			2,576/2.3%	4,152/3.6%	6,728/5.9%
Without Dwellings			1,558/1.4%	1,221/1.1%	2,779/2.4%
Commercial			6/.005%	129/0.1%	135/0.1%
Agriculture (20 to <100 acre parcels)			9,944/8.7%	24,686/21.7%	34,630/30.4%
Agriculture (100+ acre parcels)			9,389/8.2%	41,953/36.8%	51,342/45.0%
Exempt (untaxed)			3,898/3.4%	2,878/2.5%	6,776/5.9%
Recreation/Open space (not in permanent conservation easement)			194/0.2%	1,362/1.2%	1,556 /1.4%
Appalachian Trail Properties					3,441/1.2%
Shenandoah River					946/0.8%
Lands in permanent conservation easement			3,328/2.9%	18,705/16.4%	22,033/19.3%

Sources: Clarke County GIS and Commissioner of the Revenue records

Note: Parcels located in the County may be included in more than one use type. Land use types are derived from designations used by the Commissioner of the Revenue.

* Urban Residential – Limited to parcels located in the Towns of Berryville and Boyce

**Suburban Residential – Limited to parcels located in the County and less than 6 acres in size

***Rural Residential – Limited to parcels located in the County and between 6 and 20 acres in size

Total acreage of County – 114,021 (source GIS)

TABLE 18 – County Zoning Districts; Land Uses in Berryville and Boyce

	Acres	%
Agricultural-Open Space-Conservation (AOC)	82,924	72.0%
Forestal-Open Space-Conservation (FOC)	27,054	24.0%
Rural Residential	801	0.7%
Neighborhood Commercial	27	<.01%
Highway Commercial	131	0.1%
Light Industrial	0	0.0%
Boyce	239	0.2%
Residential	209	
Commercial	30	
Berryville	1,486	1.3%
Residential	1,041	
Commercial	280	
Berryville Annexation Area	241	0.2%
Residential	152	
Commercial	6	
Institutional/Open Space	83	
Industrial	0	
Total Acreage	114,039	100.0%

2. Zoning and Subdivision

In 1980, Clarke County adopted a method of rural land preservation known as sliding-scale zoning. The primary purpose of sliding-scale zoning is to preserve agricultural land and the rural character of the County. This is accomplished by limiting the number of parcels that may be created, limiting the size of new parcels, and keeping residual parcels as large as possible. Sliding-scale zoning allocates dwelling unit rights (DURs) for parcels of land and a maximum number of dwelling units that may be built in the Agricultural/Open Space/Conservation (AOC) Zoning District and Forestal/Open Space/Conservation (FOC) Zoning District. That number cannot be increased unless parcels are rezoned in designated growth areas but is decreased as landowners build houses or place their property under permanent open-space easement. Approximately 22,000 acres of the County have been placed in permanent open-space easement. An additional 4,000 acres is recreational open space, primarily the Appalachian Trail.

A total of 6,646 DURs were initially allocated when sliding-scale zoning was implemented in 1980. This number has been adjusted to 6,541 to account for periodic auditing and retirement of DURs. As of December 2012, a total of 3,699 DURs remain unused. This equates to 2,541 DURs in AOC areas west of the Shenandoah River, and 1,158 DURs in FOC areas east of the river. When all DURs have been used in the AOC and FOC areas, the number of dwelling units in the rural portion of the County is intended to remain stable in perpetuity.

There are also areas of higher density residential parcels located in the unincorporated areas of the County that are zoned Rural Residential (RR). The Rural Residential zoning designation was used to

identify concentrations of residential development that existed prior to the 1980 implementation of sliding-scale zoning. These areas include the villages of Millwood and White Post, Shenandoah Retreat, and scattered parcels around the towns of Berryville and Boyce. RR-zoned parcels do not have DURs assigned to them and are instead governed by minimum lot size and other dimensional standards. Although there are some undeveloped RR-zoned parcels remaining, full build-out of these parcels would have a minimal impact on the total number of dwellings in the County. The RR zoning designation is not intended to be used to create new residential developments or to expand the number of parcels in existing developments or villages.

Analysis of subdivision records from 1970 to 2005 shows two important trends. The population of Clarke County (outside the Berryville Area) and the number of households continued to grow, albeit at a slower rate in the 1990s, compared with the 1980s and the first half of the 2000s. However, parcel creation occurred more slowly when compared to the number of new houses. There were 2.0 new houses built for every lot created in this decade compared to 1.8 houses for every new lot in the 1990s. In addition, the average number of new lots created per subdivision decreased significantly, along with the acreage involved in subdivisions. These trends continued into the current decade, showing the impact of the County’s policies to direct residential growth. These trends are very significant when compared with the rates of growth in Loudoun and Frederick Counties.

TABLE 19 – Lots Created Outside of the Towns of Berryville and Boyce

	1970-1979	1980-1989	1990-2000	2001-2011
Lots Created	456	350	330	312
Houses Built	777	665	624	516

To complement the land preservation elements of sliding-scale zoning, the County and Town of Berryville have jointly adopted the Berryville Area Plan (BAP) as a master plan for the development of County lands planned for annexation into the Town of Berryville. As estimated in 1992, the BAP allows for approximately 500 new dwellings to be developed and annexed to the Town of Berryville. The total number of housing units expected in the Berryville area at full build-out is about 2,200 (1,100 existing + 600 new in pre-1989 town limits + 500 new in annexation area). Based on adopted policies and zoning regulations, the Town population would increase from 4,185 in 2010 to about 5,500 at full build-out (assuming 2.5 people per household, county average in the 2000 Census).

In the 2000s, three major subdivisions were developed in the Town of Boyce that added a total of 112 new lots. As of 2013, development in these subdivisions has either reached or is close to full build-out.

Currently, there are 280 acres of commercially zoned land in Berryville, 6 acres to be annexed by Berryville, 30 acres in the Town of Boyce, and 158 acres elsewhere in the County (Double Tollgate, Waterloo, etc.), for a total of 474 acres of land in the County zoned commercial. This does not include the 248 acres of light industrial or business park zoning. The Urban Land Institute defines a neighborhood commercial center as ranging from 3 to 10 acres, with a minimum resident population ranging from 3,000 to 40,000. A community commercial center ranges from 10 to 30 acres, with a minimum resident population ranging from 40,000 to 150,000.¹

¹ **Source: *Shopping Center Development Handbook*. Third Edition. Washington, DC: ULI-the Urban Land Institute, 1999, page 13.**

Comparing anticipated population growth against the area currently zoned commercial suggests that additional commercial zoning will not be necessary. However, the location of some of the current commercially zoned property may not meet market needs, and some, because of location and other factors, is unlikely to be developed. The rezoning of such properties to more usable zoning districts or districts that are consistent with the property's current use, as well as consideration of additional commercial zoning, should be evaluated in conjunction with the creation of the County's Economic Development Strategic Plan.

Analysis of subdivision growth has shown favorable results since the adoption of sliding scale zoning in 1980. If sliding scale zoning, in conjunction with the goals expressed in the Comprehensive Plan, continues to prove successful, modest population changes will result in the future. Based upon current projections, the population of Clarke County could reach 15,871 residents by the year 2030. Total population growth may not be significantly altered by the current policies, but growth will continue to be directed to the Towns and designated growth areas as outlined in the Comprehensive Plan. This effect will become more pronounced as dwelling unit rights are used up in the rural portions of the County.

CHAPTER II

Goals, Objectives, and Policies

1. **Agriculture**
2. **Mountain Resources**
3. **Natural Resources**
4. **Historic Resources**
5. **Conservation Easements**
6. **Outdoor Resources**
7. **Energy Conservation and Sustainability**
8. **Village Plans (Millwood, Pine Grove, White Post)**
9. **Designated Growth Areas for Development**
10. **Economic Development**
11. **Capital Improvement Planning and Fiscal Responsibility**
12. **Transportation**
13. **Citizen Participation in the Planning Process**

GOALS

The goals for land use planning in Clarke County are to:

1. Preserve and protect the agricultural, natural, and open-space character of unincorporated areas;
2. Enhance town, village, and commercial areas through context-sensitive design and walkability elements to improve the quality of life for residents;
3. Encourage and maintain a diverse and viable local economy compatible with the County's size and character; and
4. Exercise stewardship over resources so as to reduce the consumption of nonrenewable resources, utilizing renewable energy whenever possible; and foster within the private sector of the County a culture of resource conservation.
5. Provide for the economical delivery of necessary public services consistent with these goals.

OBJECTIVES

Objective 1 -- Agriculture.

Encourage agricultural operations and productivity to ensure the preservation and availability of land for the continued production of crops and livestock through the following policies and the Agricultural Land Plan.

Policies

1. Promote and protect agriculture as the primary use of land in rural areas and inform the public of benefits of this policy.
2. Support a vigorous agricultural development program in the County that emphasizes promotion of Clarke County agricultural products, encourages cooperation with individual agricultural interests within the County and with advocacy agencies, and liaisons with counties in the area that have similar development programs.
3. Utilize the Agricultural Land Evaluation and Site Assessment (LESA) System to assess accurately the suitability of land for continued agricultural use. The LESA system provides an objective evaluation tool that scores the soils and physical conditions of a parcel for agricultural use.
4. Make land use decisions and plans that are consistent with LESA ratings. Approve conversion of important farmland to nonfarm use only if an overriding public need exists to change the land use and the existing development areas cannot accommodate the new use.

5. Encourage the use of best management practices as outlined in the Chesapeake Bay Regulations and as determined by the Federal Total Maximum Daily Load (TMDL) program to improve water quality by the following methods.
 - a. Making technical assistance available.
 - b. Promoting public awareness on the benefits of, and necessity for, best management practices, erosion and sedimentation controls, storm water management and Chesapeake Bay Preservation Regulations.
 - c. Assisting in the establishment of conservation plans for all farms adjacent to perennial streams.
 - d. Encouraging the participation of all landowners engaged in agricultural activities to use the assistance of the Virginia Cooperative Extension Service, the Natural Resource Conservation Service, the Lord Fairfax Soil and Water Conservation District, and other public agencies.

6. Provide limited, low-density residential opportunities in unincorporated areas in a manner compatible with agricultural activities in the area of the county west of the Shenandoah River. Such residential development should include the following characteristics.
 - a. Should not be located on Important Farmland, as determined by the County's Land Evaluation and Site Assessment (LESA) rating system.
 - b. Should be on a minimum area sufficient to provide proper placement of a dwelling, related accessory structures, well, and septic system.
 - c. Should be located in or substantially bounded by natural or cultural features, such as wooded areas, railroads, or public roads that would buffer them from agricultural lands.
 - d. Should be located away from natural and cultural resources such as the Shenandoah River and the Blandy Experimental Farm and State Arboretum.
 - e. Should be compatible with the environmental features of that land and should not diminish natural and scenic values.
 - f. Should respect environmental limitations and protect natural features during and after the development process.
 - g. Should be consistent with the County's sliding-scale zoning philosophy and should not involve rezoning to a higher residential density to produce additional lots above the parcel's dwelling unit right allocation.

7. Strongly discourage the rezoning of agricultural zoned properties to the Rural Residential District (RR) in areas outside of designated growth areas and villages to avoid loss of farmland, sprawl development, and consumption of potential conservation lands and open space.

8. To the maximum extent possible, separate nonagricultural land uses from agricultural lands and operations. Where nonagricultural operations are adjacent to agricultural operations, the nonagricultural operations should provide buffering in the form of fencing, landscaping, and open space, and by inclusion of the right-to-farm warning notice within the deed of dedication.

9. With the exception of telecommunication and high-speed internet facilities, discourage extension of public utilities and other growth-inducing public facilities into agricultural areas and land under permanent conservation easement.
10. Encourage all government agencies to consider the impacts that their programs and projects may have on maintaining the availability and use of agricultural land. Encourage them to eliminate or minimize adverse impacts.
11. Promote and support the renewal and expansion of the Clarke County Agricultural and Forestal District program by providing information on its benefits and incentives to associated farmland owners, timberland owners, and farm organizations.
12. Use the Land Evaluation and Site Assessment (LESA) System for the objective and consistent evaluation of applications for additions to the Clarke County Agricultural District.
13. Support use-value taxation and other fiscal programs that help to alleviate economic burdens on owners of land used for agricultural, horticultural, forest, or open-space purposes (Code of Virginia, Section 58.1-3230, as amended). Continue to implement strategies to protect agricultural land from escalating assessments as a result of development pressures.
14. Evaluate and consider implementing innovative land-conserving techniques as authorized by State law.
15. Refine and strengthen the Agricultural Land Plan to include specific strategies pertaining to agribusiness and agritourism concepts.

Objective 2 – Mountain Resources.

Preserve the natural beauty and protect the ecology of forested areas to ensure that development in those areas is in conformance with their environmental limitations through the following policies and the Mountain Land Plan.

Policies

1. Promote multiple uses of forested land that are nonintensive and compatible, such as outdoor recreation, wildlife habitats, watershed protection, and forest management.
2. Ensure that timber harvesting is conducted in accordance with Virginia Department of Forestry and Chesapeake Bay protection standards and an approved forest management plan for each site so that sedimentation of streams and other environmental impacts are minimized.
3. Encourage the use of best management practices as outlined in the Chesapeake Bay Regulations and as determined by the Federal Total Maximum Daily Load (TMDL) program to improve water quality through the following methods.

- a. Making technical assistance available.
 - b. Promoting public awareness on the benefits of, and necessity for, best management practices, erosion and sedimentation controls, stormwater management and Chesapeake Bay Preservation Regulations.
 - c. Assisting in the establishment of conservation plans for all farms adjacent to perennial streams.
 - d. Encouraging the participation of all landowners engaged in forestal activities to use the assistance of the Virginia Department of Forestry, the Natural Resources Conservation Service, the Lord Fairfax Soil and Water Conservation District, and other public agencies.
 - e. Supporting these and other innovative efforts to ensure continued water quality improvements in the future.
4. Provide limited, low-density residential opportunities in unincorporated areas in a manner compatible with forestal activities in the area of the county east of the Shenandoah River. Such residential development should include the following characteristics.
- a. Should be on a minimum area sufficient to provide proper placement of a dwelling, related accessory structures, well, and septic systems.
 - b. Should not be located on steep slopes, slippage soils, or ridgelines.
 - c. Should recognize the fragile nature of the soils and slopes, understanding that trees protect these features from erosion and clearing should be limited.
 - d. Should be compatible with the environmental features of that land and should not diminish natural and scenic values.
 - e. Should respect environmental limitations and protect natural features during and after the development process.
 - f. Should be consistent with the County's sliding-scale zoning philosophy and should not involve rezoning to a higher residential density to produce additional lots above the parcel's dwelling unit right allocation.
5. Strongly discourage the rezoning of forestal zoned properties to the Rural Residential District (RR) in areas outside of designated growth areas and villages to avoid loss of forest, sprawl development, and consumption of potential conservation lands and open space.
6. Promote the protection of lands adjoining or visible from the Appalachian National Scenic Trail, the Shenandoah River, and other public lands. Protect the scenic value of those lands when making land use decisions and plans.
7. Promote the addition of forestal lands to the Clarke County Agricultural and Forestal District program by providing information on the program's benefits and incentives to owners of timber lands.
8. Work proactively with the Mount Weather Emergency Operations Center to encourage compatible development, public notice, and public input opportunities for future expansion projects.

Objective 3 – Natural Resources.

Protect natural resources, including soil, water, air, scenery, night sky, wildlife habitats, and fragile ecosystems through the following policies, the Water Resources Plan, and other adopted policies.

Policies

1. Prohibit land uses that have significant adverse environmental impacts, recognizing especially the interrelationships among natural resources, especially between ground and surface waters in Karst topography and steep slopes.
2. Ensure that adverse environmental impacts of activities directly or indirectly related to construction are minimized. Require effective mitigation when impacts occur, such as removal of vegetation, cutting of trees, altering drainage ways, grading, and filling. Provide for effective, proactive enforcement when necessary.
3. Maintain, implement, and continue to enforce the County's strong Erosion and Sedimentation Control and Stormwater Management Ordinances.
4. Manage and protect floodplains by the following methods.
 - a. Limiting structures, uses, and activities in the 100 year floodplain that cause sedimentation, harm to property, and adverse impacts due to the risk of floating debris and bank erosion.
 - b. Enforcing floodplain management regulations so that residents continue to be eligible for flood insurance under the National Flood Insurance Program.
 - c. Prohibiting installation of drain fields in the 10 year floodway.
 - d. Discouraging the use of drain fields within the 100 year floodplain.
5. Recognizing that the Shenandoah River is a state-designated Scenic River and is one of the County's significant environmental and recreational resources, provide for its protection by the following methods.
 - a. Cooperating with state agencies in developing a river corridor management plan.
 - b. Limiting development within the River's 100-year floodplain.
 - c. Promoting the placement of conservation and scenic easements on lands within view from the River and seeking to protect the scenic value of those lands when land use decisions and plans are made.
 - d. Promoting initiatives to reduce bank erosion, evaluate the impact of new or expanded private river accesses (e.g, docks and ramps), protect canoeists and other recreational users, and minimize noise levels.
 - e. Considering participation in a regional Shenandoah State Scenic River Advisory Board and/or establishing a local board or committee to provide guidance and develop programs to protect and enhance the river's scenic beauty.
6. Apply Chesapeake Bay Management Regulations and other provisions to protect local and regional water resources and environmentally sensitive areas such as the Shenandoah River, Opequon Creek, perennial streams, floodplains, wetlands, steep slopes, slippage soils, and highly erodible soils. Establish specific water quality performance guidelines

to include Chesapeake Bay Resource Protection and Resource Management Areas when considering land use and development related activities.

7. Identify and inventory environmentally significant land suitable for the preservation and conservation of natural resources. Encourage landowners to apply for preservation programs such as the Agricultural and Forestal District program (AFD) as well as applicable use-value taxation for such lands as "real estate devoted to open space use" (Code of Virginia, Section 58.1-3230). Such real estate includes parcels adjacent to designated scenic rivers, wetlands, designated scenic highways, registered historic structures. Such real estate also includes lands adjacent to or under permanent open space easement or lying within the 100-year floodplain.
8. Prohibit new or expanded mining, oil, or gas-drilling operations.
9. Promote the placement of scenic easements on lands adjoining or visible from roads designated as Scenic Byways and protect the scenic value of those lands when making land use decisions and plans.
10. Promote the concept of linear greenways to link natural features, wildlife corridors, cultural and scenic resources, such as designated scenic rivers, designated scenic highways, registered historic properties, permanent open-space easements, recreation facilities, Blandy Experimental Farm, Shenandoah University's Shenandoah River Campus, and the Appalachian Trail.
11. Encourage and expand support for the Conservation Easement Purchase Program, both philosophically and financially, to protect natural resources important to preserving soils, watersheds, water quality, scenery, natural habitats, and air quality.
12. In response to requests for rezoning land for more intensive use in designated growth areas, encourage applicants to proffer the placement of land use easements on important scenic, historic, open-space, conservation, agricultural, or wildlife-habitat lands that are not essential to the future economic viability of the project and are suitable for future development.
13. Ensure that the natural and/or cultural features of properties held in recorded Conservation Easements and state designated scenic rivers are protected when reviewing land use decisions, such as rezoning, special use, site plan, and subdivision requests on adjacent properties.
14. Support Watershed Management planning for each perennial stream and consider any watershed management plan as a factor in making land use decisions.
15. Take all appropriate steps to protect public water sources, such as the Shenandoah River serving the Town of Berryville, and the Prospect Hill Spring serving the Town of Boyce and the communities of Millwood, Waterloo, and White Post.

16. Support Shenandoah Basin regional water planning efforts including creation of surface water management areas, and programs to study and address low flow issues. Oppose efforts to establish new interbasin transfers within the Shenandoah River watershed.
17. Utilize USGS Groundwater Study findings when evaluating proposed changes in land use and continue to support ongoing water resource monitoring efforts.
18. Establish and maintain a long term water quality monitoring network and real-time water quantity monitoring network, in cooperation with the USGS, to track changes and better assess impacts to our water resources.
19. Revise and implement the adopted County ordinance requiring pump out of septic systems per State requirements.
20. Recognize that karst terrane underlies the majority of the Shenandoah Valley, making groundwater in these areas is highly susceptible to contamination. Steps should be taken to protect groundwater and prevent contamination whenever possible.
21. Strengthen and develop site design features that protect the environment by minimizing new stormwater runoff and that provide the most effective measure of protection for onsite disposal of sewage. Factor in cost-effectiveness and ongoing maintenance requirements for current and future property owners.
22. Adopt the most stringent regulations for alternative onsite sewage treatment systems permitted by State law to protect the County's vulnerable surface and groundwater resources. Implement an onsite treatment system monitoring program including enforcement of mandatory pump-out requirements for septic systems. For new development and re-development projects that require a land use change, ensure use of the onsite sewage treatment method that provides the maximum protection to surface/groundwater resources and Karst terrane.

Objective 4 – Historic Resources

Conserve the County's historic character by preserving its historical and cultural resources for the aesthetic, social, and educational benefits of present and future citizens through the following policies and the Historic Resources Plan.

Policies

1. Develop innovative ways to protect and promote the economic and cultural importance of historic and archaeological resources.
2. Encourage and assist property owners to pursue State and National Register designation, either individually or through thematic nominations.
3. Encourage and assist property owners to place voluntary scenic easements on lands associated with historic buildings, sites, districts, and archaeological resources

representing all historical time periods and cultures present in the County. Particular focus should be given to those resources listed on the National Register of Historic Places and the County's Civil War resources.

4. Investigate and define the scope of adaptive reuses for historic structures and properties that are compatible with the County's land use regulations and infrastructure goals.
5. Establish and protect state and national historic districts, especially in rural areas, to recognize officially their historical significance and value.
6. Support the establishment of County historic overlay districts to protect recognized properties and areas of historic and archaeological value and to ensure that new nonresidential development along access corridors leading to historic areas will be compatible and harmonious with such historic areas.
7. Ensure that proposed development in County historic overlay districts is compatible with the historic architectural, landscape, or archaeological attributes of nearby or adjoining properties, neighborhoods, and districts, and that archaeological resources on the development site are not disturbed. Encourage proposed development elsewhere to be compatible with and ensure that it does not disturb nearby historic resources or the scenic values of land associated with these resources.
8. Consider historic/archaeological resources that have been surveyed and documented when reviewing land-use decisions, such as rezoning, site plan, and subdivision requests.
9. Review and update the current "Clarke County Archaeological Assessment: Historical Character of the Lower Shenandoah Valley" and include more specific recommendations to ensure protection of archaeological resources, focusing on the sites of pre-historic indigenous peoples.
10. Promote community awareness and public education through use of a wide variety of media regarding tax incentives, designation procedures, design guidelines, and appropriate rehabilitation guidelines. Support the creation of literature on the historic resources of the County to acquaint the general public, and in particular new residents, with the County's rich cultural heritage. These activities should have the objective of informing property owners and residents of the value that historic preservation adds to their properties and community.
11. Incorporate historic resources in comprehensive efforts to promote tourism in the County by aiding in the development of a promotional brochure, a local historic-plaque program, and self-guided tours.
12. Continue to map 18th- and 19th-century road traces and make the information available to the public.

13. Investigate solutions to address the issue of demolition by neglect including public education initiatives, cooperative efforts, and regulatory tools provided by State law.
14. Continue to support the research and documentation of the history of Clarke County, including but not limited to African-Americans and their contribution to the history of the County.
15. Encourage owners of eligible properties to convey historic preservation easements as a tool for protecting these properties.

Objective 5 – Conservation Easements

Ensure the continued success of the Conservation Easement program by encouraging landowners to place County lands in voluntary permanent easement. Provide support and funding of the County’s Conservation Easement program and collaboration with other easement programs managed by State, Federal, and private entities.

1. Encourage and facilitate the donation of open-space and conservation easements on land that meets the criteria of the U.S. Internal Revenue Service for easement donation and that is identified as having important scenic, historic, open-space, conservation, agricultural, or wildlife-habitat qualities. Such easements should also be consistent with the Comprehensive Plan and implementing component plans.
2. Encourage and expand support for the Conservation Easement Purchase Program, both philosophically and financially, in order to fund easement purchases on land with significant conservation value that are owned by individuals with low to moderate income.
3. Encourage and support the goals of the Conservation Easement Program to protect and preserve:
 - a. Land essential to agriculture including land with soils classified as “Important Farmland” by the Natural Resource Conservation Service for the continued production of crops and livestock.
 - b. Forested areas for their value as natural habitat and recreation, ability to enhance air and water quality, prevent soil erosion, and as a source of renewable wood products.
 - c. Historic resources, to maintain community character and identity, and encourage the tourism industry.
 - d. All water resources with particular emphasis on land adjacent to the Shenandoah River and other perennial streams and the limestone ridge/groundwater recharge area to protect water quantity and quality (reference Map 3, Groundwater Recharge Area).

- e. Land adjacent to the Appalachian Trail and other public lands.
 - f. Land with environmentally sensitive areas important to air and water quality, plant life, and wildlife.
 - g. Lands that provide viewsheds for the County's gateways, main roads, and scenic byways.
 - h. Lands that are not located in designated growth areas with the exception of those lands with scenic value, historic value, or environmental sensitivity.
4. Continue to support efforts pertaining to public education and outreach to expand the understanding and benefits of conservation easements.
 5. Continue to support efforts to secure grant funding to purchase new easements and to promote stewardship of existing easements.
 6. Support efforts by County staff to monitor and, where necessary, enforce County conservation easement agreements with landowners.

Objective 6 – Outdoor Resources

Promote and protect the County's outdoor resources to ensure ongoing, diverse active and passive recreational opportunities for residents and visitors to the County.

1. Develop a Recreation Plan as a new implementing component plan containing specific strategies pertaining to the County's Parks and Recreation program. Support and protect the County's local, state, Federal, and other publicly-accessible active and passive outdoor recreational resources.
2. Provide an array of recreational opportunities for citizens throughout Clarke County that meet the changing needs of the community and foster development of mutually beneficial partnerships.
3. Promote the concept of linear greenways to link natural features, wildlife corridors, cultural and scenic resources, such as designated scenic rivers, designated scenic highways, registered historic properties, permanent open-space easements, recreation facilities, Blandy Experimental Farm, Shenandoah University's Shenandoah River Campus, and the Appalachian Trail.
4. Study and implement strategies to manage the current and future recreational use of the Shenandoah River corridor.

Objective 7 – Energy Conservation and Sustainability.

Encourage sustainable development by promoting renewable energy, energy conservation, and preservation of natural resources so that the needs of the present generation are met without compromising the ability of future generations to meet their own needs.

Policies

1. Promote energy efficiency to the maximum extent economically feasible when making decisions affecting County operations.
2. Encourage the use of active and passive renewable energy systems and consider developing policies that address potential impact of such systems on scenic viewsheds and historic resources (e.g., windmills and solar panels).
3. Encourage reusing and recycling materials, including a recycling program. Facilitate access to public recycling facilities.
4. Encourage a regional reduction in single occupant vehicles (SOVs) through mechanisms such as ridesharing, public transit, carpools, and bicycle/pedestrian accommodations. Identify locations for commuter and ridesharing lots to serve Clarke County residents and explore fee systems to recoup costs from non-County users.
5. Adopt economically feasible measures to maximize energy efficiency in the siting and design of new and refurbished public buildings, schools, and other public facilities. Establish policies that require new or renovated public buildings to be designed to meet a nationally recognized energy and environmental standard such as Leadership in Energy and Environmental Design (LEED) or Earthcraft.
6. Adopt economically feasible measures to reduce resource use, including maximizing energy use efficiency, when purchasing, recycling, and disposing of products.
7. Conduct regularly scheduled audits of County facilities to ensure energy efficiency.
8. Encourage use of Low Impact Development (LID) techniques that help manage stormwater in an environmentally sensitive manner.
9. Establish water quality performance standards that include retention of vegetation, minimal site disturbance, and reduction of nutrients and sediment in post-development stormwater.
10. Coordinate with the Town of Berryville, the Town of Boyce, and the Clarke County School District on joint sustainable community practices such as energy efficiency and alternative transportation.
11. Encourage the use of cisterns and other water reuse applications in new residential and commercial developments.

12. Consider adopting the Energy and Resource Management Plan (dated 4/20/2010) or modified version of this Plan as a new implementing component plan. Investigate tax credit programs that encourage energy conservation by residents and businesses.

Objective 8 – Village Plans (Millwood, Pine Grove, White Post)

Enhance the identity and appearance of established villages, such as Millwood, Pine Grove, and White Post.

Policies

1. Develop a new Village Plan as an implementing component plan that provides planning and economic development strategies for the designated villages.
2. Protect private and public water sources serving these areas.
3. Protect the cultural and economic identity of these communities.
4. Encourage the preservation, renovation, and restoration of existing structures.
5. Encourage economic development and revitalization of these communities through innovative uses of new and existing structures.
6. Encourage upgrading of existing substandard housing in these communities.
7. Promote projects that build upon or enhance the historic characteristics of each village including but not limited to walkability, compact development, and design elements.

Objective 9 – Designated Growth Areas for Development

Encourage business and residential development in designated growth areas to implement the principles of 1) preserving open space, farmland, natural beauty, cultural features, and critical environmental areas, and 2) improving the quality of life and services in existing towns and directing development towards these existing towns. Provide for nonresidential business development at the intersections of two or more federally-designated primary highways (U.S. Routes 50/17 and 340 and U.S. Routes 340 and 522) through the following policies, the Berryville Area Plan, the Waterloo Area Plan, and the Double Tollgate Area Plan.

Policies

1. Continue to designate the Town of Berryville and certain areas adjacent to the Town as the Berryville Growth Area. The Berryville Area Plan defines the boundaries and uses for this growth area. The boundaries of the adopted Berryville Area Plan should not be expanded until the land area addressed by the Plan is substantially developed.
 - a. Direct urban and suburban uses that require water and sewer service, including residential, commercial, and light industrial development, to this growth area where they can be served conveniently and economically by available public

- facilities and services. These uses include schools, parks, water and sanitary sewer, storm-water drainage, roads, police, fire, and emergency services.
- b. In this growth area, provide for the construction, rehabilitation, and maintenance of affordable housing, meeting the needs of current and future households with incomes at or below the County median as planned for in the Berryville Area Plan and Town of Berryville Comprehensive Plan.
2. Apply the following land-use and design principles to development in the Berryville Growth Area.
 - a. Provide for a mixture of complementary land uses and consider innovative techniques such as form-based codes that create walkable, pedestrian-friendly street networks and greater flexibility of uses.
 - b. Create a range of housing opportunities and choices, including an appropriate level of affordable housing.
 - c. Create walkable neighborhoods.
 - d. Encourage a variety of transportation choices.
 - e. Promote compact, efficient land use and building design that maximizes green space and minimizes road and utility costs.
 - f. Foster distinctive and attractive neighborhoods with a strong sense of place.
 - g. Include recreation areas in new developments that are provided by the developer, maintained by the developer or homeowners' association, and are designed to meet all county standards and safety regulations.
 3. Continue to coordinate and cooperate with the towns of Berryville and Boyce to implement effective policies to provide for residential and business development compatible with the established character of these towns as reflected in their comprehensive plans.
 4. Promote business activities at Waterloo (U.S. Routes 50/17 and 340) through provision of public water and sewer services and provision of additional areas zoned for business uses. An area plan should be maintained to identify: 1) the specific boundaries and mixes of uses, 2) the way public services are to be provided, and 3) the way proposed activities will be integrated with surrounding uses, especially agricultural, residential, and parcels held in permanent conservation easement. The boundary of the adopted Waterloo Area Plan should not be expanded until the land area addressed by the Plan is substantially developed, and the Plan should be periodically reviewed and updated.
 5. Designate the Double Tollgate area (U.S. Routes 340 and 522) as a deferred growth area and delay county investment in infrastructure until such time as it is applicable and economically feasible. Feasibility should be triggered through evaluation of factors such as the quantity and long-term stability of growth in the immediate area, the availability of public water and public sewer capacity, and compliance with any adequate public facility measures that are developed. Once it is feasible to do so, promote business activities at Double Tollgate through provision of public water and sewer services and provision of additional areas zoned for business uses.

The Double Tollgate Area plan should be maintained to identify: 1) the specific boundaries and mixes of uses, 2) the way public services are to be provided, and 3) the way proposed activities will be integrated with surrounding uses, especially agricultural, residential, and parcels held in permanent conservation easement. The boundary of the adopted Double Tollgate Area Plan should not be expanded until the land area addressed by the Plan is substantially developed, and the Plan should be periodically reviewed and updated.

6. Ensure that land-use decisions do not allow urban and suburban forms of development to occur in designated growth areas unless public facilities and services commensurate with such development either are available or are programmed with a plan for cost recovery including but not limited to direct contribution by the development community or increased tax revenue generated by the new development.
7. Encourage the use of best management practices as outlined in the Chesapeake Bay Regulations and as determined by federal TMDL program to improve water quality and minimize runoff impacts that could be caused by development of the Berryville Growth Area and at primary highway intersections.
8. Consider developing levels of service for public facilities including public water, public sewer, roads, schools, and parks to ensure that the County is capable of providing adequate services to support existing and new development.
9. Consider the planning goals, principles, and policies of incorporated towns in designating growth areas. Make provisions for public utility services, and, where feasible, undertake joint or coordinated action with town governments, independent county authorities, and other regional entities.

Objective 10 – Economic Development

Encourage economic growth that is compatible with the County's environmental quality, rural character, and residential neighborhoods, and that provides a healthy balance between revenues from residential and agricultural uses, and those from commercial and industrial uses.

Policies

1. Establish and maintain an Economic Development Strategic Plan as a component plan to implement this Objective and its policies.
2. Direct the location of compatible businesses to designated growth areas and existing commercial centers as allowed by the adopted plans for those areas.
3. Encourage new or expanded businesses that have minimal impact on the County's sensitive environment and that do not adversely impact surrounding properties with excessive noise, odor, or light pollution.

4. Ordinances and policies should be implemented to ensure high-quality design and construction of new and redeveloped businesses. This shall include context-sensitive landscaping that makes use of native plants, xeriscaping, and use of gray water for irrigation where possible. Maintenance of landscaping and site plan features should be enforced by the County throughout the lifespan of the business.
5. Promote types of economic development that are consistent with the County's existing uses and character, including but not limited to the following.
 - a. Tourism and the land uses that would benefit from it.
 - b. Agricultural businesses.
 - c. Agriculturally related businesses.
 - d. Equine businesses and related services.
 - e. Compatible light industrial uses in designated locations.
6. Protect and enhance the environmental resources of the County, recognizing that they can serve as an attraction to business and industry.
7. Encourage the attraction of business activities that complement or that work in conjunction with existing industrial and commercial activities in the County, particularly active farming and forestry operations.
8. Ensure that new commercial development occurs according to the following provisions.
 - a. Does not impede traffic flow on roads and/or overload intersections.
 - b. Prevents strip development by integrating new development with existing development through the use of reverse frontage, consolidated or shared access points, shared parking and/or drive aisles, internal circulation networks, and interparcel access; and ensures that land use ordinances provide flexibility to facilitate clustered development patterns.
 - c. Ensures that access to and impacts on the transportation network are safe and do not degrade efficiency.
 - d. Meets all applicable zoning- and building-code regulations and all standards for water, sewage disposal, and waste disposal needs.
 - e. Does not have a negative impact on adjacent property values.
9. Evaluation of adaptive reuse projects, and projects to redevelop existing agricultural, commercial, and light industrial uses shall include the following elements in addition to the criteria set forth in Policy 8 above for new development projects.
 - a. Whether the project is in general accord with the Comprehensive Plan.
 - b. Whether the resultant structures, parking, lighting, landscaping, stormwater management, onsite well and septic systems, property ingress/egress, and other site elements would be in full compliance with County land use ordinances and State regulations.

- c. The degree to which the project mitigates an existing public safety concern.
 - d. The degree to which the project mitigates any new impact to the existing character of the area including but not limited to noise, odor, intensity, or aesthetics.
 - e. In the case of a conditional rezoning application, the degree that the applicant's proffer package addresses all existing and potential site impacts to surrounding properties.
 - f. Consistency with prior land use decisions involving similar cases.
10. Support a vigorous agricultural development program in the County that emphasizes promotion of Clarke County agricultural products, encourages cooperation with individual agricultural interests within the County and advocacy agencies, and establishes liaisons with counties in the area that have similar development programs.
 11. Seek and consider additional fiscal tools by which the County may enhance its tax base.
 12. Promote the retention, attraction, and expansion of businesses and industries that support the land use goals of the County, in particular, businesses that generate a relatively high level of local tax revenue in relation to the number of jobs, create minimal impact on public services, and are compatible with the County's agricultural and natural resources.

Objective 11 – Capital Improvement Planning and Fiscal Responsibility

Ensure the provision of capital improvements in a manner consistent with the land-use objectives of the County through the following policies and the Capital Improvement Program.

Policies

1. Develop an annual Capital Improvement Planning process that evaluates the need for capital projects via established performance triggers and degree of conformance of each project with the Comprehensive Plan and implementing component plans. Also develop a means of consistent, objective, and accurate fiscal impact analysis for use in evaluating capital projects.
2. Encourage the development of level of service criteria, needs assessments, and other performance triggers to plan for capital improvements in advance of the actual need. Ensure that assessments and criteria are based on standards that are accepted by the relevant industry and that they are evaluated and updated on a regular basis by the managing department.
3. Prohibit the extension of capital improvements into areas not designated for growth in the Comprehensive Plan that would be subjected to increased development pressures by such extensions. Such improvements would include public water, public sewer, schools,

public facilities but would not include passive recreational resources and high-speed internet facilities.

4. Carefully assess the short- and long-range fiscal impacts of necessary capital improvements, such as roads, schools, and water and sewer service when land-use decisions and plans are made.
5. Provide funding for school facilities that will enable the School Board to achieve its priorities within the County's fiscal capabilities. Ensure that the School Board's goals and needs and the County's ability to fund projects are compatible and are discussed jointly on a regular basis.
6. Ensure that the County's facilities are located, designed, and constructed to maximize public convenience and accessibility. New construction should, where economically feasible, maximize use of existing facilities. Available technology should be reviewed and, where possible, technological improvements should be used to minimize the need for additional space.
7. Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.
8. Provide or permit Waterworks¹ and Sewerage System & Treatment Works² only as described in the following policies, to ensure consistency with the previously stated land-use policies.
 - a. Coordinate with the Towns of Berryville and Boyce in their activities to provide Waterworks and/or Sewerage System & Treatment Works on land within Town limits and areas that the County agrees should be annexed to the Towns.
 - b. Provide septage treatment facilities to meet the County's water resource and environmental protection objectives.
 - c. Work with State and Federal agencies and property owners to remedy incidents where a significant health threat has been identified by the Clarke County Health Department involving existing residential development. Any applicable grant or

¹ Waterworks means a system that serves piped water for drinking or domestic use to (a) the public, (b) at least 15 connections, or (c) an average of 25 individuals for at least 60 days out of the year and shall include all structures, equipment, and appurtenances used in the storage, collection, purification, treatment, and distribution of pure water (except the piping and fixtures inside the building where such water is delivered).

² Sewerage System & Treatment Works means 1) Sewerage System: pipelines or conduits, pumping stations and force mains, and all other construction, devices, and appliances appurtenant thereto, used for the collection and conveyance of sewage to a treatment works or point of ultimate disposal, and 2) Treatment Works: any device or system used in the storage, treatment, disposal or reclamation of sewage or combinations of sewage and industrial wastes, including, but not limited to, pumping, power, other equipment and appurtenances, septic tanks, and any works (including land) meeting the definition of a Mass Drainfield, that are or will be (a) an integral part of the treatment process or (b) used for ultimate disposal of residues or effluent resulting from such treatment. This term does not include Subsurface Drainfields not defined as Mass Drainfields.

low-interest loan program should be pursued to assist in paying for the construction of such facilities.

- d. Provide Waterworks and/or Sewerage System & Treatment Works, through the Clarke County Sanitary Authority, at property owner expense, for business uses at the intersection of two or more federally designated primary highways and/or state designated limited access primary highways, specifically the Waterloo Area (US Routes 50/17 and 340). Any applicable grant or low-interest loan program should be pursued to assist in paying for the construction of Sanitary Authority facilities.
9. Permit, in cooperation with the Clarke County Sanitary Authority, the construction of septage and sewage treatment facilities, in accord with the aforementioned policies. These facilities should be financed by the fees charged to the users of the facilities, State and Federal grant programs, or other innovative and incentivized financing programs that produce a net benefit to the County. Facilities should use innovative, cost-effective technology consistent with environmental protection policies, such as water recycling/land application systems.
10. Evaluate all private development proposals as they relate to public utility and land-use plans.
11. Improve coordination among County departments in standardizing methods of financial calculation and projection.

Objective 12 -- Transportation

Ensure that the County's transportation system provides safe and efficient means for all modes of travel for citizens and visitors through coordinated land use decision-making and judicious use of limited fiscal resources.

1. Create and maintain a transportation plan that includes an inventory of the County's existing transportation network, planning assumptions, needs assessment, and recommended future improvements. Conduct an annual review of this plan to ensure consistency with the County's Six Year Secondary Road Improvement Plan and Budget and with the Commonwealth Transportation Board's Statewide Transportation Plan.
2. Develop specific strategies for prioritizing transportation projects, responding to new State and Federal projects in the County, and identifying new projects to improve safety or increase capacity of the public road system. Include policies on bicycle and pedestrian facilities and commuter facilities.
3. Maintain the existing primary road system at its present level and upgrade it only for safety purposes or planned traffic increases to the extent funds are provided by the Virginia Department of Transportation.

4. Establish specific transportation planning policies in the area plans for the County's designated growth areas including but not limited to policies on walkability, bicycle and pedestrian mobility, interconnected street networks, traffic calming, and other modern techniques that support high quality communities and neighborhoods.
5. Carefully assess the short- and long-range fiscal impacts of transportation improvements when land-use decisions and plans are made.
6. Develop and maintain a County bicycle and pedestrian plan.

Objective 13 – Citizen Participation in the Planning Process

Encourage citizen involvement in the planning process.

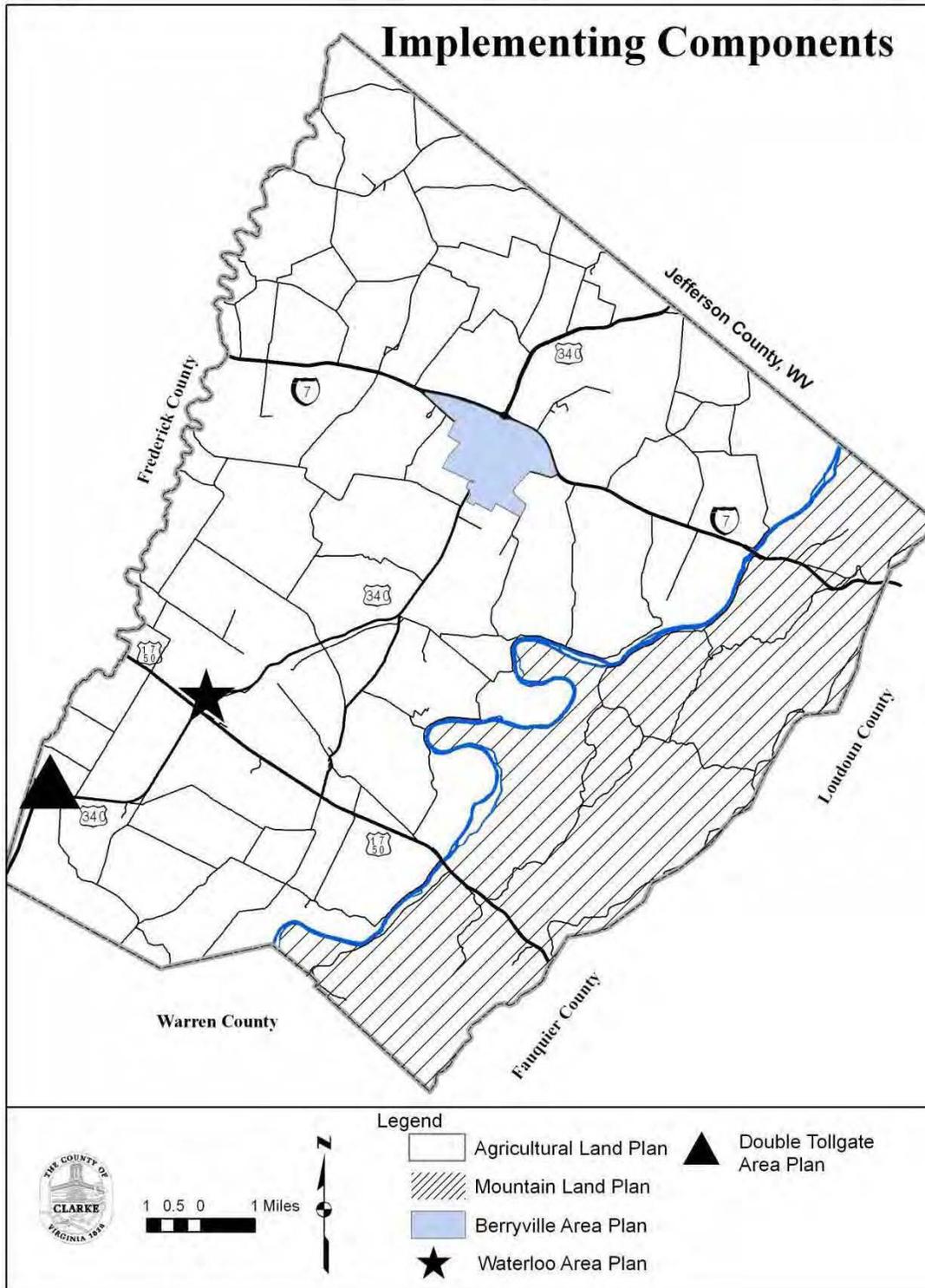
Policies

1. Provide opportunity for citizens to participate in all phases of the planning process.
2. Require that all meetings involving preparing, revising, or amending the Comprehensive Plan be publicly posted and open to the public.
3. Meet or exceed all state requirements for public notice for meetings and freedom of information requests.
4. Ensure that information pertaining to the Plan and the planning process is available to citizens in an understandable form, which may include internet postings, newsletters, mailings, informational brochures, and announcements in newspapers and on radio to stimulate citizen involvement.
5. Encourage educational institutions, agencies, clubs, and special interest groups to review and comment on the Comprehensive Plan and implementing components.
6. Ensure uniform interpretation, administration, enforcement procedures, and staffing levels for the implementing plans, policies, and ordinances of the Comprehensive Plan.

CHAPTER III

Implementing Components

Map 5



INTRODUCTION

The Clarke County Comprehensive Plan utilizes a base plan structure with several implementing component plans. This document, the “base plan,” contains goals, objectives, and policies that provide general guidance on land use decision-making. The “implementing component plans” are topic-specific plans that contain more detailed factual information than the base plan provides and strategies on designated growth areas, industry sectors, and County resources. Each implementing component plan is developed, vetted, and adopted through the same public process required of a County Comprehensive Plan and is reviewed and updated periodically to account for new challenges and impacts associated with growth and regulation. Component plans are standalone documents that can be obtained from the County Planning Department or the Clarke County website.

Below is a list of current implementing component plans and new plans proposed for future development:

- Agricultural Land Plan
- Mountain Land Plan
- Berryville Area Plan
- Business Intersections Plans (Waterloo and Double Tollgate)
- Water Resources Plan
- Historic Resources Plan
- Capital Improvement Plan
- Transportation Plan
- Economic Development Strategic Plan – NEW
- Recreation Plan – NEW
- Village Plan – NEW

The 2007 Plan includes a Transportation Plan as a standalone implementing component plan. Based on the recommendations of the current Comprehensive Plan, the Transportation Plan will now be maintained as a separate companion document to the Comprehensive Plan. This will enable the Transportation Plan to be updated on a more frequent basis to reflect current projects and traffic data. Objectives and policies pertaining to transportation issues remain in Chapter II.

A. AGRICULTURAL LAND PLAN

The Board of Supervisors adopted the Agricultural Land Plan in September 1997. The Federal Agricultural Census occurred in 2012 with data available in early 2014. An update of the Agricultural Land Plan should be planned for Spring 2014 based on this most recent information.

1. Summary

Clarke County, using powers delegated to it by the Virginia General Assembly, has developed a sophisticated and comprehensive set of policies and associated methods of implementation for protecting its highly-valued farmland. In addition, the County has either completed or retained consultants to assemble the background studies needed to undergird its strategies.

The major components of this state/county farmland protection program are listed below.

1. Land Use Taxation.
2. Virginia Estate Tax.
3. State right-to-farm protection against private nuisance lawsuits.
4. Agricultural and Forestal districts authorized by state law.
5. Conservation Easement Purchase Program managed by the Clarke County Conservation Easement Authority.
6. Other easement programs operated by the Department of Historic Resources, Virginia Outdoors Foundation, and private organizations such as the Piedmont Environmental Council and Potomac Appalachian Trail Conference.
7. Sliding-scale zoning system to aid in the preservation of large tracts of land.
8. The three committees that participate in various ways in efforts to maintain a strong agricultural economy:
 - a. The Agricultural and Forestal District Committee that advises the Board of Supervisors on matters affecting the Clarke County Agricultural and Forestal District created through the Code of Virginia;
 - b. County's Economic Development Advisory Committee (EDAC) that provides guidance on economic development matters including agribusiness and agritourism.
 - c. The Clarke County Farm Bureau's Economic Development Committee.
9. Provision in the Comprehensive Plan for protecting agricultural and mountain lands, on the one hand, and coordinating the control of urban development and the provision of infrastructure, on the other. The intent of such policies is to concentrate new growth in the Towns of Berryville and Boyce and at primary highway intersections. Few jurisdictions in the country can match these accomplishments.

2. Priorities for the Next Few Years

The 1997 Agricultural Land Plan concentrates on two major themes: (1) the necessity of taking steps to strengthen Clarke County's agricultural sector to ensure that farmers can continue to operate profitably, and (2) developments in the law that affect the capacity of the County to protect its farmland resource. In conjunction with the scheduled update of the Plan, these major themes will be evaluated for relevance and expanded or modified as needed. Current trends in agriculture such as alternative farming techniques, agribusiness, and agritourism will be considered for inclusion in the Plan.

As a general matter, the protection of the County's farmland resources requires that new development be channeled away from prime farm areas and into those parts of the County that are more suitable for urban development and are well served by necessary infrastructure. In short, it is necessary to manage urban growth thoughtfully and effectively to protect natural and agricultural resources. The County should continue to articulate forcefully its policies for concentrating development in the Towns and designated growth areas.

Over the years, the County has adopted several regulations pertaining to subdivision design, especially in the AOC and FOC districts, so that they are well laid out and their impact on the natural environment is minimized. The County should continue to periodically review its zoning and

subdivision regulations and procedures to ensure that they contain policies and criteria that produce better-designed developments, while minimizing their negative impacts on surrounding areas.

3. Major Policies

1. Encourage and expand the activities of County committees that study and make recommendations on issues affecting agriculture.
2. Include the promotion of agriculture and related businesses in the responsibilities of the County's Economic Development program.
3. Retain the land use taxation program.
4. Continue to support the County's Conservation Easement Purchase program as a means of preserving prime farmland and reducing the potential impact of development on existing farms.
5. Require an agricultural disclaimer in agreements-of-sale for land in the AOC District;
6. Continue to adopt site design requirements for subdivisions in the AOC and FOC Districts; and
7. Promote agriculture-related businesses in AOC, such as pick-your-own operations, farm stands, agritourism elements, and other ways of increasing farmers' agricultural income.

B. MOUNTAIN LAND PLAN

The Mountain Land Plan was created in order to develop customized land use strategies to address the unique characteristics of the Mountain Land Area. The County Board of Supervisors adopted the original Mountain Land Plan in August 1994. The Board adopted an updated Plan in 2005.

1. Summary

The following are key excerpts from the Purpose Statement of the 2005 Mountain Land Plan.

The need for a Mountain Land Plan became apparent as people in the community recognized the importance of the mountain to Clarke County as a natural resource, a timber resource, and an environmentally important resource with regard to increases in residential development. The first Mountain Land Plan was adopted in August 1994. The need for an updated Mountain Land Plan has become apparent. Most flat and easily accessible land has been developed. Development is now occurring in mountain areas with increasingly difficult access and terrain challenges that are not adequately addressed in the current Mountain Land Plan.

As an implementing component of the Clarke County Comprehensive Plan, the Mountain Land Plan seeks to describe the mountain environment, to identify the elements that are important to the people of the County with regard to the mountain character, and to outline a plan for future development patterns.

In summary, the updated Mountain Land Plan recommends increasing the minimum lot size, requiring large residual tracts (to encourage the grouping of new lots in a manner that protects the mountain's character), and providing for continued forestry. The standards for private roads are adjusted to improve their safety and limit their impact on the natural terrain. The Plan proposes improved protection of surface and ground water resources. Clearing standards are addressed with regard to

slope, property lines, and viewshed. Recommendations are made to protect extreme slopes and areas of slippage soils from development, to the maximum extent possible. Forestry issues are addressed as well as cultural and historic resource issues.

2. Priorities for the Next Few Years

The Mountain Land Plan is the most recently drafted component plan and steps were taken in recent years to adopt ordinance amendments to implement its recommendations. Given the relative newness of the Plan, the need to review and update older component plans, and the desire to draft new recommended component plans, a major review is not recommended at this time. A review of the Mountain Land Plan should take place in conjunction with the next five-year review of the Comprehensive Plan. Efforts to further the Mountain Land Plan's recommended strategies should also continue during this period.

3. Major Policies

The following objectives were developed to guide public land use policy in the Mountain Land Area based on the above development pressures and on the unique, irreplaceable, and environmentally sensitive character of the Mountain Land Area.

1. Protect the forest resources of the area.
2. Protect surface water quality of the area.
3. Protect availability and quality of groundwater in the area.
4. Protect wildlife habitats and ecosystems (including natural heritage areas).
5. Protect the scenic values and scenic byways of the area.
6. Protect cultural resources (such as the Appalachian National Trail / historic structures/sites).
7. Ensure safe public and private roads.
8. Protect private property rights.
9. Provide for well-sited development compatible with the first eight objectives.

All of these objectives are important, but no single one is pre-eminent. The first five are mutually reinforcing objectives. A development pattern that serves any one of these objectives is likely to serve the others. Nevertheless, achieving each objective requires individual consideration. The particular characteristics of the Mountain Land Area in regard to each must be identified and policies that serve each must be developed and enacted.

C. BERRYVILLE AREA PLAN

In 1986, the governing bodies of Clarke County and the Town of Berryville appointed a joint Annexation Committee to study the Town's need to annex areas on its periphery and to draft a proposed annexation agreement. In March 1987, the Committee recommended an annexation agreement for consideration by the two governing bodies. The County Board of Supervisors and the Town Council approved the annexation agreement on December 29, 1988.

The agreement provided for annexation by the Town of two areas: Area A and Area B. Area A is comprised of parcels that were developed and served by the Town's water and sewer systems as of the

date of the agreement. The 350 acres in Area A were added to the Town's 493 acres on January 1, 1989.

The agreement stipulates that several requirements must be met before parcels in the 880-acre Area B can be annexed:

1. A land use plan for this area must be completed and adopted by the County and approved by the Town,
2. Amendments to the Zoning Ordinance and the Zoning Map to implement that plan must be enacted by the County, and
3. The Town provides water and sewer service to proposed development on the parcels.

As of January 1, 2007, the Town has annexed a total of 1,449 acres (or 84 %) of Area B since its establishment in 1989.

On April 21, 1992, the County and Town adopted the Berryville Area Plan, the land use and facilities policy for Annexation Area B. Implementing zoning ordinances were also adopted in April 1992, and properties were rezoned accordingly in July 1993. The Plan was amended in 1997, 2001, 2009, and 2010 to show changes in land use policies. The Town and County are conducting a review and update of the Berryville Area Plan concurrent with the update of both the Town and County Comprehensive Plans. Policy recommendations from both of these Plan updates will be incorporated into the revised Berryville Area Plan.

1. Summary

The purpose of the Berryville Area Plan is to provide for the orderly development of lands in the designated annexation areas through a cooperative process shared by Clarke County and the Town of Berryville. The Area Plan is critical to furthering the County's overall land use strategy of focusing residential and commercial development in the incorporated towns and designated growth areas.

To oversee the Berryville Area Plan and to help manage this cooperative process, the Berryville Area Development Authority (BADA) was formed to serve as a joint planning commission for the annexation areas. The BADA's responsibilities include maintaining and updating the Area Plan, reviewing and providing recommendations on land use applications within the annexation areas, and working with the Town and County planning commissions and governing bodies on projects to implement the Area Plan's recommendations.

The BADA is currently working on a comprehensive review and update of the Berryville Area Plan and has developed the following draft goals that will be proposed for inclusion in the updated Area Plan document. These draft goals were developed to more clearly summarize the Area Plan's purpose and objectives:

1. Provide a platform for the cooperative planning and development of lands annexed or designated for future annexation into the Town of Berryville.
2. Ensure that the Town and County's land use and environmental objectives for the annexation areas, as reflected in the respective comprehensive plans, are compatible and coordinated.

3. Verify that planned public infrastructure (water, sewer, transportation, high-speed internet) is sufficient to support the future development needs as reflected in the Plan.
4. Establish a streamlined and readily understandable process for development of lands covered by the Plan from annexation status designation through the land use approval process.
5. Strongly encourage context-sensitive development plans that are designed to complement rather than compete with Downtown Berryville, that accommodate growth in a logical and efficient manner, and that provide for the maximum protection and preservation of natural resources, historic resources, and open space.

2. Priorities for the Next Few Years

As noted above, a major review of the Berryville Area Plan is underway and is expected to be completed in conjunction with the adoption of the County and Town Comprehensive Plan updates. The primary goals of the review are to streamline and simplify the Area Plan's wording, to evaluate and recommend changes as necessary to the land use sub-areas in the Plan, and to recommend refinements to the Area Plan's policies and regulatory processes.

As the County proceeds with the update of the existing component plans and drafting of new recommended component plans, any new or amended strategies developed that may impact the Berryville Area Plan should be thoroughly evaluated and required changes to the Area Plan should be considered.

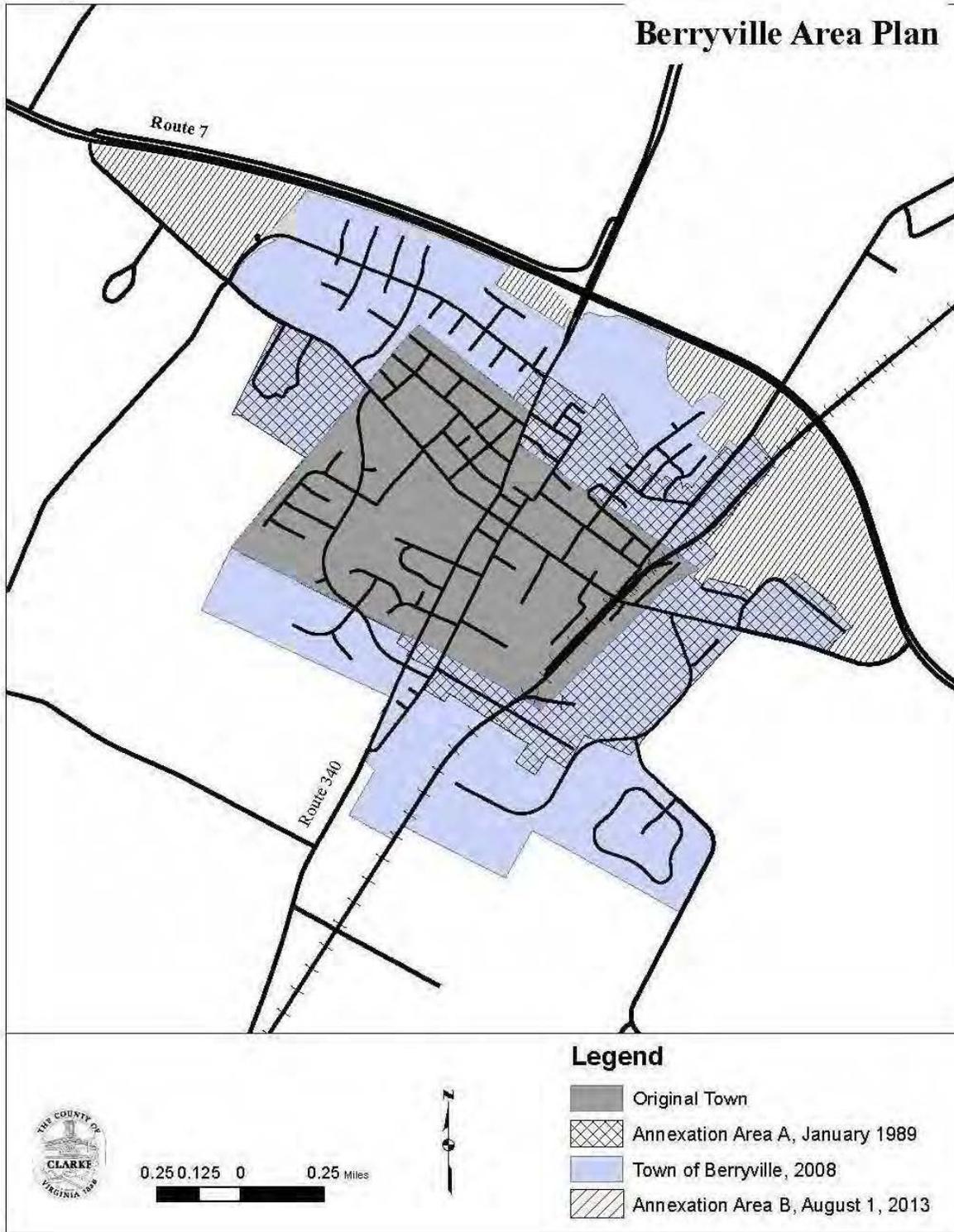
3. Major Policies

The Berryville Area Plan's objectives and policies are divided into topic-specific categories that can be summarized as follows:

1. Environment – Protect the Town's environmentally sensitive areas by focusing development away from waterways, sensitive slopes, rock outcroppings, poor drainage, and other similar areas.
2. Transportation – Coordinate new development with the Town's transportation plan.
3. Housing – Encourage housing stock that is compatible with the small-town character and historic growth patterns.
4. Land Use – Planned areas for development should complement the small-town character and should focus on areas with the strongest urban development potential.
5. Public Facilities and Services – Coordinate development proposals with the capacity of development to support it including roads, water, sewer, solid waste, schools, and parks and recreation.

6. Economic Development – New economic development should support the Town’s existing economic development base with compatible opportunities for new employment and tax revenue generation.
7. Urban Design – Enhance and protect the Town’s aesthetics through quality land use design criteria and regulations.
8. Implementation – Adopt policies, ordinances, and programs to further the Plan’s strategies.

Map 6



D. BUSINESS INTERSECTIONS AREA PLANS

The Board of Supervisors adopted the Waterloo Area Plan in August 1995 and adopted the Double Tollgate Area Plan in May 2002. The County's proposed Economic Development Strategic Plan will likely require additions and changes to the Area Plans, both of which will be reviewed concurrently with the development of the Economic Development Strategic Plan. The Double Tollgate Area Plan will also be amended to establish a deferred growth approach as recommended in the draft revised Comprehensive Plan.

1. Summary

The County has two intersections of major arterial highways that are federally-designated routes: Waterloo (US Routes 50/17 & 340), and Double Tollgate (US Routes 340 & 522). These are uniquely well-suited locations for business activities dependent upon vehicular traffic. Area plans are necessary to insure that appropriate parcels are provided for such development, that the necessary utility services are available, and that the character of the development enhances the character of the County.

The original Waterloo Area Plan calls for an increase in the area zoned Highway Commercial from 18 acres to 49 acres, an expansion of uses in the Highway Commercial Zoning District, a provision of road networks in the commercial area, and an updating of stormwater management requirements. Since the last revision of the Plan, development has occurred in the southeastern quadrant of the intersection with the addition of a convenience store complex and a VDOT commuter parking lot.

The original Double Tollgate Area Plan calls for an increase in the area zoned Highway Commercial at this intersection from 24 acres to 44 acres, establishment of access management standards to protect the carrying capacity of the primary highways, and provision of central water and sewer service. While there has been a substantial increase in the volume of traffic on Route 522, no new private development has occurred since adoption of the Plan. Much of the planning associated with this Area Plan was based upon anticipated growth around nearby Lake Frederick (in excess of 2,000 new residential units) and other areas in Frederick and Warren Counties, as well as availability of public sewer from Frederick County. By 2013 and as a result of the downturn in the economy, only a fraction of the anticipated new growth had occurred in this area. Also, new state water quality requirements have reduced Frederick's available wastewater capacity. Given these changed circumstances and the costs for the County to extend public utilities to serve this area, the Comprehensive Plan recommends designating the Double Tollgate Area as a deferred growth area. The Area Plan will have to be reviewed and amended to add development triggers to indicate when and under what circumstances growth should occur in this Area.

Both the Waterloo and Double Tollgate Area Plans include specific maps to identify the boundaries of the Areas to ensure that development is confined to the parcels immediately surrounding the designated intersections.

In December 1995, the Board of Supervisors considered an area plan for the intersection of primary highways U. S. Route 340 and Virginia Route 7 Bypass. Many issues were identified in the planning process, including: diverse land ownership patterns, significant areas prone to flooding, lack of water and sewer service, poor access to primary highways, and interrelationships with the Berryville Area

Plan. The Board decided that any action establishing commercial uses at this intersection would be premature until these issues could be efficiently and economically addressed. The appropriate venue for the consideration of these issues would be as part of a future review of the Berryville Area Plan.

2. Priorities for the Next Few Years

As noted above, both Area Plans will likely be amended to include new strategies developed through the creation of the Economic Development Strategic Plan, and the Double Tollgate Area Plan will be amended to establish deferred growth policies for the Plan Area. Since both areas can be significantly impacted by new development and infrastructure projects both in and near the Plan Areas, it is recommended that both Area Plans be reviewed on the same five-year schedule as the Comprehensive Plan.

3. Major Policies

Both the Waterloo and Double Tollgate Area Plans provide recommendations regarding the scope and type of development that is desired, recommended changes to land use ordinances to manage and facilitate development and use types, policies to ensure sufficient utility capacity and transportation improvements, and strategies to maximize tax revenue generation and to encourage sustainable development.

E. WATER RESOURCES PLAN

The Water Resources Plan is comprised of two sections, one addressing groundwater resources and the other addressing surface water resources. The Board of Supervisors adopted the groundwater section on October 20, 1998, and the surface water section on December 21, 1999. The following is an overview of these two sections.

1. Summary

A. Groundwater Resources

The groundwater resources section of the Water Resources Plan covers issues relating to groundwater, including groundwater contamination from non-point sources, protection of the Prospect Hill Spring water supply, and enhanced public education of the sensitive nature of limestone geology. This section is designed to accomplish Comprehensive Plan's Natural Resources Objective that states: "Protect natural resources, including soil, water, air, scenery, night sky, wildlife resources, and fragile ecosystems."

The groundwater resources of Clarke County are particularly susceptible to contamination resulting from human activities because of the sensitive nature of the aquifers found in carbonate rocks underling the Valley region of the County. Groundwater protection and resource problems are generally greater in areas that are underlain by carbonate rocks, such as limestone and gypsum, than in areas underlain by most other rock types, because of the presence of solution-enlarged sinkholes, conduits, and caves. These geologic features characterize what is called karst terrane. The generally high permeability of these rocks facilitates the infiltration and transport of contaminants from the land surface to the groundwater reservoir.

Three-fourths of the people in Clarke County depend on groundwater as the source of their drinking water. Protecting groundwater from pollution, therefore, has been of primary importance in the County for many years. The urgency and economic necessity for doing so was highlighted in 1981, when the Town of Berryville had to abandon the wells that provided its public water supply. The wells had been contaminated by a combination of nitrates, phenols, and herbicides, none of which could be traced to a single point source. Because new wells might later become contaminated, the Town decided to draw its water from the Shenandoah River and to construct a \$1.3 million plant to treat the river water.

Pollution of private wells was recognized as a problem in the 1960s. Pollution sources included improperly installed and maintained septic systems, underground storage tanks, and materials placed on the soil surface, including pesticides, herbicides, and human and animal wastes. Improper well installation was also a factor in these incidences of groundwater contamination.

The need for potable water in the Boyce-Millwood area led to the creation of the Clarke County Sanitary Authority in 1968. By the mid-1970s, the Authority began supplying water to more than 200 residences and businesses from the high-yielding Prospect Hill Spring. The recharge area of the Spring is now protected by a natural resource conservation overlay district, in which no development may occur that would adversely affect the quantity or quality of the Spring water. In addition, the County has applied for federal designation of the Prospect Hill Spring as a sole-source aquifer.

To minimize the effects of future growth and development, the Planning Commission established a Water Study Committee in 1985. This Committee directs plans and studies aimed at protecting the water resources of the County. Accomplishments of this Committee include the creation of the Clarke County Groundwater Protection Plan (1987), which, in addition to describing the sensitivity of Clarke groundwater, proposed a) an ordinance that limits land use around sinkholes, b) septic system installation guidelines, and c) water-well construction regulations. The Groundwater Protection Plan is a precursor to the groundwater resources section of the Water Resources Plan. The Committee also contracted with the U.S. Geological Survey (USGS) to conduct an in-depth study on the hydrology and quality of groundwater to assist in land use and planning decisions made in the County. This study produced the Water Resources Investigation Report 90-4134 entitled "Ground-Water Hydrology and Quality in the Valley & Ridge and Blue Ridge Physiographic Provinces of Clarke County, Virginia" (Wright, 1990).

B. Surface Water Resources

Surface waters include secondary streams or tributaries, such as the Shenandoah River, the Opequon Creek, and Spout Run (a state-designated trout stream). The surface water resources section of the Water Resources Plan addresses related issues including surface water contamination from point and non-point sources, off-stream water use, such as domestic supply and irrigation, and recreational uses. Point-source pollution comes from specific, identifiable sources. Non-point source pollution is caused by diffuse sources such as erosion, runoff, precipitation, percolation, and direct deposition from livestock and wildlife.

The 2000 Bay agreement establishes a cap on the total amount of nitrogen and phosphorus that may be discharged from wastewater treatment facilities in Virginia. The cap is set at the level of those pollutants that the Bay can tolerate in order to correct its degradation. Most larger wastewater treatment facilities must upgrade their treatment facilities to achieve much lower discharges of such pollutants under individual caps placed on those facilities by the Commonwealth. In any expansion of smaller facilities (Boyce, for example) substantial reductions in the discharge of nitrogen and phosphorus are required.

Under the coordination of the Department of Conservation and Recreation there is substantial new focus on old programs and the initiation of new programs to achieve the overall non-point source reductions goals which are being carried out by the County and the Lord Fairfax Soil and Water Conservation District. These efforts are focused in the County on (1) Acceleration of Agricultural Best Management Practices; (2) Expansion of Nutrient Management Planning and Implementation Efforts; (3) Consolidation and Strengthening of the Local Stormwater Management Program; (4) Enhancing Implementation of the Local Erosion and Sediment Control Program; (5) Enhancing Outreach, Media and Education Efforts to Reduce Pollution Producing Behaviors. Nitrogen, phosphorus and sediment non-point source reduction goals have also been set for the entire Shenandoah River watershed and tributaries including Spout Run.

The Federal Total Maximum Daily Load (TMDL) Program is currently being carried out by the Lord Fairfax Soil and Water Conservation District in the Abrams/Opequon watershed where an Implementation Plan has been developed to correct the fecal and sediment impairments in the watershed. Further TMDL Program-related efforts are anticipated shortly in the Wheat Spring Branch, Dog Run and other watersheds in the County. It has not been possible to develop a plan to correct the PCB impairment of the main stem of the Shenandoah River in the County where PCBs are concentrated in river sediments. The River continues under a Health Department Advisory against consuming fish caught in the River because of PCBs. The TMDL-related fecal impairment of Spout Run has been dealt with, at least in part, by the installation of sewer lines in Millwood.

Major fish kills have taken place in the Shenandoah River watershed in 2004-2006 with a dramatic reduction evident in the numbers of small-mouth bass and red-breasted sunfish. The State has established a fish-kill task force and a major effort is underway to determine the cause and find a solution to this serious environmental problem.

2. Priorities for the Next Few Years

A complete review and update of the Water Resources Plan should begin shortly after the adoption of the revised Comprehensive Plan. The update should focus on adding information and policies for the following items:

1. Impact of recent changes to the State's water quality regulations and stormwater management requirements.
2. Maintaining and expanding the County's water quality and quantity programs and infrastructure.
3. Additions or changes to policies that may be impacted through the update of or development of new implementing component plans.

3. Major Policies

The Water Resources Plan contains a number of strategies to protect the quality of the County's groundwater and surface water. Over the years, several ordinances have been passed, such as the Spring Conservation and Stream Protection Overlay Districts, to implement the Plan's recommendations. Programs to test groundwater wells and to monitor water quantity have also been established. The importance of the Water Resources Plan should not be understated as the complexity of the County's geology as well as the complexity of State and Federal regulations necessitate a wide range of strategies to ensure and protect water quality.

F. HISTORIC RESOURCES PLAN

The Historic Resources Plan was first adopted by the Board of Supervisors in August 1994 and was readopted as part of the Comprehensive Plan in 2001 and 2007.

1. Summary

Historic and natural resources define the physical character of Clarke County. The County's documented historic and cultural resources originated with Native Americans, thought to have been present as long as 100 centuries ago, followed by Europeans and Africans, who arrived almost three centuries ago and established the current settlement pattern. Over the past 270 years, Clarke County has evolved from a rural frontier to part of the Washington Metropolitan Area. The County intends to retain its historic resources and guard its unique character from the ever-increasing pressure of cultural homogenization.

To protect its historic resources, the County amended its zoning ordinance to establish a historic preservation commission and local historic district regulations. To encourage the preservation of these resources, the County amended its tax regulations to allow a freeze on property tax assessments for rehabilitated historic properties. In 1989 and 1992, the County conducted two surveys that documented the 962 historic structures and sites in Clarke County dating from 1710 to 1943.

The Commonwealth of Virginia helps protect historic resources by enabling local governments to have local regulations, providing grants for historic research and building rehabilitation, and providing tax credits for building rehabilitation. In addition, the U.S. Government also encourages historic structure rehabilitation through grants and tax credits. Virginia and the U.S. Government have established, respectively, the Virginia Landmarks Register and the National Register of Historic Places to list and recognize specific historic resources. In Clarke County, 28 properties are listed individually on these registers, including two national historic landmarks. In addition, seven national register districts cover a total of 33,750 acres (53 square miles or 27% of the County) and contain 1,478 contributing structures and sites.

2. Priorities for the Next Few Years

Significant implementation of the Historic Resources Plan has taken place since the Plan's original adoption including the creation of four historic districts and a fifth district in process, establishment of historic preservation regulations in the Zoning Ordinance, and creation of a Historic Preservation

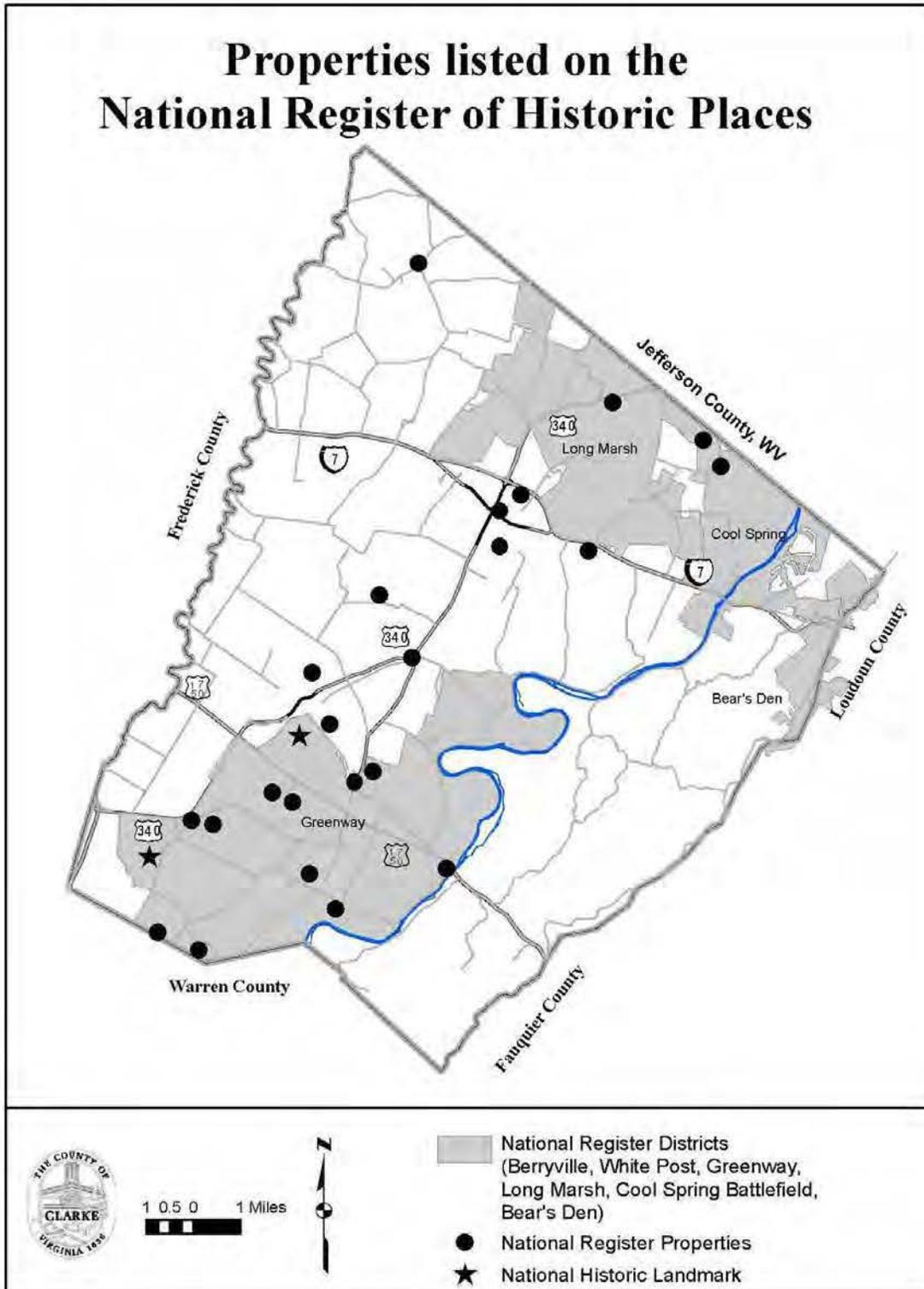
Commission. In the next few years, a review and update of this Plan should take place with a focus on identifying and prioritizing remaining work items in addition to creating strategies to ensure their implementation.

3. Major Policies

The specific policies for historic preservation are found in the Comprehensive Plan. The Historic Resources Plan document contains background information on the County historic preservation efforts, State and Federal programs and details on rehabilitation standards and tax credit programs. Policies found in the Comprehensive Plan focus on the County's role to assist and facilitate property owners to place their properties on historic registries or in easement, to create ordinance language to protect existing historic resources, and to promote other historic preservation efforts.

Map 7

Properties listed on the National Register of Historic Places



G. CAPITAL IMPROVEMENT PLAN

The intent of the Capital Improvement Plan (CIP) is to provide an outline of potential facility and services needs based upon the goals outlined in the Comprehensive Plan. Both the 2001 and 2007 Comprehensive Plans included complete CIPs. The County's CIP has not been updated since 2007.

1. Summary

A capital improvement plan (CIP) is an annual or five-year schedule of capital projects for public facilities. Types of public facilities in a CIP might include public water and sewer, parks, public safety, public buildings, and schools. Many communities prioritize these facilities and develop a CIP for three or four public facilities. Chief among these are public water, wastewater, and public safety. The capital improvement plan can be supported by a Fiscal Impact Analysis and the same levels-of-service may be used in both analyses to assess the need for new facilities and the cost of providing them.

To help tie the CIP to the Comprehensive Plan even more closely, the County may consider instituting level-of-service (LOS) standards for some or all services and facilities provided by county funding. Level-of-service is a term used to describe a benchmark or standard against which the provision of a service can be measured. Using public water as an example, the LOS may be related to the capacity of the pipes carrying the water, or the pressure of water in the home, or the capacity to treat potable water in gallons per day. The important thing with a LOS is that it can be established in many ways but is then used as a way to measure continued performance. If a goal LOS is set, it can be used to assess the need for new facilities to maintain the desired level-of-service.

The recommended process for establishing a CIP for a given facility includes the following:

- 1) Establish a level-of-service (LOS) for the facility;
- 2) Identify existing conditions of the facility, based on the established LOS;
- 3) Identify deficiencies (if they exist), and costs to correct the deficiencies;
- 4) Identify and utilize appropriate land use assumptions from the comprehensive plan;
- 5) Estimate demand for the facility over the planning horizon, based on the land use assumptions and the established LOS;
- 6) Estimate capital improvements needed to accommodate new growth and development over the planning horizon to maintain the established LOS;
- 7) Estimate costs over the next five years (Five-Year CIP), to provide the needed improvements;
- 8) Develop a financially feasible program to fund the capital improvements identified in the Five-Year CIP;

- 9) Review and adopt the CIP, (responsibility of Planning Commission and Board of Supervisors); and
- 10) Update annually.

Financial feasibility is the key element in CIP. Once needs and goals are identified, the county must have a feasible financial structure to bring about the infrastructure improvements. If the County hinges approval on the provision of services, it needs to have a service provision plan, which identifies the targeted or required levels-of-service.

The CIP is a planning tool. Capital expenditures are authorized through the annual operating budget as capital outlays. This Program does not bind the Board of Supervisors to carry out any of the proposed projects, nor does it appropriate or require the expenditure of money. The CIP also provides the basis for evaluating cash proffers associated requests to amend the County Zoning Map. Cash proffers benefiting public services should be favorably considered only if they fully address the capital costs incurred by the proposed use.

Capital improvements provide a base for essential services provided by the County to its citizens. These services include education, police and fire protection, and solid waste and recycling disposal. In addition, they provide a base for community services such as social services, parks and recreation, and library services.

Because provision of public facilities can influence when and where development will take place, they are very important growth management tools. Sufficient planning for future public facility needs is essential to provide them in the most efficient and equitable manner. Responding to the goals and objectives outlined in the Comprehensive Plan can best do this.

The construction, operation, and maintenance of public facilities are very expensive, and there is never enough money at any time to meet all demands for new and expanded facilities. Directing development to areas where facilities are already available or planned allows such facilities to be utilized more fully. In contrast, scattered development increases the demand for capital improvements and public services over a larger area, dramatically increasing public costs. Therefore, capital improvements and public services should be provided in areas designated for growth by the Comprehensive Plan.

The CIP is a plan to guide the construction or acquisition of capital projects over the next ten years. It identifies needed capital projects, estimates their costs, prioritizes them by year, and, in many instances, identifies sources of funding other than County revenues. The Program time schedule may change, depending on new information, availability of funds, population changes, or unexpected circumstances.

2. Priorities for the Next Few Years

As noted above, the CIP has not been updated since 2007 and CIPs typically operate on a five-year schedule. The Board of Supervisors will need to determine whether they want to begin preparing and adopting a CIP on an annual basis, whether they want to require level of service performance measures

to be established to justify new projects, and whether they want to direct the Planning Commission to prepare the CIP on an annual basis as allowed for in the Code of Virginia.

3. Major Policies

The following principles have been used to identify Program elements:

1. Capital improvements and public services shall be provided to the citizens of Clarke County in the most timely, efficient, economical, and equitable manner possible.
2. The locations of new capital improvements shall be within the designated growth area, in accord with the Comprehensive Plan.
3. All capital improvements shall enhance the quality, identity, and appearance of established neighborhoods, while preserving the County's natural, cultural, and historic resources.

H. TRANSPORTATION PLAN

The intent of the Transportation Component Plan is to implement the Comprehensive Plan's transportation policies that are set forth in Objective 12. The Transportation Component Plan was first added to the Comprehensive Plan in 2007. It was incorporated into the body of the Comprehensive Plan as Chapter III, Item H. The revised Transportation Plan will be developed as a separate document consistent with the other implementing component plans.

1. Summary

The Transportation Component Plan is designed to comply with the requirements of Code of Virginia §15.2-2223 which outlines specific transportation elements that must be included as part of a jurisdiction's comprehensive plan. These required elements include:

1. An inventory of the County's transportation system.
2. Planning assumptions to support the County's policies and proposed improvement projects.
3. A needs assessment that compares the existing transportation system with the County's land use policies to determine how future growth will affect the system.
4. Proposed improvement projects with cost estimates that address the County's transportation needs.

The latter element – proposed improvement projects – is a dynamic list that can change periodically in both scope and priority depending on the following factors.

1. Available funding sources.
2. Impact of or contribution to a project from the private sector.
3. Increased usage of a road or intersection as demonstrated by traffic counts.
4. Increase in the number of accidents at an intersection or road segment.
5. Other safety hazards such as bridge deficiencies and flooding/stormwater.

The Transportation Component Plan is intended to be used in concert with other transportation planning efforts such as the annual review of the County's Six Year Secondary Road Construction Plan and Budget and the State's Six Year Plan for Transportation Improvements.

2. Priorities for the Next Few Years

Given the changing nature of State and Federal funding, it is recommended that the project priorities in the Transportation Component Plan be evaluated on an annual basis. This would enable project scopes and priorities to be adjusted if new funding programs are made available for specific types of transportation projects. The Plan could be evaluated in conjunction with the Board of Supervisors' annual review of the Six Year Secondary Road Construction Plan and Budget, which typically takes place in the spring of each year.

It is also recommended that the County continue to assemble up-to-date traffic data via the Virginia Department of Transportation, law enforcement agencies, and other resources to assist in identifying new projects and obtaining funding to complete them.

3. Major Policies

Specific transportation policies may be found in Chapter II, Objective 12 of the Comprehensive Plan and are further elaborated upon in the Transportation Component Plan. In summary, the County's transportation policies mirror the overall land-use philosophy by encouraging capacity-expanding projects only within the incorporated towns where new development is directed. For the unincorporated areas, the County focuses on projects to improve safety and functionality as well as to hard surface public roads that are currently gravel surfaced. The County is generally opposed to any projects to expand the capacity of the State and Federal primary highways and instead encourages projects that provide enhanced commuter opportunities and reduction in single-occupant vehicles.

I. NEW PROPOSED IMPLEMENTING COMPONENT PLANS

Three new Implementing Component Plans are recommended for development in the 2013 Comprehensive Plan:

1. Economic Development Strategic Plan

In early fall 2012, the Board of Supervisors made the creation of an Economic Development Strategic Plan a high priority by requesting the Planning Commission to make it the top priority upon completion of the Comprehensive Plan revision. The Board also hired an economic development consultant to assist with the development of the Strategic Plan.

The Plan will include specific strategies to implement the Comprehensive Plan's economic development policies found in Objective 10. These policies include promoting economic development that is compatible with the County's existing uses and character; attracting businesses that complement or work in conjunction with the County's existing agricultural, commercial and industrial businesses; and focusing development in designated growth areas and requiring high quality design standards.

2. Recreation Plan

Objective 6 recommends the development of a Recreation Plan that encompasses the County's parks and recreation program as well as the local, state, and Federal active and passive recreation resources in the County. The purpose of the Plan would be to tie together various recreation-related plans with specific strategies to enable the County to maximize, grow, and protect our recreational resources. These plans include but are not limited to Parks & Recreation Department master plans, bike and pedestrian plans, and the Virginia Outdoors Plan.

3. Village Plan

Objective 8 recommends the creation of a Village Plan for the established villages of Millwood, Pine Grove, and White Post. The County currently does not designate these villages as designated growth areas despite the fact that they each possess a concentration of residential and commercial uses. Furthermore, Millwood and White Post both have public water and/or sewer services. The primary purpose will be to provide strategies to help address future land use requests and infrastructure needs while simultaneously ensuring that the villages' character is maintained and unintended, unplanned growth does not occur in the future.

APPENDIX

Geological Profile

APPENDIX - Geological Profile

The notable geological features of Clarke County are described below. They include geologic areas, relief, watercourses, soil types, and groundwater. All are to some degree manifestations of the County's geologic framework, which dictates the nature of the topographic features and relief, the types of soils that occur, and the characteristics and locations of surface and underground water.

1. Geologic Areas

Map 8 shows the general geology of the northern Shenandoah Valley. Clarke County encompasses three geologic areas running south-north. From east to west, these zones are described as Blue Ridge, eastern lowland on carbonate rock, and central lowland on shale and siltstone.

a. Blue Ridge

The Blue Ridge geologic area lies east of the Shenandoah River and along the western slope of the Blue Ridge Mountains. It is composed primarily of Proterozoic metamorphosed intrusive and extrusive igneous and sedimentary rock, formed some 900 million to 600 million years ago. The high temperatures and pressures of metamorphism turned the Blue Ridge's diabbases into metadiabase (greenstone); basalts into metabasalts; rhyolitic tuffs into metatuffs; shales into metashales, slates and phyllites; sandstones into metasandstones and quartzites; and granites and diorites into gneisses. Later, a Cambrian sea, whose marine deposits form the carbonate rock of the eastern lowland, covered the landscape.

b. Eastern Lowland on Carbonate Rock

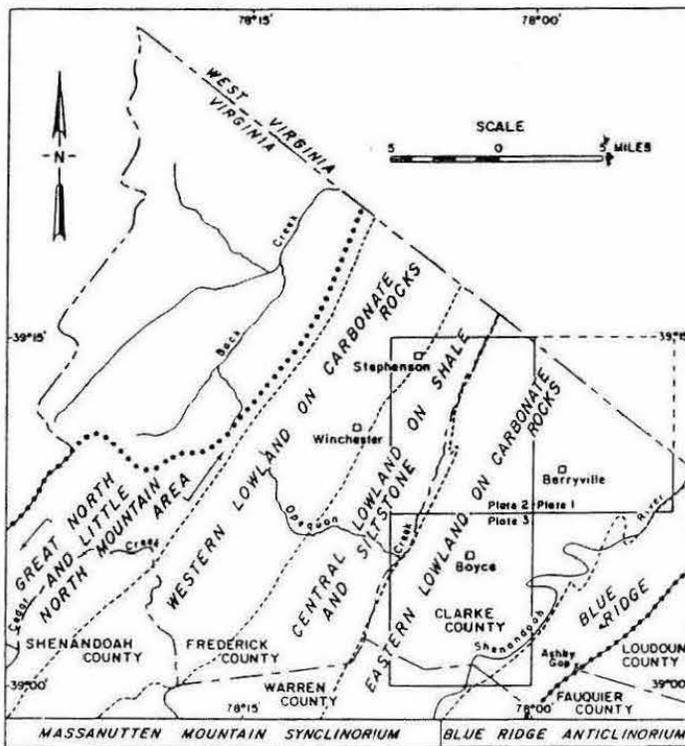
The eastern lowland geologic area, from the Shenandoah River west to the Opequon Creek, constitutes three-quarters of Clarke County. Its carbonate-rock framework varies but is primarily limestone and dolomitic limestone. Purest limestone is found on the western part of this area. Dolomitic limestone is found toward the east, along with lesser amounts of chert, sandstone, shale, siltstone, and mudstone. These sedimentary rocks, formed as chemical precipitates of calcium carbonate or sediments of mud or sand, were consolidated under shallow seas approximately 542-488 million years ago. They now constitute a 12,000-foot thick limestone and dolomitic-rock sequence that underlies the Shenandoah Valley. Areas that are underlain by carbonate rocks, such as limestone and gypsum, contain solution-enlarged sinkholes, conduits, and caves. These geologic features characterize what is called karst terrane. The generally high permeability of these rocks facilitates the infiltration and transport of contaminants from the land surface to the groundwater reservoir.

c. Central Lowland on Shale and Siltstone

The far western sliver of Clarke County is in the area described as the central lowland on shale and siltstone, which extends primarily across eastern Frederick and Shenandoah Counties and western Warren County. These are the youngest rocks remaining in Clarke County, deposited during the Ordovician Period (488-443 million years ago) over the older limestone of the eastern lowland. Low rounded hills, a large number of surface streams, a thin soil cover, and an abundance of shale chips characterize the central lowland.

Map 8

Geology of the Northern Shenandoah Valley



Source: Geology of Clarke County (Charlottesville, Virginia Division of Mineral Resources, 1976).

FIGURE 1 Blue Ridge and Shenandoah Valley Rock Formations and Structures

Figure 1



2. Major Geologic Events

Two major geologic events, occurring after the rocks of the Blue Ridge and the eastern and central lowlands were formed, shaped the topography of Clarke County. The first, called the Allegheny Orogeny, occurred during post-Ordovician times when lateral pressures from the southeast caused a tremendous movement of the Earth's crust. Besides uplifting the Appalachian Mountains, this episode resulted in extensive folding, faulting, and fracturing of the previously fairly flat layers of rock (Figure 1).

The second and more recent major geologic event is the carving of the landscape by erosion, a process that continues today. Water is considered to be the eroding agent, as there is no evidence indicating glaciers extended into this area. The magnitude of the erosion is striking: rocks representing thousands of feet of sediment have been removed by erosion during the past one million years.

3. Relief

Relief, the difference between the highest and lowest points on the landscape, varies according to the underlying geology. In Clarke County, the metamorphosed granitic and volcanic rocks of the Blue Ridge have been highly resistant to erosion, but softer sedimentary rocks of the valley have eroded considerably. Thus, the County's relief ranges from 1,935 feet above sea level on the Blue Ridge to 360 feet at the Shenandoah River. In the eastern and central lowland areas, the average elevation is about 600 feet.

4. Watercourses and Watersheds

The major watercourses of Clarke County are the Shenandoah River and the Opequon Creek. Both are within the larger Potomac River watershed. The Shenandoah flows generally at the juncture of the Blue Ridge and the carbonate rock area found on the east side of the Shenandoah Valley. The main stem Shenandoah River watershed encompasses 352 square miles, from the confluence of the north and south forks at Front Royal to the confluence with the Potomac River at Harper's Ferry; 40% of this watershed is in Clarke County. The Shenandoah watershed covers 142 square miles (or 80%) of Clarke County. Similarly, the Opequon runs on the edge of the shale area located in the central area of the Valley, where it meets the carbonate rocks. The Opequon Creek originates in Frederick County, Virginia, and extends approximately 54 miles to its confluence with the Potomac River. It has a watershed of 344 square miles, with 10% of this watershed in Clarke County. The Opequon watershed covers 35 square miles (or 20%) of Clarke County.

Flooding of the Shenandoah River prompted the County, in 1960, to establish regulations governing land use within the 100-year floodplain and 10-year floodway. The Zoning Ordinance defines a 100-year flood as a flood that, on the average, is likely to occur once every 100 years (i.e., that has a one (1) percent chance of occurring each year, although the flood may occur in any year). A floodway is defined as the channel of a river, stream, or other watercourse and the adjacent land area required to carry and discharge a flood that, on the average, is likely to occur once every 10 years (i.e., that has a ten percent chance of occurring each year). These regulations restrict building, structure, and drainfield location in floodplains.

5. Soil Types

Climate, plants, and animals act upon parent rock material to turn it into soil. Clarke County has three major soil areas: upland soils of the Blue Ridge, river terrace and floodplain soils of the Shenandoah Valley, and the upland soils of the Shenandoah Valley. Within these areas, there are 11 major soil groups, which are combinations of the various soil series. They are shown by number on Map 4 and discussed below. Percentages are given for the amount of area covered by each type.

a. Upland Soils of the Shenandoah Valley

The uplands in the Shenandoah Valley encompass most of Clarke County, including nearly all of the major population centers and most of the better farmland. Most of the soils were formed from sedimentary rocks.

Soil groups 2, 3, and 4 all have numerous rock outcrops and sinkholes. Low available water capacity, shallow rooting depth, and outcrops of limestone bedrock limit the use of machinery for farming. Limitations for residential and community development include outcrops of limestone bedrock and numerous sinkholes and solution channels in the bedrock that may result in contamination of wells and springs by surface runoff and seepage from septic fields.

Soil groups 5 and 6 have numerous rock outcrops and sinkholes but are well suited to farming, mainly row crops, pasture, and apple orchards. Limitations for residential and community development include clayey subsoils with high shrink-swell potential and low strength. Permeability is moderately slow and should be considered when septic tank absorption fields are designed. Sinkholes and bedrock channels make the groundwater very vulnerable to pollution.

- 1. Berk-Endcav-Weikert (3%) is about 70% gently sloping to rolling and about 30% hilly to steep soils. These are shallow to deep, well-drained soils that have a loamy or clayey subsoil formed from materials weathered from shale or calcareous shale. The area is used mainly for pasture but includes some row crops (70%) and woodlands (30%). The soil has many limitations for farming, very low available water capacity, limited rooting depth, high acidity, low natural fertility, and coarse fragments on the surface. It also has many limitations for residential and community development.*
- 2. Carbo-Opequon-Oaklet (9%) is about 35% nearly level and 65% gently sloping soils. These are shallow to deep, well-drained soils that have a clayey subsoil formed from materials weathered from limestone. This area is 85% cleared and used for pasture and row crops; 15% is wooded and generally too rocky for pasture.*
- 3. Rock Outcrop-Opequon-Swimley (6%) is about 60% nearly level and 40% gently sloping soils. Areas of rock-outcrop that are characterized by shallow and deep, well-drained soils formed from materials weathered from limestone. The area is about 75% cleared for crops or pasture and 25% wooded.*
- 4. Rock Outcrop-Hagerstown-Swimley (14%) is about 20% nearly level and 80% gently sloping soils. Characterized by areas of rock outcrop and deep well-drained soils that have a clayey subsoil formed from materials weathered from limestone. The area is about*

65% cleared and 35% wooded.

5. *Poplimento-Timberville (20%) is about 70% gently sloping and 30% rolling soils. These are deep, well drained soils formed from materials from interbedded limestone, shale, and colluvium. The area underlain by these soils is well suited to crops, orchards, and pasture.*
6. *Poplimento-Webbtown-Timberville (19%) is about 40% gently sloping, 45% rolling, and 15% hilly soils. These are deep and moderately well-drained soils formed from materials from interbedded limestone, shale, and colluvium. These soils are well suited for crops, orchards, and pasture. There are limitations for development based on moderate shrink-swell potential, high clay content, and the presence of sinkholes.*

b. River Terrace and Floodplain Soils of the Shenandoah Valley

These areas are mostly along the Shenandoah River and include some of the better farmland (in terms of soils) in the County. The soils here, groups 7 and 8, were formed from alluvium deposited by the Shenandoah River or from residuum weathered from adjacent uplands.

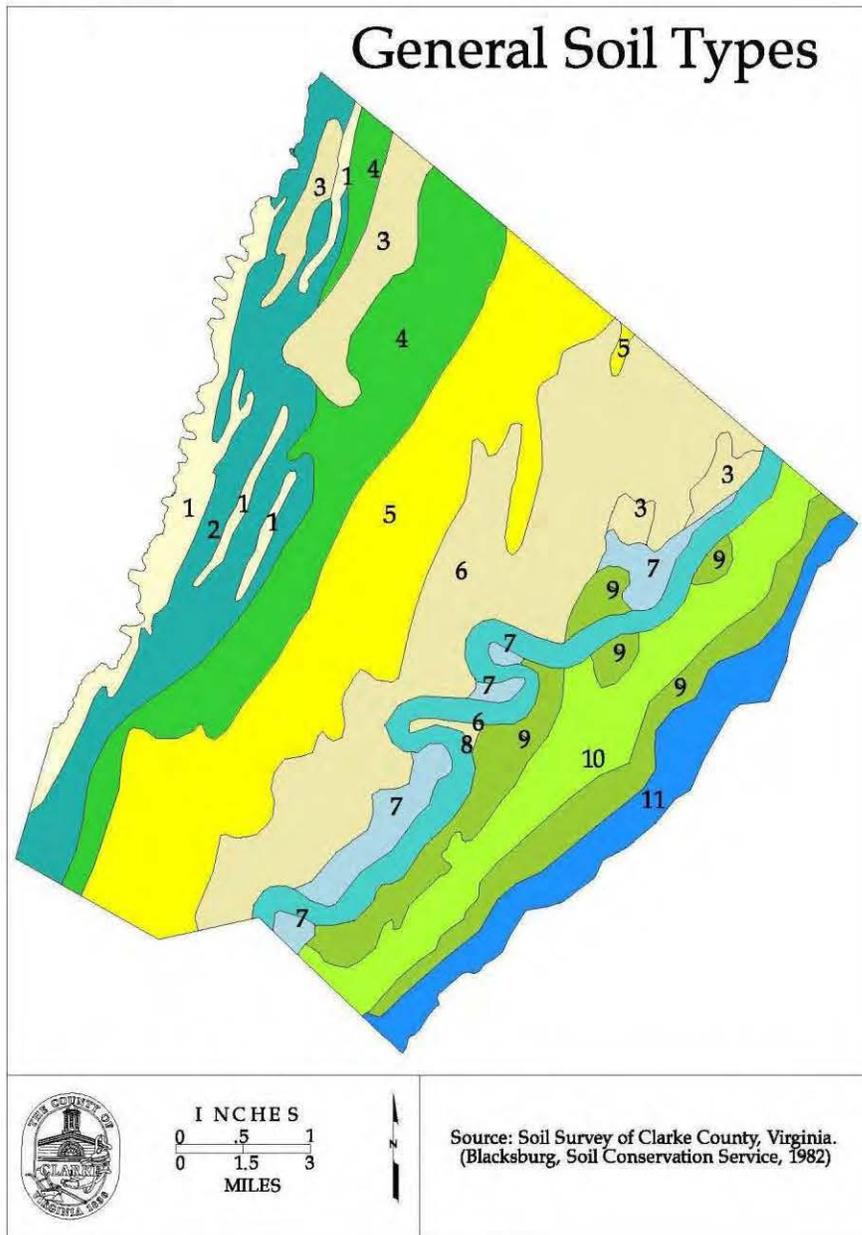
7. *Monongahela-Braddock-Webbtown (4%) is about 50% gently sloping, 30% rolling, 10% hilly, and 10% steep soils. Many areas have gravel and cobblestones on the surface. The area is used mostly for woodland but has some areas well suited for farming. About half the gently sloping and rolling soils are cleared and now used for cultivated crops or pasture. The area has many limitations for residential and community development.*
8. *Chagrín-Udipsamments-Lobdell (2%) is nearly level land that is occasionally flooded and therefore severely limited for residential and community development. The area is well suited for farming. Most is cleared and used for cultivated crops or pasture.*

c. Upland Soils of the Blue Ridge Mountains

The Blue Ridge is the roughest and steepest part of the County. It is mostly woodland and contains soil groups 9, 10, 11, formed from sedimentary and metamorphic rocks. These soils have limited potential for agriculture and residential development because of slope.

9. *Dekalb-Laidig (10%) is about 10% gently sloping, 30% sloping, 30% hilly, and 30% steep soils. These are moderately deep or deep, well-drained soils formed from materials weathered from sandstone. There is a west, northwest, or north aspect to half of the area. The area is mainly forested, due to steep slopes and rocky substrate.*
10. *Cardiff-Cataska-Whiteford (5%) is about 15% gently sloping, 40% sloping, 35% hilly, and 10% steep soils. Soils are deep to shallow, well-drained and formed from materials weathered from phyllites and slates. There is a west, northwest, or north aspect to half of the area.*
11. *Catoctin-Myersville-Lew (8%) is about 25% sloping, 45% moderately steep, and 30% steep and very steep soils. Stones and boulders limit agricultural and residential development.*

Map 9



6. Groundwater

Groundwater may be considered to be any water in the ground, but generally it refers to the water below the level at which the pore spaces in soil or rock materials are fully filled or saturated with water. In most settings, groundwater moves slowly through the small pores and cracks among soil and rock particles. In humid areas, perched water tables occur above the true water table in early spring. Although some wells may obtain water from these temporary water tables, most wells are supplied from deeper, more permanent water sources or aquifers.

Groundwater protection problems are generally greater in areas that are underlain by carbonate rocks, such as limestone and gypsum, than in areas underlain by most other rock types because of the presence of solution-enlarged sinkholes, conduits, and caves. These geologic features characterize what is called karst terrane. The generally high permeability of these rocks facilitates the infiltration and transport of contaminants from the land surface to the groundwater reservoir.

Groundwater aquifers in the eastern United States are continuously replenished or recharged by precipitation. Recharge rate affects groundwater quality and quantity. Only a fraction of all precipitation, however, reaches the deep aquifers used for drinking water, because most of it runs off and flows into streams, is absorbed by plants, or evaporates.

In the steep western slopes of the Blue Ridge, aquifer recharge is slight because water quickly runs down the steep slopes before it can soak into the soil. The ancient lava and granitic rock also has few pores for seepage but does have fractures that allow some water to reach deep aquifers. Although the water quality is generally good, the quantity of water from wells on the Blue Ridge is generally low, even at great depths.

Aquifer recharge is much more rapid in the eastern lowland carbonate area, which encompasses three-quarters of the County. This carbonate area is described as karst topography. The limestone and dolomite rock is highly fractured, allowing water to move quickly through to the aquifer. Moreover, carbonate rocks are usually water soluble, and fractures are eroded to form larger channels. Sinkholes and sinking streams indicate the rapid recharge ability of this area. In areas characterized by karst, pollution of groundwater is more likely because the open channels allow ground-level pollutants quick and easy access to the aquifer.

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
10/15/2013	1686	Correct and process September 17, 2013 Regular Minutes.	Lora B. Walburn	Complete	10/18/2013
10/15/2013	1687	Process VDOT SYIP 2014-2019 Local Priorities Letter	Brandon Stidham	Complete	10/16/2013
10/15/2013	1688	Process McDonald easement letter.	Alison Teetor	Complete	10/18/2013
10/15/2013	1689	Develop and process public hearing notice for TA-13-01.	Lora B. Walburn	In process 10/18	10/18/2013
10/15/2013	1690	Draft letter to DEQ re Clarke's position on the Soil and Water Conservation District functions	Brandon Stidham	Complete	10/18/2013
10/15/2013	1691	Update Draft 2014 Legislative Priorities as modified.	David Ash	Complete	10/18/2013
10/15/2013	1692	Add a restriction donations policy to the County's fiscal policy.	Tom Judge	Moved to project list	11/12/2013
10/15/2013	1693	Process Resolution Of The County Of Clarke Board Of Supervisors Approving An Irrevocable Election Not To Participate In The Virginia Local Disability Program 2013-16R.	Lora B. Walburn	Complete	10/16/2013
10/15/2013	1694	Develop and process public hearing notice for Spout Run Watershed.	Lora B. Walburn	In process 10/18 waiting on final approval	10/21/2013

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session *[as necessary]*

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors Public Hearing Notice 11/19/2013

 [Print](#)

The Clarke County Board of Supervisors will hold public hearing on Tuesday, November 19, 2013 at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matters:

PH 13-16 TA-13-01 Proposed text amendment to amend section, §3-A-1-b-(3), Maximum Lot Size Exception Criteria, of the Clarke County Zoning Ordinance. This section of the ordinance provides for a maximum lot size exception if the parcel has been placed in conservation easement. The purpose of the text amendment is to require a property owner to retire at least one (1) dwelling unit right (DUR) if the property is being placed in easement in order to qualify for a maximum lot size exception.

PH 13-17 Amend the FY2014 General Government Capital Projects Fund to increase budgeted expenditure and appropriation by \$316,620 and to estimate revenue from the Environmental Protection Agency in the same amount, all for the purpose of making pollution control improvements to the Spout Run watershed".

David L. Ash - County Administrator

ZONING ORDINANCE TEXT AMENDMENT (TA-13-01)
Maximum Lot Size Exception – Conservation Easement
November 19, 2013 Board of Supervisors Meeting
STAFF REPORT/ PUBLIC HEARING – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to amend section, §3-A-1-b-(3), Maximum Lot Size Exception Criteria of the Clarke County Zoning Ordinance. This section of the ordinance provides for a maximum lot size exception if the parcel has been placed in conservation easement. The purpose of the text amendment is to require a property owner to retire at least one (1) dwelling unit right (DUR) if the property is being placed in easement in order to qualify for a maximum lot size exception.

Requested Action:

Conduct Public Hearing and take action on proposed text amendment.

Staff Discussion/Analysis:

This proposed text amendment is being forwarded to the Planning Commission at the request of the Conservation Easement Authority (CEA).

At their May 15, 2013, CEA members expressed interest in strengthening the requirements allowing for maximum lot size exceptions for properties in easement. Members were concerned that property owners could subdivide their property without retiring any DURs, thereby circumventing the intent of the ordinance to maintain large residual lots for agricultural purposes.

To address the CEA’s concerns, Planning Staff drafted the proposed text amendment below to require retirement of at least 1 DUR for properties being placed in easement with the County for the purpose of qualifying for a MLSE. If adopted, the new provision would apply to all properties placed in conservation easement with the Clarke County Easement Authority after the adoption date. This amendment would not apply to other entities holding easements in the County.

Mr. Mitchell, County attorney, has reviewed the proposed amendment and has no concerns with its adoption.

The CEA reviewed the text amendment at their meeting on July 17, 2013 and voted unanimously (Mackay-Smith, Ohrstrom, Thomas, Wallace, Engel – aye, Weiss, Buckley – absent) to recommend the Planning Commission to consider the proposed amendment.

Planning Commission Recommendation:

Following a duly advertised public hearing held on October 4, 2013, the Planning Commission voted 9-0-2 (Steinmetz, McFillen absent) to recommend approval of the text amendment as presented by Staff.

Staff Recommendation: Staff has no outstanding concerns with the adoption of the proposed text amendment.

Amendment Text (new or amended language in *bold italics*):

3-A-1-b Lot Requirements

1. For Single Family Detached Dwellings:

a. The maximum lot size is four acres. The maximum average lot size is three acres. The minimum lot size is two acres; provided, however, the minimum lot size is one acre for lots created from the subdivision of parcels existing on 20 March 2001 that contain less than four acres. The minimum lot width is 150 feet. The calculation of the maximum average lot size in a subdivision shall not include parcels with a maximum average lot size exception or a single residual parcel remaining from the subdivision of lots meeting the maximum average lot size requirements. A lot or lots may qualify for a maximum average lot size exception by meeting one of the following four criteria:

(3) the entire tract of land being divided, including, without limitation, any residual parcel(s) irrespective of area, has been placed under an easement granted to the Clarke County Conservation Easement Authority, the Virginia Board of Historic Resources, the Virginia Outdoor Foundation, and/or any other entity authorized to hold an open-space easement pursuant to the Virginia Open-Space Land Act (§10.21-1700, Code of Virginia) and approved by the Clarke County Board of Supervisors, and that all the parcels of land in the division are located in a manner consistent with the physiographic and/or historic characteristics of the property. *As to requests for a maximum lot size exception based upon the land having been placed in an easement held or co-held by the Clarke County Conservation Easement Authority (recorded after “date of adoption”), said easement must have included the termination of at least one (1) dwelling unit right in order for the property to qualify for a maximum lot size exception under this paragraph.*

History:

- | | |
|---------------------------|--|
| September 6, 2013. | Placed on the Planning Commission’s regular meeting agenda to set public hearing. |
| October 4, 2013. | Commission voted 9-0-2 to recommend approval of the text amendment. |
| October 15, 2013. | Board voted unanimously to set public hearing for the November 19, 2013 meeting. |
| November 19, 2013. | Placed on the Board of Supervisors’ regular meeting agenda and advertised for public hearing. |

MEMORANDUM

TO: Board of Supervisors, David Ash
 FROM: Alison Teetor
 SUBJECT: Update Spout Run Cleanup efforts
 DATE: October 1, 2013

Spout Run was placed on Virginia’s 303(d) list of impaired waters for failure to meet the *E.coli* water quality standard and the general standard due to excessive inputs of sediment. TMDLs were developed for these impairments in 2010, and an implementation plan was completed in 2012, as required by state law. Based on the findings of the TMDL study, approximately 60% of the sediment in Spout Run is coming from streambank erosion while the primary source of bacteria in the watershed is livestock (98.6%).

In order to complete the BMP’s outlined in the implementation plan; grants are needed to supplement current available cost share funding and to avoid using county funds. In addition, many of the practices used to improve water quality have no funding sources other than grants. The County has recently applied for two grants to provide funding. The first was from the National Fish and Wildlife Foundation. This grant provided \$187,500 in grant funding, with a required match of \$62,500, with no county funds required. The grant period is May 2012 to March 2015. The second grant is funded by EPA and administered through the Department of Environmental Quality, entitled a 2013 Virginia TMDL Implementation Program grant. This grant will begin November 2013 and will be completed within 2 to 2 ½ years. The grant amount is \$316,620 with \$264,494 provided in match, again with no county funds required. For both grants there are several cooperators and the County is responsible for overall project and financial management. The following table summarizes the proposed implementation actions. A detailed summary of the cooperators and responsibilities and budget for both grants is attached. The full project proposals are available upon request.

Clarke County has an essential and unique role to insure the success of the implementation plan. Spout Run is entirely with Clarke County, and obtaining and administering grants insures a comprehensive approach to water quality improvement.

BMP Implementation Actions

Source Sector	DCR BMP code	BMP description	BMP units	Estimated extent		
				NFWF Grant	DCR Grant	Total
Agriculture	SL-6AT	Small acreage grazing system (3,440 linear feet stream exclusion)	Systems	0	2	2
	N/A	Barnyard runoff controls	Acres	0	2	2
	N/A	Equine manure storage facility	Facility	0	2	2
	N/A	Equine manure composting facility	Facility	0	2	2
	SL-6	Livestock exclusion	Lin. ft	5,000	0	5,000
	SL-6	Riparian buffers on pasture	Acres	4	0	4
	N/A	Streambank restoration	Lin. Ft	1,400	1,000	2,400
Septic	RB-1	Septic tank pumpout	Pumpout	0	40	40
	RB-3	Septic system repair	Repair	0	8	8
	RB-4	Conventional septic system replacement	System	0	7	7
	RB-5	Alternative waste treatment system	System	0	1	1
	RB-2	Connection to public sewer	Connection	0	1	1
Urban and Residential SW	N/A	Turf to trees conversion	Acres	3	0	3
	N/A	Residential riparian buffers	Lin. Ft.	3,000	0	3,000
	N/A	Rain barrels	Barrels	30	0	30
	N/A	Wetland restoration	Ac treated	0	3	3
Pet waste	N/A	Pet waste digesters	Digesters	15	0	15

Spout Run Fact Sheet – NFWF Grant

Total request: \$187,500 grant amount

Required match: \$62,500 (includes in kind, 25% minimum, may want to consider 50%)

Total project cost: \$250,000

- ***Targeted River Restoration: Streambank restoration and in-stream habitat improvements***
 - Trout Unlimited(TU) will serve as project lead including identification of project sites, design of bank restoration projects and in-stream structures
 - Funds requested will support contractual labor for grading and other construction activities, purchase of materials that are not donated, and staff time for coordination, design etc.
 - 2-3 sites could be identified, with at least 1 agricultural property where a landowner was also interested in livestock exclusion. The Lord Fairfax SWCD would serve as a key project partner
 - TU will conduct some monitoring of physical parameters including channel dimensions pre and post restoration
 - Friends of Shenandoah River (FOSR) and Piedmont Environmental Council (PEC) will provide additional assistance with pre and post benthic monitoring. If livestock are excluded, bacteria monitoring will also be conducted

- ***Private Landowner Stewardship: Residential/Urban***
 - Clarke County will serve as project lead
 - Interstate Commission on the Potomac River Basin (ICPRB) will conduct rain barrel workshops, could target several neighborhoods in Spout Run, FOSR will provide support
 - Develop “attractive” riparian buffer program to begin vegetating setbacks in residential areas
 - Work with Center for Watershed Protection (CWP) to identify 1-2 high priority stormwater projects based on existing grant project in the county, request funds for implementation

- ***Private Landowner Stewardship: Agricultural***
 - Lord Fairfax SWCD will serve as project lead
 - Attempt to coordinate livestock exclusion/buffer planting/conversion of erodible crop or pasture with streambank restoration project
 - Could consider requesting funds to supplement cost share up to 90%
 - Develop targeted outreach strategy to reach landowners in Spout Run working to promote existing cost share programs

- ***Education and Outreach: C-Spout Run Campaign***
 - Downstream Project and PEC will serve as project leads for general outreach
 - NSVRC will assist with communication of project goals/tools to neighboring localities along with making the connection to the Ches Bay TMDL
 - Spoutrun.org website will be updated to include georeferenced photos (before and after restoration sites)
 - Downstream Project will document project planning and implementation on video
 - Several community events will be held highlighting the value of viable trout fishery to the local community
 - Role for Powhatan School

- ***Monitoring***
 - FOSR will serve as project lead
 - Partners will include PEC and Trout Unlimited (for pre and post monitoring)
 - PEC will conduct volunteer monitoring training for Spout Run residents
 - FOSR will collect biological and benthic data at watershed outlets to support de-listing (may also want to consider nutrients and sediment)
 - FOSR will conduct pre and post BMP monitoring at all project sites

Spout Run Project Budget
NFWF funding detail
Funds requested: \$141,602

Category	Project	Description	Extent	Units	Unit Cost	Funds Requested
Supplies	Beautiful Buffers	Native grass/wildflower seed	1.25	acres	\$500	\$625
	Beautiful Buffers	Tree seedlings and shrubs	1.25	acres	\$2,000	\$2,500
	Turf to trees planting	Hardwood tree seedlings and tubes	3	acres	\$1,750	\$5,250
	Rain barrel workshop	Barrels, hose bibs, screen, caulk	30	barrels	\$40	\$1,200
	Sustainable landscaping workshop	Native shrubs/perennials for participants	60	plants	\$12	\$720
	Sustainable landscaping workshop	Pet waste digesters for participants	15	digesters	\$50	\$750
	Sustainable landscaping workshop	Soil test kits for participants	30	kits	\$10	\$300
	TU Streambank Restoration	Root wads	60	wads	\$200	\$12,000
	TU Streambank Restoration	Fill material/soil lifts	1300	cubic yds	\$25	\$32,500
	TU Streambank Restoration	Rock	350	tons	\$30	\$10,500
	TU Streambank Restoration	Native grass/wildflower seed	0.5	acres	\$500	\$250
	TU Streambank Restoration	Tree seedlings and shrubs	0.5	acres	\$1,750	\$875
	TU Streambank Restoration	Grading and habitat structure installation w/excavator	176	hours	\$140	\$24,640
	Contractual	Beautiful Buffers	Site preparation: herbicide application	10	hours	\$12
Turf to trees planting		Site preparation for planting (augering holes, invasive species removal)	24	hours	\$40	\$960
Turf to trees and Beautiful Buffers plantings		Piedmont Environmental Council, Clarke and Loudoun Field Officer: develop publicity and outreach plan to create a volunteer pool for planting projects, facilitate plantings	10	hours	\$30	\$300
Sustainable landscaping workshop		Piedmont Environmental Council, Clarke and Loudoun Field Officer: develop, coordinate and promote workshop	20	hours	\$30	\$600
TU Streambank Restoration		Site preparation: herbicide application	4	hours	\$12	\$48
TU Streambank Restoration		Site preparation: augering holes	4	hours	\$40	\$160
TU Streambank Restoration		Dump Truck	176	hours	\$85	\$14,960
TU Streambank Restoration		Equipment Mobilization	N/A	N/A	N/A	\$2,000
TU Streambank Restoration		Travel to and from project site for TU staff	909	miles	\$0.55	\$500
FOSR Monitoring		E. coli enumeration: Spout Run FOSR site	24	samples (12/yr x 2yr)	\$50	\$1,200
FOSR Monitoring		E. coli enumeration: Roseville Run FOSR site	24	samples (12/yr x 2yr)	\$50	\$1,200
FOSR Monitoring		E. coli enumeration: Page Brook FOSR site	24	samples (12/yr x 2yr)	\$50	\$1,200
FOSR Monitoring		water chemistry pH,Temp,Turb, ortho P, tot P, NH4, NO2+NO3, tot N	24	samples (12/yr x 2yr)	\$75	\$1,800
FOSR Monitoring		water chemistry pH,Temp,Turb, ortho P, tot P, NH4, NO2+NO3, tot N	24	samples (12/yr x 2yr)	\$75	\$1,800
FOSR Monitoring		water chemistry pH,Temp,Turb, ortho P, tot P, NH4, NO2+NO3, tot N	24	samples (12/yr x 2yr)	\$75	\$1,800
Volunteer Monitoring		Piedmont Environmental Council, Clarke and Loudoun Field Officer: conduct volunteer monitoring training in coordination with FOSR	10	hours	\$30	\$300
Downstream Project Multimedia Outreach Campaign		Website development, video blog posting, email notifications, social network postings, and reciprocal linking	80	hours	\$50	\$4,000
Downstream Project Multimedia Outreach Campaign		Videographer, assistant, and gear: progress footage twice monthly at 2.5 hours each	115	hours	\$100	\$11,500
Downstream Project Multimedia Outreach Campaign		Video Editing, monthly video blog and compilation video	100	hours	\$35	\$3,500
Downstream Project Multimedia Outreach Campaign		Photography: Interactive geo-coded map with website embedding	24	hours	\$30	\$720
Downstream Project Multimedia Outreach Campaign		DVD Cover graphics, editorial, and disk imprint	7	hours	\$75	\$525
Downstream Project Multimedia Outreach Campaign		DVD reproduction, Diskmakers, short-run	100	DVDs	\$3	\$299
TOTAL NFWF FUNDS REQUESTED						\$141,602

Spout Run Project Budget

MATCH FUNDING DETAIL

Matching funds: **\$87,821**

Source	Type	Project	Description	Extent	Units	Unit Cost	Match funds	Match Totals
Clarke County	In kind	Beautiful Buffers Program	Clarke County Natural Resource Planner: Landowner outreach, project coordination and planning		30 hours	\$30	\$900	
Clarke County	In kind	Turf to Trees Program	Clarke County Natural Resource Planner: Landowner outreach, project coordination and planning		10 hours	\$30	\$300	
Clarke County	In kind	Neighborhood Stewardship Project	Clarke County Natural Resource Planner: Landowner outreach, project coordination and planning for sustainable landscaping and rain barrel workshops		10 hours	\$30	\$300	\$3,300
Clarke County	In kind	Overall project coordination	Clarke County Natural Resource Planner: subcontracting with partners, reporting, project oversight (2 year period)		60 hours	\$30	\$1,800	
PEC	Cash	Sustainable landscaping workshop	Meeting materials (refreshments, door prize)		N/A N/A	\$125	\$125	\$125
PEC	Cash	Volunteer Monitoring	Monitoring kits		2 kits	\$510	\$1,020	\$1,020
PEC	Cash	Workshops and trainings	PEC Office supplies for trainings and workshops (paper, ink, printing etc)				\$500	\$500
PEC	Cash	Turf to trees and Beautiful Buffers plantings	Piedmont Environmental Council, Clarke and Loudoun Field Officer: travel to project sites		150 miles	\$0.55	\$83	\$83
PEC	In kind	Turf to trees and Beautiful Buffers plantings	Piedmont Environmental Council, Clarke and Loudoun Field Officer: develop publicity and outreach plan to create a volunteer pool for planting projects, facilitate plantings		10 hours	\$30	\$300	
PEC	In kind	Sustainable landscaping workshop	Piedmont Environmental Council, Clarke and Loudoun Field Officer: develop, coordinate and promote workshop		20 hours	\$30	\$600	\$1,200
PEC	In kind	Volunteer Monitoring	Piedmont Environmental Council, Clarke and Loudoun Field Officer: conduct volunteer monitoring training in coordination with FOSR		10 hours	\$30	\$300	
FOSR	In kind	FOSR Monitoring	Volunteer time: E. coli enumeration field collection		36 hours	\$30	\$1,080	
FOSR	In kind	FOSR Monitoring	Volunteer time: Water chemistry sample collection		36 hours	\$30	\$1,080	\$2,160
FOSR	In kind	FOSR Monitoring	Lab analyst: Water chemistry laboratory analysis		72 hours	\$50	\$3,600	
FOSR	In kind	FOSR Monitoring	Lab analyst: E. coli enumeration calculation and counting		72 hours	\$50	\$3,600	\$7,200
FOSR	In kind	FOSR Monitoring	Lab assistant: Web publication		36 hours	\$30	\$1,080	\$1,080
Volunteers	In kind	Beautiful Buffers	Broadcast seeding: volunteer labor (2-3 sites)		6 hours	\$24.29	\$146	\$729
Volunteers	In kind	Beautiful Buffers	Tree and shrub planting (2-3 sites)		24 hours	\$24.29	\$583	
Volunteers	In kind	Turf to trees planting	Volunteer time: tree planting (adults)		100 hours	\$24.29	\$2,429	\$2,429
Volunteers	In kind	Turf to trees planting	Volunteer time: tree planting (under 17)		100 hours	\$7.25	\$725	\$725
Volunteers	In kind	Rain barrel workshop	Volunteer time: construction and installation (30 participants)		60 hours	\$24.29	\$1,457	\$1,457
Volunteers	In kind	Sustainable landscaping workshop	Volunteer participant time: workshop, tree planting, pet waste digester installation		60 hours	\$24.29	\$1,457	\$1,457
Volunteers	In kind	TU Streambank Restoration	Volunteer project monitoring and maintenance		120.5 hours	\$24.29	\$2,927	\$2,927
Volunteers	In kind	TU Streambank Restoration	Volunteer buffer plantings		50 hours	\$24.29	\$1,215	\$1,215
TU	In kind	TU Streambank Restoration	TU SHHRI coordinator: project coordination and oversight		160 hours	\$26	Federal	Federal
TU	In kind	TU Streambank Restoration	TU SHHRI Stream Restoration Specialist: project design and permitting		320 hours	\$32	Federal	Federal
TU	Cash	TU Streambank Restoration	Travel to and from project site for TU staff		391 miles	\$0.55	\$215	\$215
TU	Cash	TU Streambank Restoration	TU Embrace a Stream Grant (intend to apply)				\$5,000	\$5,000
VADCR/LF SWCD	Cash	TU Streambank Restoration	Livestock exclusion project		N/A N/A	N/A	\$50,000	\$50,000
TDP	In kind	Downstream Project Multimedia Outreach Campaign	In-Kind Contribution for staff travel and administrative expenses.		25% total cost		\$5,000	\$5,000
TOTAL PROJECT MATCH							\$87,821	\$87,821
Total project cost							\$229,423	
% Match							38.28%	

Spout Run Fact Sheet – Virginia TMDL Implementation grant

Total request: \$316,620 grant amount

Required match: \$246,494

Total project cost: \$563,114

Streambank stabilization: Trout Unlimited’s Shenandoah Headwaters Home Rivers Initiative (HRI) will be the lead partner to complete the two streambank restoration and instream habitat improvement projects. Trout Unlimited has conducted a preliminary survey of the watershed to identify appropriate sites for restoration projects, and has collected feedback from local stakeholders regarding high priority sites for restoration. Trout Unlimited will complete the streambank restoration design, and manage the construction of the projects. This will include securing the necessary permits, hiring a contractor to perform the restoration activities and oversee the construction on site. Additionally, TU will monitor the restoration for 3 years following the construction activities.

Equine pasture management, barnyard runoff controls, manure storage and composting: The Lord Fairfax Soil and Water Conservation District will contact area horse farms through a direct mailing, and will provide educational materials to inform landowners of potential opportunities. In addition three workshops will be conducted to disseminate information and share success stories. They will assess and plan the necessary BMP implementation and coordinate installation. Technical assistance funding is requested to offset local budget constraints. Tracking will be completed as part of DCR tracking requirements already in place.

Septic maintenance, repair, replacement: Clarke County will implement the residential septic program. All septic owners in the watershed will receive postcards, the first of three mailings will be directed at property owners adjacent to the stream who have not had their septic tank pumped in the past three years. The subsequent two mailings will be targeted at others in the watershed who have not had their tank pumped in the past three years, informing them of the project and the fact that financial assistance will be made available for pumpouts, repairs and replacements. DCR’s Residential Septic Cost Share Program Guidelines will be used to determine cost share rates and caps for the program. Practices implemented through this effort will be tracked by the Lord Fairfax SWCD through the Ag BMP Tracking Program. Clarke County will provide the SWCD with regular updates when sign-ups for the program are received, approved, and contracts are paid. Clarke County will be responsible for tracking the implementation by requesting monthly updates from the responsible parties.

Wetland Restoration: The Center for Watershed Protection will plan and implement this component of the project. The effort will focus on a very rare Calcareous Spring Marsh (wetland) recently identified at the Powhatan School, a K-8 independent school in the Spout Run watershed, located in rural Boyce, VA . The ecosystem type is ranked as Critically Imperiled and known from only a few occurrences in the world. It will be recorded as a significant natural community occurrence in the Natural Heritage Biotics database. Restoration is necessary as years of grazing impacts and hydrologic modifications have diminished the capacity of this valuable ecosystem to reduce flooding and filter polluted runoff. Restoring this wetland will improve retention of stormwater runoff, improve water quality, and protect an extraordinary ecological resource.

The Center for Watershed Protection will work with the school community to develop designs for a wetland restoration and vegetation management plan and incorporate the wetland into a premier outdoor education center.

Urban/Residential Stormwater: In cooperation with Piedmont Environmental Council, Department of Forestry, Interstate Commission on the Potomac River Basin, Master Gardeners, and Master Naturalists, Clarke County will plan and implement the development of both “Beautiful Buffers” and “Turf to Trees” programs in the watershed. Briefly, a targeted riparian buffers program will be designed to encourage residential property owners to vegetate 100 foot setbacks required along perennial streams. The Shenandoah Chapter of the Virginia Master Naturalists will assist landowners with the selection of attractive native riparian plants and grasses, and riparian buffer design. Clarke County will complete a turf to trees project based on the findings of a Center for Watershed Protection (CWP) study currently underway in the county. CWP is developing a series of GIS data layers for the county that will allow for highly effective targeting of tree planting projects to maximize nutrient reduction capacity. Detailed descriptions of these programs are provided in the county’s National Fish and Wildlife Foundation (NFWF) grant proposal and agreement, which is available on request. In addition, the county will coordinate a rain barrel program for residential property owners (also described in the proposal).

Multimedia Outreach and Marketing Campaign: The Downstream Project will develop and publish a quarterly newsletter describing the project progress, workshop and training opportunities. The newsletter will be distributed to all property owners in the watershed. Downstream will develop the format and content obtaining information submitted in progress reports from partners as BMP’s are implemented. Additional articles will include interviews with participating landowners emphasizing success and challenges with implementing the cleanup efforts. The purpose of the newsletter will be to educate, inform, advocate, and promote the clean-up effort. In addition to the newsletter publication included for funding in this grant the Downstream Project will work with partners to capture the restoration process from start to finish including planning and construction, and ending with the reintroduction of trout at the restoration sites. Short progress videos and still photographs will be added to the Weblog, at least twice monthly, as a video journal of the project. Email and RSS feeds will be used to notify subscribers and partner lists of postings and progress. At the end of the project the video journal will be combined into a single piece on DVD and a run of 100 copies with color sleeve and disk imprint will be produced that can be shared with communities throughout the Shenandoah Valley and the Chesapeake Bay watershed. In addition, The Downstream Project will continue to develop a unique interactive map of the watershed utilizing geo-referenced photos currently being posted on the Spout Run website to document over time, the effectiveness of stream restoration efforts.

RFP Category	Land use	BMP	Units	Extent of Implementation	Cost Share	Unit Cost	Total Cost	Grant	Match	Match Source	Contractor
Agriculture	Pasture	Small acreage grazing system	Linear ft	3440	SL-6AT		\$ 25,177.00	\$ 12,589	\$ 12,588	Landowner	LFSWCD
		Barnyard runoff controls	Acres	2		\$ 20,000	\$ 40,000	\$ 30,000	\$ 10,000	Landowner	LFSWCD
Agriculture	Manure storage	Equine manure storage facility	Facility	2	NA	\$ 12,160	\$ 24,320	\$ 18,240	\$ 6,080	Landowner	LFSWCD
		Equine manure composting facility	Facility	2	NA	\$ 16,000	\$ 32,000	\$ 24,000	\$ 8,000	Landowner	LFSWCD
Agriculture	Streambank erosion	Livestock Exclusion	Linear ft	6,440	LE-1T		\$ 65,639	\$ 32,819	\$ 32,819	Landowner	TU
		Streambank restoration	Linear ft	2,500	NA	\$ 140	\$ 168,000	\$ 70,000	\$ 98,000	NFWF Grant	TU
							\$ 355,136	\$ 187,648	\$ 167,487		
Septic	Residential septic	Septic tank pumpout	Pumpout	40	RB-1	\$ 250	\$ 10,000	\$ 5,000	\$ 5,000	Landowner	Clarke Co.
		Septic tank repairs	System	8	RB-3	\$ 2,500	\$ 20,000	\$ 14,000	\$ 6,000	Landowner	Clarke Co.
		Septic system replacements	System	7	RB-4	\$ 8,000	\$ 56,000	\$ 39,200	\$ 16,800	Landowner	Clarke Co.
		Alternative waste treatment system	System	1	RB-5	\$ 20,000	\$ 20,000	\$ 14,000	\$ 6,000	Landowner	Clarke Co.
		Connections to public sewer	Facility	1	RB-2	\$ 9,000	\$ 9,000	\$ 6,300	\$ 2,700	Landowner	Clarke Co.
							\$ 115,000	\$ 78,500	\$ 36,500		
Urban SW	Urban/Residential stormwater	Wetland restoration	Ac treated	3	NA	\$ 45,944	\$ 45,944	\$ 22,972	\$ 22,972	Dominion Power Grant (applied for)	CWP
		Residential buffers	Linear ft	3,000	NA	\$1.04	\$ 3,125	\$ -	\$ 3,125	NFWF Grant	Clarke Co.
		Turf to trees	Acres	3	NA	\$2,070.00	\$ 6,210	\$ -	\$ 6,210	NFWF Grant	Clarke Co.
		Rain barrels	Barrels	30	NA	\$90.00	\$ 2,700	\$ -	\$ 2,700	Landowner	Clarke Co.
							\$ 57,979	\$ 22,972	\$ 35,007		
Outreach		Newsletter production	quarterly	450	NA		\$ 10,000	\$ 7,500	\$ 2,500	NFWF Grant	Downstream
Technical Assistance		Project Oversight					\$ 5,000		\$ 5,000	County	County
		Agricultural BMP technical assistance					\$ 20,000	\$ 20,000		LFSWCD	LFSWCD
Total							\$ 563,114	\$ 316,620	\$ 246,494		

7



**VIRGINIA BMP INCENTIVES PROGRAMS CONTRACT
 (Part I – Application for Program)**

Application/Contract Number:		Application Date:	
First Name:	Middle Initial:	Last Name:	Program Year:
Farm Name:			
Address:		City/County:	
State:	Zip code:	S.S. Number or Tax ID:	
Telephone Number: (H)	(W)	(M)	

APPLICANT'S REQUEST:

The following information is applicable to all of the specified incentive programs. By requesting funding under the Virginia Agricultural Best Management Practices Cost-Share Program (VACS or cost share program), Virginia Conservation Reserve Enhancement Program (CREP), Virginia Total Maximum Daily Load Agricultural and Residential Cost-Share Programs (TMDLCS) and/or the Virginia Tax Credit Program, I agree to install and maintain all practices receiving financial incentives according to state specifications. For any BMP I have installed with financial incentives made available from the specified programs, should the practice be removed, not properly maintained, and/or not functioning as installed, I shall be required to refund all or some portion of the financial incentives I have received. I also agree to allow appropriate agency personnel or their designee access to land under my control for the purpose of evaluation, design, construction and inspection of said practice(s) for the required lifespan. The voluntary participation in one or more of the state agricultural incentive programs does not relieve or relinquish me and my farm operation from compliance with ordinances, laws and regulations that may exist at any level of government. I understand that applying to participate in any of the above listed program(s) does not guarantee that any or all of my request will be funded.

REQUIREMENTS APPLICABLE TO SPECIFIC INCENTIVE PROGRAMS:

VACS Program (if applicable to this request). The VACS has a \$50,000 per applicant per program year (July 1 thru June 30) cost-share limit. An exception for WP-4 (Animal Waste System) and/or WP-4B (Loafing Lot Management System) either as a single large practice or as an aggregation of smaller practices may be approved to receive up to \$70,000 in cost share funds in any given program year. For any single or aggregation of WP-4 and/or WP-4B practices that receive greater than \$50,000 in cost share funds but less than \$70,000, the unused cap amount may not be used to fund any other additional practices. Additionally, SL-6 is not subject to the \$70,000 cap as the practice shall be paid at 100%; however, participants receiving cost-share funds for SL-6 in excess of \$70,000 in Fiscal Year 2014, shall not be eligible for any additional cost-share funds for any other cost-share practices. Cost-share funds are considered income. Recipients of these funds are responsible for compliance with all applicable tax requirements including requirements of the Internal Revenue Service.

TMDL Ag Program (if applicable to this request). The agricultural TMDL cost-share (319 and VNRFC funds) program has a \$70,000 per applicant per program year limit for individual practices or any aggregation with other TMDL funded practices with the exception of SL-6T funded with VNRFC funds at 100% cost-share. Participants receiving cost-share funds for SL-6T at or in excess of the \$70,000 limit in Fiscal Year 2014 shall not be eligible for any additional cost-share funds for any other cost-share practices for the duration of the fiscal year. Cost-share funds are considered income. Recipients of these funds are responsible for compliance with all applicable tax requirements including requirements of the Internal Revenue Service. Additionally, to receive cost-share for SL-6T the project must be installed on "agricultural land" according to the VACS program eligibility requirements.

Soil and Water Conservation Districts (SWCDs) share information concerning VACS funding limits and cost share funding that approved participants have received from other SWCDs to ensure the program applicant cap is not exceeded.

Yes **No** Have you received or will you receive cost share funding from another SWCD during the current program year? If yes, which one(s)?

I certify that I will not accept VACS program funds that exceed established limits whether funds I receive are issued by a single SWCD or multiple SWCDs during a single program year. Furthermore, I understand the limits of the tax credit I am eligible to receive.

Residential TMDLCS Program (if applicable to this request). The Residential TMDLCS Program has a baseline of 50% cost-share funding, and can be increased up to 75% based on income. The exception to these provisions is the septic tank pump-out practice, which is 50% cost share for all participants. Participants can request that the cost-share payment be made directly to the contractor for on-site sewage disposal practices with the exception of a septic tank pump-out. The applicant must complete the *Assignment of On-Site Sewage Disposal Practices Cost-Share Payment Authorization Form*. Through endorsement of this application, I authorize appropriate staff to verify my yearly adjusted gross income to determine my maximum cost-share eligibility. Cost-share funds are considered income. Recipients of these funds are responsible for compliance with all applicable tax requirements including requirements of the Internal Revenue Service.

VA Agricultural Tax Credit Program (if applicable to this request). The VA Agricultural Tax Credit Program (§§ 58.1-339.3 and 58.1-439.5) allows agricultural producers a tax credit equal to 25% of the first \$70,000 expended for all eligible agricultural best management practices completed in any single tax year. The amount of such credit shall not exceed \$17,500. If the amount of the certified tax credit exceeds the taxpayer's liability for the tax year in which the BMP was completed as certified by the SWCD Board, the excess may be refunded by the Tax Commissioner.

Sign Here

Date

COMMONWEALTH OF VIRGINIA

Department of Conservation and Recreation, Division of Nonpoint Pollution Prevention, activities and employment opportunities are available to all people regardless of race, color, religion, sex, age, national origin or political affiliation. An equal opportunity/affirmative action employer.

(Original to be retained by the SWCD, Copy with Signature provided to the applicant)

Date Stamp _____



LANDOWNER AGREEMENT

The Trout Unlimited (*Project Sponsor*) has agreed to provide technical assistance to Project Hope (*Landowner*) for the purpose of implementing natural channel design restoration techniques to approximately 600 feet of Spout Run on the Landowner's property to reduce the amount of sediment entering Spout Run and to improve stream habitat.

Grant funds secured by Clarke County will cover the cost to fully implement the stream restoration project. The Landowner agrees that access to the Landowner's property will be allowed for the Project Sponsor and its hired contractors to:

- Evaluate the site and design options, and to observe construction and operation of the BMP.
- Spot check maintenance and monitoring following the completion of the project.
- Conducting information and education programs (i.e. field days for partners and funders).

Such access to the site shall be secured through consultation with the Landowner to determine a mutually agreeable date and time for access. Access for spot checks will be for the projected lifespan of the practice and subject to the same provisions regarding notification for a visit.

The Landowner agrees to maintain a vegetated riparian of at least 25 feet along the length of stream that is restored and agrees to exclude livestock from the restored section of stream and riparian buffer.

The Project Sponsor agrees to provide to The Landowner documentation evidencing both Liability and Workman's Compensation Insurance for any proposed contractor working on the Project HOPE site. The evidence of insurance is required to be available to Project HOPE with a minimum of 5 working days before start of project.

 _____ Landowner <i>Dianna, Spout Run</i> <i>Project Hope</i>	<u>3-1-13</u> _____ Date
 _____ Project Sponsor <i>SETH COFFMAN</i> <i>TUSHARI Manager</i>	<u>3/1/13</u> _____ Date

Trout Unlimited: America's Leading Coldwater Fisheries Conservation Organization
Shenandoah Headwaters Home Rivers Initiative
phone: 540.333.0689 • email: scoffman@tu.org • www.tu.org

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Cooperative Extension

**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:10-31-2013**

NEW RESIDENTIAL

SINGLE FAMILY STRUCTURES

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
<u>Location</u>		
DILLON, LAWRENCE P & ELIZAB/KETOCTIN LAND COMPANY 216 CHAMBERLAIN STREET 2261	1.5sty DWELLING + ELEC + MECH	197,000
ROUNDS, KATHRYN E & CHARLES/DAVID JAMES HOMES 219 TADPOLE LANE 20135	2sty DWELLING + ELEC + MECH +	345,000
	SUBTOTAL:	2 542,000
	TOTAL:	2 542,000

RESIDENTIAL RENOVATIONS

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
<u>Location</u>		
STANFORD, ALAN DUKE & MARTH/WOODWISE, INC 2232 ALLEN ROAD 22611	REMODEL DWELLING + BUILD MASON	0
PAYNE, JERRY D & CAROLYN SU/SELF CONTRACTOR 80 CLARKE LANE 22611	ENCLOSE ATT CARPORT INTO REC R	17,000
	TOTAL:	2 17,000

MISC BUILDING PERMITS

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
HANDCRAFT UNLIMITED/SELF CONTRACTOR	2 TENTS FOR 2013 FALL CRAFT SH	0
WOLFE, THOMAS R & JOYCE T/SELF CONTRACTOR	2 PRE-FAB CARPORTS (#1-30'x35')	31,000
HOLMES, CHRISTOPHER M & LIS/FREEDOM HOMES	1sty ACCESSORY BLDG	15,000
TUTTLE, KIMBERLY M/SELF CONTRACTOR	REBUILD FRONT STOOP (5'x6')	1,000

**COUNTY OF CLARKE
 BUILDING PERMIT REPORT
 FOR THE MONTH ENDING:10-31-2013**

MISC BUILDING PERMITS

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
TEBBETTS, JAMES A & SALLY A/SELF CONTRACTOR	DETACHED GARAGE (32'x28') + EL	27,000
BUTLER, KENNETH J & PENELOP/MARYLAND POOLS, INC	IN-GRD POOL (20'x33'; 3.5'-5'	26,000
DUTROW, EARL G & LINDA V/SELF CONTRACTOR	DETACHED GARAGE (24'x31')	23,000
PAINTER, SHARON M/SELF CONTRACTOR (MILLER'S AC	INSTALL PELLET STOVE	0
LONG BRANCH/SELF CONTRACTOR	TENT FOR WEDDING TO BE HELD 10	0
CAMERON, BRUCE A & JOAN A/SELF CONTRACTOR	REAR DECK (10'x20') + SPA + EL	3,000
HEMENWAY, SCOTT W/VALLEY GAS PIPING SERVICES,	INSTALL 2 PELLET INSERTS IN FI	0
LONG BRANCH/SELF CONTRACTOR	TENT FOR WEDDING TO BE HELD 10	0
WOODLEY PARK, LC/SELF CONTRACTOR	TENT FOR CALCUTTA & BLUE RIDGE	0
SECHRIST, CHARLES R/IBUILD4U HANDYMAN SERVICE	FRONT DECK (10'x10')	2,000
	TOTAL:	14 128,000

DEMOLITIONS

<u>Owner/Contractor</u>	<u>Location</u>	<u>Est Cost</u>
HUNTER ASSOCIATES, LLC/SELF CONTRACTOR	475 EBENEZER ROAD 20135	12,500
	TOTAL:	1 12,500

Total # of Building Permits Issued: 19
Total Estimated Cost: 699,500
Total Revenue Collected: 11,027.61

The following permits are not included in the total # of permits and estimated costs.

Electrical: 25
 Mechanical: 24
 Plumbing: 6
 Fire Prot.: 6

COUNTY OF CLARKE

RECAP BY PROJECT TYPE FOR THE MONTH ENDING: 10-31-2013

Page: 1

<u>Project Description</u>	<u>#</u>	<u>VALUE</u>
ACCESSORY BLDG RESIDENTIAL	1	15,000
ADDITION/REMODEL SINGLE FAMILY	1	17,000
RESIDENTIAL CARPORT	1	31,000
DECK/PORCH	3	6,000
DEMOLITION OF BUILDING	1	12,500
ELECTRIC PERMITS	25	0
FIRE PROTECTION PERMIT	1	0
MECHANICAL PERMITS	24	0
NEW RESIDENCE SINGLE FAMILY	2	542,000
NEW SINGLE FAMILY GARAGE	2	50,000
PLUMBING PERMITS	6	0
SWIMMING POOL/SPA	1	26,000
REMODEL-MINIMUM FEE (RES)	1	0
TENTS OVER 900'	4	0
WOODSTOVE/PELLET STOVE	2	0
=====		
TOTALS:	75	699,500
=====		

RECAP BY DISTRICT FOR THE MONTH ENDING: 10-31-2013

<u>Name</u>	<u>#</u>	<u>VALUE</u>
GREENWAY DISTRICT	10	27,000
CHAPEL DISTRICT	17	350,000
BATTLETOWN DISTRICT	20	84,500
LONGMARSH DISTRICT	15	0
BERRYVILLE DISTRICT	13	238,000
=====		
TOTALS:	75	699,500
=====		

INSPECTIONS REPORT FOR THE MONTH ENDING: 10-31-2013

<u>Inspection Type</u>	<u>#</u>
Building:	116
Electrical:	71
Mechanical:	43
Plumbing:	31
=====	
TOTALS:	261
=====	

**BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2013**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	0	0	0	0	0	0	0	
February	0	0	0	1	0	0	1	1 in CH is Remodel Studio into Dwelling
March	0	1	0	1	0	0	2	
April	0	0	1	1	0	2	4	
May	0	1	0	0	1	0	2	1 in Berryville is Remodel 2nd FI Storage Area into Apt
June	0	1	0	1	0	0	2	
July	0	0	0	0	3	3	6	
August	1	0	0	1	0	1	3	
September	1	2	0	0	0	1	4	
October	0	1	0	1	0	0	2	
November							0	
December							0	
TOTAL	2	6	1	6	4	7	26	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Sunday	9/1/2013			0							0			0		
Monday	9/2/2013			0							0			0		
Tuesday	9/3/2013	5	3	8	3	6	2				11	123890	124039	149	16	
Wednesday	9/4/2013	4	4	8	4	2		1	2		9	124039	124073	34		
Thursday	9/5/2013	4	4	8	4	2					6	124073	124096	23		
Friday	9/6/2013	5	3	8	7	1	2	1	2		13	124096	124156	60		
Saturday	9/7/2013			0							0			0		
Sunday	9/8/2013			0							0			0		
Monday	9/9/2013			0							0			0		
Tuesday	9/10/2013			0							0			0		
Wednesday	9/11/2013			0							0			0		
Thursday	9/12/2013			0							0			0		
Friday	9/13/2013			0							0			0		
Saturday	9/14/2013			0							0			0		
Sunday	9/15/2013			0							0			0		
Monday	9/16/2013	5	3	8	7	4	2	2	4		19	124430	124520	90		
Tuesday	9/17/2013	5	3	8	3	5	6		3		17	124520	124571	51	17	
Wednesday	9/18/2013	5	3	8	7	5	1		1		14	124571	124622	51		
Thursday	9/19/2013	4	4	8	5						5	124622	124663	41		
Friday	9/20/2013	5	3	8	8	5		4	3		20	124663	124720	57		
Saturday	9/21/2013			0							0			0		
Sunday	9/22/2013			0							0			0		
Monday	9/23/2013	5	3	8	14	3	2	1	1		21	124720	124794	74		
Tuesday	9/24/2013	4	4	8	10	4		3	2		19	124794	124896	102	18	
Wednesday	9/25/2013			0							0			0		
Thursday	9/26/2013			0							0			0		
Friday	9/27/2013			0							0			0		
Saturday	9/28/2013			0							0			0		
Sunday	9/29/2013			0							0			0		
Monday	9/30/2013			0							0			0		
TOTALS		51	37	88	72	37	15	12	18	0	154			732	51	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Tuesday	10/1/2013			0							0			0		
Wednesday	10/2/2013	4.5	4	8.5	9	2	0	0	0	0	11	125140	125232	92		
Thursday	10/3/2013			0							0			0		
Friday	10/4/2013	2	4	6	2	1	3	0	0	0	6	125232	125283	51		
Saturday	10/5/2013			0							0			0		
Sunday	10/6/2013			0							0			0		
Monday	10/7/2013			0							0			0		
Tuesday	10/8/2013			0							0			0		
Wednesday	10/9/2013			0							0			0		
Thursday	10/10/2013			0							0			0		
Friday	10/11/2013			0							0			0		
Saturday	10/12/2013			0							0			0		
Sunday	10/13/2013			0							0			0		
Monday	10/14/2013			0							0			0		
Tuesday	10/15/2013			0							0			0		
Wednesday	10/16/2013			0							0			0		
Thursday	10/17/2013			0							0			0		
Friday	10/18/2013			0							0			0		
Saturday	10/19/2013			0							0			0		
Sunday	10/20/2013			0							0			0		
Monday	10/21/2013			0							0			0		
Tuesday	10/22/2013			0							0			0		
Wednesday	10/23/2013			0							0			0		
Thursday	10/24/2013			0							0			0		
Friday	10/25/2013			0							0			0		
Saturday	10/26/2013			0							0			0		
Sunday	10/27/2013			0							0			0		
Monday	10/28/2013			0							0			0		
Tuesday	10/29/2013			0							0			0		
Wednesday	10/30/2013			0							0			0		
Thursday	10/31/2013			0							0			0		
TOTALS		6.5	8	14.5	11	3	3	0	0	0	17			143	0	

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/01/13	13-2177	WORLEY REVOCABLE TRUST	N STANFORD, ALAN & MARTHA 2232 ALLEN ROAD BERRYVILLE, VA. 22611	N 386,000.00	DBS	100%
		RECORDED TIME: 02:10				
		DESCRIPTION 1: LONGMARSH DISTRICT, LOT 3, 2.0 ACRES	W/RS			
		DATE OF DEED : 09/30/13 BOOK: 570 PAGE: 148 MAP: 8-6-3				
		NUMBER PAGES : 0				
10/01/13	13-2171	BATEMAN, CHARLES L & HILARY L	N POFFENBERGER, NED A, MARIA G & N 1040 PAGE BROOK LANE BOYCE, VA. 22620	880,000.00	DBS	100%
		RECORDED TIME: 11:16				
		DESCRIPTION 1: 97.88 ACRES CHAPEL DIST				
		DATE OF DEED : 09/30/13 BOOK: 570 PAGE: 102 MAP: 21-A-2A				
		NUMBER PAGES : 0				
10/02/13	13-2182	COMCAST	N SANDY'S MHC LLC N/A	.00	DE	100%
		RECORDED TIME: 11:00				
		DESCRIPTION 1: GREENWAY DISTRICT				
		DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 177 MAP:				
		NUMBER PAGES : 0				
10/03/13	13-2193	SHERRILL JOHNSON TRUSTEE	N BAKER, MICHELLE LYNN ET AL 1142 FROGTOWN RD BLUEMONT, VA. 20135	N 710,000.00	DBS	100%
		RECORDED TIME: 02:10				
		DESCRIPTION 1: 44.13 ACRES	CHAPEL DIST			
		DATE OF DEED : 09/23/13 BOOK: 570 PAGE: 329 MAP: 32-A-65A				
		NUMBER PAGES : 0				
10/03/13	13-2198	COMMONWEALTH TRUSTEES LLC SUB	N FEDERAL NATIONAL MORTGAGE ASSO Y P O BOX 650043 DALLAS, TX. 75265	250,000.00	DTF	100%
		RECORDED TIME: 03:20				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 07/18/13 BOOK: 570 PAGE: 348 MAP: 14A2-12-B				
		NUMBER PAGES : 0				
10/03/13	13-2202	KETOCTIN LAND COMPANY	N LEONE, ROSEMARY 157 OLD TAVERN LANE BERRYVILLE, VA. 22611	N 85,000.00	DBS	100%
		RECORDED TIME: 04:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 249 SEC 4B	BATTLEFIELD EST			
		DATE OF DEED : 12/03/12 BOOK: 570 PAGE: 372 MAP: 14A7-14-249				
		NUMBER PAGES : 0				
10/03/13	13-2190	MOORE AND DORSEY INCORPORATED	N CLARKE COUNTY CONSERVATION EAS Y CLARKE COUNTY VA, .	191,250.00	DBS	100%
		RECORDED TIME: 10:05				
		DESCRIPTION 1: 68 ACRES BATTLETOWN DIST				
		DATE OF DEED : 09/25/13 BOOK: 570 PAGE: 253 MAP: 15-A-64				
		NUMBER PAGES : 36				
10/03/13	13-2191	ARKFELD, ERIC RICHARD ET AL	N CLARKE COUNTY CONSERVATION ESM Y CLARKE COUNTY VA, .	406,875.00	DBS	100%
		RECORDED TIME: 10:12				
		DESCRIPTION 1: 217.329 ACRES	BATTLETOWN DIST			
		DATE OF DEED : 09/24/13 BOOK: 570 PAGE: 291 MAP: 1-A-2				
		NUMBER PAGES : 32				

Handwritten: 400,000
w/impv

Handwritten: 268,100
VOF
w/impv

Handwritten: 1,277,200
270,307
w/impv

Handwritten: 250K
w/impv

Handwritten: 72K
VAC

Handwritten: Not a sale

Handwritten: Not a sale

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/03/13	13-2192	7-ELEVEN INC RECORDED TIME: 12:55 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 10/01/13 BOOK: 570 PAGE: 325 MAP: 27A-A-12 NUMBER PAGES : 0	N SEJ ASSET MANAGEMENT & INVESTM 1722 ROUTH ST, STE 1000 DALLAS, TX. 75201	N 2,214,800.00	DBS	100% <i>657,700</i>
10/04/13	13-2205	HALL, LOIS A RECORDED TIME: 01:10 DESCRIPTION 1: LOT 4, SECT 4, WHITE HORSE PK SUBD GREENWAY DIST DATE OF DEED : 10/04/13 BOOK: 570 PAGE: 397 MAP: 38B-1-4 NUMBER PAGES : 0	N IDLEWILD RIVER FARM LLC 8800 HOWELLSVILLE RD BOYCE, VA. 22620	N 155,000.00	DBS	100%
10/04/13	13-2212	HOFFMAN, MICHAEL E & LINDA J RECORDED TIME: 02:45 DESCRIPTION 1: LONGMARSH DIST. 97.4860 ACRES DATE OF DEED : 10/04/13 BOOK: 570 PAGE: 411 MAP: 12-A-37C NUMBER PAGES : 0	N LANHAM, JAMES B & CATHERINE R P.O. BOX BUCKEYSTOWN, MD. 21717	N 490,000.00	DBS	100% <i>100</i> <i>507,400</i>
10/04/13	13-2214	HARLOW, FRANKLIN; ET AL RECORDED TIME: 03:50 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 1C, 5.5555 ACRES DATE OF DEED : 10/04/13 BOOK: 570 PAGE: 412 MAP: 14-1-1C NUMBER PAGES : 0	N FRIEDLANDER, KARRIE SUSAN 3681 LORD FAIRFAX HIGHWAY BERRYVILLE, VA. 22611	.00	DQC	100%
10/04/13	4042	BRONSTATER, PHILLIP L RECORDED TIME: 09:55 DESCRIPTION 1: LOT IN CROW SUBD DATE OF DEED : 10/04/13 BOOK: 93 PAGE: 434 MAP: 14-A5-A-39 NUMBER PAGES : 0	N/A N/A TOWN OF BERRYVILLE	.00	QUAL	00% D/B 58 PG 475 WR/S PIN:
10/04/13	4043	BRISCO, MARY E RECORDED TIME: 10:56 DESCRIPTION 1: PROBATE WILL LOT A, 12 LIBERTY ST DATE OF DEED : 10/04/13 BOOK: 93 PAGE: MAP: 14A2-7-A NUMBER PAGES : 0	N/A N/A TOWN OF BERRYVILLE	.00	PROBATE	00% WR/S BOOK 155 PG 355 PIN:
10/07/13	13-2231	LLOYD, RODNEY V; ET AL RECORDED TIME: 03:15 DESCRIPTION 1: CHAPEL DISTRICT, 2.3541 ACRES DATE OF DEED : 10/07/13 BOOK: 570 PAGE: 471 MAP: 22-A-35 NUMBER PAGES : 0	N FINNIFF, KATHRYN M 133 IVY HILLS TERRACE PURCELLVILLE, VA. 20132	N 85,000.00	DBS	100% <i>130K</i> <i>100</i>
10/07/13	13-2216	SCHUTTE-BOX, BETTY REV TR RECORDED TIME: 10:50 DESCRIPTION 1: TOWN OF BERRYVILLE 38,383 SQ FT DATE OF DEED : 09/30/13 BOOK: 570 PAGE: 434 MAP: 14A511-B NUMBER PAGES : 0	N PEABODY, NORVALS ETUX 311 SOUTH CHURCH STREET BERRYVILLE, VA. 22611	N 481,000.00	DBS	100% <i>465,000</i> <i>481K</i> <i>W/impv</i>

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/08/13	13-2233	PICKETT, CLINT & CHERYL RECORDED TIME: 09:00 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 102, SEC 2 DATE OF DEED : 09/27/13 BOOK: 570 PAGE: 481 MAP: 14A2-13-102 NUMBER PAGES : 0	N BOSWORTH, KEVIN LEE & SARAH JE N 504 BLOSSOM DR BERRYVILLE, VA. 22611 APPLE GLEN MAP: 14A2-13-102	345,000.00	DBS	100% <i>302,000 W/MPV</i>
10/09/13	13-2248	KIZER, RICHARD & KRISTEN RECORDED TIME: 02:12 DESCRIPTION 1: TOWN OF BERRYVILLE LOT 65, PHAS 1A2 DATE OF DEED : 10/02/13 BOOK: 570 PAGE: 574 MAP: 14A7-2-65 NUMBER PAGES : 0	N KIZER, KRISTEN 310 BRECKINRIDGE COURT BERRYVILLE, VA. 22611	.00	DBSHW	100%
10/10/13	13-2260	TURNER, JAMES D & JOHN W RECORDED TIME: 02:40 DESCRIPTION 1: 54.22 ACRES DATE OF DEED : 10/07/13 BOOK: 570 PAGE: 641 MAP: 42-A-4 NUMBER PAGES : 0	N BROWNSON, BRUCE B 3201 CUNNINGHAM DR ALEXANDRIA, VA. 22309 GREENWAY DIST	135,000.00	DBS	100% <i>137,400 VAC</i>
10/11/13	13-2266	FEDERAL HOME LOAN MORTGAGE RECORDED TIME: 11:00 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, DATE OF DEED : 10/01/13 BOOK: 570 PAGE: 664 MAP: 17A2-22-247 NUMBER PAGES : 0	Y RUMEL INC P O BOX 9 PURCELLVILLE, VA. 20134 LOTS 248&249 MAP: 17A2-22-247 <i>Lot 49 - 4K VAC</i>	75,000.00	DBS	100% <i>6448 200,100 W/MPV</i>
10/15/13	13-2275	BUTTERFASS, PHILIP R & CARLENE RECORDED TIME: 11:15 DESCRIPTION 1: BATTLETOWN DIST. DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 686 MAP: 14-A-94B NUMBER PAGES : 0	N RAP. ELEM. CO-OP N/A	.00	DE	100%
10/15/13	13-2277	VAN KEUREN, EDWARD RECORDED TIME: 11:17 DESCRIPTION 1: CHAPEL DIST. DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 692 MAP: 39-A-74A NUMBER PAGES : 0	N RAP. ELEM. CO-OP N/A	.00	DE	100%
10/15/13	13-2278	THOMAS, PHILLIP S; TR RECORDED TIME: 11:18 DESCRIPTION 1: CHAPEL DIST. DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 695 MAP: 39-A-71 NUMBER PAGES : 0	N RAP. ELEM. CO-OP N/A	.00	DE	100%
10/15/13	13-2278	CUMBERLAND PROPERTIES IV, LLC RECORDED TIME: 11:19 DESCRIPTION 1: LONEMARSH DIST. DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 698 MAP: 2-A-8 NUMBER PAGES : 0	N RAP. ELEM. CO-OP N/A	.00	DE	100%

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/15/13	13-2276	CLARKE COUNTY SCHOOL BOARD	N RAP. ELE. CO-OP N/A	N .00	DE	100%
		RECORDED TIME: 11:26				
		DESCRIPTION 1: LONGMARSH DIST.				
		DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 689 MAP: 13-A-61				PIN:
		NUMBER PAGES : 0				
10/15/13	13-2280	KETOCTIN LAND COMPANY	N COSTELLO, WILBUR L 821 KENNETH PLACE SE LEESBURG, VA. 20176	N 95,000.00	DBS	100%
		RECORDED TIME: 11:35				
		DESCRIPTION 1: LOT 124, TOWN OF BERRYVILLE				
		DATE OF DEED : 10/15/13 BOOK: 570 PAGE: 701 MAP: 14A7-14-124				PIN:
		NUMBER PAGES : 0				
10/16/13	13-2299	CHAPMAN, CHARLES E JR & CONSTA	N CLARKE CO CONSERVATION EASEMEN Y CLARKE CO VA, .	420,000.00	DBS	100%
		RECORDED TIME: 15:29				
		DESCRIPTION 1: 140 ACRES LONGMARSH DIST				
		DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 735 MAP:				PIN:
		NUMBER PAGES : 27				
10/17/13	13-2203	LEGARD, MARGARET S & KAREN F P	N RYAN, LINDEN P.O. BOX 1722 MIDDLEGURG, VA. 20118	N 195,000.00	DBS	100%
		RECORDED TIME: 01:50				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 9 ROSEMONT CIRCLE				
		DATE OF DEED : 10/15/13 BOOK: 570 PAGE: 773 MAP: 14A4-3-9				PIN:
		NUMBER PAGES : 0				
10/17/13	4045	ALLEN, MARY JONES	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 10:10				
		DESCRIPTION 1: LOT 18, SEC D - 125 E FAIRFAX ST	TOWN OF BERRYVILLE			
		DATE OF DEED : 10/17/13 BOOK: 93 PAGE: 457 MAP: 14-A2-15D-18				PIN:
		NUMBER PAGES : 0				
10/18/13	13-2313	WOLF, JAMES R & SALLY TR	N WOLF, SALLY H; TRUST P.O. BOX 45 BERRYVILLE, VA. 22611	N .00	DG	100%
		RECORDED TIME: 01:50				
		DESCRIPTION 1: CHAPEL DIST., ACRES 30.966 MORE OR LESS				
		DATE OF DEED : 10/14/13 BOOK: 570 PAGE: 826 MAP: 12-A-37				PIN:
		NUMBER PAGES : 0				
10/18/13	13-2320	FORRESTER, JOHN R	N EVERHART, RAYMOND G 459 FOREST RIDGE LN BLUEMONT, VA. 20135	N 320,000.00	DBS	100%
		RECORDED TIME: 03:40				
		DESCRIPTION 1: 20.8 ACRES - BATTLETOWN DIST				
		DATE OF DEED : 10/18/13 BOOK: 570 PAGE: 855 MAP: 26-A-139				PIN:
		NUMBER PAGES : 0				
10/18/13	13-2308	WESBY, FRANK D & PATRICIA M	N WOOD, GABRIEL C & JAONI M 952 RETREAT RD BLUEMONG, VA. 20135	N 218,500.00	DBS	100%
		RECORDED TIME: 11:21				
		DESCRIPTION 1: LOT 9-A - BATTLETOWN DIST	WR/S			
		DATE OF DEED : 10/16/13 BOOK: 570 PAGE: 798 MAP: 17A2-16-9,10,17A2-42				PIN:
		NUMBER PAGES : 0				

72K
vac

NOT A SALE

159,700
whimpv

620,100
whimpv

198,400
whimpv

Lot 42
vac
4K

Lot 10
vac
4K

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/18/13	13-2312	MEYER, MICHAEL P RECORDED TIME: 12:23 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 10/15/13 BOOK: 570 PAGE: 823 MAP: 13-A-52 NUMBER PAGES : 0	N TIPTON, JANET R 583 SIR JOHNS ROAD CLEARBROOK, VA. 22624	N 126,000.00	DBS	100%
						197,300 w/impv
10/21/13	13-2326	BANK OF CLARKE COUNTY, EXECUTO RECORDED TIME: 03:26 DESCRIPTION 1: CHAPEL DISTRICT, RIVER PARK, LOT 32 DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 895 MAP: 32A-1-32 NUMBER PAGES : 0	N DOUCETTE, JOYCE C 342 RIVER PARK LANE BLUEMONT, VA. 20135	N 140,000.00	DBS	100%
						PH, 300 w/impv
10/21/13	13-2322	TOWN OF BERRYVILLE VIRGINIA RECORDED TIME: 11:24 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 570 PAGE: 863 MAP: 1A5-A-78 NUMBER PAGES : 0	N WASHINGTON GAS LIGHT COMPANY N/A	N .00	DE	100%
10/22/13	13-2338	ROSS, JON A & SHANNON WARDENBU RECORDED TIME: 01:15 DESCRIPTION 1: LOT 9, SOVEREIGN GLEN DATE OF DEED : 10/21/13 BOOK: 570 PAGE: 952 MAP: 14A9-1-9 NUMBER PAGES : 0	N HAMPTON, ROGER D, TR & ANTOINET 4 LITTEN COURT BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N 320,000.00	DBS	100%
						332,700 w/impv
10/22/13	13-2339	WELLS FARGO BANK N.A. TR RECORDED TIME: 01:30 DESCRIPTION 1: LPT 1A - 3.734 ACRES DATE OF DEED : 10/03/13 BOOK: 570 PAGE: 955 MAP: 7-A-114 NUMBER PAGES : 0	N LACAZE, JULIEN 704 STONEWALL AVE MIDDLEBURG, VA. 20117 LONGMARSH DIST	N 222,000.00	DBS	100%
						452,100 w/impv
10/22/13	13-2335	BURGESS, HAROLD C & GLORIA A, RECORDED TIME: 10:35 DESCRIPTION 1: GREENWAY DIST., PARCEL B DATE OF DEED : 10/18/13 BOOK: 570 PAGE: 944 MAP: 38-A-42 NUMBER PAGES : 0	N IGOE, JAMES & CARMEN 19720 FAR HILLS COURT ASHBURN, VA. 20147	N 150,000.00	DBS	100%
						VOC 292K
10/22/13	13-2336	BURGESS, HAROLD C & GLORIA M; RECORDED TIME: 10:36 DESCRIPTION 1: GREENWAY DIST., PARCEL A DATE OF DEED : 10/18/13 BOOK: 570 PAGE: 946 MAP: 38-A-42A NUMBER PAGES : 0	N IGOE, JAMES & CARMEN 19720 FAR HILLS COURT ASHBURN, VA. 20147	N 464,000.00	DBS	100%
						563,800 w/impv
10/23/13	13-2355	ANDERSON, CHASE A RECORDED TIME: 03:50 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/23/13 BOOK: 571 PAGE: 28 MAP: 14A4-A-53 NUMBER PAGES : 0	N ANDERSON CONTROL INC 105 SOUTH BUCKMARSH ST BERRYVILLE, VA. 22611	N 140,000.00	DBS	100%
						208,500 w/impv

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/23/13	4047	HOWELL, BETTY RECORDED TIME: 15:15 DESCRIPTION 1: PARCEL AT 215 N BUCKMARSH ST DATE OF DEED : 10/23/13 BOOK: 93 PAGE: 470 MAP: 14A1-A-91 NUMBER PAGES : 0	N/A N/A TOWN, BERRYVILLE	.00	REA	00%
10/24/13	13-2358	COUMES, VIOLA ANNE TR OF VIOLA N RECORDED TIME: 01:35 DESCRIPTION 1: 5.6051 ACRES DATE OF DEED : 00/00/00 BOOK: 571 PAGE: 42 MAP: 25-1-3 NUMBER PAGES : 0	COUMES, VIOLA ANNE 7216 BRYNELEY LN ANNANDALE, VA. 22003 CHapel DIST	.00	DG	100%
10/24/13	4048	LOVELESS, BRAMAN PAUL, DECEASE RECORDED TIME: 12:15 DESCRIPTION 1: LOT 10-26.37 ACRES-BROMLEY SUBD DATE OF DEED : 10/24/13 BOOK: 93 PAGE: 476 MAP: 6-3-10;7-A-26 NUMBER PAGES : 0	N/A N/A TRACTS 1&2-3 ACRES ON RT 660 LONGMARSH DIST	.00	PROBATE	00%
10/25/13	13-2366	LUKAS, MICHAEL J ET AL RECORDED TIME: 02:10 DESCRIPTION 1: LOT 207, THE HERMITAGE, PHASE IVA DATE OF DEED : 10/24/13 BOOK: 571 PAGE: 60 MAP: 14A8-4-207 NUMBER PAGES : 0	N FLETCHER, RICHARD T 401 LINDSAY COURT BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	380,000.00	DBS	100% <i>381,900 w/impv</i>
10/25/13	13-2365	WISE, LINDA G RECORDED TIME: 11:46 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/24/13 BOOK: 571 PAGE: 58 MAP: NUMBER PAGES : 0	N BLUE SKY PROPERTY MANAGMENT LL N P.O. BOX 230 BOYCE, VA. 22620	91,000.00	DBS	100% <i>117,500 w/impv</i>
10/28/13	13-2375	FF PROPERTIES, LLC RECORDED TIME: 02:20 DESCRIPTION 1: BATTLETOWN ESTATE, 17,514 SQ. FT. DATE OF DEED : 10/24/13 BOOK: 571 PAGE: 157 MAP: 14A7-11-99 NUMBER PAGES : 0	N LOMBARDO, VICTOR A; II & ETUX N 417 FREMONT COURT BERRYVILLE, VA. 22611	381,300.00	DBS	100% <i>381,300 w/impv</i>
10/28/13	13-2370	SCHUTTE, CHARLES; ET AL RECORDED TIME: 09:51 DESCRIPTION 1: GREENWAY DISTRICT, LOT 5 DATE OF DEED : 10/24/13 BOOK: 571 PAGE: 97 MAP: 30-A-42E NUMBER PAGES : 0	N CAREY, FRANK & LUANNE 441 BISHOP MEADE ROAD BOYCE, VA. 22620	358,000.00	DBS	100% <i>393,200 w/impv</i>
10/28/13	4049	COPENHAVER, DAVID GLADSTONE RECORDED TIME: 10:19 DESCRIPTION 1: 45.25 ACRES ON RT 655 - CHAPEL DISTRICT DATE OF DEED : 10/28/13 BOOK: 93 PAGE: 500 MAP: 12-A-25A NUMBER PAGES : 0	N/A N/A D/B 136 PAGE 230	.00	REA	00%

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2013

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/28/13	13-2372	LOMBARDO, VICTOR A,II & DONNA	N CARPENTER, DANIEL RAY & TAMM Y N 214 EBENEZER RD BLUEMONT, VA. 20135 BATTLETOWN DIST	350K 362,200.00	DBS	100%
		RECORDED TIME: 11:00				
		DESCRIPTION 1: LOT 4 - 5 ACRES				
		DATE OF DEED : 10/25/13 BOOK: 571 PAGE: 120 MAP: 26-1-4				
		NUMBER PAGES : 0		PIN:		362 200
10/29/13	13-2384	WRN INC	N GRUBB-MCLEMENS, HEIDI S & BRIAN N CLARKE CO VA, .	.00	AFDT	100%
		RECORDED TIME: 09:00				
		DESCRIPTION 1: AFFIDAVIT WITH ATTACHMENT				
		DATE OF DEED : 00/00/00 BOOK: 571 PAGE: 196 MAP:				
		NUMBER PAGES : 23		PIN:		

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2013

RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

***** COUNTY DEEDS OF CORRECTION *****

10/09/13	13-2244	HUNT, RICHARD H & SUSAN B	N	MEDEIROS, COZETTE LORRAINE	N	.00	COR	100%
		RECORDED TIME: 11:30		586 BERRY'S FERRY RD WHITE POST, VA. 22663				
		DESCRIPTION 1: D/B 567 PAGE 685						
		DATE OF DEED : 00/00/00	BOOK: 570	PAGE: 546	MAP: 28A-A-5		PIN:	
		NUMBER PAGES : 0						
10/22/13	13-2334	MOORE & DORSEY, INCORP	N	C.C. CONSERVATION EASEMENT AUT	N	.00	COR	100%
		RECORDED TIME: 09:30		N/A				
		DESCRIPTION 1: TOWN OF BERRYVILLE						
		DATE OF DEED : 00/00/00	BOOK: 570	PAGE: 907	MAP: 15-A-65		PIN:	
		NUMBER PAGES : 10						

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE:	46
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION :	2
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY :	4

**Quarterly Activity Report of
Kaila Anglin
Extension Agent, 4-H Youth Development
kailamh@vt.edu or (540) 955-5164
July 2013 - September 2013**

Programs

- Goat Clinic
 - 8 Clarke County 4-H members and 1 Frederick County 4-H member participated in the clinic held at the Clarke County Fairgrounds, Berryville, VA
- Leaders' Association Annual Market Lamb & Goat Show
 - 47 youth participants with a total of 136 animals competed in the show at Clarke County Fairgrounds, Berryville, VA
 - Administrative and registration functions in Extension Office
- End of the Year 4-H Pool Party and Celebration
 - 60 youth and adults attended
- Clarke- Warren 4-H Camp- Camp Coordinator
 - Total Clarke participants- 84 (adults, campers & CIT/teens)
 - Camp Coordinator planning and organizational meetings with Stacy Swain, Warren County 4-H Youth Educator
 - Interviewed 31 Clarke and 30 Warren youth for camp counselor positions
 - 3 Camp Training Sessions with camp counselors and counselors-in-training
 - Pre-camp meeting with 4-H Center Program Director, Assistant Camp Coordinator, and Clarke- Warren Agents two weeks prior to camp, 4-H Center, Front Royal, VA
 - Camp held July 28th - August 1st at the NOVA 4-H Center, Front Royal, VA
- Clarke County Fair
 - Attended each day: August 11-17
 - Over 121 4-H members exhibited animals, horticulture/ home economic displays
 - Over 60 volunteers assisted with the 4-H & FFA shows and sale
 - Animals sold at Saturday's sale
 - 17 beef animals, 43 goats, 31 sheep, 50 hogs, 36 poultry, 5 cages of rabbits
 - Administrative, organizational, and promotional functions relating to 4-H exhibitors for the 2013 Clarke County Fair including but not limited to: livestock weigh-ins and registrations; securing livestock show judges; recruiting award sponsors; class divisions for livestock shows; thank you notes to judges, carcass graders, ultra sounders; revisions to 4-H and FFA exhibitor rules, contests, livestock shows, etc. as listed in the fair catalog; announce various livestock shows; present 4-H awards at the award ceremony; record bids/bidder no. for livestock sale; etc.
- Back to School Nights
 - 6 adult volunteers and 5 teens attended the events
 - Boyce Elementary, D.G. Cooley, Johnson-Williams Middle School and Clarke County High School
 - 300 copies of the Clarke County 4-H Club Brochure were distributed in an effort to recruit new youth to join Clarke County 4-H
- All- Star Workshop
 - Total participants- 8 teen and 4 adults
 - Joint program with Frederick County 4-H

Meetings

- Boyce Elementary School 4-H Simply Science Program
 - Planning meetings for afterschool science enrichment program with Susan Catlett & Nicole McGowan to begin in October 2013
- Post- 4-H Camp meeting
 - Two-hour meeting at NOVA 4-H Center in Front Royal, VA
- Fair Appreciation Dinner
 - Clarke County Fairgrounds Ruritan Building
- General 4-H:
 - Individual 4-H club supervision and meeting attendance

Professional Development

- 4-H Electric Energy Kit Training
 - Holiday Lake 4-H Center, Appomattox, VA

Media

- 95.3 The River – Radio Interview on 7-19-13 promoting Clarke- Warren 4-H Camp and the upcoming Clarke County Fair
- Clarke 4-H Connections, September 2013 Edition, mailed to all 4-H members, organizational leaders and volunteers, and board of supervisors
- Distribution of 300 Clarke County 4-H Club Brochure, September 2013 Edition
- Distribution 4-H Teen Leadership Retreat Weekend at NOVA 4-H Center, distributed 50 copies between Johnson-Williams Middle School and Clarke County High School

Other Activities

- Serve as VCE- Clarke County Unit Coordinator
- Serve as 4-H representative for the Clarke County Fair at monthly board meetings and livestock committee meetings
- Serve as 4-H advisor for Clarke County 4-H Volunteer Leaders' Association at bimonthly meetings and committee meetings

Personal

- Vacation leave: Monday, September 9th to Friday, September 13th

Agriculture & Natural Resources Program Review

Mark Sutphin, Associate Extension Agent ANR, Horticulture

540.665.5699 mark.sutphin@vt.edu

Programs: July 1, 2013 –September 30, 2013

Activities related to all five counties in the Northern Shenandoah Valley (Clarke, Frederick, Page, Shenandoah, and Warren):

- Buy Fresh, Buy Local
 - Distributed 1050 copies of the *Shenandoah Valley Buy Fresh Buy Local Guide to Find and Enjoy the Local Farms and Foods of the Shenandoah Valley* to local businesses, government buildings, and industry related organizations.
 - 148 participants gained Buy Fresh/Buy Local and general lawn and garden info at an information booth stationed at the Frederick County Farm Bureau, Main Street Ag Day in Winchester, VA.

- Commercial Fruit Production
 - 51 participants from the Northern Shenandoah Valley and West Virginia received tree fruit production and pest management training by attending the Winchester Area Twilight Commercial Fruit Meeting/Farm Tour at Virginia Tech: Alson H Smith Jr. AREC Winchester, VA (one five-hour program was offered).
 - 88 participants from the Northern Shenandoah Valley and West Virginia received tree fruit production and pest management training by attending the Winchester Area Twilight Commercial Fruit Meetings at Orr's Farm Market in Martinsburg, WV (one three-hour program was offered).
 - Individual training/consultation with seven clients investigating the feasibility of wine grape production.

- Drinking Water Testing – Well Water Clinics
 - Organized and offered water quality testing clinics to 317 individuals on private water supplies in the 5 county area through 5 different results meetings. Water was tested for 14 different parameters and participants were provided information on proper maintenance of wells and how to make corrective measures (five one-hour programs were offered).

- Greenhouse & Nursery Production
 - 41 participants from the Shenandoah Valley received nursery and greenhouse production, marketing, and pest management training at the “Behind the Scenes Tour” of Longwood Gardens in Kennett Square, PA.

- Supervised and Advised Northern Shenandoah Valley Master Gardener Association (NSVMGA)
 - 125 Virginia Cooperative Extension volunteers serve as Master Gardeners and interns in the Northern Shenandoah Valley and offer outreach to our communities by offering horticultural and environmentally sound programs in the Northern Shenandoah Valley.
 - Presented “Soil, Water & Nutrition: All About Trees” for the local Tree Stewards Training Course with 21 participants attending (one two-hour program was offered)

- GAP (Good Agricultural Practices) Certification
 - Individual training with six producers to aid them in acquiring USDA GAP Certification to take measures to reduce the possibility of food borne illness and food contamination during the production, harvest, and packaging processes to ensure a safer food supply and to increase market possibilities for producers.
- Vegetable Production
 - 35 participants from the Shenandoah Valley received vegetable production, marketing and pest management training at the Veggie Production meeting in Luray, VA (one six-hour program was offered).

Media

- Interviewed by Teri Merrill for an article published by the Winchester Star on fall gardening tips and the Master Gardener Help Desk.
- Interviewed by Matt Armstrong for an article published by the Winchester Star on the Master Gardener Help Desk.
- Interviewed by Val Van Meter for an article published by the Winchester Star on water testing clinics and findings.

Professional Development

- Southern Region Small Fruit Consortium Agent Training: Viruses in Caneberries – Asheville, NC
- Webinar – Situation Analysis
- VCE: MG Northern District Leadership Training – Warrenton, VA

Additional Client Contacts/Farm Visits

- 146 Pest Management Contacts
- 180 Plant & Plant Products Contacts

Other Activities

- Serve as VCE-Frederick Unit Coordinator
- Serve as Public Director on Virginia Farm Bureau Apple Marketing Committee
- Serve as Educational Advisor to the Shenandoah Valley Nursery & Greenhouse Association
- Serve on Frederick County Wellness Committee
- Coordinated and lead a VCE-Frederick Extension Leadership Council Meeting
- Served on the VCE-Frederick Interview Committee for hiring an FCS Agent
- Serve on the Virginia Master Gardener College Advisory Team

Corey Childs, Extension Agent ANR, Livestock

540.635-4549 cchilds@vt.edu

Activities related to all five counties in the Northern Shenandoah Valley (Clarke, Frederick, Page, Shenandoah, and Warren):

- Collaborated with Bobby Clarke to hold Advisory Meetings throughout the Northern Shenandoah Valley with the following attendance:

<u>Shenandoah</u>	<u>Page</u>	<u>Clarke/Frederick Warren</u>
Steve Baker	Allen Burner	Sam Conrad
Joan Comanor	Jerry Burner	Cecil Jones
Donna Haldane	Jeff Jennings	Billy Royston
Alan Hawkins	Patti Price	Joe Snapp
Joedy Sheets		
Jerod Stephens		

- New and Beginning Farmer Educational Program exploration in Page County
 - Organized and Facilitated assessment and planning meeting with area agents, White House Foundation -perspective cooperating producer, Va Tech College of Agriculture and members of the Virginia New and Beginning Farmer Coalition. A spring program is being proposed with seasonal internship potential.
- Master Cattleman’s Certification Training Series (conducted sessions 7/13;9/7)
 - 32 participants from the Northern Shenandoah Valley and the Northern Piedmont are participating in the Master Cattleman’s Certification program. This program requires participants to successfully participate in 30 hrs. of classroom and hands on in the field educational programing offered through 7 on farm meetings (spread over 5 month May-Oct). Participants are also offered opportunities to enrich their learning experience through online through Va Tech’s Symposium (learning management program) where additional educational materials are posted.
- Beef Quality Assurance
 - Certified 2 new BQA producers on Farm
- Northern Virginia Small Ruminant Seminar (2 days)
 - 19 producers and youth completed 10 hrs of training while participating in the program. Producers were trained in the 5 Point Check Integrated Pest Management system for Small Ruminants, the DAG Scoring system, Body Condition Scoring along with becoming Famacha certified producers through on site farm training.
 - This program was designed to provide foundational information for new or early career producers. Topics covered: Basic Management, Nutrition, Forages, Integrated Pest Management, Herd Health, Predator Control and Marketing
- Area Coyote information and education meeting.
 - Presented information on Reducing Livestock Depredation through the Guardian Animals. The meeting was attended by about 70 people. The meeting was recorded.

- State Graded Comingled Sheep and Goat Marketing Opportunities – 2 (7/8;8/19)
 - Collaborated with Old Dominion Livestock Producers, VA Dept. of Ag and Consumer Services and Winchester Livestock Exchange to conduct State Graded Sheep and Goat Sales. (62 area producers participated these group marketing efforts).
- State Performance Ram Test and Commercial ewe Development Program Sale
 - Assisted three producers with the selection of rams and replacement females to improve flock genetics.
- Virginia Beef Cattle Phosphorus Survey
 - Partnered with Livestock Specialist at Va Tech and program intern to finalize collections from local collaborating farmers. These forage, mineral tags and manure samples are now being run through nutrient analysis. Area and state wide data to be reported at project completion.
- Planning upcoming Agricultural educational programs:
 - Producing Grass Finished Beef Profitability – Oct 29th, Fire Hall, New Market
 - Effectively Using Electric Fencing in Grazing Management – Nov 13th at McIntire Cattle Company, Millwood
 - Area Equine Management Program - Collaborated with Lord Fairfax Soil and Water Conservation District on program covering Forages, Improved Grazing Techniques, Nutrient management, and animal disposal. Scheduled for Nov
- Farm Business Management and Profitability Decision making
 - Responded to 16 producer requests for assistance by providing enterprise budget information and analysis toward the potential implementation of new livestock ventures.
 - Developed cost effective Livestock Ration recommendations at the request of 8 different producers.
 - Assisted 4 producers with the development of written land or equipment leasing agreements.
- 4-H and FFa Youth Support
 - State Fair Youth Livestock Nominations – conducted (2) Northern Virginia Area nominations opportunities for youth planning to exhibit beef and or swine at the 2013 Va State Fair. Nomination sites were in Berryville and Woodstock.
 - Provided non-invasive Swine Carcass evaluation data collection and evaluation for 4-H and FFa exhibitors representing Clarke - Frederick – Loudoun- Madison and Warren counties. 159 youth participated in the program with over 265 market animal projects.

- Continue to provide educational and technical support to Clarke County School System in support of the proposed Swine project to be implemented by CCPS, Clermont Foundation and Clarke County Farm Bureau.
- Provide technical and facilitation support 4-H staff conducting the Clarke/Frederick and Warren county fair youth livestock programs.
- Joined staff from the Warren Coalition and the Northern Virginia 4-H Center to conduct situational review and develop plans to apply for a community development grant. This collaborative effort will provide program support for a variety of local initiatives designed to reduce childhood obesity through improved nutrition education and exercise if funded.
- Drinking Water Testing – Well Water Clinics
 - Assisted area staff in the public outreach, education and reporting on the results of water quality testing clinics to 317 individuals on private water supplies in the 5 county area.

Media

- Interviewed by phone by the Winchester Star regarding late summer drought.
- Interviewed by Washington Post – Farm Bill-Impasse- How has it impacted producers in the Shenandoah Valley.
- Created Informational on line Blog- Virginia Cooperative Extension <http://vacoopext.blogspot.com/>
 - Your stop for Clarke, Frederick, Page, Shenandoah, and Warren agriculture and natural resource education.
- Created <https://www.facebook.com/pages/VCE-Northern-Shenandoah-Valley-Agriculture-and-Natural-Resources> a resource for residents and landowners to keep up with upcoming Extension events and activities.

Professional Development

- Met with agriculture Extension agents in the Northern District to discuss collaborative regional program planning and implementation strategies.
- Facilitated a meeting of the three Agriculture agents serving P.D. 7 and the Northern Shenandoah Valley.

Client Contacts/Farm Visits

- 89 Pest Management Contacts
- 74 Livestock/Health/Marketing/Forage Management (non meeting) Contacts

Other Activities

- Serve as VCE-Warren Unit Coordinator
- Serve as Educational Advisor to Blue Ridge Cattleman’s Association
- Serve on Educational Advisor to Old Dominion Livestock Association
- Serve as Educational Advisor to the Clarke Area Wool Growers

Area Family and Consumer Sciences Programming Report
July to September 2013

Educational Presentations (Up to 2 ½ Hours)

“Household Water Quality Program” Kick-Off Meetings (1 Session) – Page County

“Household Water Quality Program” Follow-Up Meetings (5 Sessions) – Clarke, Frederick, Page, Shenandoah, and Warren Counties

Extended Learning Programs (Three Hours or Multiple Sessions)

Managing Your Money Series (4 sessions) – Frederick County

Exhibits/Displays/Brief Community Presentations

Pressure Canner Testing (3 Sessions) – Clarke and Shenandoah Counties

Fair Food Preservation Exhibit – Shenandoah County

Extension Showcase – Shenandoah County

Additional Accomplishments (Working with AmeriCorps VISTA)

Public Awareness Activities for the Northern Shenandoah Valley Financial Education Program – Shenandoah County

- *Strasburg Kiwanis Club Presentation*
- *Fort Valley Ruritan Club Presentation*
- *GermanFest*
- *Edinburg Old Time Festival*

Planned for Fall Master Financial Education Volunteer Training Series

Recruited 12 Volunteers to Participate in Fall Training – Shenandoah County

Professional Development

Galaxy IV Joint Council of Extension Professionals Conference – Pittsburgh, PA

Bridges Out of Poverty Training

Financial Management Training Webinars (1 Webinars)

Submitted by:

***Karen Lynn Poff, MPA, AFC®
Senior Extension Agent, Family and Consumer Sciences
Serving the Northern Shenandoah Valley.
Unit Coordinator for Shenandoah County.
(540) 459-6140; kpoff@vt.edu***

Virginia Cooperative Extension
 Quarterly Agriculture Program Report
 Robert A. Clark, Senior Extension Agent, Agriculture and Natural Resources
 July - September 2013

Activities Related to All Counties:

- Held Advisory Meetings throughout the Northern Shenandoah Valley with the following attendance:

Shenandoah	Page	Clarke/Frederick Warren
Steve Baker	Allen Burner	Sam Conrad
Joan Comanor	Jerry Burner	Cecil Jones
Donna Haldane	Jeff Jennings	Billy Royston
Alan Hawkins	Patti Price	Joe Snapp
Joedy Sheets		
Jerod Stephens		
- Attended a Virginia Extension Association meeting in Charlottesville.
- Attended two Lord Fairfax Soil & Water Conservation District (LFSWCD) Board Meetings and two LFSWCD Technical Advisory Committee Meetings.
- Attended a meeting of all Agriculture Extension agents in the Northern District and one meeting of the three Agriculture agents serving the Northern Shenandoah Valley.
- Attended a "TAC" meeting (Virginia State Cost Share Technical Advisory Meeting). My purpose in attending was to discuss initiating cost share for composting systems for large animal mortality and to discuss options for funding analysis of soil nitrate tests.
- Secured a location for the Shenandoah Valley Virginia State Wheat Variety Test Plots.
- Attended a meeting to discuss options for running a beginner farmer educational program in the Shenandoah Valley.
- Made a presentation on "How to Judge Agronomic Crops at a Fair Judging Clinic" at the Shenandoah County Government Center.
- Organized a meeting to discuss the beneficial re-use of treated wastewater. Re-use in this context would be using highly treated wastewater for irrigation land that would be accessible to the public (such as athletic fields, golf courses, lawns, etc.).
- Organized and conducted a coyote education meeting. The meeting was attended by about 70 people. The meeting was recorded. It will be posted on the VCE-Shenandoah County website by late October.
- Did considerable work organizing winter meetings.
- Shenandoah County Sustainable Farm Demonstration:
 - Fence was constructed between the County Farm and Teaberry Road. This required me to make multiple trips to the farm to oversee construction.
 - Held a meeting with Natural Resources Conservation Service (NRCS) and subsequently a phone meeting with a representative of the Army Core of Engineers to discuss options for addressing areas suspect of being wetlands that are part of the area proposed for grassed waterways.

- Organized a contest with the Shenandoah County Vocational Agriculture teachers to develop a sign that best represents the purpose of the Shenandoah County Sustainable Farm Demonstration.
- Educating Farmers about No-Till:
 - Did maintenance on plots associated with the use of slug bait.
 - Collected all paperwork associated with cost sharing on slug bait and application of slug bait. In 2013, 16 farmers applied slug bait to 1,054 acres and received \$14,385 in cost share reimbursement from these funds.
 - Repaired portable scales for collecting yield data slug bait plots.
 - Secured two locations for Wade Thomason (Extension Grain Specialist) to install two test plots to evaluate the timing of aerial seeding of cover crops. He will hand apply seed (simulated aerial seeding) to plots every other week from September 1 through mid-November.
 - Secured Canola, Diacon Radish, Crimson Clover, and Hairy Vetch Seed to install two sets of simulated aerial seeding plots (hand applied). My goal is to evaluate how well canola can be aerial seeded. To date, I have done aerial seeding on two different dates on plots adjacent to the Virginia Tech research plots.
 - Created a survey to assess the effect of different management practices on slug feeding pressure in no-till corn and soybeans.
- Composting Large Animal Mortality:
 - Revised a publication titled "On Farm Mortality Disposal Options for Livestock Producers."
 - Attended two Catastrophic Animal Mortality Task Force meetings.
 - Assisted in developing a new publication titled "Catastrophic Livestock and Poultry Mortality Disposal." This publication should be posted in November 2013.
- Nutrient Management Technologies:
 - Collected multiple soil and cornstalk nitrate samples in a cornfield where crimson clover was grown to supply nitrogen.
- Newsletters = 1.

Activities Related to Specific Counties:

Clarke County

- Farm Visits/Client Contacts: 25/50

Frederick County

- Farm Visits/Client Contacts: 18/40

Page County

- Farm Visits/Client Contacts: 20/60

Shenandoah County

- Farm Visits/Client Contacts: 145/100
- Assisted with organizing and conducting the Shenandoah County Extension Leadership Council Showcase.

Warren County

- Farm Visits/Client Contacts: 10/25
- Attended a meeting in Warren County to discuss regulatory procedures for permitting land for the application of biosolids.