

FIRE AND EMS COMMISSION

Minutes of the August 18th, 2015 Meeting

Commission Attendees: All other members present except David Weiss.

The meeting was called to order at 6:37 pm.

There was a motion to approve the agenda by Beth Leffel, seconded by Matt Hoff. The vote for approval was unanimous. There was a motion to approve the minutes for the June 9th, 2015 meeting by Tony Roper seconded by Beth Leffel. The vote for approval was unanimous.

Director's Report:

The Commission reviewed the report of the Director. (attached to the meeting file)

Frank will send information and letters sent by the Board of Supervisors on the proposed changes to Medicare billing which will require 2 EMTs for basic life support transport and 1 EMT and 1 ALS provider for ALS transport in order to provide payment for those transport service.

Frank will be holding a meeting with the Volunteer Company Chiefs and that volunteers as a whole to review progress during his first year of employment.

Fire and EMS Representative Reports:

Jacob asked who should receive questions about radios or other communications issues. Tony Roper clarified that all questions should be directed to Pam. Complaints or areas of concern should follow normal protocols which require the issue to be written down and forwarded to the Director of Fire and EMS. For thoughts or ideas that should be raised to the Technology Committee for consideration, issues may be addressed directly to the Director of Fire and EMS so that he can take them to the committee for discussion.

Senior Serving Facility:

In the week previous to the meeting, the Chief of Co. 1 asked the Chair and the Director on the Commission's response to the new proposed senior living facility proposed for Berryville. This issue was discussed by the Commission. It was agreed that the role of the Commission was to provide data and information to answer any questions raised by the Board of Supervisors. The Chair will forward an email to David Weiss stating that the Commission is at their disposal to answer any questions about the impact of the senior serving facility on provision of fire and EMS services.

Working Committees:

- Budget Committee: Chair, Frank Davis, Matt Hoff and David Weiss
- Performance Standards Committee: Chair, Beth Leffel, Matt Hoff, Jacob White, and Frank Davis

- Technology Committee: Under the director of the Sheriff's Office and including Bryan Conrad and Frank Davis.

Both the Budget and the Performance Standards Committees will prepare proposals for the Oct. meeting.

Strategic Planning:

The first draft of the report was met with universal approval. Over the next 2 weeks, a letter from the Director will be added, as well as data on current EMS and Firefighting staff numbers and general budget figures. Pictures will be added in appropriate places and Jacob White and Frank Davis will be getting approval from the parents of the two children shown on the back page of the report. David Ash will send Frank and Jacob the appropriate parental approval forms.

The final draft of the report will be distributed by Sept. 5 to the Commission members and the Commission will hold an early Sept. meeting on Sept 8 for final approval before submission to the Board the next morning. The Strategic Plan will be discussed at the BOS work session and Board Meetings on Sept. 14 and 15, respectively, and a hearing will be scheduled for the general public in mid-October.

Next meeting: Sept 8th, 6:30 pm, AB Conference Room.

The meeting was adjourned at 7:40 pm on the motion of Jacob White with a second from Beth Leffel.