

FIRE AND EMS COMMISSION

Minutes of the June 11th, 2015 Meeting

Commission Attendees: Bryan Conrad absent. All other members present.

The meeting was called to order at 6:30 pm.

There was a motion to approve the agenda by Matt Hoff, seconded by Beth Leffel. The vote for approval was unanimous. There was a motion to approve the minutes for the May 14th, 2015 meeting by Tony Roper seconded by Matt Hoff. The vote for approval was unanimous.

Director's Report:

The Commission reviewed the report of the Director.

Director's Report:

Kudos were given to the Director for the new monthly newsletter!

The director's noted that the first check was in the mail for FFS in the amount of \$1,100. Billing went out for 50K in the month of May.

The Director attended a Fire Chief's forum with 100 Fire Chiefs from throughout VA, in Richmond. He noted that it was a great meeting and there was a lot of networking. The Director also talked about the new FF1 2-week training program with 19 students!

Strategic Planning:

The commission reviewed the email being sent out to the Fire Companies transmitting the draft Strategic Plan Goals, Strategies and Action and approved a final email for sending the following day. The email asked for distribution to all company members prior to the next meeting of the Fire and Rescue Association where this information was going to be presented and discussed.

The organization chart was approved with 2 changes. The Mission, Vision and Values drafts was reviewed and approved by the Commission with one change.

It was agreed to submit the final Strategic Plan to the Board of Supervisors during their September meeting. The draft plan will be available for broad comment at that meeting and the draft will be available for review in the BOS packet of materials on the Clarke County website.

Laure agreed to put together a PPT of the Strategic Plan Goals, Strategies and Actions for Matt and Jacob to present at the Fire and Rescue Association meeting. It was suggested that we also develop a timeline of actions that the Commission sees in the near future to include things like

the completion of the plan, development of performance metrics, and development of a budget plan for FFS money.

Next meeting: July 9th, 6:30 pm, AB Conference Room.

The meeting was adjourned at 8:30 pm on the motion of Beth Leffel with a second from Jacob White.