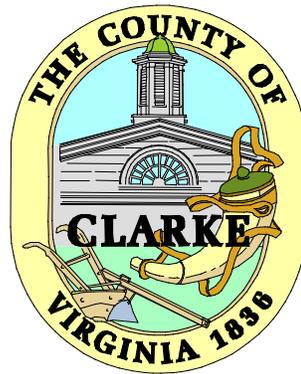


Clarke County Board of Supervisors



Regular Meeting Packet

July 16, 2019



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	July 16, 2019	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Winchester Regional Airport Authority Resolution Approving the Issuance of Debt		9
6. Review Lanham Request to Waive Fees for Resistivity		18
7. Zoning and Subdivision Ordinance Update Project, Revised Work Plan		29
8. BoS Minutes: June 18, 2019, Regular Meeting		35
9. Consent Agenda: 2019-08R Resolution of Appreciation for Mary Morris		60
10. Board of Supervisors Personnel Committee Items for July 8, 2019		62
A. Expiration of Term for appointments expiring through September 2019. Action: The Personnel Committee recommends the following [re]appointments:		63
– Brittney Heine to the community Policy and Management Team to fill the unexpired term of Angie Jones ending December 31, 2019.		
B. Fire and EMS Summer 2019 Hiring Update. Action: Information only.		73
C. Discussion Assignment of County Email Addresses to Appointees to Public Bodies. Action: The Personnel Committee recommends providing email addresses to appointees of public bodies starting with those required to file conflict of interest and to strongly encourage use of the County addresses and discourage the use of private / personal email accounts to discuss public business.		75
D. Comp Time Payout Report. Action: The Personnel Committee recommends payout of the identified compensatory time from departmental balances to the extent available.		62
11. Board of Supervisors Work Session Items for July 8, 2019		76
A. Website Transition Update by Cathy Kuehner. Action: Information only.		77
B. System Update by Brian Lichty. Action: Information only.		78
12. Board of Supervisors Finance Committee Items for July 8, 2019		93
A. FY2019 Supplemental Appropriations. Action: The Finance Committee recommends approval of the following actions:		93
a. Commonwealth's Attorney Training. "Be it resolved that FY2019 budgeted expenditure and appropriation for the Commonwealth Attorney be increased \$3,348, and Virginia Criminal Justice Foundation revenue recognized in the same amount, all for the purpose of providing training to Commonwealth's Attorney staff". Action: Information only.		93

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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7/9/2019 1:27 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	July 16, 2019	Packet Page
b. Body Armor Reversal of April Action. "Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be decreased \$14,400, and revenue from the Commonwealth be reduced in the amount of \$4,000, and that the designation for Government Savings be increased in the amount of \$10,400, all for the purpose of reversing the appropriation for protective vests for Sheriff's Deputies."		93
B. FY2020 Supplemental Appropriations. Action: The Finance Committee recommends approval of actions a through e below:		93
a. Body Armor. "Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be increased \$14,400, and revenue from the Commonwealth be recognized in the amount of \$4,000, and that the designation for Government Savings be decreased in the amount of \$10,400, all for the purpose of purchasing protective vests for Sheriff's Deputies."		93
b. Crisis Intervention Team staffing. "Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$5,000, and that revenue from the Crisis Intervention Team Assessment Center (CITAC) be increased in the same amount, all for the purpose of providing law enforcement staff to serve part time hours at the Center."		95
c. School Resource Officer Grant. "Be it resolved that FY2020 Sheriff's budgeted expenditure and appropriation be increased \$67,407, that revenue of \$30,293 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$37,114, all for the purpose of hiring an additional School Resource Officer to be assigned to Boyce Elementary School."		93
d. Barns of Rose Hill Endowment Matching Grant. "Be it resolved that Barns of Berryville budgeted expenditure and appropriation be increased \$5,000, and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Berryville Endowment Fund to be matched by the Casey Foundation."		100
e. Conservation Easement: Conrad. "Be it resolved that FY2020 Conservation Easement Fund expenditures be increased \$40,000, that revenue from VDACS be recognized in the amount of \$20,000, and that the General Fund designation for Conservation Easement purchases be decreased in the amount of \$20,000."		101
f. Sheriff Holiday Pay. Action: Deferred by the Finance Committee pending receipt of additional information		94
g. Fire, EMS, and EM Training Grant. Action: The Finance Committee deferred action on this item pending receipt of information on alternative funding sources. "Be it resolved that FY2020 Fire/EMS/EM budgeted expenditure and appropriation be		103

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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7/9/2019 1:27 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	July 16, 2019	Packet Page
<hr/>		
	<i>increased \$11,975, and that the designation for Government Savings be decreased in the same amount, all for the purpose of providing ALS Training/or one Firefighter/EMT."</i>	
h.	White Post Broadband Grant. Action: Information only. Receipt of funds is forthcoming.	94
i.	Special Welfare Fund. The Social Services department agreed to eliminate its separate checking account for the Special Welfare Fund, and to run its checks through the JAS Accounts Payable function. This was a recommendation of Mary Earhart to assist the bank reconciliation process. It was understood during the discussion that there might be a need for an emergency check under rare circumstances.	94
C.	Bills and Claims. Action: The Finance Committee recommends approval of the June 2019 Invoice History Report.	108
D.	Standing Reports. FYI: Reconciliation of Appropriation, Fund Balance, Capital Budget, General Fund Expenditure Summary. Action: Information only.	115
13.	Government Projects Update	148
14.	Miscellaneous	149
15.	Summary Of Required Action	150
16.	Board Member Committee Status Reports	151
17.	Closed Session <i>[as necessary]</i>	152
<hr style="border: 1px solid green;"/>		
<i>Evening Session 6:30 pm</i>		
18.	Citizen's Comment Period	153
19.	PH 19-09: Consider the adoption of an ordinance approving, and authorizing the Chief Executive Officer to execute the Shenandoah Valley Workforce Investment Board Chief Elected Officials Consortium Agreement upon affirmative vote of a majority of the Supervisors present and voting.	155
20.	Adjournment	190
<hr style="border: 1px solid green;"/>		
	Reports in July Packet:	191
-	Building Department	192
-	Commissioner of the Revenue	206
-	Economic Development	212
-	Fire & EMS	219
-	Zoning and Subdivision Ordinance	220

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 3 of 3

7/9/2019 1:27 PM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

July 8, 2019

Clarke County Board of Supervisors
101 Chalmers Ct.
Berryville VA 22611

Subject: Resolution Approving the Issuance of Debt by the Winchester Regional Airport Authority

Clarke County Board of Supervisors:

The Winchester Regional Airport Authority seeks to purchase a hangar facility and associated ground lease from Wells Fargo bank for \$1.25M. Constructed in 2008, the facility consists of approximately 27,000 square feet (SF) of hangar floor space divided between two bays and 4,100 SF of office space. The height and width of the doors, 28' and 100' respectively, make it the only facility at the airport capable of large business-class aircraft storage.

Under the Authority's ownership the facility would be utilized for its highest and best use, which is supporting active aircraft operations. The Authority would benefit from the direct revenues from aircraft and office leases, fuel sales, and other support services. This activity can also contribute to new business revenues, job incomes, and taxes for the surrounding community.

In accordance with the Winchester Regional Airport Authority Act of 1987, each supporting locality must adopt a resolution to approve any debt in excess of \$500,000.00. Financing options being explored include the Virginia Airport Revolving Fund (VARF) through the Virginia Resources Authority (VRA) and other suitable lenders.

On behalf of the Winchester Regional Airport Authority, we seek approval of the resolution authorizing the debt and application to VRA and/or other suitable lender.

If you should have any questions concerning this matter, please contact my office at 540-662-5786.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nick Sabo', with a long horizontal flourish extending to the right.

Nick Sabo, A.A.E.
Executive Director

Enclosure

Cc: David Ash, County Administrator
Gene Fisher, Winchester Regional Airport Authority Chairman
Mike Bryan, WRAA Counsel

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Resolution of the Clarke County Board Of Supervisors Approving the Issuance of Debt by the Winchester Regional Airport Authority and Related Matters 2019-09R

WHEREAS, the Board of Directors (the "Board") of the Winchester Regional Airport Authority (the "Authority") has authorized:

- (i) the submission of an application to the Virginia Resources Authority ("VRA"), as the Administrator of the Virginia Airports Revolving Fund to participate in the Virginia Airports Revolving Fund Financing Program through the proposed issuance of bonds by the Authority in an amount not to exceed \$1,550,000.00 (the "Bonds") for the financing necessary to include the refund of the interim financing necessary for the Authority to acquire that certain Lease and Option Agreement dated December 1, 2006 between the Authority and Wells Fargo, N.A., as successor in interest to Professional Jet Services, Inc., for the ground lease of a portion of the Airport Facility containing 54,000 square feet, located in Shawnee Magisterial District, Frederick County, Virginia, Parent Tax Map No. 64-A-40BI, which lease area is improved by those two certain hangars each containing 13,000 square feet, more or less, and office space containing 4,007 square feet, more or less, the purchase of equipment necessary for the operation of the hangars, and the relocation of access gate fencing and utility lines together with related expenses and fees (the "Project"); and
- (ii) the submission by the Authority of loan applications to one or more third party lenders in order to secure funding for the acquisition of the Ground Lease and completion of the Project;

WHEREAS, in no event shall the total amount borrowed by the Authority exceed the sum of \$1,550,000.00;

WHEREAS, in accordance with Section 7 .17b of the Winchester Regional Airport Authority Act 1987 Session, Virginia Acts of Assembly, Chapter 687 in accordance with Chapter 3, Title 5.1, et. seq., Code of Virginia of 1950 as amended (the "Act") the consent of each of the participating political subdivisions is required for any issuance of debt by the Authority if the total debt shall exceed \$500,000.00, and the participating political subdivisions consist of the City of Winchester, and the Counties of Shenandoah, Frederick, Clarke and Warren (collectively, the "Member Jurisdictions"); such consent is being requested prior to issuance of the Bonds by the Authority; and,

NOW, THEREFORE, BE IT RESOLVED:

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

1. The Board of Supervisors of Clarke County hereby consents to the issuance of the Bonds by the Authority for the purpose of financing the Project and further consents to third party financing obtained from third party lenders in order to finance the Project.
2. Under no circumstances shall the payment of debt service on the Bonds constitute a general obligation indebtedness or a pledge of the full faith and credit or taxing power of any of the Member Jurisdictions.
3. This resolution shall take effect immediately.

ADOPTED this 16th day of July, 2019, by the Board of Supervisors, County of Clarke, Virginia.

David L. Ash, Clerk to the Board of Supervisors
County of Clarke, Virginia

**RESOLUTION OF THE
WINCHESTER REGIONAL AIRPORT AUTHORITY
APPROVING THE SUBMISSION OF A FINANCING APPLICATION
TO THE VIRGINIA RESOURCE AUTHORITY AND TO THIRD PARTY
LENDERS AND REQUESTING ITS MEMBER JURISDICTIONS
TO APPROVE SUCH TRANSACTIONS**

WHEREAS, the Winchester Regional Airport Authority (the "Airport Authority") is a public body politic and corporate to the Commonwealth of Virginia duly created pursuant to the Winchester Regional Airport Authority - Act 1987 Session - Virginia Acts of Assembly - Chapter 687, in accordance with Chapter 3, Title 5.1, et. seq., Code of Virginia of 1950, as amended (the "Act"); and

WHEREAS, the participating political subdivisions that are responsible for the operation of the Winchester Regional Airport (the "Airport") include the City of Winchester, Shenandoah County, Frederick County, Clarke County and Warren County (collectively, the "Member Jurisdictions"); and

WHEREAS, the Airport Authority has or will apply to the Virginia Resources Authority ("VRA") as the Administrator of the Virginia Airports Revolving Fund (the "Fund") to participate in the Virginia Airports Revolving Fund Financing Program (the "VRA Financing Program") in the maximum amount of \$1,550,000.00; and

WHEREAS, the Airport Authority also intends to submit loan applications to one or more third party lenders in order to secure funding in the maximum amount of \$1,550,000.00 in order to identify the best source of financing for the Airport Authority; and

WHEREAS, in no event shall the total amount borrowed by the Airport Authority exceed the sum of \$1,550,000.00.

NOW, THEREFORE, BE IT RESOLVED:

1. The Airport Authority intends to enter into a sales contract for the purchase of that

certain Lease and Option Agreement dated December 1, 2006, between the Airport Authority and Wells Fargo, N.A., as successor-in-interest to Professional Jet Services, Inc. (the "Ground Lease") for the ground lease of a portion of the Airport facility containing 54,000 square feet, more or less, located in Shawnee Magisterial District, Frederick County, Virginia, Parent Tax Map No. 64-A-40B1 (the "Ground Lease Parcel"). The Ground Lease Parcel is more particularly described by that certain Lease Lot Exhibit titled "ProJet Hangar Airport Road Frederick County, Virginia" dated March 12, 2007, prepared by Painter-Lewis, P.L.C., a copy of which is attached hereto and incorporated herein as if set out in full.

2. The Ground Lease Parcel is improved by those two certain hangars each containing 13,000 square feet, more or less, and office space containing 4,007 square feet, more or less.

3. The Airport Authority intends to secure financing from the VRA Financing Program or from third party lenders (the "Third Party Financing Program") in order to acquire the Ground Lease, the purchase of equipment necessary for the operation of the hangars, the relocation of access gate fencing and utility lines, together with related expenses and fees (the "Project").

4. In no event shall the total amount borrowed by the Airport Authority exceed the sum of \$1,550,000.00.

5. The Board of Directors (the "Board") of the Airport Authority hereby recommends to the Member Jurisdictions that each such Member Jurisdiction adopt and approve a resolution substantially in the form attached hereto as Exhibit A, which authorizes and approves the following: (i) the submission by the Airport Authority of the Pooled Bond Program Application (the "VRA Application") to VRA with respect to the participation by the Airport Authority in the VRA Financing Program and the issuance of bonds by the Airport Authority contemplated thereby; and (ii) the submission by the Airport Authority of loan applications to one or more third party lenders in order to secure funding for the acquisition of the Ground Lease (as hereinafter defined) and completion of the Project (as hereinafter defined).

6. The Board hereby recommends that the Member Jurisdictions approve the purposes for which the proceeds of the VRA Financing Program and the Third Party Financing Program will be utilized.

7. The Board further directs the Airport Authority to submit a request to the governing body of each of the Member Jurisdictions pursuant to which: (i) the Airport Authority's participation in the VRA Financing Program and the issuance of its bonds in a maximum principal amount not to exceed \$1,550,000.00 to finance the Project is approved; and (ii) the Airport Authority's participation in the Third Party Financing Program in the maximum principal amount not to exceed \$1,550,000.00 to finance the Project is approved.

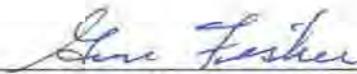
8. The Chairman and Vice-Chairman of the Airport Authority, and the Executive Director of the Airport Authority, each of whom may act alone, are hereby authorized and direct to take such further actions and to execute and deliver any and all instruments, certificates and other documents required to carry out the purposes of this Resolution, including such actions and documents as may be necessary to modify, amend or supplement the Airport Authority's Application to the VRA Financing Program and the Third Party Financing Program or take such other action as may be necessary or desirable in connection therewith or in furtherance of the financing contemplated thereby.

9. All prior acts of the Chairman, the Vice-Chairman and the Executive Director of the Airport Authority, and other officers, agents or representatives of the Airport Authority that are in conformity with the purposes and intent of this Resolution and in furtherance of the submission of the VRA Application, any loan applications to the Third Party Financing Program, and the financing contemplated thereby are hereby ratified, reaffirmed and approved.

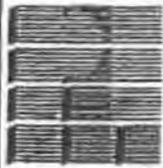
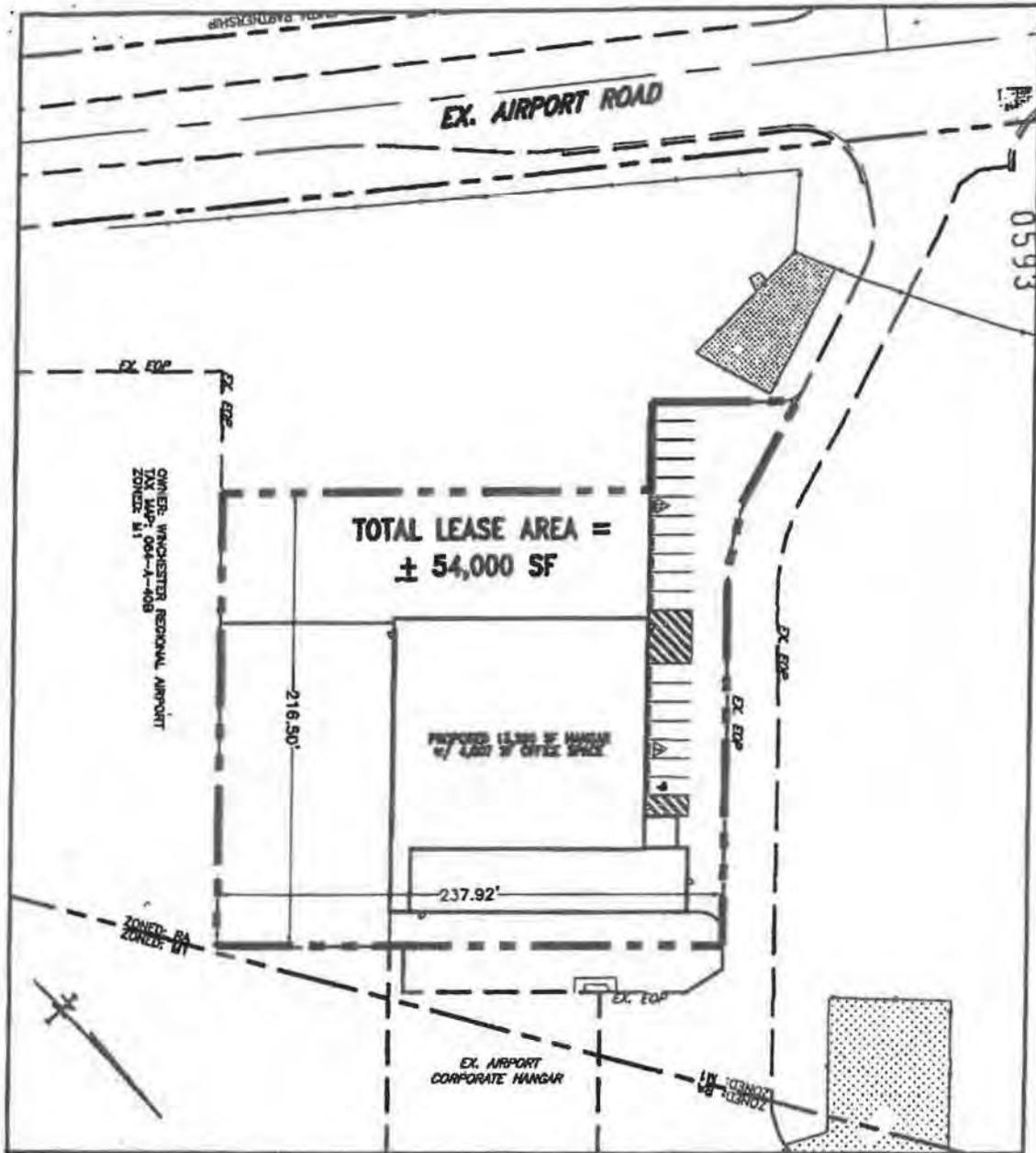
10. LeClair Ryan, A Professional Corporation, is hereby appointed bond counsel to the Airport Authority in connection with the issuance of the Bonds.

11. This Resolution shall take effect immediately.

Adopted by a majority vote of the Board of Directors of the Winchester Regional Airport Authority on June 13, 2019.


Gene Fisher, Chairman, Winchester
Regional Airport Authority

MLB/pmn
c:\Misc\Airport Resolution #2
7/2/19



DRAWN BY:
PAINTER-LEWIS, P.L.C.
 116 South Stewart Street
 WINCHESTER, VIRGINIA 22601
 TELEPHONE (540) 662-5792
 FACSIMILE (540) 662-5793
 EMAIL: office@painterlewis.com

ProjJet Hangar
 Airport Road
 Frederick County, Virginia

SCALE: 1"=80'	DRAWN BY: RED
DATE: 03-12-07	JOB #0002021
LEASE LOT EXHIBIT	DRAWING NO.: EXHIBIT 1

Zimbra**lwalburn@clarkecounty.gov**

Waiver of fees

From : myfarm4me <myfarm4me@aol.com>

Tue, Jun 18, 2019 12:52 PM

Subject : Waiver of fees**To :** info@clarkecounty.gov, bbyrd@clarkecounty.gov

Board of Supervisors
County of Clarke Virginia
101 Chalmers court, suite B
Berryville, Virginia 22611

Dear Board of Supervisors,

I am requesting a waiver of fees for expenses incurred by the County in the processing of my application for a septic permit. The invoice in question is #280 dated 8/13/ 2018. I was sent this invoice because the county wants a review of an electrical resistivity report for tax map #12-A-37A that was done by a licensed engineer approved to do this test in Clarke county. First I was not advised by anyone that I would have to incur this cost. I feel that if the county wants to have a second engineer read the first engineer's report the the county should bare this cost. I paid \$1800 to have a licensed engineer do the test and make a report and put his license on the line that the report is correct. My second issue is that the state of Virginia Health Department who issued the permit does not require the second engineer to read the test so if the county wants that done then the county bares the cost.

Any question please contact
James Lanham
3014182207
1245 moose rd
Berryville, Virginia 22611

Sent from my Sprint Samsung Galaxy S8.

INTERNAL OFFICE MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: DAVID ASH, COUNTY ADMINISTRATOR
SUBJECT: FEE POLICY STATEMENT
DATE: FEBRUARY 9, 1998

CLARKE COUNTY FEE POLICY

Clarke County shall maintain a comprehensive fee, penalty, and interest schedule setting forth and identifying the nature and amount of each and every fee or charge imposed by any county agency operating under the authority of the Board of Supervisors and/or for each fee or charge for which the Board of Supervisors has statutory or other legal responsibility for establishing or setting.

The Schedule is to be maintained in the office of the County Administrator and is to be periodically presented to the Board of Supervisors for review and approval of any necessary or recommended changes. Said review should take place prior to each fiscal year and should, when possible, establish fees for the ensuing fiscal year.

The amount of any fee for services or products is to be based upon the total costs incurred by the County in providing the specific service or product to the specific individual. Penalties and interest rates are to be established within the limits established by law and shall be intended to provide a reasonable disincentive to the act upon which the penalty or interest is imposed. At any time a fee, penalty or interest is inadvertently established below or above a statutory limit, it shall be adjusted, upon discovery, to the minimum or maximum permitted rate without further action of the Board.

Unless otherwise permitted by statute or ordinance, waiver of required fees, penalties, or interest, may be authorized only by action of the Board of Supervisors upon the Board's finding that imposition of the fee, penalty, or interest will result in "extreme hardship" to the individual or organization upon which it is imposed. Request for refunds of fees, penalties and interest will be considered by the Board of Supervisors in cases where the applicant can demonstrate that the product or service for which the fee was charged was not provided in whole or in part; that the benefit of the service provided accrued, in whole or in part, to the County, or; that the proximate cause of imposing the fee, penalty, or interest, could not have been reasonably anticipated or prevented by the applicant. Costs incurred by the County in preparing, producing, reviewing, or otherwise considering or acting upon a request for service or product, subsequently withdrawn by the applicant, shall be deducted from any refund authorized.



County of Clarke David Ash, County Administrator

June 13, 2019

James B. and Catherine R. Lanham
1245 Moose Road
Berryville, Virginia 22611

This correspondence comes in response to your request to waive fees charged by Clarke County Planning Department in the amount of \$270, originally \$240, plus \$30 administrative fee for late payment, to cover the cost of review of your application by Dan Rom, the County's Karst Consultant, with Piedmont Geotechnical, Inc., a cost that has now been paid by the County.

County's Planning Department Fee Schedule:

PROFESSIONAL REVIEW FEES

Applicants shall be responsible for the professional review of application materials by the County's technical review consultants - engineering consultant, Karst consultant (for applications requiring Karst Plan review or resistivity testing for private onsite sewage disposal system applications), and telecommunications consultant (for wireless communication facility applications). . .

The fixed fee schedule does not apply to the evaluation of Karst plans by the County's Karst engineer. Applicants requiring such review shall be required to reimburse the County at cost.

The County paid Piedmont Geotechnical, Inc., its \$240 fee for services rendered by Dan Rom, the County's Karst Consultant, at 1245 Moose Road, Berryville on July 31, 2018. Therefore, Invoice 280, dated August 13, 2018, in the amount of \$240 represents actual cost incurred by the County in processing your application and is due and payable plus \$30 administrative fee for late payment for a total amount due of \$270. Please make your check payable to the Treasurer of Clarke County in the amount of \$270.00 and return to the Clarke County Planning Department, 101 Chalmers Court, Suite B, Berryville, Virginia, 22611.

Clarke County's Fee Policy effective February 9, 1998

Clarke County shall maintain a comprehensive fee, penalty, and interest schedule setting forth and identifying the nature and amount of each and every fee or charge imposed by any county agency operating under the authority of the Board of Supervisors and for each fee or charge for which the Board of Supervisors has statutory or other legal responsibility for establishing or setting. . . .

The amount of any fee for services or products is to be based upon the total costs incurred by the County in providing the specific service or product to the specific individual. Penalties and

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101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

This institution is an equal opportunity provider and employer."

interest rates are to be established within the limits established by law and shall be intended to provide a reasonable disincentive to the act upon which the penalty or interest is imposed. At any time a fee, penalty or interest is inadvertently established below or above a statutory limit, it shall be adjusted, upon discovery, to the minimum or maximum permitted rate without further action of the Board.

Unless otherwise permitted by statute or ordinance, waiver of required fees, penalties, or interest, may be authorized only by action of the Board of Supervisors upon the Board's finding that imposition of the fee, penalty, or interest will result in "extreme hardship" to the individual or organization upon which it is imposed.

Request for refunds of fees, penalties and interest will be considered by the Board of Supervisors in cases where the applicant can demonstrate that the product or service for which the fee was charged was not provided in whole or in part; that the benefit of the service provided accrued, in whole or in part, to the County, or; that the proximate cause of imposing the fee, penalty, or interest, could not have been reasonably anticipated or prevented by the applicant.

Costs incurred by the County in preparing, producing, reviewing, or otherwise considering or acting upon a request for service or product, subsequently withdrawn by the applicant, shall be deducted from any refund authorized.

After reading the fee policy above, should you still wish to pursue your request for waiver of fees for expenses incurred by the County in the processing of your application, please provide notice of intent to:

Attention: Board of Supervisors
County of Clarke Virginia
101 Chalmers Court, Suite B
Berryville, Virginia 22611
info@clarkecounty.gov
540-955-5175

Regards,



David Ash
County Administrator

Enclosure: Second Notice May 29, 2019
Invoice 280 Clarke County
Invoice 2455VA Piedmont Geotechnical, Inc.

Zimbra**lwalburn@clarkecounty.gov**

Re: Invoice

From : Ryan Fincham <rfincham@clarkecounty.gov> Mon, Jun 03, 2019 11:38 AM
Subject : Re: Invoice 📎 1 attachment
To : David Ash <dash@clarkecounty.gov>
Cc : Debbie Bean <dbean@clarkecounty.gov>, Brandon Stidham <bstidham@clarkecounty.gov>, Lora Walburn <lwalburn@clarkecounty.gov>

FYI.

I contacted Jim Davis, Clarke County Health Department EH Supervisor, and he provided me with this attached handout. He advised me that this handout is given to all applicants at the Health Department. Further, he noted that he and his staff inform applicants verbally of these requirements as well. I asked if he remembered discussing these requirements with Mr. Lanham, and he said yes he did.

Thanks-

Ryan Fincham,
Senior Planner & Zoning Administrator
Clarke County, Virginia
(540) 955 - 5131

From: "Lora Walburn" <lwalburn@clarkecounty.gov>
To: "Debbie Bean" <dbean@clarkecounty.gov>
Cc: "David Ash" <dash@clarkecounty.gov>, "Brandon Stidham" <bstidham@clarkecounty.gov>, "Ryan Fincham" <rfincham@clarkecounty.gov>
Sent: Monday, June 3, 2019 10:52:31 AM
Subject: Re: Invoice

Good Morning All: Attached is the material presented by Mr. Lanham this morning.

Lora B. Walburn

From: "Debbie Bean" <dbean@clarkecounty.gov>
To: "David Ash" <dash@clarkecounty.gov>, "Lora Walburn" <lwalburn@clarkecounty.gov>
Cc: "Brandon Stidham" <bstidham@clarkecounty.gov>, "Ryan Fincham" <rfincham@clarkecounty.gov>
Sent: Monday, June 3, 2019 10:48:19 AM

Subject: Invoice

On May 30, 2019 I sent an invoice to James Lanham for a resistivity test that was conducted on his property. This invoice is actually late for payment and I added the additional \$30.00 charge to the original \$240.00 fee. His property is located at 1245 Moose Road, Berryville VA 22611 and the Tax Map # is #12-A-37C. Mr. Lanham was in the office this morning (June 3, 2019) and told me he had stopped in at the Administration Office and wanted to discuss this invoice with Dave Ash. He told me that Mr. Ash was off on Monday and he asked me if I can just hold the invoice until he can discuss this issue with Mr. Ash. I told him I would not move forward until I heard from Mr. Ash. His phone number is (301) 418-2207.

Debbie Bean
Administrative Assistant
Clarke County Planning

 **VDH Resistivity handout.pdf**
94 KB

RESISTIVITY TESTING

Procedures for Septic System Permitting (Karst regions of Clarke County)
Effective July 19, 2005

For: All septic permit applications issued after July 19, 2005 – certification letters/construction permits for areas in karst (see attached map)
Except for emergency repairs/construction permits issued for certification letters approved prior to 7/19/05)

- 1) Apply for Septic Permit with Health Department
- 2) Complete soil work either with approved Soil Scientist or Health Department
- 3) Obtain preliminary approval from Health Department for soils/site
- 4) Contract with consultant qualified to conduct resistivity testing (see attached list), as required by County Ordinance (see attached regulation)
- 5) Have consultant send copy of results to Dan Rom, Piedmont Geotechnical, Inc., 14735 Wrights Lane, Waterford, Virginia 20197-1601 for review, with enclosed form letter.
Note: If work is being completed as part of a subdivision application, have consultant send results to Jesse Russell, Clarke County Zoning Administrator, 102 N. Church St., Berryville, VA 22611; Jesse will send to Mr. Rom.
- 6) Dan Rom will send copy of completed review to Health Department and Contractor.
Note: A fee for engineering review will be billed separately to the applicant.
- 7) If site is approved, Health Department will issue permit, if review details additional requirements, these must be completed. If site is denied a new site must be located as described starting at step 2.

The following Geotechnical Engineering firms are authorized to conduct resistivity tests in the County. Other firms may be used provided they meet the qualification requirements as outlined in the ordinance.

Forrest Environmental Services
Andrew Forrest, PG, President
P.O. Box 2397
Oak Hill, Virginia 20171
(703) 648-9090

Triad Engineering, Inc.
3057 Crosen Court
Winchester, VA 22604

(540) 667-9300

ECS, LLC
Joshua Holloman
166 Windy Hill Lane
Winchester, VA 22602
(540) 667-3750

I:\ALISON\health\Procedures for Septic System Permitting.doc



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

SECOND NOTICE

May 29, 2019

James B. & Catherine R. Lanham
1245 Moose Road
Berryville, VA 22611

We are submitting charges to you for services rendered for the resistivity test conducted on your property. The Clarke County Code 143-9-G requires resistivity tests be conducted on any new onsite sewage systems.

Enclosed is a copy of the invoice for services rendered. The County has paid for review of your application by Dan Rom (Piedmont Geotechnical, Inc.), the County's karst consultant, and is now requiring reimbursement.

Please make your check payable to the Treasurer of Clarke County in the amount of \$270.00 and return to the Clarke County Planning Department, 101 Chalmers Court, Suite B, Berryville, VA 22611.

Please note that an administrative fee of \$30.00 shall be charged for reimbursements not received within 30 days of first payment notice.

Thank you.

Clarke County Planning Department
(540) 955-5132



County of Clarke

Treasurer
 PO Box 537
 Berryville, VA 22611

INVOICE

Invoice Date 08/13/2018	Invoice No. 280
Customer Number 105779	
Invoice Total Due \$240.00	
Payment Terms 30 DAYS	

LANHAM JAMES B & CATHERINE R
 1245 MOOSE ROAD
 BERRYVILLE, VA 22611

Tax Map #12-A-37C

Description	Quantity	Price	UOM	Original Bill	Adjustment	Paid	Amount Due
Engineering Fees for review of electrical resistivity report for Tax Map # 12-A-37C, 1245 Moose Road, Berryville VA 22611	1.00	\$240.00	EACH	\$240.00	\$0.00	\$0.00	\$240.00
<p>Please put Invoice Number on your check. Make checks payable to: Treasurer of Clarke County</p>						Invoice Total:	\$240.00

Remit to: County of Clarke
 PO Box 537
 Berryville, VA 22611

If you have any questions regarding this invoice, please contact the Clarke County Dept. of Joint Administrative Services at 540-955-6156.

ORIGINAL
 COPY

Clarke County Planning Department
Attn: Mr. Ryan Fincham
101 Chalmers Court
Berryville, VA 22611

INVOICE

Project: Tax Map 12-A-37B
Location: Berryville, VA
Number: 2455VA
Client: Clarke County, VA
Date: July 31, 2018

Summary of Charges:

<u>Date</u>	<u>Service</u>	<u>Qty</u>	<u>Unit</u>	<u>Fee</u>	<u>Extension</u>
07-31	ER Review	1	LS	240	\$ 240.00

Balance Due \$ 240.00

PIEDMONT GEOTECHNICAL, INC.
286 High Rail Terrace, SE
Leesburg, Virginia 20175
Tel: 540-882-9350

NOTE TO PROPERTY OWNER: Clarke County will issue an invoice to be paid directly to the County.
Payment should not be made directly to Piedmont Geotechnical, Inc.

8-7-18
10000550-3140) PTPLN
Munis
8-7-18



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

www.clarkecounty.gov

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Zoning and Subdivision Ordinance Update Project, Revised Work Plan

DATE: July 8, 2019

Enclosed for your review is the revised work plan for completion of the Zoning and Subdivision Ordinance Update Project.

The original work plan was established by the Ordinances Committee and Staff in December 2017 at the beginning of the project and it planned for completion and adoption of the new ordinances by late 2019. This revised work plan -- developed by Staff and accepted by the Ordinances Committee on June 7-- accounts for additional time that was necessary in order to complete review of the policy and technical issues (Step 2). As you will note, the revised work plan now projects completion and adoption of the new ordinances by late Spring 2020.

The project is currently in Step 4 – “Present draft Zoning Ordinance, Subdivision Ordinance, Definitions Article, and Guidance Manual to the Ordinances Committee for final approval.” New critical dates in the work plan have Staff completing drafts (Version #2) and having them reviewed by the County Attorney by early August. The resultant drafts following legal review (Version #3) will be presented by Staff to the Committee over a series of three (with an optional fourth) workshops from mid-August through mid-September. Step 4 will culminate in formal action by the Committee to forward the drafts, likely with edits, to the full Commission and Board of Supervisors for review under Step 5.

Step 5 involves the presentation of the Ordinances Committee’s recommended drafts (Version #4) to the full Planning Commission and Board in a series of four joint workshops that would be held from mid-October through early December. The purpose for holding multiple joint workshops is to present the ordinances to both bodies at the same time in manageable groupings of topics. This will help promote a better overall understanding of the changes, and encourage questions and discussion among Commissioners and Board members. As you will note, the revised work plan contains optional dates for each of the four meetings:

- Meeting #1 – Wednesday, October 16 OR Thursday, October 17
- Meeting #2 – Thursday, October 31 OR Friday, November 1 (following the Planning Commission Business Meeting)
- Meeting #3 – Wednesday, November 13 OR Thursday, November 14
- Meeting #4 – Friday, December 6 (following the Planning Commission Business Meeting)

The Planning Commission will be reviewing these meeting dates at their July 9 Work Session and Staff will provide the Board with their input at the July 16 meeting.

Staff will complete Step 5 by compiling all comments and changes requested by the Commission and Board at the joint workshops into final drafts of the ordinances for public hearing (Version #5). This is projected for completion by mid-December.

Step 6 involves Public Outreach, Formal Public Hearings, and Adoption of the ordinances. In order to maximize public knowledge and input of the revised ordinances, Staff is recommending that both the Commission and Board schedule formal public hearings two months in advance instead of the usual one month. This would give Staff additional time to publicize the effort and solicit public comment. If necessary, Staff could also hold informal public workshops during this time to provide additional outreach to interested stakeholders.

The revised timeline for Step 6 is as follows:

- **January 2020 Planning Commission Business Meeting** – Set Public Hearing for March 2020.
- **March 2020 Planning Commission Business Meeting** – Conduct Public Hearing and take formal action to recommend adoption of ordinances or defer action to the April 2020 Business Meeting.
- **April 2020 Planning Commission Business Meeting (if necessary)** – Take formal action to recommend adoption of ordinances.
- **March 2020 OR April 2020 Board of Supervisors Meeting** – Set Public Hearing for May 2020 or June 2020 meeting depending upon when formal recommendation is provided by the Commission.
- **May 2020 OR June 2020 Board of Supervisors Meeting** – Conduct Public Hearing and adopt the ordinances or defer action to the next Board meeting.

Step 7 is the completion of the project with Staff's wrap-up activities. Following adoption of the ordinances by the Board, Staff will incorporate any last-minute changes into the final adopted versions of the Ordinances. Any changes made by the Board will be communicated to the Commission and electronic copies of the ordinances will be made available within one week of the adoption date. Hard copies will be outsourced for printing with a limited number printed in-house for immediate use. The Guidance Manual will be finalized and made available to the public within 30 days of the ordinances adoption date and copies of all pertinent project documents will be organized and archived within 60 days of the adoption date.

If you have any questions on this issue, please feel free to contact me.

**ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT WORK PLAN
(APPROVED BY ORDINANCES COMMITTEE 6/7/2019)**

COMPLETED:

STEP 1 – Adopt work plan, project policies, and timeline

STEP 2 – Discuss and provide formal direction on policy and technical issues

STEP 3 – Approve framework for draft Ordinances

TO BE COMPLETED:

STEP 4 – Present draft Zoning Ordinance, Subdivision Ordinance, Definitions Article, and Guidance Manual to Ordinances Committee for final approval

- Zoning Ordinance and Definitions Article -- Staff to complete rough draft (Version #1) and initial draft for legal review (Version #2). **COMPLETED – Sent to County Attorney on May 20.**
- Subdivision Ordinance – Staff to complete rough draft (Version #1) and initial draft for legal review (Version #2) by **Monday, July 8.**
- Staff will also develop the initial draft of the Guidance Manual, primarily to depict the overall layout of the Manual and identify the current Ordinance sections that will be moved there. Staff to complete initial draft by **Friday, July 26.** Legal review of Guidance Manual is not needed at this stage since it does not require formal adoption.
- Legal review of the Zoning Ordinance, Subdivision Ordinance, and Definitions Article to be completed by **Friday, August 9.**
- Initial drafts for Committee review of the Zoning Ordinance (Version #3), Subdivision Ordinance (Version #3), Definitions Article (Version #3), and Guidance Manual (Version #1) to be completed and sent to Committee by **Wednesday, August 14.**
- Committee review will take place over three meetings with an optional fourth meeting if needed.
- Following approval by the Committee, Staff will incorporate the Committee’s comments into an initial draft for Commission and Board review (Version #4).

Ordinances Committee Meeting Schedule

- **Meeting #1 (Thursday, August 22):**
 - Overview of draft Ordinances and Definitions Article, layout and usage
 - Incorporation of policy and technical issues including comments received from Commissioners and Board members on Final Report
 - Introduction to Guidance Manual
- **Meeting #2 (Thursday, August 29):**
 - Review districts, uses, and use regulations
 - Overview of changes to review processes since previous Committee discussion
- **Meeting #3 (Friday, September 6 following Commission Business Meeting):**
 - Open session, questions and concerns
 - Recap of changes to be made to Version #3 drafts
 - Discuss next steps in work plan
 - Final action to approve for review by Commission and Board OR defer for additional discussion to next meeting
- **Meeting #4 (Tuesday, September 10):**
 - If necessary for further discussion/final action

STEP 5 – Presentation of Initial Draft Ordinances for Planning Commission and Board of Supervisors Review (Version #4)

- Staff will complete Version #4 of the Ordinances and Definitions Article containing comments from the Ordinances Committee by **Friday, September 20**. Distribution of electronic and hard copies to be ready by **Friday, September 27**.
- Staff recommends a series of four Joint Special Workshops with the Planning Commission and Board of Supervisors to review and discuss Ordinances, Definitions Article, and Guidance Manual.
- **Meeting #1 – Wednesday, October 16 OR Thursday, October 17:**
 - Introduction to Zoning Ordinance, Subdivision Ordinance, Definitions Article and Guidance Manual
 - Review general changes, new layout, and usage
 - Review of key substantive changes coming from policy and technical issues
- **Meeting #2 – Thursday, October 31 OR Friday, November 1 (following Commission Business Meeting):**
 - Review districts, uses, and use regulations
 - Overview of Definitions Article

- **Meeting #3 – Wednesday, November 13 or Thursday, November 14:**
 - Discuss Zoning and Subdivision review processes
 - Discuss how the Guidance Manual will be used
 - Questions and concerns from members
- **Meeting #4 -- Friday, December 6 (following Commission Business Meeting):**
 - Open session, remaining questions and concerns
 - Adoption process and scheduling of public hearings
 - Authorization to develop Version #5 of Zoning Ordinance, Subdivision Ordinance, and Definitions Article for Public Hearing
- Staff to complete Final Drafts for Public Hearing of the Ordinances and Definitions Article (Version #5) by **Friday, December 13**.

STEP 6 – Public Outreach, Formal Public Hearings, and Adoption

- Staff recommends the Commission schedule Public Hearings two months in advance instead of one month. Staff will use the additional time to publicize the Ordinance Update Project and solicit public comment.
- **Planning Commission Business Meeting – January 10, 2020**
 - Schedule public hearing for March 2020 Business Meeting (2 month lead time)
- **Planning Commission Business Meeting – March 2020**
 - Conduct Public Hearings on the Final Draft Ordinances and Definitions Article (Version #5)
 - Adopt formal recommendation on Version #5 drafts OR defer discussion to April 2020 Business Meeting
- **Planning Commission Business Meeting – April 2020 (if needed)**
 - Adopt formal recommendation on Version #5 drafts
- **Board of Supervisors Meeting – March 2020 OR April 2020**
 - Schedule public hearing for **May 2020** or **June 2020** meeting (2 month lead time), depending upon when Commission adopts formal recommendation
- **Board of Supervisors Meeting – May 2020 OR June 2020**
 - Conduct Public Hearings on Final Draft Ordinances and Definitions Article (Version #5)
 - Take action to adopt the Final Draft Ordinances and Definitions Article OR defer action to next Board meeting

STEP 7 – Wrap-Up Activities

- Following Board adoption, Staff will incorporate any changes to the Version #5 drafts and will create the final versions of the Zoning Ordinance (Article I), Subdivision Ordinance (Article II), and Definitions (Article III). Any changes made by the Board to the final adopted versions will be communicated to the Planning Commission at their next scheduled meeting.
- Electronic copies will be finalized and made available within one week of the adoption date. Hard copies will be sent out for printing with a small number of copies printed in-house for immediate usage.
- Staff will finalize the Guidance Manual and make it available to the public within 30 days of the adoption date of the Ordinances and Definitions. The Guidance Manual does not have to be formally adopted by the Commission or the Board.
- Copies of all pertinent meeting minutes, public drafts, tracking spreadsheets, and other important information will be archived by Staff within 60 days of the adoption date.

June 18, 2019

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 pm

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, June 18, 2019.

Board Members

Present Afternoon / No Evening Session: Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B. McKay – White Post District

Absent Afternoon / No Evening Session: None

County Staff Present

David L. Ash, Barbara Bosserman, Cathy Kuehner, Brian Lichty, Brandon Stidham, Brianna Taylor

Constitutional / State Offices / Other Agencies

Ed Carter, Wayne Tapscott, Travis Sumption

Press

Mickey Powell – The Winchester Star

Others Present

Robina Rich Bouffault, Keith Dalton, Jeff Hinson, Stefan Donner, William Houck, Michelle Worthing

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:02 pm.

2) Adoption of Agenda

- Item 8 C Include Request to Set Public Hearing on an Ordinance
- Closed Session at approximately 2:30 pm

Supervisor Daniel moved to adopt the agenda as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

No persons appeared to address the Board.

4) VDOT

Ed Carter, Residency Administrator, introduced Wayne Tapscott, Berryville Area Headquarters Superintendent, replacing Doug Baker, who recently retired.

Maintenance:

- VDOT conducted patching operations on routes 601, 633, 635, 636, 639, 652 and 655. This completes patching schedule for this year's resurfacing schedule and VDOT will begin patching on routes 606 and 632 for the 2020 schedule in July.
- VDOT started mowing on secondary routes and will complete first cycle in July.
- VDOT conducted grading operations on various non-hard surfaced routes and will continue in July as well as working on shoulder repairs for various routes.
- VDOT is doing pothole patching on both primary and secondary and will continue this month. Completed drainage work on Rt. 679.

Board Issues:

- VDOT will begin Lockes Mill Rural Rustic this month with tree trimming.
- Rt. 7 Safety Audit - Still awaiting Traffic Engineering report.
- Appalachian Trail Head Rt. 605 - VDOT plans to install entrance way in July to proposed parking area providing we receive final approval from park service.

- Appalachian Trail Head/Pedestrian Safety Rt. 7 - VDOT is installing pedestrian warning and caution signs east and west on Rt. 7. VDOT encourages the County to consider a Smart Scale application for multi-use path along east bound Rt. 7 from the parking area at 601 to Rt. 679. VDOT has verified that it does meet the criteria for application; however, we do not know how it will score.
 - District Planner will work with the County's designee on the application.
 - If approved, would not happen for six to eight years.
- VDOT has been working with the Sheriff's office to address speeding concerns on the east end of Rt. 612, Shepherds Mill Road.

Supervisor Byrd:

- Triple J Road Mowing: VDOT mows 18 feet, or two swipes, per side.
- Humane Foundation Animal Shelter Signs:
 - Humane Foundation wants to erect signs for the Animal Shelter.
 - Sign is being designed.
 - Virginia Logos handles signs of this type. Ed Carter will provide name and contact number.
 - Virginia Logos directs requests back to VDOT.
 - VDOT will have the Humane Foundation complete application.
- Major Road Paving: To receive federal funds, VDOT must maintain primary roads to a certain rating.

Supervisor Catlett:

- Route 601 Repaving Schedule: Ed carter will follow up.

5) VATI [Virginia Telecommunications Initiative] Grant, White Post Area Broadband Project, ComCast and Department of Housing and Community Development Agreement and Contract

David Ash provided a brief history of the VATI grant and the request before the Board to approve agreements from Department of Housing and Community Development and Comcast. Highlights of overview and discussion include:

- This represents Clarke's first foray into this area.
- Approval is time sensitive with signed agreement required by June 30, 2019.
- Clarke is asking to be fiscal agent.

- Six to eight months ago, Comcast came to the Board of Supervisors Work Session having identified the White Post area as a potential candidate for this grant.
- Attorney Bob Mitchell reviewed agreements and assures all the language protecting the County is contained in the documents.
- Supervisor Daniel stated that her only concern was that Comcast, the contractor, would be evaluating the data speed. David Ash assured that the Commonwealth provides a scale.

Vice Chair McKay moved to approve the agreements as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss thanked Comcast and the Commonwealth for working with the County to expand broadband access.

CONTRACT#: VATI# 2019CC-001
GRANTEE: **Clarke County**

AGREEMENT

This AGREEMENT, entered into as of the June 18, 2019 by and between the Virginia Department of Housing and Community Development hereinafter referred to as "DHCD" and the Clarke County, hereinafter referred to as "GRANTEE."

WITNESSETH

WHEREAS, the Commonwealth of Virginia has been authorized to distribute and administer the Virginia Telecommunication Initiative (VATI), and

WHEREAS, DHCD has represented to Clarke County that this VATI award is consistent with the Virginia Public Procurement Act, and

WHEREAS, GRANTEE provided a description of the Co-applicant and Co-applicant selection process in its VATI application, and

WHEREAS DCHD, pursuant to a competitive process, has identified GRANTEE and its Co-applicant as a grant recipient through VATI, and

WHEREAS, DHCD has been authorized to distribute and administer VATI funds according to the program guidelines and criteria, and

WHEREAS, the Project as described in the VATI application submitted by the GRANTEE has achieved a sufficiently high ranking through a competitive application selection system to qualify for VATI funding based on the program guidelines and criteria,

Now THEREFORE, the above-mentioned parties hereto do mutually agree as follows:

1. DHCD agrees to award the GRANTEE a Virginia Telecommunication Initiative grant in the amount of \$209,513 following the 2019 Virginia Telecommunications Initiative Program Guidelines and Criteria.
2. DHCD shall indemnify, defend and hold harmless the GRANTEE and its Co-applicant, its officers, employees, and agents from and against any liability or claims resulting from the Virginia Public Procurement Act. that result from the GRANTEE's and Co-Applicant's participation in VATI, including, but not limited to, reasonable attorneys' fees and costs, provided that GRANTEE shall give DHCD timely written notice of its obligation to indemnify and defend Grantee and Co-applicant within a reasonable time of receipt of a claim or action pursuant to this Section. If DHCD determines that it is necessary for it to employ separate counsel, the costs for such separate counsel shall be the responsibility of DHCD.
3. DHCD agrees to provide the GRANTEE with technical assistance in setting up and carrying out the administration of this project.
4. The GRANTEE will commence and carry out in partnership with Comcast ("Co-applicant"), a broadband construction project designed to provide access to broadband services to the White Post Area.
5. The GRANTEE must review all remittances/invoices from Comcast and verify that pre-construction, and construction work has been completed, or equipment has been ordered and received prior to distributing VATI funds.
6. DHCD will conduct a Final Compliance Review. The GRANTEE will make all records available upon request by DHCD.
7. Information provided by GRANTEE or Co-applicant to DHCD, including monthly and final reports, that (i) would reveal trade secrets, financial information of GRANTEE or Co-applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or research-related information produced or collected by the GRANTEE or Co-applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, or (ii) be harmful to the competitive position of the applicant shall be afforded the appropriate protections of DHCD's FOIA policy.
8. The GRANTEE shall retain financial records, supporting documents, statistical records,

and all other records pertinent to the VATI award for a period of no less than **five years** from the date of submission of the final expenditure report. When applicable, all contractors or GRANTEE shall comply with the Virginia Public Procurement Act § 2.2-4300 et seq. of the Code of Virginia, which requires that all original bids together with all documents pertaining to the award of a contract shall be retained in accordance with a retention period of at least five years.

9. The GRANTEE shall complete the Grant Activities as described in the CONTRACT DOCUMENTS on or before twelve (12) months of the effective date of this agreement. If the ACTIVITIES are not completed by that date all Grant funding and this AGREEMENT may be terminated and the GRANTEE shall return all unexpended funds, unless an amendment to the CONTRACT DOCUMENT provides otherwise.

PROJECT TITLE: White Post Area Broadband

GRANT ACTIVITIES:

- 1) Construction of approximately 5 miles of hybrid fiber coaxial network.
- 2) Provide broadband services to 97 Serviceable Units, as defined in the 2019 VATI Program Guidelines and Criteria.

OUTCOMES: Serviceable Units will gain access to broadband service over the VATI program speed requirement of 10Mbps down / 3Mbps up, including the variety of service tiers generally provided by the Co-applicant throughout its footprint.

REPORTING: Monthly and final progress reports to include:

- 1) Construction Status
- 2) Expenditures to date
- 3) Number of passings
- 4) Status of marketing efforts to potential customers

TERMS and CONDITIONS

1. A total of \$119,463 in matching funds is committed to this project by the GRANTEE or Co-Applicant, Comcast. To be eligible, matching funds must be used to support eligible expenses as outlined in the approved budget.
2. DHCD agrees to make payment to the GRANTEE upon receipt of a remittance with supporting documentation. Submissions of remittance may be made allowing approximately thirty (30) days to receive funds.
3. GRANTEE agrees to provide the following reports to DHCD:
 - a. Monthly progress reports must be submitted to DHCD no later than the 15th of each

- month. The reports must document VATI and Non-VATI funds obligated and expended to date and the actions taken on key deliverables, including but not limited to construction status and numbers of passings of Serviceable Units.
- b. Final project progress report. This report must document the total VATI and Non-VATI funds expended and the actions taken on key deliverables.
4. Grantee shall make all project documents available for a final compliance review.
 5. The Grantee must use the Centralized Application and Management System (CAMS) to provide all documentation including but not limited to:
 - a. After the AGREEMENT has been executed, the GRANTEE must submit the project budget into CAMS.
 - b. All correspondence, including contract amendment documents, must be uploaded into "Reports and Communication" in CAMS as *correspondence* documents.
 - c. All DOCUMENTS required by this contract must be uploaded into "Reports and Communication" in CAMS as *contract* documents.
 - d. All remittance requests must be submitted through "Remittance" in CAMS. If documents are submitted in "Reports and Communication" at the same time as a remittance request, the explanation text box at the bottom of the Remittances screen must note this fact.
 6. To expedite receipt of payment, it is recommended that Grantees contact the Virginia Department of Accounts (DOA) to arrange for electronic transfer of VATI funds. The forms to establish electronic payment with DOA are available at www.doa.virginia.gov. At the home page, click on the Electronic Data Interchange (EDI) link button on the right. Scroll down to the Trading Partner Agreement and Enrollment form for Localities and Grantees. Print the form, fill it out and submit it. Instructions on completing the form are on the third page of the document.
 7. The GRANTEE shall submit one of the following financial documents for the GRANTEE's fiscal year identified below: Financial Statement**, Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an Independent CPA or an audit required by the Code of Federal Regulations (CFR), (2 CFR 200 Subpart F), audited by an Independent CPA. Please see the table below to determine which document your organization is required to submit. The threshold requirements outlined below are the *minimal* standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
-----------------------	----------

Threshold Requirement	Document
Total annual expenditures \leq \$100,000 (Regardless of source)	Financial Statement prepared by organizations**
Total annual expenditure between \$100,001 and \$300,000 (Regardless of source)	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures $>$ \$300,000 (Regardless of source)	Audited Financial Statement prepared by an Independent CPA
Federal expenditures \geq \$750,000	2 CFR 200 Subpart F--Audited by an Independent CPA

**Does not require preparation by a CPA

Entities shall file the required financial document in the Centralized Application and Management System (CAMS) within nine (9) months after the end of their fiscal year or 30 (thirty) days after it has been accepted (Reviewed Financial Statement, Audited Financial Statement, and Single Audit Act only) -whichever comes first.

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at: http://www.dhcd.virginia.gov/images/DHCD/DHCD_Audit_Policy.pdf

- GRANTEE agrees to recognize DHCD's support for Clarke County's efforts to expand broadband in all project related communication with the media and its marketing publications. The following statement is suggested:

"This program/project was funded/supported in collaboration with the Commonwealth of Virginia's Telecommunication Initiative."

In witness whereof, the parties hereto have executed or caused to be executed by their duly authorized official this AGREEMENT in duplicate, each copy of which will be deemed an original.

COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

BY: _____
Jay Grant, Deputy Director

City of Richmond, Commonwealth of Virginia

DATE: _____

I do certify that Jay Grant, personally appeared before me and made oath that he is Deputy Director of the Department of Housing and Community Development and that he is duly authorized to execute the foregoing document.

My commission expires: _____

Given under my hand this _____ day of _____, 2019.

Notary Public

Registration Number

GRANTEE

BY: _____
David L. Ash, County Administrator

DATE: _____

County of Clarke,
Commonwealth of Virginia

I do certify that _____, personally appeared before me and made oath that he is the County Administrator of Clarke County, Virginia and that he is duly authorized to execute the foregoing document.

My commission expires: _____

Given under my hand this _____ day of _____, 2019.

Notary Public

Registration Number

Agreement between Comcast and Clarke County Regarding VATI Funding

By letter dated April 8, 2019, the Virginia Department of Housing and Community Development ("DCHD") offered Clarke County (the "County") a total of \$209,513 in funding under the Virginia Telecommunications Initiative (VATI) program in response to the joint application of the County and Comcast of California/Maryland/Pennsylvania/Virginia/West Virginia, LLC ("Comcast"). Pursuant to the program guidelines and statutory authority, the primary objective of the VATI is to provide financial assistance to supplement construction costs by private sector broadband providers, in partnership with local units of government, to extend service to areas that presently are unserved by any broadband provider.

An Agreement, dated June 18, 2019, between DHCD and the County (the "DHCD Agreement") imposes certain responsibilities on the "Grantee" in accepting the VATI grant. As anticipated in the joint application for funding submitted by Clarke County and Comcast, the parties wish to outline the roles of each party now that the grant has been awarded. Accordingly, the parties now hereby agree as follows:

Comcast shall perform all work described in the DHCD Agreement (which is attached hereto and incorporated herein by reference), the submitted application, project management schedule, and budget. Specifically, Comcast shall complete all Grant Activities described in the DHCD Contract Documents (including but not limited to installation of approximately 5 miles of hybrid fiber coaxial cable and purchase of electronic equipment) on or before June 17, 2020. Comcast shall indemnify, defend, and hold the County harmless for any failure(s) (a) to complete any Grant Activities described in the DHCD Contract Documents on or before June 17, 2020. Upon completion of the project, Comcast will provide the County speed validation data to ensure that the project Outcomes have been met and plant constructed is capable of providing broadband speeds that meet VATI criteria. Comcast may choose to submit either monthly invoices or a single invoice for payment upon completion of the work. No VATI funds shall be distributed unless and until (a) Comcast has submitted all requested documents applicable to the construction project and (b) the County has verified that pre-construction and/or construction work has been completed or equipment has been ordered and received. Upon any change to availability of funding, the County must notify Comcast immediately. Upon any decrease in funding, Comcast may amend or terminate the project at its sole discretion. The County will use best efforts to request the full amount of grant funds prior to June 30, 2019.

Comcast and Clarke County will exercise due diligence and best efforts on community outreach and marketing the availability of service, which is the intent of the program. The parties understand, however, that the actual number of customers who choose to subscribe is beyond the parties' control. The parties also understand that the intent of DHCD is that the parties exercise due diligence and best efforts and that no funds will be returned to the Commonwealth nor retained by Clarke County so long as the parties exercise due diligence and best efforts to reach the program goals.

The County requires a progress update from Comcast every 30 days until project completion. Comcast agrees to assume responsibility for keeping County updated per the project timeline included in the grant. Project timeline of the grant states all activities to be completed by June 17, 2020.

COMCAST OF CALIFORNIA/ MARYLAND/
PENNSYLVANIA/ VIRGINIA/WEST VIRGINIA, LLC

COUNTY OF CLARKE

By: _____ [SEAL]
Kevin Broadhurst, Comcast Vice President

By: _____ [SEAL]
David Ash, County Executive

Date: _____

Date: _____

Approved as to Form Only

Clarke County Attorney

6) Approval of Minutes

Vice Chair McKay moved to accept the minutes for May 21, 2019, as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Consent Agenda

2019-06 Resolution of Appreciation for Paul Jones

RESOLUTION IN APPRECIATION OF SERVICE PAUL R. JONES
June 2019

WHEREAS, Paul Randolph Jones was born July 4, 1944, and grew up in Berryville, Virginia, where he attended Johnson- Williams High School before graduating from Allen University and earning a master’s degree at the University of Virginia; and

WHEREAS, Mr. Jones returned to Clarke County in 1968 to teach at Boyce Elementary School, then became principal of Berryville Primary School in 1976, and was named principal of D.G. Cooley Elementary School in 1991; and

WHEREAS, he worked in Clarke County Public Schools central office from 1997 until his retirement in July 2003 and continued to work part-time for the school system until 2006; and

WHEREAS, Mr. Jones also dedicated his life to public service by representing Berryville’s Ward 1 on Town Council from July 1972 to June 1977 and serving on the Clarke County Parks and Recreation Advisory Board from 1997 to 2018 and the Clarke County Industrial Development Authority from 2007 to 2019; and

WHEREAS, he also gave his time to other organizations such as Grafton School, Lord Fairfax Community College, Tri-County O.I.C., and the American Red Cross; and

WHEREAS, Mr. Jones chaired the committee that transformed a circa-1882 schoolhouse in Josephine City into the Josephine Community School Museum & Clarke County African-American Cultural Center that opened in 2003 after which he continued to serve on its board;

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this posthumous resolution of appreciation to Paul R. Jones, who touched generations of Clarke County residents through his dedication to public education and community service before his death on May 28, 2019.

Attest: David Weiss, Chair, 2019-06

Bills and Claims / Invoice History Report

May 2019 Financial Report

General Fund Expenditure Summary

May 2019 Financial Report

Supervisor Catlett moved to approve the items on the Consent Agenda. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

8) Board of Supervisors Personnel Item

A. Expiration of term for appointments expiring through August 2019

2019-06-10 Summary: Following review, the Personnel Committee recommends [re]appointment:

- Jay Hillerson, Parks and Recreation Advisory Board, to a four-year term expiring December 31, 2022.
- Bill Wolfe, Board of Directors Industrial Development Authority of the Clarke County, Virginia, to the remainder of the unexpired term of the late Paul Jones ending October 30, 2019.

- Laurie Volk, Board of Zoning Appeals, make recommendation to Clarke County Circuit Court for reappointment to serve a five-year term expiring February 15, 2024.
- Director Lichy was asked for verify the interest of those serving the Lord Fairfax Emergency Medical Services Council.

2019-06-18 Action: David Ash summarized the Committee’s recommendation.

Supervisor Byrd moved to approve the Personnel Committee recommendations. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Supervisor Byrd asked about the status of the Code Enforcer. Brandon Stidham provided the following:

- Code Enforcement Officer works with Ryan Fincham, Senior Planner/Zoning Administrator, as needed.
- The position also works as an inspector in Clarke’s Building Department and reports to the Building Official.
- Zoning works on a complaint basis.
- The Zoning Administrator sends complaints to the Code Enforcement Officer for follow up and response within thirty days.
- Recipients have 30 days to respond and can appeal to the Board of Zoning Appeals.
- The Zoning Administrator has found notice of inquiry to be most effective.

Brandon Stidham responded with the following to Supervisor Byrd’s questions about Airbnb establishments.

- Bed and Breakfast establishments are classed as home occupations, which fall under Zoning.
- Per the County attorney, the County is not liable for actions for which it is not responsible.

B. 2020 Census: Local Complete Count Committee Review

2019-06-10 Summary: After discussing briefly, the Personnel Committee agreed to await more information. A staff meeting with a U.S. Census Bureau representative is scheduled later in the day.

2019-06-18 Action: David Ash informed the Board that staff met with representatives from the U.S. Census Bureau [USCB]. The USCB is urging localities to engage in encouraging citizens to participate in the census and encouraging formation of a census count committee that would act to support USCB activities. He concluded by stating that staff believes:

- Staff is better positioned to handle notifications.
- Establishment of committee might actually work to hinder activities.
- USCB is still undergoing issue resolution at its level.
- USCB will send information to localities for reproduction and distribution to groups, civic organizations, churches, schools, etc. With limited information generated at the local level, staff proposes coordinating this distribution.

Highlights of discussion include:

- Staff does not know whether USCB will engage in door-to-door canvassing.
- USCB will conduct several levels of outreach including electronic, computer based initiatives and localities could support by setting up a dedicated computer at a local library.
- All information gathered is confidential and cannot be shared with nor used at the local level.
- Clarke has not formed a census count committee to assist with prior census efforts.
- By consensus, the Board agreed to have staff coordinate and support USCB efforts.

C. Chief Elected Officials Consortium Agreement

The SVWDB Chief Elected Officials Consortium Agreement revision is complete and attached [*not included in minutes*] for review. The Shenandoah Valley Workforce Development Board engaged Attorney Matthew Light with BotkinRose PLC to revise the agreement. Attorney Light prepared a memo to local government attorneys explaining the agreement from a local government perspective and developed a flow chart showing how federal Workforce Innovation and Opportunity Act dollars flow to local workforce boards in Virginia.

Our goal is to have the SVWDB Chief Elected Officials Consortium Agreement signed by our 16 member jurisdictions by July 31, 2019. Please note that Attorney Light will be glad to answer questions. His contact information can be found in the Memo to Locality Attorneys.

2019-06-10 Summary: The Personnel Committee requested legal review.

2019-06-18 Action: Highlights of Board review include:

- Per David Ash, Clarke County was a member of the SVWDB prior to his start in 1991.
- Len Capelli is currently representing the County at SVWDB meetings.
- The SVWDB focus is in the southern valley providing educational opportunities.
- Localities are obligated by federal law to participate in consortium.
- Member localities share responsibility in the event of an illegal or fiscal error by the group.
- Member localities do not provide financial support.
- Page County acts as fiscal agent for SVWD.
- Training funds are distributed to community colleges.
- Robert Mitchell, County Attorney, reviewed the agreement; and, subsequent to review and opinion from Matthew W, Light, Attorney – BotkinRose PLC, confirmed that the specific language requires the Board to adopt an ordinance, which requires setting and conducting a public hearing.
- The Board instructed staff to request review at the public hearing by Joan Hollen Data and Communications Specialist, Shenandoah Valley Workforce Development.

Supervisor Catlett moved to set public hearing on the Shenandoah Valley Chief Elected Officials Consortium Agreement for Tuesday, July 16, 2019, at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

D. FY2019 Comp Time Accruals

2019-06-10 Summary: The Personnel Committee requested review of final year-end report at its July 8 meeting.

2019-06-18 Action: No action taken at the regular meeting.

E. Overtime Report

2019-06-10 Summary: The Personnel Committee reviewed the report from Emergency Medical Services but took no action nor made recommendation.

2019-06-18 Action: No action taken at the regular meeting.

9) Board of Supervisors Work Session Items

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

June 10, 2019, 10:00 AM, Meeting Room AB

Present: Barbara J. Byrd; Terri T. Catlett; Beverly B. McKay, David S. Weiss

Participating Remotely Via Telephone: Mary L.C. Daniel, in Virginia Beach, Virginia, attending annual conference hosted by Virginia State Bar

Vice Chair McKay moved to approve remote participation by Supervisor Mary L.C. Daniel via telephone from Virginia Beach, Virginia, attending an annual conference hosted by the Virginia State Bar. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Abstain
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 10:15 am, Supervisor Daniel joined the Board of Supervisors via telephone for the June 10, 2019, Work Session.

Chairman Weiss advised the Board that Consultant Mary Beth Price, in conjunction with Brianna R. Taylor, would be advertising the position of County Administrator by Saturday, June 15.

At the request of Chairman Weiss, a closed session pursuant to 2.2-3711-A1 was added to the agenda

Vice Chair McKay moved to adopt the agenda as modified. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

A. Vendor Payments Review with Emily Johnson, Accounts Payable Clerk

2019-06-10 Summary: Subsequent to the PowerPoint presentation, Supervisors Daniel and McKay asked for annual presentation on the subject.

2019-06-18 Action: David Ash summarized. No action taken.

B. Policy & Technical Issues Final Report (Zoning and Subdivision Ordinance Update Project) by Brandon Stidham

2019-06-10 Summary: Brandon Stidham, Director Planning and Zoning, briefly reviewed the report, asked the Supervisors to read it over the summer, and noted that joint meetings of the Board of Supervisors and Planning Commission were planned for October and November 2019.

2019-06-18 Action: Brandon Stidham briefly summarized. No action taken.

At 11:22 am, Supervisor Daniel ended telephonic participation.

C. Closed Session Pursuant to §2.2-3711-A1 Specific employees or appointees.

2019-06-10 Summary: At 11:27 am, **Supervisor Byrd moved that the Clarke County Board of Supervisors enter Closed Session pursuant to 2.2-3711 A1. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
-----------------	---	-----

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Absent
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 11:59 am, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Vice Chair McKay moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Absent
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Vice Chair McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Absent
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

2019-06-18 Action: Reviewed no action taken

10) Joint Administrative Services Board

Tom Judge was not present to provide an update.

11) Government Projects Update

David Ash provided the monthly project update.

- BCCGC:
 - Elevator repaired.
 - Guttering fixed.
 - While Town employees are actively engaged in landscaping, the Town is exploring the option of hiring this out until staffing levels improve.
- 104 North Church Street Court House:
 - Engineering is under way for the new HVAC system.
 - The new system replaces the multitude of individual systems, as well as eliminating the air handling mounted over the courtroom.
 - Funds are included in the FY2020 budget.
 - Chairman Weiss thanked the judges and staff for allowing equipment in chambers.
- 100 North Church Street: Engineering of additional equip in dispatch center looking at cooling of equipment
- Kohn Property:
 - Pond holding water.
 - Water may rise four to five feet before hitting overflow.
 - No further decision regarding use of the cabin.
- School Board Office
 - Reroofing complete.
 - Building use must be done in association with the Schools
 - Vice Chair McKay noted that he had toured the building several months ago and found it in good condition with no major issues identified.
- Park:

- FY2021 budget will include a funding request to build equipment storage.
- Main building designed for additions on both ends.
- The Humane Foundation donated benches and tables for the dog park.
- Pool: Open for the season and operating without issue.
- Convenience Center:
 - Operating three days per week: Saturday, Sunday, Monday
 - Approximately 150 to 175 users on weekend days; and 50 to 75 on Monday.
 - Recycling:
 - Waste material separated at a source and taken to a waste transfer or landfill.
 - Southern Waste picks up recycled waste and takes to its facility.
 - If the waste material is “clean,” it is sorted, co-mingled with like material, baled, and transported to Baltimore.
 - The market for recyclables is soft and prices have dropped. China, a major recipient of recyclables, and others have stopped taking mass amounts of mixed waste. Currently, there is no overly large market for recyclables; and, with fewer persons to sell to, those that do accept can be very selective.
 - Glass recycling stopped several years past.
 - Currently, plastic and paper are no longer accepted; and, this may expand into metal recyclables.
 - Meeting on Monday, June 24, in Warren County with Northern Shenandoah Valley Regional Commission to review the matter.
 - Landfill staff has the greatest interest in finding alternatives.
 - Clarke is a small part of a big machine and it has no control.
 - Until recyclables have a market, the situation will get tighter and tighter.
 - Individuals are encouraged to use fewer things that require recycle

12) Miscellaneous Items

No items identified.

13) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process VATI grant.	Lora B. Walburn

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
2.	Enter grant information into CAMS.	Brianna R. Taylor
3.	Contact Joan Hollen Workforce Investment Board to attend the July 16 public hearing.	David L. Ash
4.	Develop public hearing notice.	David L. Ash, Robert Mitchell
5.	Process public hearing notice.	Lora B. Walburn
6.	Process 2019--06R	Lora B. Walburn & Brianna R. Taylor
7.	Process and post approved minutes.	Lora B. Walburn
8.	Update appointments database, draft notice of appointment, and notify staff representatives.	Lora B. Walburn
9.	Execute letters of appointment.	David S. Weiss
10.	Develop year-end comp time report for Personnel Committee review.	Brianna R. Taylor

14) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Board of Social Services: Meets tomorrow at 9 am - time changed to accommodate new director's commute time.
- Clarke County Humane Foundation: Seeking price quote for shelter addition, as well as directional signs.
- Community Policy and Management Team: Meets next Monday.
- Conservation Easement Authority:
 - Attended an evening program that focused on the nine myths of conservation easement.
 - George Ohrstrom and Wingate Mackay-Smith made the presentation.
 - A regular meeting is set for Thursday, June 20.
- Northwest Regional Adult Drug Treatment Court Advisory Committee: Meets in July.
- Northwestern Regional Jail Authority: No recent meetings
- Northwestern Regional Juvenile Detention Center Commission: In good hands. No local clients in the facility.
- Town of Berryville:

Board of Supervisors Meeting Minutes For June 18, 2019 – Regular Meeting

- Discussed flooding in streets.
- Announced accidental death on Sunday, May 26, 2019, of employee Stephen Lilly, Chief Plant Operator for Public Utilities.
- Discussed recent FOIA made by Mayor Dickinson to Town Manager, Keith Dalton.

Supervisor Terri T. Catlett

- Career and Technical Education Committee: Did not meet.
- School Board:
 - Attended May 20 meeting.
 - Middle School students in the gifted program made a presentation.
 - Discussed online course and homeschool policies.
 - FISH representatives are working with school staff on afterschool community program to include activities and tutoring.
- Historic Preservation Commission:
 - Met in May.
 - Held awards luncheon.
 - Maral Kalbian continues to work on her new book.
 - Working on grants.
- Parks and Recreation Advisory Committee: Did not meet.
- Village of Millwood:
 - Community picnic June 23 at 5:30 pm.
 - Exploring ways to help residents get clear title to real property.

Supervisor Mary L.C. Daniel

- Broadband Implementation Committee:
 - REC:
 - Met with REC regarding its long-term plan and ability to expand broadband access in more rural areas in Clarke.
 - Is not opposed to collaborating with another company to expand broadband.
 - Currently, replacing all infrastructure.
- Clarke County Library:
 - New book match program.

- Summer programs underway.
- Josephine Community Museum: Moving along.
- Legislative Liaison / Coalition for High Growth:
 - On June 14, held a one-day seminar and program.
 - Larger communities are trying to decide how to deal with legislation effective January 2020.
 - Grappling with the issue of redeveloping land and land that is not at its highest and best use.
- Planning Commission:
 - Approved two minor subdivisions.
 - Conditionally approved Bob Claytor's Waterloo project.
- Sheriff's Department:
 - As of May 25, Communications is fully staffed and trained.
 - Implemented a program established to aid with persons law enforcement takes to hospital facilities.

Vice Chair Bev B. McKay

- Economic Development Advisory Committee: Did not attend meeting.
- Sanitary Authority:
 - Met today.
 - Recently addressed a couple of leaks - one leak in an unoccupied property was substantial leaking approximately 15,000 gallons per day.
 - Membranes replaced on schedule.
 - Basins must be recoated, which may result in a \$40,000 cost increase.
- Northern Shenandoah Valley Regional Commission: Meets Thursday

Chairman David S. Weiss

- Economic Development MOU Committee: Meets July 1.
- Fire & EMS Commission:
 - Continues to work well.
 - Reported on response on scene time.
 - System update will be presented to the Supervisors in July or August.

- Industrial Development Authority:
 - Special meeting to review Shenandoah University request to modify 2011 educational revenue bonds scheduled for June 13.
 - At its next regular meeting July 25, the IDA will re-evaluate administrative fees to determine is rates are in line with neighboring jurisdictions.
- Joint Administrative Services Board: Nothing reported.
- VACO Region 6: Good Meeting at Inland Port; interesting man from Culpeper on his work on development of work force; well attended and gave feedback to take to legislature; nutrient credit grants

15) Closed Session

At 2:47 pm, Vice Chair McKay moved to enter closed session pursuant to §2.2-3711-A1 Specific employees or appointees of the Board. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 3:59 pm, The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

16) Adjournment

At 3:59 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, July 16, 2019, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: June 18 2019

David S. Weiss, Chair

David L. Ash, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

- A. 2019-08 Resolution of Appreciation for Mary Morris

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

RESOLUTION OF APPRECIATION MARY THOMASON MORRIS

July 2019

WHEREAS, Clarke County Historical Association archivist Mary Thomason Morris has for 33 years quietly and methodically collected, researched, written, and archived the stories, images, and relics that tell the rich history of this special place; and

WHEREAS, Mary has graciously and tirelessly shared her knowledge about life in the county through the centuries with anyone who asked be they historians, archaeologists, genealogists, reporters, or individuals searching for ancestors; and

WHEREAS, people across the United States and around the world have received prompt and detailed replies from Mary in response to their inquires about Clarke County history; and

WHEREAS, Mary's career began later in life after her father gave her a list of family names, and her research revealed thousands of relatives and ignited her passion for uncovering and connecting the people who came before us; and

WHEREAS, she has passed her appreciation for genealogy on to others by explaining, "Trees reach for the sky, but they have to have roots to hold them up"; and

WHEREAS, historians, scholars, and individuals seeking information about the people, communities, and events that shaped Clarke County will benefit far into the future from Mary's meticulous work and dedication to historic preservation;

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this resolution of appreciation to Mary Thomason Morris upon the occasion of her well-deserved retirement.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this resolution on the 16th day of July 2019.

Attest:

David Weiss, Chair 2019-08R





Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, July 8, 2019 9:30 am

*Item
No.*

Description

- A. Expiration of term for appointments expiring through September 2019.

2019-07-08 Summary: The Personnel Committee recommends the following:

- Appoint Brittany Heine to Community Policy and Management Team, to fill the unexpired term of Angie Jones ending December 31, 2019.

- B. Fire and EMS Summer 2019 Hiring Update

2019-07-08 Summary: Director Brian Lichty updated the Committee on the results of the summer hiring process and expressed concern on the small number of applicants.

- C. Consideration of Assignment of Government Email Addresses to Appointees to Public Bodies

2019-07-08 Summary: The Personnel Committee recommends that the Board of Supervisors provide email addresses to appointees of public bodies starting with those required to file conflict of interest and to strongly encourage use of the County addresses and discourage the use of private / personal email accounts to discuss public business.

- D. Comp Time Payout Report by Brianna Taylor

2019-07-08 Summary: The Personnel Committee recommended payout of the identified compensatory time from departmental balances to the extent available.

Appointments by Expiration Through September 2019

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					

August 2018

Community Policy and Management Team			3 Yr		
Jones	Angie	Director Clarke County DSS	7/18/2017	8/31/2018	11/17/1992
Chair; Term Expires 12/31/2019; Retired August 31, 2018					
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					

February 2019

Board of Zoning Appeals			5 Yr		
Volk	Laurie	White Post District	2/18/2014	2/15/2019	2/17/2004
Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents of Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."					

July 2019

People Inc. of Virginia			3 Yr		
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019	8/17/2010
Board added 8/2010					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					

August 2019

Fire & EMS Commission			1 Yr		
Grim	James	Blue Ridge VFRC Rep	4/16/2019	8/31/2019	4/16/2019
Fills unexpired term of Jacob White					
The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Fire & EMS Commission			1 Yr		
Lawrence	Doug	John H. Enders VFRC Rep	10/16/2018	8/31/2019	10/16/2018
<p>The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term</p>					
			4 Yr		
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019	8/19/2014
<p>The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term</p>					
Hoff	Matt	Boyce VFRC Rep	9/18/2018	8/31/2019	8/19/2014
<p>The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term</p>					
Lord Fairfax Emergency Medical Services Council			1 yr		
Wilson	Wade	Career Representative	8/15/2018	8/15/2019	8/15/2018
<p>07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.</p>					
Trent	Carolyn	Medical Professional	8/15/2018	8/15/2019	8/15/2018
<p>07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.</p>					
Conrad	Bryan H.	Volunteer Representative; White Post District	8/15/2018	8/15/2019	6/17/2014
<p>07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.</p>					

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	2/21/2017	3/31/2020
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/15/2019	12/31/2019
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Buckley	Randy	White Post District; 2019 Planning Commission Vice Chair - Alternate	1/4/2019	12/31/2019
Daniel	Mary L.C.	BoS - Alternate	1/15/2019	12/31/2019
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/15/2019	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/4/2019	12/31/2019

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Social Services</i>				1 Yr
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Dodson	Gerald	Berryville District	10/18/2016	7/15/2020
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Melusen	Alan	Russell District	7/17/2018	7/15/2022
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/15/2019	12/31/2019
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Supervisors Personnel Committee</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
<i>Broadband Implementation Committee</i>				
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	1/15/2019	12/31/2019
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
McKay	Beverly B.	White Post District	1/15/2019	12/31/2019
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/19/2016	5/31/2020
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Kruhm	Doug	Planning Commission Representative	1/4/2019	12/31/2019
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbian	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District; 2019 Vice Chair	4/17/2018	4/30/2022
Byrd	Barbara J.	BoS - Alternate	1/15/2019	12/31/2019
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/15/2019	12/31/2019
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Maynard	Peter	Russell District	4/16/2019	4/30/2021
Ohrstrom, II	George	Russell District; 2019 Chair	4/16/2019	4/30/2023

			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				4 Yr
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Community Policy and Management Team</i>				3 Yr
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Bauserman	Ellen	CCPS Director Pupil Svcs	7/18/2017	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Jones	Angie	Director Clarke County DSS	7/18/2017	8/31/2018
Legrys	Mark	Court Services Unit Supervisor	7/18/2017	12/31/2019
Obradovic	Laura	Private Provider - Grafton School	7/18/2017	12/31/2020
<i>Conservation Easement Authority</i>				3 Yr
Bacon	Rives	Berryville District	8/15/2017	12/31/2019
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Engel	Peter	White Post District	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Director of Economic Development</i>				
Capelli	Len	Director of Economic Development	4/14/2015	

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Economic Development Advisory Committee</i>				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	12/19/2017	12/31/2021
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Capelli	Len	Director of Economic Development		
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	8/16/2016	8/31/2020
Sheaffer	Lee	Russell District	3/19/2019	12/31/2022
Walburn	Lora	EDAC Clerk		
<i>Family Assessment and Planning Team</i>				3 Yr
Allen	Gay	DSS - Foster Care Worker	12/31/2018	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	2/19/2019	12/31/2019
Davis	Sara	Parent Representative	8/15/2017	12/31/2020
Myers-DePina	Martia	Northwestern Community Svcs Board Rep	12/18/2018	12/31/2021
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020
Thompson	Christine	CCPS - Social Worker	7/18/2017	12/31/2019
<i>Fire & EMS Commission</i>				4 Yr
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Grim	James	Blue Ridge VFRC Rep	4/16/2019	8/31/2019
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	9/18/2018	8/31/2019
Lawrence	Doug	John H. Enders VFRC Rep	10/16/2018	8/31/2019
Lichty	Brian	Staff Representative	11/14/2016	
Nicholson	Andrew	Citizen-at-large	10/17/2017	8/31/2020
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Weiss	David S.	BoS - Representative	1/15/2019	12/31/2019
<i>Handley Regional Library Board</i>				4 Yr
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Capelli	Len	Director of Economic Development		
Cochran	Mark	Buckmarsh District; Chair 2019	10/17/2017	10/30/2021
Ferrell	Brian	Buckmarsh District; Vice Chair 2019	6/21/2016	10/30/2019
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020

			<i>Appt Date</i>	<i>Exp Date</i>
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019	10/31/2017	10/30/2021
Walburn	Lora	IDA Clerk		
Weiss	David S.	BoS - Liaison	1/15/2019	12/31/2019
Wolfe	William	Millwood District	6/18/2019	10/30/2019
<i>Joint Administrative Services Board</i>				<i>Open-End</i>
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Josephine School Community Museum Board</i>				
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>1 Yr</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	8/15/2018	8/15/2019
Trent	Carolyn	Medical Professional	8/15/2018	8/15/2019
Wilson	Wade	Career Representative	8/15/2018	8/15/2019
<i>Northern Shenandoah Valley Regional Commission</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Alternate	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				<i>Open End</i>
Byrd	Barbara J.	Russell District	1/15/2019	12/31/2019
<i>Northwestern Community Services Board</i>				<i>3 Yr</i>
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BoS - Appointed Member	1/15/2019	12/31/2019
Byrd	Barbara J.	BoS - Liaison - Alternate	1/15/2019	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Hillerson	Jay	Russell District; At Large	6/18/2019	12/31/2022
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	1/2/2018	7/31/2018
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BoS - Alternate	1/15/2019	12/31/2019
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Towns and Villages: Berryville</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/15/2019	12/31/2019
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Weiss	David S.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: David Ash, County Administrator

From: Brian Lichty, Director Fire, EMS and Emergency Management

Cc:

Date: June 24, 2019

RE: Fire-Rescue Hiring Process Status

As you are aware over the past several weeks we have been working to establish an "eligibility list" for potential new employee hires for Fiscal Year 2020. Clarke County Fire, EMS and Emergency Management does not have a Training Academy and as such we must hire employees based off of their certifications. This can often be difficult because many of these prospective employees seek employment with higher starting salaries and more advancement/training opportunities.

To assist us in finding the right prospective employee we conduct an in-depth process. This process includes:

1. A written test – accesses certification knowledge
2. A physical ability test – accesses their ability to perform fire and EMS essential job tasks
3. A background check – required by the Office of EMS and to make sure we are finding the right employee
4. Interviews – A panel interview from members of the Fire-Rescue system to help in making the "right" fit for our system.

Since initial advertising in May of this year and receiving applications our current process has resulted in the following:

- Initial process had 31 applicants (19-full-time, 12-part-time), all were invited to attend the written test
- 15 of those 31 applicants accepted attendance to the written exam
- Of the 15 who tested (2 different dates), 10 passed (5-full-time, 5-part-time) and 5 failed
- The ability test is scheduled for Friday June 28th

Office: 540-955-5113

101 Chalmers Ct., Suite B
Berryville, VA 22611

Fax: 540-955-5180

As you can see by the numbers above, the applicant pool quickly declines. This is a common place in this type of process.

With the recent application for 5 new full-time employees (SAFER Grant) it is unlikely we will have enough remaining applicants from the current testing to hire. It is for this reason we are currently working to re-advertise for the position. Before the re-advertisement I have set up a meeting with our PIO, Employee Support Coordinator, Billing Coordinator and myself to identify improvements to our advertising methods.

It is my concern we may not be able to produce enough eligible applicants from current certification requirements. If this does occur, there may be a need to seek a partnership with another locality to have an employee (hired with no certifications) sent through their training program. As you can image this will pose several challenges to our system to include but not limited to:

- Delays in these employees ability to work in the "field" (up to 6 months)
- These employees being approached by the partner agency for hire
- Additional costs such as paying the partner agency for this training and additional equipment that may be required

I bring this to your attention in order for you and the Board of Supervisors to fully understand the impacts and delays that may occur. Please notify me of any questions or concerns you may have.



County of Clarke Lora B. Walburn, County Administration

To: Board of Supervisors Personnel Committee

Date: July 8, 2019

Re: Government Email Addresses for Appointees

As FOIA and Records Officer for Clarke County Administration, I am asking the Personnel Committee to consider issuing government email addresses to appointees to public bodies.

FOIA

- Ensures access to email records in response to FOIA requests.
- Removes the burden of searching files from appointees to IT / FOIA Officer.

Records Retention

- Ensures retention of email per guidelines established by the Library of Virginia.
- Ensures emailed correspondence is backed up in a secure location.

Security

- Provides secure transfer of information.
- Provides greater protection of appointees protected personal information

Staff Recommendation: Initial assignment to appointees required to file Conflict of Interest, approximately 42 individual email addresses for:

- Berryville Area Development Authority
- Board of Equalization
- Board of Septic & Well Appeals
- Board of Social Services
- Board of Zoning Appeals
- Clarke County Commonwealth Attorney
- Clarke County Planning Commission
- Clarke County Sanitary Authority
- Community Policy and Management Team
- Conservation Easement Authority
- Family Assessment and Planning Team
- Industrial Development Authority of the Clarke County, Virginia
- Northwestern Regional Jail Authority
- Shenandoah Area Agency on Aging, Inc.

Cost: Provided by Gordon Russell, IT Director:

- 25-100: One-time charge \$44.10 per mailbox; \$8.82 per mailbox annual charge.
- 100: One-time charge \$4,410; \$882 increase to annual support bill.

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

This institution is an equal opportunity provider and employer.



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

July 8, 2019, 10:00 AM, Meeting Room AB

Item

No. Description

A. Website Transition Update by Cathy Kuehner

2019-07-08 Summary: Cathy Kuehner updated the Board on the status of the website transition. The estimated transition date is now approximately October 1. The Board has requested additional updates on the structure authorities and visuals as they become available.

B. System Update by Brian Lichty

2019-07-08 Summary: Brian Lichty presented the information contained in the PowerPoint Presentation prepared for the Board.

To: Board of Supervisors
From: Cathy Kuehner, director of public information
Re: new Clarke County website
Date: July 1, 2019

Saint Paul, Minnesota-based Granicus is designing and hosting Clarke County's new website. Granicus will migrate current content to the new site, and provide content management training to designated county employees.

After signing contracts, the website project officially began in late February. The initial implementation timeline indicated a 16-week development timeframe. It will be more than 16 weeks, according to our Granicus project manager, who said building our wireframe is taking more time. There is no additional cost to Clarke County.

The project manager expects to review and approve the final wireframe by the end of July, after which Granicus will migrate our content. Then, Granicus will provide training.

Staff believes the new website will launch by late summer.



Clarke County Fire – Rescue Update

July 2019



Review



- What has been done since July 2018
- Statistics Update
- Fiscal Year 2020 Plans



Year in Review

- Policies
 - Over 10 new Standard Operating Guidelines (SOGs)
- Completed a in-county Firefighter I Class (Blue Ridge)
- Ladder Truck Replacement (John H Enders)
- Added Computer Aided Dispatch Screens to each of the stations
- Implemented new Medical Assisted Intubation (MAI) program



Year in Review



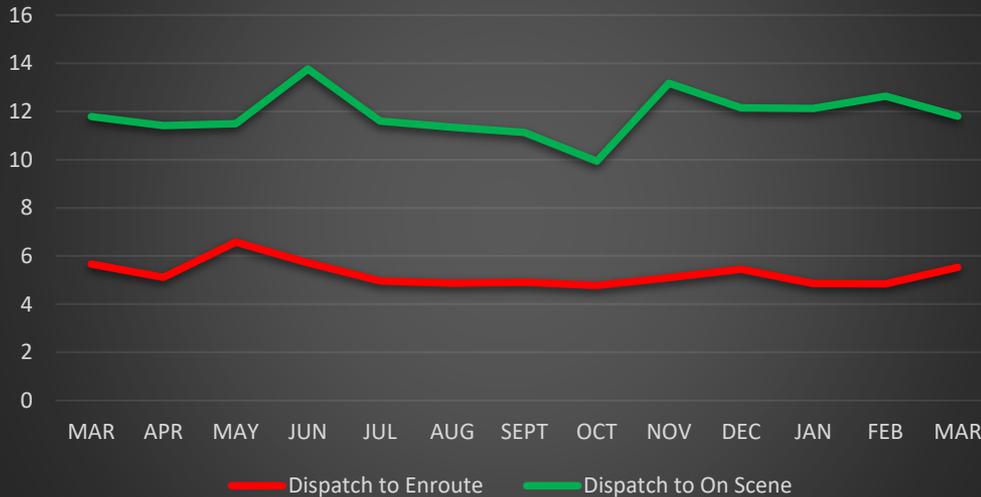
- 1 FT Employee retired (hired 2 additional FF/EMTs)
- Implemented new “temporary staffing” at Blue Ridge VFD
- Implemented a new Volunteer Incentive Program
- Increased Fee-For-Service funding by adding Patient Balance billing and Treated-Not-Transported
- Implemented new Mobile Data Terminals (MDT)
- Implemented new “live-in” program (Boyce VFD)



Statistics Update



En-Route & On Scene



An average on scene time of 10 – 12 minutes. This is a reduction of almost 2+ minutes in two years.

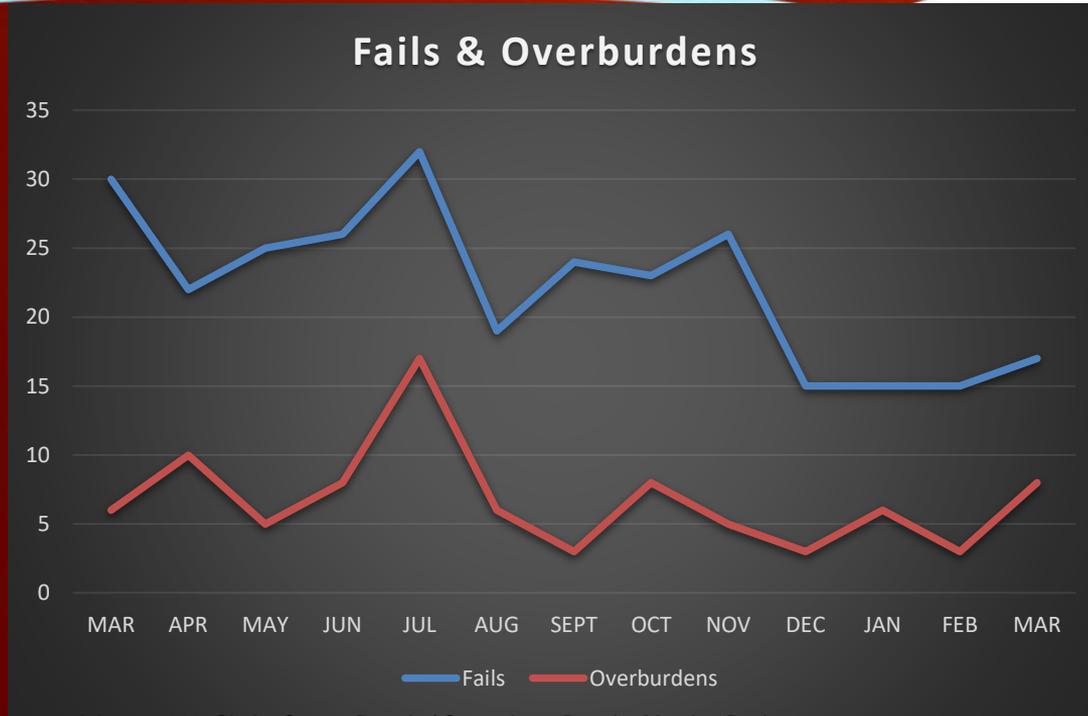
National Standards for EMS 8-10 min-90% Fires 14 min-On Scene



Statistics Update



Fails & Overburdens



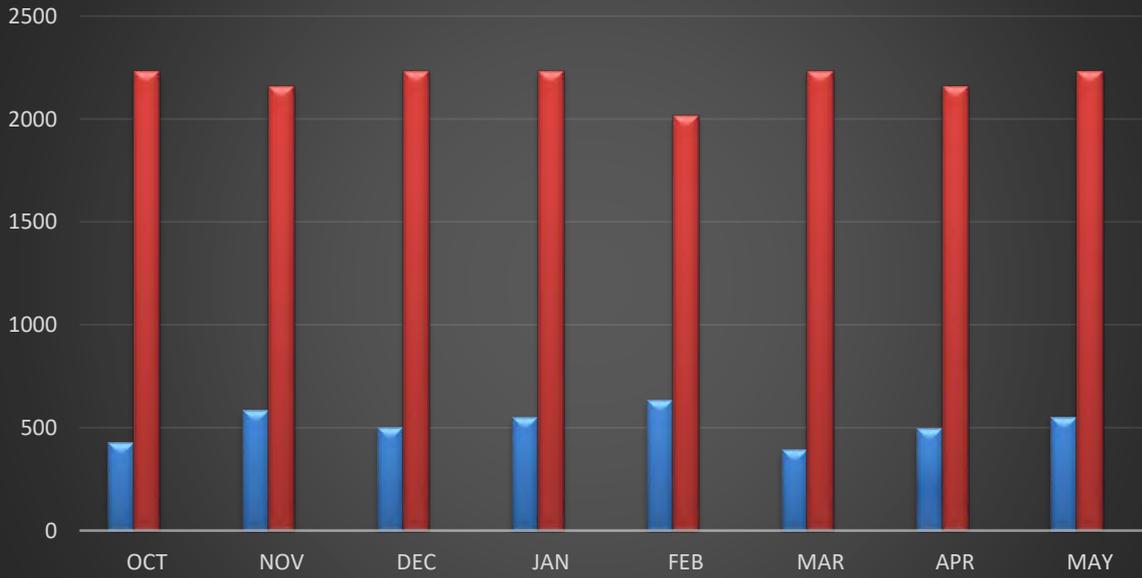
A reduction of failures and Overburdens as much as 43% in the past year



Statistics Update



Incentive Hours



■ Total Incentive Hours ■ Hours for the Month

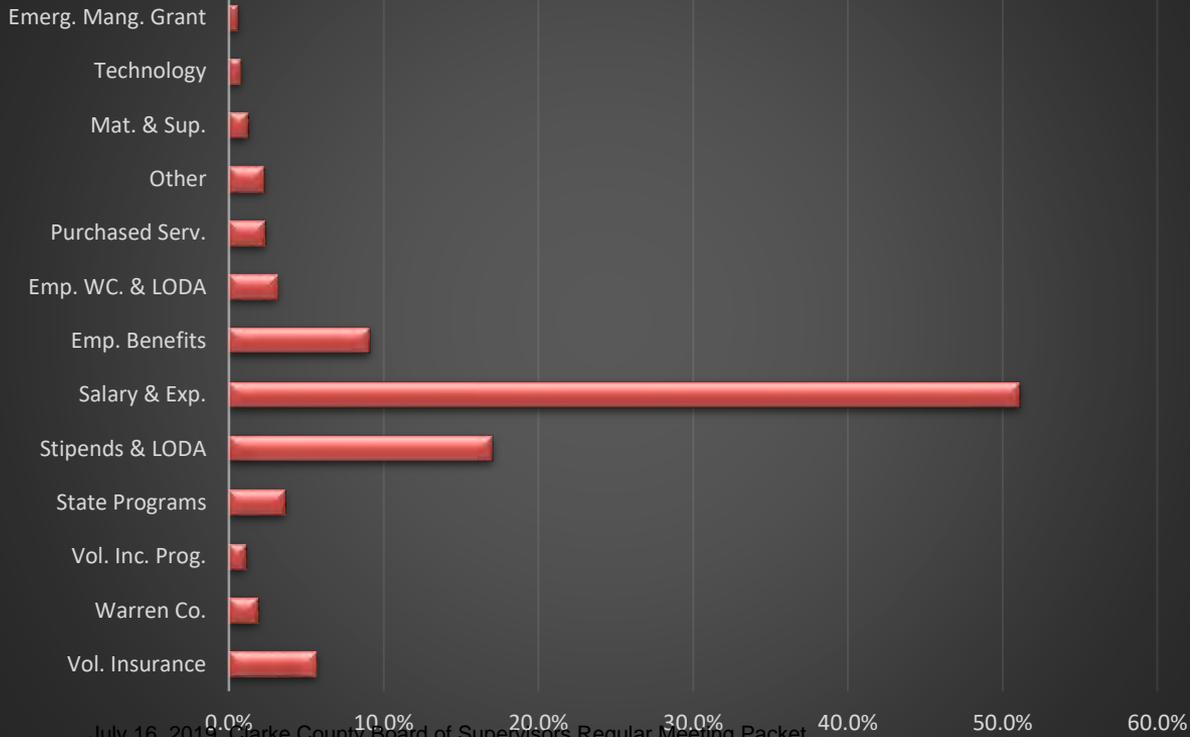
July 16, 2019, Clarke County Board of Supervisors Regular Meeting Packet

**2 OUT OF 3
COMPANIES HAVE
MEET THE
INCENTIVE GOAL
FOR ALL 8 MONTHS**





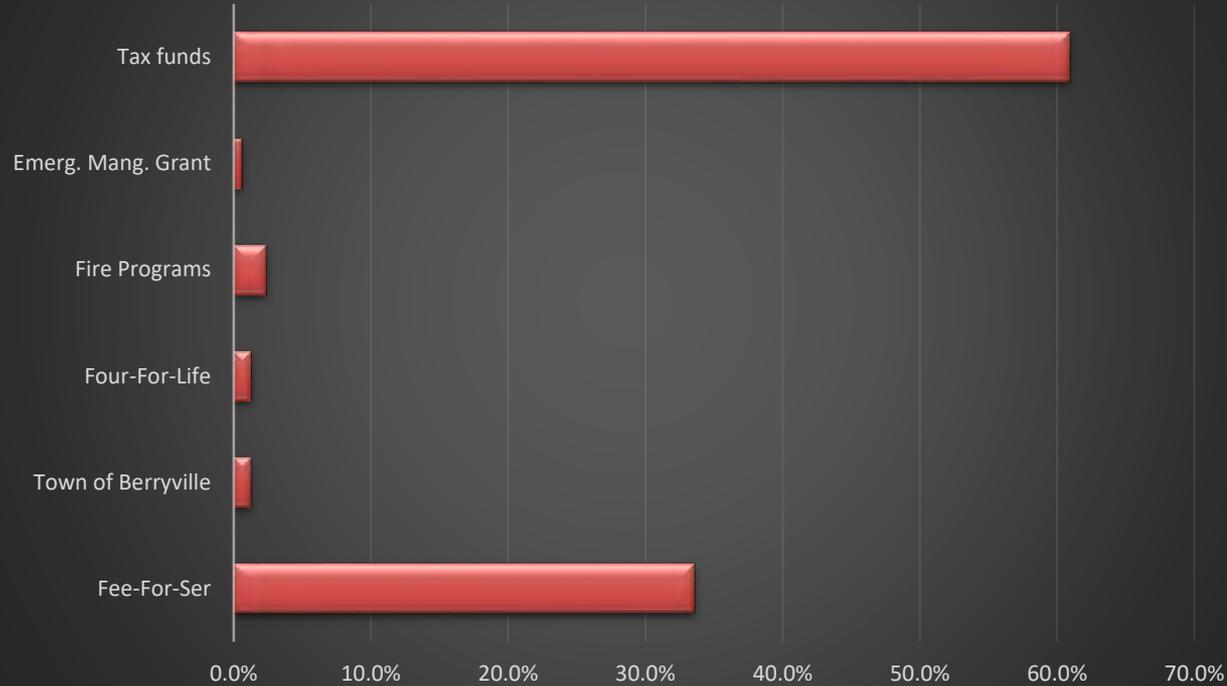
FY 2019 EXPENSES



Vol. Insurance	5.7%
Warren Co.	1.9%
Vol. Inc. Prog.	1.1%
State Programs	3.6%
Stipends & LODA	17.0%
Salary & Exp.	51.1%
Emp. Benefits	9.1%
Emp. WC. & LODA	3.1%
Purchased Serv.	2.3%
Other	2.3%
Mat. & Sup.	1.3%
Technology	0.8%
Emerg. Mang. Grant	0.6%



FY 2019 REVENUE



Fee-For-Ser	33.6%
Town of Berryville	1.2%
Four-For-Life	1.3%
Fire Programs	2.3%
Emerg. Mang. Grant	0.6%
Tax funds	60.9%

Ambulance Billing Update

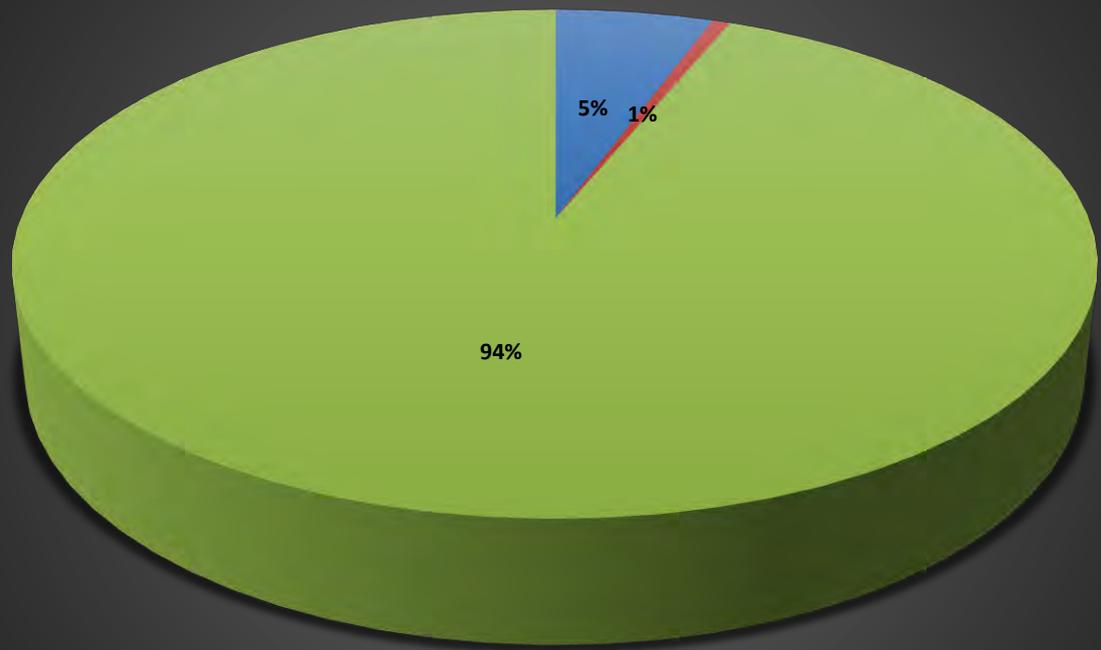


- Increased revenue by an estimated 16.9% from FY 18 (with a 9.7% increase in call volume)
- Collected over \$27,000 in patient balances and Treated-Not-Transported (one month remaining)
- Increased our average collections from \$358.42 to \$391.61 per incident in the past year
- Had our highest month of revenue since starting program \$50,600





Fee-For-Service



Patient Payments	\$24,813	5.6%
TNT Payments	\$2,807	0.6%
Insurance	\$416,673	93.8%

What Does This Information Mean?



- We have reduced our response times in the past 2 years, however we are now leveling off
- This tells us our actions have worked!
- We have reduced our “Failures” and “Overburdens” in the past year.
- **OVERALL WE ARE PROVIDING A BETTER SERVICE!!!**
- **However we still have a ways to go**



Fiscal Year 2020 Plans



- Hiring more personnel – assist with staffing in other two stations
- Begin a National Fire Protection Association (NFPA) Physical program
- Develop a long-term Capital Improvement Plan
- Update Strategic Plan
- Develop Fiscal Policies to improve fiscal accountability
- New Recruitment/Education Booth at County Fair



Fiscal Year 2020 Plans



- Evaluate the current Incentive program for updates and goal of program
- Update the County and Volunteer Agreement
- A Grant for Radio replacement
- A Grant for Education
- A new marketing program for Recruitment





QUESTIONS?

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 7/16/2019

RE: *July Finance Report*

1. **FY 19 Supplemental Appropriations.** The Finance Committee recommends approval of the following actions:
 - a. **Commonwealth's Attorney Training.** *"Be it resolved that FY 19 budgeted expenditure and appropriation for the Commonwealth Attorney be increased \$3,348, and Virginia Criminal Justice Foundation revenue recognized in the same amount, all for the purpose of providing training to Commonwealth's Attorney staff".*
 - b. **Body Armor Reversal of April Action.** *"Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be decreased \$14,400, and revenue from the Commonwealth be reduced in the amount of \$4,000, and that the designation for Government Savings be increased in the amount of \$10,400, all for the purpose of reversing the appropriation for protective vests for Sheriff's Deputies."*

2. **FY 20 Supplemental Appropriations.** The Finance Committee recommends approval of actions a through e below:
 - a. **Body Armor.** *"Be it resolved that budgeted expenditure and appropriation in the office of the Sheriff be increased \$14,400, and revenue from the Commonwealth be recognized in the amount of \$4,000, and that the designation for Government Savings be decreased in the amount of \$10,400, all for the purpose of purchasing protective vests for Sheriff's Deputies."*
 - b. **Crisis Intervention Team staffing (see memo).** *"Be it resolved that FY 20 Sheriff's budgeted expenditure and appropriation be increased \$5,000, and that revenue from the Crisis Intervention Team Assessment Center (CITAC) be increased in the same amount, all for the purpose of providing law enforcement staff to serve part time hours at the Center."*
 - c. **School Resource Officer Grant.** *"Be it resolved that FY 20 Sheriff's budgeted expenditure and appropriation be increased \$67,407, that revenue of \$30,293 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$37,114, all for the purpose of hiring an additional School Resource Officer to be assigned to Boyce Elementary School."*
 - d. **Barns of Rose Hill Endowment Matching Grant (see memo).** *"Be it resolved that Barns of Berryville budgeted expenditure and appropriation be increased \$5,000, and that the designation for Government Savings be reduced in the same amount, all for the purpose of making a contribution to the Barns of Berryville Endowment Fund to be matched by the Casey Foundation."*
 - e. **Conservation Easement: Conrad (see memo).** *"Be it resolved that FY 20 Conservation Easement Fund expenditures be increased \$40,000, that revenue from VDACS be recognized in*

the amount of \$20,000, and that the General Fund designation for Conservation Easement purchases be decreased in the amount of \$20,000.”

- f. **Sheriff Holiday Pay.** This issue was discussed but action deferred pending receipt of additional information.
 - g. **Fire, EMS, and EM Training Grant (see memo).** The committee deferred action on this item pending receipt of information on alternative funding sources: *“Be it resolved that FY 20 Fire/EMS/EM budgeted expenditure and appropriation be increased \$11,975, and that the designation for Government Savings be decreased in the same amount, all for the purpose of providing ALS Training for one Firefighter/EMT.”*
 - h. **White Post Broadband grant.** It was reported that receipt of these funds is forthcoming.
 - i. **Special Welfare Fund.** The Social Services department agreed to eliminate its separate checking account for the Special Welfare Fund, and to run its checks through the JAS Accounts Payable function. This was a recommendation of Mary Earhart to assist the bank reconciliation process. It was understood during the discussion that there might be a need for an emergency check under rare circumstances.
3. **Bills and Claims.** The report is recommended for approval.
4. **Standing Reports.** See Reconciliation of Appropriations, Fund Balance, and Capital Budget, and General Fund expenditure summary attached.



Clarke County Sheriff's Office



INTEROFFICE MEMORANDUM

DATE: June 24, 2019
TO: Thomas F. Judge, Director, JAS
FROM: Travis M. Sumption, Chief Deputy *JMS*
Cc: Anthony W. Roper, Sheriff

SUBJECT: Northwestern CIT Assessment Center (CITAC) Agreement

The Clarke County Sheriff's Office has entered into a Memorandum of Understanding with Northwestern Community Services Board to use the new CITAC center. The CITAC center allows a deputy to transfer custody of an individual being held for an Emergency Custody Order to the center for the evaluation process. Because the center will be staffed with a sworn law enforcement officers from the region, the deputy will be able to return to the County as soon as custody is transferred as opposed to staying at the Emergency Room with the person for the evaluation. The evaluation process usually takes eight (8) hours to complete, sometimes longer.

Sworn law enforcement officers need to staff the center in order for it to be successful. The Clarke County Sheriff's Office has deputies that have expressed interest in working at the center. The deputies would be paid by the County for their time; then I would send an invoice to NWCSB for reimbursement on a monthly basis. NWCSB will reimburse up to \$37.00 an hour. I recommend we pay our employees a flat rate of 34.00 an hour. With the remaining employer cost associated with the MOU of \$2.83, the total rate reimbursed to the County would be \$36.83 per each hour worked.

Attached is a copy of the CITAC Staffing Agreement that will need to be executed by a County official if the County agrees.

I look forward to discussing this program with the Finance Committee on July 8, 2019.

If you have any questions, please let me know.

NORTHWESTERN CRISIS INTERVENTION TEAM
A Collaborative Mental Health and Criminal Justice Program



Memorandum of Agreement

CIT Assessment Center Staffing

PARTIES

The parties to this agreement are the NORTHWESTERN COMMUNITY SERVICES BOARD, hereinafter referred to as the "NWCSB", and the "Clarke County Sheriff's Office", hereinafter referred to as "LOCALITY".

PURPOSE

To establish the terms and conditions under which localities will allow DCJS certified law enforcement officers who have completed Crisis Intervention Team (CIT) training to perform an extra duty assignment staffing the CIT Assessment Center (CITAC) in order to provide the level of security necessary to protect persons detained at the CITAC and others from harm at the CITAC.

STATUTORY BASE

The Code of Virginia establishes NWCSB as the local public behavioral health authority and establishes the powers and authority of Community Services Boards (§ 37.2-500, et seq.). This includes the responsibility to coordinate services related to the involuntary commitment process.

The Code of Virginia has established the Clarke County Sheriff's Office through § 15.2-1600 et seq. and § 15.2-1700 et seq., as provided through general law. The duties of the law enforcement agencies described in the statute include authorization to initiate Emergency Custody Orders based on probable cause or to serve such orders issued by the Office of the Magistrate, and to provide transportation of individuals subject to such order to a location appropriate for the completion of an evaluation as required by Code of Virginia § 37.2-808.

The Code of Virginia § 37.2-808 subsection E, permits the law enforcement agency providing such transportation to transfer custody of such individuals to the facility in which the required evaluation will be completed. This subsection requires that the facility be licensed for, and capable of providing the requisite level of security to protect the individual and others from harm. Further, the facility is required to enter into an agreement with law enforcement agencies setting forth the terms and conditions under which it will accept a transfer of custody.

The Northwestern CITAC is located at 1840 Amherst Street on the Winchester Medical Center Campus which is owned and operated by Valley Health System. The CITAC is licensed by the Virginia Department of Behavioral Health and Developmental Services to serve as an evaluation

center for individuals requiring evaluation for involuntary hospitalization during posted hours of operation. Valley Health will provide and facilitate rapid access for medical clearances, as required, prior to an individual's admission to a State or private psychiatric facility.

NWCSB agrees to the following:

1. To adhere to the terms and conditions outlined in the companion document to this agreement, *Memorandum of Agreement – Northwestern CITAC*.
2. To make all reasonable efforts to maintain grant funding through agencies of the Commonwealth of Virginia in order to sustain operations of the Northwestern CITAC.
3. To immediately alert the LOCALITY in instances where grant funding is interrupted, insufficient, or becomes non-existent.
4. To reimburse the LOCALITY within thirty (30) days upon receipt of invoices at a rate of \$37.00 per hour worked for Northwestern CITAC staffing provided by DCJS law enforcement certified and CIT trained employees of the LOCALITY.
5. To respond to request for information concerning the operations of the Northwestern CITAC, submitted in writing by the LOCALITY, to the extent that the request does not conflict with applicable federal or state laws.
6. To cease operations of the Northwestern CITAC so that the LOCALITY does not encumber additional financial burdens to continue operations of the CITAC if grant funding is discontinued or other revenue sources secured by NWCSB are not available.

The LOCALITY agrees to the following:

1. To adhere to the terms and conditions outlined in the companion document to this agreement, *Memorandum of Agreement – Northwestern CITAC*.
2. To provide DCJS law enforcement certified and CIT trained employees available to staff the Northwestern CITAC.
3. To allow the Chief Law Enforcement Executive(s) to execute the *Memorandum of Agreement – Northwestern CITAC*.
4. To compensate employees for hours worked as extra duty assignments staffing the Northwestern CITAC in accordance with federal and state laws.
5. To submit timely requests for reimbursement on a monthly basis for employee hours worked as extra duty assignments staffing the Northwestern CITAC.

INSURANCE

Each party of this MOA will, to the extent provided by law, be responsible for the acts and omissions of its respective employees while such employees are acting within the scope of their employment. Each party is also responsible, to the extent provided by law, for any compensation or benefits owed to a part's employee under the Virginia Worker's Compensation Act.

The NWCSB employees are insured by Scottsdale Insurance while such employees are acting within the scope of their employment.

The LOCALITY employees are insured by VACORP employees are acting within the scope of their employment.

MODIFICATION OR TERMINATION

This agreement will become effective immediately following the signature of all parties, and will be reviewed on an annual basis and renewed or modified as required.

Any party may at any time, and for any reason, unilaterally terminate this MOA by giving a written notice to the other party specifying the termination date, which shall be no less than thirty (30) days from the date such notice is received. Such written notice to terminate shall be made to a party delivered to the person for the other party whose signature appears below, or their duly appointed successor, at their usual place of business.

This agreement shall be construed and interpreted pursuant to the laws of the Commonwealth of Virginia, without regard to its conflicts of law provisions. Any disputes arising under this agreement shall only be brought in a court of the Commonwealth. Nothing herein waives the sovereign immunity of state agencies or the Commonwealth of Virginia.

To the extent allowed under Virginia law, all parties agree to hold each other harmless from any claims or causes of action arising pursuant to this agreement.

COMPLIANCE WITH APPLICABLE LAWS

The parties agree to comply with all federal, state and local statutes, ordinances, regulations, and guidelines now in effect or hereafter adopted, in the performance of services set forth herein. The LOCALITY and NWCSB each represent that it has all necessary licenses and permits required to conduct its services and will furnish copies to any other party upon request. Further, the LOCALITY and NWCSB shall at all times observe all health and safety measures and precautions necessary for the safe performance of its obligations hereunder.

SIGNATORY PAGE

Signature	Date	Signature	Date
Name	Title	Name	Title
Agency		Agency	



Barns of Rose Hill
95 Chalmers Court
P.O. Box 738, Berryville, VA 22611
(540) 955-2004 - www.barnsofrosehills.org

Board of Directors

June 17, 2019

Chair

Diana Kincannon

Tom Judge

Vice Chair

Michael Hobert

Director of Joint Administrative Services

524 Westwood Road

Berryville, VA 22611

Secretary

Kathy Hudson

Dear Tom,

Treasurer

Jean Wilson

The Barns of Rose Hill is so thankful for the \$5,000.00 contribution received from the county in May of this year. We appreciate the generosity provided by Clarke County, and value our partnership.

Directors

Susi Bailey

As you know, the Barns of Rose Hill established an endowment fund in 2014 to provide a stable financial foundation upon which to perform the mission of the Barns, which is to enrich lives through programs in the performing, visual, and literary arts. These funds are invested to ensure long-term financial health by providing steady support for our programs.

Tom Cammack

Lucy Dorick

John Hill

Donna McDonald

Julie Miles

The Barns of Rose Hill requests a \$5,000 grant from Clarke County for this Endowment Fund. The Eugene B. Casey Foundation established a five year challenge to The Barns in 2017, with the ultimate goal to reach a one million dollar endowment at the end of 2021. The third year of the Casey Endowment Challenge wraps up in August, and we hope to include your contribution in this year's match.

Isreal Preston

Bob Randolph

Donald Rivers

Patricia Robinson

Staff

Thank you again for helping us to celebrate the arts in the Northern Shenandoah Valley!

Director of Finance and

Development

Sarah Ames

All the best,

Director of Operations

Nathan Berger

Sarah Ames

Program Director

Morgan Morrison

Director of Finance and Development

Barns of Rose Hill is a 501(c)(3) non-profit organization.

Tax Identification # 27-0103521

Donations are tax deductible as allowed by law.

MEMORANDUM

TO: Finance Committee
FROM: Alison Teetor
DATE: June 28, 2019
SUBJECT: Application for easement donation or DUR purchase – Sam & Elizabeth Conrad

Sam & Elizabeth Conrad have applied to the easement authority for approval of an easement DUR purchase. The property is located at 13869 Lord Fairfax Highway (Route 340) approximately 6/10 of a mile north of the intersection with White Post Road. The property is identified by Tax Map# 28-A-24A. It consists of 14.9 acres with an existing pre-1980 house (built in 1956) and 1 DUR. The applicant proposes to retire the remaining DUR.

The parcel is zoned AOC and is not currently in use value taxation, but is eligible, in accord with the Commissioner of Revenue's requirements, then a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The property meets 3 of the 4 criteria. The property resource score is 73.5. The applicant is retiring 1 DUR. It is surrounded by existing easements, (Buckley, Joe Sipe, Thompson) it is less than 40 acres. Points were given for retiring 1 DUR, having frontage on Route 340, a primary highway, frontage on the railroad, having land in the groundwater recharge area, having a house built in 1956 that is within the Greenway Rural Historic District and could be a contributing in the future. A site visit was conducted June 10, 2019.

At their June 20, 2019 meeting, Mr. Ohrstrom moved, seconded by Ms. Thomas the Authority unanimously voted to give final approval to Sam and Elizabeth Conrad for a DUR purchase on the parcel identified by Tax Map# 28-A-24A for the DUR purchase offer to \$40,000/DUR for 1 DUR.

Recommendation

Recommend approval of an appropriation of \$40,000 for the DUR purchase of Sam and Elizabeth Conrad. VDACS will pay \$20,000 the County share is also \$20,000.



Sam & Elizabeth Conrad
 Tax Map# 28-A-24A
 14.9 acres, 1 ext. dwl., 1 DUR



200 100 0 200 Feet

Clarke County GIS
 May 2, 2019



- Conservation Easement
- Intermittent Stream
- Perennial Stream
- Public Road
- Private Road

Aerial Imagery 2015 Commonwealth of Virginia

Location Map





County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: Tom Judge, Director JAS
 From: Brian Lichty, Director Fire, EMS and Emergency Management
 Cc: David Ash, County Administrator
 Date: March 21, 2019
 RE: SAFER Grant Information

As we continue to grow our Fire and EMS department, there is a strong need to have as many Advanced Life Support (ALS) providers as possible. I am requesting to add an item onto the April Finance Committee agenda. This is to request funding to send one of our firefighter/EMT to a Paramedic course in September of this year. The program costs are listed below;

Item	Cost
Total Paramedic Tuition	\$7,999
National background check	\$82
National Registry Psychomotor Exam	\$269
National Registry Computer Based Test	\$125
Estimated Overtime	\$3,500
Total Cost-	\$11,975

I will be exploring possible funding assistance to include but not limited to;

Possible Grant/Scholarship Opportunities	Amount	Notes
Zoll scholarship grant	\$7,000	
VA - Office of EMS (scholarship)	Unknown	Based on OEMS calculation
Teleflex scholarship grant	\$3,500	50/50 grant
Firehouse Subs Fire-EMS grant	Unknown	Partnership grant with educational program

Office: 540-955-5113

101 Chalmers Ct., Suite B
 Berryville, VA 22611

Fax: 540-955-5180

I will be present for any questions and have attached a copy of the City of Winchester Fire and EMS provider agreement. This agreement is used to help recoup costs should an employee leave and we will be looking at a similar agreement. In addition, attached are statistical information and course cost explanation from Associates in Emergency Care (AEC) who will be teaching the class.

This class is critical in order for our department to provide ALS care now and in the future. Although Basic Life Support (BLS) personnel are important they cannot provide ALS skills. These ALS skills are crucial to providing high levels of patient care.

Should you have any questions please feel free to contact me.



Timbrook Public Safety Center
231 East Piccadilly Street, Ste. 330
Winchester, VA 22601

Telephone: (540) 662-2298
FAX: (540) 542-1318
Website: www.winchesterva.gov

[INSERT DATE]

[INSERT APPLICANT NAME AND TITLE]
[INSERT MAILING ADDRESS]

Re: Offer - EMT-Paramedic Course
Acceptance Conditions and Agreement

Dear [INSERT APPLICANT NAME]:

We are pleased to inform you that your request to attend the **EMT- Paramedic** course conducted by **Associates in Emergency Care** has been approved for the course scheduled [insert course dates and location] under the following listed conditions.

Please review these conditions carefully as you will be legally bound by them if you choose to accept this offer by signing below. Your failure to agree to these terms shall be deemed to indicate that you are not interested in pursuing this program and your application will not be processed further:

- The Winchester Fire and Rescue Department ("WFRD") will pay for tuition, class fees and books for the EMT-Paramedic Course described above.
- Class time and clinical time will be considered work time. You will remain on a three- week work cycle requiring 144 hours of work time during the three-week period. In the event that you would not work 144 hours during a three-week period, you will need to use annual, compensatory, floater or holiday leave for the amount of hours needed.
- During the term of the course, you are eligible for overtime as authorized and approved by your supervisor.
- The department will not pay mileage for use of personal vehicle for course activities.
- You will need to provide your supervisor with your clinical rotation schedule so it can be entered into Fire Manager.
- If you do not become certified at the Paramedic level and do not become cleared to perform as an Attendant-in-Charge at the Paramedic level, you agree to reimburse the city/department the total amount of monetary assistance provided to date.
- When you become certified at the Paramedic level and have obtained ACLS, ITLS, and PALS you will receive your career advancement.
- If employment with the City is severed for any reason prior to you completing two years of service as an Attendant-in-Charge at the Paramedic level with WFRD, you agree to repay

Associates in Emergency Care



“Education & Consultation”

Paramedic Tuition

(Tuition) Payment Schedule		
Total Paramedic Tuition		\$7999.00
Deposit	Due when enrolling	\$300.00
1st payment	Due on Pre-Orientation day	\$2,450.00
1st payment refund option		refunded amount \$800.00
2nd payment	Due after passing Unit 2 Exam	\$2,750.00
2nd payment (retesters)	Due after passing Unit 2 Exam	\$2,750.00
2nd payment refund	There is no refund option once the 2nd payment has been paid	N/A
3rd payment	Due after passing Unit 4 Exam	\$2,499.00
3rd payment (retesters)	Due after passing Unit 4 Exam	\$2,499.00
3rd payment refund	There is no refund option once the 3rd and final payment has been made	N/A

I, the undersigned student, agree to make payments on the specified dates for the stated amounts on the payment schedule. I understand the consequences that will be brought upon me if the contract is violated as written in the Program Policy Manual. I further understand that the only time to receive any refund is to withdraw/drop the program by the add/drop window of TBD. Once I am past the add/drop window date of TBD there is no longer a payment refund. As each payment is made, it is final and no refund of that payment will be given.

I agree to the above payment schedule as outlined.

Student/Print

Sign

Date

Executive Director

Sign

Date

**Clarke County
Invoice History Report
June 30, 2019**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
AARP Refund	Rev Rf Ambulance Svcs Refunds	113.46	EJ061419	Insurance overpmt secondary Schmeling 4/1/19
AARP Refund Total		113.46		
ACAR LEASING LTD	Personal Property Tax Current	34.86	EJ062819	
ACAR LEASING LTD	Personal Property Tax Delinq	279.65	EJ062819	
ACAR LEASING LTD Total		314.51		
Amazon Acct	Sheriff Police Supplies	131.88	EJ061419	Batteries
Amazon Acct	Sheriff Police Supplies	42.87	EJ061419	Batteries
Amazon Acct	Sheriff Office Supplies	61.36	EJ061419	Fingerprint Cards
Amazon Acct	Sheriff Clothing	25.51	EJ061419	Duty Belt for Deputy Wyne
Amazon Acct	EMS LEMPG Grant	239.96	EJ061419	Midland WR300 Deluxe NOAA
Amazon Acct	JAS Inventory -Mtls & Supplies	161.94	EJ061419	surge protectors for Central S
Amazon Acct	Finance Materials & Supplies	49.98	EJ061419	Labor Law Posters
Amazon Acct Total		713.50		
American Red Cross	Pool Purchased Services	152.00	EJ061419	life guard class
American Red Cross	Programs Purchased Services	266.00	EJ062819	lifeguarding
American Red Cross Total		418.00		
Anderson Control	129Rams Maint Purchased Svcs	126.00	EJ062819	rm Anderson Control 129 Ramsburg Alarm monitoring
Anderson Control Total		126.00		
Ashley Hamilton	Programs Refunds	200.00	EJ062819	refund
Ashley Hamilton Total		200.00		
At&t	County Adm Telephone	25.78	EJ062819	Acct 287286630233 School/Gov c
At&t	County Adm Telephone	20.56	EJ062819	Acct 287286630233 School/Gov c
At&t	IT Telephone	71.88	EJ062819	Acct 287286630233 School/Gov c
At&t	IT Telephone	18.19	EJ062819	Acct 287286630233 School/Gov c
At&t	Registrar Telephone	42.03	EJ062819	Acct 287286630233 School/Gov c
At&t	Registrar Telephone	2.28	EJ062819	Acct 287286630233 School/Gov c
At&t	Comm Atty Telephone	113.96	EJ062819	Acct 287286630233 School/Gov c
At&t	Comm Atty Telephone	52.56	EJ062819	Acct 287286630233 School/Gov c
At&t	Sheriff Telephone	33.18	EJ062819	Service - Close date 6/1/19
At&t	Sheriff Telephone	1,122.95	EJ062819	Acct 287286630233 School/Gov c
At&t	Sheriff Telephone	406.80	EJ062819	Acct 287286630233 School/Gov c
At&t	EMS Telephone	56.44	EJ062819	Acct 287286630233 School/Gov c
At&t	EMS Telephone	23.43	EJ062819	Acct 287286630233 School/Gov c
At&t	Bldg Insp Telephone	104.49	EJ062819	Acct 287286630233 School/Gov c
At&t	Bldg Insp Telephone	59.96	EJ062819	Acct 287286630233 School/Gov c
At&t	AnimalCtrl Telephone	8.05	EJ062819	Acct 287286630233 School/Gov c
At&t	AnimalCtrl Telephone	4.92	EJ062819	Acct 287286630233 School/Gov c
At&t	Maintenanc Telephone	29.81	EJ062819	Acct 287286630233 School/Gov c
At&t	Maintenanc Telephone	18.31	EJ062819	Acct 287286630233 School/Gov c
At&t	Econ Dev Telephone	29.85	EJ062819	Acct 287286630233 School/Gov c
At&t	Econ Dev Telephone	11.78	EJ062819	Acct 287286630233 School/Gov c
At&t	VictimWit Telephone	29.85	EJ062819	Acct 287286630233 School/Gov c
At&t	VictimWit Telephone	11.78	EJ062819	Acct 287286630233 School/Gov c
At&t Total		2,298.84		
Atlantic Tactical	Sheriff Ammunition	4,553.20	EJ062819	Ammunition
Atlantic Tactical Total		4,553.20		
Attic Promotions	Parks Adm Clothing	311.50	EJ062819	summer shirts
Attic Promotions	Pool Clothing	58.00	EJ061419	shirts
Attic Promotions	Pool Clothing	770.75	EJ062819	shirts
Attic Promotions	Programs Clothing	581.95	EJ061419	shirts
Attic Promotions	Programs Clothing	399.20	EJ061419	shirts
Attic Promotions	Programs Clothing	90.35	EJ062819	shirts
Attic Promotions Total		2,211.75		
BB&T	BoS Miscellaneous Expenditures	1,739.61	EJ062819	brt EDAC, IT, BoS
BB&T	IT Materials & Supplies	339.52	EJ062819	brt EDAC, IT, BoS
BB&T	Sheriff Travel - Communication	22.68	EJ062819	Monthly Statement
BB&T	Sheriff Travel - Communication	612.23	EJ062819	Comm Op Spec Certification - for 3
BB&T	Sheriff Travel - Communication	127.28	EJ062819	June Statement
BB&T	Sheriff Travel - Communication	1,631.55	EJ062819	Monthly Statement
BB&T	Sheriff Travel - Sworn Staff	36.60	EJ062819	Monthly Statement
BB&T	Sheriff Travel - Sworn Staff	540.30	EJ062819	June Statement
BB&T	Sheriff Travel - Sworn Staff	17.00	EJ062819	Driver Instructor Class
BB&T	Sheriff Travel - Sworn Staff	194.98	EJ062819	Monthly Statement
BB&T	Sheriff Dues Subscr & Memb	50.00	EJ062819	Membership - Curtis
BB&T	Sheriff Materials & Supplies	12.99	EJ062819	June Statement
BB&T	Sheriff Police Supplies	52.63	EJ062819	June Statement
BB&T	Sheriff Office Supplies	107.13	EJ062819	June Statement
BB&T	EMS Travel	106.50	EJ062819	Fire Chiefs Conference Hotel 5-17-19
BB&T	AnimalCtrl Materials & Supplie	394.12	EJ062819	rm BB&T Credit Card 5/16/19-6/9/19
BB&T	Maintenanc Materials & Supplie	461.95	EJ062819	rm BB&T Credit Card 5/16/19-6/9/19
BB&T	Parks Adm Travel	270.27	EJ062819	Hotel Stay for NRPA Conference
BB&T	Parks Adm Travel	1,245.00	EJ062819	NRPA Conference-Cooke/Pitcock

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
BB&T	Parks Adm Noncap Office Equip	1,635.45	EJ062819	Picnic Tables for Dog Park
BB&T	Rec Center Materials & Supplie	39.98	EJ062819	supplies
BB&T	Pool Materials & Supplies	481.79	EJ062819	supplies
BB&T	Pool Clothing	173.54	EJ062819	supplies
BB&T	Programs Materials & Supplies	494.29	EJ062819	Supplies from Costco
BB&T	Programs Materials & Supplies	63.62	EJ062819	supplies
BB&T	Econ Dev Travel	425.00	EJ062819	brt EDAC, IT, BoS
BB&T	HstPrvCom Purchased Services	205.02	EJ062819	CEA Luncheon @ Camino
BB&T	JGC Maintenanc Materials & Sup	89.83	EJ062819	rm BB&T Credit Card 5/16/19-6/9/19
BB&T	RT Maint Materials & Supplie	12.00	EJ062819	rm BB&T Credit Card 5/16/19-6/9/19
BB&T	VictimWit Matl & Supplies	234.90	EJ062819	Supplies
BB&T Total		11,817.76		
Berkeley Club Bevera	Comm Atty Materials & Supplies	27.00	EJ061419	Water Bill May 2019
Berkeley Club Bevera	Maintenanc Water & Sewer	14.00	EJ062819	rm Berkeley Water Maint 2 jugs of water
Berkeley Club Bevera Total		41.00		
Berryville Auto Part	Sheriff Purchased Services	130.00	EJ061419	CCSO Vehicle Repair - 1502
Berryville Auto Part	Sheriff Purchased Services	180.00	EJ061419	CCSO Vehicle Repair - 1502
Berryville Auto Part	Sheriff Purchased Services	75.00	EJ062819	CCSO Vehicle Repair - 1304
Berryville Auto Part	Sheriff Vehicle Repair Parts	158.54	EJ061419	CCSO Vehicle Repair - 1502
Berryville Auto Part	Sheriff Vehicle Repair Parts	634.00	EJ061419	CCSO Vehicle Repair - 1502
Berryville Auto Part	Sheriff Vehicle Repair Parts	111.97	EJ062819	CCSO Vehicle Repair - 1304
Berryville Auto Part	EMS Vehicle Fuel	34.84	EJ061419	Fire & EMS-Directors car service
Berryville Auto Part	EMS Vehicle Fuel	35.00	EJ062819	Directors vehicle install light Fire & EMS
Berryville Auto Part	Maintenanc Materials & Supplie	2.41	EJ062819	rm BAP Maint spark plug
Berryville Auto Part	Maintenanc Materials & Supplie	564.25	EJ062819	rm BAP ACO van brake replacement
Berryville Auto Part	Maintenanc Materials & Supplie	36.00	EJ062819	rm BAP ACO Change 2 tires
Berryville Auto Part Total		1,962.01		
Berryville True Valu	Maintenanc Materials & Supplie	7.49	EJ062819	rm BH Maint tip cleaner
Berryville True Valu	Maintenanc Materials & Supplie	165.83	EJ062819	rm BH Maint ladder and paint supplies
Berryville True Valu	Maintenanc Materials & Supplie	13.98	EJ062819	rm BH Maint Deep Wood Off
Berryville True Valu	Maintenanc Materials & Supplie	18.99	EJ062819	rm BH Maint circ blade
Berryville True Valu	Rec Center Materials & Supplie	32.05	EJ062819	supplies
Berryville True Valu	Pool Chemicals	19.98	EJ062819	rm BH Pool muratic acid
Berryville True Valu	104Church Maint Mat & Supp	6.79	EJ062819	rm BH 104 N. Church yellow strip paint
Berryville True Valu	AIOff Maint Mat & Supp	3.99	EJ062819	rm BH Park hose cap
Berryville True Valu	AIOff Maint Mat & Supp	19.96	EJ062819	rm BH Park concrete for sign post
Berryville True Valu	AIOff Maint Mat & Supp	2.80	EJ062819	rm BH Park General nuts/washers
Berryville True Valu	AIOff Maint Mat & Supp	5.99	EJ062819	rm BH Park nail/brads
Berryville True Valu	AIOff Maint Mat & Supp	4.49	EJ062819	rm BH Park paint
Berryville True Valu	AIOff Maint Mat & Supp	47.99	EJ062819	rm BH Park round up
Berryville True Valu	AIPool Maint Mat & Supp	4.49	EJ062819	rm BH Pool crack foam
Berryville True Valu	AIPool Maint Mat & Supp	14.96	EJ062819	rm BH Pool bushings and plug
Berryville True Valu	AIPool Maint Mat & Supp	3.75	EJ062819	rm BH Pool general fastners
Berryville True Valu	311EMain Maint Mat & Supp	20.46	EJ062819	rm BH 311 E.Maint coupling and pipe plug
Berryville True Valu Total		393.99		
BIERER WILLIAM E	Personal Property Tax Current	128.40	EJ062819	
BIERER WILLIAM E Total		128.40		
Blossman Gas, Inc.	225Rams Maint Heating	250.87	EJ062819	rm Blossman ACO lp gas
Blossman Gas, Inc.	129Rams Maint Heating	106.53	EJ062819	rm Blossman 129 Ramsburg heating oil
Blossman Gas, Inc. Total		357.40		
Blue Ridge Wildlife	Programs Group Trip	325.00	EJ061419	field Trip
Blue Ridge Wildlife Total		325.00		
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ062819	Tower, Transmittal, June 2019
Blue Sky Towers Total		2,380.50		
BMS Direct	Com of Rev Printing & Binding	1,000.08	EJ062819	tax books 2019 Clerk of Court/ComRev Offices
BMS Direct	Treasurer Printing & Binding	2,871.52	EJ062819	2019 1st half Personal Property Bills
BMS Direct	Treasurer Postal Svcs	143.55	EJ062819	2019 1st half Personal Property Bills
BMS Direct Total		4,015.15		
Bosserman, Barbara	Registrar Travel	26.61	EJ062819	2019 Annual Training Reimbursement
Bosserman, Barbara	Registrar Local Mileage	174.00	EJ062819	2019 Annual Training Reimbursement
Bosserman, Barbara Total		200.61		
Bouffault, Robina	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June 2019 PC mtgs
Bouffault, Robina Total		100.00		
BRAITHWAITE JASON DA	Personal Property Tax Current	54.07	EJ061419	
BRAITHWAITE JASON DA Total		54.07		
Broy & Son Pump	New Park Shelter-Construction	916.83	EJ062819	Park Pavilion Add hydrant
Broy & Son Pump Total		916.83		
Bryce Resort	Programs Group Trip	600.00	EJ061419	field Trip
Bryce Resort Total		600.00		
BSN Sports Inc	AIOff Maint Mat & Supp	339.19	EJ062819	rm BSN Park drag for ball fields
BSN Sports Inc Total		339.19		
Buckley, Randy	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June 2019 PC mtgs

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Buckley, Randy Total		100.00		
BW Wilson Paper	JAS Inventory -Mtls & Supplies	(70.04)	EJ061419	Envelopes
BW Wilson Paper Total		(70.04)		
Caldwell, Anne	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June 2019 PC mtigs
Caldwell, Anne Total		100.00		
CANTRELL JAN WINSLOW	Personal Property Tax Current	50.80	EJ062819	
CANTRELL JAN WINSLOW Total		50.80		
Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	972.00	EJ062819	Services for CEA
Cardillo, Robin Couc Total		972.00		
Chatman, Stacey	Programs Purchased Services	324.45	EJ062819	Contracted Employee
Chatman, Stacey Total		324.45		
Chief Supply Corp	Sheriff Uniform Sworn Staff	23.75	EJ061419	Inner Belt
Chief Supply Corp Total		23.75		
City of Winchester	Juv DetCtr Intergov Svc Agreeem	3,294.00	EJ062819	4th Qtr Billing for operations
City of Winchester Total		3,294.00		
Clarco Corp	Programs Group Trip	450.48	EJ062819	field trip
Clarco Corp Total		450.48		
Clarke County Health	Programs Dues Subscr & Memb	58.32	EJ061419	back ground
Clarke County Health Total		58.32		
Clean H2O Center	Pool Materials & Supplies	17.59	EJ061419	supplies
Clean H2O Center	Pool Materials & Supplies	44.01	EJ061419	Swimline vac hose
Clean H2O Center	Pool Materials & Supplies	51.66	EJ061419	supplies
Clean H2O Center Total		113.26		
Combs Wastewater Man	AIOff Maint Purchased Svcs	210.00	EJ062819	rm Combs Park Porta Potties
Combs Wastewater Man Total		210.00		
Comcast	Tk Improve Purchased Services	21,600.00	EJ062819	Comcast Dark Fiber past 12 years
Comcast Total		21,600.00		
Commercial Press	Registrar Materials & Supplies	74.25	EJ061419	Window Envelopes
Commercial Press	Coop Ext Materials & Supplies	255.70	EJ061419	Business envelopes-2 boxes, 10x13 envelopes-1 box
Commercial Press	VictimWit Matl & Supplies	111.25	EJ062819	Victim Witness Brochures-Public Outreach
Commercial Press Total		441.20		
Corelogic	General Overpayment Account	5,770.18	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	627.64	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	5,691.45	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	466.47	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,154.46	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,221.21	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,640.46	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,773.58	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,865.88	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	4,333.49	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	3,255.36	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,404.03	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	2,425.36	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	2,920.55	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,242.86	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	2,045.87	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,341.90	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic	General Overpayment Account	1,505.78	EJ062819	Overpayment 1st Half 2019 RE Tax
Corelogic Total		40,686.53		
Cossette, Jennifer	Programs Purchased Services	67.50	EJ062819	contracted employee
Cossette, Jennifer Total		67.50		
Costco	Concession Merch for Resale	219.78	EJ062819	supplies
Costco	Concession Merch for Resale	278.87	EJ061419	food
Costco Total		498.65		
County of Frederick	RefuseDisp Intergov Svc Agreeem	1,788.90	EJ061419	refuse
County of Frederick	RefuseDisp Intergov Svc Agreeem	726.40	EJ061419	refuse
County of Frederick	RefuseDisp Intergov Svc Agreeem	554.20	EJ061419	Refuse
County of Frederick Total		3,069.50		
CPI	Comm Atty Dues Subscr & Memb	173.40	EJ062819	VCIN/NCIC Access
CPI Total		173.40		
Crystal Springs	Pool Materials & Supplies	45.97	EJ062819	water
Crystal Springs Total		45.97		
Danu Aquatics Llc	Programs Purchased Services	172.25	EJ062819	Contracted employee
Danu Aquatics Llc Total		172.25		
DMV	Com of Rev Purchased Services	195.00	EJ062819	3 dmv tokens
DMV	Treasurer DMV Stop	775.00	EJ062819	DMV Stops May 2019
DMV Total		970.00		
Dolores Smallwood	Pool Refunds	20.00	EJ062819	refund
Dolores Smallwood Total		20.00		
eCore Software Inc	EMS Technology SW/OL Content	187.00	EJ061419	Fire & EMS ePro scheduling lease June 2019
eCore Software Inc Total		187.00		

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Endless Summer Aquat	Pool Chemicals	163.00	EJ062819	rm Endless Summer Pool Chemicals
Endless Summer Aquat Total		163.00		
ERCILLA ROXANA LUZ	Personal Property Tax Current	34.23	EJ061419	
ERCILLA ROXANA LUZ Total		34.23		
Fedex	Plan Adm Postal Svcs	64.99	EJ062819	Services to send envelope
Fedex Total		64.99		
FINANCIAL SERVICES V	Personal Property Tax Current	50.00	EJ061419	
FINANCIAL SERVICES V Total		50.00		
Frederick-Winchester	Sanitation Intergov Svc Agreeem	2,616.49	EJ062819	May sevices
Frederick-Winchester Total		2,616.49		
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	93.08	EJ061419	shirts and trousers
Galls/Best Uniforms Total		93.08		
GCA	Maintenanc Custodial Contracts	3,366.23	EJ062819	rm GCA County Cleaning services for June 2019
GCA	Maintenanc Materials & Supplie	(1,581.23)	EJ062819	Credit for invoice 201903.00515/201903.00514
GCA	JGC Maintenanc Custodial Contr	2,332.38	EJ062819	rm GCA County Cleaning services for June 2019
GCA	311EMain Maint Cus Contracts	293.78	EJ062819	rm GCA County Cleaning services for June 2019
GCA Total		4,411.16		
General Sales of Vir	Maintenanc Materials & Supplie	752.90	EJ062819	rm GSales County Cleaning Supplies
General Sales of Vir	Maintenanc Materials & Supplie	25.20	EJ062819	rm General Sales County Cleaning Supplies
General Sales of Vir	Maintenanc Materials & Supplie	1,556.03	EJ062819	rm General Sales County Cleaning supplies
General Sales of Vir Total		2,334.13		
Glover, Robert P.	Plan Com Board Member Fees	50.00	EJ061419	Attd @ June 2019 PC mtgs
Glover, Robert P. Total		50.00		
Grainger Inc	Maintenanc Materials & Supplie	67.20	EJ062819	rm Graingers Boyce wall base and Maint batteries
Grainger Inc	Maintenanc Materials & Supplie	35.85	EJ062819	rm Graingers Maint 9V batteries
Grainger Inc	Pool Chemicals	18.09	EJ062819	rm Graingers pool o rings
Grainger Inc	AlPool Maint Mat & Supp	89.55	EJ062819	rm Graingers Pool gable exhaust fan
Grainger Inc Total		210.69		
Grubb, Kristen	Programs Purchased Services	157.15	EJ062819	Contracted Employee
Grubb, Kristen Total		157.15		
Hall, Monahan	Legal Svc Purchased Svcs	2,027.50	EJ062819	lbw Legal PA, Josephine School, Airbnb, FOIA
Hall, Monahan	Plan Adm Purchased Services	455.00	EJ062819	lbw Legal PA, Josephine School, Airbnb, FOIA
Hall, Monahan	Dev Rights Purchased Services	370.00	EJ061419	Legal Services for CEA in May 2019
Hall, Monahan Total		2,852.50		
Hershey Creamery	Concession Merch for Resale	388.14	EJ061419	ice cream
Hershey Creamery	Concession Merch for Resale	521.16	EJ061419	food
Hershey Creamery	Concession Merch for Resale	279.90	EJ062819	ice cream
Hershey Creamery Total		1,189.20		
Hortons Nursery Inc	Rec Center Materials & Supplie	610.00	EJ062819	Mulch
Hortons Nursery Inc Total		610.00		
Hunt Brothers Pizza	Concession Merch for Resale	644.70	EJ062819	food
Hunt Brothers Pizza	Concession Merch for Resale	770.80	EJ061419	pizza
Hunt Brothers Pizza	Concession Merch for Resale	399.30	EJ061419	pizza
Hunt Brothers Pizza	Concession Merch for Resale	336.70	EJ062819	pizza
Hunt Brothers Pizza Total		2,151.50		
Hyundai Motor Financ	Personal Property Tax Current	406.02	EJ062819	PP 2019 860870
Hyundai Motor Financ Total		406.02		
J&P Exhaust Cleaning	AlRec Maint Purchased Svcs	330.00	EJ062819	rm J&P Exhaust Schools and Rec Hood Fan Cleaning
J&P Exhaust Cleaning Total		330.00		
JENKINS PAULA CROSS	Real Property Tax Current	843.48	EJ061419	
JENKINS PAULA CROSS	Real Property Tax Delinquent	324.71	EJ061419	
JENKINS PAULA CROSS Total		1,168.19		
Journal, The	Programs Advertising	49.00	EJ061419	Craft Show
Journal, The Total		49.00		
JPMorgan Chase Bank	General Overpayment Account	1,077.43	EJ062819	Overpayment 1st Half 2019 RE Tax
JPMORGAN CHASE BANK	Personal Property Tax Current	360.78	EJ061419	
JPMorgan Chase Bank Total		1,438.21		
Kalbiam, Maral	HstPrvCom Purchased Services	1,495.00	EJ061419	HPC consulting services for May '19
Kalbiam, Maral Total		1,495.00		
Kay King	Programs Refunds	72.00	EJ061419	refund
Kay King Total		72.00		
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ062819	Website Maintenance April
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ062819	Website Maintenance May
KNS Technologies Total		300.00		
Kowalski, Melissa	Programs Purchased Services	800.00	EJ062819	contracted employee
Kowalski, Melissa Total		800.00		
Kruhm, Douglas	Plan Com Board Member Fees	50.00	EJ061419	Attd @ June 2019 PC mtg
Kruhm, Douglas Total		50.00		
Lacy Morise	Programs Refunds	150.00	EJ062819	refund
Lacy Morise Total		150.00		
LaserTag2You	Programs Purchased Services	500.00	EJ061419	Contracted Employee
LaserTag2You Total		500.00		

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Lee, Frank	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June 2019 P mtgs
Lee, Frank Total		100.00		
Lereta Llc	General Overpayment Account	946.90	EJ062819	Overpayment 1st Half 2019 RE Tax - 17A2212G-5
Lereta Llc Total		946.90		
LexisNexis	BoS Dues, Subscrip & Member	107.43	EJ062819	brt VA Code 2019 Anno Citator
LexisNexis	Sheriff Purchased Services	50.00	EJ061419	5/1 - 5/31/2019 services
LexisNexis Total		157.43		
Logan Systems Inc	Clk of CC Microfilming	433.51	EJ062819	computer indexing
Logan Systems Inc Total		433.51		
LOPEZ-CRUZ JOCELYN	Personal Property Tax Current	33.36	EJ061419	
LOPEZ-CRUZ JOCELYN Total		33.36		
Lord Fairfax Commun	Lord FairfaxComm College Cont	4,610.25	EJ061419	4th Qtr Allocation
Lord Fairfax Commun Total		4,610.25		
Lula Thomas	Rec Center Refunds	120.00	EJ062819	refund
Lula Thomas Total		120.00		
Malone, Gwendolyn	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June '19 PC mtgs
Malone, Gwendolyn Total		100.00		
Mansfield Oil Co	County Adm Vehicle Fuel	26.91	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	Sheriff Vehicle Fuel	2,736.58	EJ061419	Fuel for 5/16 - 5/31/2019
Mansfield Oil Co	Sheriff Vehicle Fuel	2,406.83	EJ062819	Fuel for 6/1 - 6/15/2019
Mansfield Oil Co	EMS Vehicle Fuel	107.77	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	EMS Vehicle Fuel	63.02	EJ062819	rm Mansfield Oil County Fuel for 6/1/19-6/15/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	132.71	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	125.29	EJ062819	rm Mansfield Oil County Fuel for 6/1/19-6/15/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	53.17	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	42.33	EJ062819	rm Mansfield Oil County Fuel for 6/1/19-6/15/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	282.32	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	220.28	EJ062819	rm Mansfield Oil County Fuel for 6/1/19-6/15/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	21.62	EJ062819	rm Mansfield Oil County Fuel 5/16/19-5/31/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	56.55	EJ062819	rm Mansfield Oil County Fuel for 6/1/19-6/15/19
Mansfield Oil Co Total		6,275.38		
Marcia Fairbanks	Pool Refunds	90.00	EJ062819	refund
Marcia Fairbanks Total		90.00		
Marconi, Gloria	Cnsrv Esmt Donation- Purch Svc	250.00	EJ061419	Postcard for CEA workshop
Marconi, Gloria Total		250.00		
Marks Plumbing Parts	AlPool Maint Mat & Supp	80.02	EJ062819	rm Marks Plumbing Pool handle for shower
Marks Plumbing Parts Total		80.02		
Marple, Beth	VictimWit Travel Local Mileage	12.64	EJ061419	Winchester Victim Witness
Marple, Beth Total		12.64		
Matthew Frey	Programs Refunds	50.00	EJ062819	refund
Matthew Frey Total		50.00		
Maynard, Pete	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June '19 PC mtgs
Maynard, Pete Total		100.00		
McDonald, Jerry C	Maintenanc Purchased Services	300.00	EJ062819	rm JCMcDonald Park Gravel and burn brush pile bush
McDonald, Jerry C	AlOff Maint Purchased Svcs	733.13	EJ062819	rm JCMcDonald Park Gravel and burn brush pile bush
McDonald, Jerry C	AlOff Maint Purchased Svcs	6,500.00	EJ062819	rm JC Mcdonald install access road lower end parki
McDonald, Jerry C	Sitework Capital Outlay Adds	24,000.00	EJ062819	Grading Park Parking Lots
McDonald, Jerry C Total		31,533.13		
McDonald, Patricia	Sheriff Travel - Communication	168.20	EJ061419	Mileage for class in Chester, VA
McDonald, Patricia Total		168.20		
Melissa Saville	Programs Refunds	216.00	EJ061419	refund
Melissa Saville Total		216.00		
Michele Cox	Programs Refunds	80.00	EJ062819	refund
Michele Cox Total		80.00		
Miller, Sue	Programs Purchased Services	101.50	EJ062819	Contracted Employee
Miller, Sue Total		101.50		
Motorola Solutions	Radios Materials & Supplies	800.00	EJ062819	Option Board / Programming
Motorola Solutions Total		800.00		
NEWMAN BEVERLY R	Real Property Tax Current	55.33	EJ061419	Reissued check 51322 for different name
NEWMAN BEVERLY R Total		55.33		
NILT INC AS TRUSTEE	Personal Property Tax Current	86.88	EJ062819	
NILT INC AS TRUSTEE Total		86.88		
Northern Shenandoah	Econ Dev Purchased Services	257.89	EJ061419	brt Econ Dev SVTP Travel Writers Meeting
Northern Shenandoah Total		257.89		
Northern Virginia Da	Programs Printing & Binding	99.00	EJ061419	ad
Northern Virginia Da Total		99.00		
Northwestern Communi	NW Community Svc Entity Gift	2,000.00	EJ062819	Misc Extra Allocation Missed in Q3 and Q4
Northwestern Communi Total		2,000.00		
Norton Embroidery	VictimWit Matl & Supplies	19.00	EJ061419	New shirts for Marie
Norton Embroidery Total		19.00		
Office Depot	Comm Atty Materials & Supplies	94.26	EJ062819	Ink Cartridges
Office Depot	JAS Inventory -Mtls & Supplies	70.04	EJ061419	Credit taken incorrectly

**Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Office Depot	JAS Inventory -Mtls & Supplies	435.70	EJ062819	supplies for central store
Office Depot	JAS Inventory -Mtls & Supplies	450.98	EJ062819	Supplies for Central Store
Office Depot Total		1,050.98		
Ohrstrom, George II	Plan Com Board Member Fees	100.00	EJ061419	Attd @ June '19 PC Mtgs
Ohrstrom, George II Total		100.00		
Our Health Inc	Our Health Entity Gift	1,625.00	EJ062819	4th quarter grant funds
Our Health Inc Total		1,625.00		
Piedmont Geotechnica	Plan Adm Engineer & Architect	265.00	EJ061419	Review of electrical resistivity rpt
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	265.00	EJ061419	Review of electrical resistivity rpt
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	265.00	EJ061419	Review of electrical resistivity rpt
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	265.00	EJ061419	Review of electrical resistivity rpt
Piedmont Geotechnica Total		1,060.00		
Pitney Bowes	IT Maint Contracts	822.51	EJ062819	Acct 0016575109 Treas mail mac
Pitney Bowes	J&D Court Postal Svcs	93.00	EJ062819	leasing charges
Pitney Bowes	Sheriff Postal Svcs	90.46	EJ062819	Postage Machine Rental
Pitney Bowes Total		1,005.97		
PowerPhone Inc	Sheriff Travel - Communication	729.00	EJ061419	powerphone emd,fire,le cert Hammond online trainin
PowerPhone Inc Total		729.00		
Premier Accounts Rec	EMS Purchased Services	2,392.57	EJ061419	Premier Accts Rec Mang EMS Billing May 2019
Premier Accounts Rec Total		2,392.57		
Printelect	Electoral Materials & Supplies	423.90	EJ062819	Voting Booths and Cone Cap Signs
Printelect Total		423.90		
Rani Ludwig	Programs Refunds	60.00	EJ062819	refund
Rani Ludwig Total		60.00		
Rappahannock Electri	SWC Electrical Services	125.61	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	JGC Maintenanc Electric	3,372.25	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	RT Maintenanc Electric	953.99	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	ChurchSt Maint Electric	1,455.57	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	104Church Maint Electric	850.01	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	225Rams Maint Electric	763.56	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	524West Maint Electric	239.75	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	AIRec Maint Electric	2,330.56	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	AIOff Maint Electric	479.01	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	AIPool Maint Electric	684.43	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	AIBase Maint Electric	80.57	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	Kohn Maint Elec Svcs	27.63	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	309WMain Maint Electrical Svcs	46.88	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	311EMain Maint Electric	720.40	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri	129Rams Maint Electric	219.01	EJ062819	rm REC County electric bills for 5/1/19-6/1/19
Rappahannock Electri Total		12,349.23		
Ricoh Usa	J&D Court Maint Contracts	881.90	EJ062819	SN 3193 Copier Maintenance-JD
Ricoh Usa	Maintenanc Maint Contracts	25.82	EJ062819	SN 6522 Copier Maintenance
Ricoh Usa	Parks Adm Maint Contracts	156.83	EJ062819	SN3158 Copier Maintenance-CCPR
Ricoh Usa Total		1,064.55		
Riddleberger Bros	RT Maintenanc Purchased Svcs	1,521.50	EJ062819	rm RBI 100 N Church service on damper controls
Riddleberger Bros	RT Maintenanc Purchased Svcs	217.73	EJ062819	rm RBI 100 N. Church replace condensate tubing
Riddleberger Bros	RT Maintenanc Purchased Svcs	3,335.70	EJ062819	rm RBI 100 N. Church a/c in dispatch not working
Riddleberger Bros	RT Maintenanc Purchased Svcs	293.00	EJ062819	rm RBI 100 N. Church 911 Center Hot
Riddleberger Bros Total		5,367.93		
Robinson, Farmer, Co	Finance Finance & Auditing	29,400.00	EJ062819	County and CCSA Audit, Supplem
Robinson, Farmer, Co Total		29,400.00		
Rosner, Matt	Programs Purchased Services	731.25	EJ062819	contracted employee
Rosner, Matt Total		731.25		
Schenck Foods Compan	Programs Materials & Supplies	286.47	EJ061419	food
Schenck Foods Compan	Programs Materials & Supplies	265.55	EJ062819	Playcamp food
Schenck Foods Compan	Programs Materials & Supplies	237.33	EJ062819	play camp food
Schenck Foods Compan	Concession Merch for Resale	195.49	EJ061419	food concession
Schenck Foods Compan Total		984.84		
SCHOFIELD JAMES W	Personal Property Tax Current	427.13	EJ061419	
SCHOFIELD JAMES W	Personal Property Tax Current	95.00	EJ061419	
SCHOFIELD JAMES W	Personal Property Tax Delinq	263.76	EJ061419	
SCHOFIELD JAMES W	Personal Property Tax Delinq	506.03	EJ061419	
SCHOFIELD JAMES W	Penalties - All Property Taxes	72.32	EJ061419	
SCHOFIELD JAMES W	Penalties - All Property Taxes	96.98	EJ061419	
SCHOFIELD JAMES W	Penalties - All Property Taxes	23.32	EJ061419	
SCHOFIELD JAMES W Total		1,484.54		
Secure Shred	Sheriff Purchased Services	50.00	EJ061419	Monthly Service
Secure Shred Total		50.00		
Shannon Drosselmyer	Programs Refunds	75.00	EJ062819	refund
Shannon Drosselmyer Total		75.00		
Share Corporation	Maintenanc Materials & Supplie	575.02	EJ062819	rm Share Corp Maint Supplies
Share Corporation Total		575.02		

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Shawn Carnall	Programs Refunds	200.00	EJ062819	refund
Shawn Carnall Total		200.00		
Sheehy Ford	EMS Vehicle Fuel	104.65	EJ061419	Fire/EMS emergency light for Directors car
Sheehy Ford Total		104.65		
Shentel	IT Telecomm Online Tech	2,416.50	EJ061419	Shentel Fiber/Internet/Telephone
Shentel	IT Leases & Rentals	690.00	EJ061419	Shentel Fiber/Internet/Telephone
Shentel Total		3,106.50		
SHIFFLETT THOMAS E	Personal Property Tax Current	76.80	EJ062819	
SHIFFLETT THOMAS E Total		76.80		
Shiley, Robert	Programs Purchased Services	2,700.00	EJ061419	Concert
Shiley, Robert Total		2,700.00		
Signet Screen Printi	Maintenanc Materials & Supplie	121.20	EJ062819	rm Signet Marketing Maint shirts
Signet Screen Printi	Programs Printing & Binding	63.20	EJ062819	Sponsors & Partners
Signet Screen Printi	Programs Printing & Binding	40.00	EJ062819	Laser Tag Banners
Signet Screen Printi	Programs Printing & Binding	40.00	EJ062819	banners
Signet Screen Printi	Programs Printing & Binding	40.00	EJ062819	Concert Series banner
Signet Screen Printi Total		304.40		
Southern Scrap	SWC Purchased Svcs	11.00	EJ062819	rm Southern Scrap CCCC Cardboard processing
Southern Scrap Total		11.00		
Supply Room, The	J&D Court Materials & Supplies	55.30	EJ061419	Toner
Supply Room, The Total		55.30		
Swimming Pool Purcha	Pool Chemicals	3,350.00	EJ062819	rm SPPRC Pool filter repairs and cleaning
Swimming Pool Purcha Total		3,350.00		
Terrys Body Shop	Vol Fire Co Insurance	5,568.03	EJ061419	Payment for work done as part of claim 10422125
Terrys Body Shop Total		5,568.03		
Thomas R. Webster	Rev Rf Ambulance Svcs Refunds	70.16	EJ061419	Patient overpmt dos 4/18 prior to 7/19 start date
Thomas R. Webster Total		70.16		
Tiffany Woodcheke	Pool Refunds	40.00	EJ062819	refund
Tiffany Woodcheke Total		40.00		
Tire World	Maintenanc Materials & Supplie	169.00	EJ062819	rm TireWorld ACO 2 front tires
Tire World Total		169.00		
Tom Friend	Programs Refunds	80.00	EJ061419	refund
Tom Friend Total		80.00		
TOYOTA MOTOR CREDIT	Personal Property Tax Current	42.71	EJ062819	
TOYOTA MOTOR CREDIT	Personal Property Tax Current	380.03	EJ062819	
TOYOTA MOTOR CREDIT Total		422.74		
Treasurer Of Virgini	Exam&Bury Purchased Services	20.00	EJ062819	Medical examiner 06/05/19
Treasurer Of Virgini Total		20.00		
United Health Care-G	Rev Rf Ambulance Svcs Refunds	100.92	EJ061419	Insurance overpmt Thomas 1/19/19
United Health Care-G Total		100.92		
US Postmaster	Com of Rev Postal Svcs	112.00	EJ061419	post office box 67
US Postmaster	Electoral Postal Svcs	76.00	EJ061419	POB Rental
US Postmaster	Comm Atty Postal Svcs	330.00	EJ061419	check to purchase stamps
US Postmaster	Finance Postal Svcs	55.00	EJ062819	Three rolls of stamps
US Postmaster Total		573.00		
VACO	BoS Dues, Subscrip & Member	3,024.00	EJ061419	brt VACo BoS County Dues
VACO Total		3,024.00		
Valley Health	EMS Materials & Supplies	879.11	EJ062819	WMC EMS Supplies May 2019
Valley Health Total		879.11		
VCE-Clarke County	Programs Purchased Services	308.70	EJ062819	Contracted Employee
VCE-Clarke County Total		308.70		
Verizon	County Adm Telephone	12.00	EJ061419	June Phone
Verizon	Com of Rev Telephone	8.00	EJ061419	June Phone
Verizon	Treasurer Telephone	4.00	EJ061419	June Phone
Verizon	IT Telephone	212.64	EJ061419	June Phone
Verizon	Registrar Telephone	4.00	EJ061419	June Phone
Verizon	District C Telephone	54.89	EJ061419	June Phone
Verizon	J&D Court Telephone	56.04	EJ061419	June Phone
Verizon	Clk of CC Telephone	83.38	EJ061419	June Phone
Verizon	Comm Atty Telephone	16.00	EJ061419	June Phone
Verizon	Sheriff Telephone	1,013.03	EJ061419	Central Alarm
Verizon	Sheriff Telephone	264.84	EJ061419	June Phone
Verizon	Sheriff Telephone	45.59	EJ061419	Verizon Radio Tower
Verizon	EMS Telephone	46.75	EJ061419	June Phone
Verizon	Probation Telephone	4.00	EJ061419	June Phone
Verizon	Bldg Insp Telephone	8.00	EJ061419	June Phone
Verizon	AnimalCtrl Telephone	43.03	EJ061419	June Phone
Verizon	Maintenanc Telephone	43.03	EJ061419	June Phone
Verizon	Parks Adm Telephone	67.03	EJ061419	June Phone
Verizon	Plan Adm Telephone	12.00	EJ061419	June Phone
Verizon	Finance Telephone	118.06	EJ061419	June Phone
Verizon Total		2,116.31		

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>
VHDA	Real Property Tax Current	145.26	EJ061419	
VHDA	Real Property Tax Current	149.63	EJ061419	
VHDA Total		294.89		
Virginia Department	Programs Dues Subscr & Memb	30.00	EJ061419	back ground check
Virginia Department Total		30.00		
Virginia Medicare Pa	Rev Rf Ambulance Svcs Refunds	444.75	EJ061419	Ins overpmt on wrong DOS Schmeling 4/1/19
Virginia Medicare Pa Total		444.75		
Virginia Premier Cla	Rev Rf Ambulance Svcs Refunds	203.70	EJ061419	Insurance overpmt Everhart 1/22/18
Virginia Premier Cla Total		203.70		
Virginia Premier Eli	Rev Rf Ambulance Svcs Refunds	178.46	EJ061419	Insurance overpmt Campbell 3/29/18
Virginia Premier Eli	Rev Rf Ambulance Svcs Refunds	203.70	EJ061419	Insurance overpmt Grimes 4/7/18
Virginia Premier Eli Total		382.16		
Virginia Tech	Coop Ext VPI Agent	11,011.95	EJ062819	Billing Salary FY 2019 4th Quarter
Virginia Tech Total		11,011.95		
VITA	BoS Telephone	0.07	EJ061419	Phone bill May
VITA	IT Telephone	168.41	EJ061419	Phone bill May
VITA	District C Telephone	114.15	EJ061419	Phone bill May
VITA	J&D Court Telephone	1.75	EJ061419	Phone bill May
VITA	Clk of CC Telephone	1.21	EJ061419	Phone bill May
VITA	Sheriff Telephone	1,070.26	EJ061419	Phone bill May
VITA	EMS Telephone	0.07	EJ061419	Phone bill May
VITA	Finance Telephone	0.10	EJ061419	Phone bill May
VITA Total		1,356.02		
VW CREDIT LEASING LT	Personal Property Tax Current	205.05	EJ062819	
VW CREDIT LEASING LT	Personal Property Tax Current	114.08	EJ062819	
VW CREDIT LEASING LT	Motor Vehicle Licenses	50.00	EJ062819	
VW CREDIT LEASING LT	Motor Vehicle Licenses	19.01	EJ062819	
VW CREDIT LEASING LT Total		388.14		
Walmart	Parks Adm Materials & Supplies	32.58	EJ062819	supplies
Walmart	Rec Center Materials & Supplie	104.33	EJ062819	supplies
Walmart	Pool Materials & Supplies	146.05	EJ062819	supplies
Walmart	Pool Merch for Resale	27.42	EJ062819	supplies
Walmart	Programs Materials & Supplies	331.47	EJ062819	supplies
Walmart	Concession Merch for Resale	452.83	EJ062819	supplies
Walmart Total		1,094.68		
Wampler-Eanes Apprai	Reassess Finance & Auditing	17,955.00	EJ062819	General Reassessment of Real P
Wampler-Eanes Apprai Total		17,955.00		
Washington Gas	JGC Maintenanc Heating	398.67	EJ062819	101 Chalmers Ct 05/14-06/13
Washington Gas	RT Maintenanc Heating	23.49	EJ062819	100 N Church St 05/14-06/13
Washington Gas	AIRec Maint Heating	126.10	EJ062819	225 Al Smith Cir 05/15-06/14
Washington Gas Total		548.26		
WEIGLER THERESA ELAI	Personal Property Tax Current	54.18	EJ062819	
WEIGLER THERESA ELAI Total		54.18		
Wells Fargo Home Mor	General Overpayment Account	800.53	EJ062819	Overpayment 1st Half 2019 RE Tax
Wells Fargo Home Mor	General Overpayment Account	4,732.51	EJ062819	Overpayment 1st Half 2019 RE Tax
Wells Fargo Home Mor Total		5,533.04		
Wiles, Elizabeth	Sheriff Travel - Communication	168.78	EJ061419	Mileage for Class in Chester, VA
Wiles, Elizabeth Total		168.78		
Williams, Anne	Comm Atty Travel	2,208.45	EJ061419	Arizona Training
Williams, Anne	Comm Atty Materials & Supplies	203.63	EJ061419	Printed Training Materials from AZ Training
Williams, Anne Total		2,412.08		
Winchester Equipment	Maintenanc Materials & Supplie	204.25	EJ062819	rm WEquipment Maint Service on the Maint Gator
Winchester Equipment	Maintenanc Materials & Supplie	205.20	EJ062819	rm WEquipment Park Gator Service
Winchester Equipment Total		409.45		
Winchester Printers	Cnsrv Esmt Donation- Purch Svc	437.21	EJ061419	CEA postcards, postage, mailing
Winchester Printers Total		437.21		
Winchester Star	BoS Advertising	293.15	EJ061419	brt BoS PH19-07 &19-08, EMS EMT posting
Winchester Star	EMS Purchased Services	55.00	EJ061419	brt BoS PH19-07 &19-08, EMS EMT posting
Winchester Star Total		348.15		
WINE EARL M JR	Personal Property Tax Current	58.78	EJ061419	
WINE EARL M JR Total		58.78		
Wright, Jenny	AnimalCtrl Materials & Supplie	15.75	EJ062819	rm Jenny Wright Reeds Pharm ACO dog meds
Wright, Jenny Total		15.75		
Grand Total		307,620.52		

Clarke Co. Reconciliation of Appropriations Year Ending June 30, 2019													01-Jul-19	
Date		Total	General Fund	Sec Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/18	Appropriations Resolution: Total	42,147,378	10,825,060	1,555,824	269,499	23,270,676	844,773	607,000	732,000	251,700	2,942,715	793,131	45,000	10,000
	<i>Adjustments:</i>													
7/17/2018	Josephine School Museum Roof							18,785						
7/17/2018	Hawk Migration Signs		1,565											
7/17/2018	Barns of Rose Hill Endowment		5,000											
7/17/2018	Health Department		37,236											
8/29/2018	Parks Bench		709											
8/29/2018	Swimming Pool Lane Reel		2,924											
8/29/2018	Fire and EMS Gas Motors		2,000											
9/18/2018	Historic Architecture Book Phase 2		17,000											
10/16/2018	School Resource Officer		69,509											
10/16/2018	Blandy Grant for Chesapeake Bay					53,013								
10/16/2018	School Capital Projects Carryover from FY 18								1,717,989					
10/16/2018	Government Capital Projects Carryover from FY 18							1,661,929						
11/20/2018	Easement Purchase: Sprouse												60,000	
11/20/2018	County Administration Leave Agreement		30,333											
12/18/2018	Easement Purchase: Opequon Cattle												317,825	
2/19/2019	Maintenance for Social Services Office		4,179											
2/19/2019	Social Services Medicaid Position			63,136										
2/19/2019	School Operation Carryover								287,758					
3/19/2019	Sheriff Protective Vests		14,400											
5/21/2019	Easement Purchase: Rowland												75,200	
5/21/2019	Parks Admin: Dog Park Picnic Tables		1,635											
7/16/2019	Commonwealth's Attorney Training		3,348											
7/16/2019	Reverse Sheriff Protective Vests		-14,400											
	Revised Appropriation	46,578,251	11,000,498	1,618,960	269,499	23,323,689	844,773	2,287,714	2,737,747	251,700	2,942,715	793,131	497,825	10,000
	Change to Appropriation	4,430,873	175,438	63,136	0	53,013	0	1,680,714	2,005,747	0	0	0	452,825	0
	Original Revenue Estimate	15,735,680	3,261,462	970,388	138,977	10,131,053	844,773	0	154,000	0	221,027	2,000	12,000	0
	<i>Adjustments:</i>													
7/17/2018	Josephine School Museum Roof							17,785						
7/17/2018	Hawk Migration Signs		1,565											
8/29/2018	Parks Bench		709											
8/29/2018	Swimming Pool Lane Reel		2,924											
8/29/2018	Fire and EMS Gas Meters		2,000											
9/18/2018	Historic Architecture Book Phase 2: State		11,500											
9/18/2018	Historic Architecture Book Phase 2: Donations		4,500											
10/16/2018	School Resource Officer		31,237											
10/16/2018	Blandy Grant for Chesapeake Bay					53,013								
10/16/2018	School Capital Projects Carryover from FY 18								22,549					
10/16/2018	Government Capital Projects Carryover from FY 18							13,695						
11/20/2018	Easement Purchase: Sprouse: VDACS												30,000	
11/20/2018	Easement Purchase: Sprouse: Fund Balance												30,000	
12/18/2018	Easement Purchase: Opequon Cattle Federal												211,750	
12/18/2018	Easement Purchase: Opequon Cattle VDACS												52,937	
12/18/2018	Easement Purchase: Opequon Cattle Fund Balance												25,000	
12/18/2018	Easement Purchase: Opequon Cattle Donations												10,000	
2/19/2019	Social Services Medicaid Position			63,136										
3/19/2019	Sheriff Protective Vests		4,000											
5/21/2019	Easement Purchase: Rowland VDACS												37,600	
5/21/2019	Easement Purchase: Rowland CE Fund Balance												30,000	
5/21/2019	Parks Admin: Dog Park Picnic Tables		1,635											
7/16/2019	Commonwealth's Attorney Training		3,348											
7/16/2019	Reverse Sheriff's Protective Vests		-4,000											
	Revised Revenue Estimate	16,392,463	3,320,880	1,033,524	138,977	10,184,066	844,773	31,380	176,549	0	221,027	2,000	439,287	0
	Change to Revenue Estimate	658,783	59,418	63,136	0	53,013	0	31,380	22,549	0	0	0	427,287	0
	Original Local Tax Funding	26,411,698	7,563,598	585,436	130,522	13,139,623	0	607,000	578,000	251,700	2,721,688	791,131	33,000	10,000
	Revised Local Tax Funding	30,185,786	7,679,618	585,436	130,522	13,139,623	0	2,256,334	2,561,198	251,700	2,721,688	791,131	58,538	10,000
	Change to Local Tax Funding	3,774,090	116,020	0	0	0	0	1,649,334	1,983,198	0	0	0	25,538	0

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT</u>
General Fund Balance	11,556,252	11,556,252
<i>Designations</i>		
Liquidity Designation @ 12% of FY 19 Budgeted Operating Revenue	(\$3,518,828)	(\$3,518,828)
Stabilization Designation @ 3% of FY 19 Budgeted Operating Revenue	(879,707)	(879,707)
Continuing Local GF Appropriations for Capital Projects	-	-
Conservation Easements from Government Savings	(142,400)	(142,400)
School Operating Savings	(105,221)	(105,221)
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000)
Emergency Vehicles	(75,000)	(75,000)
Government Savings (GenGov, JAS, DSS)	(403,823)	(403,823)
Data and Communications Technology	(600,000)	(600,000)
Leave Liability	(269,667)	(269,667)
Community Facilities	(319,667)	(319,667)
Economic Development	(150,000)	(150,000)
FY 18/19 Original Budget Surplus (Deficit)	(339,590)	(339,590)
TOTAL Designations	(7,233,903)	(7,233,903)
FY 18/19 Supplemental and Adjusted Expenditure	(4,441,925)	(4,430,873)
FY 18/19 Supplemental and Adjusted Revenue	657,435	656,783
Undesignated With FY 19 Supplementals and Adjustments	537,859	548,259

Changes to Government Savings:

<i>Barns of Rose Hill Donation</i>	5,000
<i>Health Department</i>	37,326
<i>Historic Book</i>	1,000
<i>Resource Officer</i>	38,272
<i>Social Services Office</i>	4,179
<i>Sheriff Vest Grant</i>	10,400
<i>TOTAL</i>	96,177

<i>Changes to Conservation Easement: Opequon</i>	17,938
<i>Changes to Leave Liability</i>	30,333

FOR 2019 12

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94110 HVAC System Replacement	0	131,216	131,216	11,936.28	.00	119,279.72	9.1%
94120 Roofing	0	76,039	76,039	23,305.26	.00	52,733.74	30.6%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	0	3,136	3,136	.00	.00	3,136.00	.0%
94180 Courthouse Complex Repairs	0	66,373	66,373	38,692.00	.00	27,681.00	58.3%
94310 Sheriff's Equipment	10,000	0	10,000	10,000.00	.00	.00	100.0%
94320 Auto Replacement	30,000	6,475	36,475	36,228.92	.00	246.08	99.3%
94331 Sheriff's Vehicles	135,000	1,685	136,685	133,199.80	.00	3,485.20	97.5%
94409 Citizen's Convenience Center	0	776,906	776,906	720,193.29	49,376.00	7,336.71	99.1%
94508 Josephine School Museum Roof	0	18,785	18,785	17,933.00	.00	852.00	95.5%
94601 Technology Improvements	65,000	79,339	144,339	117,268.37	17,865.80	9,204.83	93.6%
94602 Systems Integration	0	13,440	13,440	9,382.22	4,057.78	.00	100.0%
94603 Mobile Radio System	0	414,045	414,045	102,491.50	264,173.50	47,380.00	88.6%
94702 Swimming Pool	0	56,302	56,302	.00	.00	56,302.00	.0%
94703 Park Fencing	10,000	71,036	81,036	2,028.98	.00	79,007.02	2.5%
94706 Park Sitework and Parking	20,000	4,101	24,101	24,000.00	.00	101.00	99.6%
94707 Recreation Center Addition	0	1,220	1,220	.00	.00	1,220.00	.0%
94708 Park-Kohn Prpty Development	15,000	0	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	57,964	57,964	28,622.71	14,089.00	15,252.29	73.7%
94710 Park Trash Cans	0	501	501	.00	.00	501.00	.0%
94802 Reassessment	312,000	-112,000	200,000	82,903.50	94,962.00	22,134.50	88.9%
94803 Tourism Signs	0	6,698	6,698	6,697.12	.00	.88	100.0%
GRAND TOTAL	597,000	1,683,636	2,280,636	1,364,882.95	444,524.08	471,228.97	79.3%

** END OF REPORT - Generated by Thomas Judge **

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
11010	1300	BoS Part Time Salaries	13,800.00	13,950.00	1,150.00	-	(150.00)
11010	2100	BoS FICA	954.00	969.68	80.40	0.09	(15.77)
11010	2300	BoS Health Ins	15,570.00	14,558.95	1,122.64	1,142.01	(130.96)
11010	2700	BoS Worker's Comp	-	-	-	-	-
11010	3000	BoS Purchased Services	2,000.00	4,257.76	-	-	(2,257.76)
11010	3600	BoS Advertising	5,600.00	4,012.70	293.15	1,698.30	(111.00)
11010	5210	BoS Postal Services	500.00	147.55	-	-	352.45
11010	5230	BoS Telephone	35.00	21.04	0.07	-	13.96
11010	5300	BoS Insurance	7,500.00	7,603.00	-	-	(103.00)
11010	5500	BoS Travel	4,000.00	2,045.06	-	-	1,954.94
11010	5510	BoS Local Mileage	-	-	-	-	-
11010	5800	BoS Miscellaneous Expenditures	2,200.00	2,637.74	1,739.61	-	(437.74)
11010	5810	BoS Dues, Subscrip & Member	5,500.00	9,478.68	3,131.43	-	(3,978.68)
11010	6000	BoS Materials & Supplies	800.00	1,255.31	-	-	(455.31)
11010	6035	BoS Noncapitalized Offc Equip	-	-	-	-	-
11010	8200	BoS Capital Outlay Additions	-	-	-	-	-
11010		Total 11010 Board of Supervisors	58,459.00	60,937.47	7,517.30	2,840.40	(5,318.87)
12110	1100	County Adm Salaries	282,989.53	279,523.96	20,506.08	-	3,465.57
12110	1200	County Adm Overtime	-	-	-	-	-
12110	1300	County Adm Part Time Salaries	-	-	-	-	-
12110	2100	County Adm FICA	20,166.53	19,763.21	1,489.46	403.32	-
12110	2210	County Adm VRS Plans 1&2	20,618.00	20,032.28	1,436.04	345.50	240.22
12110	2220	County Adm VRS Hybrid	3,365.58	3,363.84	280.32	1.74	-
12110	2300	County Adm Health Ins	34,927.93	34,605.58	2,383.09	322.35	-
12110	2400	County Adm Life Insurance	3,753.00	3,661.76	268.63	54.37	36.87
12110	2510	County Adm Disab Ins - Hybrid	281.00	237.12	19.76	0.11	43.77
12110	2700	County Adm Workers Comp	243.00	243.00	-	-	-
12110	2800	County Adm Annual Leave Payout	3,481.43	3,481.43	-	-	-
12110	2840	County Adm Tax Shelter Annuity	30,333.00	30,333.00	-	-	-
12110	3000	County Adm Purchased Svcs	1,000.00	1,904.40	-	-	(904.40)
12110	3150	County Adm Legal Svcs	-	22.00	-	-	(22.00)
12110	3320	County Adm Maint Contracts	1,500.00	1,343.83	-	445.54	(289.37)
12110	3500	County Adm Printing & Binding	1,000.00	49.00	-	-	951.00
12110	3600	County Adm Advertising	-	328.90	-	-	(328.90)
12110	5210	County Adm Postal Svcs	50.00	26.36	-	-	23.64

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
12110	5230	County Adm Telephone	800.00	675.52	58.34	102.19	22.29
12110	5500	County Adm Travel	900.00	2,052.03	-	-	(1,152.03)
12110	5800	County Adm Miscellaneous Expen	-	124.74	-	-	(124.74)
12110	5810	County Adm Dues Subscr & Memb	1,200.00	711.08	-	-	488.92
12110	6000	County Adm Materials &Supplies	1,500.00	2,022.14	48.82	-	(522.14)
12110	6008	County Adm Vehicle Fuel	1,200.00	726.45	26.91	-	473.55
12110	6035	County Admin Noncap Ofc Equip	-	-	-	-	-
12110	8200	County Adm Capital Outlay Adds	-	-	-	-	-
12110		Total 12110 County Administrator	409,309.00	405,231.63	26,517.45	1,675.12	2,402.25
12120	1100	Inform Salaries - Regular	38,180.00	38,090.61	3,182.48	99.14	(9.75)
12120	2100	Inform FICA	2,866.00	2,877.36	240.39	-	(11.36)
12120	2210	Inform VRS Plans 1&2	-	-	-	-	-
12120	2220	Inform VRS Hybrid	3,200.00	3,196.44	266.37	16.24	(12.68)
12120	2300	Inform Health Ins	7,794.00	7,798.86	663.38	25.01	(29.87)
12120	2400	Inform Life Insurance	500.00	500.28	41.69	2.56	(2.84)
12120	2510	Inform Disab Ins - Hybrid	225.00	225.36	18.78	1.11	(1.47)
12120	2700	Inform Workers Comp	-	-	-	-	-
12120	2800	Inform Annual Leave Payout	-	-	-	-	-
12120	3000	Inform Purchased Svcs	-	-	-	-	-
12120	3150	Inform Legal Svcs	-	-	-	-	-
12120	3320	Inform Maint Contracts	-	-	-	-	-
12120	3500	Inform Printing & Binding	-	-	-	-	-
12120	3600	Inform Advertising	-	-	-	-	-
12120	5210	Inform Postal Svcs	-	-	-	-	-
12120	5230	Inform Telephone	-	-	-	-	-
12120	5500	Inform Travel	-	-	-	-	-
12120	5800	Inform Miscellaneous Expen	-	-	-	-	-
12120	5810	Inform Dues Subscr & Memb	-	-	-	-	-
12120	6000	Inform Materials &Supplies	-	-	-	-	-
12120	6008	Inform Vehicle Fuel	-	-	-	-	-
12120	6035	Inform Noncap Ofc Equip	-	-	-	-	-
12120		Total 12120 Public Information Serv	52,765.00	52,688.91	4,413.09	144.06	(67.97)
12210	2220	Legal Svc VRS Benefits -Hybrid	-	-	-	-	-
12210	2510	Legal Svc Disab Ins - Hybrid	-	-	-	-	-
12210	3000	Legal Svc Purchased Svcs	35,000.00	18,613.86	2,027.50	-	16,386.14

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
12210	3600	Legal Svc Advertising	-	-	-	-	-
12210	5800	Legal Svc Miscellaneous Expend	-	-	-	-	-
12210	5810	Legal Svc Dues Subscrip & Memb	-	-	-	-	-
12210	6000	Legal Svc Materials & Supplies	-	-	-	-	-
12210	6035	Legal Svc Noncap Office Equip	-	-	-	-	-
12210		Total 12210 Legal Services	35,000.00	18,613.86	2,027.50	-	16,386.14
12310	1100	Com of Rev Salaries	149,674.96	149,674.92	12,472.91	0.04	-
12310	1200	Com of Rev Overtime	-	-	-	-	-
12310	1300	Com of Rev Part Time Salaries	-	-	-	-	-
12310	2100	Com of Rev FICA	10,419.94	10,419.94	866.68	-	-
12310	2210	Com of Rev VRS Plans 1&2	12,522.00	9,520.32	793.36	68.42	2,933.26
12310	2220	Com of Rev VRS Hybrid	3,009.47	3,007.44	250.62	2.03	-
12310	2300	Com of Rev Health Ins	21,329.74	17,018.50	1,448.00	75.10	4,236.14
12310	2400	Com of Rev Life Insurance	1,971.78	1,960.80	163.40	10.98	-
12310	2510	Com of Rev Disab Ins - Hybrid	212.11	212.04	17.67	0.07	-
12310	2700	Com of Rev Workers Comp	150.00	105.00	-	-	45.00
12310	2800	Com of Rev Leave Payouts	-	-	-	-	-
12310	3000	Com of Rev Purchased Services	1,400.00	1,695.51	195.00	-	(295.51)
12310	3320	Com of Rev Maint Contracts	300.00	338.43	-	1.57	(40.00)
12310	3500	Com of Rev Printing & Binding	300.00	2,846.40	1,000.08	-	(2,546.40)
12310	3600	Com of Rev Advertising	100.00	-	-	-	100.00
12310	4100	Com of Rev Data Processing	1,900.00	2,111.64	-	-	(211.64)
12310	5210	Com of Rev Postal Svcs	2,200.00	1,845.94	112.00	-	354.06
12310	5230	Com of Rev Telephone	200.00	132.12	8.00	-	67.88
12310	5500	Com of Rev Travel	2,500.00	1,399.38	-	-	1,100.62
12310	5510	Com of Rev Local Mileage	500.00	122.96	-	-	377.04
12310	5810	Com of Rev Dues Subscr & Memb	800.00	1,082.50	-	-	(282.50)
12310	6000	Com of Rev Materials & Supplie	1,000.00	1,057.33	-	-	(57.33)
12310	6008	Com of Rev Vehicle Fuel	-	-	-	-	-
12310	6035	Com of Rev Noncap Ofc Equip	-	-	-	-	-
12310	8200	Com of Rev Capital Outlay Adds	-	-	-	-	-
12310		Total 12310 Commissioner of Revenue	210,490.00	204,551.17	17,327.72	158.21	5,780.62
12320	1200	Assessor Overtime	-	-	-	-	-
12320	2220	Assesor VRS Benefits - Hybrid	-	-	-	-	-
12320	2510	Assessor Disab Ins - Hybrid	-	-	-	-	-

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
12320	3000	Assessor Purchased Services	-	-	-	-	-
12320	3320	Assessor Maint Contracts	4,500.00	4,500.00	-	-	-
12320	3600	Assessor Advertising	-	-	-	-	-
12320	6035	Assessor Noncap Office Equip	-	-	-	-	-
12320		Total 12320 Assessor	4,500.00	4,500.00	-	-	-
12330	1300	Equalize Part Time Salaries	-	-	-	-	-
12330	2100	Equalize FICA	-	-	-	-	-
12330	2700	Equalize Workers Comp	-	-	-	-	-
12330	3000	Equalize Purchased Services	-	-	-	-	-
12330	3160	Equalize Bd Member Fees	-	-	-	-	-
12330	3600	Equalize Advertising	-	-	-	-	-
12330	5210	Equalize Postal Svcs	-	-	-	-	-
12330	5500	Equalize Travel	-	-	-	-	-
12330		Total 12330 Equalization Board	-	-	-	-	-
12410	1100	Treasurer Salaries	181,689.03	181,618.54	15,140.75	70.49	-
12410	1200	Treasurer Overtime	-	-	-	-	-
12410	1300	Treasurer Part Time Salaries	-	-	-	-	-
12410	2100	Treasurer FICA	14,076.55	12,787.60	1,064.12	-	1,288.95
12410	2210	Treasurer VRS Plans 1&2	9,749.64	9,715.80	809.65	33.84	-
12410	2220	Treasurer VRS Hybrid	5,491.56	5,491.56	457.63	-	-
12410	2300	Treasurer Health Ins	28,705.90	28,680.65	3,046.47	25.25	-
12410	2400	Treasurer Life Insurance	2,385.45	2,380.08	198.34	5.37	-
12410	2510	Treasurer Disab Ins - Hybrid	387.12	387.12	32.26	-	-
12410	2700	Treasurer Workers Comp	131.00	131.00	-	-	-
12410	2800	Treasurer Leave Pay	250.75	250.75	-	-	-
12410	3000	Treasurer Purchased Services	300.00	1,592.95	-	-	(1,292.95)
12410	3180	Treasurer Credit Card Fees	12,000.00	11,593.29	-	-	406.71
12410	3190	Treasurer DMV Stop	4,000.00	12,050.00	775.00	-	(8,050.00)
12410	3320	Treasurer Maint Contracts	300.00	338.40	-	1.60	(40.00)
12410	3500	Treasurer Printing & Binding	9,500.00	11,008.01	2,871.52	-	(1,508.01)
12410	3600	Treasurer Advertising	500.00	-	-	-	500.00
12410	5210	Treasurer Postal Svcs	23,000.00	18,931.04	143.55	-	4,068.96
12410	5230	Treasurer Telephone	1,600.00	99.86	4.00	-	1,500.14
12410	5300	Treasurer Insurance	-	-	-	-	-
12410	5400	Treasurer Leases and Rentals	-	-	-	-	-

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
12410	5500	Treasurer Travel	1,500.00	1,634.56	-	-	(134.56)
12410	5510	Treasurer Local Mileage	300.00	320.65	-	-	(20.65)
12410	5810	Treasurer Dues Subscr & Memb	800.00	375.00	-	-	425.00
12410	6000	Treasurer Materials & Supplies	4,500.00	2,914.49	114.60	-	1,585.51
12410	6008	Treasurer Vehicle Fuel	-	-	-	-	-
12410	6035	Treasurer Noncap Office Equip	1,000.00	-	-	-	1,000.00
12410	8200	Treasurer Capital Outlay Adds	-	-	-	-	-
12410		Total 12410 Treasurer	302,167.00	302,301.35	24,657.89	136.55	(270.90)
12510	1100	IT Salaries	149,215.00	150,715.88	12,451.16	-	(1,500.88)
12510	1200	IT Overtime	-	-	-	-	-
12510	1300	IT Part Time Salaries	-	-	-	-	-
12510	2100	IT FICA	11,363.00	10,742.16	888.78	682.61	(61.77)
12510	2210	IT VRS Plans 1&2	7,191.00	7,203.12	600.26	47.66	(59.78)
12510	2220	IT VRS Hybrid	5,307.55	5,302.92	441.91	4.63	-
12510	2300	IT Health Ins	15,974.29	19,834.07	1,719.71	21.30	(3,881.08)
12510	2400	IT Life Insurance	1,956.00	1,957.32	163.11	8.19	(9.51)
12510	2510	IT Disab Ins - Hybrid	374.16	373.80	31.15	0.36	-
12510	2700	IT Workers Comp	105.00	105.00	-	-	-
12510	2800	IT Leave Pay	-	-	-	-	-
12510	3000	IT Purchased Services	13,026.00	2,490.01	-	200.00	10,335.99
12510	3320	IT Maint Contracts	36,400.00	19,822.86	822.51	1,143.00	15,434.14
12510	5210	IT Postal Svcs	-	-	-	-	-
12510	5230	IT Telephone	13,900.00	17,973.98	471.12	9.49	(4,083.47)
12510	5240	IT Telecomm Online Tech	10,380.00	29,112.43	2,416.50	-	(18,732.43)
12510	5400	IT Leases & Rentals	23,760.00	8,280.00	690.00	(4,083.42)	19,563.42
12510	5500	IT Travel	-	95.70	-	-	(95.70)
12510	5810	IT Dues Subscr & Memb	100.00	-	-	-	100.00
12510	6000	IT Materials & Supplies	2,000.00	2,454.04	339.52	-	(454.04)
12510	6008	IT Vehicle Fuel	100.00	36.91	-	-	63.09
12510	6035	IT Noncap Office Equip	-	-	-	-	-
12510	6040	IT Technology SW/OL Content	10,000.00	33,095.83	-	1,452.55	(24,548.38)
12510	6050	IT Noncap Technology Hardware	4,000.00	2,271.45	-	-	1,728.55
12510	8200	IT Capital Outlay Adds	-	-	-	-	-
12510		Total 12510 Data Processing/IT	305,152.00	311,867.48	21,035.73	(513.63)	(6,201.85)
13100	1300	Electoral Part Time Salaries	6,446.00	6,444.99	2,148.00	1.01	-

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
13100	2100	Electoral FICA	495.00	493.02	164.32	0.09	1.89
13100	2700	Electoral Workers Comp	7.00	5.00	-	-	2.00
13100	3000	Electoral Purchased Services	7,665.00	2,018.56	-	-	5,646.44
13100	3160	Electoral Board Member Fees	11,200.00	5,175.00	-	-	6,025.00
13100	3320	Electoral Maint Contracts	5,500.00	5,345.00	-	-	155.00
13100	3500	Electoral Printing & Binding	6,000.00	2,111.41	-	-	3,888.59
13100	3600	Electoral Advertising	240.00	115.60	-	-	124.40
13100	5210	Electoral Postal Svcs	750.00	459.36	76.00	-	290.64
13100	5400	Electoral Leases & Rentals	1,600.00	712.89	-	-	887.11
13100	5500	Electoral Travel	1,500.00	80.80	-	-	1,419.20
13100	5510	Electoral Local Mileage	900.00	127.04	-	-	772.96
13100	5810	Electoral Dues Subscr & Memb	200.00	225.00	-	-	(25.00)
13100	6000	Electoral Materials & Supplies	2,000.00	1,997.62	423.90	-	2.38
13100	6035	Electoral Noncap Office Equip	2,400.00	2,571.16	-	-	(171.16)
13100	8200	Electoral Capital Outlay Adds	-	-	-	-	-
13100		Total 13100 Electoral Board and Off	46,903.00	27,882.45	2,812.22	1.10	19,019.45
13200	1100	Registrar Salaries	54,425.40	54,425.40	4,535.45	-	-
13200	1300	Registrar Part Time Salaries	11,111.56	9,567.25	473.50	-	1,544.31
13200	2100	Registrar FICA	5,037.00	4,930.61	386.21	0.06	106.33
13200	2210	Registrar VRS Plans 1&2	4,590.61	4,555.44	379.62	35.17	-
13200	2220	Registrar VRS Benefits -Hybrid	-	-	-	-	-
13200	2300	Registrar Health Ins	-	-	-	-	-
13200	2400	Registrar Life Insurance	718.43	712.92	59.41	5.51	-
13200	2510	Registrar Disab Ins - Hybrid	-	-	-	-	-
13200	2700	Registrar Workers Comp	55.00	46.00	-	-	9.00
13200	3000	Registrar Purchased Services	1,400.00	182.00	-	-	1,218.00
13200	3320	Registrar Maint Contracts	200.00	612.92	-	234.68	(647.60)
13200	3600	Registrar Advertising	-	-	-	-	-
13200	5210	Registrar Postal Svcs	750.00	850.01	-	-	(100.01)
13200	5230	Registrar Telephone	1,000.00	607.09	48.31	227.68	165.23
13200	5500	Registrar Travel	1,500.00	772.24	26.61	-	727.76
13200	5510	Registrar Local Mileage	650.00	312.00	174.00	-	338.00
13200	5810	Registrar Dues Subscr & Memb	200.00	170.00	-	-	30.00
13200	6000	Registrar Materials & Supplies	1,000.00	824.67	80.08	7.59	167.74
13200	6035	Registrar Noncap Office Equip	700.00	78.93	-	-	621.07

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
13200	8200	Registrar Capital Outlay Adds	-	-	-	-	-
13200		Total 13200 Registrar	83,338.00	78,647.48	6,163.19	510.69	4,179.83
21100	1200	Circuit C Overtime	-	-	-	-	-
21100	2220	Circuit C VRS Benefits -Hybrid	-	-	-	-	-
21100	2510	Circuit C Disab Ins - Hybrid	-	-	-	-	-
21100	3000	Circuit C Purchased Services	-	99.00	-	-	(99.00)
21100	3320	Circuit C Maint Svc Contracts	-	-	-	-	-
21100	5841	Circuit C Juror Pay	3,000.00	1,950.00	-	-	1,050.00
21100	5842	Circuit C Jury Comm	180.00	-	-	-	180.00
21100	6035	Circuit C Noncap Office Equip	-	4,197.51	83.25	-	(4,197.51)
21100	7000	Circuit Ct Pyt to Joint Ops	10,500.00	11,310.08	-	-	(810.08)
21100	8200	Circuit C Capital Outlay Adds	-	-	-	-	-
21100		Total 21100 Circuit Court	13,680.00	17,556.59	83.25	-	(3,876.59)
21200	3000	District C Purchased Services	300.00	-	-	-	300.00
21200	3150	District C Legal Svcs	270.00	-	-	-	270.00
21200	3320	District C Maint Contracts	300.00	939.99	-	-	(639.99)
21200	5210	District C Postal Svcs	700.00	575.46	-	-	124.54
21200	5230	District C Telephone	2,000.00	1,985.50	169.04	-	14.50
21200	5500	District C Travel	-	-	-	-	-
21200	5810	District C Dues Subscr & Memb	200.00	50.00	-	-	150.00
21200	6000	District C Materials & Supplie	550.00	832.11	-	-	(282.11)
21200	6035	District C Noncap Office Equip	-	-	-	-	-
21200	8200	District C Capital Outlay Adds	-	-	-	-	-
21200		Total 21200 General District Court	4,320.00	4,383.06	169.04	-	(63.06)
21300	5230	Magistrate Telephone	40.00	-	-	-	40.00
21300		Total 21300 Magistrate	40.00	-	-	-	40.00
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	-	-	-
21510		Total 21510 Blue Ridge Legal Servic	1,500.00	1,500.00	-	-	-
21600	3000	J&D Court Purchased Services	-	240.00	-	-	(240.00)
21600	3100	J&D Court Pur Svc Virt Sch Prg	-	-	-	-	-
21600	3320	J&D Court Maint Contracts	700.00	1,179.61	881.90	-	(479.61)
21600	3600	J&D Court Advertising	-	-	-	-	-
21600	5210	J&D Court Postal Svcs	700.00	465.00	93.00	-	235.00
21600	5230	J&D Court Telephone	700.00	715.74	57.79	-	(15.74)
21600	5500	J&D Court Travel	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
21600	5810	J&D Court Dues Subscr & Memb	200.00	75.00	-	-	125.00
21600	6000	J&D Court Materials & Supplies	600.00	646.17	55.30	-	(46.17)
21600	6035	J&D Court Noncap Office Equip	-	-	-	-	-
21600	8200	J&D Court Capital Outlay Adds	-	-	-	-	-
21600		Total 21600 Juvenile & Domestic Rel	2,900.00	3,321.52	1,087.99	-	(421.52)
21700	1100	Clk of CC Salaries	179,825.00	178,347.72	14,799.81	0.04	1,477.24
21700	1200	Clk of CC Overtime	-	-	-	-	-
21700	1300	Clk of CC Part Time Salaries	-	-	-	-	-
21700	2100	Clk of CC FICA	13,792.83	13,792.83	1,148.33	-	-
21700	2210	Clk of CC VRS Plans 1&2	12,168.40	12,353.88	1,029.49	288.53	(474.01)
21700	2220	Clk of CC VRS Benefits -Hybrid	2,511.77	2,511.00	209.25	0.77	-
21700	2300	Clk of CC Health Ins	15,570.00	14,949.04	1,326.76	242.45	378.51
21700	2400	Clk of CC Life Insurance	2,392.00	2,326.56	193.88	45.27	20.17
21700	2510	Clk of CC Disab Ins - Hybrid	177.00	177.00	14.75	-	-
21700	2700	Clk of CC Workers Comp	160.00	126.00	-	-	34.00
21700	3000	Clk of CC Purchased Services	-	-	-	-	-
21700	3320	Clk of CC Maint Contracts	13,000.00	10,990.49	-	184.51	1,825.00
21700	3500	Clk of CC Printing & Binding	1,000.00	-	-	-	1,000.00
21700	3510	Clk of CC Microfilming	7,000.00	5,784.82	433.51	-	1,215.18
21700	5210	Clk of CC Postal Svcs	3,500.00	1,969.50	-	-	1,530.50
21700	5230	Clk of CC Telephone	1,000.00	1,023.10	84.59	-	(23.10)
21700	5810	Clk of CC Dues Subscr & Memb	300.00	-	-	-	300.00
21700	6000	Clk of CC Materials & Supplies	6,500.00	5,071.77	449.79	154.63	1,273.60
21700	6035	Clk of CC Noncap Office Equip	-	-	-	-	-
21700	8200	Clk of CC Capital Outlay Adds	6,000.00	2,101.00	-	-	3,899.00
21700		Total 21700 Clerk of the Circuit Co	264,897.00	251,524.71	19,690.16	916.20	12,456.09
21910	1100	VictimWit Regular Salary	39,207.00	39,699.36	3,308.28	0.03	(492.39)
21910	1200	VictimWit Overtime	-	-	-	-	-
21910	1300	VictimWit Part Time Sal	17,544.00	16,380.85	1,232.00	-	1,163.15
21910	2100	VictimWit FICA	4,343.00	4,294.08	347.75	-	48.92
21910	2210	VictimWit VRS Plans 1&2	3,282.00	3,321.84	276.91	5.88	(45.72)
21910	2220	VictimWit VRS - Hybrid	-	-	-	-	-
21910	2400	VictimWit Life Insurance	515.00	519.93	43.34	0.83	(5.76)
21910	2510	VictimWit Disab Ins - Hybrid	-	-	-	-	-
21910	2700	VictimWit Workers Comp	50.00	40.00	-	-	10.00

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
21910	2800	VictimWit Leave Pay	-	-	-	-	-
21910	3000	VictimWit Purchased Servi	200.00	107.30	-	-	92.70
21910	5210	VictimWit Postal Svcs	279.00	279.00	-	-	-
21910	5230	VictimWit Telephone	504.00	465.52	41.63	19.71	18.77
21910	5500	VictimWit Travel	4,006.00	2,464.57	-	-	1,541.43
21910	5510	VictimWit Travel Local Mileage	204.00	63.76	12.64	-	140.24
21910	5810	VictimWit Dues Subscr & Memb	295.00	150.00	-	-	145.00
21910	6000	VictimWit Matl & Supplies	1,468.00	1,199.52	365.15	61.40	207.08
21910	6035	VictimWit Noncap Ofc Equip	-	-	-	-	-
21910		Total 21910 Victim and Witness Assi	71,897.00	68,985.73	5,627.70	87.85	2,823.42
21940	5600	Regional Crt Svc Entity Gift	6,500.00	6,179.10	-	-	320.90
21940		Total 21940 Regl Crt Srvc/Adult	6,500.00	6,179.10	-	-	320.90
22100	1100	Comm Atty Salaries	240,307.00	233,912.21	18,771.76	0.06	6,394.73
22100	1200	Comm Atty Overtime	-	-	-	-	-
22100	1300	Comm Atty Part Time Salaries	15,038.00	13,611.81	1,223.33	-	1,426.19
22100	2100	Comm Atty FICA	19,534.00	20,352.21	1,423.46	351.24	(1,169.45)
22100	2210	Comm Atty VRS Plans 1&2	5,375.00	4,515.33	326.89	-	859.67
22100	2220	Comm Atty VRS Hybrid	15,517.00	16,102.77	1,244.30	1,450.96	(2,036.73)
22100	2300	Comm Atty Health Ins	25,708.00	22,935.17	1,541.53	-	2,772.83
22100	2400	Comm Atty Life Insurance	3,148.00	3,226.89	245.90	2.97	(81.86)
22100	2510	Comm Atty Disab Ins - Hybrid	1,270.00	1,103.43	87.71	32.92	133.65
22100	2700	Comm Atty Workers Comp	270.00	219.00	-	-	51.00
22100	2800	Comm Atty Annual Leave Payouts	-	20,294.61	-	-	(20,294.61)
22100	3000	Comm Atty Purchased Services	-	55.00	-	-	(55.00)
22100	3320	Comm Atty Maint Contracts	500.00	383.40	-	-	116.60
22100	5210	Comm Atty Postal Svcs	1,000.00	990.83	330.00	-	9.17
22100	5230	Comm Atty Telephone	3,000.00	2,145.20	182.52	284.05	570.75
22100	5500	Comm Atty Travel	5,500.00	5,314.62	2,208.45	-	185.38
22100	5549	Comm Atty Witness Travel Expen	500.00	-	-	-	500.00
22100	5810	Comm Atty Dues Subscr & Memb	2,200.00	2,096.80	173.40	-	103.20
22100	6000	Comm Atty Materials & Supplies	3,400.00	2,545.70	324.89	-	854.30
22100	6035	Comm Atty Noncap Office Equip	400.00	-	-	-	400.00
22100	8200	Comm Atty Capital Outlay Adds	-	-	-	-	-
22100	1100	Comm Atty Salaries	27,306.00	26,649.64	2,213.93	0.01	656.35
22100	1300	Comm Atty Part Time Salaries	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
22100	1300	Comm Atty Part Time Salaries	-	-	-	-	-
22100	2100	Comm Atty FICA	2,059.00	914.87	166.58	0.61	1,143.52
22100	2210	Comm Atty VRS Plans 1&2	700.00	617.79	55.18	-	82.21
22100	2220	Comm Atty VRS Hybrid	1,586.00	390.39	130.13	2.15	1,193.46
22100	2300	Comm Atty Health Ins	2,259.00	526.64	178.18	-	1,732.36
22100	2400	Comm Atty Life Insurance	359.00	157.83	29.01	0.36	200.81
22100	2510	Comm Atty Disab Ins - Hybrid	134.00	27.51	9.17	0.14	106.35
22100	2700	Comm Atty Workers Comp	-	-	-	-	-
22100	2700	Comm Atty Workers Comp	-	-	-	-	-
22100	5500	Comm Atty Travel	-	-	-	-	-
22100	5500	Comm Atty Travel	-	-	-	-	-
22100	5810	Comm Atty Dues Subscr & Memb	-	-	-	-	-
22100	5810	Comm Atty Dues Subscr & Memb	-	-	-	-	-
22100	6000	Comm Atty Materials & Supplies	-	-	-	-	-
22100	6000	Comm Atty Materials & Supplies	-	-	-	-	-
22100	6035	Comm Atty Noncap Office Equip	-	-	-	-	-
22100	8100	Comm Atty Capital Outlay Repla	-	-	-	-	-
22100	8100	Comm Atty Cap Outlay Replace	-	-	-	-	-
22100		Total 22100 Commonwealth's Attorney	377,070.00	379,089.65	30,866.32	2,125.47	(4,145.12)
31200	1100	Sheriff Salaries	1,391,418.00	1,383,053.81	115,340.26	0.38	8,363.81
31200	1200	Sheriff Overtime	46,500.00	59,917.61	2,733.25	-	(13,417.61)
31200	1300	Sheriff Part Time Salaries	43,860.00	25,496.31	3,657.50	-	18,363.69
31200	1660	Sheriff Emp Bonuses	-	2,000.00	-	-	(2,000.00)
31200	2100	Sheriff FICA	101,938.00	107,910.85	8,860.71	3,761.45	(9,734.30)
31200	2210	Sheriff VRS Plans 1&2	100,652.00	98,200.17	7,878.92	3,565.13	(1,113.30)
31200	2220	Sheriff VRS Hybrid	15,113.00	17,818.62	1,775.02	549.69	(3,255.31)
31200	2300	Sheriff Health Ins	228,951.00	217,257.97	17,345.09	8,267.95	3,425.08
31200	2400	Sheriff Life Insurance	18,151.00	18,158.38	1,510.97	646.05	(653.43)
31200	2510	Sheriff Disab Ins - Hybrid	1,080.00	1,256.24	125.14	39.61	(215.85)
31200	2700	Sheriff Workers Comp	18,499.00	18,239.00	-	-	260.00
31200	2800	Sheriff Leave Pay	-	16,331.28	-	-	(16,331.28)
31200	2860	Sheriff LODA	23,300.00	23,300.00	-	-	-
31200	3000	Sheriff Purchased Services	25,000.00	24,780.99	485.00	361.01	(142.00)
31200	3000	Sheriff Purchased Services Com	-	-	-	-	-
31200	3320	Sheriff Maint Contracts	149,114.00	95,464.13	-	10,339.80	43,310.07

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
31200	3320	Sheriff E-Ticket Maint Svc	-	4,950.00	-	-	(4,950.00)
31200	3350	Sheriff Insured Repair Svcs	2,000.00	225.54	-	-	1,774.46
31200	3500	Sheriff Printing & Binding	1,000.00	-	-	-	1,000.00
31200	3600	Sheriff Advertising	-	204.50	-	-	(204.50)
31200	5210	Sheriff Postal Svcs	2,200.00	1,133.14	90.46	-	1,066.86
31200	5230	Sheriff Telephone	55,000.00	46,079.77	3,956.65	-	8,920.23
31200	5300	Sheriff Insurance	15,000.00	12,974.15	-	-	2,025.85
31200	5400	Sheriff Leases & Rentals	29,000.00	28,566.00	2,380.50	2,380.50	(1,946.50)
31200	5500	Sheriff Travel	52,000.00	-	-	-	52,000.00
31200	5500	Sheriff Travel - Communication	-	14,447.62	3,459.72	-	(14,447.62)
31200	5500	Sheriff Travel - Sworn Staff	-	33,490.60	788.88	-	(33,490.60)
31200	5510	Sheriff Local Mileage	-	-	-	-	-
31200	5550	Sheriff Extradition of Prisone	-	-	-	-	-
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	520.20	-	-	479.80
31200	5810	Sheriff Dues Subscr & Memb	3,500.00	3,976.00	50.00	-	(476.00)
31200	6000	Sheriff Materials & Supplies	51,000.00	374.29	96.24	31.90	50,593.81
31200	6000	Sheriff Mtls & Supplies Commun	-	2,532.15	-	-	(2,532.15)
31200	6000	Sheriff E-Tkt Mat'l & Supplies	25,000.00	15,418.93	-	-	9,581.07
31200	6000	Sheriff Police Supplies	-	7,182.22	227.38	290.83	(7,473.05)
31200	6000	Sheriff Office Supplies	-	4,686.10	168.49	75.79	(4,761.89)
31200	6000	Sheriff Vehicle Repair Parts	-	24,143.97	904.51	1,955.10	(26,099.07)
31200	6008	Sheriff Vehicle Fuel	60,000.00	49,627.50	5,143.41	-	10,372.50
31200	6011	Sheriff Clothing	8,500.00	528.31	25.51	-	7,971.69
31200	6011	Sheriff Uniform Communications	-	507.34	-	82.00	(589.34)
31200	6011	Sheriff Uniform Sworn Staff	-	10,377.03	116.83	-	(10,377.03)
31200	6015	Sheriff Ammunition	28,000.00	26,311.01	4,553.20	1,589.85	99.14
31200	6024	Sheriff Insured Repair Mtls	-	-	-	-	-
31200	6035	Sheriff Noncap Office Equip	-	-	-	-	-
31200	8200	Sheriff Capital Outlay Adds	-	-	-	-	-
31200	1200	DMV Alcohol Grant Overtime	-	-	-	-	-
31200	1200	DMV Alcohol Grant Overtime	10,000.00	12,060.08	1,326.92	-	(2,060.08)
31200	6000	DMV Alcohol Grant Mat&Sup	-	-	-	-	-
31200	1200	DMV Speed Overtime	-	-	-	-	-
31200	1200	DMV Speed Overtime	5,000.00	5,229.75	265.67	-	(229.75)
31200	6000	DMV Speed Mtls & Supplies	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
31200	3000	ICAC Purchased Services	-	-	-	-	-
31200	5230	ICAC Telephone	-	-	-	-	-
31200	5500	ICAC Travel	2,000.00	1,362.50	-	-	637.50
31200	6000	ICAC Materials & Supplies	2,000.00	-	-	-	2,000.00
31200	1100	SRO Ofc Grant Sal	69,509.00	29,884.72	3,735.59	-	39,624.28
31200	2100	SRO Ofc Grant-FICA	-	1,779.10	218.38	-	(1,779.10)
31200	2210	SRO Grant-VRS Benefits	-	2,501.36	312.67	272.81	(2,774.17)
31200	2300	SRO Grant-Health Ins	-	7,930.99	1,053.30	878.20	(8,809.19)
31200	2400	SRO Grant-Group Life Ins	-	391.52	48.94	42.66	(434.18)
31200	6000	BJA Sheriff Materials & Suppli	7,219.68	-	-	7,219.68	-
31200	6000	BVP Vest grant	7,680.32	-	-	3,639.84	4,040.48
31200	5500	Byrne-21st Cenury Grant-Travel	-	-	-	-	-
31200	6000	Byrne-21st CenturyGrant Mat&Su	-	-	-	-	-
31200	6000	DCJS Byrne Materials & Supplie	-	-	-	-	-
31200	1100	DCJS Byrne Salaries	-	-	-	-	-
31200	1100	DCJS Byrne Salaries	-	-	-	-	-
31200	1200	DCJS Byrne Overtime	-	-	-	-	-
31200	1300	DCJS Byrne Part Time Salaries	-	-	-	-	-
31200	1300	DCJS Byrne Part Time Salaries	-	-	-	-	-
31200	1300	DCJS Byrne Part Time Salaries	-	-	-	-	-
31200	2100	DCJS Byrne FICA	-	-	-	-	-
31200	2100	DCJS Byrne FICA	-	-	-	-	-
31200	2100	DCJS Byrne FICA	-	-	-	-	-
31200	2700	DCJS Byrne Workers Comp	-	-	-	-	-
31200	2700	DCJS Byrne Workers Comp	-	-	-	-	-
31200	6000	DCJS Byrne Materials & Supplie	-	-	-	-	-
31200	6000	DCJS Byrne Materials & Supplie	500.00	-	-	-	500.00
31200	1200	OCDETF Sheriff Overtime	-	500.94	-	-	(500.94)
31200	2100	OCDETF Sheriff FICA	-	-	-	-	-
31200		Total 31200 Sheriff	2,600,685.00	2,459,082.69	188,635.11	45,990.23	95,612.08
31210	5600	Criminal Justice Training Ctr	19,593.00	18,252.00	-	-	1,341.00
31210		Total 31210 Criminal Justice Traini	19,593.00	18,252.00	-	-	1,341.00
31220	5600	Drug Task Force Entity Gift	12,500.00	9,219.36	-	-	3,280.64
31220		Total 31220 Drug Task Force	12,500.00	9,219.36	-	-	3,280.64
31400	5230	Communicat Telephone	-	-	-	(904.70)	904.70

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
31400		Total 31400 Communications	-	-	-	(904.70)	904.70
32200	2510	Vol Fire Disab Ins - Hybrid	12,700.00	10,578.25	-	-	2,121.75
32200	2700	Vol Fire Worker's Compensation	24,500.00	18,081.00	-	-	6,419.00
32200	3000	Vol Fire Purchased Services	-	-	-	-	-
32200	5300	Vol Fire Co Insurance	48,000.00	54,169.28	5,568.03	-	(6,169.28)
32200	5600	Vol Fire Companies Entity Gift	25,000.00	25,000.00	-	-	-
32200	5696	Vol Fire EMS Vol Incent Prog	15,000.00	6,250.00	-	-	8,750.00
32200	5697	Vol Fire 4 for Life	17,000.00	17,146.50	-	-	(146.50)
32200	5698	Vol Fire Fire Programs	30,000.00	30,957.00	-	-	(957.00)
32200	6040	Vol Fire Tech SW/OL Content	-	-	-	-	-
32200		Total 32200 Volunteer Fire Companie	172,200.00	162,182.03	5,568.03	-	10,017.97
32201	2860	Blue Ridge Vol Fire Co LODA	1,250.00	1,200.00	-	-	50.00
32201	5600	Blue Ridge Vol Fire Co Contrib	65,000.00	65,000.00	-	-	-
32201		Total 32201 Blue Ridge Volunteer Fi	66,250.00	66,200.00	-	-	50.00
32202	2860	Boyce Volunteer Fire Co LODA	1,700.00	1,600.00	-	-	100.00
32202	5600	Boyce Volunteer Fire Co Contr	65,000.00	65,000.00	-	-	-
32202		Total 32202 Boyce Volunteer Fire Co	66,700.00	66,600.00	-	-	100.00
32203	2860	Enders Volunteer Fire Co LODA	3,300.00	2,800.00	-	-	500.00
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	90,000.00	-	-	-
32203		Total 32203 Enders Volunteer Fire C	93,300.00	92,800.00	-	-	500.00
32204	2860	Shenandoah Farms Line of Duty	-	-	-	-	-
32204		Total 32204 Shenandoah Farms Fire C	-	-	-	-	-
32310	1100	EMS Salaries	503,786.03	500,590.83	43,259.28	3,195.20	-
32310	1200	EMS Overtime	100,802.20	104,198.37	5,995.00	-	(3,396.17)
32310	1200	OT-Fire Protection for TOB	-	-	-	-	-
32310	1300	EMS Part Time Salaries	72,226.91	79,188.46	4,738.39	-	(6,961.55)
32310	1300	PTSalaries-Fire Protection TOB	-	-	-	-	-
32310	2100	EMS FICA	49,077.77	49,073.54	3,784.74	4.23	-
32310	2100	FICA-Fire Protection for TOB	-	-	-	-	-
32310	2210	EMS VRS Plans 1&2	30,376.00	29,403.56	2,378.97	1,145.07	(172.63)
32310	2220	EMS VRS Hybrid	12,073.00	12,235.62	1,291.66	299.48	(462.10)
32310	2300	EMS Health Ins	87,292.99	83,866.68	7,531.46	3,426.31	-
32310	2400	EMS Life Insurance	6,743.10	6,517.18	574.51	225.92	-
32310	2510	EMS Disab Ins - Hybrid	313.00	862.50	91.05	21.11	(570.61)
32310	2700	EMS Workers Comp	18,159.00	29,948.00	-	-	(11,789.00)

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
32310	2800	EMS Annual Leave Payouts	-	9,326.26	-	-	(9,326.26)
32310	2860	EMS LODA	3,000.00	11,650.00	-	-	(8,650.00)
32310	3000	EMS Purchased Services	40,100.00	30,917.26	2,447.57	-	9,182.74
32310	5210	EMS Postal Services	200.00	30.93	-	-	169.07
32310	5230	EMS Telephone	1,700.00	1,683.92	126.69	(187.30)	203.38
32310	5500	EMS Travel	7,500.00	6,364.82	106.50	-	1,135.18
32310	5800	EMS Miscellaneous	5,000.00	2,452.03	-	-	2,547.97
32310	6000	EMS Materials & Supplies	16,200.00	16,651.09	879.11	-	(451.09)
32310	6008	EMS Vehicle Fuel	2,500.00	2,117.12	345.28	-	382.88
32310	6011	EMS Clothing	10,500.00	10,025.47	-	-	474.53
32310	6035	EMS Noncap Office Equip	2,000.00	-	-	-	2,000.00
32310	6040	EMS Technology SW/OL Content	10,500.00	10,741.14	187.00	-	(241.14)
32310	8200	EMS Capital Outlay Adds	8,780.00	8,073.57	-	-	706.43
32310	6000	EMS LEMPG Grant	7,500.00	6,622.09	239.96	-	877.91
32310		Total 32310 Fire and Rescue Service	996,330.00	1,012,540.44	73,977.17	8,130.02	(24,340.46)
32320	5600	Lord Fairfax EMS Contribution	6,262.00	6,262.00	-	-	-
32320		Total 32320 Lord Fairfax Emergency	6,262.00	6,262.00	-	-	-
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	-	-	0.66
32400		Total 32400 Forestry Services	2,874.00	2,873.34	-	-	0.66
33210	7000	Regional Jail Joint Ops	547,984.00	533,000.00	-	-	14,984.00
33210		Total 33210 Regional Jail	547,984.00	533,000.00	-	-	14,984.00
33220	3840	Juv DetCtr Intergov Svc Agreem	13,179.00	13,179.00	3,294.00	-	-
33220	7000	Juv Detention Ctr Joint Ops	-	-	-	-	-
33220		Total 33220 Juvenile Detention Cent	13,179.00	13,179.00	3,294.00	-	-
33300	3000	Probation Purchased Services	-	-	-	-	-
33300	5210	Probation Postal Svcs	-	-	-	-	-
33300	5230	Probation Telephone	500.00	48.00	4.00	-	452.00
33300	6000	Probation Materials & Supplies	-	-	-	-	-
33300	8200	Probation Capital Outlay Adds	-	-	-	-	-
33300		Total 33300 Crt Srvcs/Juvenile Proba	500.00	48.00	4.00	-	452.00
34100	1100	Bldg Insp Salaries	138,580.00	139,122.48	11,593.54	-	(542.48)
34100	1200	Bldg Insp Overtime	-	-	-	-	-
34100	1300	Bldg Insp Part Time Salaries	-	-	-	-	-
34100	2100	Bldg Insp FICA	9,684.00	9,765.06	781.37	34.16	(115.22)
34100	2210	Bldg Insp VRS Plans 1&2	8,490.00	8,522.28	710.19	46.82	(79.10)

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
34100	2220	Bldg Insp VRS Hybrid	3,111.00	3,122.28	260.19	7.90	(19.18)
34100	2300	Bldg Insp Health Ins	26,500.78	26,505.95	2,298.91	73.70	(78.87)
34100	2400	Bldg Insp Life Insurance	1,818.00	1,822.44	151.87	14.82	(19.26)
34100	2510	Bldg Insp Disab Ins - Hybrid	213.22	220.08	18.34	(6.86)	-
34100	2700	Bldg Insp Workers Comp	2,457.00	2,457.00	-	-	-
34100	2800	Bldg Insp Leave Pay	-	-	-	-	-
34100	3000	Bldg Insp Purchased Services	1,200.00	-	-	-	1,200.00
34100	3320	Bldg Insp Maint Contracts	700.00	581.52	-	118.48	-
34100	3500	Bldg Insp Printing & Binding	400.00	-	-	-	400.00
34100	3600	Bldg Insp Advertising	-	-	-	-	-
34100	5210	Bldg Insp Postal Svcs	50.00	37.88	-	-	12.12
34100	5230	Bldg Insp Telephone	-	2,335.14	172.45	149.77	(2,484.91)
34100	5300	Bldg Insp Insurance	-	-	-	-	-
34100	5400	Bldg Insp Leases & Rentals	-	-	-	-	-
34100	5500	Bldg Insp Travel	3,000.00	148.00	-	-	2,852.00
34100	5510	Bldg Insp Local Mileage	-	-	-	-	-
34100	5800	Bldg Insp Miscellaneous Expend	-	-	-	-	-
34100	5810	Bldg Insp Dues Subscr & Memb	-	75.00	-	-	(75.00)
34100	6000	Bldg Insp Materials & Supplies	4,000.00	1,702.39	-	-	2,297.61
34100	6008	Bldg Insp Vehicle Fuel	3,500.00	2,175.53	258.00	-	1,324.47
34100	6012	Bldg Insp Merch for Resale	-	-	-	-	-
34100	6035	Bldg Insp Noncap Office Equip	-	-	-	-	-
34100	8200	Bldg Insp Capital Outlay Adds	-	-	-	-	-
34100		Total 34100 Building Inspections	203,704.00	198,593.03	16,244.86	438.79	4,672.18
35100	1100	AnimalCtrl Salaries	72,203.00	72,395.04	6,032.92	0.05	(192.09)
35100	1200	AnimalCtrl Overtime	-	-	-	-	-
35100	1300	AnimalCtrl Part Time Salaries	-	-	-	-	-
35100	2100	AnimalCtrl FICA	4,833.00	4,885.78	402.99	3.07	(55.85)
35100	2210	AnimalCtrl VRS Plans 1&2	3,779.08	3,777.24	314.77	8.54	(6.70)
35100	2220	AnimalCtrl VRS Hybrid	2,273.00	2,282.16	190.18	0.27	(9.43)
35100	2300	AnimalCtrl Health Ins	8,493.00	8,509.25	724.00	2.92	(19.17)
35100	2400	AnimalCtrl Life Insurance	944.00	948.36	79.03	1.42	(5.78)
35100	2510	AnimalCtrl Disab Ins - Hybrid	160.92	160.92	13.41	-	-
35100	2700	AnimalCtrl Workers Comp	709.00	709.00	-	-	-
35100	2800	AnimalCtrl Leave Pay	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
35100	2860	AnimalCtrl LODA	-	-	-	-	-
35100	3000	AnimalCtrl Purchased Services	8,000.00	5,504.38	-	-	2,495.62
35100	3320	AnimalCtrl Maint Svc Contracts	100.00	66.86	-	33.14	-
35100	3500	AnimalCtrl Printing & Binding	200.00	247.95	-	-	(47.95)
35100	5110	AnimalCtrl Electric	750.00	-	-	-	750.00
35100	5210	AnimalCtrl Postal Svcs	-	-	-	-	-
35100	5230	AnimalCtrl Telephone	650.00	663.43	56.00	35.28	(48.71)
35100	5300	AnimalCtrl Insurance	-	-	-	-	-
35100	5500	AnimalCtrl Travel	1,000.00	725.30	-	-	274.70
35100	5510	AnimalCtrl Local Mileage	100.00	-	-	-	100.00
35100	5600	AnimalCtrl EntityGift	-	-	-	-	-
35100	5810	AnimalCtrl Dues Subscr & Memb	-	-	-	-	-
35100	6000	AnimalCtrl Materials & Supplie	6,500.00	6,357.78	409.87	-	142.22
35100	6008	AnimalCtrl Vehicle Fuel	1,500.00	1,336.81	95.50	-	163.19
35100	6011	AnimalCtrl Clothing	500.00	196.60	-	-	303.40
35100	6035	AnimalCtrl Noncap Office Equip	-	-	-	-	-
35100	8200	AnimalCtrl Capital Outlay Adds	-	-	-	-	-
35100		Total 35100 Animal Control	112,695.00	108,766.86	8,318.67	84.69	3,843.45
35300	3000	Exam&Bury Purchased Services	200.00	220.00	20.00	-	(20.00)
35300		Total 35300 Med Examiner & Indigent	200.00	220.00	20.00	-	(20.00)
41200	3000	Maint StreetPurchased Services	-	-	-	-	-
41200		Total 41200 Streets, Bridges & Side	-	-	-	-	-
42400	3840	RefuseDisp Intergov Svc Agreem	150,000.00	151,738.37	3,069.50	-	(1,738.37)
42400		Total 42400 Refuse Disposal	150,000.00	151,738.37	3,069.50	-	(1,738.37)
42410	1300	SWC PT Salaries - Regular	-	4,196.70	386.70	-	(4,196.70)
42410	2100	SWC FICA Benefits	-	321.05	29.59	-	(321.05)
42410	3000	SWC Purchased Svcs	61,104.00	8,489.12	11.00	4,454.28	48,160.60
42410	5110	SWC Electrical Services	-	902.04	125.61	-	(902.04)
42410	5230	SWC Telephone	-	-	-	-	-
42410	6000	SWC Materials and Supplies	-	922.22	-	-	(922.22)
42410	8100	SWC Capital Outlay Replacement	-	-	-	-	-
42410		Total 42410 Solid Waste Convenience	61,104.00	14,831.13	552.90	4,454.28	41,818.59
42600	3000	LitterCtrl Purchased Services	-	2,657.58	-	392.42	(3,050.00)
42600	3500	LitterCtrl Printing & Binding	-	-	-	-	-
42600	5510	LitterCtrl Local Mileage	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
42600	6000	LitterCtrl Materials & Supplie	5,310.00	463.49	-	-	4,846.51
42600		Total 42600 Litter Control	5,310.00	3,121.07	-	392.42	1,796.51
42700	3840	Sanitation Intergov Svc Agreeem	35,000.00	31,394.64	2,616.49	-	3,605.36
42700	5600	Sanitation Entity Gift	207,000.00	207,000.00	-	-	-
42700	8200	Sanitation Capital Outlay Adds	-	-	-	-	-
42700		Total 42700 Sanitation	242,000.00	238,394.64	2,616.49	-	3,605.36
43200	1100	Maintenanc Salaries	144,939.00	161,989.25	11,993.48	0.02	(17,050.27)
43200	1200	Maintenanc Overtime	-	-	-	-	-
43200	1300	Maintenanc Part Time Salaries	-	-	-	-	-
43200	2100	Maintenanc FICA	10,358.00	11,787.88	875.72	55.81	(1,485.69)
43200	2210	Maintenanc VRS Plans 1&2	6,533.00	6,827.34	543.35	30.45	(324.79)
43200	2220	Maintenanc VRS Hybrid	5,665.00	5,718.95	399.43	58.89	(112.84)
43200	2300	Maintenanc Health Ins	19,266.00	19,850.60	1,403.97	93.97	(678.57)
43200	2400	Maintenanc Life Insurance	1,859.00	2,121.50	157.11	(52.20)	(210.30)
43200	2510	Maintenanc Disab Ins - Hybrid	386.00	386.62	28.15	17.69	(18.31)
43200	2700	Maintenanc Workers Comp	1,208.00	1,208.00	-	-	-
43200	2800	Maintenanc Leave Pay	-	-	-	-	-
43200	3000	Maintenanc Purchased Services	32,000.00	16,522.34	300.00	(225.72)	15,703.38
43200	3320	Maintenanc Maint Contracts	99,485.00	69,055.43	25.82	1,093.88	29,335.69
43200	3340	Maintenanc Custodial Contracts	42,000.00	40,394.77	3,366.23	-	1,605.23
43200	3600	Maintenanc Advertising	1,200.00	809.28	-	-	390.72
43200	5110	Maintenanc Electric	-	(374.47)	-	-	374.47
43200	5120	Maintenanc Heating	400.00	-	-	-	400.00
43200	5130	Maintenanc Water & Sewer	750.00	221.50	14.00	-	528.50
43200	5140	Maintenanc Waste Removal	-	-	-	-	-
43200	5230	Maintenanc Telephone	2,000.00	1,161.47	91.15	168.00	670.53
43200	5300	Maintenanc Insurance	40,000.00	43,934.10	-	-	(3,934.10)
43200	5400	Maintenanc Leases & Rentals	1,000.00	-	-	-	1,000.00
43200	5500	Maintenanc Travel	750.00	147.15	-	-	602.85
43200	6000	Maintenanc Materials & Supplie	35,000.00	20,405.28	3,401.52	-	14,594.72
43200	6008	Maintenanc Vehicle Fuel	4,800.00	4,691.90	502.60	-	108.10
43200	6035	Maintenanc Noncap Office Equip	-	-	-	-	-
43200	8200	Maintenanc Capital Outlay Adds	-	-	-	-	-
43200	3000	JGC Maintenanc Purchased Servi	25,000.00	18,265.09	-	1,128.60	5,606.31
43200	3320	JGC Maint Contracts	10,000.00	3,686.08	-	2,843.92	3,470.00

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
43200	3340	JGC Maintenanc Custodial Contr	28,500.00	27,988.56	2,332.38	-	511.44
43200	3600	JGC Maintenanc Advertising	-	-	-	-	-
43200	5110	JGC Maintenanc Electric	35,000.00	38,494.64	3,372.25	-	(3,494.64)
43200	5120	JGC Maintenanc Heating	5,500.00	3,754.91	398.67	-	1,745.09
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	980.59	-	-	519.41
43200	5230	JGC Maintenanc Telephone	-	-	-	-	-
43200	5400	JGC Maintenanc Leases & Rental	-	-	-	-	-
43200	6000	JGC Maintenanc Materials & Sup	3,500.00	316.52	89.83	-	3,183.48
43200	8100	JGC Maintenanc Cap Outla Replc	-	-	-	5,086.14	(5,086.14)
43200	8200	JGC Maintenanc Capital Ou Adds	-	-	-	-	-
43200	3000	RT Maintenanc Purchased Svcs	7,250.00	16,155.39	5,367.93	1,100.00	(10,005.39)
43200	3320	RT Maintenanc Maint Contracts	4,500.00	4,558.05	-	2,844.00	(2,902.05)
43200	5110	RT Maintenanc Electric	12,100.00	9,807.12	953.99	-	2,292.88
43200	5120	RT Maintenanc Heating	1,600.00	1,503.48	23.49	-	96.52
43200	5130	RT Maintenanc Water & Sewer	4,000.00	4,067.20	-	-	(67.20)
43200	6000	RT Maint Materials & Supplie	1,500.00	335.99	12.00	-	1,164.01
43200	3000	ChurchSt Maint Purchased Svcs	4,000.00	1,156.03	-	-	2,843.97
43200	3320	ChurchSt Maint Contracts	3,500.00	3,178.30	-	1,488.00	(1,166.30)
43200	5110	ChurchSt Maint Electric	30,000.00	25,479.12	1,455.57	-	4,520.88
43200	5120	ChurchSt Maint Heating	-	-	-	-	-
43200	5130	ChurchSt Maint Water & Sewer	-	-	-	-	-
43200	6000	ChurchSt Maint Mat & Supp	1,000.00	77.77	-	-	922.23
43200	3000	104Church Maint Purchased Svcs	11,000.00	1,686.47	-	-	9,313.53
43200	3320	104Church Maint Contracts	3,500.00	3,610.30	-	1,920.00	(2,030.30)
43200	5110	104Church Maint Electric	11,271.00	10,510.84	850.01	-	760.16
43200	5120	104Church Maint Heating	3,500.00	3,700.48	-	-	(200.48)
43200	5130	104Church Maint Water & Sewer	750.00	379.40	-	-	370.60
43200	6000	104Church Maint Mat & Supp	1,500.00	262.75	6.79	-	1,237.25
43200	3000	225Rams Maint Purchased Svcs	5,000.00	1,823.50	-	-	3,176.50
43200	3320	225Rams Maint Contracts	2,770.00	2,770.00	-	2,580.00	(2,580.00)
43200	5110	225Rams Maint Electric	6,500.00	7,763.09	763.56	-	(1,263.09)
43200	5120	225Rams Maint Heating	6,000.00	5,891.32	250.87	-	108.68
43200	5130	225Rams Maint Water & Sewer	500.00	-	-	-	500.00
43200	6000	225Rams Maint Mat & Supp	1,000.00	72.27	-	-	927.73
43200	3000	524West Maint Purchased Svcs	2,500.00	825.50	-	-	1,674.50

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			BUDGET	EXPENDED			BUDGET
43200	3320	524West Maint Contracts	742.00	742.00	-	552.00	(552.00)
43200	5110	524West Maint Electric	1,500.00	2,186.78	239.75	-	(686.78)
43200	5120	524West Maint Heating	2,500.00	754.93	-	-	1,745.07
43200	5130	524West Maint Water & Sewer	-	-	-	-	-
43200	6000	524West Maint Mat & Supp	750.00	675.68	-	-	74.32
43200	3000	AIRec Maint Purchased Svcs	14,500.00	9,589.43	330.00	660.00	4,250.57
43200	3320	AIRec Maint Contracts	3,700.00	3,610.00	-	3,420.00	(3,330.00)
43200	3340	AIRec Maint Custodial Contract	3,500.00	-	-	-	3,500.00
43200	3600	AIRec Maint Advertising	-	-	-	-	-
43200	5110	AIRec Maint Electric	31,000.00	28,671.11	2,330.56	-	2,328.89
43200	5120	AIRec Maint Heating	5,000.00	4,381.46	126.10	-	618.54
43200	5130	AIRec Maint Water & Sewer	2,000.00	1,445.00	-	-	555.00
43200	6000	AIRec Maint Mat & Supp	6,800.00	6,213.88	-	421.49	164.63
43200	3000	AIOff Maint Purchased Svcs	20,000.00	12,664.81	7,443.13	-	7,335.19
43200	3320	AIOff Maint Contracts	-	-	-	-	-
43200	5110	AIOff Maint Electric	5,000.00	4,126.06	479.01	-	873.94
43200	5120	AIOff Maint Heating	-	-	-	-	-
43200	5130	AIOff Maint Water & Sewer	2,700.00	2,374.20	-	-	325.80
43200	6000	AIOff Maint Mat & Supp	8,100.00	8,415.08	424.41	-	(315.08)
43200	3000	AIPool Maint Purchased Svcs	9,500.00	75.00	-	-	9,425.00
43200	3320	AIPool Maint Contracts	-	-	-	-	-
43200	5110	AIPool Maint Electric	6,000.00	6,409.56	684.43	-	(409.56)
43200	5130	AIPool Maint Water & Sewer	22,000.00	17,992.40	-	-	4,007.60
43200	5400	AIPool Maint Leases & Rentals	-	-	-	-	-
43200	6000	AIPool Maint Mat & Supp	5,000.00	678.62	192.77	-	4,321.38
43200	8200	AIPool Maint Cap Outlay Add	-	-	-	-	-
43200	3000	AIBase Maint Purchased Svcs	750.00	241.48	-	-	508.52
43200	3320	AIBase Maint Contracts	-	-	-	-	-
43200	5110	AIBase Maint Electric	1,040.00	451.95	80.57	-	588.05
43200	6000	AIBase Maint Mat & Supp	5,000.00	2,544.65	-	-	2,455.35
43200	3000	AI Soc Maint Purchased Svcs	1,300.00	1,264.87	-	-	35.13
43200	3320	AI Soc Maint Contracts	-	-	-	-	-
43200	5110	AI Soc Maint Electric	500.00	640.42	-	-	(140.42)
43200	6000	AI Soc Maint Mat & Supp	8,500.00	6,244.63	-	-	2,255.37
43200	3000	106Church Maint Purch Svcs	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
43200	3320	106Church Maint Contracts	250.00	382.50	-	240.00	(372.50)
43200	6000	106Church Maint Mat & Supp	-	42.99	-	-	(42.99)
43200	3000	Kohn Maint Purch Svcs	-	3,538.00	-	-	(3,538.00)
43200	5110	Kohn Maint Elec Svcs	-	882.58	27.63	-	(882.58)
43200	6000	Kohn Maint Mat & Supp	-	61.70	-	-	(61.70)
43200	3000	32EMain Maint Purchased Svcs	-	1,049.35	-	-	(1,049.35)
43200	3320	32EMain Maint Contracts	-	-	-	-	-
43200	6000	32EMain Maint Mat & Supp	500.00	-	-	-	500.00
43200	3000	36EMain Maint Purchased Svcs	500.00	518.46	-	-	(18.46)
43200	3320	36EMain Maint Contracts	-	432.00	-	432.00	(864.00)
43200	5110	36EMain Maint Electric	-	-	-	-	-
43200	5120	36EMain Maint Heating	-	-	-	-	-
43200	5130	36EMain Maint Water & Sewer	-	-	-	-	-
43200	6000	36EMain Maint Mat & Supp	500.00	-	-	-	500.00
43200	3000	311EMain Maint Purchased Svcs	2,000.00	7,404.21	-	-	(5,404.21)
43200	3320	311EMain Maint Contracts	3,000.00	3,950.30	-	1,334.00	(2,284.30)
43200	3340	311EMain Maint Cus Contracts	3,600.00	3,525.36	293.78	-	74.64
43200	5110	311EMain Maint Electric	9,000.00	7,903.96	720.40	-	1,096.04
43200	5120	311EMain Maint Heating	1,500.00	-	-	-	1,500.00
43200	5130	311EMain Maint Water & Sewer	1,200.00	985.20	-	-	214.80
43200	6000	311EMain Maint Mat & Supp	5,179.00	196.87	20.46	-	4,982.13
43200	3000	309WMain Maint Purchased Svcs	-	20.00	-	-	(20.00)
43200	3320	309WMain Maint Serv Contracts	-	-	-	-	-
43200	5110	309WMain Maint Electrical Svcs	2,000.00	238.21	46.88	-	1,761.79
43200	5120	309WMain Maint Heating	2,000.00	1,107.40	-	-	892.60
43200	5130	309WMain Maint Water & Sewer	1,000.00	105.40	-	-	894.60
43200	6000	309WMain Maint Mat & Supp	-	61.91	-	-	(61.91)
43200	3000	129Rams Maint Purchased Svcs	700.00	376.50	126.00	-	323.50
43200	3320	129Rams Maint Contracts	750.00	341.00	-	246.00	163.00
43200	5110	129Rams Maint Electric	3,000.00	2,723.03	219.01	-	276.97
43200	5120	129Rams Maint Heating	2,500.00	3,111.59	106.53	-	(611.59)
43200	5130	129Rams Maint Water & Sewer	400.00	510.00	-	-	(110.00)
43200	6000	129Rams Maint Mat & Supp	500.00	4.25	-	-	495.75
43200		Total 43200 General Property Mainte	891,301.00	767,826.42	52,871.29	27,536.94	95,937.64
51100	5600	Local Health Dept Contribution	191,362.00	191,362.00	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
51100		Total 51100 Local Health Department	191,362.00	191,362.00	-	-	-
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	1,625.00	-	-
51200		Total 51200 Our Health	6,500.00	6,500.00	1,625.00	-	-
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	15,000.00	-	-	-
52400		Total 52400 N Shen Valley Subst Abu	15,000.00	15,000.00	-	-	-
52500	5600	NW Community Svc Entity Gift	92,000.00	92,000.00	2,000.00	-	-
52500		Total 52500 Northwestern Community	92,000.00	92,000.00	2,000.00	-	-
52800	5600	Concern Hotline Entity Gift	750.00	750.00	-	-	-
52800		Total 52800 Concern Hotline	750.00	750.00	-	-	-
52900	5600	NW Works Entity Gift	1,000.00	1,000.00	-	-	-
52900		Total 52900 NW Works	1,000.00	1,000.00	-	-	-
53230	5600	SAAA EntityGift	40,000.00	40,000.00	-	-	-
53230		Total 53230 Shenandoah Area Agency	40,000.00	40,000.00	-	-	-
53240	5600	Virginia Regional Transit Cont	19,302.00	19,302.00	-	-	-
53240		Total 53240 Loudoun Transit Service	19,302.00	19,302.00	-	-	-
53250	5600	FISH of Clarke County Contr	1,000.00	1,000.00	-	-	-
53250		Total 53250 FISH of Clarke County	1,000.00	1,000.00	-	-	-
53600	5600	Access Independence Contr	1,000.00	1,000.00	-	-	-
53600		Total 53600 Access Independence	1,000.00	1,000.00	-	-	-
53700	5600	Laurel Center Contribution	3,000.00	3,000.00	-	-	-
53700		Total 53700 The Laurel Ctr (Women's	3,000.00	3,000.00	-	-	-
53710	5600	Tax Relief for the Elderly	213,396.00	-	-	-	213,396.00
53710		Total 53710 Tax Relief for the Elde	213,396.00	-	-	-	213,396.00
69100	5600	Lord FairfaxComm College Cont	18,441.00	18,441.00	4,610.25	-	-
69100		Total 69100 Lord Fairfax Community	18,441.00	18,441.00	4,610.25	-	-
71100	1100	Parks Adm Salaries	297,970.77	297,970.68	24,830.89	0.09	-
71100	1200	Parks Adm Overtime	-	-	-	-	-
71100	1300	Parks Adm Part Time Salaries	22,410.25	19,642.47	1,863.51	-	2,767.78
71100	2100	Parks Adm FICA	24,590.00	23,024.35	1,941.10	790.84	774.81
71100	2210	Parks Adm VRS Plans 1&2	25,011.21	24,940.08	2,078.34	71.13	-
71100	2220	Parks Adm VRS Benefits -Hybrid	-	-	-	-	-
71100	2300	Parks Adm Health Ins	47,618.28	47,561.84	3,980.28	56.44	-
71100	2400	Parks Adm Life Insurance	3,914.49	3,903.36	325.28	11.13	-
71100	2510	Parks Adm Disab Ins - Hybrid	-	-	-	-	-
71100	2700	Parks Adm Workers Comp	7,500.00	7,187.00	-	-	313.00

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
71100	2800	Parks Adm Leave Pay	-	-	-	-	-
71100	3000	Parks Adm Purchased Services	-	151.00	-	-	(151.00)
71100	3180	Parks Adm Credit Card Fees	5,500.00	5,259.54	-	-	240.46
71100	3320	Parks Adm Maint Contracts	6,654.00	2,311.99	156.83	380.75	3,961.26
71100	3500	Parks Adm Printing & Binding	513.00	287.37	-	-	225.63
71100	3600	Parks Adm Advertising	1,176.00	375.00	-	-	801.00
71100	5210	Parks Adm Postal Svcs	1,432.00	873.79	-	-	558.21
71100	5230	Parks Adm Telephone	1,000.00	877.45	67.03	-	122.55
71100	5300	Parks Adm Insurance	-	-	-	-	-
71100	5400	Parks Adm Leases & Rentals	530.00	273.92	-	-	256.08
71100	5500	Parks Adm Travel	1,800.00	1,661.74	1,515.27	1,300.00	(1,161.74)
71100	5510	Parks Adm Local Mileage	-	-	-	-	-
71100	5800	Parks Adm MiscMiscellaneous Ex	-	-	-	-	-
71100	5810	Parks Adm Dues Subscr & Memb	2,248.00	1,362.78	-	-	885.22
71100	6000	Parks Adm Materials & Supplies	5,156.00	2,502.92	37.58	1,946.63	706.45
71100	6008	Parks Adm Vehicle Fuel	700.00	398.98	78.17	-	301.02
71100	6011	Parks Adm Clothing	1,100.00	944.00	311.50	-	156.00
71100	6035	Parks Adm Noncap Office Equip	709.00	2,344.28	1,635.45	-	(1,635.28)
71100	8200	Parks Adm Capital Outlay Adds	-	-	-	-	-
71100		Total 71100 Parks Administration	457,533.00	443,854.54	38,821.23	4,557.01	9,121.45
71310	1100	Rec Center Salaries	51,181.79	51,181.79	4,204.93	-	-
71310	1200	Rec Center Overtime	-	-	-	-	-
71310	1300	Rec Center Part Time Salaries	30,800.59	27,847.70	2,558.69	-	2,952.89
71310	2100	Rec Center FICA	6,293.00	5,997.72	513.34	0.07	295.21
71310	2210	Rec Center VRS Plans 1&2	4,228.01	4,223.40	351.95	4.61	-
71310	2220	Rec Center VRS Benefits-Hybrid	-	-	-	-	-
71310	2300	Rec Center Health Ins	7,798.86	7,798.86	663.38	-	-
71310	2400	Rec Center Life Insurance	661.75	660.96	55.08	0.79	-
71310	2510	Rec Center Disab Ins - Hybrid	-	-	-	-	-
71310	2700	Rec Center Workers Comp	1,750.00	1,526.00	-	-	224.00
71310	2800	Rec Center Leave Pay	-	-	-	-	-
71310	3000	Rec Center Purchased Services	-	-	-	-	-
71310	3320	Rec Center Maint Contracts	-	-	-	-	-
71310	3500	Rec Center Printing & Binding	-	-	-	-	-
71310	3600	Rec Center Advertising	700.00	665.00	-	-	35.00

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
71310	5210	Rec Center Postal Svcs	-	-	-	-	-
71310	5230	Rec Center Telephone	-	-	-	-	-
71310	5500	Rec Center Travel	-	-	-	-	-
71310	5810	Rec Center Dues Subscr & Memb	-	-	-	-	-
71310	5830	Rec Center Refunds	1,000.00	860.00	120.00	-	140.00
71310	6000	Rec Center Materials & Supplie	6,970.00	5,470.35	786.36	-	1,499.65
71310	6012	Rec Center Merch for Resale	3,000.00	1,432.18	-	-	1,567.82
71310	6035	Rec Center Noncap Office Equip	-	-	-	-	-
71310	8200	Rec Center Capital Outlay Adds	-	-	-	-	-
71310		Total 71310 Recreation Center	114,384.00	107,663.96	9,253.73	5.47	6,714.57
71320	1200	Pool Overtime	134.19	134.19	-	-	-
71320	1300	Pool Part Time Salaries	61,050.84	42,286.46	8,360.28	-	18,764.38
71320	2100	Pool FICA	4,702.00	3,227.57	624.72	-	1,474.43
71320	2220	Pool VRS Benefits - Hybrid	-	-	-	-	-
71320	2300	Pool Health Ins	270.97	270.97	228.49	-	-
71320	2400	Pool Life Insurance	-	-	-	-	-
71320	2510	Pool Disability Ins - Hybrid	-	-	-	-	-
71320	2700	Pool Workers Comp	-	-	-	-	-
71320	3000	Pool Purchased Services	1,500.00	152.00	152.00	-	1,348.00
71320	3500	Pool Printing & Binding	-	-	-	-	-
71320	3600	Pool Advertising	-	-	-	-	-
71320	5110	Pool Electric	-	-	-	-	-
71320	5130	Pool Water & Sewer	-	-	-	-	-
71320	5230	Pool Telephone	-	-	-	-	-
71320	5500	Pool Travel	350.00	-	-	-	350.00
71320	5810	Pool Dues Subscr & Memb	1,200.00	1,425.00	-	1,425.00	(1,650.00)
71320	5830	Pool Refunds	680.00	1,230.00	150.00	-	(550.00)
71320	6000	Pool Materials & Supplies	2,700.00	1,714.36	787.07	-	985.64
71320	6011	Pool Clothing	926.00	1,157.33	1,002.29	-	(231.33)
71320	6012	Pool Merch for Resale	1,420.00	596.92	27.42	-	823.08
71320	6026	Pool Chemicals	10,000.00	9,808.20	3,551.07	-	191.80
71320	8200	Pool Capital Outlay Adds	2,924.00	2,929.27	-	-	(5.27)
71320		Total 71320 Swimming Pool	87,858.00	64,932.27	14,883.34	1,425.00	21,500.73
71350	1100	Programs Salaries	38,912.76	38,912.76	3,242.73	-	-
71350	1200	Programs Overtime	7.88	7.88	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
71350	1300	Programs Part Time Salaries	93,604.20	53,584.12	8,146.27	-	40,020.08
71350	2100	Programs FICA	10,068.00	6,989.00	863.71	84.05	2,994.95
71350	2210	Programs VRS Plans 1&2	3,260.16	3,257.04	271.42	3.12	-
71350	2220	Programs VRS Benefits - Hybrid	-	-	-	-	-
71350	2300	Programs Health Ins	7,870.71	7,849.35	666.43	21.36	-
71350	2400	Programs Life Insurance	510.23	509.76	42.48	0.47	-
71350	2510	Programs Disability Ins-Hybrid	-	-	-	-	-
71350	2700	Programs Workers Comp	2,611.06	2,465.00	-	-	146.06
71350	2800	Programs Leave Pay	-	-	-	-	-
71350	3000	Programs Purchased Services	45,000.00	35,072.74	6,128.80	26,222.78	(16,295.52)
71350	3500	Programs Printing & Binding	7,000.00	4,894.20	282.20	2,734.00	(628.20)
71350	3600	Programs Advertising	2,000.00	1,304.88	49.00	-	695.12
71350	5210	Programs Postal Svcs	100.00	-	-	-	100.00
71350	5300	Programs Insurance	-	-	-	-	-
71350	5400	Programs Leases & Rentals	300.00	-	-	-	300.00
71350	5500	Programs Travel	1,000.00	86.00	-	-	914.00
71350	5560	Programs Group Trip	5,600.00	3,146.92	1,375.48	-	2,453.08
71350	5810	Programs Dues Subscr & Memb	1,456.00	944.14	88.32	-	511.86
71350	5830	Programs Refunds	4,500.00	6,307.50	1,183.00	-	(1,807.50)
71350	6000	Programs Materials & Supplies	12,500.00	10,848.18	1,678.73	-	1,651.82
71350	6008	Programs Vehicle Fuel	-	-	-	-	-
71350	6011	Programs Clothing	1,500.00	1,374.15	1,071.50	-	125.85
71350	6012	Programs Merch for Resale	6,500.00	4,821.00	-	-	1,679.00
71350	8200	Programs Capital Outlay Adds	-	-	-	-	-
71350		Total 71350 Programs	244,301.00	182,374.62	25,090.07	29,065.78	32,860.60
71360	1200	Concession Overtime	-	-	-	-	-
71360	1300	Concession Part Time Salaries	4,208.00	3,210.07	876.44	-	997.93
71360	2100	Concession FICA	322.00	245.57	67.04	-	76.43
71360	3000	Concession Purchased Services	-	-	-	-	-
71360	6000	Concession Materials & Supplie	500.00	-	-	-	500.00
71360	6012	Concession Merch for Resale	11,100.00	10,009.82	4,487.67	-	1,090.18
71360		Total 71360 Concession Stand	16,130.00	13,465.46	5,431.15	-	2,664.54
72240	5600	Barns of Rose Hill Contr	10,000.00	10,000.00	-	-	-
72240		Total 72240 Barns of Rose Hill	10,000.00	10,000.00	-	-	-
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
72700		Total 72700 VA Commission for the A	9,000.00	9,000.00	-	-	-
73200	5600	Handley Regional Library Contr	232,000.00	232,000.00	-	-	-
73200		Total 73200 Handley Regional Librar	232,000.00	232,000.00	-	-	-
81110	1100	Plan Adm Salaries	299,254.00	298,764.24	24,897.02	0.07	489.69
81110	1200	Plan Adm Overtime	-	-	-	-	-
81110	1300	Plan Adm Part Time Salaries	-	-	-	-	-
81110	2100	Plan Adm FICA	22,764.46	22,589.18	1,874.57	175.28	-
81110	2210	Plan Adm VRS Plans 1&2	24,318.85	24,225.96	2,018.83	92.89	-
81110	2220	Plan Adm VRS Hybrid	781.64	780.60	65.05	1.04	-
81110	2300	Plan Adm Health Ins	32,842.32	32,767.38	2,798.32	74.94	-
81110	2400	Plan Adm Life Insurance	3,923.00	3,913.92	326.16	8.50	0.58
81110	2510	Plan Adm Disab Ins - Hybrid	66.00	55.08	4.59	7.44	3.48
81110	2700	Plan Adm Workers Comp	7,440.73	6,368.00	-	-	1,072.73
81110	2800	Plan Adm Leave Pay	-	-	-	-	-
81110	3000	Plan Adm Purchased Services	15,000.00	19,833.45	455.00	-	(4,833.45)
81110	3000	Plan Adm Pur Svcs-Brdbnd Imp	3,000.00	-	-	-	3,000.00
81110	3140	Plan Adm Engineer & Architect	10,000.00	795.00	265.00	-	9,205.00
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	9,135.00	795.00	-	(4,135.00)
81110	3320	Plan Adm Maint Contracts	-	1,448.34	-	623.57	(2,071.91)
81110	3500	Plan Adm Printing & Binding	1,500.00	390.00	-	-	1,110.00
81110	3600	Plan Adm Advertising	-	286.00	-	-	(286.00)
81110	3600	Plan Adm Advert-Brdbnd Imp	1,000.00	-	-	-	1,000.00
81110	5210	Plan Adm Postal Svcs	1,200.00	561.61	64.99	-	638.39
81110	5210	Plan AdmPostal Svcs-Brdbnd Imp	1,000.00	-	-	-	1,000.00
81110	5230	Plan Adm Telephone	400.00	208.00	12.00	-	192.00
81110	5500	Plan Adm Travel	1,000.00	200.00	-	-	800.00
81110	5510	Plan Adm Local Mileage	1,000.00	230.91	-	-	769.09
81110	5810	Plan Adm Dues Subscr & Memb	300.00	50.00	-	-	250.00
81110	6000	Plan Adm Materials & Supplies	4,065.00	1,412.16	28.99	-	2,652.84
81110	6008	Plan Adm Vehicle Fuel	-	-	-	-	-
81110	6012	Plan Adm Merch for Resale	-	-	-	-	-
81110	6035	Plan Adm Noncap Office Equip	-	-	-	-	-
81110	8200	Plan Adm Capital Outlay Adds	-	-	-	-	-
81110	3000	VA DHR LocGovt Grant - Book	-	-	-	-	-
81110	3000	VA DHR LocGov Grant StPur Svcs	-	-	-	-	-

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD EXPENDED	ENCUMBRANCES	AVAILABLE
			BUDGET	EXPENDED			BUDGET
81110		Total 81110 Planning Administration	435,856.00	424,014.83	33,605.52	983.73	10,857.44
81120	1300	Plan Com Part Time Salaries	504.77	550.00	100.00	-	(45.23)
81120	2100	Plan Com FICA	34.23	34.23	6.27	-	-
81120	2300	Plan Com Health Ins	-	1,038.77	204.12	-	(1,038.77)
81120	2700	Plan Com Workers Comp	-	-	-	-	-
81120	3000	Plan Com Purchased Services	-	207.50	-	-	(207.50)
81120	3160	Plan Com Board Member Fees	8,000.00	6,550.00	800.00	-	1,450.00
81120	3600	Plan Com Advertising	4,000.00	586.30	-	-	3,413.70
81120	5210	Plan Com Postal Svcs	100.00	-	-	-	100.00
81120	5500	Plan Com Travel	1,750.00	-	-	-	1,750.00
81120	5510	Plan Com Local Mileage	-	-	-	-	-
81120	5810	Plan Com Dues Subscr & Memb	-	-	-	-	-
81120	6000	Plan Com Materials & Supplies	-	-	-	-	-
81120		Total 81120 Planning Commission	14,389.00	8,966.80	1,110.39	-	5,422.20
81130	1300	BryDevAuth Part Time Salaries	-	-	-	-	-
81130	2700	BryDevAuth Workers Comp	-	-	-	-	-
81130	3000	BryDevAuth Purchased Services	-	-	-	-	-
81130	3160	BryDevAuth Board Member Fees	900.00	200.00	-	-	700.00
81130	3600	BryDevAuth Advertising	-	-	-	-	-
81130	5210	BryDevAuth Postal Svcs	-	-	-	-	-
81130	5300	BryDevAuth Insurance	-	-	-	-	-
81130	5500	BryDevAuth Travel	-	-	-	-	-
81130	5510	BryDevAuth Local Mileage	-	-	-	-	-
81130	5810	BryDevAuth Dues Subscr & Memb	-	-	-	-	-
81130		Total 81130 Berryville Dev Authorit	900.00	200.00	-	-	700.00
81140	5600	Regional Airport Auth Contr	2,500.00	2,500.00	-	-	-
81140		Total 81140 Regional Airport Author	2,500.00	2,500.00	-	-	-
81310	5600	Help with Housing Contrib	2,500.00	2,500.00	-	-	-
81310		Total 81310 Housing Services	2,500.00	2,500.00	-	-	-
81400	1300	BrdZonApp Part Time Salaries	250.00	-	-	-	250.00
81400	2100	BrdZonApp FICA	20.00	-	-	-	20.00
81400	3000	BrdZonApp Purchased Services	2,000.00	-	-	-	2,000.00
81400	3160	BrdZonApp Board Member Fees	500.00	100.00	-	-	400.00
81400	3600	BrdZonApp Advertising	700.00	314.60	-	-	385.40
81400	5210	BrdZonApp Postal Svcs	50.00	-	-	-	50.00

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
81400	5500	BrdZonApp Travel	-	-	-	-	-
81400	5510	BrdZonApp Local Mileage	-	-	-	-	-
81400	5810	BrdZonApp Dues Subscr & Memb	-	-	-	-	-
81400		Total 81400 Board of Zoning Appeals	3,520.00	414.60	-	-	3,105.40
81510	1100	Econ Dev Salaries	-	-	-	-	-
81510	1300	Econ Dev Part Time Salaries	-	-	-	-	-
81510	2100	Econ Dev FICA	-	-	-	-	-
81510	2210	Econ Dev VRS Plans 1&2	-	-	-	-	-
81510	2220	Econ Dev VRS Benefits - Hybrid	-	-	-	-	-
81510	2300	Econ Dev Health Ins	-	-	-	-	-
81510	2400	Econ Dev Life Insurance	-	-	-	-	-
81510	2510	Econ Dev Disab Ins - Hybrid	-	-	-	-	-
81510	2700	Econ Dev Workers Comp	-	-	-	-	-
81510	2800	Econ Dev Leave Payouts	-	-	-	-	-
81510	3000	Econ Dev Purchased Services	50,000.00	44,938.44	257.89	23,400.00	(18,338.44)
81510	3320	Econ Dev Maint Svc Contracts	1,000.00	1,500.00	300.00	150.00	(650.00)
81510	3500	Econ Dev Printing & Binding	500.00	37.50	-	-	462.50
81510	3600	Econ Dev Advertising	-	143.00	-	-	(143.00)
81510	5210	Econ Dev Postal Svcs	50.00	-	-	-	50.00
81510	5230	Econ Dev Telephone	550.00	465.52	41.63	56.26	28.22
81510	5500	Econ Dev Travel	1,000.00	3,322.79	425.00	-	(2,322.79)
81510	5510	Econ Dev Local Mileage	-	292.20	-	-	(292.20)
81510	5600	Econ Dev Contr to Other Entit	-	-	-	-	-
81510	5800	Econ Dev Miscellaneous Expendi	2,000.00	-	-	-	2,000.00
81510	5810	Econ Dev Dues Subscr & Memb	8,000.00	9,130.00	-	-	(1,130.00)
81510	6000	Econ Dev Materials & Supplies	1,000.00	10.00	-	-	990.00
81510	6008	Econ Dev Vehicle Fuel	-	-	-	-	-
81510	6012	Econ Dev Merch for Resale	-	-	-	-	-
81510	8200	Econ Dev Capital Outlay Adds	-	-	-	-	-
81510		Total 81510 Office of Economic Deve	64,100.00	59,839.45	1,024.52	23,606.26	(19,345.71)
81530	5600	Small Bus Dev Ctr Contrib	1,500.00	1,500.00	-	-	-
81530		Total 81530 Small Business Dev Cent	1,500.00	1,500.00	-	-	-
81540	5600	Blandy Exp Farm Contrib	3,000.00	3,000.00	-	-	-
81540		Total 81540 Blandy Experimental Far	3,000.00	3,000.00	-	-	-
81550	5600	B'ville Main St Contribution	2,500.00	-	-	-	2,500.00

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
81550		Total 81550 Berryville Main Street	2,500.00	-	-	-	2,500.00
81800	1300	HstPrvCom Part Time Salaries	-	50.00	-	-	(50.00)
81800	2100	HstPrvCom FICA	-	3.83	-	-	(3.83)
81800	2700	HstPrvCom Workers Comp	-	-	-	-	-
81800	3000	HstPrvCom Purchased Services	9,500.00	5,714.02	1,700.02	-	3,785.98
81800	3160	HstPrvCom Board Member Fees	1,000.00	550.00	-	-	450.00
81800	3600	HstPrvCom Advertising	300.00	314.60	-	-	(14.60)
81800	5210	HstPrvCom Postal Svcs	50.00	-	-	-	50.00
81800	5500	HstPrvCom Travel	50.00	-	-	-	50.00
81800	5510	HstPrvCom Local Mileage	-	-	-	-	-
81800	5810	HstPrvCom Dues Subscr & Memb	-	-	-	-	-
81800	6000	HstPrvCom Materials & Supplies	-	-	-	-	-
81800	3000	HstPrvCom Purchased Services	17,000.00	5,000.00	-	-	12,000.00
81800		Total 81800 Historic Preservation C	27,900.00	11,632.45	1,700.02	-	16,267.55
81910	5600	NSVRC EntityGift	10,273.00	10,272.64	-	-	0.36
81910		Total 81910 Northern Shen Valley Re	10,273.00	10,272.64	-	-	0.36
82210	3000	Water Qual Purchased Services	30,000.00	22,500.00	-	7,500.00	-
82210		Total 82210 Water Quality Managemen	30,000.00	22,500.00	-	7,500.00	-
82220	5600	Friends of Shenandoah Contr	3,000.00	3,000.00	-	-	-
82220		Total 82220 Friends of the Shenando	3,000.00	3,000.00	-	-	-
82230	1300	BrdSepApp Part Time Salaries	200.00	-	-	-	200.00
82230	2100	BrdSepApp FICA	16.00	-	-	-	16.00
82230	2700	BrdSepApp Workers Comp	-	-	-	-	-
82230	3000	BrdSepApp Purchased Services	500.00	-	-	-	500.00
82230	3160	BrdSepApp Board Member Fees	250.00	50.00	-	-	200.00
82230	3600	BrdSepApp Advertising	500.00	314.60	-	-	185.40
82230	5210	BrdSepApp Postal Svcs	100.00	-	-	-	100.00
82230	5500	BrdSepApp Travel	-	-	-	-	-
82230	5510	BrdSepApp Local Mileage	-	-	-	-	-
82230		Total 82230 Board of Septic Appeals	1,566.00	364.60	-	-	1,201.40
82400	5600	Lord Fairfax S&W Contr	5,000.00	5,000.00	-	-	-
82400		Total 82400 LF Soil & Water Cons Di	5,000.00	5,000.00	-	-	-
82600	1300	Biosolids Part Time Salaries	929.00	476.38	-	-	452.62
82600	2100	Biosolids FICA	51.00	36.45	-	-	14.55
82600	2700	Biosolids Workers Comp	21.00	21.00	-	-	-

**Clarke County
YTD Budget Report
June 30, 2019**

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
82600	3000	Biosolids Purchased Services	-	-	-	-	-
82600	5210	Biosolids Postal Svcs	-	-	-	-	-
82600	5230	Biosolids Telephone	-	-	-	-	-
82600	5500	Biosolids Travel	-	-	-	-	-
82600	5510	Biosolids Local Mileage	-	173.86	-	-	(173.86)
82600	8200	Biosolids Capital Outlay Adds	-	-	-	-	-
82600		Total 82600 Bio-solids Application	1,001.00	707.69	-	-	293.31
83100	1300	Coop Ext Part Time Salaries	-	-	-	-	-
83100	2220	Coop Ext VRS Benefits - Hybrid	-	-	-	-	-
83100	2510	Coop Ext Disab Ins - Hybrid	-	-	-	-	-
83100	3000	Coop Ext Purchased Services	-	-	-	-	-
83100	3320	Coop Ext Maint Contracts	800.00	244.92	-	55.08	500.00
83100	3841	Coop Ext VPI Agent	47,293.00	37,134.37	11,011.95	-	10,158.63
83100	5210	Coop Ext Postal Svcs	500.00	36.66	-	-	463.34
83100	5230	Coop Ext Telephone	200.00	80.79	-	-	119.21
83100	5500	Coop Ext Travel	-	-	-	-	-
83100	5600	Coop Extension EntityGift	-	-	-	-	-
83100	5810	Coop Ext Dues Subscr & Memb	150.00	-	-	-	150.00
83100	6000	Coop Ext Materials & Supplies	1,500.00	685.94	255.70	-	814.06
83100	6035	Coop Ext Noncap Office Equip	-	-	-	-	-
83100	8200	Coop Ext Capital Outlay Adds	-	-	-	(224.74)	224.74
83100		Total 83100 Cooperative Extension P	50,443.00	38,182.68	11,267.65	(169.66)	12,429.98
83400	5600	4-H Center EntityGift	2,300.00	2,300.00	-	-	-
83400		Total 83400 4-H Center	2,300.00	2,300.00	-	-	-
91600	1000	Reserve Personal	4,417.00	-	-	-	4,417.00
91600	3140	Reserve Engineer & Architect	29,735.00	-	-	-	29,735.00
91600	3150	Reserve Legal Svcs	20,000.00	-	-	-	20,000.00
91600	8000	Reserve Capital Outlay	2,076.00	-	-	-	2,076.00
91600		Total 91600 Contingency Reserves	56,228.00	-	-	-	56,228.00
		Expense Total	22,015,982.00	#####	1,351,182.88	322,356.56	1,343,557.18

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

[As identified after agenda publication and if necessary.]

Board of Supervisors
Summary of Required Actions Status Report

<i>Year</i>	<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
2019	4/16/2019	2258	Develop a list of pros and cons for creation of a registry for Airbnbs and similar platforms for review at a future Work Session.	David Ash	In process; Gathered more material 06-26	
2019	6/18/2019	2263	Process VATI grant.	Lora B. Walburn	Complete	6/20/2019
2019	6/18/2019	2264	Enter grant information into CAMS.	Brianna R. Taylor	Complete	6/20/2019
2019	6/18/2019	2265	Contact Joan Hollen Workforce Investment Board to attend the July 16 public hearing.	Lora B. Walburn	Complete	6/18/2019
2019	6/18/2019	2266	Develop public hearing notice.	David L. Ash, Robert Mitchell	Complete	6/26/2019
2019	6/18/2019	2267	Process public hearing notice.	Lora B. Walburn	Complete	6/26/2019
2019	6/18/2019	2268	Process 2019-06R	Lora B. Walburn & Brianna R. Taylor	Complete	6/20/2019
2019	6/18/2019	2269	Process and post approved minutes.	Lora B. Walburn	Complete	6/20/2019
2019	6/18/2019	2270	Update appointments database, draft notice of appointment, and notify staff representatives.	Lora B. Walburn	Complete	6/21/2019
2019	6/18/2019	2271	Execute letters of appointment.	David S. Weiss	Complete	6/24/2019
2019	6/18/2019	2272	Develop year-end comp time report for Personnel Committee review.	Brianna R. Taylor	Complete	7/8/2019

Upon completion, please provide status update to Lora Walburn for database entry.
July 16, 2019, Clarke County Board of Supervisors Regular Meeting Packet

Clarke County Board of Supervisors

Board Member Committee Status Reports

Supervisor Byrd:

- Board of Social Services
- Clarke County Humane Foundation
- Community Policy and Management Team
- Conservation Easement Authority
- Northwest Regional Adult Drug Treatment Court Advisory Committee
- Northwestern Regional Jail Authority
- Northwestern Regional Juvenile Detention Center Commission
- Towns and Villages: Berryville

Supervisor Catlett:

- Career and Technical Education Advisory Committee
- Clarke County Historic Preservation Commission
- Clarke County School Board
- Parks & Recreation Advisory Board
- Strategic Planning Committee
- Towns and Villages: Millwood

Supervisor Daniel:

- Broadband Implementation Committee
- Clarke County Library Advisory Council
- Clarke County Planning Commission
- Clarke County Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison and High Growth Coalition

Supervisor McKay:

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Board of Septic & Well Appeals
- Broadband Implementation Committee
- Building and Grounds
- Clarke County Sanitary Authority
- Economic Development Advisory Committee
- Housing and Community Services Board
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

Supervisor Weiss:

- Clarke County Industrial Development Authority
- Fire & EMS Commission
- Joint Administrative Services Board
- Towns and Villages: Pine Grove
- Berryville/Clarke County Joint Committee for Economic Development and Tourism

Clarke County Board of Supervisors

Closed Session

Clarke County Board of Supervisors

Citizen Comment Period

Public Hearing Notice

The Board of Supervisors of Clarke County will conduct a public hearing in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Tuesday, July 16, 2019, at 6:30 pm to hear public comment on the following matter:

PH 19-09: Consider the adoption of an ordinance approving, and authorizing the Chief Executive Officer to execute the Shenandoah Valley Workforce Investment Board Chief Elected Officials Consortium Agreement upon affirmative vote of a majority of the Supervisors present and voting.

Information regarding the above matter is available to the public in Clarke County Administration. Any person desiring to speak on the above matters should appear at the appointed time and place. Written copies of statements are requested but not required. Clarke County does not discriminate on the basis of handicapped status in admission to its programs and activities. Accommodations will be made for handicapped persons upon prior request.

Page 154 of 201 July 16, 2019, Clarke C

David L. Ash,
County Administrator

Public Hearing Notices

Public Hearing Notice

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David L. Ash - County Administrator

BotkinRose PLC

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MEMORANDUM

TO: City and County Attorneys
for the localities listed on Exhibit A

FROM: Matthew W. Light 

DATE: May 30, 2019

RE: Consortium Agreement for Workforce Development

To my local government colleagues:

I am attaching for your consideration and that of your governing bodies a “consortium agreement” regarding workforce development functions. I have tried to provide a basic outline of what is happening in the recitals to the agreement, but I thought a memorandum with some additional background might be helpful as you wade through the layers of bureaucratic language. I have waded through much of it in drafting the agreement, and I hope that my work will save you some work. In short:

A federal statute, the Workforce Innovation and Opportunity Act of 2013 (“WIOA”), is the vehicle by which federal funding for workforce training is administered and disbursed. (For those of you who wish to read the statute, you can find it codified at 29 U.S.C. § 3101 *et seq.*) Under WIOA and its corresponding Virginia implementation legislation, codified at Virginia Code § 2.2-2470 *et seq.*, these programs are implemented through an entity called a “local workforce development board”, which employs the various administrators and runs the programs. The Shenandoah Valley Workforce Development Board, which is the “local workforce development board” for this region, is organized as non-stock corporation, and has a charter issued through the State Corporation Commission. The local workforce development boards are assigned a particular region in which to operate. For our region, the local workforce development board is called the “Shenandoah Valley Workforce Development Board” (the “SVWDB”).

Like all corporations, the SVWDB has a Board of Directors that supervises its policies, together with officers and all the standard corporate accoutrements (articles of incorporation, bylaws, etc.). The primary question is how those directors are appointed.

WIOA has a complex formula to determine how directors of a local workforce development board are appointed. The idea is that all stakeholders should be represented: government, private industry, labor, education, etc. The policy goal of WIOA is that the activity be *local*—that is, the appointments should be bottom-up, not top-down. To accomplish this, WIOA requires that the appointments to the Board of Directors of the local workforce development board be made by the “chief elected official” of the unit of local government that the board serves. This is fine in larger localities where the local workforce development board’s service area is the same as the boundaries of the locality. In more rural areas like ours, however, the local workforce development board will cover many localities. In that event, WIOA requires the appointments to be made by the chief elected officials (“CEOs”) of the various localities collectively. It also requires that the localities agree how to discharge this function and other functions that WIOA delegates to CEOs. As a practical matter, given the need for administrative oversight of the various WIOA requirements, this agreement must be in writing.

The several localities within the SVWDB’s area executed such an agreement several years ago. The older agreement created a “CEO Consortium” – that is, the mechanisms by which the CEOs of the localities involved would be to exercise, jointly, the functions committed to CEOs under WIOA. However, a recent administrative audit of that agreement identified several technical areas in which the old agreement was deficient—specific clauses that WIOA required in the agreement, but that were omitted, etc. The auditors required SVWDB to revise the agreement. SVWDB retained me to do so.

I have tried to bring some clarity to the document while addressing the auditors’ comments. The document reflects the arrangement that is already in place, as the folks from the SVWDB have described it to me. In addition, a Virginia local government attorney operates in a “Dillon’s Rule” universe and always prefers to cite a specific statute that authorizes his or her locality to take a contemplated action. In this instance, although federal law requires this agreement or something like it, I have relied upon the state law authority cited in the recitals to authorize the respective localities to execute the agreement.

A word about funding: WIOA is a federally-funded program, and as with all federal grants, there are strings attached to the money. The money passes first into the state Community College System; from thence, to Page County as the “grant recipient”, and then from Page County to the SVWDB as the “fiscal agent”. Accordingly, the Consortium of CEOs itself never possesses the money nor, indeed, any other property. No appropriations are required from the localities.

WIOA requires, as a condition of the grant assistance, that the localities be financially responsible in the event that a local workforce development board misuses funds received under a WIOA grant.

May 30, 2019
Page 3

This is not optional. In the event that misuse occurred, each locality would be responsible pro rata based on the Commonwealth's computation of how much each locality benefitted from the WIOA assistance. The Commonwealth provides these figures upon disbursement of grant funds. The provisions memorializing this requirement appear in the agreement. I note that the agreement also requires the Consortium to ensure that the SVWDB purchase insurance to cover the misuse of grant funds, which provides some protection to the localities against the risk of misappropriation.

Please let me know if you have any questions. The reality of coordinating execution of this agreement among 16 jurisdictions means that it may be difficult to implement substantive changes in the agreement, but if you have concerns, feel free to contact me. I note that Virginia Code § 15.2-1300(B) requires the enactment of the agreement by ordinance, which means in Counties that advertising is required. Cities should comply with any restrictions or provisions contained in their charters for the enactment of ordinances.

EXHIBIT A

LIST OF LOCALITIES

Augusta County
Bath County
City of Buena Vista
Clarke County
Frederick County
City of Harrisonburg
Highland County
City of Lexington
Page County
Rockbridge County
Rockingham County
Shenandoah County
City of Staunton
Warren County
City of Waynesboro
City of Winchester

SHENANDOAH VALLEY CHIEF ELECTED OFFICIALS

CONSORTIUM AGREEMENT

THIS CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT (the “Agreement”), dated for identification purposes as of May 1, 2019, is made by and among the localities that execute this Agreement (the “Localities”) as described below.

RECITALS:

A. The Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3100 *et seq.*) (“WIOA”) is a federal statutory scheme designed to strengthen and improve the nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. The goal of WIOA, in colloquial terms, is to provide job training in in-demand sectors and to match the newly-trained individuals with open job positions.

B. Title I of WIOA provides for regions to create and maintain “workforce development boards” (“WDBs”) to receive funds under WIOA and that are authorized to determine the mix of service provision, eligible providers, and types of training programs, among other decisions. WDBs are a component of a *demand-driven* workforce training and development system, in that such WDBs represent public-private partnerships but a majority of their members must be representatives of businesses.

C. The WDB for the Shenandoah Valley region is the “Shenandoah Valley Workforce Development Board” (the “SVWDB”), which is a nonstock corporation organized and existing under Virginia Code § 13.1-801 *et sea*. The SVWDB also constitutes a “local workforce development board” under the provisions of Virginia Code § 2.2-2470 *et seq.* Like other Virginia

corporations, the SVWDB has a Board of Directors (the “BOD”) that is responsible for governing its affairs and designing its policies and programs. The SVWDB has the responsibility to lead the development and implementation of workforce programs and services in the Shenandoah Valley Local Workforce Development Area.

D. Pursuant to the articles of incorporation and the bylaws of the SVWDB, and, moreover, pursuant to Section 107(c)(1)(b)(i) of WIOA (codified at 29 U.S.C. § 3122(c)(1)(b)(i)), when more than one locality is under the jurisdiction of a WDB, the various localities under the WDB may “execute an agreement that specifies the respective roles of the individual chief elected officials— (I) in the appointment of the members of the local board [i.e., the BOD of the SVWDB] from the individuals nominated or recommended to be such members in accordance with the criteria established under subsection (b); and (II) in carrying out any other responsibilities assigned to such officials under this subchapter.”

E. The Localities enter into this Agreement with the intent of making an agreement as described in 29 U.S.C. § 3122(c)(1)(b)(i) to provide procedures for the appointment of members of the BOD of the SVWDB and to discharge the other responsibilities assigned to the chief elected officials of the Localities under WIOA.

F. Virginia Code § 15.2-1303 empowers the Localities to “form and maintain associations for the purpose of promoting, through investigation, discussion and cooperative effort, the interest and welfare of the several political subdivisions of the Commonwealth, and to promote a closer relation between the several political subdivisions of the Commonwealth”. In negotiating, executing, and implementing this Agreement, the Localities exercise the powers granted to them under Virginia Code § 15.2-1303 to form the “Shenandoah Valley Chief Elected Officials Consortium”, all as described herein.

G. Moreover, in addition to the municipal powers granted to the Localities as described in Recital F above, Virginia Code § 15.2-1300 also empowers the Localities to exercise their powers jointly by agreement, provided that such agreement meets certain criteria described in that statute. The Localities intend for this Agreement to be an agreement contemplated under Virginia Code § 15.2-1300 in order for the Localities to exercise, on a joint basis, the powers and responsibilities of their chief elected officials under Virginia Code § 2.2-2472(H).

NOW, THEREFORE, the Localities agree as follows:

1. Creation of Consortium. The Localities hereby create an unincorporated association known as the “Shenandoah Valley Chief Elected Officials Consortium” (the “Consortium”). The Consortium shall have the powers described in this Agreement or otherwise allocated to the Localities’ Chief Elected Officials under WIOA, but no other powers, and shall exercise its powers through the votes of its voting members or otherwise in accordance with its bylaws.

2. Purpose of Consortium. The purpose of the Consortium shall be to plan, establish, and operate a Local Workforce Development Area (the “Area”) and Workforce Development Services Delivery System through the SVWDB according to the provisions of WIOA and the regulations promulgated thereunder, together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

3. Area to be Served. The Area to be served shall be known as the Shenandoah Valley Workforce Development Area, shall be co-extensive with the area served by the SVWDB, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington,

Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

4. Structure, Duties, and Responsibilities of the Consortium.

(a) The voting members of the Consortium shall be the Chief Elected Official of each Locality (“CEO”), or that official’s duly appointed designee. In Counties, the Chief Elected Official shall be the Chairman of the County’s Board of Supervisors. In Cities, the Chief Elected Official shall be the Mayor. In the event of that the voting member of the Locality is to be the designee of the CEO, rather than the CEO personally, each Locality may determine how such designee is to be appointed and shall certify such appointment to the Consortium in writing. Each Locality may also designate one or more alternates to serve as voting members of the Consortium in the event that the CEO or the CEO’s designee, as applicable, is not present at a meeting of the Consortium; but no Locality shall be entitled to more than one voting member at any meeting of the Consortium. In addition, the Chair of the BOD, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

(b) The term of office for a Consortium voting member or designee shall coincide with the term of the CEO who serves on the Consortium or on whose behalf a designee serves on the Consortium.

(c) The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium bylaws to serve for a term as prescribed in the bylaws.

(d) Each voting member of the Consortium shall have one (1) vote.

(e) The Consortium shall hold meetings as prescribed in the bylaws. A quorum is required for the Consortium to conduct business. A simple majority of the voting membership of

the Consortium constitutes a quorum. The action of a simple majority of the members present and voting at a meeting at which a quorum is present is the action of the Consortium.

5. Powers and Responsibilities of Consortium. The Consortium shall collectively perform the following functions on behalf of the Localities, which functions are the responsibilities delegated to Chief Elected Officials under WIOA:

(a) Designate one of the Localities to serve as local grant recipient for the WIOA funds,
(b) Designate the SVWDB to serve as fiscal agent for the Consortium. In its capacity as the fiscal agent of the Consortium, the SVWDB shall perform the following functions:

(i) Receive funds;
(ii) Ensure sustained fiscal integrity and accountability for expenditures of SVWDB funds in accordance with Office of Management and Budget circulars, WIOA and the corresponding Federal Regulations and Commonwealth of Virginia policies;

- (iii) Respond to audit financial findings;
- (iv) Maintain proper accounting records and adequate documentation;
- (v) Prepare financial reports;
- (vi) Provide technical assistance to sub recipients regarding fiscal issues;
- (vii) Procure contracts or obtain written agreements;
- (viii) Conduct financial monitoring of service providers; and
- (ix) Ensure independent audit of all employment and training programs.
- (x) Report periodically to the Localities regarding the SVWDB's finances.

(c) Designate the signatory authorities for the SVWDB fiscal agent to be the Chief Executive Officer, Chief Financial Officer, and Operations Officer of the SVWDB.

(d) Determine the composition of the Statement of Economic Interest required annually from all members of the BOD of the SVWDB.

(e) Set policy for the local workforce development system in coordination with the SVWDB;

(f) Collaborate with the SVWDB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;

(g) Approve the annual local operating budget developed by the SVWDB;

(h) Perform other duties as may be prescribed from time to time for Chief Elected Officials under the WIOA or Virginia law; and,

(i) Establish such bylaws and such other rules as it deems necessary to govern its operations.

6. Joint Responsibilities. In addition, the Consortium may collaborate with the SVWDB on the following initiatives, each of which shall be subject to the final approval of the Consortium:

(a) A local strategic workforce plan;

(b) Selection of the One Stop Operator or a One-Stop Consortium;

(c) An annual local operating budget;

(d) Local performance measures for approval by the Governor;

(e) Candidates for a Youth Council to serve as a subgroup of the SVWDB; and

(f) A youth work plan.

7. Appointment of Directors to the BOD of the SVWDB. The BOD of the SVWDB consists of both Jurisdictional Directors, who are appointed by the Localities to represent the appointing Locality, and Non-Jurisdictional Directors, who are appointed by the Consortium as a

whole. The Consortium shall receive SVWDB BOD nominations for non-Jurisdictional Directors and shall make appointments of Non-Jurisdictional Directors to the BOD of the SVWDB. The CEO of each Locality may appoint up to three Jurisdictional Directors to the BOD of the SVWDB. Appointments of Jurisdictional Directors do not need approval of the Consortium. Appropriate consideration should be given to diversity considerations when appointing members to the BOD of the SVWDB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the Area. All appointments of both Jurisdictional Directors and Non-Jurisdictional Directors shall be made in accordance with the requirements of WIOA, as amended from time to time, and in accordance with the requirements contained in the governing documents of the SVWDB and applicable law.

8. Misuse of Funds. When the SVWDB receives WIOA funds, the Commonwealth also provides an allocation (the "Allocation") stating the percentage of such funds that are attributable to services provided to each Locality. As required under WIOA, each Locality shall be responsible, on a pro rata basis in accordance with the Allocation, for any misuse of funds received by the SVWDB under WIOA. Designation of a Locality or other entity as local grant recipient or fiscal agent does not relieve any other Locality from liability for any misuse of WIOA funds.

9. Insurance. The Consortium shall insure that the SVWDB procures and maintains insurance sufficient to safeguard the Consortium and its voting members, the Localities, SVWDB officers and members, and SVWDB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWDB.

10. Conflicts of Interest. Section 107(h) of WIOA (codified at 29 U.S.C. § 3122(h)) prohibits a member of the Consortium from voting on a matter under consideration by the Consortium when:

(a) The matter concerns the provision of services by the member or by an entity that the member represents; or

(b) The matter would provide direct financial benefit to the member or the Immediate Family of the member; or

(c) The matter concerns any other activity determined by the Consortium to constitute a conflict of interest as specified in the Consortium's Bylaws, the State and local Government Conflict of Interest Act, and as specified under Virginia Workforce Development Board Policy 200-02 or SVWDB Policy OP 15-03. The term "Immediate Family" means wife, husband, son, daughter, mother, father, brother, brother-in-law, sister, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, grandson, granddaughter, grandparent, stepparent, stepchild, or any person residing in the same household.

11. Confidentiality and Disclosure.

(a) All information, whether transmitted orally or in writing, that is of such a nature that it is not, at that time, a matter of public record or public knowledge, is confidential. Members shall not disclose confidential information obtained in the course of or by reason of such member's membership on the Consortium to any person or entity not directly involved with the business of the Consortium.

(b) No member shall use confidential information obtained in the course of or by reason of such member's membership on the Consortium in any matter with intent to obtain financial gain for the member, the member's Immediate Family, or any business with which the member is

associated. No member shall disclose confidential information obtained in the course of or by reason of his/her membership on the Consortium in any manner with the intent to obtain financial gain for any other person.

(c) Nothing in the foregoing provisions shall be construed to prevent any Locality from complying with its responsibilities under the Virginia Freedom of Information Act (“FOIA”). To the extent that FOIA is applicable to the Consortium (if any at all), the Consortium shall comply with FOIA.

12. Termination, New Members, Withdrawal, and Amendment.

(a) This Agreement shall be terminated upon the repeal of WIOA or successor legislation pertaining to workforce development, or upon mutual consent of at least two-thirds (2/3) of the voting members of the Consortium.

(b) A political subdivision of the Commonwealth of Virginia may petition the Consortium for membership provided that such political subdivision is part of the Area (as designated by the Governor in accordance with the provisions of WIOA). Upon approval of the voting members of the Consortium, such political subdivision shall become a member of the Consortium.

(c) Any Locality shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

(d) This Agreement may be amended by unanimous consent of the Localities.

(e) Nothing in this Agreement shall be construed to waive any sovereign immunity to which a Locality is entitled.

(f) The parties do not anticipate that the Consortium will have any property; rather, WIOA funds are the property of the SVWDB. No Locality shall be obligated to make any

appropriation under this Agreement except in the event that the SVWDB misuses funds that it received under WIOA, and then only as described in paragraph 8 above and to the extent that insurance or other funds are not otherwise available to make the repayments required under WIOA. Upon the termination of this Agreement any property of the Consortium shall become the property of the SVWDB.

13. Severability. If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

14. Effective Date. This Agreement shall become effective upon full execution by each Locality and remain in effect for five years from the effective date. Should changes to this Agreement be required prior to the conclusion of the five year effective period, the document will be updated for compliance with federal and state regulations and presented to the Consortium and to the Localities for consideration and renewal.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be valid as an original. It is not necessary that each Locality execute each counterpart, so long as each Locality has executed at least one counterpart. Facsimile or scanned signatures shall be valid as originals.

This product was created using 100% of federal U. S. Department of Labor Employment and Training Administration Workforce Innovation and Opportunity Act (WIOA) award of \$1,621,682 (#AA-32183-18-55-A-51) made to Page County on behalf of the Shenandoah Valley Workforce Development Area by the pass-through entity, the Virginia Community College System. No costs of this product were financed by nongovernmental sources. The information contained herein does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

[signatures to follow on subsequent pages]

IN WITNESS WHEREOF each Locality has caused this Agreement to be executed in its name and on its behalf by its duly authorized agent:

AUGUSTA COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this _____ day of _____, 2019, by _____, _____ for Augusta County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

BATH COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Bath County, Virginia.

My commission expires: _____.

My registration number is: _____.

Notary Public

CITY OF BUENA VISTA, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Buena Vista, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CLARKE COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Clarke County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

FREDERICK COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Frederick County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF HARRISONBURG, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Harrisonburg, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

HIGHLAND COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Highland County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF LEXINGTON, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Lexington, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

PAGE COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Page County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

ROCKBRIDGE COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Rockbridge County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

ROCKINGHAM COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Rockingham County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

SHENANDOAH COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Shenandoah County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF STAUNTON, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for City of Staunton, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

WARREN COUNTY, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for Warren County, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF WAYNESBORO, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Waynesboro, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

CITY OF WINCHESTER, VIRGINIA

By _____ (SEAL)
_____ (Printed Name)
Its: _____ (Title)

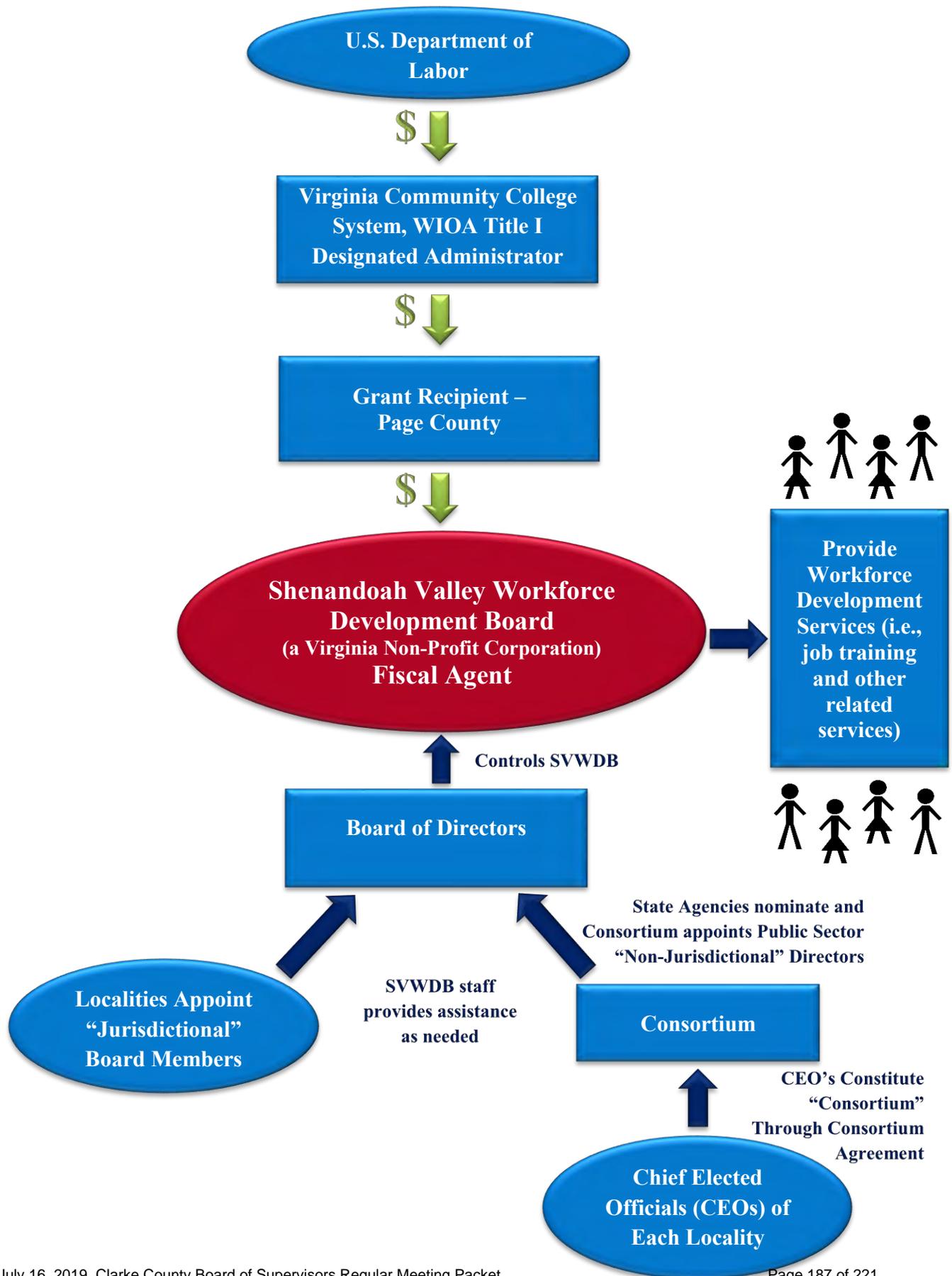
COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to-wit:

The foregoing instrument was acknowledged before me in the jurisdiction aforesaid this
____ day of _____, 2019, by _____,
_____ for the City of Winchester, Virginia.

My commission expires: _____.
My registration number is: _____.

Notary Public

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)



Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

An Ordinance to Provide for the Implementation of the Federal Workforce Innovation and Opportunity Act of 2014 and Authorizing the Participation of Clarke County, Virginia in the Shenandoah Valley Chief Elected Officials Consortium Under The Auspices of the Shenandoah Valley Workforce Development Board, and for Other Related Purposes

2019-10R

WHEREAS the federal Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, codified at 29 U.S.C. § 3101 et seq.) (the "Act"), provides federal funding to states for the delivery of workforce training and other services;

WHEREAS among other things the Act, together with implementing state law codified at Virginia Code § 2.2-2470 et seq., requires the Governor to designate local workforce development areas to deliver workforce development services within this Commonwealth;

WHEREAS the Governor has designated Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro, and the City of Winchester, Virginia (the "Member Jurisdictions") as the Area IV Workforce Innovation and Opportunity Act Area;

WHEREAS the Member Jurisdictions most recently entered an agreement effective July 1, 2015, to administer jointly the Workforce Innovation and Opportunity Act programs and have operated such programs continuously;

WHEREAS such programs have been conducted under the auspices of the Shenandoah Valley Workforce Development Board, a Virginia non-stock corporation (the "Workforce Development Board"), which constitutes a "local workforce development board" under the provisions of Virginia Code § 2.2-2470 et seq;

WHEREAS the Act delegates certain functions in connection with the governance of the Workforce Development Board to the "chief elected officials" of the Member Jurisdictions, and requires the Member Jurisdictions to enter into an agreement regarding the joint exercise of the powers so delegated;

WHEREAS Virginia Code § 15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege, or authority which each is capable of exercising individually;

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

WHEREAS the Member Jurisdictions desire to continue to recognize a joint entity under the Act and, under Va. Code § 15.2-1300, jointly to exercise their powers through the Shenandoah Valley Chief Elected Officials Consortium (the "Consortium") under a new agreement among the Member Jurisdictions;

WHEREAS the Consortium will perform the duties incumbent on the Member Jurisdictions individually under the Act;

WHEREAS the continued existence and operation of a joint entity will permit the delivery and oversight of workforce services in a manner that will help ensure accountability to the governing bodies of the Member Jurisdictions and the efficient discharge of the responsibilities of the Member Jurisdictions under the Act;

WHEREAS these recitals are an integral part of this ordinance; and,

NOW, THEREFORE, BE IT ORDAINED BY the Board of Supervisors of Clarke County Virginia, to wit:

1. Authorization of Agreement. The Board of Supervisors hereby authorizes David L. Ash to enter into the "Shenandoah Valley Chief Elected Officials Consortium Agreement" (the "Agreement") in substantially the form presented at this meeting, and which is annexed and incorporated by reference as a part of this Ordinance.
2. Execution of Agreement. The County Administrator is hereby authorized and directed to execute and deliver the Agreement, and to take such other or further action as such official(s) determine is necessary or convenient to implement the Agreement.
3. Repeal of Prior Ordinances/Agreement. This Ordinance supersedes any prior ordinances or resolutions (if any) related to the July 1, 2015 agreement or creating a local joint entity for the purpose of operating federally funded workforce training programs. The provisions of the Agreement supersede the prior agreement regarding the consortium dated July 1, 2015.
4. Effective Date. This Ordinance shall take effect immediately.

Approved this 16th day of July, 2019, by the Board of Supervisors, County of Clarke, Virginia.

David S. Weiss, Chair

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Building Department
- Commissioner of the Revenue
- Economic Development: IDA Special Meeting Minutes June 13, 2019
- Fire & EMS
- Zoning and Subdivision Ordinance

Building Department - Clarke County
New Single Family Dwellings 2019

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January			1			1	2	
February			1	1	1		3	
March			3			1	4	
April				2			2	
May	1		5	5			11	
June	1		2				3	
July								
August								
September								
October								
November								
December								
TOTAL	2		12	8	1	2	25	

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Clarke County
INSPECTION REPORT

P 1
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Building Inspections

INSPECTIONS PERFORMED: 06/01/19 to 06/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	06/03/19	BT	P	NRSF	BYC	CHPL	1377 MOUNT CARMEL RD	SMITH B SCOTT & CONNIE	10419	A
Electrical Rough In	06/03/19	BT	P	ELEC RES	BYC	GNWY	12043 LORD FAIRFAX HWY	HANSEN CURTIS R & SHEIL	9901	A
Final Closing Electr	06/03/19	BT	P	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10390	A
Final Closing Plumbi	06/03/19	BT	F	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10391	A
Final Closing Buildi	06/03/19	BT	F	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10392	A
Sewer Line	06/03/19	BT	P	Plum.Per-C	BVL	BVL	351 STATION RD	VIRGINIA MARINE INVESTM	10393	A
Framing	06/03/19	BT	F	NRSF	BYC	BYC	228 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10360	A
Insulation	06/03/19	BT	F	NRSF	BYC	BYC	228 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10361	A
Insulation	06/03/19	BT	P	NRSF	BYC	CHPL	1377 MOUNT CARMEL RD	SMITH B SCOTT & CONNIE	10377	A
Insulation	06/03/19	BT	P	Rmdl Res	BYC	CHPL	4065 CALMES NECK LN	MILLER RICHARD H JR & D	10343	A
Plumbing Rough In	06/03/19	BT	P	ELEC RES	BYC	GNWY	12043 LORD FAIRFAX HWY	HANSEN CURTIS R & SHEIL	10376	A
Conduit	06/05/19	BT	P	SPIG	BLMT	BLTN	294 VITA BELLA LN	TESTA JIM	10470	A
Footings	06/05/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10446	A
Slab Garage/Carport	06/05/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10420	A
Footings	06/05/19	BT	P	Add Res	BYC	GNWY	1686 SHENANDOAH RIVER LN	DILLION GERALD KEITH &	10416	A
Final Closing Plumbi	06/05/19	BT	F	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10422	A
Final Closing Buildi	06/05/19	BT	F	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10423	A
Slab Porch/Deck	06/05/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10421	A
Framing Porch/Deck	06/05/19	BT	P	Deck/Porch	BVL	BVL	717 MCGUIRE CIR	PATEL, NIRAV	10407	A
Sewer Line	06/05/19	BT	P	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	10408	A
Sewer Line	06/05/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10410	A
Water Line	06/05/19	BT	PRT	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	10409	A
Water Line	06/05/19	BT	PRT	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10411	A
Sewer Line	06/05/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10412	A
Water Line	06/05/19	BT	PRT	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10413	A
Sewer Line	06/05/19	BT	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10414	A
Water Line	06/05/19	BT	PRT	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10415	A
Insulation	06/05/19	BT	P	NRSF	BYC	BYC	228 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9319	A
Framing	06/05/19	BT	P	NRSF	BYC	BYC	228 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10417	A
Mechanical Rough In	06/05/19	BT	P	NRSF	BYC	BYC	228 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10418	A
Plumbing Groundworks	06/05/19	BT	P	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	9961	A
Electrical Rough In	06/05/19	BT	P	ELEC RES	BVL	BLTN	169 WHISPERING KNOLLS LN	LYNN THOMAS W JR & KIMB	10286	A
Plumbing Rough In	06/05/19	BT	P	ELEC RES	BVL	BLTN	169 WHISPERING KNOLLS LN	LYNN THOMAS W JR & KIMB	10445	A
Framing	06/06/19	BT	F	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	9909	A
Draintile	06/06/19	BT	P	Rmdl Res	BVL	BVL	138 ROSEMONT CIR	PETROSKY DAVID	10452	A
Mechanical Rough In	06/06/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	10448	A
Electrical Rough In	06/06/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	10449	A
Footings	06/06/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10425	A
Framing	06/06/19	BT	F	Deck/Porch	BYC	CHPL	476 TILTHAMMER MILL RD	SCHIRMACHER BARBARA G	10076	A
Electrical Rough In	06/06/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10450	A
Plumbing Rough In	06/06/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10451	A
Framing	06/06/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10438	A
Electrical Rough In	06/06/19	BT	P	Rmdl Res	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	10642	A
Water Line	06/07/19	BT	F	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	10473	A
Final Closing Electr	06/07/19	BT	P	ELEC RES	BVL	CHPL	2704 SPRINGSBURY RD	FRED W. DODSON, II	10459	A
Water Line	06/07/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10474	A
Water Line	06/07/19	BT	F	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10475	A
Water Line	06/07/19	BT	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10476	A
Framing	06/07/19	BT	P	Deck/Porch	CLK	BLTN	19457 BLUE RIDGE MTN RD	SCOTT THOMAS J & MICHEL	2955	A
Final Closing Buildi	06/07/19	BT	P	Deck/Porch	CLK	BLTN	19457 BLUE RIDGE MTN RD	SCOTT THOMAS J & MICHEL	2956	A
Meeting with Inspect	06/07/19	BT	P	NRSF	BYC	CHPL	3444 CALMES NECK LN	BATHON STEPHEN R & GAYL	10478	A
Framing	06/07/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	10489	A

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	06/07/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	9910	A
Plumbing Groundworks	06/07/19	BT	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	9673	A
Meeting with Inspect	06/07/19	BT	P	NRSF	BYC		189 JUNIPER LN	WATTS BUILDERS & HOME I	10472	A
Final Closing Plumbi	06/07/19	BT	P	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10479	A
Final Closing Buildi	06/07/19	BT	P	NRSF			285 WHITE POST RD	PETRY ROBERT & SHERRY M	10480	A
Erosion & Sediment C	06/10/19	BT	P	Land Dis			36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10552	A
Erosion & Sediment C	06/10/19	BT	P	NRSF			49 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10551	A
Final Closing Electr	06/10/19	BT	P	NRSF		LNGM	254 LEWIS WILLIAMS LN	WARFIELD HOMES INC	8714	A
Final Closing Buildi	06/10/19	BT	P	Accessory	BYC	GNWY	7237 HOWELLSVILLE RD	COLLINS DANIEL W & DEBR	9823	A
Final Closing Plumbi	06/10/19	BT	P	NRSF		LNGM	254 LEWIS WILLIAMS LN	WARFIELD HOMES INC	8717	A
Final Closing Mechan	06/10/19	BT	P	NRSF		LNGM	254 LEWIS WILLIAMS LN	WARFIELD HOMES INC	8719	A
Final Closing Buildi	06/10/19	BT	P	NRSF		LNGM	254 LEWIS WILLIAMS LN	WARFIELD HOMES INC	8720	A
Backfill	06/10/19	BT	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	10477	A
Final Closing Gas	06/10/19	BT	P	NRSF			254 LEWIS WILLIAMS LN	WARFIELD HOMES INC	10499	A
Electrical Rough In	06/10/19	BT	P	Rmdl Res	BVL	BLTN	575 BELL LN	LEE JOSEPH C & LAURA A	10487	A
Plumbing Rough In	06/10/19	BT	P	Rmdl Res	BVL	BLTN	575 BELL LN	LEE JOSEPH C & LAURA A	10488	A
Framing	06/10/19	BT	P	Rmdl Res	BVL	BLTN	575 BELL LN	LEE JOSEPH C & LAURA A	10454	A
Electrical Rough In	06/10/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10501	A
Mechanical Rough In	06/10/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10502	A
Final Closing Buildi	06/10/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10149	A
Framing	06/10/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10320	A
Erosion & Sediment C	06/11/19	BT	P	Land Dis	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10549	A
Erosion & Sediment C	06/11/19	BT	P	NRSF			21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10547	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10548	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10550	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10541	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10542	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10543	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10544	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	10545	A
Erosion & Sediment C	06/11/19	BT	P	NRSF	BYC	CHPL	187 BLUE BIRD LN	SANDRA BITTNER	10546	A
Final Closing Buildi	06/11/19	BT	F	Deck/Porch	BVL	BVL	717 MCGUIRE CIR	PATEL, NIRAV	5861	A
Electrical Rough In	06/11/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	10507	A
Plumbing Rough In	06/11/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	10508	A
Framing	06/11/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	10509	A
Gas Line	06/11/19	BT	P	Gas Per-R	BYC	CHPL	1591 OLD CHAPEL RD	STORY SARAH	10514	A
Gas Tank	06/11/19	BT	P	Rmdl Res	BYC	CHPL	1591 OLD CHAPEL RD	STORY SARAH	10504	A
Gas Line	06/11/19	BT	P	Rmdl Res	BYC	CHPL	1591 OLD CHAPEL RD	STORY SARAH	10505	A
Bonding Pool	06/12/19	BT	P	SPIG	BLMT	BLTN	294 VITA BELLA LN	TESTA JIM	10533	A
Plumbing Groundworks	06/12/19	BT	F	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10210	A
Slab Basement	06/12/19	BT	P	NRSF			49 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10531	A
Electric Service	06/12/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9628	A
Electrical Rough In	06/12/19	BT	P	SPIG	BVL	CHPL	559 GRANDDADDY LN	TOM MILLER	10523	A
Gas Line	06/12/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	10517	A
Gas Line Pressure Te	06/12/19	BT	P	Rmdl Res	BVL	LNGM	96 ASHWOOD LN	BEARCE CLINT	10518	A
Backfill	06/12/19	BT	P	NRSF			49 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10532	A
Electric Service	06/12/19	BT	F	Elec Per-C		BLTN		GELTINGER WALTER & KATH	10257	A
Final Closing Electr	06/12/19	BT	F	Elec Per-C		BLTN		GELTINGER WALTER & KATH	10258	A
Gas Line Pressure Te	06/12/19	BT	P	Add Comm	BVL	BVL	230 FIRST ST	HANSON CHRIS	10503	A
Plumbing Groundworks	06/12/19	BT	P	NRSF		CHPL	49 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10299	A
Electric Service	06/13/19	BT	P	Elec Per-C	BVL	LNGM	225 AL SMITH CIR	BOARD OF SUPERVISORS	10558	A
Electrical Rough In	06/13/19	BT	P	ELEC RES	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	10150	A

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Final Closing Buildi	06/13/19	BT	P	Deck/Porch	BVL	BVL	717 MCGUIRE CIR	PATEL, NIRAV	10534	A
Final Closing Buildi	06/13/19	BT	P	SPAG	BVL	LNGM	171 TRIPLE J RD	TOWNSEND DONALD P SR &	10511	A
Footings	06/13/19	BT	P	NRSF	BYC		225 NORTH GREENWAY AVE	ALVIN POE JR	10553	A
Electric Service	06/13/19	BT	P	ELEC RES	PRS	CHPL	21569 BLUE RIDGE MTN RD	KITCHIN HAROLD J & THER	10485	A
Erosion & Sediment C	06/14/19	BT	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10576	A
Erosion & Sediment C	06/14/19	BT	P	NRSF	BVL		2470 OLD CHARLES TOWN RD	FRYE RONALD W & PAULA J	10575	A
Erosion & Sediment C	06/14/19	BT	P	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	10574	A
Erosion & Sediment C	06/14/19	BT	P	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	10573	A
Footings Pool	06/14/19	BT	P	SPIG	BVL	LNGM	166 TURTLE LN	POST PATRICIA A & DONAL	10562	A
Plumbing Groundworks	06/14/19	BT	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10560	A
Gas Tank	06/14/19	BT	P	Gas Per-R	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	10536	A
Gas Line	06/14/19	BT	P	Gas Per-R	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	10281	A
Slab Basement	06/14/19	BT	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10570	A
Final Closing Buildi	06/14/19	BT	P	NRSF	BVL	BVL	27 BYRD AVE	FORDENBACHER MARK	10535	A
Draintile	06/17/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10597	A
Framing	06/17/19	BT	P	Add Res	BYC	CHPL	3269 BISHOP MEADE RD	SEMMELE DAVID S	10596	A
Footings	06/17/19	BT	P	NRSF	BYC		225 NORTH GREENWAY AVE	ALVIN POE JR	8351	A
Sewer Line	06/17/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10578	A
Water Line	06/17/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10579	A
Backfill	06/17/19	BT	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10577	A
Sewer Line	06/17/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10580	A
Footings	06/17/19	BT	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10490	A
Slab Basement	06/17/19	BT	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	10554	A
Electrical Rough In	06/17/19	BT	P	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	10567	A
Framing Porch/Deck	06/17/19	BT	F	NRSF	BYC	BYC	244 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10569	A
Water Line	06/17/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10581	A
Electrical Rough In	06/17/19	BT	P	Add Res	BYC	CHPL	3269 BISHOP MEADE RD	SEMMELE DAVID S	10559	A
Ditch Electric	06/17/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10571	A
Water Line	06/17/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10572	A
Final Closing Electr	06/17/19	BT	F	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	5734	A
Final Closing Plumbi	06/17/19	BT	F	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	5737	A
Final Closing Mechan	06/17/19	BT	P	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	5739	A
Final Closing Buildi	06/17/19	BT	F	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	5740	A
Framing	06/24/19	BT	P	Rmdl Res	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	10467	A
Framing	06/24/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	10622	A
Electrical Rough In	06/24/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	10655	A
Mechanical Rough In	06/24/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	10656	A
Framing	06/24/19	BT	P	NRSF	CHPL		36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9944	A
Electrical Rough In	06/24/19	BT	P	NRSF	CHPL		36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9946	A
Gas Tank	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10646	A
Electric Service	06/24/19	BT	P	NRSF	CHPL		36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9947	A
Plumbing Rough In	06/24/19	BT	P	NRSF	CHPL		36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9950	A
Mechanical Rough In	06/24/19	BT	P	NRSF	CHPL		36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9952	A
Gas Tank	06/24/19	BT	P	NRSF	BYC	CHPL	835 SUNNY CANYON LN	BROWN ANDREW KEONE & ZO	10643	A
Gas Line Pressure Te	06/24/19	BT	P	NRSF	BYC	CHPL	835 SUNNY CANYON LN	BROWN ANDREW KEONE & ZO	10644	A
Gas Line Pressure Te	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10647	A
Plumbing Rough In	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9631	A
Mechanical Rough In	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9633	A
Framing	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9625	A
Electrical Rough In	06/24/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9627	A
Final Closing Buildi	06/25/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10322	A
Final Closing Electr	06/25/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10657	A

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Final Closing Mechan	06/25/19	BT	P	Rmdl Res	BVL	BVL	413 MADDEN ST	SPEDDEN KENNETH A & KAT	10658	A
Final Closing Electr	06/25/19	BT	P	Solar	BYC	CHPL	159 MAJESTYS PRINCE LN	WALNUT HALL FARM LLC	10141	A
Final Closing Buildi	06/25/19	BT	P	Solar	BYC	CHPL	159 MAJESTYS PRINCE LN	WALNUT HALL FARM LLC	10142	A
Final Closing Buildi	06/25/19	BT	P	Garage	CLK	BLTN	79 HAWTHORNE LN	JAMES A. COLVILLE	10648	A
Final Closing Buildi	06/25/19	BT	P	Deck/Porch	BVL	BVL	720 MCGUIRE CIR	KAMPHUIS, ROBERT	7131	A
Framing Porch/Deck	06/25/19	BT	P	NRSF	BYC	BYC	232 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10661	A
Footings	06/25/19	BT	P	Add Res	CLK	LNGM	295 RUSSELL RD	COOPER HARRY PAUL JR &	2606	A
Insulation	06/26/19	BT	F	Add Res	BYC	CHPL	3269 BISHOP MEADE RD	SEMMELE DAVID S	8890	A
Plumbing Rough In	06/26/19	BT	P	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	10679	A
Insulation	06/26/19	BT	P	Rmdl Res	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	10468	A
DrainTile	06/26/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10688	A
Insulation	06/26/19	BT	P	NRSF		CHPL	36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	9945	A
Bonding Pool	06/26/19	BT	P	SPIG		BVL	LNGM 166 TURTLE LN	POST PATRICIA A & DONAL	10676	A
Final Closing Electr	06/26/19	BT	P	Elec Per-C	BVL	LNGM	225 AL SMITH CIR	BOARD OF SUPERVISORS	10678	A
Final Closing Electr	06/26/19	BT	F	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	7152	A
Final Closing Plumbi	06/26/19	BT	F	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	7155	A
Final Closing Mechan	06/26/19	BT	P	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	7157	A
Final Closing Gas	06/26/19	BT	F	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	10598	A
Insulation	06/26/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	9108	A
Final Closing Buildi	06/26/19	BT	F	NRSF	BVL	BLTN	3031 CASTLEMAN RD	MABBITT, BRUCE	7158	A
Electric Service	06/26/19	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	10654	A
Slab Basement	06/26/19	BT	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10677	A
Electric Service	06/27/19	BT	P	ELEC RES	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	10705	A
Insulation	06/27/19	BT	P	Add Res	BYC	CHPL	3269 BISHOP MEADE RD	SEMMELE DAVID S	10711	A
Insulation	06/27/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10439	A
Final Closing Plumbi	06/27/19	BT	P	Rmdl Res	BVL	CHPL	161 JANEVILLE RD	BURTON RICHARD L & PAME	10692	A
Electrical Rough In	06/27/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10685	A
Plumbing Rough In	06/27/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10686	A
Framing	06/27/19	BT	P	Rmdl Res	BYC	GNWY	128 BURCH LN	ZENDEL SHERRY	10687	A
Gas Line Pressure Te	06/27/19	BT	P	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	10710	A
Final Closing Buildi	06/27/19	BT	P	Rmdl Res	BVL	CHPL	161 JANEVILLE RD	BURTON RICHARD L & PAME	9024	A
Footings	06/27/19	BT	P	Solar	BYC	GNWY	87 OLD WATERLOO RD	STEVENSON, JUDITH	10709	A
Waterproofing/Pargin	06/27/19	BT	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10702	A
Gas Line Pressure Te	06/27/19	BT	P	ELEC RES	PRS	CHPL	631 PARIS HEIGHTS LN	WALL JAMES T	10693	A
Backfill	06/27/19	BT	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10703	A
DrainTile	06/27/19	BT	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10701	A
Gas Tank	06/27/19	BT	P	ELEC RES	PRS	CHPL	631 PARIS HEIGHTS LN	WALL JAMES T	10694	A
Final Closing Mechan	06/28/19	BT	P	Gas Per-R	BVL	BVL	333 HERMITAGE BLVD	MORISE MATTHEW & LACY	10738	A
Final Closing Gas	06/28/19	BT	P	Gas Per-R	BVL	BVL	333 HERMITAGE BLVD	MORISE MATTHEW & LACY	10673	A
Electrical Rough In	06/28/19	BT	P	ELEC RES	BYC	GNWY	7237 HOWELLSVILLE RD	COLLINS DANIEL W & DEBR	10662	A
Bonding Pool	06/28/19	BT	F	SPIG	BLMT	BLTN	294 VITA BELLA LN	TESTA JIM	10716	A
Framing	06/28/19	BT	P	Accessory	BVL	BLTN	340 WHISPERING KNOLLS LN	POLK PAUL R & DONNA K	10065	A
Final Closing Buildi	06/28/19	BT	F	Accessory	BVL	BLTN	340 WHISPERING KNOLLS LN	POLK PAUL R & DONNA K	10067	A
Final Closing Electr	06/28/19	BT	P	Solar	PRS	CHPL	20615 BLUE RIDGE MTN RD	TOM RATH	10594	A
Final Closing Buildi	06/28/19	BT	P	Solar	PRS	CHPL	20615 BLUE RIDGE MTN RD	TOM RATH	10595	A
Framing	06/28/19	BT	P	Deck/Porch	CLK	BLTN	1360 EBENEZER RD	TOMBERLIN GUY D JR & SA	4895	A
Framing	06/28/19	BT	P	Rmdl Res	BVL	BVL	7 JOSEPHINE ST	LIBBY DANA S & MARK K	10726	A
Electrical Rough In	06/28/19	BT	P	Rmdl Res	BVL	BVL	7 JOSEPHINE ST	LIBBY DANA S & MARK K	10727	A

INSPECTOR TOTALS: 204 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Fire Stop/Fire Block 06/03/19 JR P NRSF 124 GROUSE RIDGE LN WRIGHT PAMELA M TRUSTEE 10359 A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 06/01/19 to 06/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
FOUNDATION	06/04/19	JR	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	10406	A
Footings	06/04/19	JR	F	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10031	A
Electrical Rough In	06/04/19	JR	P	Elec Per-C	BVL	BVL	40 CATTLEMANS LN	DBSR LLC	10398	A
Electric Service	06/04/19	JR	P	Elec Per-C	BVL	BVL	40 CATTLEMANS LN	DBSR LLC	10400	A
Final Closing Electr	06/04/19	JR	P	Elec Per-C	BVL	BVL	40 CATTLEMANS LN	DBSR LLC	10401	A
Footings	06/04/19	JR	P	Add Res	BVL	CHPL	3347 SENESEY RD	MARKLEY BRUCE L & SUSAN	10324	A
Plumbing Rough In	06/06/19	JR	P	Rmdl Res	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	10471	A
Framing	06/10/19	JR	F	Add Res	BVL	CHPL	3162 PARSHALL RD	MICHAEL GRAY A	10498	A
Framing	06/10/19	JR	F	Rmdl Comm	BVL	LNGM	72 KEYSTONE LN	MISION CRISTIANA CIUDAD	10500	A
Gas Line Pressure Te	06/11/19	JR	P	Gas Per-R	BYC	CHPL	1591 OLD CHAPEL RD	STORY SARAH	10515	A
Fire Stop/Fire Block	06/12/19	JR	P	Rmdl Res	BLMT		124 GROUSE RIDGE LN	WRIGHT PAMELA M TRUSTEE	10526	A
Water Line	06/12/19	JR	P	NRSF	BYC	CHPL	187 BLUE BIRD LN	SANDRA BITTNER	10539	A
Ditch Electric	06/12/19	JR	P	NRSF	BYC	CHPL	187 BLUE BIRD LN	SANDRA BITTNER	10540	A
Final Closing Electr	06/12/19	JR	P	ELEC RES	BYC	CHPL	478 PAGE BROOK LN	LONGERBEAM GARY H	9539	A
Electric Service	06/13/19	JR	F	Add Comm	BVL	BVL	230 FIRST ST	HANSON CHRIS	10537	A
Footings	06/13/19	JR	P	Add Comm	BYC	GNWY	49 POWHATAN LN	POWHATAN SCHOOL	10519	A
Slab Garage/Carport	06/18/19	JR	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10603	A
Footings	06/18/19	JR	P	Nw Commrcl	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	10621	A
Electric Service	06/18/19	JR	F	Elec Per-C		BLTN		GELTINGER WALTER & KATH	10609	A
Final Closing Electr	06/18/19	JR	F	Elec Per-C		BLTN		GELTINGER WALTER & KATH	10610	A
Ditch Electric	06/18/19	JR	P	Solar	BYC	CHPL	159 MAJESTYS PRINCE LN	WALNUT HALL FARM LLC	10602	A
Plumbing Rough In	06/18/19	JR	F	NRSF	BYC	CHPL	187 BLUE BIRD LN	SANDRA BITTNER	10592	A
Plumbing Groundworks	06/18/19	JR	F	NRSF	BYC	CHPL	187 BLUE BIRD LN	SANDRA BITTNER	10054	A
Framing	06/18/19	JR	P	Rmdl Res	BVL	CHPL	539 LANDER LN	KNAUB LARRY A & WANDA L	10495	A
Footings	06/18/19	JR	P	Deck/Porch	BYC	GNWY	991 SHENANDOAH RIVER LN	GOEDTEL CHRISTOPHER & M	10555	A
Gas Tank	06/19/19	JR	P	Rmdl Res	BLMT		124 GROUSE RIDGE LN	WRIGHT PAMELA M TRUSTEE	10599	A
Construction Structu	06/19/19	JR	P	Trailer	BVL		430 MOSBY BLVD	MAR-DANA CORPORATION	10632	A
Water Line	06/19/19	JR	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10630	A
Ditch Electric	06/19/19	JR	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	10631	A
Fireplace Hearth	06/19/19	JR	P	Add Res	BVL	CHPL	443 JANEVILLE RD	WATKINS FRAZER WELSH	10620	A
Meeting with Inspect	06/19/19	JR	P	Add Res	BYC	GNWY	1686 SHENANDOAH RIVER LN	DILLION GERALD KEITH &	10629	A
Ditch Electric	06/19/19	JR	P	SPIG	BVL	LNGM	166 TURTLE LN	POST PATRICIA A & DONAL	10618	A
Final Closing Gas	06/20/19	JR	F	NRSF			264 LAKEVIEW LN	FLEISCHMANN JEROME M &	10582	A
Footings	06/20/19	JR	P	NRSF			36 DEER HAVEN LN	LICKING VALLEY CONSTRUC	10628	A
Footings	06/20/19	JR	P	Nw Commrcl	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	10674	A
Final Closing Buildi	06/20/19	JR	P	Rmdl Res	BVL	BLTN	17 WHISPERING KNOLLS LN	SHIPE CHRISTOPHER G & D	9029	A
Final Closing Electr	06/20/19	JR	P	Rmdl Res	BVL	BLTN	17 WHISPERING KNOLLS LN	SHIPE CHRISTOPHER G & D	10604	A
Final Closing Plumbi	06/20/19	JR	P	Rmdl Res	BVL	BLTN	17 WHISPERING KNOLLS LN	SHIPE CHRISTOPHER G & D	10605	A
Footings	06/20/19	JR	P	Add Res	BYC	CHPL	2822 PYLETOWN RD	BROWN STUART E III & KA	10344	A
Final Closing Electr	06/20/19	JR	F	NRSF		GNWY	264 LAKEVIEW LN	FLEISCHMANN JEROME M &	8631	A
Final Closing Plumbi	06/20/19	JR	F	NRSF		GNWY	264 LAKEVIEW LN	FLEISCHMANN JEROME M &	8634	A
Final Closing Mechan	06/20/19	JR	P	NRSF		GNWY	264 LAKEVIEW LN	FLEISCHMANN JEROME M &	8636	A
Final Closing Buildi	06/20/19	JR	F	NRSF		GNWY	264 LAKEVIEW LN	FLEISCHMANN JEROME M &	8637	A
Final Closing Electr	06/21/19	JR	F	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	6645	A
Final Closing Plumbi	06/21/19	JR	F	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	6648	A
Final Closing Mechan	06/21/19	JR	F	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	6650	A
Final Closing Buildi	06/21/19	JR	F	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	6651	A
Final Closing Gas	06/21/19	JR	F	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10619	A
Framing Porch/Deck	06/21/19	JR	F	NRSF	BYC	BYC	244 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10617	A
Plumbing Groundworks	06/21/19	JR	P	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10020	A
FOUNDATION	06/21/19	JR	P	Add Res	BLMT	CHPL	2083 FROGTOWN RD	LAMBERT DONALD G & LIND	10641	A
Final Closing Electr	06/21/19	JR	P	ELEC RES	BVL	CHPL	270 GRIGSBY LN	GILLESPIE CHARLES R JR	10462	A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 06/01/19 to 06/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Bonding Pool	06/21/19	JR	P	SPIG	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	10640	A
Steel/Rebar Pool	06/21/19	JR	P	SPIG	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	10183	A
Framing Porch/Deck	06/24/19	JR	P	NRSF	BYC	BYC	244 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10645	A
Final Closing Mechan	06/24/19	JR	P	Mech Per-C	BYC	CHPL	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	8868	A
Final Closing Plumbi	06/25/19	JR	P	NRSF			264 LAKEVIEW LN	FLEISCHMANN JEROME M &	10665	A
Final Closing Gas	06/25/19	JR	P	NRSF			264 LAKEVIEW LN	FLEISCHMANN JEROME M &	10666	A
Final Closing Electr	06/25/19	JR	P	NRSF			264 LAKEVIEW LN	FLEISCHMANN JEROME M &	10667	A
Final Closing Buildi	06/25/19	JR	P	NRSF			264 LAKEVIEW LN	FLEISCHMANN JEROME M &	10668	A
Footings	06/25/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	10675	A
Final Closing Mechan	06/25/19	JR	P	MechPer-R	BLMT	BLTN	416 ALDER LN	DARR BONNIE J	10483	A
Final Closing Plumbi	06/25/19	JR	P	NRSF	BYC	CHPL	3444 CALMES NECK LN	BATHON STEPHEN R & GAYL	10659	A
Final Closing Buildi	06/25/19	JR	P	NRSF	BYC	CHPL	3444 CALMES NECK LN	BATHON STEPHEN R & GAYL	10660	A
Mate Line Modular	06/26/19	JR	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10689	A
Footings	06/26/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	10708	A
Footings	06/26/19	JR	P	Deck/Porch	CLK	BLTN	1360 EBENEZER RD	TOMBERLIN GUY D JR & SA	4894	A
Final Closing Buildi	06/26/19	JR	F	Rmdl Res	BVL	BVL	121 ACADEMY ST	DUNPHY, THERESA	5766	A
Final Closing Electr	06/26/19	JR	F	Rmdl Res	BVL	BVL	121 ACADEMY ST	DUNPHY, THERESA	10680	A
Final Closing Plumbi	06/26/19	JR	F	Rmdl Res	BVL	BVL	121 ACADEMY ST	DUNPHY, THERESA	10681	A
Final Closing Mechan	06/26/19	JR	P	ELEC RES	BYC	CHPL	478 PAGE BROOK LN	LONGERBEAM GARY H	10707	A
Final Closing Electr	06/27/19	JR	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10696	A
Final Closing Plumbi	06/27/19	JR	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10697	A
Final Closing Mechan	06/27/19	JR	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10698	A
Final Closing Gas	06/27/19	JR	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10699	A
Final Closing Buildi	06/27/19	JR	P	NRSF	BVL		222 KEYSTONE LN	LANDIS, KIMBERLY S	10700	A
Framing Porch/Deck	06/27/19	JR	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	10712	A
Fireplace Throat	06/27/19	JR	P	Add Res	BVL	CHPL	443 JANEVILLE RD	WATKINS FRAZER WELSH	10691	A
Final Closing Electr	06/28/19	JR	P	NRSF	BYC	CHPL	1539 OLD CHAPEL RD	MASON-HILL JOHN & PAMEL	10730	A
Final Closing Plumbi	06/28/19	JR	P	NRSF	BYC	CHPL	1539 OLD CHAPEL RD	MASON-HILL JOHN & PAMEL	10731	A
Final Closing Mechan	06/28/19	JR	P	NRSF	BYC	CHPL	1539 OLD CHAPEL RD	MASON-HILL JOHN & PAMEL	10732	A
Final Closing Buildi	06/28/19	JR	P	NRSF	BYC	CHPL	1539 OLD CHAPEL RD	MASON-HILL JOHN & PAMEL	9437	A

INSPECTOR TOTALS:	83	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:	287	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:	287	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 06/01/19 to 06/30/19

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	4	Bernie Thompson	204	FAIL	46
Bonding Pool	4	Jamie Royston	83	PARTIAL	4
Conduit	1			PASS	237
Construction Structure Temptry	1				
Ditch Electric	5				
Draintile	4				
Electric Service	10				
Electrical Rough In	20				
Erosion & Sediment Control	16				
Final Closing Building	28				
Final Closing Electric	21				
Final Closing Gas	7				
Final Closing Mechanical	12				
Final Closing Plumbing	15				
Fire Stop/Fire Block	2				
Fireplace Hearth	1				
Fireplace Throat	1				
Footings	19				
Footings Pool	1				
FOUNDATION	2				
Framing	22				
Framing Porch/Deck	6				
Gas Line	4				
Gas Line Pressure Test	7				
Gas Tank	6				
Insulation	11				
Mate Line Modular	1				
Mechanical Rough In	6				
Meeting with Inspector	3				
Plumbing Groundworks	7				
Plumbing Rough In	11				
Sewer Line	7				
Slab Basement	4				
Slab Garage/Carport	2				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Water Line	13				
Waterproofing/Parging	1				
TOTAL INSPECTIONS:	287				

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Clarke County
INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 06/01/19 to 06/30/19

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	4	Bernie Thompson	204	FAIL	46
Bonding Pool	4	Jamie Royston	83	PARTIAL	4
Conduit	1			PASS	237
Construction Structure Temptry	1				
Ditch Electric	5				
Draintile	4				
Electric Service	10				
Electrical Rough In	20				
Erosion & Sediment Control	16				
Final Closing Building	28				
Final Closing Electric	21				
Final Closing Gas	7				
Final Closing Mechanical	12				
Final Closing Plumbing	15				
Fire Stop/Fire Block	2				
Fireplace Hearth	1				
Fireplace Throat	1				
Footings	19				
Footings Pool	1				
FOUNDATION	2				
Framing	22				
Framing Porch/Deck	6				
Gas Line	4				
Gas Line Pressure Test	7				
Gas Tank	6				
Insulation	11				
Mate Line Modular	1				
Mechanical Rough In	6				
Meeting with Inspector	3				
Plumbing Groundworks	7				
Plumbing Rough In	11				
Sewer Line	7				
Slab Basement	4				
Slab Garage/Carport	2				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Water Line	13				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 287

** END OF REPORT - Generated by Angela Cather **

Project Application Report - Building Dept

For Period: 6/1/2019 to 6/30/2019

Project Type	Project Number	Project Fees
Commercial Addition	190259	207.44
Commercial Deck/Porch no Roof	190250	764.57
Commercial Electric Permit	190241	66.30
	190242	66.30
Commercial Mechanical Permit	190262	71.40
	190266	71.40
	190267	
	190268	
	190278	
	190279	
	190280	
Commercial Remodel	190243	102.00
	190263	102.00
	190270	552.00
Residential Accessory	190281	496.84
Residential Addition	190255	650.87
Residential Deck/Porch no Roof	190261	201.00
	190277	201.00
Residential Electric Permit	190248	91.80
	190249	66.30
	190254	71.40
	190271	204.00
	190273	102.00
	190276	45.90
Residential Gas Permit	190258	56.10
	190264	40.80
	190269	81.60
	190272	107.10
	190274	81.60
Residential Mechanical Permit	190252	81.60
	190282	81.60
Residential New	190185	1852.70
	190239	1917.63

Project Application Report - Building Dept

For Period: 6/1/2019 to 6/30/2019

Project Type	Project Number	Project Fees
Residential New	190244	1684.82
Residential Remodel	190245	233.53
	190246	270.30
	190247	420.24
	190251	1061.61
	190256	102.00
	190260	90.80
Solar Array System	190265	168.30
	190275	268.30
Swimming Pool Above Ground	190257	40.80
Total		12775.95

Project Application Report - Building Dept

For Period: 6/1/2019 to 6/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Commercial Addition	190259	49 POWHATAN LN	POWHATAN SCHOOL	\$45,194	\$207.44	ISSUED W/O CONDITIONS
Commercial Deck/Porch no Roof	190250	324 FIRST ST	VALLEY VENTURES FUND 2 LLC	\$123,000	\$764.57	ISSUED W/O CONDITIONS
Commercial Electric Permit	190241	225 AL SMITH CIR	BOARD OF SUPERVISORS	\$0	\$66.30	ISSUED W/O CONDITIONS
	190242	40 CATTLEMANS LN	DBSR LLC	\$0	\$66.30	CLOSED W/ FINAL
Commercial Mechanical Permit	190262	110 CHALMERS CT	GGNSC BERRYVILLE LLC #0014	\$0	\$71.40	ISSUED W/O CONDITIONS
	190266	890 W MAIN ST	RURITAN CLUB OF CLARKE COUNTY	\$0	\$71.40	ISSUED W/O CONDITIONS
	190267	15 LIBERTY ST	TRUSTEES ST LUKES BAPTIST CHURCH	\$0		CLOSED W/ FINAL
	190268	210 W MAIN ST	COMMONWEALTH CARE INC	\$0		CLOSED W/ FINAL
	190278	301 JOSEPHINE ST	COUNTY OF CLARKE	\$0		CLOSED W/ FINAL
	190279	300 CARTER HALL LN	PEOPLE TO PEOPLE HEALTH FDN INC	\$0		CLOSED W/ FINAL
	190280	401 GRAFTON LN	GRAFTON SCHOOL INC	\$0		CLOSED W/ FINAL
Commercial Remodel	190243	240 WESTWOOD RD	CLARKE COUNTY SCHOOL BOARD	\$0	\$102.00	ISSUED W/O CONDITIONS
	190263	15 TANNERY LN	CLARKE COUNTY HISTORICAL ASSOC	\$0	\$102.00	ISSUED W/O CONDITIONS
	190270	25 JACK ENDERS BLVD	BERRYVILLE GRAPHICS INC	\$0	\$552.00	ISSUED W/O CONDITIONS
Residential Accessory	190281	2903 CASTLEMAN RD	ISHAM CHRISTIAN SEAN & ASHLEY FORTUNE	\$36,000	\$496.84	APP PENDING
Residential Addition	190255	2083 FROGTOWN RD	LAMBERT DONALD G & LINDA O	\$42,890	\$650.87	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	190261	991 SHENANDOAH RIVER LN	GOEDEL CHRISTOPHER & MARIA	\$0	\$201.00	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 6/1/2019 to 6/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Deck/Porch no Roof	190277	2014 MILLWOOD RD	FLYNN DANIEL R & PATRICIA J	\$0	\$201.00	ISSUED W/O CONDITIONS
Residential Electric Permit	190248	2704 SPRINGSBURY RD	FRED W. DODSON, II	\$0	\$91.80	CLOSED W/ FINAL
	190249	270 GRIGSBY LN	GILLESPIE CHARLES R JR & MARILYN F	\$0	\$66.30	CLOSED W/ FINAL
	190254	21569 BLUE RIDGE MTN RD	KITCHIN HAROLD J & THERESA M TRS	\$0	\$71.40	ISSUED W/O CONDITIONS
	190271	350 EVERGREEN LN	STAUB CHRISTOPHER & ALICIA	\$0	\$204.00	ISSUED W/O CONDITIONS
	190273	7237 HOWELLSVILLE RD	COLLINS DANIEL W & DEBRA A	\$0	\$102.00	ISSUED W/O CONDITIONS
	190276	67 NORTH HILL LN	TIMOTHY K. LINDSEY	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential Gas Permit	190258	1591 OLD CHAPEL RD	STORY SARAH	\$0	\$56.10	ISSUED W/O CONDITIONS
	190264	631 PARIS HEIGHTS LN	WALL JAMES T	\$0	\$40.80	WITHDRAWN
	190269	437 WINDWOOD LN	MOY ALBERT & BARBARA W TRSTEES	\$0	\$81.60	ISSUED W/O CONDITIONS
	190272	1083 PINE GROVE RD	FLEMING STEVE A & WENNIA D	\$0	\$107.10	ISSUED W/O CONDITIONS
	190274	333 HERMITAGE BLVD	MORISE MATTHEW & LACY	\$0	\$81.60	CLOSED W/ FINAL
Residential Mechanical Permit	190252	416 ALDER LN	DARR BONNIE J	\$0	\$81.60	CLOSED W/ FINAL
	190282	116 EVERGREEN LN	JENKINS STEPHEN V & MARACIA C COSS	\$0	\$81.60	ISSUED W/O CONDITIONS
Residential New	190185	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES OF	\$264,030	\$1,852.70	ISSUED W/O CONDITIONS
	190239	323 LIMESTONE CT	RICHMOND AMERICAN HOMES OF	\$238,525	\$1,917.63	ISSUED W/O CONDITIONS
	190244	1328 EBENEZER RD	TOMBERLIN GUY D JR & SANDRA R	\$199,134	\$1,684.82	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 6/1/2019 to 6/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Remodel	190245	128 BURCH LN	ZENDEL SHERRY	\$23,100	\$233.53	ISSUED W/O CONDITIONS
	190246	482 ALDER LN	GRIFFIN CHRISTOPHER C	\$0	\$270.30	ISSUED W/O CONDITIONS
	190247	575 BELL LN	LEE JOSEPH C & LAURA A	\$66,000	\$420.24	ISSUED W/O CONDITIONS
	190251	533 CEDAR LN	DUNKLE CHRISTINA N	\$158,608	\$1,061.61	ISSUED W/O CONDITIONS
	190256	539 LANDER LN	KNAUB LARRY A & WANDA L &	\$0	\$102.00	ISSUED W/O CONDITIONS
	190260	203 MOORE DR	OLIVER THOMAS H & TIMOTHY MCGANN	\$0	\$90.80	ISSUED W/O CONDITIONS
Solar Array System	190265	20615 BLUE RIDGE MTN RD	TOM RATH	\$0	\$168.30	ISSUED W/O CONDITIONS
	190275	87 OLD WATERLOO RD	STEVENSON, JUDITH	\$0	\$268.30	ISSUED W/O CONDITIONS
Swimming Pool Above Ground	190257	171 TRIPLE J RD	TOWNSEND DONALD P SR & BETTY JO	\$0	\$40.80	CLOSED W/ FINAL

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR JUNE, 2019

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/03/19	19867	VIRTS PROPERTIES II RECORDED TIME: 11:45 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 05/23/19 BOOK: 640 NUMBER PAGES : 2	N SMITH, CHIRSTIAN DANIEL 918 WADESVILLE RD BERRYVILLE, VA. 22611 PAGE: 586 MAP: 3A32	N 245,000.00 PIN:	DBS	100%
						<i>146,200 w/imprv</i>
06/03/19	19878	ROLEN, MICHAEL F RECORDED TIME: 16:05 DESCRIPTION 1: DATE OF DEED : 05/28/19 BOOK: 640 NUMBER PAGES : 2	N REDDY, PRAVEENA LINGA REDDY 21042 POTOMAC TRAIL CIRCLE ASHBURN, VA. 20148 PAGE: 639 MAP: 28A44B	N 432,500.00 PIN:	DBS	100%
						<i>344,200 LANOUSE VAC</i>
06/04/19	19882	RICHMOND AMERICAN HOMES OF VIR RECORDED TIME: 12:25 DESCRIPTION 1: TOWN OF BOYCE, LOT 37 DATE OF DEED : 05/21/19 BOOK: 640 NUMBER PAGES : 2	N MASSIE, KENNETH LEE; ET UX N/A N/A, XX. 00000 0000 PAGE: 676 MAP: 21A3-1-37	N 350,822.00 PIN:	DBS	100%
						<i>45K New const.</i>
06/04/19	19884	ZOLICOFFER, DIONYA RECORDED TIME: 15:42 DESCRIPTION 1: DATE OF DEED : 05/29/19 BOOK: 640 NUMBER PAGES : 2	N GARDNER, BENJAMIN WAYNE 237 TYSON DRIVE BERRYVILLE, VA. 22611 PAGE: 698 MAP: 14A84167	N 575,000.00 PIN:	DBS	100%
						<i>541,800 w/imprv</i>
06/05/19	19886	ROWLAND, KATHARINE O RECORDED TIME: 11:20 DESCRIPTION 1: GREENWAY DISTRICT, 29.9938 ACRES DATE OF DEED : 06/05/19 BOOK: 640 NUMBER PAGES : 34	N CLARKE COUNTY CONSERVATION EAS 101 CHALMERS COURT BERRYVILLE, VA. 22611 PAGE: 716 MAP: 30-A-21A	N 75,200.00 PIN:	DE	100%
						<i>Not a sale</i>
06/05/19	19887	MYERS, SAMUEL RECORDED TIME: 15:25 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 05/28/19 BOOK: 640 NUMBER PAGES : 2	N BURGESS, BERKELY 145 W CRECENT ST BOYCE, VA. 22620 PAGE: 750 MAP: 21A1A44	N 339,900.00 PIN:	DBS	100%
						<i>261,200 w/imprv</i>
06/06/19	19891	SHERMAN, JANETTE RECORDED TIME: 10:47 DESCRIPTION 1: DATE OF DEED : 05/31/19 BOOK: 640 NUMBER PAGES : 13	N LEVINE, SHARAN LEE 500 WEST MAIN BERRYVILLE, VA. 22611 PAGE: 792 MAP:	N .00 PIN:	DG	100%
06/06/19	19896	MILLER, JAMES MICHAEL RECORDED TIME: 12:49 DESCRIPTION 1: LOT 130, LONGMARSH DIST DATE OF DEED : 00/00/00 BOOK: 640 NUMBER PAGES : 2	N HILLIARD, JOHN; ETUX 309 HERMITAGE BLVD BERRYVILLE, VA. 22611 PAGE: 810 MAP:	N 417,000.00 PIN:	DBS	100%
						<i>360,400 w/imprv</i>

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/07/19	19902	MCCALLEY, STEPHEN; ETUX RECORDED TIME: 13:17 DESCRIPTION 1: 3.327 ACRES, LONGMARSH DIST DATE OF DEED : 00/00/00 BOOK: 640 NUMBER PAGES : 3	N DCG HOLDING V, LLC 701 FAIRMONT AV WINCHESTER, VA. 22601 PAGE: 836 MAP:	N 350,000.00	DBS	100% <i>267,200 w/impv</i>
06/07/19	19906	SWIMLEY ROAD ENTERPRISES RECORDED TIME: 15:15 DESCRIPTION 1: LONGMARSH DATE OF DEED : 06/07/19 BOOK: 640 NUMBER PAGES : 2	N MUMPOWER, TROY JAMES 625 ELLIOT DRIVE PURCELLVILLE, VA. 20132 PAGE: 852 MAP: 3A04	N 320,000.00	DBS	100% <i>369,700 vac Land use</i>
06/07/19	19910	JENKINS, PAULA CROSS RECORDED TIME: 15:59 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/07/19 BOOK: 640 NUMBER PAGES : 2	N AL HALILI, ISAN 3522 WICKLIFE RD BERRYVILLE, VA. 22611 PAGE: 878 MAP: 16A58	N 540,000.00	DBS	100% <i>506,400 w/impv Land use</i>
06/10/19	19916	GABRIEL, CHRISTIAN JOHN RECORDED TIME: 13:20 DESCRIPTION 1: DATE OF DEED : 06/07/19 BOOK: 640 NUMBER PAGES : 3	N MERCER, SUSIE 19055 BLUERIDGE RD BLUEMONT, VA. 20135 PAGE: 908 MAP: 26A137	N 518,000.00	DBS	100% <i>427,800 w/impv</i>
06/10/19	19918	BENOIT, TRAVIS RECORDED TIME: 13:30 DESCRIPTION 1: BATTLETOWN DST DATE OF DEED : 06/07/19 BOOK: 640 NUMBER PAGES : 2	N RADDANT, LOUIS MICHAEL 22023 BLUE RIDGE MTN RD PARIS, VA. 20130 PAGE: 923 MAP: 40A314	N 674,900.00	DBS	100% <i>542,100 w/impv</i>
06/10/19	190000416	JONES, PAUL R; SR RECORDED TIME: 14:04 DESCRIPTION 1: QUA; AS EXOR AND TR DATE OF DEED : 06/10/19 BOOK: 103 NUMBER PAGES : 5	N/A N/A PAGE: 362 MAP:	.00	QUAL	00%
06/10/19	19921	CULLEY, REBECCA RECORDED TIME: 14:10 DESCRIPTION 1: LONGMARSH DISTR DATE OF DEED : 05/30/19 BOOK: 640 NUMBER PAGES : 2	N SCHNUR, JACK KARL 238 TURTLE LANE BERRYVILLE, VA. 22611 PAGE: 940 MAP: 8126	N 500,000.00	DBS	100% <i>484,200 w/impv</i>
06/11/19	19923	HILLERSON, JAY RECORDED TIME: 09:30 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 06/10/19 BOOK: 640 NUMBER PAGES : 4	N DEMEY, JOHN 2770 KIMBLE RD BERRYVILLE, VA. 22611 PAGE: 956 MAP: 8-11-4	N 515,000.00	DBS	100% <i>414,000 w/impv</i>

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/11/19	19931	BURGESS, BRANDY L RECORDED TIME: 12:45 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RETREAT, LOT 61 DATE OF DEED : 06/05/19 BOOK: 641 NUMBER PAGES : 2	N KALSCHUEUR, MARK D 211 DOGWOOD LANE BLUEMONT, VA. 20135 PIN: MAP: 17A1-9-61	N 235,000.00	DBS	100% <i>192,400 w/impv</i>
06/12/19	19936	ELSEA, CHAD RECORDED TIME: 13:00 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/10/19 BOOK: 641 NUMBER PAGES : 2	N VOROUS, ROBERT 16 BATTLETOWN DRIVE BERRYVILLE, VA. 22611 PIN: MAP: 114A32A5	N 325,000.00	DBS	100% <i>226,800 w/impv</i>
06/12/19	19938	MOORE JR, IVAN A RECORDED TIME: 14:05 DESCRIPTION 1: DATE OF DEED : 06/10/19 BOOK: 641 NUMBER PAGES : 2	N HAAS, PATRICK 9 GORDONS RIDGE LABE BERRYVILLE, VA. 22611 PIN: MAP: 16-5-1	N 585,000.00	DBS	100% <i>481,200 w/impv</i>
06/13/19	190000420	CARTER, RICHARD I RECORDED TIME: 08:42 DESCRIPTION 1: QUAL AS EXEX DATE OF DEED : 06/13/19 BOOK: 103 NUMBER PAGES : 4	N/A N/A MAP:	.00	QUAL	00%
06/13/19	19944	CHAMBERS, NICHOLAS D; ETUX RECORDED TIME: 14:10 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 11, BLOCK A DATE OF DEED : 05/29/19 BOOK: 641 NUMBER PAGES : 2	N HOLMES, TUCKER D; ETUX 104 BATTLETOWN DRIVE BERRYVILLE, VA. 22611 PIN: MAP: 14A3-2-A-11	N 279,900.00	DBS	100% <i>202,500 w/impv</i>
06/14/19	19960	THORNTON, THERESA RECORDED TIME: 15:30 DESCRIPTION 1: BERRYVILLE DATE OF DEED : 06/03/19 BOOK: 641 NUMBER PAGES : 2	N ROGERS, KEARA 324 S BUCKMARSH ST BERRYVILLE, VA. 22611 PIN: MAP: 14A5A49	N 236,000.00	DBS	100% <i>161,400 w/impv</i>
06/17/19	19968	DESJARDINS, SERGE RECORDED TIME: 13:25 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/12/19 BOOK: 641 NUMBER PAGES : 4	N DESJARDINS, MARIE 230 PINE GROVE RD BLUEMONT, VA. 20135 PIN: MAP: 26A97	.00	DBS	100%
06/17/19	19971	CHARLES ARTHUR JACKSON, ESTATE RECORDED TIME: 14:10 DESCRIPTION 1: TOWN OF BERRYVILLE LOTS 32 AND 328 DATE OF DEED : 06/12/19 BOOK: 641 NUMBER PAGES : 3	N FORBES, PAMELA J 119 VIRGINIA AVENUE BERRYVILLE, VA. 22611 PIN: MAP: 14A5-2-32	.00	DG	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/17/19	19972	FORBES, PAMELA J RECORDED TIME: 14:11 DESCRIPTION 1: TOWN OF BERRYVILLE, LOTS 32 AND 32B DATE OF DEED : 06/17/19 BOOK: 641 NUMBER PAGES : 2	N BELL, PATRICK RIDGEWAY; ETUX 119 VIRGINIA AVNEUE BERRYVILLE, VA. 22611	N 179,900.00	DBS	100%
						135,000 w/impv 5000 140 K
06/18/19	19978	SWEANY, STEVEN C RECORDED TIME: 13:15 DESCRIPTION 1: DATE OF DEED : 06/09/19 BOOK: 641 NUMBER PAGES : 2	N MAECEDO, ALEJANDRO 306 BRECKINGRIDGE CT BERRYVILLE, VA. 22611	N 420,000.00	DBS	100%
						314,200 w/impv
06/18/19	19980	WOLLINKA, DAVID J RECORDED TIME: 13:57 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N HUVAR, MATTHEW F 16 E MAIN ST BOYCE, VA. 22620	N 264,900.00	DBS	100%
						148,200 w/impv
06/20/19	19994	LYBERT, RANDAL RECORDED TIME: 11:35 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/05/19 BOOK: 641 NUMBER PAGES : 3	N MILLER, GARRISS ALLEN 21931 BLUE RIDGE MTN RD PARIS, VA. 20130	N 320,000.00	DBS	100%
						225,900 w/impv
06/20/19	19993	PETRY, ROBERT; ETAL RECORDED TIME: 12:53 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N ROSE, JOANNE 285 WHITE POST RD WHITE POST, VA. 22663	N 249,900.00	DBS	100%
						25 K NAC
06/20/19	19996	SHANE, RAMONA RECORDED TIME: 14:32 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/17/19 BOOK: 641 NUMBER PAGES : 4	N SCHOONMAKER, SANDRA LEE W 307 MAIN ST BERRYVILLE, VA. 22611	N 190,000.00	DBS	100%
						145,500 w/impv
06/20/19	19997	DUNKLE, CHRISTINA N RECORDED TIME: 18:45 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 45 - 47 DATE OF DEED : 06/20/19 BOOK: 641 NUMBER PAGES : 1	N DUNKLE, CHRISTINA N; ET AL 533 CEDAR LANE BLUEMONT, VA. 20135	.00	DG	100%
06/21/19	19999	HILL, STUART J; ETUX RECORDED TIME: 12:50 DESCRIPTION 1: MERGER OF LANDS IN BATTLETOWN DISTRICT, SHEN RET, LOTS 20-26 DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 1	N HILL, STUART J; ETUX N/A N/A, XX. 00000 0000	.00	OPM	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/21/19	191002	CALLIECORP, LLC RECORDED TIME: 14:20 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/14/19 BOOK: 641 NUMBER PAGES : 2	N VALLEY VENTURES FUND 1, LLC 1140 3RD ST NE WASHINGTON, DC. 20002 PAGE: 412 MAP: 14A3-A-28	N 1,530,000.00	DBS	100%
						<i>1,168,000 Lumber Co</i>
06/21/19	191005	LYNCH, SEAN D RECORDED TIME: 14:30 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 06/18/19 BOOK: 641 NUMBER PAGES : 2	N GROOVER, BRIAN 3653 SHEPHERDS MILL RD BERRYVILLE, VA. 22611 PAGE: 447 MAP: 9A62D	N 410,000.00	DBS	100%
						<i>328,100 w/impv</i>
06/21/19	191007	HARDESTY, DAVID M; ETUX RECORDED TIME: 16:02 DESCRIPTION 1: LONGMARSH DISTRICT LOT 2, 2.8641 ACRES DATE OF DEED : 06/20/19 BOOK: 641 NUMBER PAGES : 3	N KERR, CODY T; ETUX 119 MALOY DRIVE WINCHESTER, VA. 22602 PAGE: 461 MAP: 2-A-10	.00	DG	100%
06/24/19	91012	PHOSAI, TONE; ETUX RECORDED TIME: 13:27 DESCRIPTION 1: LOT 1, BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N WEBSTER, ERIC J; ETUX 1358 CHILLY HOLLOW RD BERRYVILLE, VA. 22611 PAGE: 473 MAP:	N 499,000.00	DBS	100%
						<i>353,400 w/impv</i>
06/24/19	191014	FERRELL, BRIAN RECORDED TIME: 14:50 DESCRIPTION 1: DATE OF DEED : 05/09/19 BOOK: 641 NUMBER PAGES : 3	N FERRELL, BRIAN 1384 ELLERSLIE RD BERRYVILLE, VA. 22611 PAGE: 493 MAP: 25A54	.00	DG	100%
06/25/19	91018	MORGAN, DEBORAH B RECORDED TIME: 11:06 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N TRADER, MARK M; ETAL 112 VA AVE BERRYVILLE, VA. 22611 PAGE: 536 MAP:	N 159,000.00	DBS	100%
						<i>w/impv 134,600 10,000 ----- 144,600</i>
06/25/19	191020	MCARTY JR, JAMES WILSON RECORDED TIME: 12:25 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N GEORGE, MATTHEW LUCAS 120 BLUE RIDGE ST BERRYVILLE, VA. 22611 PAGE: 556 MAP: 14A61417	N 300,000.00	DBS	100%
						<i>145,500 w/impv</i>
06/25/19	190000461	NEWMAN, BEVERLY RUTH RECORDED TIME: 13:42 DESCRIPTION 1: PROBATE WILL DATE OF DEED : 06/25/19 BOOK: 103 NUMBER PAGES : 5	N/A N/A PAGE: 394 MAP:	.00	PROBATE	00%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/25/19	191024	PUSKAR, CATHERINE RECORDED TIME: 14:32 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/24/19 BOOK: 641 NUMBER PAGES : 2	N O DONNELL, MICHAEL PO BOX 1891 MIDDLEBURG, VA. 20118 PAGE: 600 MAP: 30AA82	N 80,000.00	DBS	100%
						80K VAC
06/26/19	91029	HUGHES, JULIE J; ETAL RECORDED TIME: 12:40 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 3	N RODRIGUEZ, JUAN; ETUX 109 S BUCKMARSH ST BERRYVILLE, VA. 22611 PAGE: 621 MAP:	N 360,000.00	DBS	100%
						196,200 w/impv
06/26/19	191035	NORFOLK SOUTHERN RECORDED TIME: 15:50 DESCRIPTION 1: DATE OF DEED : 06/19/19 BOOK: 641 NUMBER PAGES : 8	N THOMAS HEATING & HEATING PO BOX 151 BERRYVILLE, VA. 22611 2611 PAGE: 666 MAP: 14-A3-A-24	N 17,500.00	DE	100%
						Deed of easement
06/27/19	190000465	COSTELLO, WILBUR LEE RECORDED TIME: 10:11 DESCRIPTION 1: QUAL DATE OF DEED : 06/27/19 BOOK: 103 NUMBER PAGES : 5	N/A N/A PAGE: 403 MAP:	.00	QUAL	00%
						70,003.25
06/27/19	191041	TRUSTEE SERVICES OF VA RECORDED TIME: 14:15 DESCRIPTION 1: BERRYVILLE DATE OF DEED : 06/03/19 BOOK: 641 NUMBER PAGES : 4	N PNC BANK 19 BEL VOI DRIVE BERRYVILLE, VA. 22611 PAGE: 700 MAP: 14A31G10	N 268,300.00	DBS	100%
						FC 268,300 w/impv
06/28/19	91043	HOPKINS, ANDREW C; ETAL RECORDED TIME: 10:28 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 3	N BRONSON, KIM WEEKS 6831 MAYNARD AVE WEST HILLS, CA. 91307 PAGE: 2 MAP: 30-3-3	N 808,844.47	DBS	100%
						Lieu of foreclos 576,100 w/impv
06/28/19	191047	GERARD, STACEY L; ET VIR RECORDED TIME: 13:00 DESCRIPTION 1: BATTOETOWN DISTRICT, LOT 2, 3.6302 ACRES DATE OF DEED : 06/27/19 BOOK: 641 NUMBER PAGES : 3	N DAMBOWIC, MONGIA TANFOUS; ETVI N 85 BITTERSWEET LANE BERRYVILLE, VA. 22611 PAGE: 715 MAP: 24-A-56A	N 569,900.00	DBS	100%
						529,600 w/impv
06/28/19	191051	DUNN, STUART RECORDED TIME: 14:40 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 641 NUMBER PAGES : 2	N BROY, VICKIE N/A N/A, XX. 00000 0000 PAGE: 762 MAP: 14A115	N .00	PM	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 44
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 4

Industrial Development Authority of the Clarke County Virginia
Board of Directors
June 13, 2019, Minutes

A special meeting of the Industrial Development Authority of the Clarke County Virginia held in the Berryville-Clarke County Government Center, Berryville, Virginia, on Thursday, June 13, 2019, at 1:00 PM.

Directors Present: Mark Cochran, English Koontz, Rodney Pierce, Isreal Preston, William Waite

Directors Absent: Brian Ferrell, Paul Jones – deceased

Board of Supervisors Liaison Present: David Weiss

County Staff Present: Cathy Kuehner, Lora Walburn

Press Present: Mickey Powell

Others Present: Stefan Donner, Mike Graff, Philip Evans

1. Call to Order

At 1:00 pm, Mark Cochran called the meeting to order.

2. Adoption of Agenda

Director Koontz, seconded by Director Pierce, moved to adopt the agenda as presented. The motion carried as follows:

Mark Cochran	-	Aye
Brian Ferrell	-	Absent
Paul Jones	-	Absent - Deceased
English Koontz	-	Aye
Rodney Pierce	-	Aye
William Waite	-	Aye

3. Shenandoah University Bond Modification

Mike Graff, Partner – McGuireWood LLP, and Philip Evans, General Counsel - Shenandoah University [SU], appeared before the Board to request a modification to the Educational Facilities Revenue Bonds Series 2011. Highlights of overview include:

– Mike Graff affirmed that McGuireWood represents the IDA.

- Currently, the IDA holds a revenue bond for SU.
- The IDA serves as a pass through under the federal tax law that allows certain types of projects to be incentivized through tax-advantage financing.
- Federal tax law allows for certain types of projects and the bond under review is related to a 501c3 non-profit organization.
- SU is an educational non-profit and entitled under the federal tax law to borrow money for a capital project to do a tax-exempt bond.
- Under the applicable tax laws, SU must find a governmental entity to help it achieve the tax advantage on financing.
- The economic driver is that the lenders that buy tax exempt bonds do not have to pay income tax on the interest earned on the loan allowing them to offer the loan at a lower interest rate.
- No credit of the IDA nor Clarke County is required on the bond issue.
- All costs and expenses, including fees charged to provide the service, are paid by the applicant.
- SU has negotiated with BB&T changes to the financing that are advantageous including pushing the term of the loan out and lowered interest rate. These modifications, under federal tax law, result in the bond being treated as if it were reissued for tax purposes.
- The IDA is asked to approve the modifications via resolution and authorize its officers to sign the modification documents.

Highlights of Board questions and responses from Mike Graff and Mr. Evans include:

- Director Pierce asked how much was currently owed on the existing bond.
 - o \$7.9 million outstanding.
 - o IDA fees from SU are current and would continue under the modification.
 - o Annual IDA fee is 1/20th of one percent of the outstanding balance.
- Director Pierce asked for clarification as to the reason why SU initially came to Clarke County whether it should return to Frederick.
 - o Frederick County was over its limit and could not process the bond request. It must have issued \$10 million, which is the limit.
 - o There is a subset of tax-exempt bonds called bank-qualified tax-exempt bonds that means that the lender on the bonds does not have to pay income tax on the interest earned and it also gets to deduct a percentage of the carry cost on the loan.
 - o There are limits on the number of bank-qualified bonds that can be issued within any particular jurisdiction.
 - o Clarke has no plans to issue debt this year.
 - o Clarke, with \$7.9MM outstanding, would have \$2.1MM left for calendar year 2019.

- Director Waite inquired about the competitiveness of rate received by Clarke's IDA.
 - Clarke's rate is "in the ballpark." Rates are more commonly seen at one eighth of a percent annual or a tenth of a percent annual.
 - Changing the annual fee from SU at this stage would present some challenges.
 - It would make sense, going forward, for the IDA to review its fees.
 - Mike Graff offered to assist the Board in compiling bond fees from neighboring jurisdictions for comparison.
- Chairman Cochran and Director Waite asked for the new term of the bond.
 - 2029 – ten years.
 - Concern expressed that the IDA would be locked into a low rate for a decade.
 - Bond originated 2011.
 - SU and BB&T, via letter agreement, extended the loan from 2021 to 2025. This extension did not result in a significant enough change to require coming back to the IDA.
 - Director Koontz provided the following:
 - Typically, if changing one thing about a debt issue, it is a minor modification.
 - In SU's request before the Board, the term and rate were being modified that qualifies it as a major modification requiring involvement by the IDA.
 - For the IDA's purposes, it should use 2021 since it was the last date the IDA was officially involved.
 - Mike Graff and Philip Evans indicated that they would confirm the date of the extension.
 - Mike Graff added that the type of modification determines whether the borrower has to go back to the issuing authority; and, the triggering change for this modification is the lowering of the interest rate by more than 25 basis points or a quarter of a percent.
- Directors Preston and Waite asked for clarification for the purpose of the meeting.
 - Approve the terms of the modification in the form of the modification agreement.
 - Authorize officers to sign the necessary documents. Mr. Graff noted that some of the paperwork for the bond modification was not yet ready for signature.
 - The agreement deals only with the lowering of the interest rate.
- Fees:
 - David Weiss opined that while the fee structure was a legitimate issue it might be a separate question.
 - Director Waite asked for a review of fees from other localities.
 - Mike Graff offered to assist in compiling fee schedules for Board review.
- Director Koontz asked if the IDA would be charging a fee for modification.

- Mike Graff stated that typically an application fee would not be charged; however, if the IDA's fee document provided otherwise, SU would, in due course, pay the fee provided for in the IDA's current policy.

Director Waite stated for the record that as IDA Secretary he would be signing the documents; therefore, he would not make the motion to approve the resolution nor authorize the officers to sign the necessary documents.

David Weiss clarified that all things were staying the same within the document and the agreement other than the interest rate and the put date.

Mike Graff affirmed noting that the IDA was being asked to approve the resolution to authorize the described changes in the form of the document provided along with the resolution.

Chairman Cochran asked for clarification from Director Waite on his willingness to move forward.

Director Waite opined that the concept, extension, and purpose were fine; however, due to the number of years the loan was being extended, he would have liked to have some comparison on the rate.

Philip Evans explained that the loan was only being extended four years.

Director Koontz remarked that the IDA did not know that the loan was previously extended from 2021 to 2025.

Director Waite commented that he was not willing to stand on a couple hundred dollars per year and hold the matter up. He stated that moving forward the IDA should re-evaluate the fee structure to ensure that it is constantly competitive; and, when renegotiating loans, it must ensure that there is policy and procedure in place.

Mike Graff, in response to questions from several Directors, stated that the IDA could raise its fees without notice; but, it would need to decide whether that was the right policy.

Director Waite asked if the two issues could be separated, moving forward with the terms while recognizing that the IDA wants some type of competitive fee.

Mike Graff responded that for the purpose of closing on the modification that SU and BB&T would want to know that the modification had been fully approved. He suggested that the IDA might want to make SU aware that it could be subject to increased fees in future. He recommended adding a note in the document that going forward extensions must be approved by the IDA, which would provide it the ability to impose other conditions.

Mike Graff proposed that the IDA adopt the resolution as presented subject to Director's Waite's amendment and he would work to put the language in the final resolution.

Philip Evans added that any extension beyond 2029 SU would have to pay the then-current fee.

Director Koontz, seconded by Director Preston, moved to adopt the resolution provided that the amendments suggested by Director Waite are incorporated. The motion carried by the following vote:

Mark Cochran	-	Aye
Brian Ferrell	-	Absent
Paul Jones	-	Absent - Deceased
English Koontz	-	Aye
Rodney Pierce	-	Aye
William Waite	-	Aye

Mike Graff assured that he would provide the revised resolution as soon as possible to staff and would be in touch on the execution of the final documents by IDA officers.

RESOLUTION OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA RELATING TO THE AMENDMENT OF ITS EDUCATIONAL FACILITIES REVENUE BOND (SHENANDOAH UNIVERSITY), SERIES 2011

WHEREAS, the Industrial Development Authority of Clarke County, Virginia (the "Authority"), has previously issued its Educational Facilities Revenue Bond (Shenandoah University), Series 2011 (the "Bond"), and loaned the proceeds to Shenandoah University (the "University") pursuant to a Bond Purchase and Loan Agreement dated as of December 15, 2011 (the "Loan Agreement"), between the Authority, the University and Branch Banking and Trust Company, as purchaser of the Bond (the "Bank");

WHEREAS, the Bond is secured by a promissory note of the University dated December 27, 2011 (the "Note"), in an amount equal to the principal amount of the Bond;

WHEREAS, the Borrower and the Bank have determined that it is desirable to make certain amendments to the interest rate provisions and other modifications to the Bond, the Note and the Loan Agreement; and

WHEREAS, there have been presented to this meeting drafts of a First Amendment to Bond Purchase and Loan Agreement (the "Amendment Agreement"), between the Authority, the Borrower and the Bank, together with the forms of the Authority's Allonge to the Bond (the "Allonge to the Bond") and the Borrower's Allonge to the Promissory Note (the "Allonge to the Note" and, together with the Amendment Agreement and the Allonge to the Bond, the "Documents"), which Documents the Authority proposes to execute or approve to carry out the modifications of the Bond, copies of which Documents shall be filed with the records of the Authority;

BE IT RESOLVED BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA:

1. The changes to the interest rate provisions and other modifications as set forth in the Documents are hereby approved.

2. The forms of the Documents submitted to this meeting are hereby approved. The Chair and Vice Chair of the Authority, either of whom may act, are hereby authorized to execute and deliver the Amendment Agreement.

3. The Chair and Vice Chair of the Authority, either of whom may act, are hereby authorized and directed to execute the Allonge to the Bond by manual or facsimile signature, and the Secretary and Assistant Secretary of the Authority, either of whom may act, are authorized and directed to have the seal of the Authority affixed or printed thereon and to attest such seal by manual or facsimile signature. The Chair and Vice Chair of the Authority, either of whom may act, are authorized and directed to deliver the Allonge to the Bond to the Bank upon terms provided in the Loan Agreement, as amended by the Amendment Agreement.

4. The Documents shall be in substantially the forms presented to this meeting, which are hereby approved, with such completions, omissions, insertions and changes as the Authority counsel and the executing officer of the Authority may approve, with execution constituting conclusive evidence of approval of any such completions, omissions, insertions and changes.

5. The Chair and Vice Chair of the Authority, either of whom may act, are hereby authorized and directed to execute, deliver and file all documents, certificates and instruments, including, without limitation, the execution and filing of an Internal Revenue Service Form 8038, and to take all such further action as they may consider necessary or desirable in connection with the issuance, execution and delivery of the Allonge to the Bond.

6. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto.

7. All fees, costs and expenses of the Authority and its counsel incurred in connection with the review, approval and execution of the Documents shall be paid by the Borrower, including, but not limited to, the Authority's modification fee of \$1,000. The Borrower shall continue to pay the Authority's annual, ongoing administrative fee of 1/20th of one percent of the outstanding principal amount of the Bond through December 31, 2029, upon which date such annual administrative fee on the Bond shall be subject to change.

8. The Borrower shall indemnify and save harmless the Authority, its officers, directors, employees and agents, from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs and expenses in any way connected with the Documents.

9. All other acts of the officers of the Authority that are in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the Allonge to the Bond are hereby ratified, approved and confirmed.

10. This resolution shall take effect immediately upon its adoption.

CERTIFICATE

The undersigned Secretary of the Industrial Development Authority of Clarke County, Virginia (the "Authority"), hereby certifies that the foregoing is a true, correct and complete copy of a resolution adopted by a majority of the Directors of the Authority present and voting at a meeting duly called and held on June 13, 2019, in accordance with law, and that such resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS the following signature this ___ day of _____, 2019.

(SEAL)

Secretary, Industrial Development Authority of
Clarke County, Virginia

Director Preston asked staff to provide him the current fee schedule.

Director Waite asked staff to add fee schedule review to the July agenda.

Next Meeting

The next meeting is scheduled for Thursday, July 25, 2019, 1:00 pm.

4. Adjournment

At 1:38 pm, **Director Waite, seconded by Director Koontz, moved to adjourn the meeting. The motion carried by the following vote:**

Mark Cochran	-	Aye
Brian Ferrell	-	Absent
Paul Jones	-	Absent - Deceased
English Koontz	-	Aye
Rodney Pierce	-	Aye
William Waite	-	Aye

Minutes recorded and transcribed by: Lora B. Walburn, Executive Assistant - County Administration

**Clarke County Fire & EMS
FY 18-19 Closing Balance Summary**

Description	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	YTD Totals
Billable Calls													
Enders (Co 1)	63	71	83	85	70	66	84	66	85	81	87	73	914
Boyce (Co 4)	12	6	17	11	3	8	14	13	12	11	16	11	134
Blue Ridge (Co 8)	12	7	6	6	9	11	10	11	11	9	8	10	110
Total # of Billable Calls	87	84	106	102	82	85	108	90	108	101	111	94	1,158
ALS Trips Billed	29	36	41	49	26	34	50	44	47	48	48	48	500
BLS Trips Billed	52	37	47	42	48	50	54	44	60	53	57	44	588
TNT Trips Billed	6	11	18	11	8	1	4	2	1	0	6	2	70
Total	87	84	106	102	82	85	108	90	108	101	111	94	1,158
Calls Dispatched													
Co 1 Career	39	44	42	44	52	35	37	39	55	56	50	40	533
Co 1 Volunteer	2	7	9	2	2	6	8	8	7	7	6	6	70
Co 1 Split	33	42	40	51	33	48	59	41	38	48	53	56	542
Co 4 Career	6	6	1	6	2	2	2	3	0	7	0	1	36
Co 4 Volunteer	4	2	6	0	4	5	7	7	8	3	12	13	71
Co 4 Split	9	6	13	12	7	10	11	9	13	6	11	11	118
Co 8 Career	0	3	2	2	1	1	1	1	3	3	2	2	21
Co 8 Volunteer	12	9	11	8	8	10	7	8	7	12	6	7	105
Co 8 Split	9	8	6	2	8	13	14	10	6	11	10	12	109
Unknown	9	14	17	15	15	6	14	20	10	16	19	19	174
Total # of Calls Dispatched	123	141	147	142	132	136	160	146	150	169	169	167	1782
Patient Payments	\$607.00	\$916.10	\$1,037.91	\$1,639.80	\$2,280.90	\$3,808.73	\$3,087.47	\$2,793.43	\$2,508.95	\$3,857.46	\$2,275.31	\$3,383.67	\$28,196.73
TNT Payments	\$0.00	\$150.00	\$735.00	\$585.00	\$487.50	\$300.00	\$150.00	\$400.00	\$0.00	\$0.00	\$0.00	\$300.00	\$3,107.50
Total Payments	\$31,182.15	\$31,619.95	\$27,322.55	\$39,583.84	\$33,456.99	\$44,196.93	\$40,805.72	\$43,001.94	\$35,026.57	\$50,600.04	\$39,876.19	\$46,903.43	\$463,576.30

**ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT
PROGRESS REPORT (JULY 2019)**

Work Plan Items Completed to Date:

- Step 1 – Adopt Work Plan, Project Policies and Timeline
- Step 2 – Discuss and Provide Formal Direction on Policy Issues
- Step 3 – Approve Framework for Draft Ordinances.

Work Plan Items in Process:

- Revised Work Plan. Staff will be presenting the revised project work plan to the full Planning Commission at their work session on July 9 and to the Board of Supervisors at their July 16 meeting.
- Step 4 -- Present Draft Ordinance Text by Chapter and by Subject. Staff's work on the draft Ordinances during this period is summarized as follows:
 - Staff completed work on the second drafts of the Zoning Ordinance and Definitions Article. These drafts were forwarded to the County Attorney for legal review on May 20. Legal review was completed well ahead of schedule on June 28. Staff will be meeting with the County Attorney on July 15 to discuss the drafts and afterwards will begin work on Version #3 of the drafts for Committee review.
 - Staff continues to work on the initial draft of the Subdivision Ordinance with the original goal of having a second draft for legal review completed and sent to the County Attorney no later than Monday, July 8. Workload issues have pushed this deadline ahead to Monday, July 15. Legal review of the draft Subdivision Ordinance will be requested from the County Attorney no later than Friday, August 9.
 - Staff will begin work on the initial draft of the Guidance Manual upon completion of the second draft Subdivision Ordinance for legal review.

Upcoming Ordinances Committee Meetings Scheduled:

- #26 – Thursday, August 22, 2019:
 - Review Drafts #3 of Zoning Ordinance, Subdivision Ordinance, Definitions Article, and Initial Draft of the Guidance Manual

- #27 – Thursday, August 29, 2019:
 - Continued review of Ordinances
- #28 – Friday, September 6, 2019 (immediately following Commission Business Meeting):
 - Continued review of Ordinances
 - Possible final action to approve drafts for review by full Commission and Board of Supervisors
- #29 – Tuesday, September 10, 2019:
 - If necessary to take final action on the drafts

Citizen Comment Period - Sign-In Sheet

[Sign in only if you desire to speak about an issue[s] not scheduled for Public Meeting/Hearings or future Public Meeting/Hearings.]

Name <i>(Please Print)</i>	Address	Topic
1. PAUL WALDO	20769 BLUERIDGE MTN RD	ROAD WORK
2.		
3.		
4.		
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17.		

If you are representing an Organization: Rules of Procedure - Section 6-5. – Organizational Representation

Any person speaking at any portion of a meeting designated for public comment, who represents himself as being an officer or representative of an organization, group, association, corporation, or other entity, shall, upon request of a member of the Board, disclose for the organization, group, association, corporation, or other entity, the history, size, dues, structure, date of creation, requirements for membership, tax status; and shall reveal the organizations method of determining its official position and the speaker's authority to represent the organization. Unreasonable failure to provide this information to the satisfaction of the Board of Supervisors shall bar the speaker from speaking on behalf of the organization.

Zimbra**lwalburn@clarkecounty.gov**

FW: AirBNB

From : Robina Rich <robinarich5@gmail.com>

Sun, Jul 14, 2019 07:10 AM

Subject : FW: AirBNB 5 attachments**To :** Alison Teetor <ateetor@clarkecounty.gov>, Anne Caldwell <rvflc@gmail.com>, Bob Glover <gloverbob@yahoo.com>, Brandon Stidham <bstidham@clarkecounty.gov>, Daniel, Mary <mdaniel@clarkecounty.gov>, Doug Kruhm <dmkruhm@gmail.com>, Frank Lee <frlee1@verizon.net>, George Ohrstrom <glo2@me.com>, Gwendolyn Malonr <gwen.malone@rocketmail.com>, Pete Maynard <petemaynard95@aol.com>, Randy Buckley <rbuckley73@earthlink.net>, Ryan Fincham <rfincham@clarkecounty.gov>, Scott Kreider <skreider557@comcast.net>, Ash, David <dash@clarkecounty.gov>, Barbara Byrd <bjb1971@verizon.net>, Brianna Taylor <btaylor@clarkecounty.gov>, Catlett, Terri <tcatlett@clarkecounty.gov>, David Weiss <dweiss@clarkecounty.gov>, Lora Walburn <lwalburn@clarkecounty.gov>, Mary Costello Daniel <berrylvillesown@gmail.com>, McKay, Beverly <BevBMcKay@gmail.com>**Cc :** Jamie Royston <jroyston@clarkecounty.gov>, Celeste Borel <info@laubergeprovencale.com>

All – I am forwarding for your information an email I received from Celeste Borel concerning the Airbnb matter. She asked that it be given to the BOS at their Tuesday July 16th meeting.

Thanks, Robina

From: info@laubergeprovencale.com <info@laubergeprovencale.com>
Sent: Saturday, July 13, 2019 5:45 PM
To: Robina Rich Bouffault <robinarich5@gmail.com>
Subject: AirBNB

Hi Robina, could you please pass this to the other Planning Commissioners, and Board of Supervisors:

I am sorry I cannot make the meeting on the question of AirBNB properties in the county. But I did want to mention my concerns.

First, AirBNB is an OTA. That is an online travel agency much like Expedia, Booking.com etc. They spin their tale a little different, but that is exactly what they are. They take commissions on bookings in the same way.

As Clarke County has a Bed and Breakfast zoning that allows for 3 rooms and a Country Inn Special Use that allows 12 rooms, I am curious as to why most of the properties in Clarke County on AirBNB are not required to abide by our zoning and other health and safety requirements.

Also, we do have stringent rules by the health department for supplying water to the public and having adequate septic. At L'Auberge Provencale, we are required to test our water a minimum of 3 times a week and send the chlorine results that we record to the health department monthly. We also are required to test quarterly for Coliforms and E.coli. We also test for nitrates. Tests are done at sink/faucet locations, and at the well, and in a special unit we house in a small building by the well that we were required to build. In order to do the chlorine tests weekly, and ensure water safety for our patrons all of this had to be done.

Whenever, we have added a room, or expanded to the Bar area we have had to expand our drain fields and our aerated septic systems. We pump our septic tanks every 3 months or more as needed.

Therefore we are good stewards of the land and the agricultural nature of the County.

Also, when we upgraded the kitchen and added the bar, we had to upgrade our entire fire alarm system, not just in the restaurant but also in every guest room, building, hall and dining room. It was incredibly expensive but it was necessary to meet the current fire codes.

All of these health requirements and fire code requirements were very, very expensive. We had to expand the entrance to the highway as well.

And we are required to collect the occupancy tax and pay that quarterly to the county.

So in conclusion. I think competition is great. But only on a level playing field. I think all the AirBNB properties should be inspected by the health department, their water tested, septic in conjunction with how many rooms are "people" they accommodate, fire marshall inspection, and be licensed for the business they are doing. If they are doing large gatherings, weddings etc., they should be required to have the proper zoning. And calling the properties a "retreat" is just another way of getting around our zoning laws here in the county. If they are a bed and breakfast according to our zoning they should be limited to 3 rooms, or have a country inn zoning. As far as the water is concerned you

can contact the Virginia Department of Health, Office of Drinking Water. I would be happy to supply their contact information.

I would be happy to attend any pertinent meetings to discuss this and answer any questions.

Thank you for your consideration.

Celeste D. Borel
Innkeeper
L'Auberge Provencale
13630 Lord Fairfax Highway, Boyce, Va. 22620
1-540-837-1375
www.laubergeprovencale.com



Connect with us!



JOINT WORKSHOP SCHEDULE
ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT
(As Recommended by the Planning Commission 7/12/2019)

- **MEETING #1** -- Thursday, October 17 at 6:30PM

- **MEETING #2** -- Friday, November 1 at 9:30AM or immediately following the Commission's Business Meeting

- **MEETING #3** -- Thursday, November 14 at 6:30PM

- **MEETING #4** -- Friday, December 6 at 9:30AM or immediately following the Commission's Business Meeting

Please Sign Below ONLY if you wish to SPEAK at the Public Hearing

- 1) PH 19-09: Consider the adoption of an ordinance approving, and authorizing the Chief Executive Officer to execute the Shenandoah Valley Workforce Investment Board Chief Elected Officials Consortium Agreement upon affirmative vote of a majority of the Supervisors present and voting.

Name (Please Print)	Address	Hearing No.
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If you are representing an Organization: Rules of Procedure - Section 6-5. – Organizational Representation

Any person speaking at any portion of a meeting designated for public comment, who represents himself as being an officer or representative of an organization, group, association, corporation, or other entity, shall, upon request of a member of the Board, disclose for the organization, group, association, corporation, or other entity, the history, size, dues, structure, date of creation, requirements for membership, tax status; and shall reveal the organizations method of determining its official position and the speaker's authority to represent the organization. Unreasonable failure to provide this information to the satisfaction of the Board of Supervisors shall bar the speaker from speaking on behalf of the organization.

**Statement of Joan Hollen, Shenandoah Valley Workforce Development Board
Before the Clarke County Board of Supervisors July 16, 2019**

The Shenandoah Valley Workforce Development Board is one of 15 workforce development boards in Virginia and one of nearly 600 in the U.S. that receive federal funding to provide workforce development services from the Workforce Innovation and Opportunity Act (WIOA). The Shenandoah Valley Workforce Development Board serves 16 local governments in northwestern Virginia.

The Board operates Virginia Career Works Centers in Winchester, Harrisonburg and Fishersville where partner agencies and organizations work together to provide employment, education and training services to job seekers. We have two business services teams, one in Winchester and one in Harrisonburg, that network with employers to learn about employment needs and provide services to support talent pipeline development. We also collaborate with local groups such as the Workforce Initiative in the northern valley, Shenandoah Valley Partnership in the central valley and Workforce + Education Committee in the southern valley to engage in local workforce efforts.

We do not distribute funds to community colleges. WIOA funds are attached to the job seeker and the job seeker can choose their training provider from a list of qualified providers which includes but is not limited to community colleges.

The Workforce Board is a 501c3 non-profit organization and, in addition to WIOA funding, we have been awarded more than \$25 million dollars in discretionary grant funding to expand workforce services in the region. We currently have a \$4 million dollar American Apprenticeship Initiative grant that has placed 871 employees into registered apprenticeship and engaged 86 new employers as Registered Apprenticeship sponsors.

We are bonded in the amount \$4 million and carry \$2 million annual directors' and officers' liability coverage. This insurance coverage is greater than our annual WIOA allocation which is \$1.4 M in PY 2019, down from \$1.6 M PY 2018.

Our Board of Directors currently has 37 members and is made up of 51% private sector representatives appointed by member local governments, 20% representation comes from labor/Community Based Organizations/Apprenticeship and the balance represents economic development, education and partner agencies. Each locality can appoint up to 3 private sector members to the board.

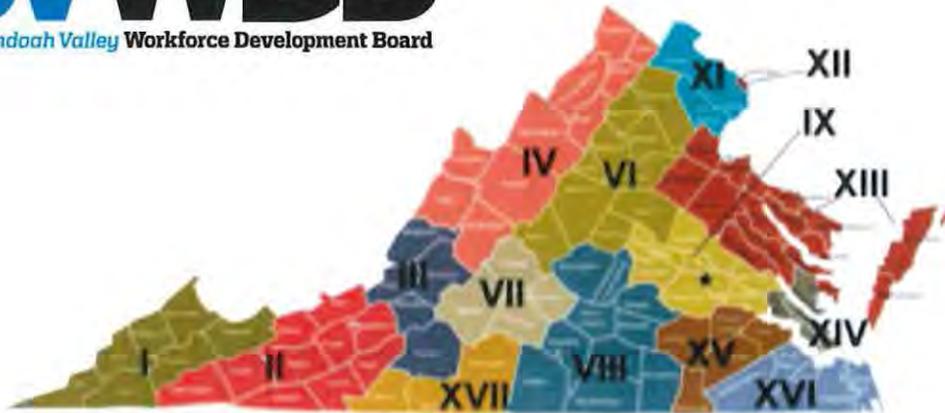
WIOA requires a Chief Elected Officials Consortium to establish and oversee Local Workforce Development Areas. The Consortium is comprised of the Mayor or Board Chair of each of the 16 local governments in the Shenandoah Valley Workforce Development Area. The Consortium's primary responsibilities are to:

- Designate a member jurisdiction to serve as the local grant recipient for WIOA funds
- Receive nominations and make appointments to the SVWDB Board of Directors
- Support the SVWDB in fiscal and program oversight
- Act as a connection to local economic development to help align the public workforce system with the regional economy

Chief Elected Officials are required to have an agreement in place that outlines the responsibilities of the Chief Elected Officials Consortium which is before you tonight for consideration. I am glad to answer any questions.



Local Workforce Development Area IV



- Augusta County
- Bath County
- Clarke County
- Frederick County
- Highland County
- Page County
- Shenandoah County
- Rockbridge County
- Rockingham County
- Warren County
- City of Buena Vista
- City of Lexington
- City of Harrisonburg
- City of Staunton
- City of Waynesboro
- City of Winchester

Shenandoah Valley Workforce Development Board Overview

The Shenandoah Valley Workforce Development Board (SVWDB), a 501c(3) incorporated non-profit, was established as the Shenandoah Valley Workforce Investment Board and became the Shenandoah Valley Workforce Development Board in 2015 under the federal Workforce Innovation and Opportunity Act (WIOA). The SVWDB provides oversight and administration of WIOA Title I funding for the Shenandoah Valley Local Workforce Development Area IV, a 16-locality region located in Northwestern Virginia. SVWDB works with a wide range of local and state partners to offer a variety of services to the regional workforce and business community including employment and labor market information, career development training opportunities, easy access to support programs, on-the-job training, work experiences, incumbent worker training, apprenticeship, job fairs and other business services. The SVWDB oversees three Virginia Career Works Centers (Winchester, Harrisonburg and Fishersville) in its 5,000 square mile region.

The SVWDB convenes state and regional partners to develop workforce strategies, conduct research, seek funding, and implement initiatives to address workforce challenges, cultivate business, grow jobs, develop people, and build community.

WIOA requires a Chief Elected Officials Consortium to establish and operate Local Workforce Development Areas (LWDAs). The Consortium is comprised of the Mayor or Board Chair of each local government in the LWDA. Of the nation's investments in workforce, the WIOA Title I Adult, Dislocated Worker and Youth programs are the three funding streams where resources, investments and activities are controlled by local elected officials together with the workforce board they appoint.

The SVWDB has a 37 member Board of Directors consisting of representatives from private business (51%), Labor/Apprenticeship/Community Based Organizations (20%), Economic Development, Education, Virginia Employment Commission and Department for Aging and Rehabilitative Services. The Chief Elected Officials Consortium appoints members to the SVWDB and each locality may appoint up to 3 private sector board members.

SVWDB at a GLANCE

VISION

We lead Virginia in ensuring a highly skilled and engaged workforce. We integrate workforce development and economic development activities to produce a vibrant economy with unparalleled quality of life.

MISSION

Building partnerships to create workforce opportunities that cultivate business, grow jobs, develop people, and build community.

VALUES

Community • Collaboration • Innovation • Transparency • Integrity

PY 2019 WIOA Allocation - \$1,454,343 PY 2018 WIOA Allocation \$1,621,437

ADDITIONAL LEVERAGED FUNDING

Recipient of \$25.2 million in federal and state grant funds including \$5 million for the Shenandoah Valley Energy Partnership (2009), \$5 million for Valley On-the-Job-Training (2012) and \$4 million for the Valley to Virginia (V2V) American Apprenticeship Initiative (2015-2020).

INSURANCE COVERAGE

The SVWDB is bonded in the amount of \$4 million and carries \$2 million annual Director's and Officer's liability coverage that would cover malfeasance, misfeasance, and nonfeasance. Furthermore, all contractors are required to maintain a fidelity bond in the amount of the contract, or \$100,000, whichever is higher.



SHENANDOAH VALLEY REGION

VCW – Winchester
VCW – Harrisonburg
VCW – Fishersville

Total all Centers				
PROGRAM INFORMATION JULY 1, 2018 - June 30, 2019				
Participant Metrics	Adult	Dislocated Worker	Youth	Totals
Carryover from Previous Program Year	165	39	90	294
Enrollments	79	14	58	151
In Training*	39	5	13	57
Credential Earned	92	22	34	148
Placed in Employment	74	21	44	139
Youth in Work Experience			85	85
Median Placement Wage	\$13.33	\$15.68	\$10.98	
Center Traffic Count				13225
Outreach				2066



V2V American Apprenticeship Initiative
 871 Apprentices Registered
 86 Employer Sponsors Engaged