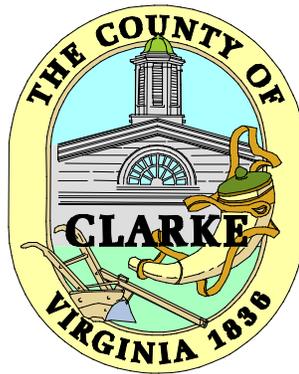


Clarke County Board of Supervisors



Regular Meeting Packet

December 18, 2018



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 18, 2018	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT		8
5. Set Date, Time, and Location - 2019 Organizational Meeting. Staff Recommendation: January 7, 2019, 10 am, Meeting Room AB, BCCGC, 101 Chalmers Court, 2 nd Floor, Berryville, Virginia		9
6. Pasture Palooza Music and Arts Festival. Action: Staff recommends setting for public hearing Tuesday, January 15, 2019, at 6:30 pm or as soon thereafter as the matter may be heard.		10
7. BoS Minutes: November 20, 2018, Regular Meeting		47
8. Consent Agenda:		71
A. 2018-16R Resolution of Recognition for the Clarke County 4-H Program		72
9. Board of Supervisors Personnel Committee Items for December 10, 2018		73
A. Expiration of Term for appointments expiring through January 2019. Action: The Personnel Committee recommends reappointments:		75
– Thomas Cammack, Barns of Rose Hill Board of Directors, to a term expiring December 31, 2021		
– Colin Greene, Community Policy and Management Team, to a term expiring December 31, 2021		
– Denise Acker, Community Policy and Management Team, to a term expiring December 31, 2021		
– Thomas Walker, Conservation Easement Authority, to a term expiring December 31, 2021		
– Peter Engel, Conservation Easement Authority, to a term expiring December 31, 2021		
– Martia Myers-DePina, Family Assessment and Planning Team, to a term expiring December 31, 2021		
– Gay Allen, Family Assessment and Planning Team, to a term expiring December 31, 2021		
B. Facility Closure Issues:		73
– Compensation. Information only.		73
– Notice. Information only.		73
– Outside Agencies. Information only.		73

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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12/12/2018 10:21 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 18, 2018	Packet Page
C. 2019 Holiday Schedule: Consider granting 8 additional hours holiday for Friday, July 5. Action: Review and direction to County Administration.		74
10. Board of Supervisors Work Session Items for December 10, 2018		96
A. Legislative Priorities. Action: Information only.		99
11. Board of Supervisors Finance Committee Items for December 10, 2018		103
A. FY2020 Budget Calendar. Action: Information only.		104
B. 106 North Church Lease Agreement. Action: Finance recommends deferring action to January 2019.		105
C. Bank Reconciliation Update. Action: Information only.		104
D. Conservation Easement: Opequon Cattle Company. The Finance Committee recommends: "Be it resolved that FY 19 budgeted expenditure and appropriations to the Conservation Easement fund be increased \$317,625, that revenue from the Federal government be recognized in the amount of \$211,750, and revenue from the Commonwealth be recognized in the amount of \$52,937, that existing Conservation Easement local funds be utilized in the amount of \$25,000, that Conservation Easement Donation funds be utilized in the amount of \$10,000, and that the 111d balance designation for Conservation Easement purchases be decreased by \$17,938, all for the purpose of purchasing Conservation Easements on the land of the Opequon Cattle Company."		115
E. Fiscal Analytics Budget Forecast. Action: Information only.		117
F. Bills and Claims Invoice History Report. Action: The Finance Committee recommends acceptance.		142
G. Standing Reports. Reconciliation of Appropriations, Capital budget. Action: Information only.		150
12. Government Projects Update		152
13. Miscellaneous		153
14. Summary Of Required Action		154
15. Board Member Committee Status Reports		155
16. Closed Session [as necessary]		156
17. Adjournment		157
<hr/>		
Reports in December Packet:		158
– Building Department		159
– Commissioner of the Revenue		170
– Emergency Medical Services		176

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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12/12/2018 10:21 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 18, 2018	Packet Page
- Handley Regional Library		177
- Zoning And Subdivision Ordinance Update Project Progress Report		184

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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12/12/2018 10:21 AM

Clarke County Board of Supervisors

Call to Order

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

Set Date, Time, and Location - 2019 Organizational Meeting

Staff Recommendation:

January 7, 2019, 10 am, Meeting
Room AB, BCCGC, 101
Chalmers Court, 2nd Floor,
Berryville, Virginia



County of Clarke
Lora B. Walburn, Executive Assistant County Administration

To: Clarke County Board of Supervisors

Date: December 11, 2018

Special Event Permit Application: Pasture Palooza Music and Arts Festival, Medium Event
Applicant / Event Director: The Lot Presents, LLC / Samuel Creany

History:

- Small Event: July 2011 [450]; County Administrator approved
- Medium Event: July 2012 [700]; *Public Hearing PH12-05* May 15, 2012 Board of Supervisors Approved.
- Medium Event: July 2013, 2014, 2015 [999]; Board of Supervisors Approved March 19, 2013.
- As requested by the Board, notice of event and insurance endorsement provided annually to County Administration. Public hearing waived with noting no complaints and full compliance by applicant 2011 and 2012.
- Complaints: 2104 Fiddler various issues; 2015 Fiddler various issues
- Large Event: July 2016, 2017, 2018 [1,500] *Public hearing PH 16-04* February 16, 2016, no comments submitted, no citizens spoke.
- Complaints: 2017 Fiddler various issues; 2018 Fiddler various issues prior to the event – no comments on file following the event
- Medium Event: Reducing event application from large, 1,000+, to medium 750 to 999.

Recommendation:

Board of Supervisors set public hearing for Tuesday, January 15, 2019, at 6:30 pm; and depending on citizen response, approve special event permit application subject to the following conditions:

- Submission of \$450 application fees.
- Provide notice to County Administration 90 days in advance of the "To Be Determined" event dates and particulars as set forth in Code of Clarke County Chapter 57 Special Events.
- Submission Building Department and Virginia Department of Health response / approval.
- Annual notification of event date[s] to County Administration.
- Annual submission for each event insurance endorsement naming Clarke County as additional insured.



County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57

Pasture Palooza Music and Arts Festival

Name of Event

339 Minniewood Lane, Berryville, VA 22611

Location of Event

The Lot Presents, LLC (Samuel Creany)

Applicant Name and Organization if applicable [Please Print]

939 Salem Church Road, Boyle, VA 22620

Applicant/Organization Address [Please Print]

(540) 336-9904

Telephone No.

n/a

Fax No.

Sam@thelotpresents.com

Email Address

Date[s]: To be determined

Event No.: 1

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 750

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
<input type="checkbox"/>	Medium Special Event – Special Events for 150 to 499 persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- √ Make checks payable to Clarke County Treasurer.
- √ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- √ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- √ Fees paid are non-refundable and not transferable to other activities
- √ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- √ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: Small Event: Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

- (c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.
- (d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.
- (e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

§ 57.7. Special Event Requirements

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

Instructions: Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.

General Information:

a) Event hours. Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: See plan

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:
See plan

b) Admission regulated. The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit. Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: See plan

c) Limits to attendance. The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 999

p) Liability insurance. The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached. No Yes

r) Permission for Entry. F1211-06D Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
 - Attach a list of all adjacent property owners, with addresses.
-

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department and have their letter of approval attached to your application. Approval attached
 - ✓ Check here if you have not submitted your plan to the Health Department. Not attached
- Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: *See plan*

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: *See plan*

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: *See plan*

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. See plan

Will alcoholic beverages be served? No Yes If yes: See plan

Virginia Alcohol Beverage Control Board Notice/Approval Date: See plan Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

- ✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: See plan

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. See plan

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have his letter of approval attached to your application. Approval attached

- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Administration will submit your application to the Sheriff for review. Not attached

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. See plan

State Police Notice/Approval Date: 12/7/18 Approval attached.
Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. See plan

VDOT Notice/Approval Date: _____ Approval attached.

j) **Security.** The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. See plan

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Building Department. Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections. Not attached

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: _____

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application. *See plan*

p) Necessary Safety Services. The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

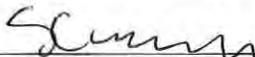
which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.



Applicant Signature

12.7.2018

Date

Samuel Creamy - The Lot Presents, LLC

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.



**County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57**

Right of Entry Permission Form

I, Samuel Creamy the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: Pasture Palooza Music & Arts Festival

shall take place on To be determined at
Specify Date[s]

339 Minnie wood Lane, Berryville, VA 22611
Event Location and/or Address

in Clarke County, Virginia, and I, Alison Teetor
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

Samuel Creamy
 Permit Applicant

Secondary Signature[s] If Applicable

Alison Teetor
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable

 Permit Applicant

 Event Location Owner/Leaseholder



County of Clarke

Application Special Event Permit

Code of Clarke County Chapter 57

Section I Determination: Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, event is not allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B

**Adjoining Property Owner
Special Event Notice**

[Date]

[Name of Property Owner]

[Adjoining Property Address]

[Adjoining Property City, State, Zip]

Dear Adjoining Property Owner,

This notice is to advise adjoining property owners that a multiple year special event application has been forwarded this day to the County of Clarke, Virginia for the following event to be conducted at:

Location: 339 Minniewood Lane, Berryville, VA 22611

Event Name: Pasture Palooza Music & Arts Festival

Event Date: To be determined

Summary of Event:

Pasture Palooza Music & Arts Festival is an annual outdoor event with overnight camping. A maximum of 999 persons are expected to attend. Attendees will eat, camp, and listen to music. Alcohol is allowed on the property. There will be amplified music and two stages with lighting. No homes are visible or within a quarter mile of the event area. Deputy Sheriffs and staff will be onsite during the weekend. I assure you that amplified music will be cut off at 12:00am each night to respect you, the surrounding homeowner.

If you have questions, concerns or would care to review the full text of the application, please contact the following by December 15.

Samuel Creany
939 Salem Church Rd, Boyce, VA 22620
sam@thelotpresents.com
cell: (540) 336-9904

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540-955-5175.

Regards,

Samuel Creany

Adjoining Property Owners

Susan Canterbury
153 Minniewood Lane
Berryville, VA 22611

Karen Russell
66 Minniewood Lane
Berryville, VA 22611

James Garland
c/o Linda Lorber
PO Box 209
Berryville, VA 22611

Robert & Dawn Sayre
195 Minniewood Lane
Berryville, VA 22611

Jennifer Nichols
269 Minniewood Lane
Berryville, VA 22611

Robert & Joyce Fiddler
210 Minniewood Lane
Berryville, VA 22611

Kevin & Sherrie Erisman
1250 Withers Larue Road
Berryville, VA 22611

Heidi & Wade Brown
PO Box 1201
Berryville, VA 22611

MNNW Partnership
PO Box 131
Boyce, VA 22620

George & Karen Jardina
364 Honey Lane
Berryville, VA 22611

Bin & Man Fan Yang
560 Honey Lane
Berryville, VA 22611



Health (under review)

Trevor Creany <info@thelotpresents.com>

Pasture Palooza Notice for Approval

Sam Creany <sam@thelotpresents.com>
To: jim.davis@vdh.virginia.gov

Thu, Dec 6, 2018 at 8:54 AM

Hello Mr. Davis,

This email is to inform you that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

Please see attached notice addressing the concerns of the Health Department. I've also attached the Pasture Palooza Event Plan and Map for a broader overview of the event. Let me know if you have any questions concerning the documents. I will be happy to clarify. I will be following up tomorrow. If you have no questions or concerns please sign and email back by **December 7**.

All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com

2 attachments

 **Health Dept Notice v.1.pdf**
52K

 **PP19 Event Plan v.1.pdf**
237K

Health (under review)

12/5/18

To: Jim Davis
100 North Buckmarsh Street
Berryville, VA 22611

Print Name: _____
Date: _____
Approval Signature: _____

Dear Jim Davis,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined). Please see below our plan to address the concerns of the Health Department.

- 1) Water Supply: All attendees will be notified that water is available for purchase, but they are encouraged to bring enough for themselves for the entire weekend. 2 wash stations will be rented for sanitation purposes.
- 2) Toilet and/or lavatory facilities: Ten, 10, portable lavatory facilities will be rented for the entire weekend. We do not expect to have more than 999 attendees so this exceeds the requirement of 1 lavatory facility per every 100 people.
- 3) Waste management: When attendees enter the festival they will be given a trash bag to throw any refuse, trash, garbage, rubbish, and non-recyclable material in. Pasture Palooza Music & Arts Festival will encourage the attendees to recycle aluminum cans and plastic bottles into recycle bins placed throughout the event grounds. Sewage disposal will be the responsibility of the company providing portable lavatory facilities. TLP will provide daily waste removal.
- 4) Food & Beverage: The event will have food and beverage vendors. All vendors will be getting a temporary permit from the County of Clarke to sell food and non-alcoholic beverages. I will sign and submit the coordinator's checklist required by the Health Department.
- 5) Camping Permit: We will apply for a camping permit through the state as we have in the past. Past applications have been approved.

I am submitting the application on **December 7** for consideration by the Board of Supervisors at their December meeting. If you have any questions, you can reach me at 540-336-9904 or sam@thelotpresents.com. If this plan is adequate, please reply with your approval.

Sincerely,

Samuel Creany, Event Coordinator
cell: 540-336-9904 // sam@thelotpresents.com



Health (under review)

Trevor Creany <info@thelotpresents.com>

Pasture Palooza

Bonnefond, Clarissa <clarissa.bonnefond@vdh.virginia.gov>
To: sam@thelotpresents.com, Walter Davis <jim.davis@vdh.virginia.gov>

Thu, Dec 6, 2018 at 12:35 PM

Hi Sam,

I will review your letters for Pasture Palooza's event permit. I also need you to complete the attached application. It is our campground permit application so you can obtain a Temporary Campground Permit and the necessary waivers for the event.

Best,

Clarissa Bonnefond
Environmental Health Specialist Senior
Clarke County Health Department
100 N. Buckmarsh St.
Berryville, VA 22611
Direct Line: 540-277-3571
Office: 540-955-1033

 **Campground App.pdf**
266K

Fire & EMS



Trevor Creany <info@thelotpresents.com>

Pasture Palooza Notice for Approval

Sam Creany <sam@thelotpresents.com>

Thu, Dec 6, 2018 at 8:59 AM

To: blichty@clarkecounty.gov

Hello Mr. [REDACTED],

This email is to inform you that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

Please see attached notice addressing the concerns of the Fire and Rescue Department. I've also attached the Pasture Palooza Event Plan and Map for a broader overview of the event. Let me know if you have any questions concerning the documents. I will be happy to clarify. I will be following up tomorrow. If you have no questions or concerns please sign and email back by **December 7**.

All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com

2 attachments

 **Fire and EMS Notice v.1.pdf**
36K

 **PP19 Event Plan v.1.pdf**
237K

Fire & EMS

12/5/18

To: Brian Lichty
Fire & EMS Director
101 Chalmers Court, Suite B.
Berryville, VA 22611

Print Name: _____
Date: _____
Approval Signature: _____

Dear Mr. Davis,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

The events will begin on Friday afternoon with a limited schedule and low attendance. Saturday will be a full day of music and activities, with performances ending no later than 12:00 am. Our attendance this year is expected to peak around 750. On-site camping is included for the duration of each event.

Our plan is to contract a professional event medical team, "Bear Care Medical" to provide around the clock team coverage for the entire event. Their staff are all professionally trained and certified for EMS. They have worked well with Clarke County EMS on several occasions. We believe this approach minimizes the burden on the county personnel and meets the requirements to provide adequate medical services. We have worked with Bear Care Medical to construct a plan that we hope will meet with your approval.

If you have any questions or require clarification please contact me at 540-336-9904 or reply to sam@thelotpresents.com. If this plan adequately meets the requirements for medical services please reply with your approval so that I may include your response in the application that I will submit to the County Administrator on **December 7** for inclusion in the December Board of Supervisors meeting.

Again, thank you for your assistance in these preparations.

Sincerely,

Samuel Creany, Event Coordinator
540-336-9904
sam@thelotpresents.com



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichy

Fire & EMS

December 6th, 2018

Samuel Creany
Event Coordinator
PO Box 321
Boyce VA 22620

Re: Special Event – Pasture Palooza Music & Arts Festival Application

Dear Mr. Creany,

I have received your application information for the Special Permit for the Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I have reviewed the information you have provided concerning fire and EMS services.

In section "g" of your plan you identify "Medical personnel will be on site throughout the entire event". I am requesting you further define the services these medical personnel will be providing (i.e. first aid, EMT-B level, Paramedic, etc.). If they are providing any level of medical care above first aid please provide a copy of their Virginia EMS agency license and record of Operational Medical Director (OMD). If the level of care is first aid only, please document in your plan and no further action is required.

In addition, as part of our review process we take the information you have provided and enter it into our Special Events FEMS IS-15 evaluation worksheet. This evaluation has determined that the services outlined in your plan meet the event's needs. A copy of the evaluation worksheet is attached for your reference.

Sincerely,

Brian Lichy
Director Fire, EMS and
Emergency Management

Office: 540-955-5113

101 Chalmers Ct., Suite B
Berryville, VA 22611

Fax: 540-955-5180

Fire & EMS



Estimation of Emergency Medical Care Resources at Special Events



EVENT: Pasture Palooza Music & Arts Festival

Daily Population: Max 999

DATES: TBD

Table 1 Event Nature- a.b,c,d

A: Type Event	Score	B: Venue	Score
Classical performance	2	Indoor	1
Public exhibition	3	Stadium	2
Pop/Rock concert	5	Outdoor in confined location Park etc	2
Dance event	8	Other outdoor, eg Festival	3
Equestrian	2	Widespread public location in streets	4
Marine	3	Temporary outdoor Structures	4
Motorcycle display	3	Includes overnight Camping	5
Aviation	3	B- Your Choice	2
Motor sport	4		
State occasions	2	C. Stand /Seat	Score
VIP visits/summit	3	Seated	1
Music festival	3	Mixed	2
Pyrotechnic display	4	Standing	3
New year celebration	7	C- Your Choice	2
Demonstrations/ Political events			
*Low risk of disorder	2	D. Audience profile	Score
*Medium risk of Disorder	5	Full mix, in family groups	2
*High risk of disorder	7	Full mix, not in family groups	3
*Opposing factions involved	9	Predominantly young adults	3
		Predominantly children and teenagers	4
A- Your Choice	3	Predominantly elderly	4
		Full mix, rival factions	5
		D- Your Choice	3

Table 1 Ratio Score 10

Table 2 Event Intelligence- e,f

E: Past history	Score	F: Expected numbers	Score
*Good data, low casualty rate previously (< 1%)	-1	<1000	1
*Good data, medium casualty rate previously (1%-2%)	1	<3000	2
*Good data, high casualty rate previously (> 2%)	2	<5000	8
*First event, no data	3	<10000	12
E- Your Choice	-1	<20000	16
		<30000	20
		<40000	24
		<60000	28
		<80000	34
		<100000	42
		<200000	50
		<300000	58
		F- Your Choice	1

Table 2 Ratio Score 0

Fire & EMS

Table 3 Event Factors- g-l

G: Expected queuing	Score	H: Time of year (outdoors)	Score
Less than 2 hr.	1	Summer	2
More than 3 hr.	2	Autumn	1
More than 12 hr.	3	Winter	2
G- Your Choice	1	Spring	1
		H- Your Choice	2

I: Proximity to nearest hospital	Score	J: Profile of definitive care	Score
Less than 30 min by road	0	Choice of A & E departments	1
More than 30 min by road	2	Large of A & E departments	2
I- Your Choice	0	Small of A & E departments	3
		J- Your Choice	2

K: Additional Hazard Indicators	Score	L: Additional On-Sight Facilities	Score
Carnival	1	Suturing	-2
Helicopters	1	X-ray	-2
Motor sport	1	Minor surgery	-2
Parachute display	1	Plastering	-2
Street theatre	1	Psychiatric/GP facilities	-2
Other- Model Rockets	1	First Aide/Triage	-2
K- Your Choice	0	L- Your Choice	-2

TABLE 3 SCORE RATIO **3**

TOTAL VALUE **13**

Requirement as per sheet 2 (below)		
APPARATUS/ FACILITY	#UNITS	# PERSONNEL
Command Posts		
ALS Transports		
BLS Transports		
Roving ALS		
Roving BLS	1	2
First Aide Stations		
Mobile Hospital		
Fire Engine Type I		
Fire Tanker		
Specialty Unit:		
Specialty Unit:		
Specialty Unit:		
TOTALS:	1	2

FEMA IS-15 Special Event Contingency Planning

Fire & EMS

Total Value	Unified Command post	ALS Transport	BLS Transport	Roving ALS	Roving BLS	First Aide Station	Mobile Hospital
<20	0	0	0	0	1	0	0
21-25	0	0	1	1	0	1	0
26-30	1	1*	1*	1	1	1	0
31-35	1	2*	1*	2	1	1	0
36-40	1	2**	2**	2	2	1	0
41-50	2*	2**	2**	2	2	2	1
51-60	3*	3***	2***	4	2	3	1
61-65	5*	4***	4***	4	4	2	2
	*= 1 Unified Command Post (3 FTE) and other # staffed divisions (2 FTE) per Division	2.5 FTE Per Unit 1 als or bls must be on site at any time	2 FTE per unit * 1 als or bls must be on site at any time	1.5 FTE per Unit	1.5 FTE per Unit	3 FTE per Unit	5 FTE per Unit 1-MD or DO 2-RN /LPN 1-Paramedic 1-Triage/Admin
		** 2 als or 1 als & 1 bls must be on site at any time					
		** 2 als or 1 als & 1 bls must be on site at any time	** 2 als or 1 als & 1 bls must be on site at any time				
		*** 2 als & 1 bls must be on site at any time	*** 2 als & 1 bls must be on site at any time				

Fire & EMS



Trevor Creany <info@thelotpresents.com>

Pasture Palooza Notice for Approval

Sam Creany <sam@thelotpresents.com>

Fri, Dec 7, 2018 at 10:06 AM

To: blichty@clarkecounty.gov

Mr. Lichty,

Please see attached updated Event Plan. Changes to section "g" are as follows:

Medical personnel will be on site to render Basic First Aid to staff or participants throughout the entire event. Medical personnel will activate local EMS via 911 or by contacting units on site, if they believe the patient's condition to be life threatening.

Please let me know if you have any other concerns. Thank you for your time.
All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com

[Quoted text hidden]



PP19 Event Plan v.1.pdf
237K

Sheriff



Trevor Creany <info@thelotpresents.com>

Pasture Palooza Event Notice for Approval

Sam Creany <sam@thelotpresents.com>
To: Travis M Sumpton <tsumpton@clarkecounty.gov>
Cc: Tony Roper <troper@clarkecounty.gov>

Fri, Dec 7, 2018 at 10:27 AM

Hi Chief Deputy Sumpton,

I sent this email to Sheriff Roper yesterday but haven't heard from him. I'm hoping to submit this permit application to Lora Walburn today. If you have time to take a look I would really appreciate it. Thank you in advance:

This email is to inform you that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

Please see attached notice addressing the concerns of the Sheriff's Department. I've also attached the Pasture Palooza Event Plan and Map for a broader overview of the event. Let me know if you have any questions concerning the documents. I will be happy to clarify. I will be following up tomorrow. If you have no questions or concerns please email back by **December 7** stating that your Department Approves this notice.

All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com

2 attachments

 **PP19 Event Plan v.1.pdf**
237K

 **Sheriff Notice v.1.pdf**
89K

Sheriff

12/5/18

To: Anthony W. Roper, Sheriff
100 N. Church Street
Berryville VA, 22611

Dear Sheriff Roper,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

Our attendance this year is expected to peak around 750. We will provide professional security during the entire event, with a minimum of two security personnel at the times of low attendance and six or more during the peak hours of the event. We have designed the security program so to maintain high visibility of our trained and certified personnel. We are using electronic ticketing to assure compliance with the ticketing requirements of the permit. We are able to accurately track tickets sold and persons on site at any time. All guests are informed of the event rules and expectations. As always, the presence of your off-duty deputies will be scheduled well in advance. We have included the right to enter agreement in our permit.

All festival promotional materials will encourage use of Triple J Road via Route 7 as the primary approach to the festival. Additional signs will direct traffic into the entrance at Minniewood Lane. We have positioned the ticket booth so that there is ample room for vehicles line up without blocking any neighbor's right of ways. Parking or camping along traffic routes has been set back in an effort to increase safe passage. These changes greatly improved traffic flow and pedestrian safety. The performance area will have restricted access and be limited to foot or logistical traffic only.

All event staff working with traffic will be provided with some type of safety vest and light. In addition, all event staff will be instructed how to contact the appropriate emergency services should the need arise. VDOT and the State Police are also being informed of this event and I will define our needs with them directly. In previous years, it was determined that no additional measures were needed.

I am submitting the application on **December 7** for consideration by the Board of Supervisors at their December meeting. If you have any questions, you can reach me at 540-336-9904 or sam@thelotpresents.com. If this plan is adequate, please reply with your approval.

Sincerely,

Samuel Creany, Event Coordinator
540-336-9904 // sam@thelotpresents.com

Sheriff



Trevor Creany <info@thelotpresents.com>

Pasture Palooza Event Notice for Approval

Travis M Sumption <tsumption@clarkecounty.gov>

Fri, Dec 7, 2018 at 12:10 PM

To: Sam Creany <sam@thelotpresents.com>

Cc: Tony Roper <troper@clarkecounty.gov>

Trevor - I have read the plan and have no issues. If the Sheriff Roper has concerns he can address with the Board

Travis M. Sumption
Chief Deputy
Clarke County Sheriff's Office
100 North Church Street
Berryville, Virginia 22611
540-955-5182 (Office)
540-955-4111 (Fax)
540-955-1234 (24 Hour)



Confidentiality Notice:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

[Quoted text hidden]

State Police



Trevor Creany <info@thelotpresents.com>

Clarke County Event Notice for Approval

Sam Creany <sam@thelotpresents.com>

Thu, Dec 6, 2018 at 8:56 AM

To: "Smith, Jonathan E., Sgt." <jonathan.smith@vsp.virginia.gov>

Hello Jonathan Smith,

This email is to inform you that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

See attached Event Plan and Map. If you approve of this notice please email back stating such. If you have any further questions or concerns please don't hesitate to get in touch with me.

All the best,

Sam Creany

The Lot Presents, LLC.

Producer / Vendor Coordinator

540.336.9904

www.pasturepalooza.com



PP19 Event Plan v.1.pdf

237K

State Police



Trevor Creany <info@thelotpresents.com>

Clarke County Event Notice for Approval

Jonathan Smith <Jonathan.Smith@vsp.virginia.gov>
To: Sam Creany <sam@thelotpresents.com>

Fri, Dec 7, 2018 at 10:04 AM

Reviewed. Thank you for notifying our agency.

- Jon

Sergeant J. E. Smith

Virginia Department of State Police

3680 Valley Pike

Winchester, Virginia 22602

Office: (540) 869-2000

Fax: (540) 869-0209

Jonathan.Smith@vsp.virginia.gov

The information in this email and any attachments may be confidential and privileged. Access to this email by anyone other than the intended addressee is unauthorized. If you are not the intended recipient (or the employee or agent responsible for delivering this information to the intended recipient) please notify the sender by reply email and immediately delete this email and any copies from your computer and/or storage system. The sender does not authorize the use, distribution, disclosure or reproduction of this email (or any part of its contents) by anyone other than the intended recipient(s). No representation is made that this email and any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.



VDOT



Trevor Creany <info@thelotpresents.com>

Clarke County Event Notice for Approval

Sam Creany <sam@thelotpresents.com>
To: bobby.boyce@vdot.virginia.gov

Thu, Dec 6, 2018 at 8:57 AM

Hello Mr. Boyce,

This email is to inform VDOT that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

If approved this will be our 10th Annual event. In the past VDOT has approved the notice based on the fact that the event does not affect any public right of ways. All patrons enter on Minniewood Lane, a private lane off of Triple J Road in Clarke County. The traffic from our event never blocks or disturbs the public traffic on Triple J Road. I've attached our event plan which includes a map. Please feel free to look over everything and let me know if you have questions or concerns. If you approve this notice please respond to this email stating such.

All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com



PP19 Event Plan v.1.pdf
237K

Building (under review)



Trevor Creany <info@thelotpresents.com>

Pasture Palooza Notice for Approval

Sam Creany <sam@thelotpresents.com>
To: jroyston@clarkecounty.gov

Thu, Dec 6, 2018 at 8:54 AM

Hello Mr. Royston,

This email is to inform you that I am filing an application with Clarke County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined).

Please see attached notice addressing the concerns of the Building Department. I've also attached the Pasture Palooza Event Plan and Map for a broader overview of the event. Let me know if you have any questions concerning the documents. I will be happy to clarify. I will be following up tomorrow. If you have no questions or concerns please sign and email back by **December 7**.

All the best,

Sam Creany
The Lot Presents, LLC.
Producer / Vendor Coordinator
540.336.9904
www.pasturepalooza.com

2 attachments

 **Building Dept Notice v.1.pdf**
36K

 **PP19 Event Plan v.1.pdf**
237K

Building (under review)

12/5/18

To: James Royston, II, Building Official
101 Chalmers Court, Suite B
Berryville, VA 22611

Print Name: _____
Date: _____
Approval Signature: _____

Dear Mr. Royston,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Pasture Palooza Music & Arts Festival at 339 Minniewood Lane, Berryville, VA 22611. I am applying for a 3-year permit (event dates to be determined). As required in the application, I am informing you of our lighting plan, temporary generators and temporary structures.

Lighting will be utilized for the purpose of stage lighting and one light post will be located at the ticket booth. All lights will be located and/or shielded to prevent unreasonable glow beyond the property. I hope these efforts will satisfy you and the county that we are trying to minimize the light pollution concerns associated with such an event. I am glad to say we did not have any complaints regarding excess light in previous years.

I am also informing you that an electrical permit will be acquired for the temporary generators utilized onsite. I will not be able to include this permit with my application as I am submitting it more than 6 months prior to the event and, therefore, prior to your ability to perform an inspection. A temporary building permit will not be required as we are not installing any temporary tents over 900 sq ft.

If you need to contact me either for clarification of or amendment to this plan please do so as soon as possible by replying to sam@thelotpresents.com or calling 540-336-9904. I am submitting the application to the County Administrator on **December 7** for consideration by the Board of Supervisors at their December meeting. If possible please reply with approval.

Again, thank you for your assistance in these preparations.

Sincerely,

Samuel Creany, Event Coordinator
540-336-9904
sam@thelotpresents.com

2019 Event Plan

The Lot Presents, LLC
PO Box 321, Boyce, VA 22620
Phone: (540) 336-9904
Email: sam@thelotpresents.com

Name of Event:

Pasture Palooza Music & Arts Festival

Location of Event:

339 Minniewood Lane
Berryville, VA 22611

Event Date:

To be determined

Estimate number of attendees:

500-999

§ 57.7. Special Event Requirements

General Information:

a) Event hours.

Dates and Times:

- Start: 2:00p Friday
- End: 12:00p Sunday
- Live music hours:
 - Friday 8:00p – 12:00a
 - Saturday 12:00p - 12:00a

Highest attendance date and an estimate of attendance:

- Saturday / 750

b) Admission regulated.

Statement of the plan for controlling admission to the event:

Online and local ticket sales, exchanged for wristbands at the gate that must be worn at all times while on premises.

c) Limits to attendance.

Total number of tickets to be offered for sale: 999 tickets for sale.

p) Liability insurance.

Certificate of insurance, with County of Clarke Virginia listed as an additional insured, will be submitted to the Administrator well before the event date.

r) Permission for Entry.

See attached written Permission for Entry letter signed by Alison Teetor (property owner) and The Lot Presents, LLC.

Adjoining Property Owners.

See attached copy of the notice sent to all adjoining property owners.

See attached list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

See attached TLP written plan submitted to the Health Department.

d) Water Supply.

All attendees will be notified that water is available for purchase, but they are encouraged to bring enough for themselves for the entire weekend. A wash station will be rented for sanitation purposes.

e) Toilet and/or lavatory facilities.

Ten, 10, portable lavatory facilities will be rented for the entire weekend. We do not expect to have more than 1,000 attendees so this meets the requirement of 1 lavatory facility per every 100 people.

f) Waste management.

When attendees enter the festival they will be given a trash bag to throw any refuse, trash, garbage, rubbish, and non-recyclable material in. Pasture Palooza Music & Arts Festival will encourage the attendees to recycle aluminum cans and plastic bottles into recycle bins placed throughout the event grounds. Sewage disposal will be the responsibility of the company providing portable lavatory facilities. TLP will provide daily waste removal.

k) Food & Beverage.

The event will have food and beverage vendors. All vendors will be required to receive a temporary permit from the County of Clarke to sell food and beverages. Vendor(s) serving alcohol will also be required to receive the appropriate permit/approval from the Virginia Alcohol Beverage Control Board. Alcoholic beverage sales will be restricted to 21+ area(s) regulated by security personnel. TLP will sign and submit the coordinator's checklist required by the Health Department.

Local Fire & Rescue Company Notice and Approvals

See attached TLP written plan submitted to to John H. Enders Fire Company and Rescue Squad.

g) Medical facilities.

A tented area with direct egress to the county road will be provided for the emergency medical personnel and transport vehicle. Medical personnel will be on site to render Basic First Aid to staff or participants throughout the entire event. Medical personnel will activate local EMS via 911 or by contacting units on site, if they believe the patient's condition to be life threatening.

h) Fire Protection.

Event staff and Campground staff will be instructed as to the location and proper use of on-site fire extinguishers and water supplies. In the event of a large fire emergency, all personnel will utilize the County 911 system.

Sheriff's Notice and Approvals

See attached TLP written plan submitted to the Sheriff.

i) Traffic and parking control.

Approximately ten, 10, staff members will be assigned the duty of parking cars and maintaining all traffic lanes. Attendees camping all weekend will be parked in the main event camping area. Attendees who will be staying for one day at a time and leaving throughout the weekend will be day parking lot on the property. This will allow easy ingress and egress to the property.

j) Security.

On-site security will be provided for the entire event through a contracted security team and off-duty sheriff's. See attached TLP written plan submitted to the Sheriff's Department.

Building Department Notice and Approvals

See attached TLP written plan submitted to the Building Department.

l) Lighting/Illumination.

Outdoor lighting will be utilized.

m) Temporary Structures.

Types of temporary structures: Tents

o) Communication system.

Staff and security will carry portable two-way radios.

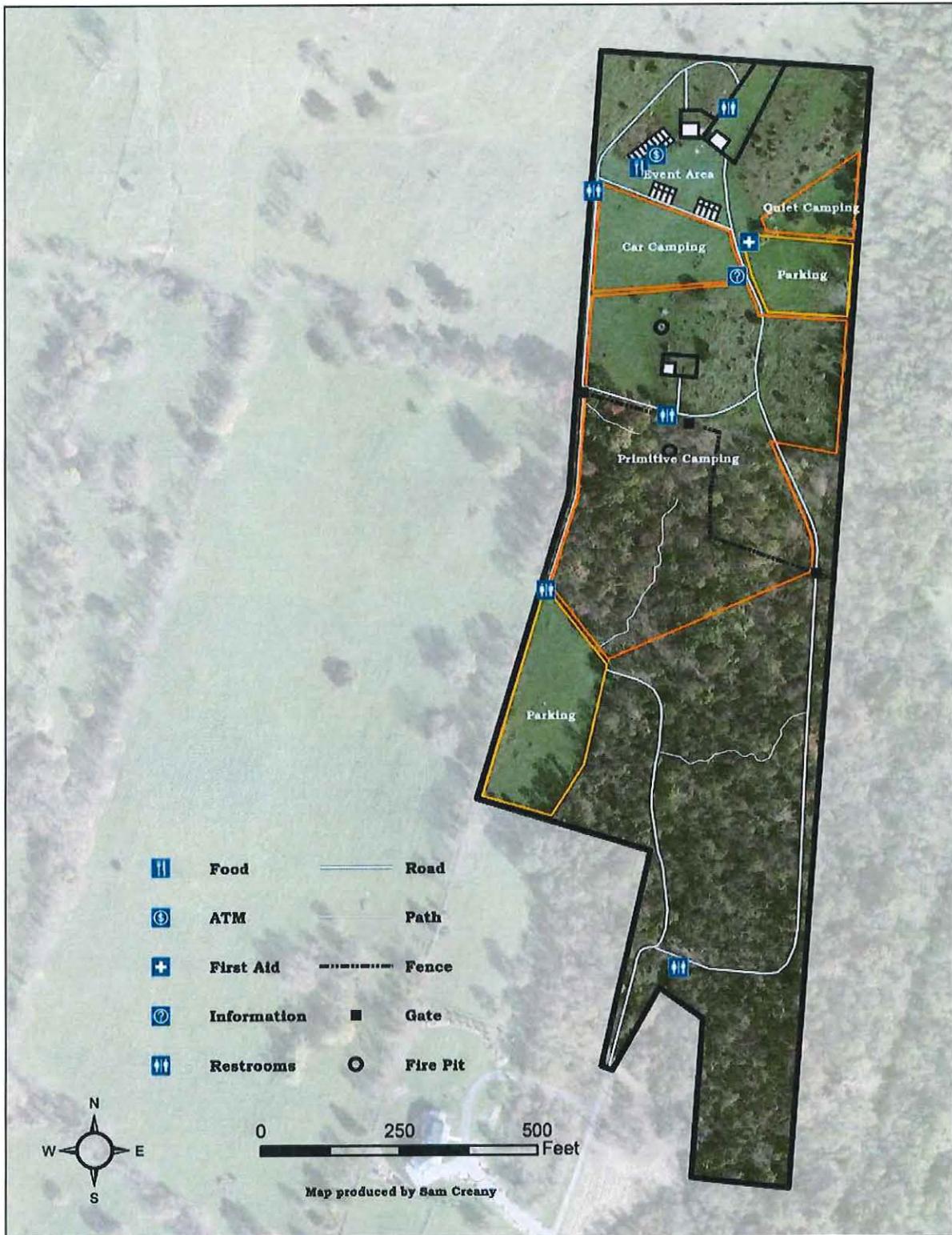
p) Necessary Safety Services.

Additional safety services are not required for these events.

Applicant Additional Information:

All letters to County Departments, VDOT, and State Police have been sent as of 12/6/18.

Map of Festival Grounds



November 20, 2018

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, November 20, 2018.

Board Members

Present Afternoon/ No Evening Session: Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B. McKay – White Post District

Absent Afternoon/No Evening Session: None

County Staff Present

David L. Ash, Cathy Kuehner, Brian Lichty, Brandon Stidham, Brianna R. Taylor, Lora B. Walburn

Constitutional / State Offices / Other Agencies

Travis Sumption

Press

Mickey Powell – The Winchester Star

Others Present

Dana Waring, Mr. & Mrs. Flockhart, Sarah Casey, Keagan Bragg, Skylar Bragg, Kimmy Cruz-Ramirez, Sarah Flockhart, Sydney Jacobson, Maeve Lyman, Charlotte Smith, Kateri Thorne, Madison Webster, Ryleigh Webster; Mary F Veilleux, Deloris Hausenfluck; Pete Maynard, Jeff Hinson

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:03 p.m.

2) Adoption of Agenda

- Move Consent Agenda before Citizens Comment Period.

Vice Chair McKay moved to adopt the agenda as modified. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

No persons appeared to address the Board.

4) Virginia Department of Transportation [VDOT]

Ed Carter, Residency Administrator, Scott Alexander, Assistant Residency Administrator. Mr. Carter provided the following update:

Maintenance:

- VDOT have performed grading operations and stone application on various non-hard surfaced routes in the County. VDOT will continue this month as weather and road conditions allow.
- VDOT began its fall mowing on primaries and will continue this month as weather permits.
- VDOT was able to clean out some pipes for drainage concerns and remove storm-related debris. This will continue in December.
- VDOT did some trash pickup on various route and had our tree-trimming contractor working on brush removal. They will be in here another two weeks.
- VDOT mobilized for a major early snow and ice event; expect to have pothole repairs this month.

Board Issues:

- Speeding concerns: Millwood, Triple J, and Crums Church Roads: The speed data has been collected for all three roads and forwarded to the Sheriff's office for analysis and resolution. VDOT did not find any concerns in Millwood but did detect some concerns on Triple J, where 51% of traffic was traveling over 5 MPH above the speed limit. Crums Church had 9% that were traveling over 5 MPH above the speed limit.

- Supervisor Byrd expressed concern for excess speed detected in the study.
- Morgan Mill No Parking: VDOT met with stakeholders at noon on the 20th to discuss possible options to parking on the Roadway.
 - VDOT has identified a path to explore.
 - Supervisor Catlett thanked Mr. Carter for meeting with constituents.

Supervisor Comments:

- Supervisor Byrd:
 - Brine Treatment: Ed Carter advised treatment application is determined by temperature and precipitation type. Cost for brine treatments in the Staunton residency for interstates and primaries is approximately \$43,000 per treatment. For last week's event, only Interstate 81 was treated with brine.
- Supervisor Catlett:
 - Route 50 and Route 255: Will be striped when temperature allows.
 - Bridge on Route 723 close to the Mill: Spalling located and maintenance scheduled.
- Supervisor McKay:
 - Route 624: Constituent believes there are too many trucks. Ed Carter will check.
 - Route 624: Needs center line striping. Ed Carter will check road width; road must be of a certain width to be striped.
 - Route 522 by Lake Frederick: Flooding / sheeting across is freezing. VDOT will check for clogged drain.
- Supervisor Weiss:
 - Trees: Still waiting for trees to be cut. Ed Carter advised that the crew is scheduled to be in the area for the next two weeks.

5) Request by Berryville Town Council for a Joint Meeting on Tuesday, December 11, 6:30 pm

David Ash provided a brief overview of the Town's request for a joint meeting advising that the meeting would take place before a Town Council meeting.

Supervisor Byrd asked that maps, with appropriate routes delineated, be made available for the meeting.

David Ash advised that the reason for the meeting is to discuss conducting a study to identify potential routes.

Supervisor Daniel asked if a textured map of the area could be provided.

Brandon Stidham suggested bringing area maps drafted for the Berryville Area Development Authority during its update.

Supervisor Daniel agreed that these would be excellent.

David Ash reaffirmed that the meeting was to discuss need, timing, funding, etc. Mr. Ash stated that the question before the Board was whether it wished to meet with Town Council.

Vice Chair McKay opined that the County did need to study the impact and benefit of such an expenditure.

Chairman Weiss commented that that the Town had received many negative comments about traffic on Routes 7 and 340 reminding that concerns have been raised as far back as the development of the business park beginning in the late 1990s. He opined that a good scope of work had been developed by Town and County staff. Chairman Weiss expressed his desire to see the project started noting that the project could be delayed for another year if the Town did not fund in this fiscal year.

Supervisor Byrd agreed that a meeting with Town Council was important.

Supervisor Daniel concurred; and, noting that the requested meeting would only be an hour long, she opined there could be no expectation that the governing bodies will get too deeply into the details.

Chairman Weiss concluded that he hoped that the governing bodies would leave the meeting with a clear scope, a clear directive from which each could move forward, in other words a plan to get a plan. He stated that would like to see a financial break down for the study.

By consensus, the Board agreed to a joint meeting with the Berryville Town Council on Tuesday, December 11, 6:30 pm, in the Main Meeting Room at the Berryville-Clarke County Government Center.

6) Legislative Priorities 2019

During its review, the Board agreed to the following:

- Add Under Issue: Availability and Quality of Water Resources: Clarke supports the Commonwealth allowing localities to regulate quantity.

- Add Under Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds: Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions, a sunset clause be included in the agreement.
- Invite the mayors and chief executive officers of the Town of Berryville and the Town of Boyce and to invite the School Board Chair and School Superintendent to attend the Legislative Priorities Work Session.

For the record, Chairman Weiss expressed the Supervisors' thanks to Congresswoman Barbara Comstock for her years of services opining that she helped in a myriad of ways within Clarke County attending many local functions and supporting the Sheriff's Office, public safety, the Barns of Rose Hill, and various other projects and entities.

The Board voiced interest in meeting with newly-elected Congresswoman Jennifer Wexton in the coming year.

7) Approval of Minutes

Vice Chair McKay provided the following statement in reference to the letter distributed by Jay Arnold and included in the Board minutes beginning Book 23 Page 459. *"Jay accredits me with, and I realize that what is in the minutes is what the letter said, but I did not exactly say this. What I intended for people to take away, I don't think that I said that Boyce favored raising its own funds to reduce tax burden and other companies preferred to seek tax funding from the County. What I think that I said, and what I intended to say is, that I think that different fire companies have different cultures they develop. I think that the County needs to figure out a way for the County to help companies develop a culture where they have a larger membership and where they get members, not necessarily to run fire calls and rescue calls, but to assist in the fundraising and so on. I genuinely believe that that is what we intended to do; and, I think actually, Brian and I were talking about it, is that your take on what I said."*

Brian Lichty responded, "yes sir."

Vice Chair McKay, *"that we should be helping companies perform fundraising and whatever else they need not that they have just chosen to go off the reservation on their own. So, I would just like for that to be noted."*

Chairman Weiss clarified that the October minutes would not be amended and Vice Chair McKay's statement would be included in the November 20, 2018, minutes.

Supervisor Byrd requested a correction to Book 23 Page 486 changing the number of volunteers from 150 to 160.

Supervisor Catlett moved to approve the minutes for October 16, 2018, as corrected. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

8) Consent Agenda

A. Resolution in Recognition of FISH of Clarke County 2018-14R

**RESOLUTION IN RECOGNITION OF
FISH OF CLARKE COUNTY
November 2018**

WHEREAS, a small group of concerned county residents gathered in the late 1960s to study existing community resources and identify ways they could help their neighbors in times of need; and

WHEREAS, led by Jane Harrison and Gertie Watkins, the group officially formed FISH of Clarke County in 1968; and

WHEREAS, FISH volunteers have staffed a 24-hour helpline every day for 50 years, responding to county residents who have experienced house fires, floods, and other disasters; and

WHEREAS, for five decades FISH of Clarke County volunteers have distributed food and clothing as well as provided housekeeping, babysitting, transportation, financial counseling, firewood, and more to residents who need such help in times of trouble; and

WHEREAS, FISH of Clarke County volunteers give without charging any fees, and give with love and compassion; and

WHEREAS, FISH of Clarke County celebrated its golden anniversary in October 2018;

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this resolution in recognition of the many FISH of Clarke County volunteers past, present, and future who give their time and talents in order help others in our community.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this resolution on the 20th day of November 2018.

Attest: David Weiss, Chair 2018-14R

B. Resolution Congratulating the Clarke County High School Girls Cross Country Team 2018-15R

**RESOLUTION IN RECOGNITION OF
CLARKE COUNTY HIGH SCHOOL GIRLS' CROSS COUNTRY TEAM
November 2018**

WHEREAS, the 2018 Clarke County High School Girls' Cross Country team, led by Coach Jeff Webster and Assistant Coach Sarah Casey, won the Virginia High School League Class 2 State Cross-Country Meet on Nov. 9 at Great Meadow Park in The Plains, Va.; and

WHEREAS, the Eagles were represented in the meet by Keagan Bragg, Skylar Bragg, Kimmy Cruz-Ramirez, Sarah Flockhart, Sydney Jacobson, Maeve Lyman, Charlotte Smith, Kateri Thorne, Madison Webster, and Ryleigh Webster; and

WHEREAS, the Eagles scored 51 points, 18 fewer than runner-up and five-time defending Class 2 state champion Maggie L. Walker Governor's School; and

WHEREAS, the 2018 state championship title is the seventh such victory for the Clarke County High School Girls' Cross Country team, who previously won four-straight championships in 2007, 2006, 2005, and 2004 in addition to titles in 1986 and 1987; and

WHEREAS, Keagan Bragg, Skylar Bragg, Sydney Jacobson, and Madison Webster, also earned All-State honors at the Nov. 9 meet;

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this resolution in recognition of the 2018 Clarke County High School Girls' Cross Country team and its coaches for representing their school and our community with dedication, spirit, and sportsmanship.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this resolution on the 20th day of November 2018.

Attest: David Weiss, Chair 2018-15R

C. Abstract of Votes 2018

Election Tuesday, November 6, 2018

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

United States Senate

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Corey A. Stewart - Republican	3845
Timothy M. Kaine - Democratic	3210
Matt J. Waters - Libertarian	126
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	5
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the United States Senate.

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Member House of Representatives

District: 10

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Barbara J. Comstock - Republican	4152
Jennifer T. Wexton - Democratic	3037
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	11
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Member School Board

District: BERRYVILLE DISTRICT

<i>NAMES OF CANDIDATES ON THE BALLOT</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Katherine F. Kerr-Hobert	1069
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	40
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member School Board.

Katherine F. Kerr-Hobert

ABSTRACT of REFERENDUM VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Proposed Constitutional Amendment Question 1

Should a county, city, or town be authorized to provide a partial tax exemption for real property that is subject to recurrent flooding, if flooding resiliency improvements have been made on the property?

<i>QUESTION RESPONSE</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Total YES votes	4468
Total NO votes	2546
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

ABSTRACT of REFERENDUM VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Proposed Constitutional Amendment Question 2

Shall the real property tax exemption for a primary residence that is currently provided to the surviving spouses of veterans who had a one hundred percent service-connected, permanent, and total disability be amended to allow the surviving spouse to move to a different primary residence and still claim the exemption?

<i>QUESTION RESPONSE</i>	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Total YES votes	5766
Total NO votes	1257
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Supervisor Catlett moved to adopt the Consent Agenda as presented. The motion carried by the following vote:

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

Chairman Weiss read the Resolution in Recognition of FISH and presented to FISH Board members Mary F Veilleux and Deloris Hausenfluck.

Chairman Weiss read the Resolution Congratulating the Clarke County High School Girls' Cross Country Team and presented to each of the team members and coaches.

9) Board of Supervisors Personnel Item

A. Expiration of Term for appointments expiring through December 2018

2018-11-08 Summary: The Personnel Committee made no recommendations.

2018-11-20 Action: No action was taken at the November meeting.

10) Board of Supervisors Work Session Items

A. Clarke County Public Schools Career and Technical Education Update by Superintendent Chuck Bishop

2018-11-08 Summary: Chuck Bishop provided the update on the Schools CTE program. A copy of his presentation will be provided under separate cover.

2018-11-20 Action: David Ash informed the Supervisors that Chuck Bishop provided clarification subsequent to the meeting that CTE expanded to 70 sections.

B. Fire and EMS Update by Director of Fire, EMS, and Emergency Management Brian Lichty

2018-11-08 Summary: Due to an administrative err, this item was not discussed.

2018-11-20 Action: Brian Lichty explained to the Board that the Fire and EMS Commission requested clarification from the Supervisors on how it saw the Clarke County Fire and Rescue Association in the fire / rescue structure.

Chairman Weiss stated that the consensus of the Board at its October meeting was that the Board values the Association presences and urges them to reconfigure themselves as they were but acknowledging that it is a private organization over which the Board of Supervisors has no jurisdiction.

David Ash clarified that the request was for the Board to have a discussion at the Work Session; however, due to his failure the item was not discussed. He asked if the Board wished the item to be added to a Work Session agenda.

The Supervisors agreed that no further discussion was needed.

Supervisor Byrd remarked that the Association is a private organization that is not run by Clarke County but did want its support be it monetary or in validation.

Supervisor Daniel opined that the Clarke County Fire and Rescue Association was just like the Millwood Association, a private group not answerable to the Board of Supervisors but having comments that are valuable in the decision-making process.

C. Medicaid Implementation Update by Brittany Heine, Director Clarke County Department of Social Services

2018-11-08 Summary: Brittany Heine was introduced as the new Social Services Director. She provided the Board a brief update of Virginia's planned Medicaid expansion.

2018-11-20 Action: David Ash summarized Ms. Heine's update. He opined that this would be another state-mandated program funded by counties.

D. Comcast Request for VATI Grant Support

2018-11-08 Summary: Paul Comes, Director Government Affairs Beltway Region Comcast Cable, requested assistance in the form of staff time and expertise from the County employees to research and prepare a potential grant application to assist in providing broadband internet service to an under-served area near White Post. The Board authorized staff to provide the requested assistance.

2018-11-20 Action: David Ash summarized ComCast's request.

E. Public Information Officer Update by Cathy Kuehner

2018-11-08 Summary: Cathy Kuehner brought the Board up-to-date on her activities over the past six months. The Board requested that with the assistance of the County Administrator and the IT Director that she provide the Board with a plan with schedule for updating the County's website.

2018-11-20 Action: David Ash summarized the update provided by the Public Information Officer. He advised that in January the Public Information Officer would bring to the Board a plan on how to complete the requested update for county website and complete work on website content.

11) Board of Supervisors Finance Committee Items

A. Credit Card Convenience Fee Discussion

2018-11-08 Summary: The Committee discussed the pro and cons of passing on the credit card convenience fee to customers. This is the current practice and the Committee saw no need to change at this time.

2018-11-20 Action: David Ash summarized the Finance Committee's discussion.

Vice Chairman McKay opined that it is unfair to shift this cost onto tax payers.

Supervisor Catlett advised that during its review the Finance Committee identified no benefits for changing the current practice.

B. FY 19 Supplemental Appropriations.

a) Blue Ridge Volunteer Fire Department.

2018-11-08 Summary: Request from Blue Ridge VFD for \$8,410 to reimburse them for a state grant match for purchase of a "power cot". The Finance Committee recommends that this request not be approved, and that the Fire Commission develop protocols for the consideration of such requests.

2018-11-20 Action: **Vice Chair McKay moved to accept the recommendation of the Finance Committee. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

b) Conservation Easement Purchase: Sprouse.

2018-11-08 Summary: The Committee recommends approval of the DUR purchases on the property of Randy Sprouse, as follows: "Be it resolved that the FY 19 Conservation Easement Budget budgeted expenditure and appropriation be increased \$60,000, that revenue from the Commonwealth in the amount of \$30,000 be recognized, and that local funds in the Conservation Easement fund balance be utilized in the amount of \$30,000."

2018-11-20 Action: **Supervisor Byrd moved to approve the resolution. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

c) *Convenience Center.*

2018-11-08 Summary: There was a discussion of an overage in the Convenience Center budget. The Committee will seek these funds from other existing capital budgets.

2018-11-20 Action: David Ash summarized. No action was taken.

C. FY2018 Year End.

a. Social Services

2018-11-08 Summary: The bank reconciliation revealed additional FY18 revenue for Social Services: "Be it resolved that \$37,733 transferred from the FY18 Maintenance budget to the Social Services Fund at the October meeting be reversed"

2018-11-20 Action: **Supervisor Daniel moved to approve. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

b. Build America Bond revenue

2018-11-08 Summary: Final Build America Bond revenue from the Federal Government was short \$2,326: "Be it resolved that the local transfer to the School Debt Service Fund be increased \$2,326."

2018-11-20 Action: **Supervisor Catlett moved to approve. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

D. Distribution of Fire Programs Grant.

2018-11-08 Summary: Please find attached a recommendation by the Fire-EMS Commission to revise the distribution of Fire Programs funds. The Committee discussed the legal standing of the Fire & Rescue Association, but recommends continuing the current practice of distributing funds to that entity, and allowing it to distribute these funds in equal allotments to the companies.

2018-11-20 Action: David Ash summarized the request advising that in the past these funds were given to the Clarke County Fire and Rescue Association for distribution. With the decision of one Association member to withdraw, the question was raised as to how that distribution might take place; and, ultimately, the recommendation was that the distribution not be made until such time as the County could get agreement on how and when it was to be made.

Chairman Weiss contributed that legal counsel reviewed the matter and determined that, at the moment, the Association does not meet certain legal requirements. He stated that the County has been giving the Association money for several decades with no issues. Bob Mitchell, Clarke's legal counsel, did indicate that should the Association get the funds as it has in previous years it must agree in writing to give the appropriate funds to Boyce Volunteer Fire and Rescue Company, as well as J. H. Enders Volunteer Fire and Rescue Company, and Blue Ridge Volunteer Fire and Rescue Company.

David Ash reminded that the Association does pay for items used by the volunteer companies such as software programs.

Brian Lichty defined the funds and the proposed uses explaining that these state funds must be used for EMS training and/or fire equipment.

Chairman Weiss remarked that the Finance Committee instructed staff to help the Association find out what it needs to do to be eligible to receive funds. He opined that the system used by the County did work; and, if the Association were unable to come into compliance in a timely fashion, the County would pay the funds out for the appropriate equipment that has been purchased. He cautioned that the process needed reviewed as a whole for future application but it was too late in the process this year to change.

Supervisor Catlett concurred adding that review of the whole picture was necessary.



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: Tom Judge, Director of JAS
From: Brian Lichty, Director Fire, EMS and Emergency Management
Cc:
Date: October 23, 2018
RE: November Finance Committee

Per the request of the Fire – EMS Commission can you please add the following two items to the November Finance Committee agenda;

- Four-for-life, Fire Programs funding distribution
- Blue Ridge VFD spring RSAF grant reimbursement

At the October 11th meeting of the Fire – EMS Commission a discussion took place regarding the distribution of this year's Four-For-Life and Fire Programs funding. The Commission voted to recommend this year's funding be distributed as 2/3 to the Fire – Rescue Association and 1/3 to the Boyce VFD.

Additionally, at this meeting the Commission voted to recommend reimbursement to the Blue Ridge VFD in the amount of \$8,410.05. This is the local match for a Rescue Squad Assistance Fund (RSAF) grant received by the Blue Ridge VFD in July of this year. All supporting documentation for this grant is attached.

Should you have any further questions or concerns please feel free to contact me. In addition I will be in attendance at the Finance Committee to answer any questions.

E. Sheriff's Personnel.

2018-11-08 Summary: Sheriff Roper discussed a series of planned personnel actions that would result in savings for his department.

2018-11-20 Action: David Ash summarized the Sheriff's plans. No action was taken.

F. FY 18 Budget Designations.

2018-11-08 Summary: Approval of the attached list of fund balance designations is recommended.

2018-11-20 Action: Chairman Weiss summarized the proposed transfers.

Supervisor Byrd moved to approve the recommendation of the Finance Committee. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Title: General Fund Balance YE FY 18
Source: Clarke County Joint Administrative Services

DRAFT 11/09/18

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>
General Fund Balance Year End 16/17 or 17/18	14,480,729	11,591,619
Expenditure 16/17 or 17/18	(31,043,062)	(29,591,089)
Revenue 16/17 or 17/18	28,153,952	29,005,656
General Fund Balance Year End FY 16/17 or 17/18	11,591,619	11,006,186

<u>Designations</u>		
Liquidity Designation @ 12% of FY 18 or 19 Budgeted Operating Revenue	(\$3,430,717)	(\$3,518,828)
Stabilization Designation @ 3% of FY 18 or 19 Budgeted Operating Revenue	(857,679)	(879,707)
Continuing Local GF Appropriations for Capital Projects	(4,411,471)	(3,347,526)
Conservation Easements from Government Savings	(150,000)	(150,000)
School Operating Transfer	-	(305,887)
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(100,000)	(130,000)
Emergency Vehicles	(50,000)	(50,000)
Government Savings (GenGov, JAS, DSS)	(370,864)	(500,000)
Data and Communications Technology	(150,000)	(150,000)
Leave Liability	(100,000)	(300,000)
Community Facilities	(300,000)	(300,000)
Economic Development	(100,000)	(100,000)
FY 17/18 or 18/19 Original Budget Surplus (Deficit)	50,762	(339,590)
TOTAL Designations	(10,269,969)	(10,371,538)
FY 17/18 or 18/19 Supplemental Expenditure	(928,539)	(336,614)
FY 17/18 or 18/19 Supplemental Revenue	114,764	185,233
Undesignated With FY 18 Supplementals	507,875	483,267

G. Bills and Claims

2018-11-08 Summary: The Finance Committee recommends approval of the October 2018 Invoice History Report.

2018-11-20 Action: **Supervisor Catlett moved to accept the October invoice history report as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Beverly B. McKay	- Aye
David S. Weiss	- Aye

H. Standing Reports

FYI: Reconciliation of Appropriation

12) Joint Administrative Services Board

Tom Judge was unable to attend the meeting and no update was given.

13) Government Projects Update

David Ash provided the monthly project update.

- Convenience Center:
 - o Most of trees planted. No grass until spring.
 - o Will work with Public Information Officer to provide notice once open date is determined.
 - o Metal bearing plates are needed in area around compactor bins.
 - o Will open on weekends only.
 - o Grand opening in December or first of January.
- Court Complex:
 - o Iron railing fixed.
 - o Iron work complete.
 - o Brick work still in process.
- Josephine Museum Roof: Should be complete by Thanksgiving Day.

- Kohn Property: Facility is accessible, useable.

14) Miscellaneous Items

None identified.

15) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Update Legislative Priorities.	David Ash
2.	Process 2018-14R.	Lora B. Walburn
3.	Process 2018-15R.	Lora B. Walburn
4.	Process and post approved minutes.	Lora B. Walburn
5.	Invite mayors, chief executives officers of Berryville, Boyce, School Board Chair, School Superintendent to attend Legislative Priorities review on December 10.	David Ash
6.	Add joint meeting with Berryville Town Council December 11.	Lora B. Walburn
7.	Process leave payout agreement.	Lora B. Walburn

16) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Committee Policy Management Team: Declining costs may reverse due to program fluctuations.
- Northwest Regional Adult Drug Treatment Court Advisory Committee: Good meeting. Members learning by doing. Working on ways strengthen the program.
- Northwestern Regional Jail Authority: Good meeting.
- Town of Berryville:
 - Lisa Larrick is the new Clerk of Council.
 - Wheeler Lane issues continue.
 - Meeting very long; left before it adjourned.
- World War I, World War II Committee: Recently returned from a tour of European battlefields.

- Police awards: Delegate David LaRock and Town of Berryville Mayor Patricia Dickinson attended.
- Virginia Association of Counties [VACo] Annual Conference:
 - Terri Catlett replacing Barbara Byrd on the Virginia Association of Counties Board.
 - Agricultural: Asked for consideration of Russian Olive to list of obnoxious trees.
 - Attended meeting specific to animal sheltering.
 - Supervisors can sign up for various steering committees.
- Board of Social Services:
 - New Director is excellent.
 - Training session for Board scheduled next month.
- Humane Foundation: Working with Board.

Supervisor Terri T. Catlett

- School Board:
 - Zara Ryan, new appointed School Board member, is a former teacher.
 - Ms. Ryan contacted Supervisor Byrd to set up meeting.
 - Working on teacher retention.
 - Mountain Vista Governor's School gave presentation.
 - Schools research where they can assist to bring broadband access to students.
 - 180 days in current calendar as far as instructional hours.
- Career and Technical: meeting scheduled for the beginning of December.
- Historic Preservation Commission: has not met since October 16 Board of Supervisors meeting.
- Village of Millwood: nothing to report.

Supervisor Mary L.C. Daniel

- Josephine Community School Museum: Working on website and is discussing credit card and convenience fees.
- Planning Commission:
 - Report provided with the packet each month.
 - Report will be forthcoming for broadband.
 - Claytor site plan approved last month.

- Juliette Lewis merged properties and site plan public hearing is set for December.
- Broadband Implementation Committee
 - Cancelled meeting on Thursday due to inclement weather.
 - Governor plans to have available to all households in ten years.
- Sheriff's Department
 - Travis Sumption is Employee of Year on deputy side.
 - Rebecca White is Employee of the Year on the Communications Specialist side.
 - New School Resource Officer started last month.
- Clarke County Library: Conducting monthly trivia night at the Barns.
- Coalition for High Growth:
 - Conducted a meeting at VACo Conference.
 - Delegate Wendy Gooditis specifically mentioned as someone working to help localities.
 - Invoice for annual fees sent at noon today.

Vice Chair Bev B. McKay

- Sanitary Authority:
 - Talked about wells. Looking for locations – landowner called last week to see if any interest.
 - Cleaned membrane at sewer plant
 - Will replace meter at Sheetz, which is located in the building. Will be relocated to the grass at the north side of the facility.
- Broad band implementation: meeting cancelled.
- Northern Shenandoah Valley Regional Commission: meeting cancelled
- Joint Building Committee: scheduling conflicts
- Board of Well and Septic Appeals: conducted public hearing.
- Veterans' Day Celebration: filled in for Chair.

Chairman David S. Weiss

- Fire & EMS Commission: update provided under previous agenda items.
- Industrial Development Authority: Approved \$10,000 appropriation to Berryville Main Street to conduct a hotel study.
- Lord Fairfax Community College Event:

- Attended event and met the college president.
- 20,000 students at LFCC.
- Career and Technical Education Committee members and Dana Waring, Principal Clarke County High School, attended the event.
- Lord Fairfax Community College’s job-ready training was lauded at the recent VACo conference.
- 4H Service Awards Banquet: attended. Supervisor Byrd recognized for 55 years as a 4H leader and a 4H All Star.

17) Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board

At 3:33 pm, Supervisor Byrd moved that the Clarke County Board of Supervisors enter Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 3:58 pm, the members of the Board of Supervisors, being assembled within the designated meeting place, with open doors, and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Following Closed Session, **Supervisor Byrd moved to approve the leave payout agreement with David Ash. The motion carried as follows:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Vice Chair McKay moved to approve "Be it resolved that FY19 budgeted expenditure and appropriation for the County Administrator's office be increased \$30,333, and that the designation for Leave Liability be reduced in the same amount, all for the purpose of executing an agreement for the payment of leave and compensatory time." The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

18) Adjournment

Chairman Weiss adjourned the meeting at 3:59 pm.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, December 18, 2018, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: November 20, 2018

David S. Weiss, Chair

David L. Ash, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

- A. 2018-16R Resolution of Recognition for the Clarke County 4-H Program

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

RESOLUTION IN RECOGNITION OF THE CLARKE COUNTY 4-H PROGRAM

December 2018

WHEREAS, the tomato canning clubs for girls and corn growing clubs for boys that existed in Clarke County in the early 1900s evolved into the Cooperative Extension System's new, nationalized 4-H program by the mid-1920s; and

WHEREAS, the name represents four essential aspects of human development — head, heart, hands, and health — and the 4-H goal is to develop citizenship, leadership, responsibility, and life skills; and

WHEREAS, for almost a century, countless thousands of Clarke County youth have gained invaluable skills by participating in 4-H programs focused on animal husbandry, agricultural crops, science, technology, engineering, math, finance, leadership, and community service; and

WHEREAS, over the years these youth have routinely represented the Clarke County 4-H program at state-level competitions; and

WHEREAS, in the 2017-18 year alone, 226 youngsters ages 5 to 19 were enrolled in eight active 4-H clubs, a significant increase over the previous year; and

WHEREAS, 4-H reached more than 500 Clarke County youngsters in 2017-18 through club enrollment and in-school programs; and

WHEREAS, 75 adult volunteers and 26 youth volunteers collectively gave 1,180 hours of their time to lead 4-H clubs and programs in 2017-18;

NOW, THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors does hereby issue this resolution in recognition of the Virginia Cooperative Extension Clarke County 4-H program for instilling in our youth the values we hold dear.

IN WITNESS THEREOF, I have set my hand and caused the seal of the County of Clarke, Virginia, to be affixed this resolution on the 18th day of December 2018.

Attest:

David Weiss, Chair 2018-16R





Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, December 10, 2018 9:30 am

*Item
No.*

Description

A. Expiration of Term for appointments expiring through January 2019.

Note: CPMT: Team recommends reappointment and both Dr. Colin Greene and Denise Acker are willing to serve another term.

FAPT: Team recommends reappointment and both Martia Myers-DePina and Gay Allen are willing to serve another term.

2018-12-10 Summary: The Personnel Committee recommended reappointment of:

- Thomas Cammack, Barns of Rose Hill Board of Directors, to a term expiring December 31, 2021
- Colin Greene, Community Policy and Management Team, to a term expiring December 31, 2021
- Denise Acker, Community Policy and Management Team, to a term expiring December 31, 2021
- Thomas Walker, Conservation Easement Authority, to a term expiring December 31, 2021
- Peter Engel, Conservation Easement Authority, to a term expiring December 31, 2021
- Martia Myers-DePina, Family Assessment and Planning Team, to a term expiring December 31, 2021
- Gay Allen, Family Assessment and Planning Team, to a term expiring December 31, 2021

B. Facility Closure Issues:

- A) Compensation
- B) Notice
- C) Outside Agencies

2018-12-10 Summary: The Committee discussed various issues with the facility closure policy and agreed that the current closure policy was acceptable. The Board agreed that the County Administrator should notify other agencies following Clarke's policies that each should take into consideration travel conditions to their specific facility.

Item
No.

Description

C. 2019 Holiday Schedule: Consider granting 8 additional hours holiday for Friday, July 5

2018-12-10 Summary: The Committee deferred review to the December 18 regular meeting.

D. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board - Individual Compensation and Leave Balance Review

2018-12-10 Summary: At 9:55 am, **Supervisor McKay moved to convene into Closed Session pursuant to §2.2-3711-A1. The motion carried as follows:**

Beverly B. McKay - Aye

David S. Weiss – Aye

At 10:04 am, the members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor McKay moved to reconvene in open session. The motion carried as follows:**

Beverly B. McKay - Aye

David S. Weiss - Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia Personnel Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Beverly B. McKay - Aye

David S. Weiss – Aye

No action was taken following Closed Session.

Appointments by Expiration Through January 2019

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
Beginning July 1, 2011, the term of appointment for SVWIB members shall be 4 years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms.					

December 2018

Barns of Rose Hill Board of Directors			3 Yr		
Cammack	Thomas		1/19/2016	12/31/2018	1/19/2016
A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.					

Community Policy and Management Team

Greene	Colin	VDH Representative	12/19/2017	12/31/2018	12/19/2017
Complete unexpired term of April Jenkins					
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					

Acker	Denise	Northwestern Community Services	7/18/2017	12/31/2018	6/12/2017
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					

Conservation Easement Authority			3 Yr		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018	12/21/2010
Term begins 1/1/2013					
Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Conservation Easement Authority			3 Yr		
Engel	Peter	White Post District	11/17/2015	12/31/2018	12/15/2009

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Economic Development Advisory Committee			4 Yr		
Milleson	John R.	2018 Chair, Banking, Finance	12/16/2014	12/31/2018	8/16/2011

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018	1/21/2003
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018	12/19/2000
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Family Assessment and Planning Team

Myers-DePina	Martia	Northwestern Community Svcs Board Rep	2/20/2018	12/31/2018	2/20/2018
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§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only

Allen	Gay	DSS - Foster Care Worker	7/18/2017	12/31/2018	6/12/2017
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§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Northwestern Community Services Board			3 Yr		
Harris	Celie	Millwood District	11/17/2015	12/31/2018	12/21/2010
Fills unexpired term of Kathleen Ruffo					
2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]					
Parks & Recreation Advisory Board			4 Yr		
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018	
(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.					

January 2019

Northern Shenandoah Valley Regional Commission					
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019	6/19/2012
The Charter of the Regional Commission states Clarke County shall have 2 members, 1 elected official; 1 citizen.					

Clarke County**lwalburn@clarkecounty.gov**

Board of Supervisors Personnel Committee

From : Blau, Judith <judith.blau@dss.virginia.gov>

Wed, Nov 14, 2018 04:30 PM

Subject : Board of Supervisors Personnel Committee**To :** Lora Walburn <lwalburn@clarkecounty.gov>

Good afternoon Lora,

Dr. Colin Greene and Denise Acker, would like to renew their terms for CPMT. Martia Myers-DePina and Gay Allen would like to renew their terms for FAPT.

Did you provide the Office of Children's Services auditor, Brent Barcomb, the most recent Statement of Economic Interest forms that were completed by our CPMT and FAPT members?

I think it would be an infringement of the confidential nature of those statements for me to have copies of them here at the DSS office and asked him to contact your office.

Thanks,
Judy Blau

Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		1/19/2016	12/31/2018
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Berryville Area Development Authority</i>				4 Yr
McFillen	Thomas	Berryville District	3/20/2018	3/31/2022
Ohrstrom, II	George	Russell District	3/15/2016	3/31/2019
Smart	Kathy	White Post District	2/21/2017	3/31/2020
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/16/2018	12/31/2018
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Buckley	Randy	White Post District; Planning Commission Vice Chair - Alternate	1/3/2018	12/31/2018
Daniel	Mary L.C.	BoS - Alternate	1/16/2018	12/31/2018
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/16/2018	12/31/2018
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/3/2018	12/31/2018

Thursday, November 29, 2018

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Social Services</i>				1 Yr
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Dodson	Gerald	Berryville District	10/18/2016	7/15/2020
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Melusen	Alan	Russell District	7/17/2018	7/15/2022
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/16/2018	12/31/2018
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Supervisors Personnel Committee</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Brumback	Clay	White Post District	12/20/2017	2/15/2019
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	2/18/2014	2/15/2019
<i>Broadband Implementation Committee</i>				
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	1/16/2018	12/31/2018
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
McKay	Beverly B.	White Post District	1/16/2018	12/31/2018
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Career and Technical Education Advisory Committee</i>				1 Yr

Thursday, November 29, 2018

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			<i>Appt Date</i>	<i>Exp Date</i>
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Clarke County Historic Preservation Commission</i>				<i>4 Yr</i>
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Berger	Katherine	Buckmarsh District	11/21/2017	5/31/2019
Caldwell	Anne	Millwood District	4/18/2017	5/31/2021
Carter	Paige	White Post District	4/19/2016	5/31/2020
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Kruhm	Doug	Planning Commission Representative	1/3/2018	12/31/2018
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				<i>1 Yr</i>
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
<i>Clarke County Library Advisory Council</i>				<i>4 Yr</i>
Al-Khalili	Adeela	Buckmarsh District	3/17/2015	4/15/2019
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	2/21/2017	4/15/2019
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbian	Maral	Millwood District	2/17/2015	4/15/2019
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				<i>4 Yr</i>
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District; 2018 Vice Chair	4/17/2018	4/30/2022
Byrd	Barbara J.	BoS - Alternate	1/16/2018	12/31/2018
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/16/2018	12/31/2018
Glover	Robert	Millwood District	1/16/2018	4/30/2019
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Nelson	Clifford	Russell / Longmarsh District	3/21/2017	4/30/2021
Ohrstrom, II	George	Russell District; Chair	3/17/2015	4/30/2019
Stidham	Brandon	Staff Representative	4/30/2012	

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Sanitary Authority</i>				4 Yr
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Dunning, Jr.	A.R.	White Post District, Treasurer/Secretary	1/16/2018	1/5/2022
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Community Policy and Management Team</i>				
Acker	Denise	Northwestern Community Services	7/18/2017	12/31/2018
Bauserman	Ellen	CCPS Director Pupil Svcs	7/18/2017	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/19/2017	12/31/2018
Jones	Angie	Director Clarke County DSS	7/18/2017	12/31/2019
Legrys	Mark	Court Services Unit Supervisor	7/18/2017	12/31/2019
Obradovic	Laura	Private Provider - Grafton School	7/18/2017	12/31/2020
<i>Conservation Easement Authority</i>				3 Yr
Bacon	Rives	Berryville District	8/15/2017	12/31/2019
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/16/2018	12/31/2018
Engel	Peter	White Post District	11/17/2015	12/31/2018
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2016	4/30/2019
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/17/2015	12/31/2018
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Director of Economic Development</i>				
Capelli	Len	Director of Economic Development	4/14/2015	

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Economic Development Advisory Committee</i>				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	12/19/2017	12/31/2021
Conrad	Bryan H.	Agriculture, Fire & Rescue	12/16/2014	12/31/2018
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	2018 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Milleson	John R.	2018 Chair, Banking, Finance	12/16/2014	12/31/2018
Myer	Dr. Eric	Agriculture Rep, Business Owner	12/16/2014	12/31/2018
Pritchard	Elizabeth	Hospitality Industry	8/16/2016	8/31/2020
<i>Family Assessment and Planning Team</i>				
Allen	Gay	DSS - Foster Care Worker	7/18/2017	12/31/2018
Davis	Sara	Parent Representative	8/15/2017	12/31/2020
Myers-DePina	Martia	Northwestern Community Svcs Board Rep	2/20/2018	12/31/2018
Phillips	Courtney	26th District Court Svcs Unit	10/17/2017	12/31/2019
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020
Thompson	Christine	CCPS - Social Worker	7/18/2017	12/31/2019
<i>Fire & EMS Commission</i>				4 Yr
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	9/18/2018	8/31/2019
Lawrence	Doug	John H. Enders VFRC Rep	10/16/2018	8/31/2019
Lichty	Brian	Staff Representative	11/14/2016	
Nicholson	Andrew	Citizen-at-large	10/17/2017	8/31/2020
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Weiss	David S.	BoS - Representative	1/16/2018	12/31/2018
White	Jacob	Blue Ridge VFRC Rep	10/16/2018	8/31/2019
<i>Handley Regional Library Board</i>				4 Yr
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				4 Yr
Cochran	Mark	Buckmarsh District; Chair 2018	10/17/2017	10/30/2021
Ferrell	Brian	Buckmarsh District; Vice Chair 2018	6/21/2016	10/30/2019
Jones	Paul	Russell District	3/15/2016	10/30/2019
Juday	David	Russell District	10/16/2018	10/30/2022
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020

			<i>Appt Date</i>	<i>Exp Date</i>
Waite	William	Millwood District; Secretary/Treasurer 2018	10/31/2017	10/30/2021
Weiss	David S.	BoS - Liaison	1/16/2018	12/31/2018
<i>Joint Administrative Services Board</i>				<i>Open-End</i>
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/16/2018	12/31/2018
<i>Josephine School Community Museum Board</i>				
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Liaison	1/16/2018	12/31/2018
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>1 Yr</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	8/15/2018	8/15/2019
Trent	Carolyn	Medical Professional	8/15/2018	8/15/2019
Wilson	Wade	Career Representative	8/15/2018	8/15/2019
<i>Northern Shenandoah Valley Regional Commission</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Alternate	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Appointed Member	1/16/2018	12/31/2018
Stidham	Brandon	Citizen Representative [Planning Director]	4/19/2016	1/31/2019
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				<i>Open End</i>
Byrd	Barbara J.	Russell District	1/16/2018	12/31/2018
<i>Northwestern Community Services Board</i>				<i>3 Yr</i>
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District	11/17/2015	12/31/2018
<i>Northwestern Regional Jail Authority</i>				<i>1 Yr</i>
Ash	David L.	BoS - Appointed Member	1/16/2018	12/31/2018
Byrd	Barbara J.	BoS - Liaison - Alternate	1/16/2018	12/31/2018
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	7/19/2016	3/15/2019
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Jones	Paul	Russell District; At Large	12/16/2014	12/31/2018
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	1/2/2018	7/31/2018
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BoS - Alternate	1/16/2018	12/31/2018
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/16/2018	12/31/2018
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Elizabeth		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/16/2018	12/31/2018

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Towns and Villages: Berryville</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/16/2018	12/31/2018
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/16/2018	12/31/2018
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/16/2018	12/31/2018
Weiss	David S.	BoS - Liaison	1/16/2018	12/31/2018
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/16/2018	12/31/2018

Committee Detail Listing

Staff Rep/Contact	Term Leng	Meeting Times	Bylaws	COI Required	Oath Required	Residency Required
Agricultural & Forestal District Advisory Committee						
Fincham, Ryan	540-955-5131	Open-end	Ad Hoc	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>15.2-4304. Agricultural and forestal districts advisory committee.</p> <p>A. Upon receipt of the first agricultural and forestal districts application, the local governing body shall establish an advisory committee which shall consist of four landowners who are engaged in agricultural or forestal production, four other landowners of the locality, the COR or the local government's chief property assessment officer, and a member of the local governing body. The members of the committee shall be appointed by and serve at the pleasure of the local governing body. The advisory committee shall elect a chairman and a vice-chairman and elect or appoint a secretary who need not be a member of the committee. The advisory committee shall serve without pay but the locality may reimburse each member for actual and necessary expenses incurred in the performance of his duties. Any expenditures of the committee shall be within the amounts appropriated for such purpose by the local governing body. The committee shall advise the local planning commission and the local governing body and assist in creating, reviewing, modifying, continuing or terminating districts within the locality. In particular, the committee shall render expert advice as to the nature of farming and forestry and agricultural and forestal resources within the district and their relation to the entire locality.</p> <p>B. The local governing body may designate the planning commission to act for and in lieu of an agricultural and forestal districts advisory committee if the membership of the planning commission includes at least four landowners who are engaged in agricultural or forestal production.</p>						
Barns of Rose Hill Board of Directors						
	540-955-2004	3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.</p>						
BCCGC Joint Building Committee						
Ash, David	540-955-5175	N/A	1st Wed Bi-monthly 9 am BCCGC Meeting Room C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Town Council Member, Town Manager, 1 BoS Member, County Administrator						
Berryville Area Development Authority						
Stidham, Brandon	540-955-5130	3 Yr	4th Wed Monthly 7p	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Membership set by the County/Town Annexation Agreement of 1988 2.1 The Authority shall consist of six (6) members, shall be qualified voters of Clarke County; three (3) of the members shall be appointed by the BoS, three (3) of the members shall be appointed by the Town Council.</p> <p>2.2. The appointed members shall serve a term of three (3) years; except, when appointed to fill a vacancy occurring during a term, the appointment shall be for the remainder of the unexpired term.</p>						
Berryville Area Development Authority Comprehensive Plan Committee						
Capelli, Len		Open-End	Ad Hoc	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Subcommittee of the BADA						
Berryville/Clarke County Joint Committee for Economic Development and Tourism						

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>	
Ash, David	540-955-5175	Ongoing	Monthly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed by BoS per Town-County Economic Development and Tourism MOU g 09-16-2014							
<i>Board of Septic & Well Appeals</i>							
Fincham, Ryan	540-955-5134	4 Yr	Ad Hoc	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.							
<i>Board of Social Services</i>							
Jones, Angie	540-955-3700	4 Yr	3rd Thur Monthly @ 9:30a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.							
<i>Board of Supervisors</i>							
Ash, David	540-955-5175	4 Yr	3rd Tues Monthly @ 1p	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Supervisors are elected to 4-year terms.							
<i>Board of Supervisors Finance Committee</i>							
Ash, David	540-955-5175	1 Yr	Mon the week preceding the Board meeting ea month immediately following the Work Session unless Mon is a holiday then Tues same time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2 Members BOS; Served by Director Joint Administrative Services and County Administrator							
<i>Board of Supervisors Personnel Committee</i>							
Ash, David	540-955-5175	1 Yr	Mon the week preceding the Board meeting ea month @ 9:30 - 10:00a unless Mon is a holiday then Tues same time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2 Members BOS; Served by County Administrator							
<i>Board of Supervisors Work Session</i>							
Ash, David	540-955-5175	4 Yr	Mon the week preceding the Board meeting ea month @ 10:00a unless Mon is a holiday then Tues same time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
All BOS Members; Served by County Administrator							

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
<i>Board of Zoning Appeals</i>						
Fincham, Ryan	540-955-5131	5 Yr	Ad Hoc	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents of Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."						
<i>Broadband Implementation Committee</i>						
Stidham, Brandon			Ad Hoc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning Commission Chair Appoints 2 Planning Commissioners; BoS Chair Appoints 2 Supervisors						
<i>Building and Grounds</i>						
Ash, David	540-955-5175	Open-End	Ad Hoc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOS Member; County Property						
<i>Career and Technical Education Advisory Committee</i>						
Bishop, Chuck	540-955-6100	1 Yr		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CCPS Committee, BoS Chair appointees						
<i>Clarke County Historic Preservation Commission</i>						
Teetor, Alison 10/2011 Interim	540-955-5130	4 Yr	4th Tue Bi-monthly [Jan/Mar] @ 8:30a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."						
<i>Clarke County Humane Foundation</i>						
Wright, Jenny	540-955-5104		Ad Hoc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOS Liaison						
<i>Clarke County Library Advisory Council</i>						
Kennedy, Laurine	540-955-5190	4 Yr	Meets every every other month on Mondays @ 4:00 p in the library	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Council shall consist of nine (9) regular members and one liaison from the BoS. The BoS shall appoint the liaison for a one (1) year term. Members may be recommended by the Council to the BoS, and shall be appointed for four (4) year terms by the BoS. Members can be reappointed for a maximum of three consecutive terms. If a member misses three consecutive meetings, the board reserves the right to vote to terminate membership						

Staff Rep/Contact	Term Lengt	Meeting Times	Bylaws	COI Required	Oath Required	Residency Required
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Clarke County Planning Commission

Stidham, Brandon	540-955-5130	4 Yr	1st Fri Monthly 9a; Briefing Meeting Tues before 1st Fri 3p except August	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

Clarke County Sanitary Authority

Meredith, Mary	540-955-5185	4 Yr	9/2010: 3rd Tue monthly @ 9a - 12p	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Community Policy and Management Team

Blau, Judith			Ad Hoc	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Conservation Easement Authority

Teetor, Alison	540-955-5134	3 Yr	5/2007: 3rd Wed monthly @ 4:00 p	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Constitutional Officer

			N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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Constitutional Office

County Administrator

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
Ash, David County Administrator	N/A	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Director of Economic Development</i>						
Capelli, Len County position hired by the BoS to work jointly with the Town and County	540-955-5107	County Position	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Economic Development Advisory Committee</i>						
Walburn, Lora Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.	540-955-5131	4 Yr 9/2011 3rd Wed Monthly @ 1p	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Family Assessment and Planning Team</i>						
Blau, Judith § 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only		Ad Hoc	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Fire & EMS Commission</i>						
Lichty, Brian The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term	TBD	2nd Thurs, 6:30 p	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Handley Regional Library Board</i>						
Huddy, John or Kennedy, Laurine 1 Clarke County Member; 2 Term Limit	540-662-9041 x 14	4 Yr 3rd Tues Monthly @ 4:30p Handley Library Board Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
<i>Housing and Community Services Policy Board of the Northern Shenandoah Valley</i>						
Bundrick, Katie	540-636-4250	3 Yr; Elected Concurrent w/ term of office	3rd Wed Monthly @ 5:30 pm Front Royal Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed by BOS; If member of the governing body, term coincides elected term or shorter; Non-elected 3 yrs from the date of appointment						
<i>Industrial Development Authority of the Clarke County, Virginia</i>						
Walburn, Lora	540-955-5131	4 Yr	Jan for Organizational Meeting 1p; Ad Hoc	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500						
<i>Joint Administrative Services Board</i>						
Ash, David	540-955-5175	N/A	Calendar set at January meeting.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Treasurer; County Administrator; School Superintendent; BOS Chair or designee; SB Chair or designee						
<i>Josephine School Community Museum Board</i>						
N/A	540-955-5512		Unknown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Citizen group to which the Chair annually appoints a BoS Liaison						
<i>Legislative Liaison and High Growth Coalition</i>						
BOS Chair		1 Yr	Ad Hoc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOS Chair appoints a non-voting liaison.						
<i>Lord Fairfax Community College Board</i>						
Cheryl Thompson-Stacy	540-868-7000	4 Yr	Aug, Oct, Dec, Feb, April, and June, the time and place for holding said regular meetings to be as directed by resolution of the Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Clarke County Member; 2 Term Limit						
<i>Lord Fairfax Emergency Medical Services Council</i>						
McLaurin, Tracey	540-665-0014	1 Yr	Monthly 3rd Wednesday at 6:30 pm at Winchester Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.						

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
<i>Northern Shenandoah Valley Regional Commission</i>						
Gail Crigler; gcrigler@nsvregion.org 540-636-8800	3 Yr	3rd Thurs monthly 6p @ Front Royal Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Charter of the Regional Commission states Clarke County shall have 2 members, 1 elected official; 1 citizen.						
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>						
Cummings, Lauren (540) 536-5000			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed by BoS; Northern Shenandoah Valley Substance Abuse Coalition						
<i>Northwestern Community Services Board</i>						
Hensley-Vaught, Jennifer 540-636-4250 ext 2228	3 Yr	3rd Wed Monthly 6:30p except Aug @ Front Royal Office; jhensleyvaught@nwcsb.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]						
<i>Northwestern Regional Jail Authority</i>						
Wilson, Kim 540-665-6387 x 2215	4 Yr	2nd Thurs Quarterly Sept, Dec, Mar, Jun	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates						
<i>Northwestern Regional Juvenile Detention Center Commission</i>						
Maloney, Erin 540-722-6174 x 6	4 Yr	Ad Hoc @ facility [Average 3 per year]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Clarke County Member; 4-year term						
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>						
Cosans, Andrea 540-665-5633	3 Yr	October 19, 2010 at 6:30p Bowling Green to establish 2011 schedule; Daniel Ellis retired 4/16/2013; Andrea Cosans 12/2015	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Clarke County Member						
<i>Old Dominion Community Criminal Justice Board</i>						
Cosans, Andrea 12/2015 540-665-5633	3 Yr	Meets with Old Dominion Alcohol Safety Action Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 Clarke County Member						
<i>Our Health</i>						

<i>Staff Rep/Contact</i>		<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
Gromling, Sharon	540-536-1600	3 Yr	2nd Mon Bi-monthly 12p - 1p @ facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1 Clarke County Member - "Group A Directors" shall serve at the discretion of the appointing Group A entity

Parks & Recreation Advisory Board

Cooke, Lisa	540-955-5141	4 Yr	3rd Wed Quarterly March, June, Sept, Dec 6:00 PM at Rec Center	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

People Inc. of Virginia

Stidham, Brandon	276-623-9000	3 Yr	3rd Wed Bi-monthly at such time and place as the President, CEO or Board of Directors may determine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.

Regional Airport Authority

Sabo, Nicholas	540-662-5786	4 Yr	3rd Thurs Monthly 5p @ facility	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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1 Clarke County Member; Members appointed by additional participating political subdivisions or directors appointed by existing political subdivisions shall also be appointed for 4-year terms.

Shenandoah Area Agency on Aging, Inc.

Owens, Erica	540-635-7141; 95 5 2572	4 Yr	Shall meet in Regular Session at least 6 times each fiscal year at such specific times and places as the chair may determine.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit

Shenandoah Valley Chief Local Elected Officials Consortium

Chief Elected Official	540-649-4322		The Consortium shall hold meetings as prescribed in the By-laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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The voting members of the consortium shall be the chief local elected official of each jurisdiction that is a party to the agreement or that official's duly appointed designee. The Chair of the SVWIB, or the Chair's duly appointed designee, shall serve as a voting member of the Consortium. The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction

Shenandoah Valley Workforce Development Board

<i>Staff Rep/Contact</i>	<i>Term Lengt</i>	<i>Meeting Times</i>	<i>Bylaws</i>	<i>COI Required</i>	<i>Oath Required</i>	<i>Residency Required</i>
Chief Elected Official; Joan Hollen 540-442-7134 ext 100 jhollen@valle	4 Yr	Regular or called meetings at such times, dates and places as may be established in the by-laws of the SVWIB	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

Strategic Planning Committee

Bishop, Chuck CCPS Committee, BoS Chair appointees	540-955-6100	1 Yr	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Towns and Villages: Berryville

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The BOS Chair appoints a non-voting liaison.

Towns and Villages: Boyce

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The BOS Chair appoints a non-voting liaison.

Towns and Villages: Millwood

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The BOS Chair appoints a non-voting liaison.

Towns and Villages: Pine Grove

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The BOS Chair appoints a non-voting liaison.

Towns and Villages: White Post

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The BOS Chair appoints a non-voting liaison.



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

December 10, 2018 10:00 AM

Item

No. Description

A. Legislative Priorities Review with State Legislators

Attendance: Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Barbara J. Byrd – Russell District; Bev B. McKay – White Post District; Delegate Gooditis, Delegate LaRock, Senator Vogel’s District Director Conor Cochran, Jay Arnold, Berryville Recorder, Diane Harrison, Berryville Town Council Ward 2 Member, Pat Dickinson, Berryville Mayor; Monica Singh-Smith, School Board Chair, Chuck Bishop, School Superintendent; Sharon Keeler, Treasurer; Tony Roper, Sheriff; Mickey Powell, The Winchester Star; David Ash, Tom Judge, Cathy Kuehner, Melanie Radford, Brandon Stidham

Delegate Gooditis update:

- Eileen Fuller-Corn elected as 2019 House of Delegates Leader
- Issues to be addressed this session include: unearned tax credits, environment including solar power and water protection, education, transportation.
- Interstate 81:
 - Funds requested to provide more tow trucks and additional rest stops for large trucks.
 - Area focus on Exits 315, 316, 317.
 - With myriad competing priorities, urge affected localities to develop a plan to aid in securing funding.
 - Berryville May Pat Dickinson:
 - Asked legislators consider unintended consequence of I81 upgrades and user fees opining that anything that makes I81 less attractive to use will increase traffic through Berryville on its primaries including Route 7 and Route 340.
 - Expansion of the inland port will increase traffic in Berryville.
 - Tractor trailers through Berryville shake homes and air brakes disrupt the peace both negatively affect quality of life.

Delegate LaRock update:

- Previously drafted legislation to allow local jurisdictions to impose a tax on commercial and industrial properties to help fund I81 projects.
- Funds would be spent in the locality and used to help buy down project
- Is not supportive of raising sales or gas tax.

- Would entertain implementation of user fees on interstates for project funding.

Senator Vogel update by Conor Cochran, District Director:

- Senator Vogel was unable to attend due to unforeseen circumstances.
- Views are consistent with those previously expressed by the delegates.
- In agreement with I81 concerns.

Chairman Weiss: Priorities listed in alphabetic order, which does not reflect order of importance.
Highlights of review include:

Issue: Camp 7 Parcel

- Senator Vogel instrumental in securing 66 acres of the Camp 7 site and the County is appreciative.
- The parcel is currently split between Clarke and the Department of Military Affairs [DMA].
- DMA intends to use its portion to store vehicles.
- Clarke views as a prime site for economic development.
- While there has been some interest in developing the site for a regional drug rehabilitation facility, the final decision is up to the Northwestern Community Services Board that has expressed concerns regarding the sites remote location from courts and services. Ongoing discussions with public and private sector about potential development of the site for this or other related purposes.
- Delegate LaRock suggested that Clarke develop a plan that would convey in quantitative terms the potential economic benefits.
- Request representatives to advocate securing the whole parcel for Clarke for economic development.

Issue: Broadband

- Essential for agriculture, economic development, emergency services, and education.
- Superintendent Bishop advised that according to a survey conducted by CCPS 187 homes, representing 315 students, are without internet access. CCPS makes hot spots available but the service is unreliable.
- Clarke supports a localities right to regulate.
- Clarke is developing methodology to aide in advancing services throughout the county.
- Delegate LaRock stated that he continues to work with cooperatives and providers to remove barriers.
- Request representatives to explore improved fees, reasonable connection costs to existing poles, and incentives with sunset clauses as necessary.

Issue: Land Conversion for Nutrient Credit Program

- Clarke has 774 acres in this program.

- Program requires land establishes credit banks to offset pollution, HUC [Hydrologic Unit Code or watershed boundaries], land remain forestal in perpetuity, forever removing it from agriculture.
- Program conflicts with Clarke's comprehensive plan emphasizing preservation of agricultural land.
- Alison Teetor, Natural Resources Planner, asked to provide legislators with program information.
- Request representatives to:
 - o Further study the program and unintended consequences.
 - o Remove "adjacent" from legislation; currently, a credit bank in Clarke County can service five out the seven Potomac 8-digit HUCs.

Issue: Composite Index

- Request representatives to continue efforts to modernize application of the composite index and us land use value versus assessed value.
- Delegate Gooditis suggested formation of a coalition by affected rural jurisdictions.
- Superintendent Bishop advised that a rural school coalition exists and is making contacts.

Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds

- Request legislators look at fully funding localities to house state prisoners. Currently, state is reimbursing localities at \$12 per day.

School Superintendent Bishop, CCPS, priorities:

- Teacher shortages.
- Salaries
- Licensure requirements
- Thankful for reduction of SOL testing this year.
- While grateful for safety grant funds for equipment purchases, grant funds are also needed for "bricks and mortar" projects to improve safety.
- Continue support for School Resource Officers and/or School Security Officers.
- Continue support for dual enrollment at community colleges and work to establish uniform tuition fees.
- Seek to find ways to address mental health issues.

In conclusion, Delegate Gooditis asked the Board to consider conducting future review of its legislative priorities in October or November to better align with filing constraints.

Chairman Weiss adjourned the Work Session at 10:32 am.



2019 Legislative Priorities and Positions for Clarke County 11/20/2018 Revision

1. Issue: Availability / Quantity and Quality of Water Resources

Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

2. Issue: Broadband

Clarke urges the Commonwealth and Federal Government to assist communities in their efforts to deploy universal, affordable access to broadband for all areas, particularly in under-served and rural areas.

Clarke opposes mandates that limit or restrict local use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

Clarke supports economic development policies and programs that bolster local and regional development efforts by maintaining state funding and granting additional funding and authority to promote local and regional initiatives.

3. Issue: Camp 7 Parcel

Clarke urges the Commonwealth Department of General Services to re-evaluate the entire disposition of that Camp 7 parcel being too valuable a piece of property, in terms of economic development and other potential local and regional development, to be used for storage by the Department of Military Affairs.

[2018 Session SB 899 Camp 7; disposition of parcel located in Clarke County]

Priorities listed in alphabetic order.

2019 Legislative Priorities and Positions for Clarke County

4. Issue: Composite Index
- Appeal Process: Clarke supports legislation that would establish an appeals process for local governments to challenge computation of the Local Composite Index.
- Use Value:
- Education: Clarke supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, instead of the true value, in localities that have adopted use value taxation.
- Other Programs: In application of the index to fund all other programs, Clarke supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.
5. Issue: Education
- Clarke supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should fund its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.
- In addition to meeting its obligations to fund fully instructional staff, Clarke County believes the Commonwealth should meet its obligation to fund fully the support side of K-12. Full restoration should be make of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.
6. Issue: Ethics Rules
- Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions.
- On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.
7. Issue: Funding for State Mandated Positions and Jails
- Clarke urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions.

2019 Legislative Priorities and Positions for Clarke County

In addition, Clarke requests that the state budget be amended to fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

8. Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

9. Issue: Land Conversion for Nutrient Credit Program

The Department of Environmental Quality adopted a post-construction water quality and quantity program requiring everything built after July 1, 2014, be nutrient neutral. Nutrient / phosphorous credits can be purchased and point sources and municipal systems can “true up” on an annual basis and buy term credits. However, to make the “math work” on new development, only permanent credits can be purchased, which cannot be renewed year after year. Rules require that the credits must be purchased within the eight-digit hydrologic unit or an adjacent eight-digit hydrologic unit hub. Clarke is adjacent to five out of seven of the Potomac River hubs; so, developments in those areas can buy nutrient credits in Clarke. The program specifically seeks agricultural property to remove from production and, typically, trees are planted and maintained in perpetuity.

Clarke prefers that credits be available only from within the HUC unit that credits are needed and not from adjacent HUC units.

Clarke believes that additional research is necessary to determine the unintended consequence of permanent removal of agricultural production on areas identified as important farmland soils by the Natural Resource Conservation Service (NRCS).

10. Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds

Clarke calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies.

Tax reform is required to help buttress the Commonwealth’s General Fund that finances most core government functions and must be stabilized to meet current and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services, and the court system for example with Medicaid costs under consideration).

This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore “Aid to Localities”.

Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions for local tax, a sunset clause be included in the agreement.

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Address fairness in taxing structures and “level the playing field” to eliminate unequal treatment; for example, ensuring the collection of sales tax from internet sales thereby promoting uniformity and fairness in the tax treatment of businesses selling goods in the Commonwealth.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Ensure equal taxing authority to towns, cities and counties. Clarke County's support for equal taxing authority is broad and includes requesting and supporting action by the General Assembly for partial measures such as authorizing the imposition of meals tax and cigarette and tobacco tax without need for referendum.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 12/18/2018

RE: *December Finance Report*

1. **Draft Budget Calendar.** See the attached draft for consideration prior to the January organizational meeting.
2. **106 North Church Lease Agreement.** The Finance Committee recommends that renewal of this agreement be postponed to the January meeting.
3. **Bank Reconciliation Update.** Clarke staff and an outside accounting firm continue work to reconcile the June 30, 2018 bank balance with the June 20, 2018 Munis cash balance. Presentation of the Financial Report is postponed until this reconciliation is complete.
4. **Conservation Easement: Opequon Cattle Company.** The Finance Committee recommends as follows:

“Be it resolved that FY 19 budgeted expenditure and appropriations to the Conservation Easement fund be increased \$317,625, that revenue from the Federal government be recognized in the amount of \$211,750, and revenue from the Commonwealth be recognized in the amount of \$52,937, that existing Conservation Easement local funds be utilized in the amount of \$25,000, that Conservation Easement donation funds be utilized in the amount of \$10,000, and that the fund balance designation for Conservation Easement purchases be decreased by \$17,938, all for the purpose of purchasing Conservation Easements on the land of the Opequon Cattle Company.”
5. **Fiscal Analytics 2020 Budget Forecast.** The Finance Committee reviewed the attached document which was presented at the VACO annual conference.
6. **Bills and Claims.** This is recommended for approval.
7. **Standing Reports.** See Reconciliation of Appropriations and Capital Budget attached.

FY 20 BUDGET CALENDAR

Draft

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Event</i>
Wednesday, January 09, 2019	08:30 AM	317 West Main	Finance Committee: School Finance Invitation
Monday, January 21, 2019	09:30 AM	JGC	Staff Revenue Review
Tuesday, January 22, 2019	05:30 PM	JGC	Finance Committee: Revenue Review
Monday, February 11, 2019	10:00 AM	JGC	Budget Worksession: presentation by County Administrator
Monday, February 11, 2019	05:30 PM	JGC	Finance Committee: Agency presentations
Wednesday, February 13, 2019	08:30 AM	317 West Main	Finance Committee: School Finance Invitation
Thursday, February 14, 2019	05:30 PM	JGC	Finance Committee: Agency presentations
Tuesday, February 19, 2019	06:30 PM	JGC	BOS Regular: Direction to County Administrator
Thursday, February 21, 2019	05:30 PM	JGC	Finance Committee
Thursday, February 28, 2019	05:30 PM	JGC	Finance Committee
Monday, March 04, 2019	07:00 PM	JGC	BOS Worksession: SB presentation (Special)
Thursday, March 07, 2019	05:30 PM	JGC	Finance Committee
Monday, March 11, 2019	10:00 AM	JGC	BOS Worksession until Final Number
Thursday, March 14, 2019	05:30 PM	JGC	Finance Committee
Tuesday, March 19, 2019	NA	Winchester Star	Advertise in newspaper (if needed)
Tuesday, March 26, 2019	NA	Winchester Star	Advertise in newspaper.
Tuesday, April 02, 2019	07:30 PM	TBD	Public Hearing (Jointly with School Board)
Tuesday, April 16, 2019	06:30 PM	JGC	BOS Worksession until final numbers; recess, then adopt budget and Appropriations Resolutions.

St Valentine's Day?

THIS LEASE AGREEMENT, made and entered into this 16th day of April, 2013, by and between **THE COUNTY OF CLARKE COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, hereinafter called the Lessor, and Dunn Land Surveys, Inc., a Virginia corporation, hereinafter called the Lessee.

WITNESSETH:

For and in consideration of the rental sums reserved hereunder and the mutual promises and covenants herein contained, Lessor does hereby lease to Lessee the following described property consisting of a good and substantial brick building, one story high, containing two rooms to be occupied for offices, upon the following terms and conditions:

1. DESCRIPTION:

The Lessor hereby leases to the Lessee that certain lot or parcel of land, and the building located thereon lying and being situated in the Town of Berryville, County of Clarke, Virginia, and situated on that certain lot or parcel of land beginning at the Northwest Corner of the Court House lot near the G.E. Church and running thence along Church Street in said Town of Berryville fronting on said street sixty feet, thence in an Easterly direction from said street a distance of sixty feet, by a straight line a distance of sixty feet to the northern boundary line of said Court House lot, thence with said boundary line to the place of beginning, together with the improvements thereon and appurtenances thereto belonging, said lot being designated for street purposes as 106 North Church Street, Berryville, Virginia.

2. TERM:

The term of this lease shall be three (3) years commencing upon the date Lessee takes occupancy and possession of the Property.

3. RENT:

As rental for the leased premises, Lessee shall pay to Lessor the sum of Five Hundred and Fifty Dollars (\$550.00) per month, payable in advance on or before MAY 1, 2013 and on the first day of each month thereafter. In the event that the monthly rent payment is not paid within FIFTEEN (15) days of the due date, there shall be added to the rental amount a late charge of five percent (5%) of the payment amount.

4. OPTION TO EXTEND:

At the expiration of the primary term of this Lease, provided Lessee shall not be in default in the payment of rent or the performance of any of the covenants on its part to be performed, and except as hereinafter provided, Lessee shall have the option to renew this Lease for an additional term of three (3) years, upon giving written notice of the intention to renew to Lessor not less than ninety (90) days prior to expiration of the primary term. The terms and conditions on the renewal term shall be the same as set forth herein, except as to rent. Upon being notified of Lessee's intention to renew, Lessor shall advise Lessee of the rental amount for the renewal term not less than sixty (60) days prior to the expiration of the primary term; Lessee shall then notify Lessor not less than forty-five (45) days prior to expiration of the primary term whether Lessees shall elect to renew at the new rental rate. Provided, however, that if the Lessor intends to use the Property for its own uses at the expiration of the primary term, it shall notify Lessee in writing not less than six (6) months prior to the expiration of the primary term, in which

event the option to renew contained herein shall become null and void and in no further force and effect.

5. ASSIGNMENT:

Lessees shall not assign this lease or sublet the described Property or any part thereof, without the written consent of Lessor, which consent shall not be unreasonably withheld.

6. USE:

The Property shall be used as office space for the Lessee's doing survey business. No other use of the Property shall be permitted without the prior express written consent of Lessor. No use of the Property may be maintained that would be in violation of any contractual obligation or duty of Lessor. Lessor shall have the right to terminate this Lease when in its judgment the Lessee is no longer using the Property for the approved use stated above.

7. PARKING:

Lessee shall have use of a maximum of two (2) unreserved parking spaces in the Courthouse parking lot. Such use is not exclusive, and available parking spaces from day to day shall not be guaranteed. Overnight parking shall be prohibited on the paved areas of the courthouse lot, but shall be permissible on the unpaved gravel portion behind the old library.

8. UTILITIES:

During the term of this Lease, costs of electricity are included in the monthly rental term. Lessee shall be responsible for arranging and paying for phone service.

Lessor discloses and Lessee acknowledges that there is no plumbing in or on the Property. Public restroom facilities are located in the adjacent Clarke County District Court Building (104 North Church Street in the Town of Berryville, Virginia), and are accessible during regular District Court Clerk's Office hours only.

9. REPAIRS AND MAINTENANCE:

Lessee agrees to maintain the Property in a good and sufficient state of repair, and in a clean and healthy condition, loss by fire and ordinary wear and tear excepted.

Lessor agrees that during the term of this Lease and any renewal thereof, Lessor shall do the following:

- (a) Keep the exterior walls in proper and substantial repair;
- (b) Keep the roof in proper and substantial repair;
- (c) Keep the heating system in proper and substantial repair; and
- (d) Maintain the exterior appearance of the building, including paint, windows and landscaping.

It is agreed by the parties that Lessor is not an insurer and that Lessor's responsibility and liability for each of the terms of maintenance and repair set forth above shall be to make the proper repairs within a reasonable time after the necessity, nature, and location thereof has been called to Lessor's attention by Lessee.

10. EXTERIOR SIGNAGE:

The Lessee shall have the right to place and maintain on the exterior of the Property, at its own expense, necessary or appropriate identification signs, in conformance with any regulations for such established by the Town of Berryville,

Virginia; provided, however, that no such sign shall be placed without the prior approval of Lessor as to design and location, which approval shall not be unreasonably withheld.

11. IMPROVEMENTS:

- A. **Improvements by Lessee:** Lessee shall have the right to make modifications and improvements to the Property to adapt it for Lessee's use of the Property as described above. However, no alterations of the building will be permitted without prior written consent of Lessor, which consent will not be unreasonably withheld.
- B. **Improvements by Lessor:** Lessor is under no obligation to make any improvements to Property. Lessee accepts Property as-is. Lessor reserves the right to address any exterior building features that it deems compromised or in disrepair by repairing or removing the feature.

12. DAMAGE OR DESTRUCTION:

If the leased premises shall, without fault of Lessee, be destroyed or be so damaged as to become wholly or partially untenable by fire or by providential means, then, if the Lessor shall elect to rebuild or repair, this lease shall remain in force and Lessor shall rebuild or repair the premises within a reasonable time after such election, putting premises in as good condition as they were at time of destruction or damage, and for that purpose they may enter said premises, and rent shall abate during time the premises are untenable; but if Lessor does not elect, as aforesaid, to rebuild or repair, then Lessor shall have possession of the premises hereby let, Lessee shall deliver and surrender to Lessor possession of the premises, this lease shall terminate, and the Lessee

shall have no obligation for the payment of rent from the date the premises became wholly or partially untenable.

13. DEFAULT:

If any rent shall be due or unpaid for a period of twenty (20) days, or if default shall be made in any of the conditions or covenants herein contained, and if such a default should continue for thirty (30) days after written notification thereof is given to Lessee, Lessor shall have the right to terminate this lease and to recover any amounts due and owing by Lessee upon termination.

14. INSURANCE:

A. Property Insurance:

Lessor shall maintain in full force and effect during the term of this Lease Agreement a policy of hazard insurance on the Property at Lessor's sole cost and expense, to its full insurable value. Such policy shall be sufficient to protect against loss incurred by damage or destruction by fire or other perils covered by the standard form of extended coverage endorsements to fire insurance policies in the Commonwealth of Virginia in effect at the time the policy is obtained.

Lessee shall be solely responsible for maintaining contents insurance for Lessee's personal property and equipment, should Lessee be so advised.

B. Liability Insurance

Lessee shall maintain in effect throughout the terms of this Lease, and any extension thereof, general public liability insurance coverage with limits of at least One Million and 00/100 Dollars (\$1,000,000.00). Lessee shall annually provide Lessor with a proof of such insurance coverage. Lessor shall be listed as

an additional named insured under said policy. The policy shall be subject to the term and condition that it shall not be cancelled prior to thirty (30) day written notice to Lessor. Failure to obtain or maintain such insurance shall be grounds for termination of this Lease Agreement by Lessor without further notice to Lessee.

15. INDEMNIFICATION:

Lessee agrees to indemnify and hold Lessor harmless from any and all liability, cost, expense, including attorney's fees, which the Lessor may or shall be required to pay or undertake as a result of the use, occupancy and operation of the Property by the Lessee under this Lease.

16. NOTICES:

Any notice, invoice, statement, instructions, or direction required or permitted by this Lease Agreement shall be addressed as follows:

- a. To the Lessor: David Ash, County Administrator
101 Chalmers Court, Suite B
Berryville, VA 22611
- b. To the Lessee: W. Stuart Dunn
Dunn Land Surveys, Inc.
106 North Church Street
Berryville, VA 22611

or to such other address or addresses as shall at any time or from time to time be specified by any Party by written notice to the other Party.

17. MODIFICATION OF AGREEMENT:

Any modification of this agreement or additional obligation assumed by either party in connection with this Lease Agreement shall be binding only if evidenced in writing and signed by each party or an authorized representative of each party.

18. MISCELLANEOUS:

A. Entire Agreement:

This Lease Agreement shall constitute the entire agreement between Lessor and Lessee. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent to the extent incorporated in this Agreement. Lessee has had the opportunity to have this Lease Agreement reviewed by independent legal counsel of his choosing.

B. Governing Law:

This Lease Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Virginia, and any action brought to enforce its provisions shall be brought in the Circuit Court of Clarke County, Virginia.

C. Provisions Several:

The provisions of the Lease Agreement are several, and should a court of competent jurisdiction declare that any one or more of the provisions is unenforceable, the remainder shall remain in full force and effect.

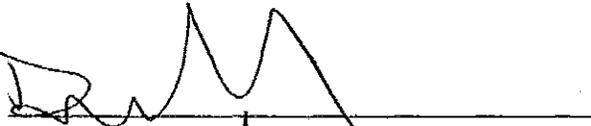
D. Attorneys' Fees:

In the event that any legal action is taken in relation to this Lease Agreement, the unsuccessful party in the action shall pay to the successful party in addition to all sums that either party may be called on to pay, a reasonable sum for the successful party's attorney's fees.

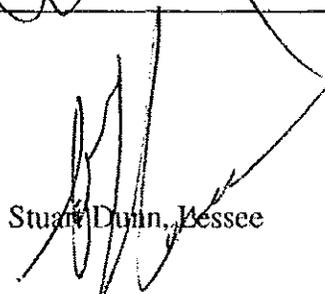
WITNESS the following signatures and seals:

COUNTY OF CLARKE, VIRGINIA, Lessor

By:

A handwritten signature in black ink, appearing to read 'W. Stuart Dunn', written over a horizontal line.

W. Stuart Dunn, Lessee

A large, stylized handwritten signature in black ink, appearing to read 'W. Stuart Dunn', written over a horizontal line.

By:

W STUART DUNN

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert
(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Bev McKay – Vice Chair
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

December 3, 2015

Dunn Land Surveys, Inc.
106 North Church Street
Berryville, VA 22611

Attention: W. Stuart Dunn

Re: Renewal of Lease of Property Located at 106 North
Church Street

During its work session held Monday, September 14, 2015, the Clarke County Board of Supervisors unanimously approved the renewal of your lease for 106 North Church Street, Berryville, for a term of three additional years as provided for in the original document.

The Board did adjust the rent to \$550 per month beginning May 1, 2016 for the three year extension.

If you have any questions, please give me a call.

Regards,



Dave Ash

Attachments: Lease agreement

MEMORANDUM

TO: Finance Committee
FROM: Alison Teetor
DATE: December 3, 2018
SUBJECT: Application for easement purchase – Opequon Cattle Company

Eric Arkfeld, owner Opequon Cattle Company has applied to the easement authority for approval of an easement purchase using grant funds. The property is located at the very northwest tip of the County in the 2,500 block of Swimley Road. The property is identified by Tax Map# 1-A-1. It is vacant and consists of 154 acres with 5 DUR's. The primary use is for grazing and hay production. The applicant proposes to retire 4 of the 5 remaining DURs.

The parcel is zoned AOC and is currently in use value taxation, in accord with the Commissioner of Revenue's requirements, therefore a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

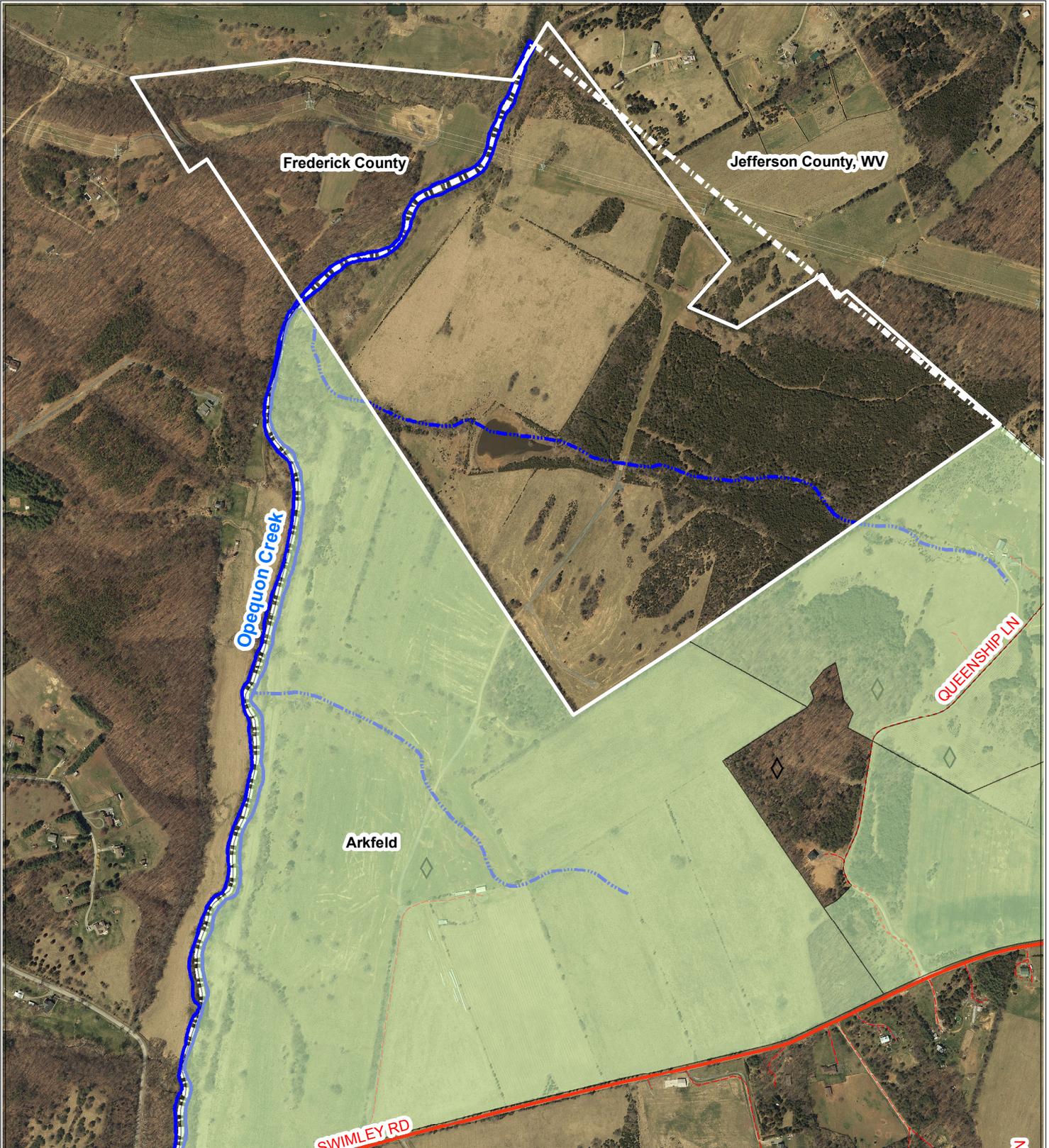
The property meets all of the 4 criteria. The property resource score is 68.29. The applicant would retire 4 of the 5 remaining DURs. It is next to 2 existing easements and it is more than 40 acres. Points were given for retiring 4 DURs, and having frontage on the Opequon Creek.

The appraised value is \$423,500, funding is as follows:

ALE (formally FRPP) federal	\$211,750 (50%)
Landowner	\$105,875 (25%)
VDACS	\$ 52,937 (12.5%)
County	\$ 52,938 (12.5%)

Recommendation

Recommend appropriation of \$423,500 for the easement purchase for the Opequon Cattle Company.



Opequon Cattle Company
 Tax Map# 1-A-1, 154 acres, 5 DURs



650 325 0 650 Feet

Clarke County GIS
 June 22, 2017



- Conservation Easement
- Intermittent Stream
- Perennial Stream
- Public Road
- Private Road

Location Map



Aerial Imagery 2015 Commonwealth of Virginia

Virginia's Budget Choices

VACo Conference

Fiscal Analytics, Ltd.

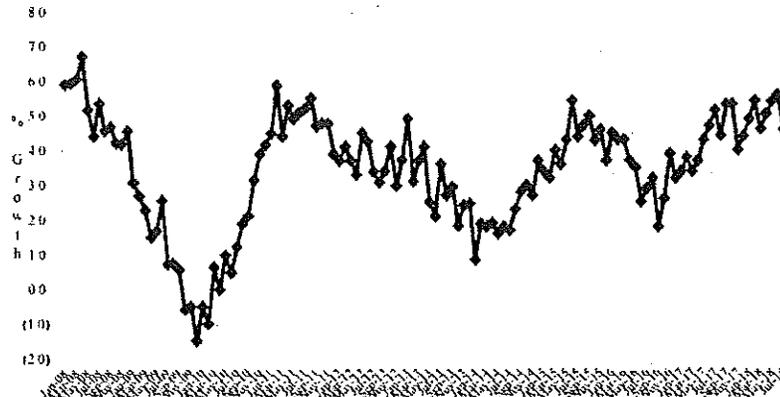
November 12, 2018

2018-20 GF Revenues Healthy, But There are Budget Holes to Fill

- *Unfunded 2018-20 state budget needs are in the \$900 mil. range.*
 - Last years' budget expected estimated \$371 mil. in Medicaid expansion savings, but expected managed care savings have not materialized. New Medicaid forecast raised by \$462.5 mil.
 - Additional Medicaid disallowances and deferrals could cost over \$100 m; VITA Northrup Grumman settlement - \$100 m; Micron expansion tax incentives - \$70 m; Hurricane Florence costs; other agency obligations and capital needs.
- The administration and GA prioritized reserving most of the \$555 million FY 18 surplus to increase liquidity and preserve state AAA debt rating. By FY 2020, over \$1 bil. in state reserves are budgeted, or about 5% of GF revenues.
 - Some policymakers would like to increase reserves to 8-10% of GF revenues.
- FY 2019 budget only needs 1.4% GF revenue growth. Current growth trends are in the 4 percent range. \$1 bil. in additional 2018-20 revenue is possible.
 - Virginia economy improving with increased federal spending - particularly in defense.
 - "Collar" on non-withholding revenue growth could reduce *appropriated* revenues.
- **Federal tax changes could yield significant new state revenues – if not returned to the taxpayer.** Without Virginia tax changes. Federal income tax changes will yield estimated \$600 million in additional state revenue in FY 2019 – growing to over \$900 million in FY 2024.
 - Federal tax reform for individuals expires after FY 2024.
 - Additional sales tax revenue likely from *Wayfair* decision on internet sales, but many large dealers already collecting. One issue - Virginia has to determine how to minimize "undue burden".

Virginia Income Tax Withholding Has Accelerated
 (Even Though Withholding Tables Have Yet to Be Adjusted)

**12 Mo. Moving Avg Income Tax Withholding
 Growth Now about 5 Percent**



**Chances for a Substantial 2018-20 Upward
 Revenue Re-forecast Are Good**

	<u>% of GF</u>	<u>Actual FY 2018</u>	<u>Budget FY 2019</u>	<u>% Change Needed</u>	<u>Budget Forecast</u>
Withholding	63.1%	\$12,540.5	\$12,870.2	2.6%	4.5%
Est Payments/Tax Dues	16.8%	\$3,472.9	\$3,368.3	-3.0%	7.0%
Refunds	-10.1%	-\$1,907.6	-\$2,054.7	7.7%	4.4%
Net Individual Income	69.8%	\$14,105.8	\$14,183.8	0.6%	5.1%
Sales Taxes*	18.0%	\$3,838.4	\$3,934.0	2.5%	2.6%
Corporate Income	4.4%	\$861.9	\$912.0	5.8%	4.3%
Recordation	2.1%	\$394.9	\$407.2	3.1%	0.0%
Insurance Premiums	1.9%	\$337.9	\$376.6	11.5%	4.0%
Total GF Revenues*	100.0%	\$20,509.0	\$20,794.7	1.4%	4.2%

* Includes GF transfers

**Medicaid Preventing Other Priority Spending
Growth in GF Appropriations Since FY 2001 (\$ Mil.)**

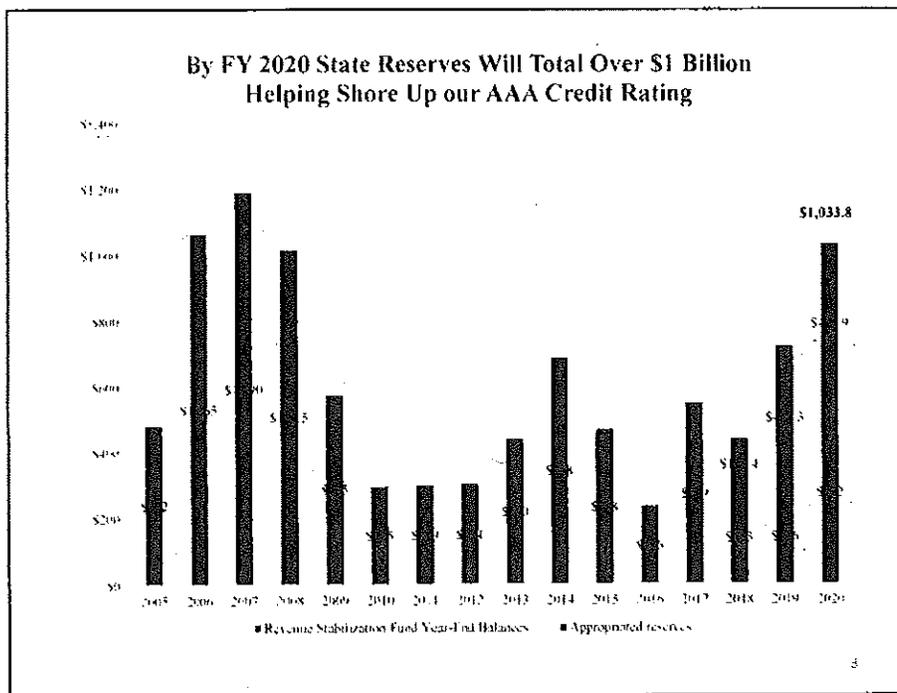
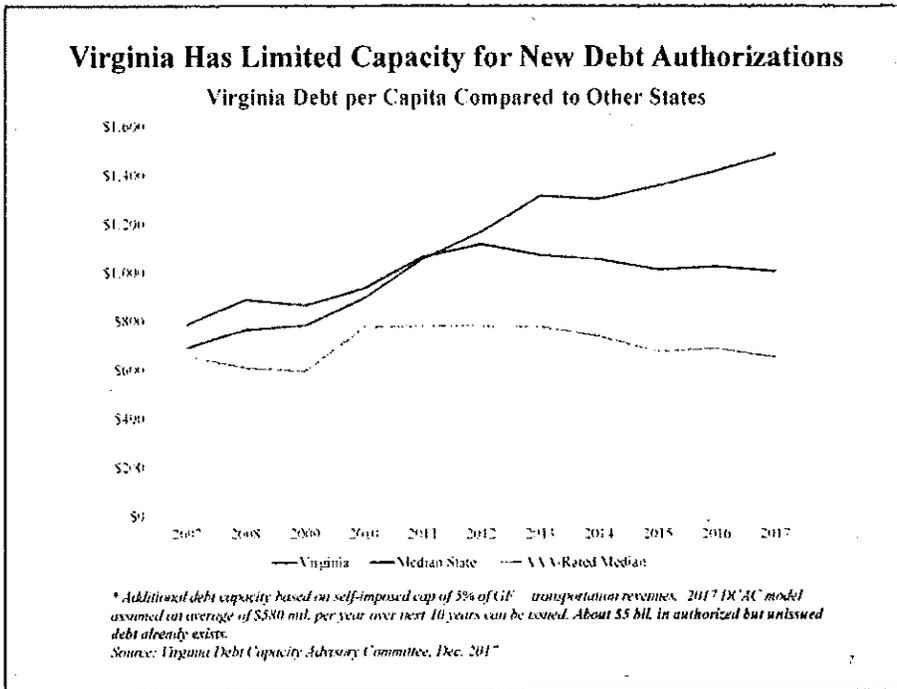
	<u>2001</u>	<u>2019</u>	<u>Growth</u>	<u>Annualized Compound Growth</u>
Medicaid (DMAS)	\$1,384.2	\$4,693.0	239.0%	7.0%
GF Debt Service	\$243.1	\$759.1	212.3%	6.5%
Behavioral Health	\$430.2	\$822.8	91.3%	3.7%
Other H&HS	\$648.9	\$1,131.9	74.4%	3.1%
Direct Aid to K-12 Education	\$3,942.4	\$6,273.1	59.1%	2.6%
Public Safety/Comp Board	\$1,949.1	\$2,705.5	38.8%	1.8%
Higher Education	\$1,634.2	\$2,108.6	29.0%	1.4%
Natural Resources/Forest M	\$152.1	\$175.8	15.6%	0.8%
All Other	<u>\$1,899.4</u>	<u>\$2,320.5</u>	<u>22.2%</u>	<u>1.1%</u>
Total GF Operating	\$12,283.6	\$20,990.3	70.9%	3.0%

Note: Since 2001, the Consumer Price Index has averaged 2.0%.

Managed Care Didn't Provide Savings As Expected

<u>Fiscal Years</u>	<u>Avg. GF Annual Growth</u>
2000-2009	8.8%
2010-2015	6.2%
2016	9.3%
2017	7.2%
2018	5.5%
2019 Forecast	-2.3% 6.2% (7.6% w/o expansion)
2020 Forecast	-3.4% 2.6% (5.6% w/o expansion)

5



Review of Budget Pressures/Options for 2019 Session

- Fund mandatory spending items.
- Increase reserves and liquidity?
- Budget one-time spending (such as capital/VRS) to maintain future flexibility?
- Modify Virginia’s tax code and return revenue in response to federal changes?
- Respond to budget pressures by keeping additional revenue– particularly for K12 and mental health?

2018 Session Adopted State GF Budget (\$ Mil.)

	GF Budget Accounting (\$ Mil.)							
	2018 Cboost	FY 2019	Change from FY18		FY 2019	Change from FY19		
			\$	%		\$	%	
Legislative and Executive	\$119.4	\$129.5	\$10.1	8.5%	\$129.4	-\$0.1	-0.1%	
Judicial Dept.	485.6	495.7	\$10.1	2.1%	505.1	\$9.4	1.9%	
Administration/Comp Board	714.3	738.0	\$23.7	3.3%	740.2	\$2.2	0.3%	
Treasury Board Debt Service	739.5	759.1	\$19.6	2.7%	807.6	\$48.5	6.4%	
Other Finance	187.5	184.2	-\$3.3	-1.8%	179.4	-\$4.8	-2.6%	
Rainy Day Fund Deposit	-	-	-	-	-	-	-	
Car Tax Reimbursement	950.0	950.0	\$0.0	0.0%	950.0	\$0.0	0.0%	
Commerce and Trade	203.5	225.7	\$22.2	10.9%	230.1	\$4.4	1.9%	
Agriculture / Nat. Resources	163.7	213.4	\$49.7	30.4%	173.8	-\$39.6	-18.6%	
K-12 Education/Central Office	6,021.5	6,334.4	\$312.9	5.2%	6,512.6	\$178.2	2.4%	
Higher & Other Education	2,015.2	2,109.2	\$94.0	4.7%	2,176.8	\$67.6	3.2%	
DMAS Medicaid	4,651.4	4,693.0	\$41.6	0.9%	4,775.5	\$82.5	1.8%	
Other Health & Human Services	1,850.6	1,954.7	\$104.1	5.6%	2,046.0	\$91.3	4.7%	
Public Safety & Veterans/HS	1,938.0	2,035.8	\$97.8	5.0%	2,041.0	\$5.2	0.3%	
Transportation	41.0	41.0	\$0.0	0.0%	41.0	\$0.0	0.0%	
Central Appropriations	212.0	81.3	-\$130.7	-61.7%	288.8	\$207.5	255.2%	
Cash Reserve	156.4	45.0	-\$111.4	-71.2%	45.0	\$0.0	0.0%	
Independent Agencies/Capital	0.3	0.3	\$0.0	NM	0.2	-\$0.1	-33.3%	
Total GF Appropriations	\$20,449.9	\$20,990.3	\$540.4	2.6%	\$21,642.5	\$652.2	3.1%	
GF Revenues	19,328.2	20,173.7	\$845.5	4.4%	20,976.2	\$802.5	4.0%	
Transfers	625.3	621.0	-\$4.3	-0.7%	631.0	\$10.0	1.6%	
Rainy Day Fund Withdrawal	272.5	-	-	-	-	-	-	
Balances for Appropriation	212.2	22.0	-	-	(0.5)	-	-	
Unappropriated Balance	-	38.6	-	-	2.8	-	-	

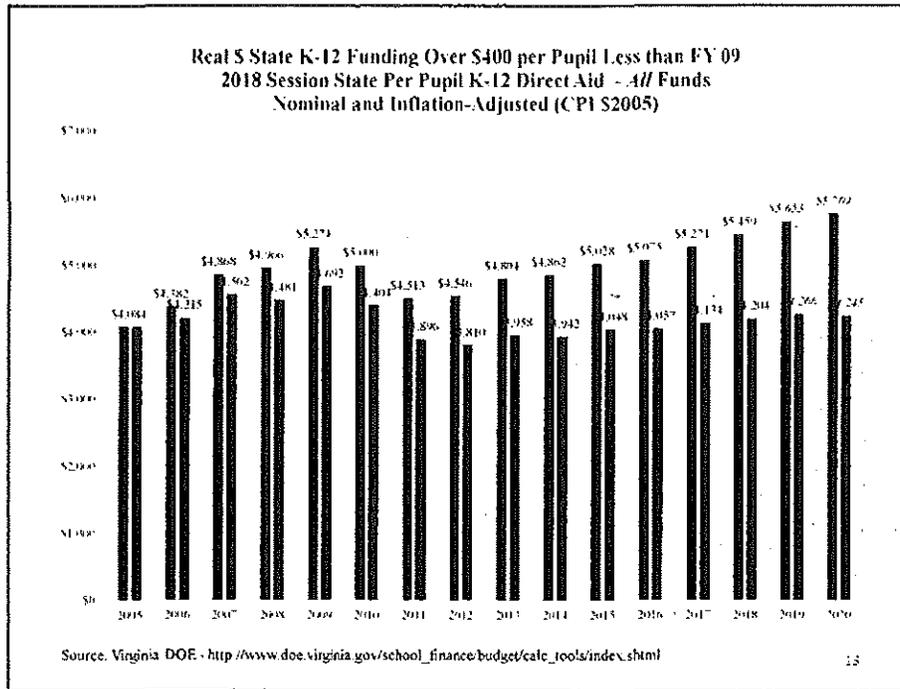
Note: Includes Medicaid expansion savings of \$371 million

10

GF State Aid to Localities (\$ Mil.)					
	<u>FY 2009</u>	<u>FY 2014</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Direct Aid to K-12	\$5,607.6	\$5,240.3	\$5,963.0	\$6,273.1	\$6,451.3
K-12 % of Total GF Appropriations	35.2%	29.6%	29.2%	29.9%	29.8%
Health and Human Services	888.4	791.7	951.0	1,003.4	1,034.4
CSA	299.7	217.2	279.9	298.6	308.5
Community MH SA Services	249.4	269.3	350.4	371.0	392.7
Local Social Services Staff	117.4	115.3	122.1	126.8	128.2
Community Health Programs	117.6	107.2	117.9	125.5	123.5
Welfare Services and Programs	104.3	82.7	80.7	81.5	81.5
Public Safety	734.3	687.9	738.8	758.4	768.2
Local Sheriff's Offices	406.1	411.3	452.4	464.5	466.1
Local Police Depts HB 599	197.3	172.4	178.0	184.5	191.7
Local Jail Per diem	80.1	59.4	61.3	61.7	62.7
Assistance for Juvenile Justice	50.8	44.8	47.1	47.7	47.7
Constitutional Officers	155.3	145.8	158.0	161.5	161.5
Dept. of Accounts Transfers	49.3	49.3	49.6	48.9	48.9
Car Tax	950.0	950.0	950.0	950.0	950.0
Aid-to-Locality Reduction	(50.0)	-	-	-	-
Total Local GF Aid	\$8,334.9	\$7,865.0	\$8,810.4	\$9,195.3	\$9,414.3
Total GF Appropriations	\$15,943.0	\$17,705.2	\$20,449.9	\$20,990.3	\$21,642.5
Local Aid % of Total GF	52.0%	44.1%	43.1%	43.8%	43.5%

2018-20 K-12 Budget Changes Were Minor

- Standards of Quality re-benchmarking basically funded inflation.
- \$131.3 mil. GF for the state share of a 3% salary increase starting July 1, 2019. *Localities will need to provide about 60% of total cost.*
- \$80 mil. GF to offset decreased Literary Fund support for teacher retirement.
- \$62.4 mil. GF and \$17.6 mil. in lottery funds to increase flexible lottery per pupil distributions to 40 percent of total lottery funds.
- \$9.9 mil. GF to the Virginia Pre-School Initiative enhancements, including increasing per pupil payments from \$6,125 to \$6,326 and helping with professional development and finding teachers in hard-to-staff schools.
- \$7.1 mil. GF in FY 2020 for additional at-risk student funding based on numbers of free lunch students from a basic aid boost of 1-13% to 1-14% in FY 2020.
- \$6.1 mil. GF for school division enrollment declines of over 5% over last 5 years and less than 10,000 students
- \$1.5 mil. for Master Teacher Residency programs for urban school divisions.
- \$45 million *reduction* from reduced teacher retirement and OPEB rates - 16.32% to 15.68%
 - VRS funded status for teachers has increased from a low of 62% in FY 2013 to 74% in FY 2019



State Standards of Quality Do Not Reflect True Costs for Local K-12 Divisions

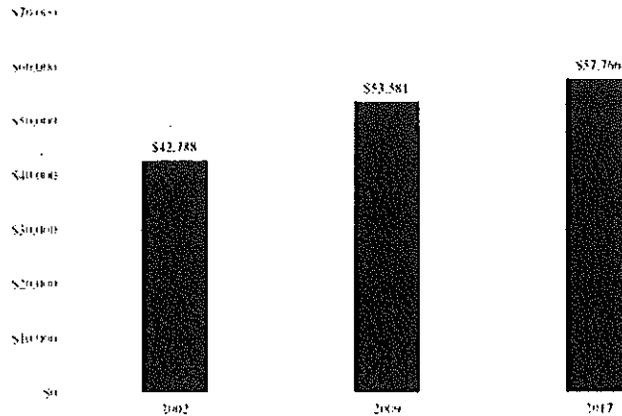
- Only 136,000 out of 200,000 K-12 positions (68 percent) employed by local school divisions are recognized by the SOQ; support positions capped and costs de-funded in 2010; the "linear weighted average" methodology underfunds teachers' salaries; real-time costs not reflected in re-benchmarking.
- State Board of Ed recommended \$600 mil./yr. in SOQ changes. Raising teacher salaries from 29th (JLARC 2018) to the national average and funding prevailing support costs would require an additional \$750 million/year.
- Localities on average spent more than double, or \$4.0 bil. beyond state requirements to meet SOL and SOA requirement in FY 17. All 134 local school divisions exceeded Required Local Effort (RLE) in FY 17.

Divisions up to 25% Above RLE	16
Divisions Exceeding 25% to 75%	45
Divisions Exceeding 76% to 100%	30
Divisions Exceeding 100% RLE	43

Source: <https://iga.lis.virginia.gov/Published/2018/RD43/PDF>

Instructional Pay Increases Have Slowed Considerably Since FY 2009

Average VA Salary - All Instructional Positions*



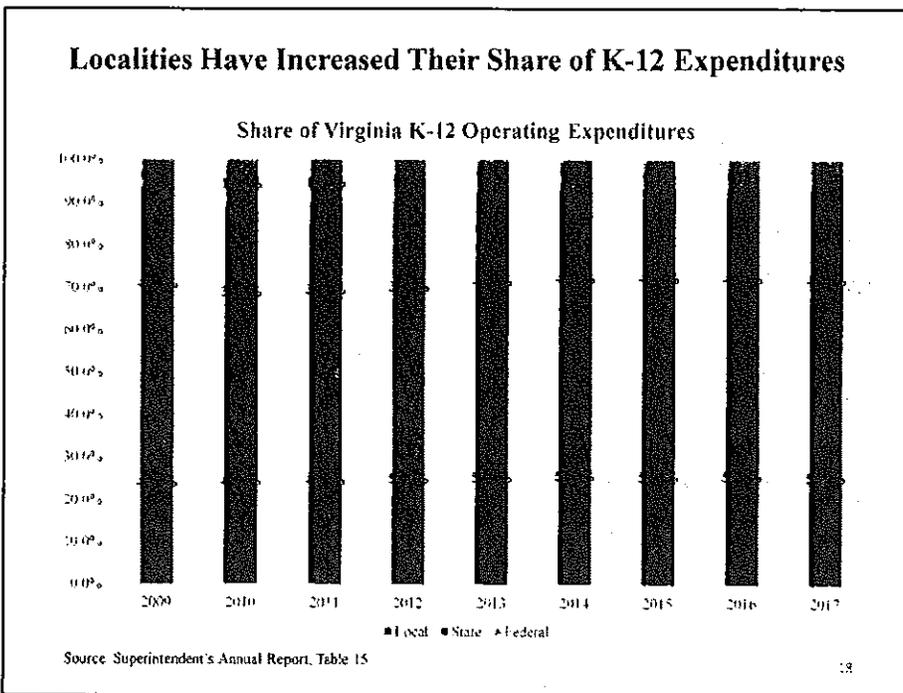
Source: Superintendent's Annual Report
 * All instructional positions include classroom teachers, guidance counselors, librarians, principals, and assistant principals
 Note: Average instructional pay would have been \$62,000 in 2017 if grown at the rate of VA wage inflation since FY2009

NEA Average Teacher Salaries by State vs Zillow Median Home Value Index

Rank	State	NEA AVG Teacher Salary - 2016	Rank	State	Zillow Home Value Index
	United States	\$60,205		United States	\$216,700
1	New York	\$79,767	1	Hawaii	\$615,000
2	Washington D.C.	\$77,623	2	Washington D.C.	\$567,400
3	California	\$77,179	3	California	\$539,400
4	Massachusetts	\$76,981	4	Massachusetts	\$395,300
5	Rhode Island	\$73,631	5	Washington	\$370,700
6	New Jersey	\$73,044	6	Colorado	\$364,600
7	Connecticut	\$72,013	7	Oregon	\$334,100
8	Maryland	\$70,279	8	New Jersey	\$316,500
9	Alaska	\$67,590	9	Utah	\$310,800
10	Pennsylvania	\$67,012	10	Alaska	\$307,600
11	Minnesota	\$66,157	11	Maryland	\$282,500
12	Delaware	\$64,193	12	New York	\$280,000
13	Oregon	\$63,551	13	Nevada	\$275,200
14	Michigan	\$62,028	14	Rhode Island	\$273,500
15	Illinois	\$61,342	15	New Hampshire	\$264,400
16	Nevada	\$60,883	16	Virginia	\$250,700
17	Wyoming	\$60,328	17	Arizona	\$240,300
18	Hawaii	\$59,855	18	Connecticut	\$238,600
19	Vermont	\$58,901	19	Idaho	\$232,400
20	Louisiana	\$58,729	20	Delaware	\$231,200
21	Wisconsin	\$58,485	21	Minnesota	\$225,100
22	Iowa	\$56,995	22	Montana	\$225,100
23	Georgia	\$56,814	23	Florida	\$224,600

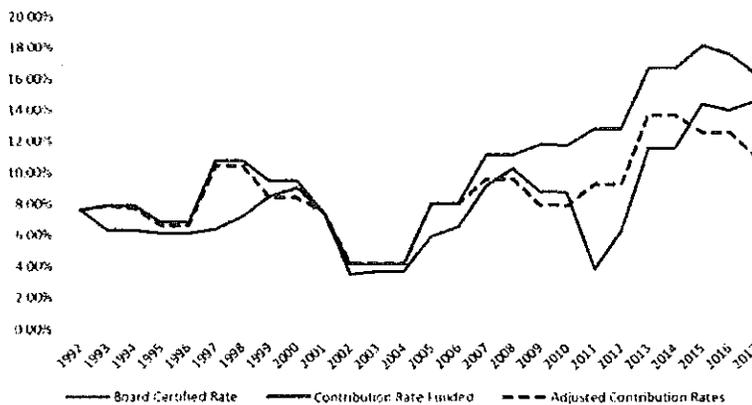
24	New Hampshire	\$56,616	24	Maine	\$222,000
25	Washington	\$56,089	25	Wyoming	\$219,800
26	Ohio	\$55,749	26	North Dakota	\$202,100
27	Utah	\$55,316	27	Vermont	\$195,400
28	Texas	\$55,126	28	New Mexico	\$186,600
29	Kentucky	\$54,663	29	Texas	\$185,800
30	Montana	\$54,385	30	South Dakota	\$181,800
31	North Dakota	\$53,678	31	Wisconsin	\$177,700
32	Virginia	\$52,995	32	Georgia	\$175,500
33	Maine	\$52,394	33	Illinois	\$174,300
34	Arkansas	\$51,515	34	North Carolina	\$173,500
35	Nebraska	\$51,514	35	Pennsylvania	\$168,500
36	South Carolina	\$51,508	36	South Carolina	\$158,800
37	Indiana	\$50,715	37	Tennessee	\$158,400
38	Florida	\$50,690	38	Nebraska	\$157,800
39	Alabama	\$50,513	39	Missouri	\$153,000
40	Tennessee	\$50,462	40	Louisiana	\$145,300
41	Missouri	\$50,232	41	Michigan	\$143,100
42	New Mexico	\$49,030	42	Kentucky	\$138,800
43	Idaho	\$48,882	43	Iowa	\$138,500
44	Kansas	\$48,837	44	Kansas	\$134,200
45	West Virginia	\$48,173	45	Indiana	\$133,700
46	North Carolina	\$47,941	46	Ohio	\$132,900
47	Oklahoma	\$47,326	47	Alabama	\$126,600
48	Arizona	\$47,218	48	Mississippi	\$122,500
49	Colorado	\$46,155	49	Arkansas	\$121,800
50	Mississippi	\$44,196	50	Oklahoma	\$119,300
51	South Dakota	\$43,765	51	West Virginia	\$95,300

Hanover County Median Zillow Home Price Index is \$271,900 (rank 15)
 Hanover FY 2016 teaching position average salary \$51,720 (rank 34)



Impact of VRS Underfunding – Teacher Plan

Teacher Plan Employer Contribution Rates



- If the Teacher plan had received 100% of the required contributions since 1993, the employer rates today would be approximately 11.90% versus the actual 10.32%.
- The funded status as of June 30, 2016 was 70.6%. With full funding of rates the funded status would be approximately 85.1%.
- Teacher contribution rates were funded at VRS Board certified actuarial determined rate in fiscal year 2018.

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Virginia Public School Construction and Renovation Costs From FY 2013-17

	<u>Number</u>	<u>Cost</u>	<u>Avg. Cost/School</u>	<u>Sq. Feet</u>	<u>Cost/Sq Ft.</u>
New Elementary Schools	22	\$450,158,034	\$20,461,729	2,094,665	\$215
New Middle Schools	8	\$273,672,113	\$34,209,014	1,192,914	\$229
New High Schools	8	\$473,784,482	\$59,223,060	1,515,484	\$313
New Combined or Other	6	\$235,566,159	\$39,261,027	992,977	\$237
Additions/Renovations	219	\$1,197,693,347	\$5,468,919	8,494,960	\$141
Total	263	\$2,630,874,135	\$10,003,324	14,291,000	\$184

Source: http://www.doe.virginia.gov/support/facility_construction/school_construction/costs/

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K-12 Education Funding Summary and Needs

State Actions:

From FY 2001 thru FY 2019 state general fund appropriations for K-12 education have grown at a compound annual rate of 2.6% versus 3.0% growth in total general funds

- Since FY 2009, the K-12 *appropriation* has dropped from 35.2% of total GF appropriations to 29.9% in FY 2019. In addition, *inflation-adjusted* (2005\$) average per pupil state funding has dropped nine percent from \$4,692 in FY 2009 to \$4,266 in FY 2019
- From FY 2009 to FY 2017, average instructional pay in Virginia has grown less than the rate of inflation - from \$53,581 to \$57,766. If instructional pay had grown at the rate of the consumer price index (CPI), average pay would have been \$62,000 in FY 2017. According to the latest National Education Association salary survey, Virginia ranks 32nd in teacher pay, or \$7,210 below the national average. However, if Northern Virginia (PD8) localities are removed from the state average, Virginia would rank among the bottom five states.
- Roughly two-thirds of school division employees (136,000 out of 200,000) are recognized and funded by the state's Standards of Quality (SOQ). Adopting the 2016 state Board of Education SOQ revisions would require about \$600 million per year in additional state appropriations, eliminating the arbitrary support position funding cap set by the state (\$350 mil/yr), and revising various professional staffing ratios
- Increasing the state-determined 55 percent share of funding for the current SOQ standards would annually cost the state an additional \$93 mil per increased percentage point

Local Reactions:

- Most locality revenue sources have not kept pace with inflation and population growth, despite median real property tax rates increasing 17 cents for cities and 13 cents for counties since FY 2009
- As a result of the slower growth in state K-12 funding, local funding for K-12 operations has increased from 52.0% (FY 2009) to 55.3% (FY 2017) of total state-local expenditures (DOE Superintendent's Annual Report)
- Localities also borrowed \$2.6 billion for school construction, additions, and renovations from 2013-17. Direct state grants for capital improvements have not been available since FY 2010. Literary fund loans to school divisions have also been minimal since the recession.

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Other 2018-20 Budget Changes Important to Localities

- Increases Gov Virginia by \$5,000,000 in FY 19 (to \$29.5 mil. GF) and \$10,000,000 in FY 20 (\$34.5 mil. GF) in FY 20.
- Increases Aid to Police Departments from \$178.0 mil. to \$184.5 mil. in FY 19 and \$191.7 mil. in FY 20.
- Saves \$10.3 million from CSA in FY 20 to reflect a two percent rate increase cap on private day special education rates. Also directs the Office of Children's Services along with the Department of Education to facilitate a workgroup with stakeholders to develop outcome measures to assess students' progress in private day placements.
- Increases funding for STEP-VA same day access and CSB primary care screening and begins phasing in an expansion outpatient mental health and substance abuse services and funds an expansion of detoxification services in FY 20 at Community Services Boards and Behavioral Health
- Provides \$3,000,000 each year from TANF funds for a second round of grants for community employment and training programs designed to move low-income individuals out of poverty
- Adds \$2.0 million from the general fund each year (\$4 mil./year total) to the Virginia Telecommunication Initiative to support the extension of broadband networks by the private sector in unserved areas.
- Adds \$20.0 million GF in the first year for the Stormwater Local Assistance Fund.
- Provides a two percent salary increase for state-supported local officials on July 1, 2019.
- Increases the Enterprise Zone Grant program by \$685,533 each year to \$13.5 million to reduce RPIG proration.
- Directs a working group to investigate how body worn cameras impact the workloads experienced by Commonwealth's Attorneys offices.
- Transfers \$2.0 mil. each year from the Communications Sales and Use Tax to the state general fund.

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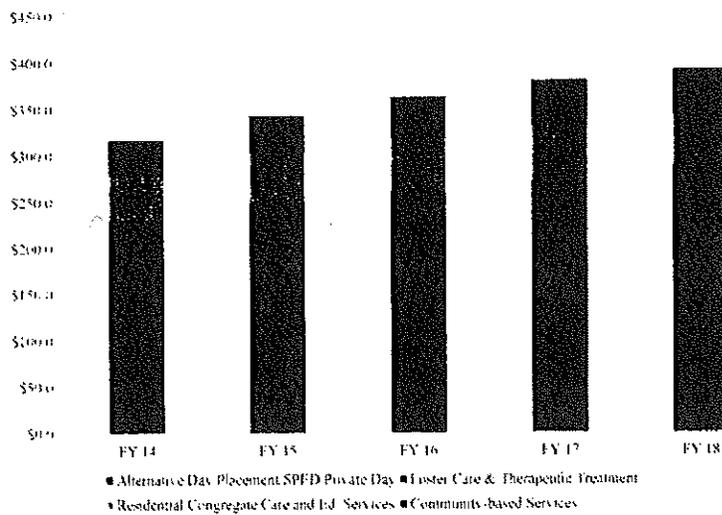
Other Budget Needs For Localities

- 2018-20 budget increased funding for STEP-VA same day access and CSB primary care screening and began phasing in an expansion of outpatient mental health and substance abuse services and funded an expansion of detoxification services in FY 20 at Community Services Boards and Behavioral Health. However, additional CSB funding is still needed for:
 - Full implementation of STEP-VA
 - Mental health needs/jails
 - Same day access and alternative transportation
 - Primary care coverage
 - Potential backfilling of GF reductions assumed in biennial budget associated with Medicaid expansion
- Rising costs for private day placements in CSA
 - FY 20 budget reflects a two percent rate increase cap on private day special education rates.
- Uncovered Medicaid expansion costs for local social service departments
- Implementation costs for the Family First Prevention Services Act
- Stormwater Local Assistance Funds
- Inadequate highway and public transportation funding

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Special Education Day Placement Costs Continue to Grow

STATE CSA EXPENDITURE GROWTH



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Special Education Day Placement Costs

	<u>FY 2014</u>	<u>FY 2018</u>	<u>% Growth</u>
Number Served	3,158	4,101	29.9%
Avg. Annual Cost per Child	\$34,437	\$45,118	31.0%

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VDOT Construction Allocations Have Grown Slowly Since HB 2313

	<u>FY 2013</u>	<u>FY 2019</u>	<u>% of Budget</u>	<u>% Increase</u>
Evaluation, Planning, Research	\$77.5	\$99.4	1.9%	28.3%
Highway Construction	\$1,614.3	\$1,730.6	32.3%	7.2%
Highway Maintenance	\$1,452.2	\$1,724.2	32.2%	18.7%
Toll Facilities	\$43.3	\$80.9	1.5%	86.8%
Assistance to Localities	\$390.9	\$472.4	8.8%	20.8%
Regional Programs	\$0.0	\$471.5	8.8%	NM
Non-Toll Debt Service	\$292.8	\$390.5	7.3%	33.4%
Admin, Support, Capital Outlay	\$242.9	\$289.8	5.4%	19.3%
Support to DRPT and Other Agencies	<u>\$70.0</u>	<u>\$99.4</u>	<u>1.9%</u>	<u>42.0%</u>
Total VDOT Programs	\$4,183.9	\$5,358.7	100.0%	28.1%

Sources: June 2013 and June 2018 VDOT budget presentations to the CTB

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Future Transportation Revenue Growth Expected to Be Flat

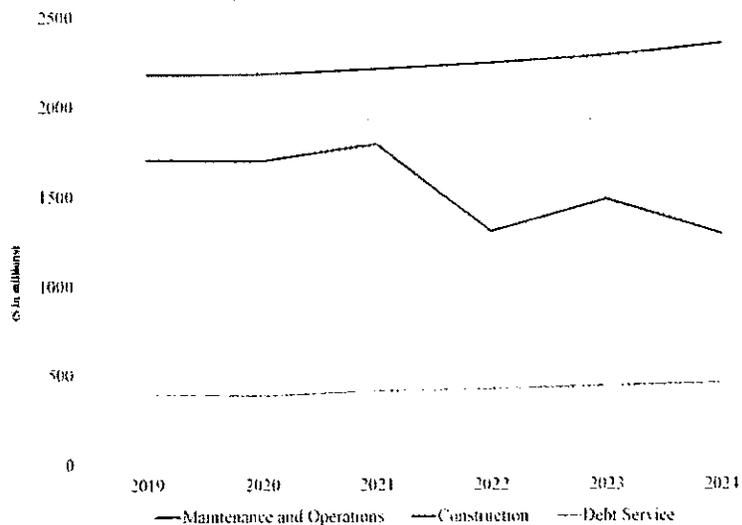
	<u>State*</u>	<u>Federal</u>	<u>Regional</u>	<u>WMATA Pass-Thru</u>	<u>Bonds</u>	<u>Total</u>
2019	\$4,251	\$1,143	\$472	\$135	\$147	\$6,147
2020	\$4,191	\$1,087	\$467	\$135	\$302	\$6,182
2021	\$4,288	\$1,104	\$477	\$136	\$397	\$6,403
2022	\$4,124	\$1,122	\$486	\$137	\$76	\$5,946
2023	\$4,108	\$1,141	\$495	\$137	\$296	\$6,177
2024	\$4,172	\$1,159	\$505	\$138	\$125	\$6,099

* Includes local participation and toll revenue

Source: June 2018 VDOT budget presentations to the CTB

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Declining Construction Allocations Planned for VDOT



Source: June 2018 VDOT budget presentation to the CTB

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SmartScale Allocations Indicate Far Greater Need

<u>FY 2018 Round</u>	<u>Statewide</u>
Requested Project Costs	\$10,886,155,180
Total Smartscale Funding Requested	\$8,566,240,501
Accepted Project Costs	\$2,350,395,696
Smartscale Funds Allocated	\$1,026,812,430
% Smartscale Request Funded	12.0%

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Thru FY 2017, County Revenues Have Done Better Than Cities in Relation to Inflation/Population

FY 2009 - FY 2017 Growth Comparison

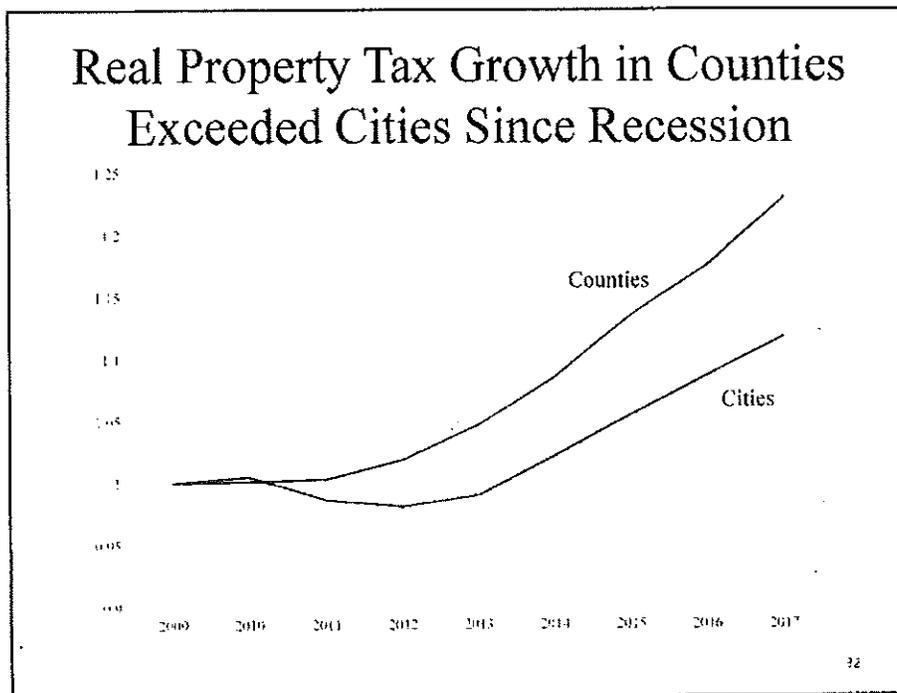
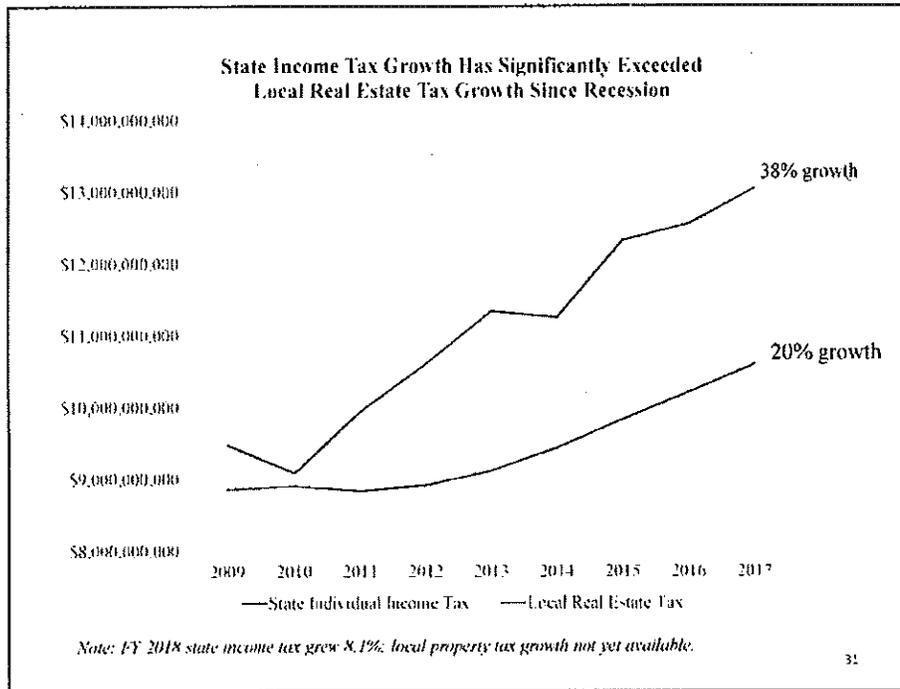
	Locally-Generated Revenue	State/Federal Revenue for Localities	All Revenue for Localities	Population	Population + Inflation
VA Cities*	15.0%	6.3%	11.3%	3.5%	17.1%
VA Counties	24.6%	16.2%	21.4%	7.3%	20.9%

* Net of Emporia, Hopewell, and Massacus Park City - missing FY 2017 ABA data

Note: Growth in consumer price index (CPI) from fiscal years 2009-17 = 13.6%

Sources: Virginia Auditor of Public Accounts Comparative Revenue and Expenditure Reports, U.S. Bureau of Labor Statistics, CPI Detailed Report

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Real Property Revenue Growth Has Required Sharply Rising Rates

Median Real Property Tax Rates in Virginia Localities

	<u>CY 2009</u>	<u>CY 2017</u>	<u>Change</u>
Cities	0.90	1.07	0.17
Counties	0.55	0.67	0.12
Towns	0.18	0.18	-

Note: From FY 2009-17 real property taxes grew 13.3% in cities and 22.8% for counties
 Source: Weldon Cooper Center, "Virginia Local Tax Rates", 2009 and 2017

31

Despite Local Fiscal Issues, the Burden of the State-Local Fiscal Partnership is on Localities

	<u>2012 JLARC Ranking</u>	<u>2018 JLARC Ranking</u>
Per capita personal income	8	12
Per capita state taxes	34	33
Per capita local taxes	13	16
State Per Pupil Funding	35	40
State and Local Per Pupil Funding	17	24
Average Salary of Public School Teachers	28	29

Source: Virginia Compared to Other States, JLARC, 2012, 2018 Editions

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Federal Income Tax Policy Changes Offer Chance for Additional Virginia Revenues

- The Tax Cuts and Jobs Act is the most substantial federal tax legislation since 1986.
- Certain provisions, such as rate and bracket changes, have no Virginia impact.
- Many provisions do have a Virginia revenue impact. Individual income tax changes are temporary – lasting thru tax year 2024. Business provision changes are permanent. With no changes, Virginia could expect \$600-950 mil. additional revenue per year thru 2024.
- Do not expect a Virginia tax reform special session in 2018. Therefore, tax year 2018 revenue impacts of nearly \$600 mil. will flow to Virginia coffers – without ex-post refunds.
- Expect Virginia tax reform to be debated in the 2019 Session.
- Localities may find it harder to raise local property tax rates with the new federal tax law SALT caps on itemized deductions and reduced allowable mortgage interest deduction.

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Federal Tax Cuts and Jobs Act of 2017

Individual Provisions Increasing Revenues:

- Increase in Federal Standard Deduction
- State and Local Tax Itemized Deduction Cap
- Decrease in Mortgage Interest Deduction
- Limitation on Losses for Noncorporate Taxpayers

Business Provisions Increasing Revenues:

- Interest Deduction Limitation to 30% of AGI
- NOL Limited to 80% of Taxable Income
- New Amortization of Research Expenses in 2022
- Repeals Domestic Production Activities Deduction
- Some Employer Fringe Benefit Deductions Disallowed
- Repeal of Certain Like-Kind Exchanges

Individual Provisions Decreasing Revenues:

- Medical Expenses Deduction
- Repeal High Income Limit on Itemized Deductions

Business Provisions Decreasing Revenues:

- Increases IRC 179 Expensing to \$1 mil.
- Simplified accounting rules for small businesses

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Significant Revenues Accrue to Virginia Without Tax Policy Changes (\$Mil.)

By Source:	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>
Individual Provisions*	\$532.1	\$443.8	\$466.7	\$492.5	\$520.0	\$546.1
Business Provisions	\$29.4	\$114.6	\$181.5	\$300.3	\$417.2	\$398.2
International Provisions	<u>\$32.6</u>	<u>\$62.7</u>	<u>\$5.5</u>	<u>\$5.8</u>	<u>\$6.0</u>	<u>\$6.3</u>
Total	\$594.2	\$611.1	\$653.7	\$798.6	\$943.2	\$950.6

By Expiration Date:

Temporary*	\$517.3	\$433.6	\$455.7	\$480.4	\$506.8	\$532.5
Permanent	\$76.9	\$177.5	\$198.0	\$318.3	\$436.4	\$418.1

* Most individual provisions are temporary and expire in 2025.
FY 2019 includes tax year 2018 revenues

Source: Aubrey Lane Presentation to Combined Money Committee, August 19, 2018

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Relative Share of Federal Tax Liability Decreases for Low/Middle Income from Federal Tax Reform

Change in Federal Income Tax Liability, Virginia Residents (\$ mil.)

		<u>% of Total</u>		<u>% of Total</u>	<u>\$ Change</u>
	<u>Baseline</u>	<u>Tax Liability</u>	<u>New Law</u>	<u>Tax Liability</u>	
Under \$25,000	\$ 240.0	0.56%	\$ 211.1	0.54%	(\$28.9)
\$25,000-50,000	\$ 1,510.5	3.52%	\$ 1,259.1	3.23%	(\$251.4)
\$50,000-150,000	\$ 11,943.4	27.81%	\$ 10,013.7	25.70%	(\$1,929.7)
\$150,000-500,000	\$ 16,533.5	38.50%	\$ 15,521.8	39.83%	(\$1,011.7)
Over \$500,000	<u>\$ 12,718.7</u>	<u>29.62%</u>	<u>\$ 11,960.2</u>	<u>30.69%</u>	<u>(\$758.5)</u>
Totals	\$ 42,946.1	100.00%	\$ 38,965.9	100.00%	(\$3,980.2)

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Relative Share of Virginia Tax Liability Increases for Low/Middle Income Taxpayers

Change in Virginia Income Tax Liability, Virginia Residents (\$ mil.)

	Baseline	% of Total Tax Liability	New Law	% of Total Tax Liability	\$ Change
Under \$25,000	\$ 165.5	1.36%	\$ 178.6	1.43%	\$13.1
\$25,000-50,000	\$ 866.9	7.12%	\$ 899.9	7.19%	\$33.0
\$50,000-150,000	\$ 4,453.4	36.55%	\$ 4,602.0	36.76%	\$148.6
\$150,000-500,000	\$ 4,504.8	36.97%	\$ 4,594.9	36.71%	\$90.1
Over \$500,000	\$ 2,193.5	18.00%	\$ 2,242.4	17.91%	\$48.9
Totals	\$ 12,184.1	100.00%	\$ 12,517.8	100.00%	\$333.7

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Relative Share of Combined Tax Liability Decreases for Middle Income Taxpayers

Combined Change in Virginia and Federal Income Tax Liability (\$ mil.)

VA Adjusted Gross Income	Baseline	% of Total Tax Liability	New Law	% of Total Tax Liability	\$ Change
Under \$25,000	\$ 405.5	0.74%	\$ 389.7	0.76%	(\$15.8)
\$25,000-50,000	\$ 2,377.4	4.31%	\$ 2,159.1	4.19%	(\$218.3)
\$50,000-150,000	\$ 16,396.9	29.74%	\$ 14,615.7	28.39%	(\$1,781.2)
\$150,000-500,000	\$ 21,038.4	38.16%	\$ 20,116.6	39.07%	(\$921.8)
Over \$500,000	\$ 14,912.0	27.05%	\$ 14,202.7	27.59%	(\$709.3)
Totals	\$ 55,130.2	100.00%	\$ 51,483.8	100.00%	(\$3,646.4)

Note: Derived from Chambridge Software analysis of combined federal state impact Secretary Lane presentation to Joint Money Committees, August 19, 2018.

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U.S. Supreme Court Decision Could Provide *Limited* New Internet Sales Tax Revenue

- On June 21, 2018 the U.S. Supreme Court in *South Dakota v. Wayfair* held that states may require out-of-state sellers to collect sales tax, even if the seller does not have a physical presence in the taxing state.
- Did not rule on undue burden aspect of 1992 *Quill* decision.
 - South Dakota law exempts companies under \$100,000 revenue and less than 200 transactions from collection requirements.
 - Virginia not a member of "Streamlined Sales Tax" project* that requires numerous simplification and uniformity requirements states must adopt to remove or reduce the undue burdens on all sellers.
- In 2017, GAO estimated that in 2017 states lost over \$13 billion in uncollected sales taxes. Basis for \$250 million Virginia estimate.
 - **Amount probably smaller now** since Amazon and other large internet sellers already collect Virginia sales taxes.
- Existing sales tax distribution already favors K-12 and transportation funding.

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Analysis of Possible VA Additional Internet Sales Tax Revenue

<i>Est. Additional Taxable Sales Subject to Tax*</i>	<i>\$5,000,000,000</i>	% of Total Va Taxable Sales
	Rate	Taxable Sales
General Fund Unrestricted (2.025%)	2.025%	\$101,250,000
Direct Public Education (1.375%)		
<i>By School-Age Population (1.125%)</i>	1.125%	\$56,250,000
<i>By SIOQ Composite Index (0.25%)</i>	0.250%	\$12,500,000
Transportation (0.9%)		
<i>Highway Maintenance and Operating</i>	0.669%	\$33,425,000
<i>Airports</i>	0.012%	\$600,000
<i>Ports</i>	0.021%	\$1,050,000
<i>Intercity Rail</i>	0.050%	\$2,500,000
<i>Public Transp</i>	0.149%	\$7,425,000
Total State Add'l Annual Sales Tax at 4.3%	4.300%	\$215,000,000
Local Government Add'l Unrestricted	1.000%	\$50,000,000
Regional Transportation 0.7% Sales Tax	0.700%	\$18,157,287
<i>Northern VA (32.4% of state)</i>		<i>\$11,325,874</i>
<i>Hampton Roads (19.5% of state)</i>		<i>\$6,831,413</i>

* Equals 4.7% of \$10* billion in 2017 total VA taxable sales

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Summary

- Additional GF revenues are likely for the 2018-20 biennium due to a higher revenue base from the FY 2018 surplus, along with likely continued good economic growth and additional federal defense and other spending.
- Additional unbudgeted expenditures will eat up most if not all of this new revenue.
 - Move to managed care did not deliver the expected savings. Will Medicaid expansion produce the estimated budget savings? Will expansion increase out-year expenditures?
- Federal income tax reform and the U.S. Supreme Court decision in *Wayfair v. South Dakota* will force a debate by policymakers on how much additional revenue should be retained and how much returned to taxpayers.
- The 2009-10 recession took a big bite out of state funding for localities, particularly K-12 funding that has yet to be restored. Other funding needs include CSB, mental health, Medicaid expansion administration, transportation, and stormwater management.
- The state should shoulder more funding responsibility, provide localities with greater revenue generating capacity, and better target stressed localities with state assistance.

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Appendices

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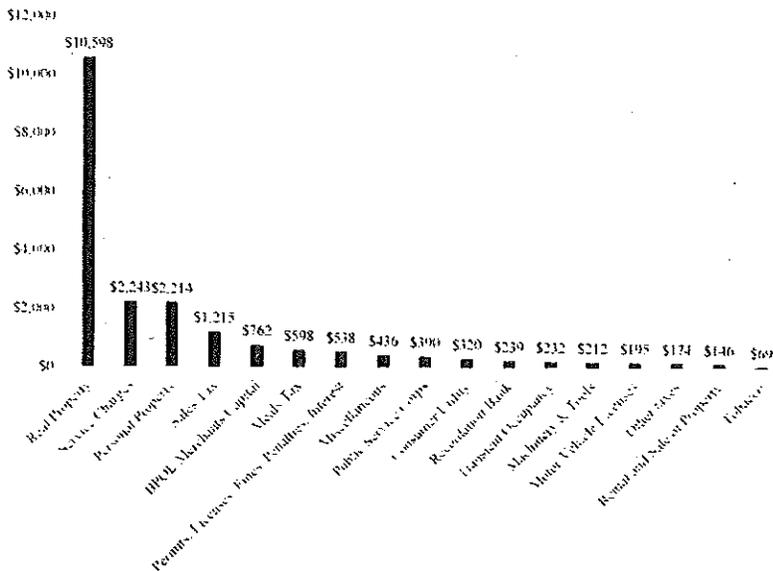
General Assembly Usually Cuts Taxes When Times Are Good

	<u>Enacted/Amended</u>	<u>FY 2018 \$M est.</u>
Car Tax Reimbursement	1997, 2003	(\$930)
Impose lower 2.5% Sales Tax on Food	2004	(\$75)
Age Subtraction (net of 2004 means testing)	1994 and 2004	(294)
Low Income Tax Relief, increase filing thresholds, exemptions, etc.	2000, 2004, and 2007	(203)
1/3 Insurance Premiums to Transportation	2007	(162)
Estate Tax Repeal	2009	(140)
100 basis pt Sales Tax Diversion to Transportation	2013	(101)
Land Preservation Tax Credit	2003	(78)
Historic Rehab Tax Credit	1999	(76)
Corp. double weighting sales and single sales factor	1999, 2009	(59)
Sales tax exemption for data centers	2010/2011	(51)
Sales tax exemption for non-prescription drugs	1990	(39)
Subtraction for military wages and unemployment benefits	1999	(37)
Coalfield Employment Tax Credits	2000	(34)
All Other Tax Reductions Since 1999	1990-2017	(121)
State GF Tax Reductions since 1994		(\$2,920)
Add 1/2 percent sales tax on non-food items	2004	\$515
Recordation Tax Increase (net of 3 cents to transp.)	2004/2007	\$150
Tobacco Tax Increase (Va Health Care Fund)	2004	\$146
Close 2 Corp. Tax Loopholes/Eliminate ST Exem for Pub. Svc. Co.	2004	\$143
Sales Tax Presence in Virginia Amazon	2012	\$22
Sales tax on satellite TV equipment	2014	\$10
State Tax Increases since 1994		\$971
Net State Tax Change Since 1994		(\$1,949)

Source: Senate Finance Committee Retreat, Revenue Outlook, Nov. 19, 2015; Va Dept. of Taxation

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Major Local Revenue Sources (\$ Mil. - FY 2017)



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60 Percent of Business Licenses Pay Under \$100 per Year*

<u>Gross Receipts Level</u>	<u># of Licenses</u>	<u>Percent</u>	<u>\$ Amount</u>	<u>Percent</u>	<u>Avg per License</u>
Flat Fee only	74,888	23.6%	\$4,134,673	0.7%	\$55
\$0-\$100,000	117,469	37.0%	\$4,841,153	0.8%	\$41
\$100,001-200,000	29,165	9.2%	\$9,273,349	1.6%	\$318
\$200,001-500,000	35,989	11.3%	\$27,652,331	4.8%	\$768
\$500,001-5,000,000	50,616	16.0%	\$177,978,987	30.8%	\$3,516
\$5,000,001-25,000,000	7,622	2.4%	\$174,518,999	30.2%	\$22,897
Over \$25,000,000	1,456	0.5%	\$178,979,953	31.0%	\$122,926
Survey Totals	317,205	100.0%	\$577,379,446	100.0%	\$1,280

* Survey responses covered about 85% of total BPCL levies collected in FY 12.
 Note: Mid-size low margin retail businesses (\$500k-\$5 mil.) pay about \$50 mil. in BPCL levies averaging \$2,800/yr.

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M&T Taxes Are Concentrated in Localities

	<u>Total FY 2016 M&T \$</u>	<u>Effective 1st Yr Tax Rate/\$100</u>		<u>M&T as % of Total Local Revenue</u>	<u>Effective 1st Yr Tax Rate/\$100</u>
1 Newport News	\$20,312,830	\$1.25	1 Alleghany	23.20%	\$0.89
2 Richmond City*	12,838,347	\$2.07	2 Covington	19.10%	\$0.83
3 Rockingham	8,693,745	\$2.30	3 Giles	17.70%	\$1.06
4 Frederick	6,895,312	\$1.20	4 Buchanan	15.90%	\$1.56
5 Norfolk	6,063,521	\$1.70	5 Hopewell**	12.10%	\$0.76
6 Alleghany	5,876,975	\$0.89	6 Henry	9.10%	\$1.44
7 James City	5,792,203	\$1.00	7 Campbell	8.60%	\$0.81
8 Buchanan	5,697,213	\$1.56	8 Southampton	8.00%	\$1.92
9 Campbell	5,618,130	\$0.81	9 Rockingham	7.80%	\$2.30
10 Hopewell**	5,066,978	\$0.76	10 Botetourt	7.30%	\$0.90
11 Manassas	4,909,651	\$1.68	11 Sussex	7.00%	\$2.43
12 Lynchburg	4,731,874	\$0.90	12 Greensville	6.80%	\$0.80
13 Chesterfield	4,564,090	\$0.25	13 Pulaski	6.60%	\$0.72
14 Henry	4,468,853	\$1.44	14 Isle of Wight	5.90%	\$0.70
15 Isle of Wight	4,121,487	\$0.70	15 King William	5.60%	\$0.56
16 Giles	3,812,525	\$1.06	16 Amherst	5.50%	\$0.50
17 Augusta	3,649,048	\$0.40	17 Galax	4.90%	\$0.75
18 Botetourt	3,438,291	\$0.90	18 Newport News	4.80%	\$1.25
19 Pulaski	3,372,356	\$0.72	19 Frederick	4.70%	\$1.20
20 Bedford	3,114,881	\$1.20	20 Accomack	4.60%	\$1.67
21 Roanoke City	3,028,795	\$2.07	21 Manassas	4.50%	\$1.68
22 Salem	2,931,060	\$2.24	22 Augusta	4.20%	\$0.40
23 Covington	2,874,828	\$0.83	23 Washington	4.20%	\$1.55
24 Washington	2,821,283	\$1.55	24 Salem	4.20%	\$2.24
25 Chesapeake	2,803,960	\$0.63	25 Shenandoah	4.10%	\$1.73

* FY 2015, ** FY 2014

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Understanding State Operating *Non-General* Funds

Non-General Fund Category	Major Examples	FY 2007	FY 2018	% Growth
Higher Ed Operating	Tuition and fees, university hospital revenue, federal funds for HED	\$4,852.8	\$8,249.0	70%
Federal Trust	All federal funds received (e.g. Medicaid), except those received by VDOT, MEC, and HED	\$4,871.6	\$8,395.9	72%
Commonwealth Transportation	Transportation taxes incl. federal \$, excluding tolls	\$3,928.5	\$5,591.8	42%
Trust and Agency	Unemployment insurance, tobacco settlement, lottery and lottery funds committed to K-12	\$1,083.3	\$2,235.1	106%
Internal Service	DGS leasing office space, MTA providing IT services to other agencies, and DHRM administering state and local government employees' health plans	n/a	\$1,975.2	n/a
Dedicated Special Revenue	VA Health Care Fund, Safe Drinking Water Fund, Game Protection Fund, highway mths, DMV fees, state park fees, solid waste fees, etc	\$638.2	\$1,900.2	198%
Special revenue	Revenues derived from restricted taxes and other special revenue sources, e.g. state ID health services	\$1,602.6	\$1,781.5	11%
Enterprise	ABC and lottery sales, prepaid tuition 529 plans	\$850.1	\$1,684.2	98%
Other Debt Service	Primarily HED student fees for dining, housing, athletics	\$234.4	\$337.5	44%
Total Non-General Funds		\$18,061.5	\$32,150.4	78%
General Fund		\$17,033.1	\$20,455.8	20%
Total		\$35,094.6	\$52,606.2	50%

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Clarke County
 Invoice History Report
 November 30, 2018

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>FULL DESC</u>	<u>INVOICE</u>	<u>AMOUNT</u>
AARP Refund	Rev Rf Ambulance Svcs Refunds	EMS Insurance Overpayment AARP refund 18-602	11/26/2018	102.29
AARP Refund Total				102.29
ABC Check Printing	Clk of CC Materials & Supplies	Checks and Deposit Slips	10/31/2018	224.90
ABC Check Printing Total				224.90
Ahold Financial Serv	Parks Adm Materials & Supplies	Senior Halloween	10/31/2018	30.76
Ahold Financial Serv	Parks Adm Materials & Supplies	Food for shelter opening	11/13/2018	94.13
Ahold Financial Serv Total				124.89
Amazon Acct	Sheriff Mtls & Supplies Commun	ITEM: Dell 2150/2155 Black (8	09/27/2018	237.66
Amazon Acct	Sheriff Mtls & Supplies Commun	ITEM: Dell 2150/2155 Black (8	09/27/2018	169.99
Amazon Acct	Sheriff Office Supplies	ITEM: T-fal E765SE Ultimate H	09/27/2018	139.99
Amazon Acct	Sheriff Office Supplies	ITEM: Dell 2150/2155 Black (8	09/28/2018	16.65
Amazon Acct	Finance Materials & Supplies	Cartridge for JAS Fax Machine	09/12/2018	28.98
Amazon Acct Total				593.27
American Red Cross	Programs Purchased Services	babysitting class	11/14/2018	280.00
American Red Cross Total				280.00
Anderson Control	Sheriff Purchased Services	Service Charge - DVR	10/31/2018	100.00
Anderson Control	Maintenanc Purchased Services	rm Anderson C 100 N, annual fire alarm inspection	11/14/2018	120.00
Anderson Control	Maintenanc Purchased Services	rm Anderson C 102 N. Church annual fire alarm insp	11/14/2018	240.00
Anderson Control	Maintenanc Purchased Services	rm Anderson Control 104 annual fire alarm inspect	11/14/2018	180.00
Anderson Control	Maintenanc Purchased Services	rm Anderson C Rec C annual fire inspection test	11/14/2018	180.00
Anderson Control	Maintenanc Purchased Services	rm Anderson C 311 E. Main St annual fire alarm ins	11/14/2018	240.00
Anderson Control	Maintenanc Purchased Services	rm Anderson 129 Ramsburg annual fire alarm inspect	11/14/2018	90.00
Anderson Control Total				1,150.00
At&t	Sheriff Telephone	Monthly Charges	11/01/2018	18.27
At&t Total				18.27
Attic Promotions	Parks Adm Clothing	Employee shirts	11/26/2018	399.50
Attic Promotions Total				399.50
BAI Municipal Softwar	IT Technology SW/OL Content	Tech Support from Jan 1 - June 30	11/01/2018	7,537.00
BAI Municipal Softwar Total				7,537.00
Barnard, Thomas	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Barnard, Thomas	Electoral Local Mileage	11062018OOE	11/08/2018	9.48
Barnard, Thomas Total				194.48
BB&T	BoS Materials & Supplies	lbw Planning Signs, Josephine School	11/09/2018	66.99
BB&T	County Adm Printing & Binding	lbw IT, Co Admin, Bldg 11-2018	11/09/2018	49.00
BB&T	County Adm Travel	lbw IT, Co Admin, Bldg 11-2018	11/09/2018	229.72
BB&T	IT Noncap Technology Hardware	lbw IT, Co Admin, Bldg 11-2018	11/09/2018	658.42
BB&T	Sheriff Purchased Services	Card Statement	11/09/2018	136.35
BB&T	Sheriff Postal Svcs	Card Statement	11/09/2018	3.75
BB&T	Sheriff Travel - Communication	Card Statement	11/09/2018	2,161.60
BB&T	Sheriff Travel - Communication	Card Statement - Southern Software Conf	11/09/2018	151.39
BB&T	Sheriff Travel - Sworn Staff	Card Statement	11/09/2018	514.46
BB&T	Sheriff Travel - Sworn Staff	Card Statement	11/09/2018	31.00
BB&T	Sheriff Travel - Sworn Staff	Card Statement - 1st Line Sprvr School - Mcdonald	11/09/2018	241.25
BB&T	Sheriff Travel - Sworn Staff	Card Statement	11/09/2018	1,016.58
BB&T	Sheriff Travel - Sworn Staff	Hampton Inn/hotelCredit/Meals Prisoner Extradition	11/09/2018	83.43
BB&T	Sheriff Materials & Supplies	Card Statement	11/09/2018	(373.50)
BB&T	Sheriff Police Supplies	Card Statement	11/09/2018	11.35
BB&T	Sheriff Office Supplies	Card Statement	11/09/2018	135.03
BB&T	EMS Travel	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	1,089.99
BB&T	EMS Miscellaneous	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	105.24
BB&T	EMS Materials & Supplies	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	39.99
BB&T	EMS Vehicle Fuel	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	52.48
BB&T	EMS Technology SW/OL Content	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	68.99
BB&T	Bldg Insp Materials & Supplies	lbw IT, Co Admin, Bldg 11-2018	11/09/2018	981.77
BB&T	AnimalCtrl Materials & Supplie	rm BB&T Credit Card Charges 10/11/18-11/09/18	11/09/2018	738.07
BB&T	Maintenanc Materials & Supplie	rm BB&T Credit Card Charges 10/11/18-11/09/18	11/09/2018	390.90
BB&T	Programs Travel	supplies	11/02/2018	86.00
BB&T	Programs Materials & Supplies	supplies	11/02/2018	367.35
BB&T	LEMPG Grant	Fire & EMS BBT credit card purchases Nov 2018	11/09/2018	1,289.72
BB&T	Sheriff Materials & Supplies	Card Statement	11/09/2018	36.64
BB&T	Sheriff Materials & Supplies	Card Statement	11/09/2018	34.48
BB&T	Cnsrv Esmt Donation- Purch Svc	lbw Planning Signs, Josephine School	11/09/2018	846.61
BB&T	Citizens Convenience Ctr	rm BB&T Credit Card Charges 10/11/18-11/09/18	11/09/2018	55.94
BB&T Total				11,300.99
Bennie L. Eackles	Sheriff Insured Repair Svcs	Vehicle Repair	11/27/2018	225.54
Bennie L. Eackles Total				225.54

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>FULL DESC</u>	<u>INVOICE</u>	<u>AMOUNT</u>
Berryville Auto Part	Electoral Materials & Supplies		11/03/2018	30.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1503	11/05/2018	115.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1402	11/06/2018	15.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1404	11/09/2018	40.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1101	11/20/2018	36.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1402	11/23/2018	160.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1402	11/23/2018	600.00
Berryville Auto Part	Sheriff Purchased Services	CCSO Vehicle Repair - 1405	11/27/2018	235.00
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1608	11/05/2018	6.00
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1404	11/09/2018	19.44
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1101	11/20/2018	2.78
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1402	11/23/2018	275.68
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1402	11/23/2018	569.76
Berryville Auto Part	Sheriff Vehicle Repair Parts	CCSO Vehicle Repair - 1405	11/27/2018	439.38
Berryville Auto Part	EMS Miscellaneous	Fire & EMS-Directors vehicle battery replacement	11/09/2018	175.69
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP Maint glass cleaner and towels	11/07/2018	14.56
Berryville Auto Part	Maintenanc Materials & Supplie	rm BAP Maint mechncl fingers plus fluid	11/21/2018	11.83
Berryville Auto Part Total				2,746.12
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint tue for wheelbarrow	11/07/2018	10.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint general fastners	11/09/2018	3.20
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint gloves and socket adapter	11/13/2018	15.28
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint general fastners	11/13/2018	1.10
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Maint snow shovels	11/14/2018	74.95
Berryville True Valu	Rec Center Materials & Supplie	supplies	10/31/2018	4.49
Berryville True Valu	Maintenanc Materials & Supplie	rm BH 100 N. Church flush lever	11/13/2018	10.99
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park concrete for trash cans	11/07/2018	14.97
Berryville True Valu	Maintenanc Materials & Supplie	rm BH Park concrete for trash cans	11/08/2018	29.94
Berryville True Valu Total				165.91
Bigelow, William	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Bigelow, William Total				140.00
Bill & Bills Auto	Sheriff Purchased Services	Check Speedometer - 1302	11/14/2018	45.00
Bill & Bills Auto Total				45.00
Bisma Sheikh	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Bisma Sheikh Total				70.00
Blatz, Joseph	BrdSepApp Board Member Fees	Attd @ BSA Mtg 11-15-18	11/20/2018	25.00
Blatz, Joseph Total				25.00
Blue Ridge Volunteer	Electoral Leases & Rentals	11062018 Facility Use	11/06/2018	150.00
Blue Ridge Volunteer Total				150.00
BMS Direct	Treasurer Printing & Binding	2nd Half 2018 Real Estate Bills	10/31/2018	1,988.95
BMS Direct	Treasurer Printing & Binding	2nd Half 2018 Personal Property Bills	11/12/2018	2,742.76
BMS Direct	Treasurer Printing & Binding	2018 Real Estate Supplements	10/31/2018	163.31
BMS Direct	Treasurer Printing & Binding	2018 Personal Property Supplemental Bills	11/08/2018	770.44
BMS Direct	Treasurer Materials & Supplies	2019 Dog Tags	10/31/2018	731.30
BMS Direct	Cnsrv Esmt Donation- Purch Svc	Services for CEA	11/20/2018	811.07
BMS Direct Total				7,207.83
Bosserman, Barbara	Registrar Materials & Supplies	Batteries for Office Safe	11/21/2018	8.16
Bosserman, Barbara Total				8.16
Bouffault, Robina	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Bouffault, Robina	Plan Com Board Member Fees	Attd @ PC Nov mtgs	11/05/2018	100.00
Bouffault, Robina Total				170.00
Boyce Volunteer Fire	Electoral Leases & Rentals	Facility Use 11062018	11/06/2018	75.00
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr	For Quarter 1 & 2 of Fiscal Year 2019	11/26/2018	32,500.00
Boyce Volunteer Fire Total				32,575.00
Boyer Landscapes Inc	Maintenanc Purchased Services	rm Boyer Soccer Park winterize irrigation	10/30/2018	200.00
Boyer Landscapes Inc Total				200.00
Brown, Reilly	Electoral Board Member Fees	11062018OOE	11/08/2018	100.00
Brown, Reilly Total				100.00
Broy & Son Pump	JGC Maintenanc Purchased Servi	rm Broys Son 101 Chalmers Ct unstop sewage line ag	11/05/2018	206.91
Broy & Son Pump	Maintenanc Purchased Services	rm Broys Son 101 Chalmers Ct unstop sewage line ag	11/05/2018	123.09
Broy & Son Pump Total				330.00
Buckley, Randy	Plan Com Board Member Fees	Attd @ PC 10-30-18 mtg	11/05/2018	50.00
Buckley, Randy Total				50.00
Burgess, Stephanie	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Burgess, Stephanie Total				140.00
Caldwell, Anne	Plan Com Board Member Fees	Attd @ PC Mtgs Nov '18	11/05/2018	100.00
Caldwell, Anne Total				100.00

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>FULL DESC</u>	<u>INVOICE</u>	<u>AMOUNT</u>
Candice Belchik	Programs Refunds	refund	10/29/2018	70.00
Candice Belchik Total				70.00
Capelli, Len	Econ Dev Purchased Services	lbw Econ Dev Dir Hrs 10-01 thru 10-18-2018	10/25/2018	3,900.00
Capelli, Len Total				3,900.00
Cardillo, Robin Couc	Cnsrv Esmt Donation- Purch Svc	CEA Serivces for Thank You reception	11/05/2018	960.00
Cardillo, Robin Couc Total				960.00
Charles Walker	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Charles Walker Total				120.00
Chatman, Stacey	Programs Purchased Services	contracted employee	11/19/2018	138.36
Chatman, Stacey Total				138.36
Chief Supply Corp	Sheriff Uniform Sworn Staff	Boots	11/15/2018	306.25
Chief Supply Corp Total				306.25
Clarke County Parks	Electoral Leases & Rentals	11062018 Facility Use	11/06/2018	75.00
Clarke County Parks Total				75.00
Claudia Britz	Programs Refunds	refund	11/06/2018	150.00
Claudia Britz Total				150.00
Coalition of High Gr	BoS Dues, Subscrip & Member	lbw 2019 Membership Population 14,508	11/09/2018	362.70
Coalition of High Gr Total				362.70
Combs Wastewater Man	Maintenanc Purchased Services	rm Combs Park Porta Potties 3	11/01/2018	210.00
Combs Wastewater Man Total				210.00
Comcast	Sheriff Purchased Services	Comcast High-Speed Internet	11/20/2018	87.27
Comcast Total				87.27
Commercial Press	Treasurer Materials & Supplies	Business Cards - Sharon Keeler	10/26/2018	39.95
Commercial Press	Sheriff Office Supplies	Vehicle Tow Forms	11/02/2018	101.95
Commercial Press	Sheriff Office Supplies	Business Cards	11/09/2018	49.90
Commercial Press	Plan Adm Printing & Binding	Water Resources Plan	11/20/2018	390.00
Commercial Press Total				581.80
Costco	Parks Adm Materials & Supplies	Rotary Shelter	11/13/2018	37.46
Costco Total				37.46
Creative Print Solut	Parks Adm Printing & Binding	contracted employee	10/29/2018	1,307.00
Creative Print Solut Total				1,307.00
Crown Trophy	Parks Adm Materials & Supplies	Plaque	11/13/2018	15.00
Crown Trophy Total				15.00
David S. Clarke	Electoral Board Member Fees	11062018Clarke	11/08/2018	120.00
David S. Clarke Total				120.00
Davis, Donna	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Davis, Donna	Electoral Local Mileage	11062018OOE	11/08/2018	12.10
Davis, Donna Total				197.10
Dehaven Berkeley	Comm Atty Materials & Supplies	Water bill november	11/26/2018	27.00
Dehaven Berkeley	Sheriff Mtls & Supplies Commun	Cooler Rental	11/15/2018	9.00
Dehaven Berkeley	Sheriff Mtls & Supplies Commun	Water	11/12/2018	33.55
Dehaven Berkeley	Sheriff Office Supplies	Water	11/26/2018	14.00
Dehaven Berkeley	Maintenanc Water & Sewer	rm Dehaven Maint water	11/12/2018	7.50
Dehaven Berkeley Total				91.05
DMV	Treasurer DMV Stop	October 2018 DMV Stops	10/31/2018	1,500.00
DMV Total				1,500.00
Doli/Boiler	JGC Maintenanc Purchased Servi	rm Boiler Safety 101 Chalmers Ct Inspeyton of boi	10/30/2018	37.62
Doli/Boiler	Maintenanc Purchased Services	rm Boiler Safety 101 Chalmers Ct Inspeyton of boi	10/30/2018	22.38
Doli/Boiler Total				60.00
eCore Software Inc	EMS Purchased Services	EMS eCore scheduling software Dec 2018	11/26/2018	170.00
eCore Software Inc Total				170.00
Election Systems	Electoral Purchased Services	11062018 Audio	11/20/2018	644.50
Election Systems	Electoral Purchased Services	11062018 Layout	11/20/2018	154.75
Election Systems	Electoral Purchased Services	11062018 Coding	11/20/2018	1,219.31
Election Systems Total				2,018.56
Elizabeth H. Pritcha	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Elizabeth H. Pritcha Total				120.00
Emmart Oil	Maintenanc Heating	rm Emmart O, 524 Westwood heating oil	11/15/2018	201.23
Emmart Oil Total				201.23
Ethel Mcelfresh	Programs Refunds	refund	10/26/2018	70.00
Ethel Mcelfresh Total				70.00
Fast Signs	New Park Shelter-Construction	Rotary Sign	11/13/2018	542.24
Fast Signs	New Park Shelter-Construction	Rotary sign	11/09/2018	75.00
Fast Signs Total				617.24
Ferguson, Ruth	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Ferguson, Ruth Total				120.00

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>FULL DESC</u>	<u>INVOICE</u>	<u>AMOUNT</u>
Fraser, Michael	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Fraser, Michael Total				140.00
Fritz Geurtsen	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Fritz Geurtsen Total				120.00
Gallagher, Robert	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Gallagher, Robert Total				70.00
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Ties	11/08/2018	36.00
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	Shirts and Hash Marks	11/08/2018	106.00
Galls/Best Uniforms Total				142.00
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Nov 2018	11/01/2018	3,366.23
GCA	JGC Maintenanc Custodial Contr	rm GCA County Cleaning Nov 2018	11/01/2018	2,332.38
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Nov 2018	11/01/2018	293.78
GCA	Maintenanc Custodial Contracts	rm GCA County Cleaning Nov 2018	11/01/2018	1,387.51
GCA Total				7,379.90
Glover, Robert P.	Plan Com Board Member Fees	Attd @ PC Nov '18 mtgs	11/05/2018	100.00
Glover, Robert P. Total				100.00
Golden Seal Enter	Sheriff Travel - Sworn Staff	Tac Team Training	11/02/2018	675.00
Golden Seal Enter Total				675.00
Gordon, Teresa	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Gordon, Teresa Total				120.00
Grainger Inc	Maintenanc Materials & Supplie	rm Grainger Maint meter hangerkit	11/13/2018	45.99
Grainger Inc Total				45.99
Gray, Ginger	Programs Purchased Services	contracted employee	11/01/2018	127.40
Gray, Ginger	Programs Purchased Services	contracted employee	11/19/2018	72.80
Gray, Ginger Total				200.20
Gregory M. Valker	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Gregory M. Valker Total				120.00
Grubb, Kristen	Programs Purchased Services	contracted employee	11/19/2018	118.30
Grubb, Kristen Total				118.30
Hall, Monahan	Legal Svc Purchased Svcs	lbw PA, PC, Pers, BoS, W/C BL, BP Lot 18	11/02/2018	3,145.00
Hall, Monahan	Plan Adm Purchased Services	lbw PA, PC, Pers, BoS, W/C BL, BP Lot 18	11/02/2018	4,437.50
Hall, Monahan	Plan Com Purchased Services	lbw PA, PC, Pers, BoS, W/C BL, BP Lot 18	11/02/2018	207.50
Hall, Monahan	Dev Rights Purchased Services	Legal Services May - Oct '18	11/05/2018	327.50
Hall, Monahan Total				8,117.50
Hardesty, Larry	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Hardesty, Larry Total				120.00
Hepner, Patricia	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Hepner, Patricia Total				70.00
Hess, Jean	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Hess, Jean	Electoral Local Mileage	11062018OOE	11/08/2018	8.07
Hess, Jean Total				193.07
Hess, Pam	Sheriff Travel - Communication	Mileage Reimbursement - Southern Software Conf	11/27/2018	489.41
Hess, Pam Total				489.41
Holcomb, Kathy	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Holcomb, Kathy Total				140.00
Holcomb, Robert	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Holcomb, Robert	Electoral Local Mileage	11062018OOE	11/08/2018	15.04
Holcomb, Robert Total				200.04
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	A/E Services for Convenience C	11/12/2018	233.80
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	A/E Services for Convenience C	11/16/2018	1,560.00
Hurt&Proffitt Total				1,793.80
iHeartMEDIA	Programs Advertising	Advertising for craft show	10/31/2018	300.00
iHeartMEDIA Total				300.00
J.D. Power	Com of Rev Dues Subscr & Memb	Commercial Truck Guide/used car guide/shipping fee	11/01/2018	217.50
J.D. Power	Com of Rev Dues Subscr & Memb	mc/used car guides	11/08/2018	125.00
J.D. Power	Com of Rev Dues Subscr & Memb	RV Appraisal	11/08/2018	45.00
J.D. Power Total				387.50
Jackson, Geneva	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Jackson, Geneva Total				70.00
Jim M. Smith	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Jim M. Smith Total				120.00
John H Enders Fire	Electoral Leases & Rentals	11062018 Facility Use	11/06/2018	75.00
John H Enders Fire Total				75.00
Johnston, Jane	Programs Purchased Services	contracted employee	11/01/2018	154.35
Johnston, Jane	Programs Purchased Services	contracted employee	11/19/2018	241.85
Johnston, Jane Total				396.20

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Jones, Brenda	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Jones, Brenda Total				120.00
Journal, The	Programs Advertising	craft show advertizing	10/31/2018	155.00
Journal, The Total				155.00
Julius, Timothy	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Julius, Timothy Total				70.00
Kiln Doctor, The	Programs Materials & Supplies	kiln repair	10/31/2018	517.75
Kiln Doctor, The Total				517.75
Kirk, Cynthia	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Kirk, Cynthia Total				120.00
Kruhm, Douglas	Plan Com Board Member Fees	Attd @ Nov 11-2-18 PC mtg	11/05/2018	50.00
Kruhm, Douglas Total				50.00
Language Line Servic	Sheriff Purchased Services	Monthly Use	10/31/2018	23.95
Language Line Servic Total				23.95
Lee, Frank	Plan Com Board Member Fees	Attd @ Nov '18 PC mtgs	11/05/2018	100.00
Lee, Frank Total				100.00
Levi, Ann	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Levi, Ann Total				120.00
LexisNexis	Clk of CC Materials & Supplies	jURY INSTRUCTIONS	10/31/2018	360.31
LexisNexis	Sheriff Purchased Services	Monthly Service	10/31/2018	50.00
LexisNexis Total				410.31
Lincoln, John	Electoral Board Member Fees	11062018OOE	11/08/2018	95.00
Lincoln, John Total				95.00
Lineberg-Fox, Patric	Electoral Board Member Fees	11062018OOE	11/08/2018	100.00
Lineberg-Fox, Patric Total				100.00
Logan Systems Inc	Clk of CC Microfilming	computer indexing	11/15/2018	1,101.34
Logan Systems Inc Total				1,101.34
Malloy Ford	Sheriff Purchased Services	Vehicle Repair	11/02/2018	345.00
Malloy Ford	Sheriff Vehicle Repair Parts	Vehicle Repair	11/02/2018	267.49
Malloy Ford Total				612.49
Malone, Gwendolyn	Plan Com Board Member Fees	Attd @ PC Nov '18 mtgs	11/05/2018	100.00
Malone, Gwendolyn Total				100.00
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	28.97
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 11/1 - 11/15/2018	11/19/2018	1,879.92
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	98.32
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	70.45
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	86.19
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	193.18
Mansfield Oil Co	Parks Adm Vehicle Fuel	rm Mansfield Oil fuel for 11/1/18-11/15/18	11/19/2018	33.64
Mansfield Oil Co Total				2,390.67
Marks, Richard	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Marks, Richard Total				140.00
Marple, Beth	VictimWit Travel	balance of training expenses paid 09/28/18	11/07/2018	201.56
Marple, Beth Total				201.56
McCarthy & Akers, PL	Dev Rights-Randy Sprouse	CCCEA purchase Sprouse Property Map#20-1-8A	11/26/2018	60,792.00
McCarthy & Akers, PL Total				60,792.00
McKay, Beverly	BrdSepApp Board Member Fees	Attd @ BSA 11-15-18 mtg	11/20/2018	25.00
McKay, Beverly Total				25.00
McNeil&Co	Vol Fire Co Insurance	Fire & EMS-McNeil & Co auto ins renewal 18-19	10/30/2018	46,512.00
McNeil&Co Total				46,512.00
Melgaard, Janel	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Melgaard, Janel	Electoral Local Mileage	11062018OOE	11/08/2018	25.94
Melgaard, Janel Total				210.94
Melissa S. Brown	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Melissa S. Brown Total				120.00
Miller, Sue	Programs Purchased Services	contracted employee	11/01/2018	109.20
Miller, Sue Total				109.20
Mitchell, Sara	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Mitchell, Sara Total				70.00
Montgomery, Christel	Programs Purchased Services	contracted employee	11/07/2018	526.50
Montgomery, Christel Total				526.50
Morris, Barbara	Electoral Board Member Fees	11062018OOE	11/08/2018	20.00
Morris, Barbara Total				20.00
Myers & Woods	Dev Rights Purchased Services	Appraisal Rpt Opequon Cattle Company property	11/26/2018	4,500.00
Myers & Woods Total				4,500.00
NACO	BoS Dues, Subscrip & Member	lbw NACo Dues 01-01 thru 12-31-2019	10/26/2018	450.00

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NACO Total				450.00
National Business	Parks Adm Noncap Office Equip	Bench	10/26/2018	708.83
National Business Total				708.83
Nelson, Clifford M	Plan Com Board Member Fees	Attd @ PC Nov '18 mtgs	11/05/2018	100.00
Nelson, Clifford M Total				100.00
Nelson, Willis	Electoral Board Member Fees	11062018OOE	11/08/2018	140.00
Nelson, Willis Total				140.00
Nolan, Susan	Electoral Board Member Fees	11062018OOE	11/08/2018	185.00
Nolan, Susan	Electoral Local Mileage	11062018OOE	11/08/2018	10.63
Nolan, Susan Total				195.63
Norma Jones	Programs Refunds	refund	10/29/2018	30.00
Norma Jones Total				30.00
Ohrstrom, George II	Plan Com Board Member Fees	Attd @ PC Nov 2, '18 mtg	11/05/2018	50.00
Ohrstrom, George II Total				50.00
Oriental Trading	Programs Materials & Supplies	supplies	11/21/2018	60.07
Oriental Trading Total				60.07
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	Review of Electrical Resistivity Rpt	11/14/2018	240.00
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	Review of Electrical Resistivity rpt	11/14/2018	240.00
Piedmont Geotechnica	Plan Adm Pass Thru Eng Fees	Review of Electrical Resistivity Rpt	11/14/2018	240.00
Piedmont Geotechnica Total				720.00
Pitney Bowes	Com of Rev Materials & Supplie	Postage Supplies - Ink	10/26/2018	56.52
Pitney Bowes	Treasurer Materials & Supplies	Postage Supplies - Ink	10/26/2018	56.52
Pitney Bowes	J&D Court Postal Svcs	leasing charges	03/31/2018	93.00
Pitney Bowes Total				206.04
PowerPhone Inc	Sheriff Travel - Communication	CACH certification course	11/04/2018	1,458.00
PowerPhone Inc Total				1,458.00
Premier Accounts Rec	EMS Purchased Services	Premier Accts Rec Mang EMS Billing Invoice Oct 18	11/05/2018	2,375.03
Premier Accounts Rec Total				2,375.03
Prime Media	Sheriff E-Tkt Mat'l & Supplies	Thermal Paper for ETicket Printers	11/06/2018	371.48
Prime Media Total				371.48
Purchase Power	Treasurer Postal Svcs	Treas. Postage	11/04/2018	93.18
Purchase Power Total				93.18
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	(374.47)
Rappahannock Electri	JGC Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	3,055.70
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	695.47
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	1,699.83
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	819.56
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	677.67
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	180.01
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	2,148.81
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	400.33
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	104.25
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	92.41
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	55.48
Rappahannock Electri	Maint Kohn Prop-Elec Svcs	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	26.22
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	568.02
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	241.01
Rappahannock Electri	Citizens Convenience Ctr	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	45.93
Rappahannock Electri	Maintenanc Electric	rm REC County Electric Bill 10-01/18 to 11-01-18	11/06/2018	1,817.82
Rappahannock Electri Total				12,254.05
Renee Palmatier	Programs Refunds	refund	11/19/2018	40.00
Renee Palmatier Total				40.00
Rhodes, Clesta	Comm Atty Postal Svcs	Reimburse postage	10/30/2018	14.08
Rhodes, Clesta Total				14.08
Riddleberger Bros	JGC Maintenanc Purchased Servi	rm RBI 101 Chalmers Ct replace mini split hvac	11/13/2018	2,787.02
Riddleberger Bros	JGC Maintenanc Purchased Servi	rm RBI 101 Chalmers Ct boiler in flame failure	11/16/2018	301.90
Riddleberger Bros	Maintenanc Purchased Services	rm RBI 101 Chalmers Ct replace mini split hvac	11/13/2018	1,657.98
Riddleberger Bros	Maintenanc Purchased Services	rm RBI 101 Chalmers Ct boiler in flame failure	11/16/2018	179.60
Riddleberger Bros Total				4,926.50
Robert & Terry Chand	Com of Rev Purchased Services	refund of Late Land Use Fee	11/02/2018	100.00
Robert & Terry Chand Total				100.00
Roberts, Elizabeth	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Roberts, Elizabeth Total				120.00
Rose, Janine	Sheriff Travel	Executive Assistant Summit	11/09/2018	2,179.00
Rose, Janine Total				2,179.00
Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO 15 animals for rabies shots	11/01/2018	243.75

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Roseville & Plaza Pe	AnimalCtrl Purchased Services	rm RVet ACO rabies for 8 animals	11/01/2018	130.00
Roseville & Plaza Pe Total				373.75
Ryder Truck Rental	Electoral Leases & Rentals	11062018 Election Supply Delivery	11/12/2018	337.89
Ryder Truck Rental Total				337.89
Samina Sheikh	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Samina Sheikh Total				70.00
Schenck Foods Compan	Programs Materials & Supplies	afterschool food	11/14/2018	123.89
Schenck Foods Compan Total				123.89
Scott Keeler	Programs Refunds	refund	10/29/2018	140.00
Scott Keeler Total				140.00
Secure Shred	Sheriff Purchased Services	Monthly Shredding	11/02/2018	50.00
Secure Shred Total				50.00
Shade Equipment	Maintenanc Materials & Supplie	rm Shade Equip Maint snow blower parts	11/09/2018	35.40
Shade Equipment	Maintenanc Materials & Supplie	rm Shade E School,County chains for salt spreader	11/13/2018	256.48
Shade Equipment	Maintenanc Materials & Supplie	rm Shade Equip Maint spreader and pins	11/14/2018	305.35
Shade Equipment Total				597.23
Sheehy Ford	Sheriff Police Supplies	Blue Lights	10/30/2018	108.80
Sheehy Ford Total				108.80
Shred-It	Treasurer Purchased Services	Shred Services - Treas Office	10/22/2018	26.77
Shred-It Total				26.77
Spano, Joanne	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Spano, Joanne Total				120.00
Sponsors Flower S	BoS Miscellaneous Expenditures	sv-arrangement for B. Byrd	10/30/2018	56.50
Sponsors Flower S Total				56.50
Stonewall Technolog	Com of Rev Data Processing	camra renewal	11/01/2018	4,500.00
Stonewall Technolog Total				4,500.00
Stuart M Perry Inc	Maintenanc Materials & Supplie	rm SPerry Park 2 loads of gravel	10/17/2018	973.62
Stuart M Perry Inc Total				973.62
SymbolArts	Sheriff Office Supplies	CCSO Coins	11/16/2018	795.00
SymbolArts Total				795.00
Taylor, Brianna	County Adm Miscellaneous Expen	brt event supplies from Costco	11/08/2018	124.74
Taylor, Brianna Total				124.74
Theresa E. Weigler	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Theresa E. Weigler Total				120.00
Tire World	Sheriff Vehicle Repair Parts	Tires	11/20/2018	229.40
Tire World Total				229.40
Treasurer Of Virgini	Exam&Bury Purchased Services	Medical examiner	11/07/2018	20.00
Treasurer Of Virgini Total				20.00
TrueShred	Registrar Purchased Services	Document Shredding11162018	11/16/2018	42.00
TrueShred Total				42.00
Tyler Technologies	IT Maint Contracts	Munis IT Application/Maintenan	11/01/2018	29,000.25
Tyler Technologies Total				29,000.25
University Of Virgin	Cnsrv Esmt Stewardshp- Pur Svc	Community Services Study	11/07/2018	11,894.00
University Of Virgin Total				11,894.00
Vacorp	County Adm Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	42.00
Vacorp	Sheriff Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	(260.00)
Vacorp	EMS Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	5,737.00
Vacorp	AnimalCtrl Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	(97.00)
Vacorp	Maintenanc Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	(487.00)
Vacorp	Parks Adm Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	(13.00)
Vacorp	Plan Adm Workers Comp	Add'l W/C premium per FY18 W/C Audit	07/01/2018	195.00
Vacorp Total				5,117.00
Valley Health	EMS Materials & Supplies	WMC EMS Supply Invoice Oct 2018	11/09/2018	1,178.02
Valley Health Total				1,178.02
VEMA	LEMPG Grant	VEMA registration-conference March 2018-Fire & EMS	11/14/2018	325.00
VEMA Total				325.00
Virginia Department	Programs Dues Subscr & Memb	Background check B00614	10/31/2018	40.00
Virginia Department Total				40.00
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/01/2018	487.16
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/02/2018	1,294.92
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/05/2018	252.31
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/06/2018	706.91
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/07/2018	525.07
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/08/2018	2,007.77
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/09/2018	563.28
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/12/2018	252.31

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Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/13/2018	813.35
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/14/2018	107.78
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/15/2018	210.97
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/16/2018	28.60
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/19/2018	292.63
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/20/2018	126.97
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/21/2018	490.15
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/22/2018	913.60
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/23/2018	240.75
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/26/2018	210.53
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/27/2018	234.65
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/28/2018	455.40
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/29/2018	149.45
Wage Works	Finance Flex Reimbursement Py	Daily Flex Settlement	11/30/2018	1,362.26
Wage Works	Finance Purchased Services	Monthly Admin Fee - November 2018	11/26/2018	569.75
Wage Works Total				12,296.57
Walmart	Parks Adm Materials & Supplies	supplies Acct 6032 2020 0056 0731	11/13/2018	74.08
Walmart	Rec Center Materials & Supplie	supplies Acct 6032 2020 0056 0731	11/13/2018	104.18
Walmart	Rec Center Merch for Resale	supplies Acct 6032 2020 0056 0731	11/13/2018	125.83
Walmart	Programs Materials & Supplies	supplies Acct 6032 2020 0056 0731	11/13/2018	442.75
Walmart Total				746.84
Washington Gas	Maintenanc Heating	100 N Church Street 10/16-11/14	11/16/2018	94.35
Washington Gas	Maintenanc Heating	104 N Church Street 10/16-11/14	11/16/2018	189.16
Washington Gas	Maintenanc Heating	225 Al Smith Cir 10/17-11/15	11/19/2018	318.30
Washington Gas Total				601.81
Weiss, Christie-Ann	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Weiss, Christie-Ann Total				120.00
William H. Watson	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
William H. Watson Total				120.00
Williams, Anne	Comm Atty Materials & Supplies	Reimburse calendar purchase	10/18/2018	43.37
Williams, Anne Total				43.37
Wilson, Karen	Electoral Board Member Fees	11062018OOE	11/08/2018	120.00
Wilson, Karen Total				120.00
Winchester Star	Electoral Advertising	11062018 Paid Ad	10/31/2018	115.60
Winchester Star	Comm Atty Purchased Services	lbw Common Attorney Off Coord Ad	10/31/2018	55.00
Winchester Star	Programs Advertising	craft show ad	10/31/2018	279.90
Winchester Star Total				450.50
Windisch, Edward	Electoral Board Member Fees	11062018OOE	11/08/2018	70.00
Windisch, Edward Total				70.00
Grand Total				318,522.63

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/17/18 Appropriations Resolution: Total	42,147,378	10,825,060	1,555,824	269,499	23,270,676	844,773	607,000	732,000	251,700	2,942,715	793,131	45,000	10,000
<i>Adjustments:</i>													
7/17/2018 Josephine School Museum Roof							18,785						
7/17/2018 Hawk Migration Signs		1,565											
7/17/2018 Barns of Rose Hill Endowment		5,000											
7/17/2018 Health Department		37,236											
8/29/2018 Parks Bench		709											
8/29/2018 Swimming Pool Lane Reel		2,924											
8/29/2018 Fire and EMS Gas Meters		2,000											
9/18/2018 Historic Architecture Book Phase 2		17,000											
10/16/2018 School Resource Officer		69,509											
10/16/2018 Blandy Grant for Chesapeake Bay					53,013								
10/16/2018 School Capital Projects Carryover from FY 18								1,717,989					
10/16/2018 Government Capital Projects Carryover from FY 18							1,661,929						
11/20/2018 Easement Purchase: Sprouse												60,000	
11/20/2018 County Administration Leave Agreement		30,333											
12/18/2018 Easement Purchase: Opequon Cattle												317,625	
Revised Appropriation	46,142,995	10,991,336	1,555,824	269,499	23,323,689	844,773	2,287,714	2,449,989	251,700	2,942,715	793,131	422,625	10,000
Change to Appropriation	3,995,617	166,276	0	0	53,013	0	1,680,714	1,717,989	0	0	0	377,625	0
Original Revenue Estimate	15,735,680	3,261,462	970,388	138,977	10,131,053	844,773	0	154,000		221,027	2,000	12,000	0
<i>Adjustments:</i>													
7/17/2018 Josephine School Museum Roof							17,785						
7/17/2018 Hawk Migration Signs		1,565											
8/29/2018 Parks Bench		709											
8/29/2018 Swimming Pool Lane Reel		2,924											
8/29/2018 Fire and EMS Gas Meters		2,000											
9/18/2018 Historic Architecture Book Phase 2: State		11,500											
9/18/2018 Historic Architecture Book Phase 2: Donations		4,500											
10/16/2018 School Resource Officer		31,237											
10/16/2018 Blandy Grant for Chesapeake Bay					53,013								
10/16/2018 School Capital Projects Carryover from FY 18								22,549					
10/16/2018 Government Capital Projects Carryover from FY 18							13,595						
11/20/2018 Easement Purchase: Sprouse: VDACS												30,000	
11/20/2018 Easement Purchase: Sprouse: Fund Balance												30,000	
12/18/2018 Easement Purchase: Opequon Cattle: Federal												211,750	
12/18/2018 Easement Purchase: Opequon Cattle: VDACS												52,937	
12/18/2018 Easement Purchase: Opequon Cattle: Fund Balance												25,000	
12/18/2018 Easement Purchase: Opequon Cattle: Donations												10,000	
Revised Revenue Estimate	16,256,744	3,315,897	970,388	138,977	10,184,066	844,773	31,380	176,549	0	221,027	2,000	371,687	0
Change to Revenue Estimate	521,064	54,435	0	0	53,013	0	31,380	22,549	0	0	0	359,687	0
Original Local Tax Funding	26,411,698	7,563,598	585,436	130,522	13,139,623	0	607,000	578,000	251,700	2,721,688	791,131	33,000	10,000
Revised Local Tax Funding	29,886,251	7,675,439	585,436	130,522	13,139,623	0	2,256,334	2,273,440	251,700	2,721,688	791,131	50,938	10,000
Change to Local Tax Funding	3,474,553	111,841	0	0	0	0	1,649,334	1,695,440	0	0	0	17,938	0

Italics = Proposed actions



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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	14,109	14,109	.00	.00	14,109.00	.0%
94120 Roofing	0	121,039	121,039	.00	.00	121,039.00	.0%
94140 Landscaping	0	25,375	25,375	.00	.00	25,375.00	.0%
94150 Asphalt, Sidewalk, Path	0	3,136	3,136	.00	.00	3,136.00	.0%
94180 Courthouse Complex Repairs	0	66,373	66,373	22,872.00	12,280.00	31,221.00	53.0%
94310 Sheriff's Equipment	10,000	0	10,000	10,000.00	.00	.00	100.0%
94320 Auto Replacement	30,000	6,097	36,097	.00	30,248.35	5,848.65	83.8%
94331 Sheriff's Vehicles	135,000	1,685	136,685	131,789.90	.00	4,895.10	96.4%
94409 Citizen's Convenience Center	0	732,911	732,911	635,716.49	128,163.41	-30,968.90	104.2%
94508 Josephine School Museum Roof	0	18,785	18,785	48.00	17,785.00	952.00	94.9%
94601 Technology Improvements	65,000	79,339	144,339	63,866.05	25,820.38	54,652.57	62.1%
94602 Systems Integration	0	9,618	9,618	2,937.50	10,502.50	-3,822.00	139.7%
94603 Mobile Radio System	0	414,045	414,045	7,530.00	344,222.00	62,293.00	85.0%
94702 Swimming Pool	0	56,302	56,302	.00	.00	56,302.00	.0%
94703 Park Fencing	10,000	71,036	81,036	.00	.00	81,036.00	.0%
94706 Park Sitework and Parking	20,000	4,101	24,101	.00	.00	24,101.00	.0%
94707 Recreation Center Addition	0	1,220	1,220	.00	.00	1,220.00	.0%
94708 Park-Kohn Prpty Development	15,000	0	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	57,964	57,964	9,882.61	8,713.27	39,368.12	32.1%
94710 Park Trash Cans	0	501	501	.00	.00	501.00	.0%
94802 Reassessment	312,000	0	312,000	160.50	177,555.00	134,284.50	57.0%
94803 Tourism Signs	0	0	0	6,697.12	.00	-6,697.12	100.0%
TOTAL General Govt Capital Proj Fund	597,000	1,683,636	2,280,636	891,500.17	755,289.91	633,845.92	72.2%
GRAND TOTAL	597,000	1,683,636	2,280,636	891,500.17	755,289.91	633,845.92	72.2%

** END OF REPORT - Generated by Thomas Judge **

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

[As identified after agenda publication and if necessary.]

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
11/20/2018	2222	Update Legislative Priorities.	David Ash	Complete	12/4/2018
11/20/2018	2223	Process 2018-14R.	Lora B. Walburn	Complete	11/20/2018
11/20/2018	2224	Process 2018-15R.	Lora B. Walburn	Complete	11/20/2018
11/20/2018	2225	Process and post approved minutes.	Lora B. Walburn	Complete	11/21/2018
11/20/2018	2226	Invite mayors, chief executives officers of Berryville, Boyce, School Board Chair, School Superintendent to attend Legislative Priorities review on December 10.	David Ash	Complete	11/27/2018
11/20/2018	2227	Add joint meeting with Berryville Town Council December 11.	Lora B. Walburn	Complete	11/20/2018
11/20/2018	2228	Process leave payout agreement.	Lora B. Walburn	Complete	11/21/2018

Upon completion, please provide status update to Lora Walburn for database entry.
December 18, 2018, Clarke County Board of Supervisors Regular Meeting Packet

Clarke County Board of Supervisors

Board Member Committee Status Reports

Supervisor Byrd:

- Board of Social Services
- Clarke County Humane Foundation
- Community Policy and Management Team
- Conservation Easement Authority
- Northwest Regional Adult Drug Treatment Court Advisory Committee
- Northwestern Regional Jail Authority
- Northwestern Regional Juvenile Detention Center Commission
- Towns and Villages: Berryville
- World War I and II Committee

Supervisor Catlett:

- Career and Technical Education Advisory Committee
- Clarke County Historic Preservation Commission
- Clarke County School Board
- Parks & Recreation Advisory Board
- Strategic Planning Committee
- Towns and Villages: Millwood

Supervisor Daniel:

- Broadband Implementation Committee
- Clarke County Library Advisory Council
- Clarke County Planning Commission
- Clarke County Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison and High Growth Coalition

Supervisor McKay:

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Board of Septic & Well Appeals
- Broadband Implementation Committee
- Building and Grounds
- Clarke County Sanitary Authority
- Economic Development Advisory Committee
- Housing and Community Services Board
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

Supervisor Weiss:

- Clarke County Industrial Development Authority
- Fire & EMS Commission
- Joint Administrative Services Board
- Towns and Villages: Pine Grove
- Berryville/Clarke County Joint Committee for Economic Development and Tourism

Clarke County Board of Supervisors

Closed Session

[as necessary]

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

1. Building Department
2. Commissioner of the Revenue
3. Emergency Medical Services
4. Handley Regional Library
5. Zoning and Subdivision Ordinance Update Project Progress Report

Building Department - Clarke County
New Single Family Dwellings 2018

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	2						2	
February			2	1			3	
March	1	1	1	1	1	1	6	
April				2	1		3	
May	1					1	2	
June				3	1		4	
July	1					2	3	
August	1			2	1		4	
September	1	1	1				3	
October	1					1	2	
November			1				1	
December								
TOTAL	8	2	5	9	4	5	33	

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Erosion & Sediment C	11/01/18	BT	P	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	8172	A
Erosion & Sediment C	11/01/18	BT	P	Land Dis	BVL	BLTN	90 QUARRY RD	PERRY STUART M INC	8173	A
Erosion & Sediment C	11/01/18	BT	P	NRSF	BVL	LNGM	112 PIERCE RD	MATHENY CHARLES K JR &	8166	A
Erosion & Sediment C	11/01/18	BT	P	Rmdl Res	CLK	LNGM	3844 LORD FAIRFAX HWY	BYRD HARRY F III TRUSTE	8174	A
Final Closing Electr	11/01/18	BT	P	ELEC RES	BVL	BVL	204 RICE ST	TILLEY NATHAN JOHN CHAR	8096	A
Electrical Rough In	11/01/18	BT	P	Rmdl Res	BYC	GNWY	87 OLD WATERLOO RD	STEVENSON, JUDITH	8156	A
Insulation	11/01/18	BT	P	Rmdl Res	BYC	GNWY	87 OLD WATERLOO RD	STEVENSON, JUDITH	7482	A
Final Closing Buildi	11/01/18	BT	P	Deck/Porch	BVL	BLTN	2167 SHEPHERDS MILL RD	GRETCHEN YOUNG	7644	A
Final Closing Electr	11/01/18	BT	P	Rmdl Res	WHPT	GNWY	1086 GUN BARREL RD	SUMMERS TIMOTHY W & DON	8137	A
Gas Line Pressure Te	11/01/18	BT	P	NRSF	BVL	LNGM	112 PIERCE RD	MATHENY CHARLES K JR &	8160	A
Final Closing Plumbi	11/01/18	BT	P	Rmdl Res	WHPT	GNWY	1086 GUN BARREL RD	SUMMERS TIMOTHY W & DON	8138	A
Final Closing Buildi	11/01/18	BT	P	Rmdl Res	WHPT	GNWY	1086 GUN BARREL RD	SUMMERS TIMOTHY W & DON	7465	A
Electric Service	11/02/18	BT	P	ELEC RES	BVL	LNGM	845 WADESVILLE RD	ERMINI LISA	7894	A
Insulation	11/02/18	BT	P	NRSF		GNWY	285 WHITE POST RD	PETRY ROBERT & SHERRY M	7412	A
Electric Service	11/02/18	BT	P	NRSF		GNWY	285 WHITE POST RD	PETRY ROBERT & SHERRY M	7414	A
Plumbing Rough In	11/02/18	BT	P	Add Res	BYC	CHPL	251 SWIFT SHOALS RD	MARSHALL LYLE F & ESTHE	8165	A
Concrete Form	11/02/18	BT	P	Add Res	BVL	CHPL	6964 LORD FAIRFAX HWY	PITCOCK WESLEY COLE	8161	A
Final Closing Mechan	11/02/18	BT	P	MechPer-R	BVL	BVL	305 EDGAR CT	SMITH WILLIAM S & DIANE	8113	A
Final Closing Gas	11/02/18	BT	P	Gas Per-R	PRS	CHPL	240 VALLEY VIEW LN	BURNS-PIEKARZ BARBARA &	7603	A
Insulation	11/02/18	BT	P	Add Res	BYC	CHPL	251 SWIFT SHOALS RD	MARSHALL LYLE F & ESTHE	6455	A
Erosion & Sediment C	11/05/18	BT	P	NRSF	BVL	BVL	222 KEYSTONE LN	LANDIS, KIMBERLY S	8196	A
Plumbing Rough In	11/05/18	BT	PRT	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8164	A
Erosion & Sediment C	11/05/18	BT	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8193	A
Erosion & Sediment C	11/05/18	BT	P	NRSF	BYC	GNWY	82 THORNTON RD	ARTHUR, SEAN	8194	A
Erosion & Sediment C	11/05/18	BT	P	NRSF	BVL	LNGM	1083 WADESVILLE RD	SOLORIO GUADALUPE & ARS	8195	A
Framing	11/05/18	BT	F	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8167	A
Electrical Rough In	11/05/18	BT	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8168	A
Plumbing Rough In	11/05/18	BT	F	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8169	A
Mechanical Rough In	11/05/18	BT	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8170	A
Electric Service	11/05/18	BT	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8188	A
Final Closing Electr	11/05/18	BT	P	ELEC RES	BVL	LNGM	1350 WESTWOOD RD	SZYMANSKI MICHAEL &KATH	8070	A
Gas Line Pressure Te	11/06/18	BT	P	Gas Per-R	BVL	BVL	791 MCGUIRE CIR	ANDREW K RAMSAY	8183	A
Meeting with Inspect	11/06/18	BT	P	NRSF	BYC	GNWY	82 THORNTON RD	ARTHUR, SEAN	8187	A
Final Closing Electr	11/06/18	BT	P	Elec Per-C	BVL	BLTN	180 GRAFTON LN	GRAFTON SCHOOL INC	6309	A
Framing	11/06/18	BT	F	Com Access	BYC	CHPL	797 BISHOP MEADE RD	TRS OF DIOCESE OF VIRGI	7519	A
Final Partial	11/06/18	BT	PRT	NRSF	BYC	GNWY	82 THORNTON RD	ARTHUR, SEAN	8186	A
Electric Service	11/06/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8185	A
Final Closing Gas	11/08/18	BT	P	Gas Per-R	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLHNER, GEORG	7367	A
Gas Tank	11/08/18	BT	P	Add Res	BYC	CHPL	251 SWIFT SHOALS RD	MARSHALL LYLE F & ESTHE	8219	A
Gas Line	11/08/18	BT	P	Add Res	BYC	CHPL	251 SWIFT SHOALS RD	MARSHALL LYLE F & ESTHE	8220	A
Framing	11/08/18	BT	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	5852	A
FOUNDATION	11/09/18	BT	P	NRSF			124 GROUSE RIDGE LN	WRIGHT PAMELA M TRUSTEE	8253	A
Electrical Rough In	11/09/18	BT	P	Add Res	BVL	CHPL	2704 SPRINGSBURY RD	FRED W. DODSON, II	8222	A
Framing	11/09/18	BT	P	Add Res	BVL	CHPL	2704 SPRINGSBURY RD	FRED W. DODSON, II	6238	A
Framing	11/09/18	BT	F	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	6483	A
Final Closing Electr	11/09/18	BT	F	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	6500	A
Electrical Rough In	11/09/18	BT	P	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	6485	A
Plumbing Rough In	11/09/18	BT	F	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	6489	A
Mechanical Rough In	11/09/18	BT	P	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	6491	A
Final Closing Plumbi	11/09/18	BT	P	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	6503	A
Final Closing Mechan	11/09/18	BT	P	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	6505	A
Final Closing Buildi	11/09/18	BT	F	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	6506	A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Groundworks	11/09/18	BT	P	NRSF	BLMT	BLTN	124 GROUSE RIDGE LN	WRIGHT PAMELA M TRUSTEE	7223	A
Mechanical Rough In	11/13/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8268	A
Framing	11/13/18	BT	P	Rmdl Res	BVL	BVL	120 BLUE RIDGE ST	MCCARTY JAMES W JR & CH	8241	A
Insulation	11/13/18	BT	P	Add Res	BVL	LNGM	1852 CRUMS CHURCH RD	GEORGE, JAMES	8240	A
Plumbing Rough In	11/13/18	BT	P	Rmdl Res	BVL	BVL	120 BLUE RIDGE ST	MCCARTY JAMES W JR & CH	8242	A
Plumbing Rough In	11/13/18	BT	P	Rmdl Res	BVL	CHPL	1511 ELLERSLIE RD	JOHN FERRELL AMENDED AN	8247	A
Electrical Rough In	11/13/18	BT	P	Rmdl Res	BVL	BVL	815 MCGUIRE CIR	SKORDINSKI STEPHEN J &	8254	A
Plumbing Rough In	11/13/18	BT	P	Rmdl Res	BVL	BVL	815 MCGUIRE CIR	SKORDINSKI STEPHEN J &	8255	A
Final Closing Electr	11/13/18	BT	P	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	8257	A
Final Closing Buildi	11/13/18	BT	P	NRSF	BLMT	CHPL	19706 BLUE RIDGE MTN RD	LICKING VALLEY CONSTRUC	8258	A
Framing	11/13/18	BT	P	Rmdl Res	BVL	BVL	815 MCGUIRE CIR	SKORDINSKI STEPHEN J &	8122	A
Footings	11/13/18	BT	P	Rmdl Res	BVL	CHPL	1511 ELLERSLIE RD	JOHN FERRELL AMENDED AN	8062	A
Electrical Rough In	11/13/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8221	A
Ditch Electric	11/13/18	BT	F	Gas Per-R	BVL	LNGM	1318 OLD CHARLES TOWN RD	NORMAN DEB B	8259	A
Framing	11/13/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	7196	A
Footings	11/14/18	BT	P	Deck/Porch	BVL	BVL	301 JOSEPHINE ST	COUNTY OF CLARKE	8189	A
Backfill	11/14/18	BT	P	Accessory	BVL	BVL	204 BATTLETOWN DR	ABRERA RICHARD E & JULI	8266	A
Concrete Form	11/14/18	BT	P	Accessory	BVL	BVL	204 BATTLETOWN DR	ABRERA RICHARD E & JULI	8267	A
Ditch Electric	11/14/18	BT	P	Gas Per-R	BVL	LNGM	1318 OLD CHARLES TOWN RD	NORMAN DEB B	8277	A
Ditch Electric	11/14/18	BT	P	Solar	BVL	LNGM	119 ROCK DALE LN	MACKINTOSH ROBERT	8265	A
Gas Tank	11/16/18	BT	F	Accessory	BYC	GNWY	2215 SWIFT SHOALS RD	GILPIN THOMAS T & JEAN	8216	A
Final Closing Mechan	11/16/18	BT	F	Accessory	BYC	GNWY	2215 SWIFT SHOALS RD	GILPIN THOMAS T & JEAN	8217	A
Insulation	11/16/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	7197	A
Meeting with Inspect	11/16/18	BT	C	NRSF	BYC	GNWY	82 THORNTON RD	ARTHUR, SEAN	8286	A
Framing	11/16/18	BT	F	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7107	A
Electrical Rough In	11/16/18	BT	P	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7109	A
Electric Service	11/16/18	BT	P	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7110	A
Plumbing Rough In	11/16/18	BT	F	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7113	A
Mechanical Rough In	11/16/18	BT	P	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7115	A
Electric Service	11/16/18	BT	P	ELEC RES	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	8017	A
Final Closing Electr	11/16/18	BT	P	ELEC RES	BVL	BLTN	568 FRANKFORD LN	MURPHY THOMAS M & LISA	8018	A
Electric Service	11/19/18	BT	P	NRSF	BYC	CHPL	1377 MOUNT CARMEL RD	SMITH B SCOTT & CONNIE	5496	A
Framing	11/19/18	BT	P	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	8287	A
Final Closing Electr	11/19/18	BT	P	ELEC RES	BVL	BLTN	2945 CASTLEMAN RD	MILLS, BRADY	5339	A
Plumbing Rough In	11/19/18	BT	P	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	8288	A
Sewer Line	11/20/18	BT	P	Rmdl Res	BVL	BVL	120 BLUE RIDGE ST	MCCARTY JAMES W JR & CH	8309	A
Final Closing Electr	11/20/18	BT	P	NRSF	BLMT	BLTN	165 RATCLIFFE LN	MCGRANAHAN, BRIAN	8303	A
Final Closing Plumbi	11/20/18	BT	P	NRSF	BLMT	BLTN	165 RATCLIFFE LN	MCGRANAHAN, BRIAN	8304	A
Final Closing Buildi	11/20/18	BT	P	NRSF	BLMT	BLTN	165 RATCLIFFE LN	MCGRANAHAN, BRIAN	8305	A
Water Line	11/20/18	BT	P	Rmdl Res	BVL	BVL	120 BLUE RIDGE ST	MCCARTY JAMES W JR & CH	8302	A
Insulation	11/20/18	BT	P	Add Res	BVL	CHPL	2704 SPRINGSBURY RD	FRED W. DODSON, II	6239	A
Insulation	11/20/18	BT	P	NRSF	WHPT	GNWY	140 WHITE POST RD	NICEWARNER, KEVIN	6484	A
Framing	11/20/18	BT	P	Deck/Porch	BVL	BVL	301 JOSEPHINE ST	COUNTY OF CLARKE	8190	A
Footings	11/20/18	BT	P	Add Res	BYC	BYC	5 EAST HUNTINGDON LN	HENKE, JIM	7987	A
Electric Service	11/20/18	BT	P	ELEC RES	BYC	CHPL	159 OAK CLIFF LN	STACK, JEFFREY	8245	A
Final Closing Electr	11/20/18	BT	P	ELEC RES	BYC	CHPL	159 OAK CLIFF LN	STACK, JEFFREY	8246	A
Gas Line Pressure Te	11/20/18	BT	P	Add Res	BYC	CHPL	251 SWIFT SHOALS RD	MARSHALL LYLE F & ESTHE	8296	A
Footings	11/20/18	BT	P	Deck/Porch	BVL	BVL	102 EAST MAIN ST	MILLER GANTT W III & KO	8297	A
Framing	11/20/18	BT	P	Deck/Porch	BVL	BVL	102 EAST MAIN ST	MILLER GANTT W III & KO	8298	A
Final Closing Buildi	11/20/18	BT	P	Deck/Porch	BVL	BVL	301 JOSEPHINE ST	COUNTY OF CLARKE	8191	A
Electrical Rough In	11/21/18	BT	P	ELEC RES	BYC	GNWY	534 CAREFREE LN	FORBES MICHAEL TODD & K	7557	A
Footings	11/21/18	BT	P	Deck/Porch	BLMT	BLTN	18777 BLUE RIDGE MTN RD	DUNPHY MARTIN & THEREA	8308	A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Meeting with Inspect	11/21/18	BT	P	Rmdl Res	CLK	BLTN	19548 BLUE RIDGE MTN RD	MARK STIVERS	8306	A
Framing	11/21/18	BT	P	Rmdl Res	BYC	GNWY	534 CAREFREE LN	FORBES MICHAEL TODD & K	7649	A
Gas Line	11/21/18	BT	F	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8262	A
Gas Line Pressure Te	11/21/18	BT	F	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8263	A
Framing	11/21/18	BT	P	NRSF	BVL		127 OLD TAVERN LN	WARFIELD HOMES INC	8313	A
Plumbing Rough In	11/21/18	BT	P	NRSF	BVL		127 OLD TAVERN LN	WARFIELD HOMES INC	8314	A
Insulation	11/21/18	BT	P	NRSF	BVL	LNGM	127 OLD TAVERN LN	WARFIELD HOMES INC	7108	A
Gas Tank	11/21/18	BT	F	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8311	A
Gas Line Pressure Te	11/26/18	BT	P	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8316	A
Gas Tank	11/26/18	BT	P	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8317	A
Gas Line	11/26/18	BT	P	Gas Per-R	BVL	LNGM	435 PIERCE RD	ODIORNE FAMILY TRUST	8318	A
Meeting with Inspect	11/26/18	BT	P	Deck/Porch	BVL	BVL	717 MCGUIRE CIR	PATEL, NIRAV	8310	A
Plumbing Rough In	11/26/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8293	A
Electrical Rough In	11/29/18	BT	P	ELEC RES	BVL	BVL	401 WALNUT ST	MCDONALD MALCOLM R & MA	8338	A
Electric Service	11/29/18	BT	P	ELEC RES	BVL	BVL	401 WALNUT ST	MCDONALD MALCOLM R & MA	8339	A
Gas Line	11/29/18	BT	P	Rmdl Res	BYC	CHPL	997 BISHOP MEADE RD	HUMMER FLORENCE A ESTAT	8349	A
Gas Tank	11/29/18	BT	P	Rmdl Res	BYC	CHPL	997 BISHOP MEADE RD	HUMMER FLORENCE A ESTAT	8350	A
Ditch Electric	11/30/18	BT	P	NRSF	BVL	LNGM	112 PIERCE RD	MATHENY CHARLES K JR &	8381	A
Water Line	11/30/18	BT	P	NRSF	BVL	LNGM	112 PIERCE RD	MATHENY CHARLES K JR &	8382	A
Electrical Rough In	11/30/18	BT	P	Garage	CLK	LNGM	4071 OLD CHARLES TOWN RD	JAMES MARTZ	1627	A
Water Line	11/30/18	BT	P	NRSF	BYC		131 CALMES NECK LN	MANGOLAS CHRISTOPHER MA	8392	A
Ditch Electric	11/30/18	BT	P	NRSF	BYC		131 CALMES NECK LN	MANGOLAS CHRISTOPHER MA	8393	A
Electrical Rough In	11/30/18	BT	P	Rmdl Res	BVL	CHPL	1511 ELLERSLIE RD	JOHN FERRELL AMENDED AN	8388	A
Insulation	11/30/18	BT	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8404	A
Framing	11/30/18	BT	P	Garage	CLK	LNGM	4071 OLD CHARLES TOWN RD	JAMES MARTZ	8389	A
Plumbing Rough In	11/30/18	BT	P	Garage	CLK	LNGM	4071 OLD CHARLES TOWN RD	JAMES MARTZ	8390	A
Final Closing Buildi	11/30/18	BT	P	SPIG	BVL	BVL	332 HERMITAGE BLVD	RONALD N WENNER	6383	A
Final Closing Electr	11/30/18	BT	P	SPIG	BVL	BVL	332 HERMITAGE BLVD	RONALD N WENNER	8387	A
Framing	11/30/18	BT	PRT	Rmdl Res	BVL	CHPL	1511 ELLERSLIE RD	JOHN FERRELL AMENDED AN	8406	A
INSPECTOR TOTALS: 133 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
Footings Porch/Deck	11/02/18	JR	P	NRSF	BYC	CHPL	1377 MOUNT CARMEL RD	SMITH B SCOTT & CONNIE	8184	A
Final Closing Electr	11/07/18	JR	P	ELEC RES	BLMT	BLTN	435 OLD FERRY LN	BEATTY, DAVID	8144	A
Plumbing Groundworks	11/07/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8209	A
Plumbing Rough In	11/07/18	JR	F	Add Res	BVL	BVL	18 PAGE ST	MCDONALD JEFFREY L & MA	8192	A
Framing	11/07/18	JR	F	Add Res	BVL	BVL	18 PAGE ST	MCDONALD JEFFREY L & MA	5657	A
Insulation	11/07/18	JR	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8171	A
Framing	11/07/18	JR	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8210	A
Plumbing Rough In	11/07/18	JR	P	NRSF	BYC	BYC	124 GRAND OAKS DR	RICHMOND AMERICAN HOMES	8211	A
Plumbing Rough In	11/07/18	JR	P	Add Res	BVL	LNGM	1852 CRUMS CHURCH RD	GEORGE, JAMES	8207	A
Electrical Rough In	11/07/18	JR	P	Add Res	BVL	LNGM	1852 CRUMS CHURCH RD	GEORGE, JAMES	8208	A
Slab	11/13/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8256	A
Plumbing Rough In	11/13/18	JR	P	Add Res	BVL	BVL	18 PAGE ST	MCDONALD JEFFREY L & MA	8252	A
Framing	11/13/18	JR	P	Add Res	BVL	BVL	18 PAGE ST	MCDONALD JEFFREY L & MA	8251	A
Gas Line	11/14/18	JR	P	Gas Per-R	BLMT	BLTN	435 OLD FERRY LN	BEATTY, DAVID	8237	A
Insulation	11/14/18	JR	P	Add Res	BVL	BVL	18 PAGE ST	MCDONALD JEFFREY L & MA	5658	A
Final Closing Gas	11/19/18	JR	F	Gas Per-R	BVL	LNGM	1318 OLD CHARLES TOWN RD	NORMAN DEB B	6527	A
Gas Line	11/19/18	JR	F	Gas Per-R	BVL	LNGM	1318 OLD CHARLES TOWN RD	NORMAN DEB B	8218	A
Meeting with Inspect	11/27/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8367	A
Plumbing Rough In	11/27/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8368	A
Footings Porch/Deck	11/27/18	JR	P	Deck/Porch	BYC	BYC	3 OLD CHAPEL AVE	GARLITZ, BOB	8307	A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Rough In	11/27/18	JR	P	Accessory	WHPT	GNWY	1136 BORDENS SPRING RD	ROBERTS, CAROLINE	8329	A
Gas Line	11/27/18	JR	P	Gas Per-R	BVL	LNGM	562 TRIPLE J RD	FAIRMAN DONALD R & ROSE	8271	A
Final Closing Electr	11/28/18	JR	P	ELEC RES	BVL	BVL	127 VIRGINIA AVE	DAVIS NICHOLAS J	8337	A
Footings	11/28/18	JR	P	Deck/Porch	BYC	GNWY	501 PIONEER LN	WOOLFENDEN MARK A & RHO	8151	A
Final Closing Mechan	11/28/18	JR	P	MechPer-R	BVL	LNGM	119 ROCK DALE LN	MACKINTOSH ROBERT	8250	A
Electrical Rough In	11/28/18	JR	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8294	A
Framing	11/28/18	JR	P	Add Res	BVL	LNGM	150 LONGMARSH RD	WILLIAM RICHARD WITTA J	8295	A
Framing	11/29/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8369	A
Electrical Rough In	11/29/18	JR	P	Nw Commrcl	BVL	BVL	16 ROSEMONT MANOR LN	GENDA LAND HOLDINGS LLC	8370	A
Ditch Electric	11/30/18	JR	P	ELEC RES	BLMT	BLTN	18035 RAVEN ROCKS RD	TWIN OAKS TAVERN WINERY	8405	A
INSPECTOR TOTALS:		30	INSPECTIONS	FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		163	INSPECTIONS	FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		163	INSPECTIONS	FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	133	COMPLIED	1
Concrete Form	2	Jamie Royston	30	FAIL	19
Ditch Electric	6			PARTIAL	3
Electric Service	9			PASS	140
Electrical Rough In	14				
Erosion & Sediment Control	8				
Final Closing Building	7				
Final Closing Electric	13				
Final Closing Gas	3				
Final Closing Mechanical	4				
Final Closing Plumbing	3				
Final Partial	1				
Footings	6				
Footings Porch/Deck	2				
FOUNDATION	1				
Framing	21				
Gas Line	7				
Gas Line Pressure Test	5				
Gas Tank	5				
Insulation	11				
Mechanical Rough In	4				
Meeting with Inspector	5				
Plumbing Groundworks	2				
Plumbing Rough In	18				
Sewer Line	1				
Slab	1				
Water Line	3				
TOTAL INSPECTIONS:	163				

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Clarke County
INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 11/01/18 to 11/30/18

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	133	COMPLIED	1
Concrete Form	2	Jamie Royston	30	FAIL	19
Ditch Electric	6			PARTIAL	3
Electric Service	9			PASS	140
Electrical Rough In	14				
Erosion & Sediment Control	8				
Final Closing Building	7				
Final Closing Electric	13				
Final Closing Gas	3				
Final Closing Mechanical	4				
Final Closing Plumbing	3				
Final Partial	1				
Footings	6				
Footings Porch/Deck	2				
FOUNDATION	1				
Framing	21				
Gas Line	7				
Gas Line Pressure Test	5				
Gas Tank	5				
Insulation	11				
Mechanical Rough In	4				
Meeting with Inspector	5				
Plumbing Groundworks	2				
Plumbing Rough In	18				
Sewer Line	1				
Slab	1				
Water Line	3				

TOTAL INSPECTIONS: 163

** END OF REPORT - Generated by Angela Cather **

Project Application Report - Building Dept

For Period: 11/1/2018 to 11/30/2018

Project Type	Project Number	Project Fees
Commercial Electric Permit	180538	86.70
Demolition of Building	180512	51.00
	180532	51.00
Residential Addition	180520	147.36
	180530	718.78
	180547	610.24
Residential Deck/Porch no Roof	180515	101.00
	180546	201.00
Residential Electric Permit	180523	45.90
	180536	40.80
	180537	71.40
	180539	45.90
	180542	234.60
Residential Fireplace/Chimney	180513	41.80
Residential Gas Permit	180514	40.80
	180522	40.80
	180525	40.80
	180526	40.80
	180533	40.80
	180534	40.80
Residential Mechanical Permit	180524	81.60
	180527	40.80
	180531	40.80
	180541	40.80
Residential New	180521	2132.13
	180540	1786.12
Residential Remodel	180516	316.20
	180528	1977.98
	180529	102.00
	180535	873.55
	180544	102.00
	180545	40.80
Solar Array System	180517	168.30

Project Application Report - Building Dept

For Period: 11/1/2018 to 11/30/2018

Project Type	Project Number	Project Fees
Solar Array System	180518	168.30
	180543	168.30
Total		10731.96

Project Application Report - Building Dept

For Period: 11/1/2018 to 11/30/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Electric Permit	180538	120 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$86.70	ISSUED W/O CONDITIONS
Demolition of Building	180512	335 FIRST ST	GUALBERTO C CAMACHO-PEREZ	\$0	\$51.00	ISSUED W/O CONDITIONS
	180532	2934 WICKLIFFE RD	DAVID BROADWELL	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Addition	180520	7 BEL VOI DR	POLO LILIANA & LOUIS A CONTIN	\$32,105	\$147.36	ISSUED W/O CONDITIONS
	180530	719 MORNING STAR LN	HAYNIE, TALON	\$91,021	\$718.78	ISSUED W/O CONDITIONS
	180547	1434 BERRYS FERRY RD	HILLIARD MARGARET W	\$67,590	\$610.24	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	180515	301 JOSEPHINE ST	COUNTY OF CLARKE	\$0	\$101.00	CLOSED W/ FINAL
	180546	435 PIERCE RD	ODIORNE FAMILY TRUST	\$0	\$201.00	ISSUED W/O CONDITIONS
Residential Electric Permit	180523	159 OAK CLIFF LN	STACK, JEFFREY	\$0	\$45.90	ISSUED W/O CONDITIONS
	180536	127 VIRGINIA AVE	DAVIS NICHOLAS J	\$0	\$40.80	CLOSED W/ FINAL
	180537	401 WALNUT ST	MCDONALD MALCOLM R & MARY H	\$0	\$71.40	ISSUED W/O CONDITIONS
	180539	405 WALNUT ST	RUTHERFORD WALTER N JR	\$0	\$45.90	ISSUED W/O CONDITIONS
	180542	183 HAWTHORNE LN	LEILA LARA	\$0	\$234.60	ISSUED W/O CONDITIONS
Residential Fireplace/Chimney	180513	110 JOSEPHINE ST	3425 TUCKAHOE LLC	\$0	\$41.80	APP PENDING
Residential Gas Permit	180514	791 MCGUIRE CIR	ANDREW K RAMSAY	\$0	\$40.80	ISSUED W/O CONDITIONS
	180522	435 OLD FERRY LN	BEATTY, DAVID	\$0	\$40.80	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 11/1/2018 to 11/30/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Gas Permit	180525	435 PIERCE RD	ODIORNE FAMILY TRUST	\$0	\$40.80	ISSUED W/O CONDITIONS
	180526	562 TRIPLE J RD	FAIRMAN DONALD R & ROSE M	\$0	\$40.80	ISSUED W/O CONDITIONS
	180533	500 CHESTNUT COOMBE LN	CANTERBURY TODD W & JANE M DIVEN	\$0	\$40.80	APP PENDING
	180534	2689 SUMMIT POINT RD	DYER WILLIAM G	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	180524	119 ROCK DALE LN	MACKINTOSH ROBERT	\$0	\$81.60	CLOSED W/ FINAL
	180527	20751 BLUE RIDGE MTN RD	SMALLIGAN PAUL T & MARY R	\$0	\$40.80	ISSUED W/O CONDITIONS
	180531	512 REDBUD LN	MITCHELL DENNIS R & JAN G	\$0	\$40.80	ISSUED W/O CONDITIONS
	180541	1713 OLD CHAPEL RD	VAUGHN HEIDI A	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential New	180521	221 N GREENWAY AVE	CAPITAL BUILDERS LLC	\$242,119	\$2,132.13	ISSUED W/O CONDITIONS
	180540	225 N GREENWAY AVE	ALVIN POE JR	\$198,763	\$1,786.12	APP PENDING
Residential Remodel	180516	41 LANHAM LN	CORBET, PATRICIA	\$21,000	\$316.20	ISSUED W/O CONDITIONS
	180528	124 GROUSE RIDGE LN	WRIGHT PAMELA M TRUSTEE	\$417,600	\$1,977.98	ISSUED W/O CONDITIONS
	180529	562 TRIPLE J RD	FAIRMAN DONALD R & ROSE M	\$0	\$102.00	ISSUED W/O CONDITIONS
	180535	2438 PYLETOWN RD	BURKE, DANIEL	\$126,961	\$873.55	ISSUED W/O CONDITIONS
	180544	1632 CRUMS CHURCH RD	JENKINS CLAUDE L & RUTH I	\$0	\$102.00	APP PENDING
	180545	111 RICE ST	CRIM BRYAN D	\$0	\$40.80	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 11/1/2018 to 11/30/2018

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Solar Array System	180517	1260 WESTFIELD FARM LN	JONES MATTHEW & DIANE SHEEHEY	\$0	\$168.30	ISSUED W/O CONDITIONS
	180518	2015 OLD CHAPEL RD	SHAFFER SHANNON C & SARAH B	\$0	\$168.30	ISSUED W/O CONDITIONS
	180543	807 CAREFREE LN	RINGER THOMAS R & RUTH A	\$0	\$168.30	APP PENDING

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR NOVEMBER, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 11/01/18	181933	TORGERSON, KARL M RECORDED TIME: 11:58 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 3	Y TORGERSON LIVING TRUST 1688 FELTNER RD BLUEMONT, VA. 20135 PAGE: 464 MAP:	Y .00	DBS	100%
✓ 11/01/18	181936	LEONARD, MARY RECORDED TIME: 15:50 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 2	N ONEIL, CONSTANCE N/A N/A, XX. 00000 0000 PAGE: 471 MAP: 17A222244	N .00	DG	100%
✓ 11/02/18	181937	FREMAN FREEMAN JOLYN K RECORDED TIME: 11:05 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 110 DATE OF DEED : 10/30/18 BOOK: 634 NUMBER PAGES : 2	N CLARK, BRIAN S; ETUX 429 CUSTER COURT BERRYVILLE, VA. 22611 BATTLEFIELD EST 4A PAGE: 473 MAP: 14A7-12-110	N 385,000.00	DBS	100%
11/02/18	181939	ASHBY, KEITH RECORDED TIME: 11:15 DESCRIPTION 1: DEED TO TRUST DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 4	N KEITH ASHBY TRUST 15843 WOODGROVE RD PURCELLVILLE, VA. 20132 PAGE: 486 MAP: 17A21861	N .00	DBS	100%
✓ 11/05/18	181956	DEBUTTS, WILLIAM HUNTERQ; JR RECORDED TIME: 12:23 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 4	Y DEBUTTS, WILLIAM HUNTER; TR 4613 CARTERS RUN RD MARSHALL, VA. 20115 PAGE: 526 MAP:	Y .00	DBS	100%
✓ 11/08/18	181968	DEHAVEN, RONALD E RECORDED TIME: 12:51 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 1 DATE OF DEED : 11/06/18 BOOK: 634 NUMBER PAGES : 2	N DEHAVEN, RONALD E; JR 191 NEILL ROAD BERRYVILLE, VA. 22611 PAGE: 560 MAP: 6-A-16A	N 450,000.00	DBS	100%
✓ 11/09/18	181972	LYNN, PATRICIA RECORDED TIME: 12:18 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 11/08/18 BOOK: 634 NUMBER PAGES : 2	N WHITSON, KATHLEEN 12 W FAIRFAX ST BERRYVILLE, VA. 22611 PAGE: 595 MAP: 14A226	N 157,200.00	DBS	100%
✓ 11/09/18	181974	MLJ PROPERTIES LLC RECORDED TIME: 13:08 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 11/09/18 BOOK: 634 NUMBER PAGES : 2	N BUCKNER, JAMES I; ETAL 5852 HARRY BYRD HIGHWAY BERRYVILLE, VA. 22611 PAGE: 621 MAP: 15-A-35	N .00	DODS	100%

Assessed \$323,900 w/impv.

\$180,000

Assessed \$157,200 w/impv.

Assessed \$359,600 ←

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 11/09/18	181975	WITT, ELIZABETH RECORDED TIME: 14:35 DESCRIPTION 1: GREENWAY DATE OF DEED : 11/08/18 BOOK: 634 NUMBER PAGES : 2	N SELECT PROPERT MGT PO BOX 1060 MARSHALL, VA. 20116 PAGE: 623 MAP: 28AA28	N 180,000.00 <i>assured \$142,500</i>	DBS	100% <i>W/impv.</i>
✓ 11/09/18	181979	CAROLYN R ARNOLD TRUST RECORDED TIME: 16:05 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/18/18 BOOK: 634 NUMBER PAGES : 4	N HARRY L ARNOLD JR TRUST 315 SOUTH BUCKMARSH STREET BERRYVILLE, VA. 22611 PAGE: 664 MAP: 14A4-A-68	N .00	DBS	100%
11/13/18	1891981	BOGATY, JAMES RECORDED TIME: 09:25 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 1	N BURNELL, CARL N/A N/A, XX. 00000 0000 PAGE: 41? <i>42</i> MAP: 25A1	N .00	OPM	100%
✓ 11/13/18	181987	EQUITY TRUSTEES LLC RECORDED TIME: 11:29 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 11/05/18 BOOK: 634 NUMBER PAGES : 3	N FFC PROPERTIES LLC 17090 QUAIL CREEK CIRCLE HAMILTON, VA. 20158 PAGE: 676 MAP: 21A2-A-33	N 161,501.00 <i>assured \$182,000</i>	DBS	100% <i>W/impv.</i>
✓ 11/13/18	181989	L T PAYNE ENTERPRISES LLC RECORDED TIME: 13:20 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 2	N L T PAYNE ENTERPRISES LLC N/A N/A, XX. 00000 0000 PAGE: 688 MAP: 30-A-23	N .00	PM	100%
✓ 11/16/18	181997	COX, JOSEPH K; ETUX RECORDED TIME: 09:55 DESCRIPTION 1: LONGMARSH DISTRICT, 2.8378 ACRES DATE OF DEED : 11/14/18 BOOK: 634 NUMBER PAGES : 2	N CUNNINGHAM, MARK; ETUX 1124 CLIFTON ROAD BERRYVILLE, VA. 22611 PAGE: 749 MAP: 9-A-19	N 485,000.00 <i>assured \$402,000</i>	DBS	100% <i>W/impv.</i>
✓ 11/16/18	181999	GILLENWATER, DAVID RECORDED TIME: 11:25 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 11/14/18 BOOK: 634 NUMBER PAGES : 2	N DYER, DAVID 12712 NATHAN LANE HERNDON, VA. 20170 PAGE: 773 MAP: 4A21	N 410,000.00 <i>assured \$316,300</i>	DBS	100% <i>W/impv.</i>
✓ 11/19/18	182002	BADNESS, JOYCE B RECORDED TIME: 11:54 DESCRIPTION 1: 32.82 ACRES, CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 2	N GEIGER, SARAH K 2156 FELTNER RD BLUEMONT, VA. 20135 PAGE: 786 MAP:	N 677,900.00 <i>assured \$677,900</i>	DBS	100% <i>W/impv.</i>

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 11/19/18	182013	TOOLEY, JAMES RECORDED TIME: 14:49 DESCRIPTION 1: LOT 74, BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 634 NUMBER PAGES : 2	Y TOOLEY, JAMES 611 BARKSDALE DR CHARLES TOWN, WV. 25414 PAGE: 863 MAP:	Y .00	DBS	100%
✓ 11/19/18	182018	LOCKHEART SHARPE, RICHARD RECORDED TIME: 15:18 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/13/18 BOOK: 634 NUMBER PAGES : 2	N BERMUDEZ AYALA, JAVIER 107 ACADEMY ST BERRYVILLE, VA. 22611 PAGE: 884 MAP: 14A1A58	N 345,000.00	DBS	100% <i>amend \$316,900 w/impv.</i>
11/19/18	180000706	MARCINIAK, GERALD RECORDED TIME: 15:27 DESCRIPTION 1: DATE OF DEED : 11/19/18 BOOK: 102 NUMBER PAGES : 0	N/A N/A PAGE: 431 MAP:	.00	REA	00%
✓ 11/20/18	182020	KIEPE, STEPHEN RECORDED TIME: 11:35 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 11/13/18 BOOK: 634 NUMBER PAGES : 3	N KIEPE FAMILY TRUST 4091 E BUJIA SEGUNDA TUCSON, AZ. 85718 PAGE: 902 MAP: 31A2A	N .00	DBS	100%
✓ 11/20/18	182021	DAVIS, KIMBERLY RECORDED TIME: 11:40 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 11/17/18 BOOK: 634 NUMBER PAGES : 3	N COX, DEANNA 54 CANNONBALL RD BERRYVILLE, VA. 22611 PAGE: 905 MAP: 15A55C	N 115,000.00	DBS	100% <i>amend \$90,000 VAC</i>
✓ 11/20/18	182022	MILLER, MILLICENT RECORDED TIME: 11:43 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 11/20/18 BOOK: 634 NUMBER PAGES : 2	N MILLER FAMILY TRUSTEES 765 ALLEN RD BERRYVILLE, VA. 22611 PAGE: 908 MAP: 8A2	N .00	DBS	100%
✓ 11/20/18	182024	WARNER, DEANNA RECORDED TIME: 16:05 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/15/18 BOOK: 634 NUMBER PAGES : 2	N HORVATH, CHERI 137 HERMITAGE BLVD BERRYVILLE, VA. 22611 PAGE: 922 MAP: 14A83102	N 445,000.00	DBS	100% <i>amend \$417,500 w/impv.</i>
✓ 11/21/18	182027	LICKING VALLEY CONST CORP RECORDED TIME: 10:30 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 11/21/18 BOOK: 634 NUMBER PAGES : 2	N SCHUMAKER, TODD 19078 BLUE RIDGE MTN RD BLUEMONT, VA. 20135 PAGE: 958 MAP: 3374 <i>197060</i>	N 538,469.00	DBS	100% <i>amend \$136,200 VAC</i>

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 11/26/18	182038	SNDY SPRING BANK RECORDED TIME: 13:05 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 11/20/18 BOOK: 635 NUMBER PAGES : 5	N VA INVESTMENT 21 LLC 42937 NOKES CORNER TERRACE ASHBURN, VA. 20148 PAGE: 01 MAP: 15114	N 350,000.00 20148 PIN:	DBS	100% <i>amend # 404, SOC</i>
✓ 11/27/18	182045	DOLECHECK, KIRK A RECORDED TIME: 12:35 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 11/09/18 BOOK: 635 NUMBER PAGES : 3	N DOLECHECK, JULIE 989 FELTNER RD BLUEMONT, VA. 20135 PAGE: 68 MAP: 32-7-8	N .00 PIN:	DBS	100%
✓ 11/28/18	182054	POLO, LILIANA RECORDED TIME: 11:20 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/26/18 BOOK: 635 NUMBER PAGES : 2	N LILIANA POLO TRUST 7 BEL VOI DRIVE BERRYVILLE, VA. 22611 PAGE: 126 MAP:	N .00 PIN:	DG	100%
11/28/18	182055	SPOUSE, HENRY RECORDED TIME: 11:40 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 635 NUMBER PAGES : 2	N SPOUSE, HENRY 470 DEARMONT HALL LANE WHITE POST, VA. 22663 PAGE: 128 MAP: 2018A	N .00 PIN:	DG	100%
✓ 11/28/18	182056	SPOUSE, HENRY RECORDED TIME: 11:42 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 1	N SPOUSE, HENRY N/A N/A, XX. 00000 0000 PAGE: 43 MAP: 2018A	N .00 PIN:	OPH	100%
✓ 11/28/18	182057	JAMES, WILLIAM G RECORDED TIME: 13:42 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 11/26/18 BOOK: 13 NUMBER PAGES : 3	N ROCKWOOD RIDGE LLC 17939 RAVEN ROCKS RD BLUEMONT, VA. 20135 PAGE: 130 MAP: 17A10A	N 150,000.00 PIN:	DBS	100%
✓ 11/29/18	182059	MCLAUGHLIN, DANNY RECORDED TIME: 11:55 DESCRIPTION 1: LONGMARSH DIST DATE OF DEED : 11/02/18 BOOK: 635 NUMBER PAGES : 3	N LAUGHLIN FAMILY TRUST N/A N/A, XX. 00000 0000 PAGE: 139 MAP: 14A84199	N .00 PIN:	DBS	100%
✓ 11/29/18	182060	SOLORIO, GUADALUPE RECORDED TIME: 14:35 DESCRIPTION 1: LONGMARSH DISTR DATE OF DEED : 00/00/00 BOOK: 635 NUMBER PAGES : 2	N SOLORIO, ARSELIA N/A N/A, XX. 00000 0000 PAGE: 142 MAP:	N .00 PIN:	DG	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2018

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 11/29/18	182062	LARKIN, KEITH RECORDED TIME: 15:12 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 11/29/18 BOOK: 635 NUMBER PAGES : 3	N LARKIN, JULIE 209 JOLLIFFE CIRCLE BOYCE, VA. 22620 PAGE: 163 MAP: 21A414	N .00	DG	100%
11/30/18	182065	BALDWIN, ANDREW RECORDED TIME: 11:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/19/18 BOOK: 635 NUMBER PAGES : 3	N MCCANLESS, WILLIAM N/A N/A, XX. 00000 0000 PAGE: 180 MAP: 14A282	N .00	DE	100%
✓ 11/30/18	1802070	ARTHUR, BURVIE C RECORDED TIME: 11:50 DESCRIPTION 1: LONGMARSH DISTR DATE OF DEED : 11/26/18 BOOK: 635 NUMBER PAGES : 3	N AMBIENCE COUNTRYSIDE 459 HERNDON PARKWAY #3 HERNDON, VA. 20170 PAGE: 187 MAP: 7A64	N <u>209,100.00</u>	DBS	100%
				TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 35 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 0		

#207,500
209,100.00
amended
209,100
William

**Clarke County Fire & EMS
FY 18-19 Closing Balance Summary**

Description	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD Totals
Billable Calls							
Enders (Co 1)	63	71	82	84	70		370
Boyce (Co 4)	12	6	17	11	3		49
Blue Ridge (Co 8)	12	7	6	6	9		40
Total # of Billable Calls	87	84	105	101	82		459
ALS Trips Billed	29	36	40	48	26		179
BLS Trips Billed	52	37	47	42	48		226
TNT Trips Billed	6	11	18	11	8		54
Total	87	84	105	101	82		459
Calls Dispatched							
Co 1 Career	39	44	42	44	52		221
Co 1 Volunteer	2	7	9	2	2		22
Co 1 Split	33	42	40	51	33		199
Co 4 Career	6	6	1	6	2		21
Co 4 Volunteer	4	2	6	0	4		16
Co 4 Split	9	6	13	12	7		47
Co 8 Career	0	3	2	2	1		8
Co 8 Volunteer	12	9	11	8	8		48
Co 8 Split	9	8	6	2	8		33
Unknown	9	14	17	15	15		70
Total # of Calls Dispatched	123	141	147	142	132		685
Patient Payments	\$607.00	\$916.10	\$1,037.91	\$1,639.80	\$2,280.90		\$6,481.71
TNT Payments	\$0.00	\$150.00	\$735.00	\$585.00	\$487.50		\$1,957.50
Total Payments	\$31,182.15	\$31,619.95	\$27,322.55	\$39,583.84	\$33,456.99		\$163,165.48

Director's Report to the Library Board
For October 2018

Submitted November 20, 2018

RECEIVED

NOV 29 2018

Clarke County

Special Programs for Teens

The Fall Lock-in for Teens was held at Bowman Library, October 19-20. The Twilight Zone was the theme and the evening offered a steady showing of the television series. The evening included gaming of Virtual Reality, Xbox and Nintendo Switch, a photo room, a Dungeon & Dragons campaign, snacks, music and very little sleep. The 12-hour event was possible by the willing attendance of 17 parent chaperones that took 4-hour shifts and assisted the library staff.



Teen Read Week was recognized October 8-13 at all branches. The theme, "Shoot for the Stars" inspired several programs for teens, including Doppelganger Sightings, a visit to the Discovery Museum's Star Lab and a telescope display at Bowman Library, while Handley Library hosted a program by the Shenandoah Astronomy Association

Re-living War of the Worlds!

Handley Library and the Winchester Little Theatre held a special event, the re-playing of the radio broadcast "The War of the Worlds" (an updated version of a novel by H. G. Wells) performed by Orson Welles on October 30, 1938; it was out of this world!



Annual Hoedown Came to Town!

The 11th Annual Handley Harvest Hoedown was held on October 15 bringing in a record 250 people who experienced a hoedown puppet show and numerous fall-themed stations that included milking a cow and pumpkin tic-tac-toe! This event happened with the support of our partners, Virginia Farm Market and Face Painting with Rachel.



Community Partnerships

- ABC Mandarin School
- Blue Ridge Dog Training Club
- Classical Conversation
- Firefly Cafe
- Four-Color Fantasies
- ICE Collaborative Arts
- Independent School of Winchester
- La Leche League, Natasha Ossinova
- Literacy Volunteers of Winchester
- Little Gym of Winchester
- Little Hearts to Little Hands
- Mt. View Christian Academy
- Museum of the Shenandoah Valley
- Shenandoah Conservatory Arts Academy
- Shenandoah Valley Chess Club
- Shenandoah Valley Book Festival
- Shenandoah Valley Discovery Museum
- Spanish Oak Farms Therapy Rabbits
- Stephens City Chess Club
- Tiger Taekwondo Academy
- Tinkergarten
- Virginia Commission of the Arts
- Virginia Cooperative Extension
- WIC of Winchester
- Winchester Chapter of the Embroidery Guild of America, Tapestry Project
- Winchester City Sheriff's Office
- Winchester Little Theatre

Outreach—where library staff went

- | |
|--|
| <ul style="list-style-type: none">• Fall Into Reading Night, Daniel Morgan Intermediate School• Tiny Tales, Museum of the Shenandoah Valley• Astronomy Night, Shenandoah Valley Discovery Museum• Itty Bitty Mornings, Shenandoah Valley Discovery Museum• Rabies Clinic, Esther Boyd Animal• Fall Festival, Abundant Life Church |
|--|

Adult Services, Adrienne Davis

Recent additions to our 'Virtual Library' collection provided through the Library of Virginia continue to bring welcome changes and opportunities. Adrienne Davis was a guest speaker during the Youth Services' Homeschool Hub at Handley to teach young researchers how to use *Explora* (including Ebsco eBooks), *Kid InfoBits* and the *Find It Virginia* site for their science fair projects. Handley Associate Todd Strader attended training webinars on *Gale Legal Forms*, *Rocket Languages*, and *NoveListPlus*. Bowman Associate Mandy Foote attended a webinar on *Universal Class*.

Bowman Operations, Kim Bean

October was a busy month with a variety of activities at the Bowman Library. The month got off to a great start with the Dr. Terry Sinclair Health Clinic held in the meeting room on October 2. Thirty-two people came for health screenings and 14 received flu shots.

On the last Saturday of the month, October 27, local author T.J O'Connor gave an author talk about his novels, which are all set in and around the Winchester area. As always, throughout the month a wide variety of children's and family programs were also held nearly every day.

Lighting improvements at BL! We're very excited about the installation of the new LED light fixtures in the front half of the adult wing of the Library. The light now is bright and even and one can easily read the books' spine labels on the lowest shelves of the stacks. Many thanks to Carolyn Bly who arranged for the order and delivery of the fixtures, the scheduling of the electricians, and the rental of the lift.

Friends of Handley Regional Library, Barbara Dickinson

The Friends Fall Used Book Sale is part of the major fundraiser for Friends of Handley Regional Library. It's also the major contact with many volunteers who help set up and work during the sale. For the first time, FHRL offered a teacher appreciation night on Wednesday from 5 – 8 pm. Teachers – from all public and homeschools – were given 50% of their total purchases. FHRL also had a Bag Sale on Saturday afternoon where each patron could fill a bag for \$5. This book sale also had the benefit of National Honor Society student volunteers from Sherando. These wonderful students came after school Wednesday through Saturday. Their participation was greatly appreciated. FHRL also took in \$624 Book Bucks (book bucks are \$1 coupons that can only be used a book sales) \$584 of these were benefits given to participants in the Adult Summer Reading Program.

Youth Services, Donna Hughes

Handley Youth Services put on a Festival of Magic Show with the support of the Friends of Handley Regional Library. The October 20 event involved area magicians of all ages. A week of magic camp classes was held with local magicians teaching tricks and magic skills. This festival of magic was inspired by a now-middle school student named Jack who read all of the library's magic books and led him to want to practice magic.

Youth Services and volunteers presented Star Wars Reads Day at Bowman Library on October 6. Participants dressed as Star Wars characters and joined activities of Jedi Knight training, LEGO building, origami crafts and snacks.

Business Manager and Handley Operations, Ann White

There will be an update of the seating in the Large Print Room on the first floor in Handley Library. We have selected two chairs, an occasional table and two "pull-up" tables that will provide a work surface to those sitting in the chairs. The goal in replacing this furnishing is multifold: 1) to update the image of the library by providing a more contemporary look 2) soften the harsh lines that the current seating creates and 3) to overall improve the appeal of the space to our patrons.

Circulation/ Outreach Services, Mary Anton

Xbox One, PlayStation 4, and Nintendo Wii video games are now available for patrons to checkout in person from the Bowman Library in Stephens City or reserve online and pickup from the library location of their choice.

Circulation desk employee Joyce Casey was interviewed and featured in the *Winchester Star* for her amazing 45 years of service with our library system.

Clarke County Library, Laurine Kennedy

Clarke Library had five high school students come to perform community service for the National Honor Society; their help was greatly appreciated in a variety of projects.

On October 2nd Clarke Library and the Clarke Historical Association held a Trivia Night - the first in a now monthly series. We look forward to future collaborations with Morgan Morrison, the Director of the Barns of Rose Hill.

Technology and Marketing, Matt Swain

The new website and logo for the Handley Regional Library System is officially under development! We expect to have a new logo finalized in November. We conducted a brief survey for staff on the current logo and website and a separate survey to patrons for feedback on the current website and reasons on why they rely on Handley Regional Library System. We surveyed patrons at the Fall Used Book Sale, through Facebook, and in our email newsletter. Responses are still coming and will be reported on next month.

The Digital Sign Kiosk has Been Installed at Handley Library and is already attracting patron attention! We are using this to communicate programs, events, services, and anything else happening at the library using eye-catching and interactive displays. Come see what the excitement is about in the rotunda of the Handley Library.





Handley Gingerbread Jamboree- HL

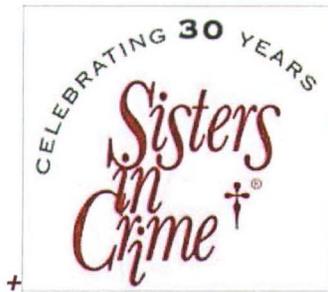
Join us for a fun-filled, lively afternoon of gingerbread stories, a gingerbread puppet show, games and more! (all ages).

Wednesday, December 5, 2018



4:3 pm – 6:30 pm

Handley Library Children's Room



Saturday, December 8, 2018 2:00 – 4:00 p.m.

Bowman Library Meeting Room

Members of Sisters in Crime, an organization that supports women crime fiction writers, will appear at the Bowman Library on 8 December to talk about the works they released in 2018.

- Donna Andrews is the award-winning author of the humorous Meg Lanslow mystery series, set in central Virginia.
- Lee Doty is a former lawyer who teaches at the Shepherd University Lifelong Learning Program and writes thrillers and mysteries.
- Ginny Fite is a former journalist and political PR rep who now writes a police procedural mystery series set in Charles Town, West Virginia.
- Tracee Garner is a writing coach and an author of romantic suspense stories.
- Barb Goffman is a freelance fiction editor and the author of crime short stories that have won the Agatha, Macavity and Silver Falchion awards.
- Eleanor Cawood Jones writes short crime fiction and drinks coffee. Lots of coffee.
- TJ O'Connor is a security consultant who writes the Jonathan Hunter thriller series set in the Shenandoah Valley of Virginia.
- Shawn Reilly Simmons is an editor at Level Best Books and author of The Red Carpet Catering Mysteries.
- Robin Templeton is a photographer and a frequent contributor to the SinC Chesapeake Chapter's series of short story anthologies.

Books will be provided by Winchester Book Gallery for signing and purchase.



Sunday, December 9, 2018

3:00 pm – 5:00 pm

Bowman Library



VCLA Presents: The Author Series at Handley Library
Harry Jaffe and Howard Means

Thursday, December 13, 2018

6:30 – 8:00 p.m.

Handley Library

This program's topic is political biography --how to write them , what they entail, why they are important! **Sean Murphy** of the Virginia Center for Literary Arts will host the panel. VCLA is a nonprofit organization seeking to advance the appreciation of and passion for the literary arts through programs that support expression, education, and the sharing of writing and literature.

Our mission is to build and support a dynamic, innovative community that provides established and emerging writers with time and space to create, and the resources to encourage and inspire writers at all stages of their careers.

Located in the historic town of Winchester, Virginia, VCLA serves as a writer's residency, a writing retreat center, workshop space, a place of learning and creativity, and a vibrant community in support of writing and the literary arts. In addition, it's a venue for readings, author talks, and events that share and promote the appreciation of literature, art, cuisine and culture.

About the Authors

Harry Jaffe is a legend among journalists and writers covering the city of Washington, DC — its politics, its crime, its heroes and villains. Beyond Washington, his work has been published in *Playboy*, *Yahoo News*, *Men's Health*, *Harper's*, *Esquire* and newspapers from the *San Francisco Examiner* to the *Philadelphia Inquirer*. He's appeared in documentary films, TV and radio across the country and Europe.

Vermont Senator Patrick Leahy asked Jaffe to become his press secretary in 1978. Moving to DC, he helped get Leahy's message to state and local media while preparing the senator for reelection. He resumed reporting with *States News Service*, writing about Congress and the federal government for newspapers in the Bay Area in 1980. As *Washingtonian's* National Editor from 1990 on, he won many awards for investigative feature writing. As an educator, Jaffe started lecturing at Georgetown University in 1984 and became an assistant professor of media studies at American University. In 1986 he taught journalism and media at the American University in Rome. In addition to contributing to *Washingtonian* and other publications, Jaffe is at work on a number of collaborations and books, as well as treatments for dramatic productions.

Howard Means was Senior Writer for *Washingtonian* magazine from 1977-1982 and Senior Editor from 1989-2000. In between, he was Critic at Large and an editorial board member for the *Orlando Sentinel* and an op-ed columnist for King Features Syndicate. At the *Washingtonian*, he won three William Allen White Medals for feature writing. Among his earlier books are the first biography of Colin Powell, a selection of the History Book Club; *The Avenger Takes His Place: Andrew Johnson and the 45 Days That Changed the Nation*, also a featured selection of the History Book Club; and most recently, *Johnny Appleseed: The Man, the Myth, and the American Story*.

**ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT
PROGRESS REPORT (DECEMBER 2018)**

Work Plan Items Completed to Date:

- Step 1 – Adopt Work Plan, Project Policies and Timeline
- Step 3 – Approve Framework for Draft Ordinances.

Work Plan Items in Process:

- Step 2 -- Discuss and Provide Formal Direction on Policy Issues. The Ordinances Committee did not meet during the month of November as Staff is still awaiting the County Attorney's review of the remaining policy and technical issues.
- Step 4 -- Present Draft Ordinance Text by Chapter and by Subject. Staff's work on the initial draft ordinances during this period is summarized as follows:
 - Staff has completed the first cut of the section that will contain all uses and use regulations for the County Zoning Districts – AOC, FOC, RR, CN, and CH. This extensive section contains definitions for each listed use (including new definitions for uses that were not defined) and revisions that correspond to direction provided by the Ordinances Committee in review of policy and technical issues. Uses are organized into groups (e.g., residential, business, agricultural) to make the terms easier to find and apply. Staff has also added references to permit and review processes that apply to each use, along with references to which districts each use is allowed by right, as an accessory use, or by special use permit.
 - Staff has commenced work on the section containing the Annexation Area District Uses. Staff will make it clear that the uses, while similar to some uses in the County districts, are to mirror the same uses that are listed in the Town of Berryville Zoning Ordinance. Each Annexation Area District use will include the Town's definition for the term and any applicable use regulations, if they are available.
 - Following work with the Committee, Staff has completed the draft section containing the revised sign regulations. This section complies with the recent U.S. Supreme Court ruling regarding content-based regulations, and has been greatly reworked for clarity purposes. The Committee will be reviewing this draft at their next meeting to be scheduled.

Upcoming Meetings Scheduled:

- #20 – To be scheduled pending completion of County Attorney Review:
 - Remaining Policy and Technical Issues
 - Revised sign regulations
 - Country inn single-family dwelling requirement (new issue)

Other Staff Items in Process:

- County Attorney review of previous policy issues
- Initial development of the Guidance Manual outline
- Revise Work Plan upon completion of Step 2