



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item

## October 15, 2013

Packet  
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### **Afternoon Session 1:00 PM**

1. Call To Order	6
2. Adoption Of Agenda	7
3. Citizen's Comment Period	8
4. Introduction of John Huddy, Director Handley Regional Library	9
5. VDOT	10
A. Entrance Wayside Farm	11
B. Additional Fine for Speeding	12
6. Clarke County School Board Update	13
A. SOL Comparison of Neighboring Jurisdictions	14
7. Approval of Minutes:	
- September 17, 2013 Regular Meeting	17
8. Consent Agenda	45
A. Acknowledge Auditor of Public Accounts re State Accounts County of Clarke for the year ended June 30,2013	46
B. Anne McDonald Reassignment of Easement to VOF	47
9. Set Public Hearing TA-13-01, Maximum Lot Size Exception - Conservation Easement	50
10. Board of Supervisors Personnel Committee Items	52
A. Expiration of Term for appointments expiring through December 2013. Action: The Personnel Committee made no recommendations at its October 7, 2013 meeting.	53
B. Personnel Policy Draft Review. Action: The Personnel Committee continued review to its November meeting.	52
11. Board of Supervisors Work Session Items	61
A. White Post Dairy Update. Action: Information Only.	62
B. Spout Run Update. Action: Information Only.	65
C. Soil and Water Conservation Districts. Action: Information Only.	74
D. 2014 Legislative Priorities Discussion. <b>Action: Further discussion.</b>	75
12. Board of Supervisors Finance Committee Items.	81
1. FY 13 Year End Supplementals. <b>Action: The Finance Committee recommends approval of</b>	81

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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10/10/2013 10:37 AM



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	the following adjustments to FY 13, along with communications to certain account managers regarding the making timely notification of impending budget shortfalls in the future.	
2.	Conservation Easement Purchase Public Hearing (reminder) <b>Action: See Agenda Item 20</b>	156
3.	Conservation Easement Fund checking account. <b>Action: Information only.</b>	82
4.	Conservation Easement Fund Carryover. <b>Action: Information only.</b>	82
5.	School Board Carryover Request. <b>Action: The Finance Committee recommends the following action: "Be it resolved that FY 14 School Capital Projects expenditures be increased \$121,278, and the same appropriated, all for the purpose of School Technology and School Security purchases."</b>	82
6.	Capital Projects Carryover. <b>Action: Information only.</b>	82
7.	Sheriff's Communication Grant. <b>Action: The Finance Committee recommends the following: "Be it resolved that the FY 14 expenditure budget for the General Government Capital Projects Fund be increased \$160,188, and the same appropriated, and be it further resolved that \$80,094 revenue from the Commonwealth of Virginia be estimated, that \$50,000 be transferred from the Communications Study Capital Project, that \$30,094 of general fund transfer be estimated, and that the designation for General Government savings be reduced, all for the purpose of purchasing certain equipment to enhance radio signals for Volunteer Fire Companies. "</b>	83
8.	Parks and Recreation Field Lighting Project. <b>Action: Information only.</b>	83
9.	Parks Request for Use of Available Balance in Tennis Court Renovation account. <b>Action: The Finance Committee recommends: "Be it resolved that the available balance in the Tennis Court Renovation Capital Project account be transferred to a new project concerned with the razing of the old park office."</b>	83
10.	Request for Use of Recreation Center available balance for Generator purchase. <b>Action: The Finance Committee recommends: "Be it resolved that the remaining balance in the Senior Center/Park Office Capital Account be used to purchase an emergency generator "</b>	83
11.	Extension of Natural Gas Service to Maintenance Facility/Animal Shelter. <b>Action: The Finance Committee recommends that that extension of natural gas to the maintenance facility and animal shelter not take place at this time.</b>	84
12.	Transfer from Parks Construction Fund. <b>Action: The Finance Committee recommends: "Be it resolved that FY 14 Swimming Pool budgeted expenditures and appropriations be increased \$248, and be it further resolved that donations revenue in the same amount from the Parks Construction Fund be recognized. "</b>	84
13.	General Fund Balance Update/Fund Balance Designations. <b>Action: The Finance Committee recommends approval of the attached listing of Fund Balance Designations. "Be it resolved that/he Fund Balance Designations set forth on in the "FY 13 Final" column on the attached General Fund Balance report be established for use in the FY 13 Annual</b>	84

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<b><i>Financial Report. "</i></b>		
14. Retirement System Disability Program. <b>Action: The Finance Committee recommends adoption of A Resolution Of The County Of Clarke Board Of Supervisors Approving An Irrevocable Election Not To Participate In The Virginia Local Disability Program 2013-16R.</b>		84/ 108
15. Acceptance of September Bills and Claims. Action: The Finance Committee recommends acceptance.		125
16. Standing Reports. Action: Information Only.		
Reconciliation of Appropriations FY2013		109
Reconciliation of Appropriations FY2014		110
General Government Expenditure Summary		111
13. Joint Administrative Services Board Update		149
14. Government Projects Update		150
15. Miscellaneous		151
16. Summary Of Required Action		152
17. Board Member Committee Status Reports		153
18. Closed Session [as necessary]		154
<b><i>Evening Session 6:30 pm</i></b>		
19. Citizen's Comment Period		155
20. PH 13-15 PH 13-15 Conservation Easement Purchase: The Chapman Conservation Easement purchase is a total of \$420,000 of which \$97,500 is already appropriated. Therefore additional appropriation of \$322,500 is required. Recommended action as the matter to be considered: "Be it resolved that FY 14 budgeted expenditure for the Conservation Easement Fund be increased \$322,500, and the same appropriated, and be it further resolved that combined revenue from the Piedmont Environmental Council, the Virginia Department of Agricultural and Consumer Services, and the Virginia Land Conservation Fund be recognized in the same amount, all for the purchase of Conservation Easements."		156
21. Adjournment		157
<b>Reports in October Packet:</b>		
1. Building Department		159

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2. Commissioner of the Revenue		166
3. Virginia Cooperative Extension Newsletter by Kaila Anglin		171
4. Planning Commission of Clarke County, Virginia Notice of Public Hearings 2013 Clarke County Comprehensive Plan		182